



City of Richmond

Consolidated Fees Bylaw No. 8636

A bylaw to impose fees in respect of the services and the property of the City of Richmond.

WHEREAS the Council of the City of Richmond considers it necessary and desirable to impose fees for the provision of its services and the use of its property;

NOW THEREFORE the Council of the City of Richmond enacts as follows:

PART ONE: CITATION AND EFFECTIVE DATE

- 1.1 This bylaw may be cited as "Consolidated Fees Bylaw No. 8636".
1.2 This bylaw comes into force and effect 30 days after the adoption of this bylaw.

PART TWO: FEES

- 2.1 The City of Richmond imposes fees for the provision of its services and the use of its property as specified in the Schedules attached to and forming part of this bylaw.
2.2 Where applicable, Harmonized Sales Tax (HST) will be added to the fees specified in the Schedules attached to and forming part of this bylaw.
2.3 Terms defined in the specified bylaws carry the same meanings in this bylaw.

PART THREE: SEVERABILITY

- 3.1 If any portion of this bylaw is declared invalid and set aside by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw shall be valid.

FIRST READING

DEC 13 2010

SECOND READING

DEC 13 2010

THIRD READING

DEC 13 2010

ADOPTED

CITY OF RICHMOND APPROVED for content by originating dept. APPROVED for legality by Solicitor

MAYOR

CORPORATE OFFICER

CITY OF RICHMOND
CONSOLIDATED FEES BYLAW NO. 8636

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SCHEDULE – ANIMAL CONTROL REGULATION

Animal Control Regulation Bylaw No. 7932 Cat Breeding Permit Fee Section 2.2	
Description	Fee
Cat breeding permit for three years	\$35.50

Animal Control Regulation Bylaw No. 7932 Impoundment Fees Section 8			
Description	Fee		
	1st time in any calendar year	2nd time in any calendar year	3rd time and subsequent times in any calendar year
Neutered male or spayed female dog	\$40.75	\$81.25	\$254.00
Non-neutered male or unspayed female dog	\$122.00	\$254.00	\$508.00
Dangerous dog	\$508.00**	\$1015.00**	\$1015.00**
Unlicenced dog	In addition to the fees payable above (if applicable), a licence fee will be charged where a dog is not currently licenced.		
Bird	\$5.25		
Domestic farm animal	\$61.00 plus transportation costs		
Other animal	\$30.50 plus transportation costs		
**Subject always to the power set out in section 8.3.12 of Animal Control Regulation Bylaw No. 7932 to apply for an order that a dog be destroyed			

Animal Control Regulation Bylaw No. 7932 Maintenance Fees Section 8	
Description (for each day or portion of the day, per animal)	Fee
Dog	\$12.25
Cat	\$12.25
Bird	\$2.25
Domestic farm animal	\$30.50
Other animal	\$10.25

SCHEDULE – ARCHIVES AND RECORDS

Archives and Records Image Reproduction Fees	
Description	Fee
Records	
Photocopying and printing of files/bylaw (first 4 pages free)	\$0.30/page
Microfilm Printing	\$0.30/page
Photograph Reproductions	
Scanned image (each)	\$15.25
CD	\$5.25
5" x 7"	\$12.25
8" x 10"	\$15.25
11" x 14"	\$23.50
16" x 20"	\$32.50
20" x 24"	\$40.75
Negatives*	\$15.25
*If the Archives does not have a copy negative from which to reproduce an image, an additional fee of \$15.25 will be charged to produce which will remain the property of the City of Richmond Archives.	

Archives and Records Use Fees	
Description	Fee
Publication Fee – Websites, Books, CDs etc.– non-Commercial	\$15.25
Publication Fee – Websites, Books, CDs, etc. – Commercial	\$30.50
Exhibition Fee – Commercial	\$50.75

Archives and Records Tax Searches Fees	
Description	Fee
Tax Searches and Printing of Tax Records	
Searches ranging from 1 to 5 years	\$25.50
Each year greater than 5 years	\$5.25

Archives and Records Preliminary Site Investigation	
Description	Fee
Active Records Check Survey for Preliminary Site Investigation (PSI)	\$203.00 per civic address searched

*Mail orders add \$5.25 to order; rush orders available at additional cost; discounts on reproduction fees available to students, seniors, and members of the Friends of the Richmond Archives (publication and commercial fees still apply).

