City of Richmond

Bylaw 10774

Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 10774

The Council of the City of Richmond enacts as follows:

1) The Consolidated Fees Bylaw No. 8636, as amended, is further amended:

   By deleting, in their entirety, the schedules attached to Bylaw No. 8636, as amended, and substituting the schedules attached to and forming part of this Bylaw.

2) This Bylaw comes into force and effect on January 1, 2027.

3) This Bylaw is cited as **"Consolidated Fees Bylaw No. 8636, Amendment Bylaw No. 10774".**

FIRST READING	OCT 13 2026
SECOND READING	OCT 13 2026
THIRD READING	OCT 13 2026
ADOPTED	

CITY OF RICHMOND
APPROVED for content by originating dept.
APPROVED for legality by Solicitor
ML

MAYOR

CORPORATE OFFICER

SCHEDULE - ANIMAL CONTROL REGULATION

Animal Control Regulations Bylaw No. 7932

Cat Breeding Permit Fee
Section 2.2

Description	Fee
Cat breeding permit for three years	$50.25

Impoundment Fees
Section 8

Description	Fee
1st time in any calendar year	
Neutered male or spayed female dog	$57.75
Non-neutered male or unspayed female dog	$174.00
Dangerous Dog*	$703.00
2nd time in any calendar year	
Neutered male or spayed female dog	$116.00
Non-neutered male or unspayed female dog	$357.00
Dangerous Dog*	$1,374.00
3rd time and subsequent times in any calendar year	
Neutered male or spayed female dog	$357.00
Non-neutered male or unspayed female dog	$703.00
Dangerous Dog*	$1,374.00
Bird	$9.00
Domestic farm animal	$85.50
Impoundment fee also subject to transportation costs	
Other animal	$43.50
Impoundment fee also subject to transportation costs	

**Subject always to the power set out in Section 8.3.12 of Animal Control Regulation Bylaw No. 7932 to apply for an order that a dog be destroyed.*

Note: In addition to the fees payable above (if applicable), a licence fee will be charged where a dog is not currently licenced.

Maintenance Fees
Section 8

Description	Fee
Dog	$19.00
Dangerous Dog	$35.75
Cat	$19.00
Bird	$6.00
Domestic farm animal	$43.50
Other animal	$15.75

Note: For all of the Animal Control Regulation Maintenance Fees, a charge is issued for each day or portion of the day per animal.

SCHEDULE - ARCHIVES AND RECORDS

Archives and Records
Image Reproduction Fees

Description	Fee	Units
Copying Records *Note: careful consideration will be given to requests for copying of fragile archival records. The City will not copy records if there is the possibility that an original record could be damaged during the copying process.*		
Photocopying and printing (First 4 pages free)	$0.35 $0.50	per b&w page per colour page
Scanned electronic copy of a paper record	$0.50	per b&w or colour page
Digitization of audio recording and moving image recordings	(actual cost)	per audio file
Photograph Reproductions Scanned image (each)	$21.25	

Archives
Research Service Fee

Description	Fee	Unit
Commercial Research Service Fee	$56.75	per hour

Note: Rush orders available at additional cost; discounts on reproduction fees available to students, seniors, and members of the Friends of the Richmond Archives.

Archives
Tax Search Fees

Description	Fee
Tax Searches and Printing of Tax Records Searches ranging from 1 to 5 years Each year greater than 5 years	 $37.00 $9.00

Archives and Records
Preliminary Site Investigation

Description	Fee
Active Records Check Survey (per civic address searched)	$286.00

Records
Building Records Request Fees

Description	Fee	Units
Administration Fee	$30.75	per request
Each Copy Requested (Printed)	$5.75	per page
Each File Requested (Electronic)	$5.75	per file
Large File Charge	$12.50	per request

SCHEDULE - BILLING AND RECEIVABLES

Billing and Receivables
Receivables Fees

Description	Fee
Administrative charges for cost recovery billings undertaken for arm's length third parties	(20% of actual cost)
Non-Sufficient Fund (NSF) charges	$43.00

SCHEDULE - BOARD OF VARIANCE

Board of Variance Bylaw No. 9259
Application Fees
Section 3.1.2(c), 3.2.3

Description	Fee
Application for order under section 540 of *Local Government Act* [Variance or exemption to relieve hardship]	$807.00
Application for order under section 543 of *Local Government Act* [Exemption to relieve hardship from early termination of land use contract]	$807.00
Application for order under section 544 of *Local Government Act* [Extent of damage preventing reconstruction as non-conforming use]	$807.00
Fee for notice of new hearing due to adjournment by applicant	$192.00
Board of Variance Meeting Notices- Board of Variance Applications (Section 3.1.6(a))	$2.50 per address identified

SCHEDULE - BOULEVARD AND ROADAY PROTECTION AND REGULATION

Boulevard and Roadway Protection and Regulation Bylaw No. 6366
Inspection Charges
Section 12(b), 14

Description	Fee
Additions & Accessory Buildings Single or Two Family Dwellings over 10 m^2 in size; In-ground Swimming Pools & Demolitions	$216.00
Move-Offs; Single or Two Family Dwelling Construction	$216.00
Combined Demolition & Single or Two Family Dwelling Construction	$216.00
Commercial; Industrial; Multi-Family; Institutional; Government Construction	$286.00
Combined Demolition & Commercial; Industrial; Multi-family; Institutional or Government Construction	$286.00
Each Additional Inspection as Required	$109.00

SCHEDULE - BUILDING REGULATION

Building Regulation Bylaw No. 7230
Plan Processing Fees
Section 5.4

Description	Fee
For one dwelling unit For two dwelling units For three dwelling units For four dwelling units For five dwelling units For six dwelling units	$775.00 $775.00 $1,548.00 $1,548.00 $2,425.00 $2,425.00
For other than one through six dwelling units *Greater of (a) or (b);* *(a)* *(b) 50% to the nearest dollar of the estimated building permit fee specified in the applicable Building Permit Fees in Subsection 5.13.6 and other Building Types to a maximum of $10,000.00*	$87.25
For a sewage holding tank	$184.00

Note: The dwelling unit count for the purpose of this fee includes secondary suites. For example, a one-family dwelling with a secondary suite is two dwelling units.

Building Regulation Bylaw No. 7230
Building Permit Fees for those buildings referred to in Subsection 5.13.6
Sections 5.2, 5.5, 5.6, 7.2

Description		Fee
Nil to $1,000.00 (minimum fee)		$101.00
Exceeding $1,000.00 up to $100,000.00		$101.00
**per $1,000.00 of construction value or fraction of construction exceeding $1,000.00*	*Plus	$16.75
Exceeding $100,000.00 to $300,000.00		$1,759.25
***per $1,000.00 of construction value or fraction of construction exceeding $100,000.00*	**Plus	$14.50
Exceeding $300,000.00		$4,659.25
****per $1,000.00 of construction value or fraction of construction exceeding $300,000.00*	***Plus	$11.00

Note: The building permit fee is doubled where construction commenced before the building inspector issued a building permit.

Building Regulation Bylaw No. 7230
Building Permit Fees for all Other Building Types
Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

Description		Fee
Nil to $1,000.00 (minimum fee)		$101.00
Exceeding $1,000.00 up to $100,000.00		$101.00
**per $1,000.00 of construction value or fraction of construction exceeding $1,000.00*	*Plus	$17.25
Exceeding $100,000.00 up to $300,000.00		$1,808.75
***per $1,000.00 of construction value or fraction of construction exceeding $100,000.00*	**Plus	$14.75
Exceeding $300,000.00		$4,758.75
****per $1,000.00 of construction value or fraction of construction exceeding $300,000.00*	***Plus	$11.25

Note: The building permit fee is doubled where construction commenced before the building inspector issued a building permit.

