



**Business Licence Bylaw No. 7360,
Amendment Bylaw No. 8666**

The Council of the City of Richmond enacts as follows:

1. The Business Licence Bylaw No. 7360, as amended, is further amended:
 - a) by adding under Part Two – Special Business Licence Application Requirements:

2.4 Bed and Breakfast Establishment

2.4.1 Every **Bed & Breakfast Establishment** applicant must at the time of application:

- a. if required by the **Business Regulation Bylaw**, provide evidence of Approved Accommodation status from Tourism British Columbia;
- b. provide proof of being a permanent resident of the premises;
- c. provide a copy of the guest register format to be used in the recording of guests stays under the *Hotel Guest Registration Act* (British Columbia);
- d. provide a copy of the fire evacuation plan required by the **Business Regulation Bylaw**;
- e. provide floor plans, drawn to scale, of the entire floor area of each level of the residence, indicating the use of each room of the residence and clearly identifying the guest rooms to be used in the **Bed & Breakfast Establishment**;
- f. provide a property site plan showing:
 - i. the location and dimension of the driveway identifying vehicle parking spaces for residents and guests for each guest room;
 - ii. the location of the residence on the property with setbacks indicated from all property lines;
 - iii. landscaping and open areas as required by the **Zoning and Development Bylaw**; and
 - iv. signage size and placement as permitted by the **Zoning and Development Bylaw**; and

- g. pay the required annual licence fee as set out in the Residential Use category in Schedule A of this bylaw.

2.4.2 Every **Bed & Breakfast Establishment applicant** upon submission of requirements in section 2.4.1 and prior to a **business licence** being granted, shall arrange with the **Licence Inspector** for a site inspection which may include inspectors from the Fire Rescue and Building Departments and the Vancouver Coastal Health Authority.

2.4.3 The **Licence Inspector** may, in relation to any premises for which a **licence** is issued or renewed under this bylaw, require as a condition of the **business licence** that the **operator** provide privacy screening or landscaping in the side or rear yard of the premises, at locations specified in the **licence**, prior to the accommodation of guests in the premises.

2.4.4 The **Licence Inspector** shall, when issuing a **business licence** for any **Bed and Breakfast Establishment**, provide to the operator a copy of the **City's Bed and Breakfast Establishment Code of Conduct**.

- b) by adding the following definition to Part Seven of the bylaw in appropriate alphabetical order:

Bed & Breakfast Establishment: means a Bed and Breakfast as defined in the City's **Zoning and Development Bylaw**.

2. This Bylaw may be cited as "**Business Licence Bylaw No. 7360, Amendment Bylaw No. 8666**".

FIRST READING

SECOND READING

THIRD READING

ADOPTED

DEC 13 2010

JAN 17 2011

JAN 17 2011

CITY OF RICHMOND
APPROVED for content by originating Division
APPROVED for legality by Solicitor

MAYOR

CORPORATE OFFICER