SCHEDULE – BILLING AND RECEIVABLES

Billing and Receivables	
Description	Fee
Administrative charges for receivable projects undertaken for third parties	20% of actual cost
Non Sufficient Fund (NSF) charges	\$30.00

SCHEDULE – BOARD OF VARIANCE ESTABLISHMENT AND PROCEDURE

Board of Variance Establishment and Procedure Bylaw No. 7150	
Application Fees	
Sections 3.1, 4.1	
Description	Fee
Order regarding variance or exemption to relieve hardship	\$157.00
Order regarding extent of damage preventing reconstruction as non-conforming use	\$132.00

**SCHEDULE – BOULEVARD AND ROADWAY PROTECTION AND
REGULATION**

Boulevard and Roadway Protection and Regulation Bylaw No. 6366 Inspection Charges Section 11	
Description	Fee
Additions & Accessory Buildings (for Single or Two Family Dwellings) over 10 sq. metres in size; In-ground Swimming Pools & Demolitions	\$152.00
Move-Offs; Single or Two Family Dwelling Construction	\$152.00
Combined Demolition & Single or Two Family Dwelling Construction	\$152.00
Commercial; Industrial; Multi-Family; Institutional; Government Construction	\$203.00
Combined Demolition & Commercial; Industrial; Multi-family; Institutional or Government Construction	\$203.00
Each additional inspection as required	\$76.25

SCHEDULE – BUILDING REGULATION

Building Regulation Bylaw No. 7230 Plan Processing Fees Section 5.13	
Description	Fee
For a new one family dwelling	\$559.00
For other than a new one family dwelling	(a) \$63.50; or (b) 50% to the nearest dollar of the estimated building permit fee specified in the applicable Building Permit Fees in Schedule 5, to a maximum of \$10,000.00 whichever is greater.
For a sewage holding tank	\$127.00

Building Regulation Bylaw No. 7230 Building Permit Fees for those buildings referred to in subsection 5.13.6 Sections 5.2, 5.5, 5.6, 7.2	
Description	Fee
Nil to \$1,000.00	\$63.50 (minimum fee)
Exceeding \$1,000.00 up to \$100,000.00	\$63.50 plus \$9.75 per \$1,000.00 of construction value or fraction of construction exceeding \$1,000.00
Exceeding \$100,000.00 to \$300,000.00	\$1,029.00 plus \$9.25 per \$1,000.00 of construction value or fraction of construction exceeding \$100,000.00
Exceeding \$300,000.00	\$2,879.00 plus \$7.25 per \$1,000.00 of construction value or fraction of construction exceeding \$300,000.00
The building permit fee is doubled where construction commenced before the building inspector issued a building permit .	

Building Regulation Bylaw No. 7230 Building Permit Fees for all Other Building Types Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10	
Description	Fee
Nil to \$1,000.00	\$63.50 (minimum fee)
Exceeding \$1,000.00 up to \$100,000.00	\$63.50 plus \$10.00 per \$1,000.00 of construction value or fraction of construction exceeding \$1,000.00
Exceeding \$100,000.00 to \$300,000.00	\$1,054.00 plus \$9.50 per \$1,000.00 of construction value or fraction of construction exceeding \$100,000.00
Exceeding \$300,000.00	\$2,954.00 plus \$7.50 per \$1,000.00 of construction value or fraction of construction exceeding \$300,000.00
The building permit fee is doubled where construction commenced before the building inspector issued a building permit .	
Despite any other provision of the Building Regulation Bylaw No. 7230, the "construction value" of a: <ul style="list-style-type: none"> (a) one family dwelling or two family dwelling, or (b) garage, deck, porch, interior finishing or addition to a one family dwelling or two family dwelling, is deemed to be the following: <ul style="list-style-type: none"> (i) new construction of first storey \$819.00/m² (\$76.00/ft²) (ii) new construction of second storey \$732.00/m² (\$68.00/ft²) (iii) garage \$284.00/m² (\$26.50/ft²) (iv) decks or porches \$186.00/m² (\$17.25/ft²) (v) interior finishing on existing buildings \$240.00/m² (\$22.25/ft²) (vi) additions \$819.00/m² (\$76.00/ft²) 	
Building Design Modification Fee: Plan Review	\$112.00 per hour or portion thereof
Building Permit Fee for Temporary Building for Occupancy	\$508.00
Re-inspection Fees:	
(a) for the third inspection	\$76.25
(b) for the fourth inspection	\$102.00