Building Regulation Bylaw No. 7230
Building Permit Fees for all Other Building Types (cont.)
Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

Despite any other provision of the Building Regulation Bylaw No. 7230, the "construction value" of:

(a) one dwelling unit, two dwelling units, three dwelling units, four dwelling units, five dwelling units, or six dwelling units; and
(b) a garage, deck, porch, interior finishing or addition to a one dwelling unit, two dwelling units, three dwelling units, four dwelling units, five dwelling units, or six dwelling units, is assessed by total floor area and deemed to be the following:

Description	Construction Value - Single Family or One-Family Dwelling*	Construction Value - Other **	Units
(i) new construction of first storey	$1,475.00	$3,078.00	per m^2
(ii) new construction of second storey	$1,361.00	$3,078.00	per m^2
(iii) detached garage	$757.00	$1,143.00	per m^2
(iv) decks or porches	$626.00	$945.00	per m^2
(v) interior finishing on existing buildings	$700.00	$1,057.00	per m^2
(vi) additions	$1,475.00	$3,080.00	per m^2

**Note: This fee applies to any construction related to single family construction or a one-family dwelling including a secondary suite.*

***Note: This fee applies to any construction up to 6 dwelling units but excludes a single family or one-family dwelling that includes a secondary suite. The dwelling unit count for the purpose of this fee includes secondary suites. For example, a duplex each with a secondary suite is four dwelling units.*

Description	Fee
Building Design Modification Fee	
Plan Review (per hour or portion thereof)	$158.00
Building Permit Fee for Temporary Building for Occupancy	$687.00
Modifications or Changes to Instream Building Permit Application	
Plan Review (per hour or portion thereof)	$158.00
Re-inspection Fees	
(a) for the third inspection	$105.00
(b) for the fourth inspection	$144.00
(c) for the fifth inspection	$279.00
Note: The fee for each subsequent inspection after the fifth inspection will be double the cost of each immediately previous inspection	
Special Inspection Fees:	
(a) during the City's normal business hours	$158.00
(b) outside the City's normal business hours	$604.00
**for each hour or part thereof after the first four hours* *Plus	$158.00

Building Regulation Bylaw No. 7230
Building Permit Fees for all Other Building Types (cont.)
Sections 5.5, 5.9, 5.11, 5.14, 7.2, 11.1, 12.7, 12.9, 12.10

Description		Fee
Building Permit Transfer or Assignment Fee *or (b) a fee of 10% to the nearest dollar of the original building permit fee* *- whichever is greater of (a) or (b)*	(a)	$87.00
Building Permit Extension Fee *or (b) a fee of 10% to the nearest dollar of the original building permit fee* *- whichever is greater of (a) or (b)*	(a)	$87.00
Building Move Inspection Fee: (a) within the City boundaries (b) outside the City boundaries when travel is by City vehicle *** per km travelled* **Plus *Note: Where the building inspector is required to use overnight accommodation, aircraft or ferry transportation in order to make a building move inspection, the actual costs of accommodation, meals and transportation are payable in addition to other applicable fees including salary cost greater than 1 hour.*		 $158.00 $158.00 $4.75
Provisional Occupancy Inspection Fee (per building permit inspection visit) Provisional Occupancy Notice Extension Fee Building Demolition Inspection Fee for each building over 50 m^2 in floor area Sewage Holding Tank Permit Fee		$357.00 $565.00 $555.00 $357.00
Use of Equivalents Fees: (a) each report containing a maximum of two separate equivalents (b) for each equivalent greater than two contained in the same report (c) for an amendment to an original report after the acceptance or rejection of the report (d) for Air Space Parcels (treating buildings as one building)		 $772.00 $320.00 $162.00 $2,739.00

Building Regulation Bylaw No. 7230
Gas Permit Fees
Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.9, 12.10

Description		Fee	Units
Domestic Installation – **one family dwelling**	(a)	$87.00	
- whichever is greater (a) or (b)	(b)	$33.00	
Domestic/Commercial/Industrial Installations – **two family dwellings**, multiple unit residential buildings, including townhouse units)			per appliance
(a) appliance input up to 29 kW		$87.00	
(b) appliance input exceeding 29 kW		$144.00	
Special Inspection Fees:			
(a) during the City's normal business hours		$158.00	
(b) outside the City's normal business hours		$604.00	
**for each hour or part thereof after the first four hours*	*Plus	$158.00	
Design Modification Fees Plan Review		$158.00	per hour
Modifications or Changes to Instream Building Permit Application Plan Review		$158.00	per hour
Re-Inspection Fee:			
(a) for the third inspection		$109.00	
(b) for the fourth inspection		$148.00	
(c) for the fifth inspection		$286.00	
Note: The fee for each subsequent inspection after the fifth inspection will be double the cost of each immediately previous inspection			
For a vent and/or gas valve or furnace plenum (no appliance)		$89.25	
Piping alteration – for existing appliances			
First 30 metres of piping		$89.25	
Each additional 30 metres or part thereof		$33.75	
Gas permit transfer or assignment fee	(a)	$89.25	
or (b) a fee of 10% to the nearest dollar of the original gas permit fee			
- whichever is greater of (a) or (b)			
Gas permit extension fee	(a)	$89.25	
or (b) a fee of 10% to the nearest dollar of the original gas permit fee			
- whichever is greater of (a) or (b)			

Building Regulation Bylaw No. 7230
Plumbing Permit Fees
Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10

Description		Fee	Units
Plumbing			
(a) installation of each plumbing fixture		$33.75	
(b) minimum plumbing fee		$89.25	
(c) connection of City water supply to any hydraulic equipment		$89.25	
Sprinkler & Standpipes			
(a) installation of any sprinkler system		$89.25	
*per additional head	*Plus	$5.50	
(b) installation of each hydrant, standpipe, hose station,	(i)	$89.25	
hose valve, or hose cabinet used for fire fighting	(ii)	$33.75	per item
-whichever is greater of (i) or (ii)			
Water Service			
(a) for the first 30 metres of water supply service pipe to a building or structure		$87.00	
(b) for each additional 30 metres of water supply service pipe to a building and structure		$33.00	
Sanitary & Storm Sewers: Building Drains & Water Distribution			
(a) for the first 30 metres of a sanitary sewer, and/or storm sewer, and/or building drain, or part thereof		$87.00	
(b) for each additional 30 metres of a sanitary sewer, and/or storm sewer, and/or building drain, or part thereof		$33.00	
(c) for the first 30 metres of a rough-in installation for a water distribution system in a multiple unit non-residential building for future occupancy, or part thereof		$87.00	
(d) for each additional 30 metres of a rough-in installation for a water distribution system in a multiple unit non-residential building for future occupancy, or part thereof		$33.00	
(e) for the installation of any neutralizing tank, catch basin,	(i)	$87.00	
sump, or manhole	(ii)	$33.00	per item
- whichever is greater of (i) or (ii)			
Special Inspections			
(a) during the City's normal business hours		$158.00	
(b) outside the City's normal business hours or each hour		$604.00	
*for part thereof exceeding the first four hours	*Plus	$158.00	
Design Modification Fees			
Plan review		$158.00	per hour
Applicable to Plumbing, Sprinkler & Standpipes, Water Service, and Sanitary & Storm Sewers; Building Drains & Water Distributions			
Modifications or Changes to Instream Building Permit Application			
Plan Review		$158.00	per hour

Building Regulation Bylaw No. 7230
Plumbing Permit Fees (cont.)

Sections 5.2, 5.5, 5.6, 5.9, 5.11, 12.5, 12.7, 12.9, 12.10

Description	Fee
Plumbing Re-Inspection Fee (a) for the third inspection (b) for the fourth inspection (c) for the fifth inspection *Note: The fee for each subsequent inspection after the fifth inspection will be double the cost of each immediately previous inspection.*	 $109.00 $148.00 $286.00
Plumbing Permit Transfer or Assignment Fee (a) *or (b) a fee of 10% to the nearest dollar of the original plumbing permit fee* *- whichever is greater of (a) or (b)*	$89.25
Plumbing Permit Extension Fee (a) *or (b) a fee of 10% to the nearest dollar of the original plumbing permit fee* *- whichever is greater of (a) or (b)*	$89.25
Provisional Plumbing Compliance Inspection Fee (per permit visit) Provisional Plumbing Compliance Notice Extension Fee Potable Water Backflow Preventer Test Report Decal	$184.00 $286.00 $29.75

SCHEDULE - BUSINESS LICENCE

Business Licence Bylaw No. 7360
Assembly Use Group 1

Group 1 – Business Licence Fee Assessed by Total Floor Area *Except Food Caterers which are assessed a fee in accordance with Group 3*		
Square Metres (m^2)	**(Square Feet) (ft^2)**	**Fee**
0.0 to 93.0	(0 to 1,000)	$209.00
93.1 to 232.5	(1,001 to 2,500)	$314.00
232.6 to 465.0	(2,501 to 5,000)	$537.00
465.1 to 930.0	(5,001 to 10,000)	$852.00
930.1 to 1,860.1	(10,001 to 20,000)	$1,506.00
1,860.2 to 2,790.1	(20,001 to 30,000)	$2,154.00
2,790.2 to 3,720.2	(30,001 to 40,000)	$2,808.00
3,720.3 to 4,650.2	(40,001 to 50,000)	$3,452.00
4,650.3 to 5,580.3	(50,001 to 60,000)	$4,106.00
5,580.4 and over	(60,001 and over)	$4,654.00
Food Primary Liquor Licence Fee		$429.00
Mobile Vendors (Food) Fee (per vehicle)		$99.75

Business Licence Bylaw No. 7360 (cont.)
Assembly Use Group 2

Group 2 – Business Licence Fee Assessed by Number of Seats	
Seats	**Fee**
0 to 30	$645.00
31 to 60	$1,175.00
61 to 90	$1,914.00
91 to 120	$2,554.00
121 to 150	$3,182.00
151 to 180	$3,818.00
181 to 210	$4,450.00
211 and over	$4,654.00

Assembly Use Group 3

Group 3 – Business Licence Fee Assessed by Number of Employees (including owners)*	
Employees	**Fee**
0 to 5	$170.00
6 to 10	$280.00
11 to 15	$399.00
16 to 25	$591.00
26 to 50	$852.00
51 to 100	$1,230.00
101 to 200	$1,730.00
201 to 500	$2,495.00
501 to 1,000	$3,766.00
1,001 and over	$4,654.00

**For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.*

Adult Oriented Uses

Description	**Fee**
Adult entertainment establishment licence	$4,654.00
Casino	$7,356.00
Body-Painting Studio	
Studio licence	$4,654.00
Each body-painting employee	$170.00
Body-Rub Studio	
Studio licence	$4,654.00
Each body-rub employee	$170.00
Escort Service	
Escort service licence	$4,654.00
Each escort employee	$170.00

Business Licence Bylaw No. 7360 (cont.)
Bed & Breakfast Use

Description	Fee
Bed & Breakfast Business License	$441.00

Farmer's Market

Description	Fee
Farmer's market licence	$170.00

Industrial/Manufacturing Use

Industrial/Manufacturing Use – Business Licence Fee Assessed by Number of Employees (including owners)*	
Employees	**Fee**
0 to 5	$201.00
6 to 10	$330.00
11 to 15	$457.00
16 to 25	$645.00
26 to 50	$904.00
51 to 100	$1,279.00
101 to 200	$1,788.00
201 to 500	$2,545.00
501 to 1,000	$3,812.00
1,001 and over	$4,654.00

**For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.*

Licence Transfers, Changes and Reprints

Description	Fee
Requests for comfort letters (per address/business)	$90.75
Transferring a licence from one person to another, or for issuing a new licence because of a change in information on the face of such licence, except a change between licence categories or subcategories	$58.00
Changing the category or subcategory of a licence *(a)* *or* *(b) the difference between the existing licence fee and the fee for the proposed category or subcategory - whichever is greater of (a) or (b)*	$58.00
Licence reprint	$15.50

Business Licence Bylaw No. 7360 (cont.)
Mercantile Use

Mercantile Use – Business Licence Fee Assessed by Total Floor Area		
Square Metres (m^2)	**(Square Feet) (ft^2)**	**Fee**
0.0 to 93.0	(0 to 1,000)	$170.00
93.1 to 232.5	(1,001 to 2,500)	$265.00
232.6 to 465.0	(2,501 to 5,000)	$482.00
465.1 to 930.0	(5,001 to 10,000)	$805.00
930.1 to 1,860.1	(10,001 to 20,000)	$1,454.00
1,860.2 to 2,790.1	(20,001 to 30,000)	$2,109.00
2,790.2 to 3,720.2	(30,001 to 40,000)	$2,751.00
3,720.3 to 4,650.2	(40,001 to 50,000)	$3,399.00
4,650.3 to 5,580.3	(50,001 to 60,000)	$3,519.00
5,580.4 and over	(60,001 and over)	$4,654.00

Off-Leash Permits

Description	**Fee**
Annual permit	$145.00

Residential Use

Residential Use – Business Licence Fee Assessed by Number of Rental Units	
Units	**Fee**
0 to 5	$201.00
6 to 10	$309.00
11 to 25	$520.00
26 to 50	$841.00
51 to 100	$1,474.00
101 to 200	$2,108.00
201 to 300	$2,743.00
301 to 400	$3,373.00
401 to 500	$4,000.00
501 and over	$4,654.00

Business Licence Bylaw No. 7360 (cont.)
Service Use

Service Use – Business Licence Fee Assessed by Number of Employees (including owners)*	
Employees	**Fee**
0 to 5	$170.00
6 to 10	$287.00
11 to 15	$418.00
16 to 25	$612.00
26 to 50	$872.00
51 to 100	$1,262.00
101 to 200	$1,769.00
201 to 500	$2,560.00
501 to 1,000	$3,850.00
1,001 and over	$4,654.00

**For the purpose of assessing a licence fee, two part-time employees are counted as one full-time employee.*

Short Term Boarding and Lodging Use

Description	**Fee**
Short Term Boarding and Lodging Business Licence	$441.00

Vehicle for Hire Businesses

Description		**Fee**
Vehicle for Hire Business Fee		
Each vehicle for hire applicant must pay (1) and (2)*:		
(1) Vehicle for hire office fee		$170.00
(2) Per vehicle licence fee*		
based on the number of vehicles		
CLASS "A" Taxicab		$158.00
CLASS "B" Limousine		$99.75
CLASS "C" Sightseeing Taxicab		$158.00
CLASS "D" Airport Taxicab		$158.00
CLASS "E" Private Bus		$158.00
CLASS "I" Charter Minibus		$158.00
CLASS "J" Rental Vehicle		
	Group 1	$20.50
	Group 2	$99.75
CLASS "K" Driver Training Vehicle		$75.00
CLASS "M" Tow-Truck		$158.00
CLASS "N" Taxicab for Persons with Disabilities		$158.00
CLASS "P" Pedicab		$158.00

Business Licence Bylaw No. 7360 (cont.)
Vehicle for Hire Businesses (cont.)

Notwithstanding the per-vehicle licence fees stipulated in Section 2, the maximum licence fee for any Vehicle for Hire business	$4,654.00
Transferring a vehicle for hire licence within any calendar year	$58.00
Replacing a vehicle for hire licence plate or decal	$24.25

Vending Machine Uses

Description	Fee
Vending Machine Business Licence Fee	
Group 1 (per machine)	$38.25
Group 2 (per machine)	$52.75
Group 3 (per machine)	$12.25
Banking machine licence fee (per machine)	$163.00
Amusement machine licence fee (per machine)	$38.25

SCHEDULE - COMMUNITY BYLAWS DOCUMENTATION FEE

Community Bylaws Documentation Fees

Description	Fee
Requests for Comfort Letters (per civic address & per unit)	$90.75

SCHEDULE – CONSTRUCTION ENCROACHMENT

Construction Encroachment Bylaw No. 9833
Sections 2.1, 2.2 and 3.4

Description	Fee
Underpinning Works	
Application Fee	$585.00 per Underpinning Works Permit application
Encroachment Fee	$61.75 per square meter of excavation face that will be supported by the Underpinning Works
Inspection Fee	$280.00
Additional Inspection Fees	$106.00 per additional inspection if additional inspection(s) are required as a result of initial inspection showing deficiencies
Security Deposit	$5,814.00 plus such additional amounts set forth in section 2.2 of Bylaw No. 9833
Renewal Application Fee	$585.00 per Underpinning Works Permit renewal application

Construction Encroachment Bylaw No. 9833 (Con't)
Sections 2.1, 2.2 and 3.4

Construction Fence	**Fee**
Application Fee	$121.00 per Construction Fence Permit application
Encroachment Fee	$12.25 per year per square meter of encroachment
Inspection Fee	$280.00
Additional Inspection Fees	$106.00 per additional inspection if additional inspection(s) are required as a result of initial inspection showing deficiencies
Security Deposit	$5,814.00
Renewal Application Fee	$121.00 per Construction Fence Permit renewal application
Crane Swing	**Fee**
Application Fee	$585.00 per Crane Swing Permit application
Renewal Application Fee	$585.00 per Crane Swing Permit renewal application

SCHEDULE - DEMOLITTION WASTE AND RECYCLABLE MATERIALS

Demolition Waste and Recyclable Materials Bylaw No. 9516
Section 4.1

Description	**Fee**
Application Fee	$315.00 per waste disposal and recycling services plan submission
Waste Disposal and Recycling Service Fee	$4.25 per square feet of structure to be demolished