(c) for the fifth inspection (d) for each subsequent inspection	\$203.00 Double the amount for each immediately previous inspection
Special Inspection Fees: (a) during the City's normal business hours (b) outside the City's normal business hours	\$112.00 \$447.00 plus \$112.00 for each hour or part thereof after the first four hours
Building Permit Transfer or Assignment Fee	A fee of 10% to the nearest dollar of the original building permit fee or \$63.50, whichever is greater
Building Permit Extension Fee	A fee of 10% to the nearest dollar of the original building permit fee or \$63.50, whichever is greater
Building Move Inspection Fee: (a) within the City boundaries (b) outside the City boundaries when travel is by City vehicle Where the building inspector is required to use overnight accommodation, aircraft or ferry transportation in order to make a building move inspection, the actual costs of accommodation, meals and transportation are payable in addition to other applicable fees including salary cost greater than 1 hour	\$112.00 \$112.00 plus \$1.25 per km travelled Actual costs plus other applicable fees
Provisional Occupancy Inspection Fee	\$254.00 per building permit inspection visit
Provisional Occupancy Notice Extension Fee	\$406.00
Building Demolition Inspection Fee: For each building over 50 m ² in floor area	\$112.00
Use of Equivalent Fees: (a) each report containing a maximum of two separate equivalents (b) for each equivalent greater than two contained in the same report (c) for an amendment to an original report after the acceptance or rejection of the report	\$558.00 \$228.00 \$112.00
Sewage Holding Tank Permit Fee	\$254.00

Building Regulation Bylaw No. 7230 Gas Permit Fees Sections 5.2, 5.5, 5.6, 5.9, 5.11 12.9, 12.10	
Description	Fee
Domestic Installation – One Family Dwelling	\$63.50 or \$23.50 per appliance, whichever is greater
Domestic/Commercial/Industrial Installations (including two family dwellings , multiple unit residential buildings , including townhouse units)	
Fee for each appliance based on kW input rating:	
Up to 29 kW	\$63.50
Exceeding 29 kW	\$102.00
Special Inspection Fees:	
(a) during the City's normal business hours	\$112.00
(b) outside the City's normal business hours	\$447.00 plus \$112.00 for each hour or part thereof after the first four hours
Re-Inspection Fee:	
(a) for the third inspection	\$76.25
(b) for the fourth inspection	\$102.00
(c) for the fifth inspection	\$203.00
(d) for each subsequent inspection	Double the amount for each immediately previous inspection
For a vent and/or gas valve or furnace plenum (no appliance)	\$63.50
Piping alteration – for existing appliances	
For the first 30 metres of piping	\$63.50
For each additional 30 metres or part thereof	\$23.50
Gas permit transfer or assignment fee	A fee of 10% to the nearest dollar of the original gas permit fee or \$63.50, whichever is greater
Gas permit extension fee	A fee of 10% to the nearest dollar of the original gas permit fee or \$63.50, whichever is greater

Building Regulation Bylaw No. 7230 Plumbing Permit Fees Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10	
Description	Fee
Plumbing (a) installation of each plumbing fixture (b) minimum plumbing fee (c) connection of City water supply to any hydraulic equipment	\$23.50 \$63.50 \$63.50
Sprinkler & Standpipes (a) installation of any sprinkler system (b) installation of each hydrant, standpipe, hose station, hose valve, or hose cabinet used for fire fighting	\$63.50 plus \$1.75 per additional head \$63.50 or \$23.50 per item whichever is greater
Water Service (a) for the first 30 metres of water supply service pipe to a building or structure (b) for each additional 30 metres of water supply service pipe to a building and structure	\$63.50 \$23.50
Sanitary & Storm Sewers; Building Drains & Water Distribution (a) for the first 30 metres of a sanitary sewer , and/or storm sewer , and/or building drain , or part thereof (b) for each additional 30 metres of a sanitary sewer , and/or storm sewer , and/or building drain , or part thereof (c) for the first 30 metres of a rough-in installation for a water distribution system in a multiple unit non-residential building for future occupancy , or part thereof (d) for each additional 30 metres of a rough-in installation for a water distribution system in a multiple unit non-residential building for future occupancy , or part thereof (e) for the installation of any neutralizing tank, catch basin, sump, or manhole	\$63.50 \$23.50 \$63.50 \$23.50 \$63.50 or \$23.50 per item, whichever is greater