SCHEDULE - DEVELOPMENT APPLICATION FEES

Zoning Amendments No. 8951

Section	Application Type	Base Fee	Incremental Fee
Section 1.2.1 (a)	Zoning Bylaw Text Amendment	$2,158.00	Not Applicable
Section 1.2.1 (b)	Zoning Bylaw Designation Amendment for Single Detached (RS) or Small-Scale Multi-Unit Housing (RSM) No lot size policy applicable Requiring a new or amended lot size policy *plus all associated public notification costs	 $2,743.00 $3,424.00	 Not Applicable Not Applicable
Section 1.2.1	Zoning Bylaw Designation Amendment for 'site specific zones'	$4,107.00	For residential portion of development: - **$53.00** per dwelling unit for first 20 dwelling units and - **$27.25** per dwelling for each subsequent dwelling unit
			For non-residential building area: - **$34.25** per 100 m² of building area for the first 1,000 m² and - **$21.50** per 100 m² thereafter
			$5,192.00 if advanced to Council and/or Committee for preliminary review
	Zoning Bylaw Designation Amendment for all other zoning districts	$2,743.00	For residential portion of development: - **$28.00** per dwelling unit for first 20 dwelling units and - **$15.25** per dwelling unit for each subsequent dwelling unit
			For non-residential building area: - **$21.50** per 100 m² of building area for the first 1,000 m² and - **$8.75** per 100 m² thereafter
			$5,192.00 if advanced to Council and/or Committee for preliminary review
Section 1.2.3	Additional Public Hearing for Zoning Bylaws Text or Designation Amendments	$1,036.00	**$1,036.00** for each subsequent Public Hearing required
Section 1.2.5	Expedited Timetable for Zoning Designation Amendment (Fast Track Rezoning)	$1,377.00	Not Applicable
Section 1.2.6	Early Public Notices – Zoning Amendments	$2.50 per address identified	Not Applicable
Section 1.2.7	Public Hearing Notices – Zoning Amendments	$2.50 per address identified	Not Applicable

Official Community Plan Amendments No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.3.1	Official Community Plan Amendment without an associated Zoning Bylaw Amendment	$4,107.00	Not Applicable
Section 1.3.2	Additional Public Hearing for Official Community Plan Amendment *for second public hearing*	$1,036.00	**$1,036.00** for each subsequent Public Hearing required
Section 1.3.3	Early Public Notices – Official Community Plan Amendments	$2.50 per address identified	Not Applicable
Section 1.3.4	Public Hearing Notices – Official Community Plan Amendments	$2.50 per address identified	Not Applicable

Development Permits No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.4.1	Development Permit for other than a Development Permit referred to in Sections 1.4.2 and 1.4.3 of the Development Application Fees No. 8951	$2,059.00	**$687.00** for the first 464.5 m² of gross floor area plus: **$145.00** for each additional 92.9 m² or portion of 92.9 m² of gross floor area up to 9,290 m², plus **$29.00** for each additional 92.9 m² or portion of 92.9 m² of gross floor area over 9,290 m²
Section 1.4.2	Development Permit for Coach House, Granny Flat or Small-Scale Multi-Unit Housing	$1,319.00	Not Applicable
Section 1.4.3	Development Permit, which includes property: (a) designated as an Environmentally Sensitive Area (ESA); or (b) located within, or adjacent to the Agricultural Land Reserve (ALR)	$2,059.00	Not Applicable
Section 1.4.4	General Compliance Ruling for an issued Development Permit	$694.00	Not Applicable
Section 1.4.5	Expedited Timetable for a Development Permit (Fast Track Development Permit)	$1,377.00	Not Applicable
Section 1.4.6	Early Public Notices – Development Permits	$2.50 per address identified	Not Applicable
Section 1.4.7	Development Permit Panel Meeting Notices – Development Permits	$2.50 per address identified	Not Applicable

Development Variance Permits No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.5.1	Development Variance Permit	$2,059.00	Not Applicable
Section 1.5.2	Early Public Notices – Development Variance Permits	$2.50 per address identified	Not Applicable
Section 1.5.3	Development Permit Panel Meeting Notices – Development Variance Permits	$2.50 per address identified	Not Applicable

Temporary Use Permits No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.6.1	Temporary Use Permit	$2,743.00	Not Applicable
	Temporary Use Permit Renewal	$1,377.00	Not Applicable
	Temporary Use Permits for Seasonal Outdoor Patio	$320.00	Not Applicable
	Temporary Use Permit Renewal for Seasonal Outdoor Patio	$320.00	Not Applicable
	Temporary Use Permit for Mobile Food Vendor	$115.00	Not Applicable
	Temporary Use Permit Renewal for Mobile Food Vendor	$115.00	Not Applicable

Liquor-Related Permits No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.8.2 (a)	Licence to serve liquor under the Liquor Control and Licensing Act and Regulations; or change to existing license to serve liquor	$694.00	Not Applicable
Section 1.8.5 (b)	Temporary changes to existing liquor licence	$370.00	Not Applicable

Subdivision and Consolidation of Property No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.9.1	Subdivision of property that does not include an air space subdivision or the consolidation of property	$1,036.00	**$145.00** for the second and each additional parcel
Section 1.9.2	Extension or amendment to a preliminary approval of subdivision letter	$356.00	**$356.00** for each additional extension or amendment
Section 1.9.3	Road closure or road exchange	$1,036.00	(In addition to the application fee for the subdivision)
Section 1.9.4	Air space subdivision	$8,040.00	**$202.00** for each additional air space parcel created
Section 1.9.5	Consolidation of property without a subdivision application	$145.00	Not Applicable

Strata Title Conversion of Existing Building No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.10.1 (a)	Strata Title Conversion of existing two-family dwelling	$2,743.00	Not Applicable
Section 1.10.1 (b)	Strata Title Conversion of existing multi-family dwelling, commercial buildings and industrial buildings	$4,107.00	Not Applicable

Phased Strata Title Subdivisions No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.11.1	Phased Strata Title	$694.00 for first phase	**$694.00** for each additional phase

Servicing Agreements and Latecomer Fees No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.12.1	Servicing Agreement	Processing fee of $1,377.00	Subject to Section 1.12.2 of Development Application Fees Bylaw No.8951, an inspection fee of 4% of the approved off-site works and services
Section 1.12.3	Latecomer Agreement	$6,563.00	Not Applicable

Civic Address Changes No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.13.1	Civic Address change associated with the subdivision or consolidation of property	$356.00	Not Applicable
	Civic Address change associated with a new building constructed on a corner lot	$356.00	Not Applicable
	Civic Address change due to personal preference	$1,377.00	Not Applicable

Telecommunication Antenna Consultation and Siting Protocol No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.14.1	Telecommunication Antenna Consultation and Siting	$2,743.00	Not Applicable

Heritage Applications No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.15.1(a)	Heritage Alteration Permit with a variance to the Zoning Bylaw or additional floor area	$2,059.00	**$686.00** for the first 464.5 m² of gross floor area plus: - **$145.00** for each additional 92.9 m² or portion of 92.9 m² of gross floor area up to 9,290 m², plus - **$29.00** for each additional 92.9 m² or portion of 92.9 m² of gross floor area over 9,290 m²
Section 1.15.1(b)	Heritage Alteration Permit without a variance of additional floor area	$305.00	Not Applicable
Section 1.15.1(c)	Heritage Alteration Permit (issued by delegated authority referred to in Section 7.1.2 of the *Heritage Procedures Bylaw No. 8400*)	$305.00	Not Applicable
Section 1.15.1(d)	Heritage Alteration Permit For patios to be considered by the Director of Development with the City of Richmond Patio Permit Application	No Fee	Not Applicable
Section 1.15.2(a)	Heritage Revitalization Agreement where use or density is varied	$2,743.00	For residential portion of development: - **$27.50** per dwelling unit for first 20 dwelling units and **$15.25** per dwelling unit for each subsequent dwelling unit For non-residential building area: - **$21.50** per 100 m² of building area for the first 1,000 m² and **$8.75** per 100 m² thereafter
Section 1.15.2(b)	Heritage Revitalization Agreement where use or density is not varied	$2,059.00	**$686.00** for the first 464.5 m² of gross floor area plus: - **$145.00** for each additional 92.9 m² or portion of 92.9 m² of gross floor area up to 9,290 m², plus - **$29.00** for each additional 92.9 m² or portion of 92.9 m² of gross floor area over 9,290 m²
Section 1.15.3	Early Public Notices - Heritage Alteration Permit that cannot be delegated to the Director of Development for issuance, or Heritage Revitalization Agreement	$2.50 per address identified	Not Applicable

Heritage Applications No. 8951 (cont.)