Special Inspections (a) during the City's normal business hours (b) outside the City's normal business hours or each hour	\$112.00 \$447.00 plus \$112.00 for part thereof exceeding the first four hours
Design Modification Fees (applicable to Plumbing, Sprinkler & Standpipes, Water Service, and Sanitary & Storm Sewers; Building Drains & Water Distributions)	
Plan review hourly rate	\$112.00 per hour
Plumbing Re-Inspection Fee (a) for the third inspection (b) for the fourth inspection (c) for the fifth inspection (d) for each subsequent inspection	\$76.25 \$102.00 \$203.00 Double the amount for each immediately previous inspection
Plumbing Permit Transfer or Assignment Fee	A fee of 10% to the nearest dollar of the original plumbing permit fee or \$63.50, whichever is greater
Plumbing Permit Extension Fee	A fee of 10% to the nearest dollar of the original plumbing permit fee or \$63.50, whichever is greater
Provisional Plumbing Compliance Inspection Fee Per permit visit	\$127.00
Provisional Plumbing Compliance Notice Extension Fee	\$203.00
Potable Water Backflow Preventer Test Report Decal	\$20.50

SCHEDULE – DITCH AND WATERCOURSE PROTECTION AND REGULATION

Ditch and Watercourse Protection and Regulation Bylaw No. 7285 Sections 2.1, Section 2.2	
Description	Fee
Ditch Crossing Permit - Standard Width Permit Fee	\$102.00
Ditch Crossing Permit - Extended Width Inspection Fee	4% of engineering cost estimate for the construction

SCHEDULE – DOG LICENCING

Dog Licencing Bylaw No. 7138 Sections 2.1, 2.3		
Description	Fee	Fee prior to March 1st of the year for which the application is made
Dog – Not neutered or spayed	\$70.00	\$50.00
Dog – Neutered or spayed	\$30.00	\$20.00
Dangerous Dog – Not neutered or spayed	\$250.00	\$200.00
Dangerous Dog – Neutered or spayed	\$200.00	\$150.00
Replacement tag for each dog tag lost or stolen; or For each dog licence to replace a valid dog licence from another jurisdiction	\$5.00	\$5.00

SCHEDULE – FILMING APPLICATION AND FEES

Filming Application and Fees Bylaw No. 8172 Administration Fees Section 3	
Description	Fee
Application for Filming Agreement	\$100.00
Production Office Business Licence	\$150.00
Street Use Fee (100 feet/day)	\$50.00

Filming Application and Fees Bylaw No. 8172 City Parks & Heritage Sites Section 3	
Description	Fee
Major Park Per Day Per ½ Day	\$750.00 \$500.00
Neighbourhood Park Per Day Per ½ Day	\$500.00 \$300.00
Britannia Shipyard Filming / per day Preparation & Wrap / per day Per Holding Day City Employee / per regular working hour City Employee / per hour after 8 hours	\$2,000.00 \$1,000.00 \$500.00 \$35.00 \$52.50
Minoru Chapel Filming / per day October through June Filming / per day July through September Preparation & Wrap / per day Per Holding Day City Employee / per regular working hour City Employee / per hour after 8 hours	\$2,500.00 \$3,000.00 \$1,000.00 \$500.00 \$35.00 \$52.50
Nature Park Filming / per day Preparation & Wrap / per day City Employee / per regular working hour City Employee / per hour after 8 hours	\$1,000.00 \$500.00 \$20.00 \$30.00