Section	Description	Base Fee	Incremental Fee
Section 1.15.4	Public Hearing Notices - Heritage Revitalization Agreement (where use or density is varied)	$2.50 per address identified	Not Applicable
Section 1.15.5	Meeting Notices for Heritage Alteration Permit that involves a variance to the Zoning Bylaw or additional floor area, or Heritage Revitalization Agreement that is not subject to the Public Hearing requirement	$2.50 per address identified	Not Applicable

Administrative Fees No. 8951

Section	Description	Base Fee	Incremental Fee
Section 1.16.1	Change in property ownership or authorized agent	$356.00	Not Applicable
Section 1.16.2	Change in mailing address of owner, applicant or authorized agent	$67.00	Not Applicable
Section 1.16.3	Submission of new information that results in any of the following changes: (a) increase in proposed density; or (b) addition or deletion of any property associated with the application	$356.00	Not Applicable
Section 1.16.4	Approving Officer legal plan signing or re-signing fee	$74.25 per legal Plan	Not Applicable
Section 1.16.5	Site Disclosure Statement submission	$74.25 per Site Disclosure Statement	Not Applicable
Section 1.16.6	Amendment to or discharge of legal agreement that does not require City Council approval	$356.00 per legal agreement	Not Applicable
Section 1.16.7	Amendment to or discharge of legal agreement that requires City Council approval	$1,377.00 per legal agreement	Not Applicable
Section 1.16.8	Additional landscape inspection because of failure to comply with City requirements	$153.00 for second inspection	**$150.00** for each additional inspection required
Section 1.16.9	Preparation of information letter (comfort letter) for general land use	$90.75 per property	Not Applicable
Section 1.16.10	Preparation of information letter (comfort letter) for building issues	$90.75 per property	Not Applicable
Section 1.16.11	On-Demand/Irrevocable Surety Bond, as alternative security	$780.00	Not Applicable
Section 1.16.12	City's external legal fees and disbursements	Actual cost	Not Applicable

SCHEDULE - DOG LICENCING

Dog Licencing Bylaw No. 7138
Sections 2.1, 2.3

Description	Fee
Dog – Not neutered or spayed Normal Fee Prior to March 1st of the year for which the application is made	 $97.50 $70.25
Dog – Neutered or spayed Normal Fee Prior to March 1st of the year for which the application is made For seniors who are 65 years of age or older that have paid prior to March 1st of the year for which the application is made	 $43.00 $29.25 $15.50
Dangerous Dog – Not neutered or spayed Normal Fee Prior to March 1st of the year for which the application is made	 $347.00 $281.00
Dangerous Dog – Neutered or spayed Normal Fee Prior to March 1st of the year for which the application is made For seniors who are 65 years of age or older that have paid prior to March 1st of the year for which the application is made	 $281.00 $213.00 $107.00
Replacement tag* **Fee for a replacement tag for each dog tag lost or stolen; or for each dog licence to replace a valid dog licence from another jurisdiction*	$8.75

Note: As stated in the Dog Licencing Bylaw, all dogs over eight (8) weeks of age must be licensed. For a dog that is not able to be neutered/spayed, verification from a Veterinarian must be provided. The fee will be determined on a case-by-case basis.

SCHEDULE - DONATION BIN REGULATION

Donation Bin Regulation Bylaw No. 9502
Section 2.1.3

Description	Fee
Annual Permit Fee	$130.00 per donation Bin
Damage Deposit Fee	$1,215.00 per donation bin location to a maximum of $3,000 per permittee

Donation Bin Regulation Bylaw No. 9502
Section 2.2.7

Description	Fee
Clean-up Fee	Actual Cost

Donation Bin Regulation Bylaw No. 9502
Section 2.4

Description	Fee
Bin Removal Fee	$130.00 per donation bin
Bin Retrieval Fee	$253.00 per donation bin
Storage Fee	$20.00 per day per donation bin
Disposal Fee	$100.00 per donation bin disposal

SCHEDULE - EMPLOYMENT AND PAYROLL RECORDS

Description	Fee
Fee per request	$130.00
Photocopying fees additional	$2.75 per page $3.00 per page (double sided)

SCHEDULE – FILMING APPLICATION AND FEES

Filming Application and Fees Bylaw No. 8708
Administration Fees
Section 2.1.1 and 2.1.2

Description	Fee
Application for Filming Agreement	$242.00
Film Production Business Licence	$170.00
Film Regulation Hours Extension Fee	$204.00 per day
Road Use Fee	$204.00 per road
Street Use Fee (100 feet/day)	$66.75
Administrative Fee	20% for cost recovery

Filming Application and Fees Bylaw No. 8708
City Parks & Heritage Sites
Section 2.1.1 and 2.1.2

Description	Fee	Units
Major Park		
Per day	$990.00	
Per ½ day	$663.00	
Neighbourhood Park		
Per day	$663.00	
Per ½ day	$397.00	
Britannia Shipyard		
Filming	$2,621.00	per day
Preparation & Wrap	$1,316.00	per day
Per Holding Day	$663.00	per day
City Employee		
Per regular working hour	$48.00	
Per hour after 8 hours	$70.25	
Minoru Chapel		
Filming		
October through June	$3,274.00	per day
July through September	$3,929.00	per day
Preparation & Wrap	$1,316.00	per day
Per Holding Day	$663.00	per day
City Employee		
Per regular working hour	$48.00	
Per hour after 8 hours	$70.25	
Nature Park		
Filming	$1,316.00	per day
Preparation & Wrap	$663.00	per day
City Employee		
Per regular working hour	$48.00	
Per hour after 8 hours	$70.25	
City Hall		
Filming on regular business days	$2,621.00	per day
Filming on weekends or statutory holidays	$1,316.00	per day
Preparation & Wrap	$1,316.00	per day
City Employee		
Per regular working hour	$48.00	
Per hour after 8 hours	$70.25	

Filming Application and Fees Bylaw No. 8708
Other Fees
Section 2.1.1 and 2.1.2

Description	Fee	Units
RCMP (4-hour minimum) Per person	$140.00	per hour
Fire Rescue (4-hour minimum) Fire Engine Fire Captain Firefighter (minimum 3 firefighters)	$173.00 $122.00 $97.00	per hour per hour per hour, per person

SCHEDULE - FIRE PROTECTION AND LIFE SAFETY

Fire Protection and Life Safety Bylaw No. 8306
Fees & Cost Recovery

Description	Section	Fee	Units
Permit	4.3	$29.75	
Permit Inspection, first hour	4.3	$117.00	
Permit Inspection, subsequent hours or part thereof	4.3	$71.50	
Attendance – open air burning without permit *first hour*	4.5.1	$588.00	per vehicle
Attendance – open air burning without permit *subsequent half-hour or part thereof*	4.5.1	$300.00	per vehicle
Attendance – open air burning in contravention of permit conditions *first hour or part thereof*	4.5.3	$588.00	per vehicle
Attendance – open air burning in contravention of permit conditions *subsequent half-hour or part thereof*	4.5.3	$300.00	per vehicle
Attendance – false alarm – by Fire-Rescue - standby fee – contact person not arriving within 30 minutes after alarm *per hour or portion of hour Fire Dept standing by*	6.1.4 (b)	$588.00	per vehicle
Vacant premises – securing premises	9.7.4	Actual cost	
Vacant premises – Richmond Fire-Rescue response	9.7.5 (a)	$588.00	per vehicle
Vacant premises – additional personnel, consumables and damage to equipment	9.7.5 (b)	Actual cost	
Vacant premises – demolition, clean-up, etc.	9.7.5 (c)	Actual cost	
Damaged building – securing premises	9.8.1	Actual cost	
Display permit application fee, fireworks	9.14.6	$148.00	
Work done to effect compliance with order in default of owner	14.1.6	Actual cost	

Fire Protection and Life Safety Bylaw No. 8306
Fees & Cost Recovery (cont.)

Description	Section	Fee	Units
Fire Extinguisher Training	15.1.1 (h)	$33.25	per person for profit groups
Fire Records (Research, Copying or Letter)	15.1.1 (i)	$85.25	per address

Description	Section	Fee
Review – Fire Safety Plan any building	15.1.1 (b)	
Any building < 600 m² area		$148.00
Any building > 600 m² area		$216.00
High building, institutional		$286.00
Revisions (per occurrence)		$71.50
Inspection	15.2.1 (a)	
4 stories or less and less than 914 m² per floor		$286.00
4 stories or less and between 914 m² and 1,524 m² per floor		$427.00
5 stories or more and between 914 m² and 1,524 m² per floor		$703.00
5 stories or more and over 1,524 m² per floor		$979.00
Inspection or follow-up to an order *first hour*	15.2.1 (b)	$117.00
Re-inspection or follow-up to an order *subsequent hours or part of hour*	15.2.1 (b)	$71.50
Nuisance investigation, response & abatement	15.4.1	Actual cost
Mitigation, clean-up, transport, disposal of dangerous goods	15.4.2	Actual cost
Attendance – False alarm		
No false alarm reduction program in place, second or each subsequent false alarm occurring in any calendar year	15.5.1	$427.00
False alarm reduction program in place and participation	15.5.5	No charge
Attendance – false alarm – by bylaw, police or health officers where the intentional or unintentional activation of a security alarm system causes the unnecessary response of an inspector	15.5.10	$145.00
Caused by security alarm system	15.6.1	$286.00
Monitoring agency not notified	15.7.1	$286.00
Alternate solution report or application review	General	$216.00

SCHEDULE – FLOOD PROTECTION

Flood Protection Bylaw No. 10426

Description	Fee
Design Plan Prepared by City [s.1.2.1(d)] a) Design plan prepared by **City** for One-Family Dwelling or Two- Family Dwelling	$1,114.00 each
Service Requests [s.2.4.1] For responses by the **City** in connection with a request for maintenance or emergency services	$337.00 each

SCHEDULE - GARDEN CITY LANDS SOILS DEPOSIT FEES

Garden City Lands Soils Deposits Fees Bylaw No. 9900
Fees & Cost Recovery
Section 2.1

Dump Truck Type	Approximate Volume per Load	Fee
Tandem	$7m^3$	$115.00
Tri-Tandem	$9m^3$	$142.00
Truck + Transfer	$12m^3$	$181.00
Soil Management and Site Supervision		Actual Cost

SCHEDULE - NEWSPAPER DISTRIBUTION REGULATION

Newspaper Distribution Regulation Bylaw No. 7954

Section	Application Type	Fee
Section 2.1.3	Each compartment within a multiple publication news rack (MPN) for paid or free newspaper	$204.00, plus applicable taxes, per year
Section 2.1.3	Each newspaper distribution box for paid newspapers	$99.75, plus applicable taxes, per year
Section 2.1.3	Each newspaper distribution box for free newspapers	$137.00, plus applicable taxes, per year
Section 2.1.3	Each newspaper distribution agent for paid or free newspaper	$335.00, plus applicable taxes, per year
Section 2.4.3	Storage fee for each newspaper distribution box	$137.00, plus applicable taxes, per year

SCHEDULE – PARKING (OFF-STREET) REGULATION

PARKING (OFF-STREET) REGULATION Bylaw No. 7403
EV Charging – City EV Parking Stall User Fees
Section 3.5.3

Description	Fee
Charging Level of EV Supply Equipment	*Per kilowatt-hour (kWh) while charging* *Per minute following full charge or stoppage of charging*
Level 2 Charging Session Metered Rate Idel fee (7am - 11pm)	 $0.3083/kWh $0.05 per minute after a five minute grace period following a full charge or stoppage of charging
Level 3 Charging Session Metered Rate Idel fee	 $0.3969/kWh $0.40 per minute after a five minute grace period following a full charge or stoppage of charging

PARKING (OFF-STREET) REGULATION Bylaw No. 7403
Section 5.1.3, 6.1.2

Description	Fee
Pay Parking Fees:	
All Off-Street City Property Locations, other than those set out below	$4.00 per hour, plus applicable taxes – 7:00 am to 9:00 pm
6131 Bowling Green Road	$4.00 per hour, plus applicable taxes – 7:00 am to 9:00 pm
6500 Gilbert Road	$4.00 per hour, plus applicable taxes – 7:00 am to 9:00 pm Gateway Theater Productions - $7.00 plus applicable taxes for maximum stay
7840 Granville Avenue	$3.50 per hour, plus applicable taxes – 7:00 am to 4:00 pm
5540 Hollybridge Way	$3.50 per hour, plus applicable taxes – 7:00 am to 9:00 pm $10.25 per day, plus applicable taxes
3500 McDonald Road	$26.75 first day (vehicle towing watercraft trailer only), plus applicable taxes - Plus $13.00 per additional day (to a maximum of 5 days), plus applicable taxes

PARKING (OFF-STREET) REGULATION Bylaw No. 7403 (Con't)
Section 5.1.3, 6.1.2

Description	Fee
Parking Permit / Decal Fees:	
All Off-Street City Property Locations, other than those set out below.	$57.75 per calendar month plus applicable taxes, subject to discounts of: - 10% for groups of 11 or more permit decals
Gateway Theater Staff Parking (6500 Gilbert Road)	$6.75 per calendar year, plus applicable taxes
Richmond Lawn Bowling Club Members Parking (6131 Bowling Green Road)	$6.75 per calendar year, plus applicable taxes
Richmond Seniors' Centre Members Parking (Minoru Park)	$9.75 per calendar year, plus applicable taxes
Richmond Tennis Club Members Parking (Minoru Park)	$6.75 per calendar year, plus applicable taxes
Richmond Winter Club Members Parking (5540 Hollybridge Way)	$6.75 per calendar year, plus applicable taxes
McDonald Beach – Watercraft Trailer Parking (3500 McDonald Road)	$112.00 Richmond Residents, per calendar year, plus applicable taxes $169.00 Non-Richmond Residents, per calendar year, plus applicable taxes

SCHEDULE - PLAYING FIELD USER FEES

Playing Field User Fees
Natural Turd Field Fees

Description	Fee	Units
Sand Turf (With Lights)		
Commercial (all ages)		
Full size	$47.50	per hour
Mini field	$24.25	per hour
Private or Non-resident (all ages)		
Full size	$38.75	per hour
Mini field	$20.50	per hour
Richmond Youth Groups*		
Full size	$14.50	per hour
Mini field	$8.00	per hour
Richmond Adult Groups*		
Full size	$29.00	per hour
Mini field	$15.50	per hour
Sand Turf (No Lights)		
Commercial (all ages)		
Full size	$34.25	per hour
Private or Non-resident (all ages)		
Full size	$28.00	per hour
Richmond Youth Groups*		
Full size	$10.25	per hour
Richmond Adult Groups*		
Full size	$21.50	per hour
Soil Turf (No Lights)		
Commercial (all ages)		
Full size	$12.25	per hour
Mini field	$7.25	per hour
Private or Non-resident (all ages)		
Full size	$10.00	per hour
Mini field	$6.50	per hour
Richmond Youth Groups*		
Full size	$5.50	per hour
Mini field	$4.25	per hour
Richmond Adult Groups*		
Full size	$8.00	per hour
Mini field	$5.50	per hour

**As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.*

Playing Field User Fees
Artificial Turf Fees

Description	Fee	Units
Richmond Youth Groups*		
Full size	$29.25	per hour
Mini field	$15.50	per hour
Richmond Adult Groups*		
Full size	$48.25	per hour
Mini field	$24.75	per hour
Commercial/Non-residents (all ages)		
Full size	$70.00	per hour
Mini field	$36.00	per hour

**As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.*

Playing Field User Fees
Ball Diamonds

Description	Fee	Units
Sand Turf (With Lights)		
Commercial (all ages)		
Full size	$31.00	per hour
Private or Non-resident (all ages)		
Full size	$24.50	per hour
Richmond Youth Groups*		
Full size	$9.25	per hour
Richmond Adult Groups*		
Full size	$19.50	per hour
Sand Turf (No Lights)		
Commercial (all ages)		
Full size	$27.50	per hour
Private or Non-resident (all ages)		
Full size	$22.50	per hour
Richmond Youth Groups*		
Full size	$8.75	per hour
Richmond Adult Groups*		
Full size	$18.25	per hour

**As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.*

Playing Field User Fees
Ball Diamonds (cont.)