Gateway Theatre	
Filming / per day	\$2,500.00
Preparation & Wrap / per day	\$1,000.00
City Employee / per regular working hour	\$33.00
City Employee / per hour after 8 hours	\$50.00
City Hall	
Filming / per day	\$2,000.00
Preparation & Wrap / per day	\$1,000.00
City Employee / per regular working hour	\$20.00
City Employee / per hour after 8 hours	\$30.00

Filming Application and Fees Bylaw No. 8172 Other Fees Section 3	
Description	Fee
RCMP (4-hour minimum) per person / per hour	\$101.75
Fire Rescue (4-hour minimum)	
Fire Engine / per hour	\$125.00
Fire Captain / per hour	\$75.48
Firefighter (minimum 3 firefighters) per person per hour	\$61.86
Use of special effects / per day	\$100.00
Use of Fire Hydrant	
First day	\$195.00
Each additional day	\$65.00

SCHEDULE – FIRE PROTECTION AND LIFE SAFETY

Fire Protection and Life Safety Bylaw No. 8306 Fees & Cost Recovery		
Description	Section	Fee
Permit	4.1	\$20.50
Permit Inspection, first hour	4.3	\$81.25
Permit Inspection, subsequent hours or part thereof	4.3	\$50.75
Attendance - open air burning without permit, first hour	4.5.1	\$355.00 per vehicle
Attendance - open air burning without permit, subsequent half-hour or part thereof	4.5.1	\$178.00 per vehicle
Attendance - Open air burning in contravention of permit conditions, first hour or part thereof	4.5.3	\$355.00 per vehicle
Attendance - Open air burning in contravention of permit conditions, subsequent half-hour or part thereof	4.5.3	\$178.00 per vehicle
Attendance - false alarm –contact person not arriving within 60 minutes after alarm – per hour or portion of hour Fire Dept standing by	6.1.4.(b)	\$355.00 per vehicle
Vacant premises – securing premises	9.7.4	Actual cost
Damaged building – securing premises	9.8.1	Actual cost
Work done to effect compliance with order in default of owner	14.1.6	Actual cost
Review - Fire Safety Plan any building <600 m ² area	15.1.1 (b)	\$102.00
Review - Fire Safety Plan, building > 600 m ² area	15.1.1 (b)	\$152.00
Review - Fire Safety Plan, high building, institutional	15.1.1 (b)	\$203.00
Review - Fire Safety Plan - revisions, each occurrence	15.1.1 (b)	\$50.75
Inspection - 4 stories or less and less than 914 m ² per floor	15.2.1 (a)	\$203.00
Inspection - 4 stories or less and between 914 and 1524m ² per floor	15.2.1 (a)	\$305.00
Inspection - 5 stories or more and between 914 and 1524 m ² per floor	15.2.1 (a)	\$508.00
Inspection - 5 stories or more and over 1524 m ² per floor	15.2.1 (a)	\$711.00
Inspection or follow-up to an order, first hour	15.2.1 (b)	\$81.25
Re-inspection or follow-up to an order, subsequent hours or part of hour	15.2.1.(b)	\$50.75
Nuisance investigation, response & abatement	15.4.1	Actual cost
Mitigation, clean-up, transport, disposal of dangerous goods	15.4.2	Actual cost

Attendance - false alarm – no false alarm reduction program in place	15.5.1	\$305.00
Attendance - false alarm – false alarm reduction program in place and participation	15.5.5	No charge
Attendance - false alarm – caused by security alarm system	15.6.1	\$203.00
Attendance - false alarm – monitoring agency not notified	15.7.1	\$203.00
Alternate solution report or application review	general	\$152.00

SCHEDULE – FIREWORKS REGULATION

Fireworks Regulation Bylaw No. 7917 Permit Fees Section 2.1	
Description	Fee
Display Permit application fee	\$102.00

SCHEDULE – PROPERTY TAX CERTIFICATE FEES

Property Tax Certificate Fees	
Description	Fee
Requested in person at City Hall	\$36.00
Requested through BC Online	\$31.00

SCHEDULE – PUBLIC HEALTH PROTECTION

Public Health Protection Bylaw No. 6989 False Alarm Fee Section 3.1.3.5	
Description	Fee
False alarm fee where the intentional or unintentional activation of a house alarm causes the unnecessary response of an inspector	\$102.00