Soil Turf (No Lights)		
Commercial (all ages)		
Full size	$9.00	per hour
Private or Non-resident (all ages)		
Full size	$7.75	per hour
Richmond Youth Groups*		
Full size	$4.75	per hour
Richmond Adult Groups*		
Full size	$6.75	per hour
Artificial Turf (With Lights)		
Commercial (all ages)		
Full size	$74.50	per hour
Private or Non-resident (all ages)		
Full size	$74.50	per hour
Richmond Youth Groups*		
Full size	$31.00	per hour
Richmond Adult Groups*		
Full size	$51.50	per hour
Artificial Turf Infield and Sand Turf Outfield (With Lights)		
Commercial (all ages)		
Full size	$66.75	per hour
Infield Only	$36.50	per hour
Private or Non-resident (all ages)		
Full size	$60.50	per hour
Infield Only	$36.50	per hour
Richmond Youth Groups*		
Full size	$24.00	per hour
Infield Only	$15.25	per hour
Richmond Adult Groups*		
Full size	$44.25	per hour
Infield Only	$25.25	per hour

**As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.*

Playing Field User Fees
Track and Field Fees and Charges (Facilities at Minoru Park)

Description	Fee	Units
Training Fee – all ages Track and Field Club	$962.00	per year
Richmond Youth Meets*	$184.00	per meet
Richmond Adult Meets*	$284.00	per meet
Private Group Track Meets or Special Events	$702.00	per day
Private Group Track Meets or Special Events	$60.25	per hour

**As per City of Richmond Policy 8701 groups must have a minimum of 70% Richmond residents to receive this rate. Groups may be asked to provide proof of residency.*

SCHEDULE - POLLUTION PREVENTION AND CLEAN-UP

Permit Application Fees
Section 6.1.2

Description	Fee
Application Fee	$3,483.00
Request for comfort letters per civic address and per unit	$97.50

SCHEDULE - PROPERTY TAX FEES

Property Tax Administration Fees

Description	Fee
Electronic Payment Error - Transfer to another account (Tax and Utility)	$15.50
Refund* - amount must be over $50 (Tax and Utility)	$25.50

**Note: Pre-Authorized Payments are excluded from being refunded.*

Property Tax Billing Information

Description	Fee
Additional tax and/or utility bill reprints – per folio/account	$8.00
Digital roll data report	$1,051.00
Tax apportionment – per child folio	$40.75
Mortgage company tax information request – per folio	13.75

Property Tax Certificate Fees

Description	Fee
Requested in person at City Hall	$77.25
Requested through APIC	$44.00

Property Tax Sale

Description	Fee
Tax Sale Registration Fee	$188.00

SCHEDULE - PUBLIC SPACE PATIO FEES

Public Space Patio Regulation Bylaw No. 10350
Section 2.3(c)

Public Space Patio Permit Application Fee	**Fee**
Permit	$320.00
Renewal	$320.00
Small Sidewalk Patio Permit Application Fee	**Fee**
Permit	$108.00
Renewal	$108.00

SCHEDULE - PUBLICATION FEES

Publication Fees

Description	**Fee**
As-Builts Drawings A-1 Size, 24" x 36" B Size, 18" x 24"	 $8.50 $6.75
Computer Sections Maps, 24" x 24" Individual Digital Download	 $8.50 $105.00
Custom Services Custom Mapping (per hour)	 $83.75
Engineering Manuals Design Specifications (contents only) Supplemental Specifications and Detail Drawings (contents only)	 $134.00 $134.00
GIS Data Requests Non-refundable Data Request Fee First Layer* Each Additional Layer* Digital download of GIS layers of Municipal Works of City of Richmond	 $134.00 $209.00 $71.50 $8,320.00
Street Maps Large, 36" x 57" Small, 22" x 34"	 $11.25 $8.50
Traffic Camera Video Recording Search Fee Per Site (minimum charge) Per hour additional for large requests	 $403.00 $64.50
Utility Section Maps, 15" x 24" Individual Digital Download	 $6.75 $105.00

**Fees are multiplied by the number of sections requested.*

SCHEDULE - RCMP DOCUMENTATION FEES

RCMP Documentation Fees

Description		Fee
Criminal Record Checks		$77.75
Volunteer Criminal Record Checks – Volunteering outside the City of Richmond		$25.00
Volunteer Criminal Record Checks – Volunteering within the City of Richmond		No Charge
Police Certificate (including prints)		$77.75
Fingerprints		$77.75
Record of Suspension / Local Records Checks		$77.75
Name Change Applications		$77.75
Collision Analyst Report		$713.00
Field Drawing Reproduction		$52.75
Scale Drawing		$153.00
Mechanical Inspection Report		$311.00
Police Report and Passport Letter		$77.75
Insurance Claim Letter		$77.75
Court Ordered File Disclosure		$77.75
* per page	*Plus	$4.25
**Shipping cost	**Plus	$10.75
Photos 4" x 6" (per photo)		$5.75
***Shipping cost	***Plus	$10.75
Photos (each laser)		$4.75
Digital Photo Reproduction		$25.00
Video Reproduction (first hour)		$77.75
- per additional half-hour of staff time		$39.50
Audio Tape Reproduction (first hour)		$77.75
- per additional half-hour of staff time		$39.50
Information transfer/storage to USB		$10.50

SCHEDULE - REGULATION OF MATERIAL ON HIGHWAYS

Regulation of Material on Highways Bylaw No. 10226
Section 1.2.5

Description	Fee
Administrative charges for cost recovery	20% of actual costs
Costs of removal or clearance and disposal	Actual Cost

Regulation of Material on Highways Bylaw No. 10226
Section 1.3.2

Description	Fee
Administrative charges for cost recovery	20% of actual costs
Costs of removal, impoundment or seizure	Actual Cost

Regulation of Material on Highways Bylaw No. 10226
Section 1.3.6

Description	Fee
Administrative charges for cost recovery	20% of actual costs
Costs of removal and disposal	Actual Cost

SCHEDULE - RESIDENTIAL LOT (VEHICULAR) ACCESS REGULATION

Residential Lot (Vehicular) Access Regulation Bylaw No. 7222
Administration Fees
Section 2.3

Description	Fee
Driveway Crossing Application Administration/Inspection Fee	$109.00

SCHEDULE - SANITARY SEWER

Sanitary Sewer Bylaw No. 10427

Description	Fee
Design Plan Prepared by City [s.1.2.1(d)] a) Design plan prepared by **City** for One-Family Dwelling or Two- Family Dwelling	$1,114.00 each
Service Requests [s.2.7.1] For responses by the **City** in connection with a request for maintenance or emergency services	$337.00 each
Application for Sanitary Sewer User Fee Reduction [s.2.3.1(b)] Application fee	$328.00 each

SCHEDULE - SIGN REGULATION

Sign Regulation Bylaw No. 9700
Sections 1.12, 1.14

Description	Fee
Base application fee (non-refundable)	$96.25 (creditable towards appropriate permit fee)
Fee for home-based sign	$96.25
Fee based on sign area (awning, banner, canopy, changeable copy, fascia, free standing panel alterations, mansard roof, marquee, projected-image, projecting, under awning/canopy, window signs>25%)	<15.0m^2: $124.00 15.01-45.0m^2: $242.00 >45.01m^2: $420.00
Fee for new freestanding signs	< 3.0m^2: $242.00 3.01-9.0m^2: $479.00 9.01-15.0m^2: $718.00
Fee for temporary construction freestanding/fencing signs	Single/two family: $124.00 $70.25 for each additional 6 months. 3+ family construction: $242.00 $124.00 for each additional 6 months
Freestanding sign relocation fee (on same site)	$242.00 (same as base f/s fee)
Permit processing fee for a sign without a permit	2x actual permit fee

SCHEDULE - SOIL DEPOSIT AND REMOVAL

Soil Deposit and Removal Bylaw No. 10200
Section 4.1.1(d), 4.2.1, 4.4.1(d), 4.7.1(b)

Description	Fee
Soil and other Material Deposit or Removal Application Fee (over 100 cubic metres to 600 cubic metres)	$671.00
Soil and Other Material Deposit or Removal Application Fee (over 600 cubic metres)	$1,114.00
Security Deposit	$5.19 per cubic metre ($15,000 minimum to a maximum of $200,000)
Volume Fee - Soil Removal	$1.08 per cubic metre
Volume Fee - Soil Deposit (Soil or Other Material imported within the City)	$1.08 per cubic metre
Volume Fee - Soil Deposit (Soil or Other Material imported from outside the City)	$2.10 per cubic metre
Soil and Other Material Deposit or Soil Removal Permit Renewal Fee	$337.00

SCHEDULE - TRAFFIC

Traffic Bylaw No. 5870
Parking Fees
Section 12A.3, 12B.4

Description	Fee
Pay Parking Fees: Block Meter Zones	All rates include applicable taxes. $4.00 per hour – 8:00 am to 9:00 pm
Parking Permit / Decal Fees: Parking Permit Decal	$57.75 per calendar month, plus applicable taxes, subject to discount of: • 10% for groups of 11 or more permit decals

Traffic Bylaw No. 5870
Parking Fees
Section 12B.1, 12B.4

Description	Fee
Parking Permit / Decal Fees: Parking Permit Decal	$105.00 per calendar year, per registered vehicle • *Registration is optional* • *City Centre Parking Management Zone*
Commercial Truck Parking Zones	*For dedicated truck parking spaces as identified in Traffic Bylaw 5870, the following fees are applicable:* $113.00 per calendar month, plus applicable taxes - Small commercial trucks less than 12 metres in total length. $170.00 per calendar month, plus applicable taxes - Large commercial trucks greater than 12 metres in total length.