SCHEDULE – PUBLICATION FEES

Publication Fees	
Description	Fee
Computer Sections Maps, 24" x 24"	
Individual	\$4.75
CD	\$74.25
Custom Mapping	\$60.00/hour
Design Specifications (contents only)	\$92.75
Drafting Standards	\$92.75
Drawing Pints (As-Builts)	
A-1 Size, 24" x 36"	\$4.75
B Size, 18" x 24"	\$3.00
GIS Data Requests	
Service fee	\$102.00
First layer*	\$147.00
Each additional layer*	\$50.75
CD or DVD of GIS layers of Municipal works of City of Richmond	\$6,090.00
Richmond Industrial Strategy, Oct 1999	\$5.25
Single-Family Lot Size Policy, March 1990	\$20.50
Supplemental Specifications and Detail Drawings (contents only)	\$92.75
Street Maps	
Large, 36" x 57"	\$7.50
Small, 22" x 34"	\$4.75
Utility Section Maps, 15" x 24"	
Individual	\$3.00
CD	\$74.25
* fees are multiplied by the number of sections requested	

SCHEDULE – RCMP DOCUMENTATION FEES

RCMP Documentation Fees	
Description	Fee
Criminal Record Checks	\$55.00
Criminal Record Checks - Volunteers	No Charge
Police Certificate (including Prints)	\$55.00
Fingerprints	\$55.00
Pardon applications/Records Clearance	\$55.00
Name Change Applications	\$55.00
Collision Analyst Report	\$520.00
Field Drawing Reproduction	\$37.00
Scale Drawing	\$104.00
Mechanical Inspection Report	\$220.00
Police Report and Passport Letter	\$55.00
Insurance Claim Letter	\$55.00
Court Ordered File Disclosure	\$55.00 plus \$0.50 per page and \$7.00 shipping
Photos (4 x 6)	\$2.00 each plus \$7.00 shipping
Photos (each laser)	\$1.00
Photos - Burn CD	\$17.00
Video Reproduction	\$42.00
Audio Tape Reproduction	\$40.00

SCHEDULE – RESIDENTIAL LOT (VEHICULAR) ACCESS REGULATION

Residential Lot (Vehicular) Access Regulation Bylaw No. 7222 Administration Fees Section 2.3	
Description	Fee
Driveway Crossing Application Administration/Inspection Fee	\$76.25

SCHEDULE – SIGN REGULATION

Sign Regulation Bylaw No. 5560 Sign Permit Fees	
Description	Fee
Application processing fee*	\$46.00
Up to 5 m ²	\$46.00
5.01 m ² to 15 m ²	\$61.00
15.01 m ² to 25 m ²	\$91.00
25.01 m ² to 45 m ²	\$122.00
45.01 m ² to 65 m ²	\$162.00
65.01 m ² or more	\$203.00
Permit to alter a sign or relocate a sign on the same lot	\$46.00
<p>*Each applicant for a sign permit shall submit the processing fee together with his application. Upon approval of the application, this fee will be a credit towards the appropriate permit fee levied as set out in this Schedule. In cases of rejection of an application, the processing fee will not be refunded.</p>	

SCHEDULE – TREE PROTECTION

Tree Protection Bylaw No. 8057 Permit Fees Sections 4.2, 4.6	
Description	Fee
Permit application fee To remove a hazard tree One (1) tree per parcel during a 12 month period Two (2) or more trees	No Fee No Fee \$50.75
Renewal, extension or modification of a permit	\$50.75

SCHEDULE – VEHICLE FOR HIRE REGULATION

Vehicle For Hire Regulation Bylaw No. 6900 Permit & Inspection Fees Sections 3.7, 6.3	
Description	Fee
Transporting of trunks	\$5.25 per trunk
Towing permit	\$50.75
Inspection fee for each inspection after the second inspection	\$25.50

SCHEDULE – WATER USE RESTRICTION

Water Use Restriction Bylaw No. 7784	
Permit Fees	
Section 3.1	
Description	Fee
New lawns or landscaping permit application fee	\$30.50