Traffic Bylaw No. 5870
Metered Fees
Section 12D.4

Description	Fee
Charging Level of EV Supply Equipment	*Per kilowatt-hour (kWh) while charging* *Per minute following full charge or stoppage of charging*
Level 2 Charging Session Metered Rate Idel Fee (7am - 11pm)	$0.3083/kWh $0.05 per minute after a five minute grace period following a full charge or stoppage of charging
Level 3 Charging Session Metered Rate Idel fee	$0.3969/kWh $0.40 per minute after a five minute grace period following a full charge or stoppage of charging

Traffic Bylaw No. 5870
Construction Permit Zone with Block Meter and/or Metered Parking Spaces
Section 42.2A

Obstruction of Block Meter Machine	$118.00 per day per block meter machine plus applicable taxes
Removal of Block Meter Machine	$118.00 per block meter machine plus applicable taxes
Storage of Block Meter Machine	$57.75 per month per block meter machine plus applicable taxes
Obstruction of Metered Parking Space	$38.75 per day per metered parking space plus applicable taxes

SCHEDULE - TREE PROTECTION

Tree Protection Bylaw No. 8057
Permit Fees
Section 4.2, 4.6

Description	Fee
Permit application fee To remove a hazard tree One (1) tree per parcel during a 12 month period Two (2) or more trees	 No Fee $71.50 $86.00 per tree
Permit renewal, extension or modification fee	$71.50

Tree Protection Bylaw No. 8057
Permit Fees
Sections 4.4.1, 5.2.6. 7.6(c)

Section	Description	Fee
Section 4.4.1	Security Deposit for replacement tree under a permit: - not related to works - related to a building permit - related to subdivision	 $0 per replacement tree $0 per replacement tree $750 per replacement tree
Section 5.2.6	Security Deposit for retained tree that is not a significant tree: - related to a building permit - related to subdivision - for trees 20cm to 30cm caliper - for trees 31cm to 91cm caliper	 $0 per retained tree $5,000 per retained tree $10,000 per retained tree
Section 5.2.6	Security Deposit for retained tree, if significant tree	$20,000 per significant tree

Tree Protection Bylaw No. 8057 (Con't)
Permit Fees
Sections 4.4.1, 5.2.6. 7.6(c)

Section	Description	Fee
Section 7.6(c)	Security Deposit for replacement trees planted as compensation for a significant tree, if significant tree damaged, cut or removed without permit	$20,000 per significant tree

SCHEDULE – USE OF CITY STREETS

Traffic Bylaw No. 5870
Obstruction of Traffic – Traffic Management Plan Review and Lane Closure Permit
Section 6.3

Description	Fee
Application Review Fee	$118.00

Traffic Bylaw No. 5870
Containers – Temporary Placement Permit
Section 9A

Description	Fee
Permit Fee	$34.75 per day

Traffic Bylaw No. 5870
Shared Vehicle Parking Space – Permit
Section 12C

Description	Fee
Permit Fee	$344.00 per year

Traffic Bylaw No. 5870
EV Charging – City EV Parking Stall User Fees
Section 12D.4

Description	Fee
Charging Level of EV Supply Equipment	*Per kilowatt-hour (kWh) while charging* *Per minute following full charge or stoppage of charging*
Level 2 Charging Session Metered Rate Idel Fee (7am - 11pm)	 $0.3083/kWh $0.05 per minute after a five minute grace period following a full charge or stoppage of charging
Level 3 Charging Session Metered Rate Idel fee	 $0.3969/kWh $0.40 per minute after a five minute grace period following a full charge or stoppage of charging

Traffic Bylaw No. 5870
Oversize Vehicles and Building Moves – Permit
Section 25.1

Description	Fee
Individual Vehicle Trip	$29.50
One Vehicle for More than One Trip	$118.00
One Building Move	$57.75
Re-issuance of Building Move Permit as a Result of Changes Requested to Original Permit	$29.50

Traffic Bylaw No. 5870
Construction Zones – Permit
Section 42.1

Description		Fee
Permit Fee		$344.00
* per day	*Plus	$34.75
** per metre of roadway to which permit applies, per day	**Plus	$1.75

SCHEDULE - VEHICLE FOR HIRE REGULATION

Vehicle for Hire Regulation Bylaw No. 6900
Permit & Inspection Fees
Sections 3.7, 6.3

Description	Fee	Units
Transporting of trunks	$9.00	per trunk
Towing permit	$157.00	
Inspection fee for each inspection after the second inspection	$37.00	

SCHEDULE - VISITING DELEGATION, STUDY TOUR AND CITY HALL TOUR

Visiting Delegation, Study Tour and City Hall Tour Bylaw No. 9068
Section 2.1

Description		Fee
City Hall Tour		$315.00 Plus room rental fee
Visiting Delegation or Study Tour	Up to 2 hours	$315.00 plus room rental fee
	2 to 4 hours	$624.00 plus room rental fee
	More than 4 hours	$1,241.00 plus room rental fee

SCHEDULE - WATER USE RESTRICTION

Water Use Restriction Bylaw No. 7784
Permit Fees
Section 3.1

Description	Fee
Permit application fee for new lawns or landscaping (s.3.1.1(a))	$43.50
Permit application fee for nematode applications for European Chafer Beetle control, where property does not have water meter service (s.3.1.1(b))	$43.50
Permit application fee for nematode applications for European Chafer Beetle control, where property has water meter service (s.3.1.1(b))	NIL

SCHEDULE - WATERCOURSE PROTECTION AND CROSSING

Watercourse Protection and Crossing Bylaw No. 8441
Application, Design Drawing and Inspection Fees

Description	Fee
Culvert Application Fee City Design Option Inspection Fee	 $738.00 $1,690.00 $143.00 plus $29.25 per additional linear metre of culvert over 5 metres wide
Bridge Application Fee Inspection Fee	 $145.00 $280.00

Note: There is no City Design Option for bridges.

Watercourse Protection and Crossing Bylaw No. 8441
Riparian Management Area Building Permit – Application Review Fees
Section 8.2

Description	Fee
Application Review Fees	
(a) Single or two-family dwelling construction	$874.00
(b) Single or two-family dwelling demolition	$410.00
(c) Addition to and/or accessory building over 10 m^2 (for single or two-family dwellings) construction	$410.00
(d) Addition to and /or accessory building over 10 m^2 (for single or two-family dwellings) demolition	$410.00
(e) Retaining wall over 1.2 m in height, for single or two-family dwellings	$410.00
(f) Site services for single or two-family dwelling	$410.00
(g) Combination of three (3) or more of the following: single or two-family dwelling construction and/or demolition, addition to and/or accessory building over 10m^2 for single or two-family dwellings construction and/or demolition, retaining wall over 1.2 m in height, for single or two-family dwelling, and/or site services for single or two-family dwelling.	$1,743.00

Note: Other than as set out above there are no Building Permit application review fees for activities in or adjacent to riparian management areas

Watercourse Protection and Crossing Bylaw No. 8441
Development in Riparian Management Area Inspection Fees
Section 8.5

Description	Fee
Initial Inspection Fee	$87.75
Re-inspection Fees (a) first additional inspection (b) second additional inspection (c) third additional inspection *Note: the fee for each additional inspection after the third additional inspection, required as a result of prior inspection showing deficiencies, will be at double the cost of each immediately previous inspection*	 $87.75 $177.00 $351.00

SCHEDULE – WATERWORKS

Waterworks and Water Rates Bylaw No. 5637

Description [Section]	Fee
Design Plan Prepared by City [s. 2(d)] (a) Design plan prepared by City for One-Family Dwelling or Two-Family Dwelling (b) Design plan for all other buildings	 $1,114.00 each $2,226.00 each
For each turn on or turn off [s. 11(a)(iii), s. 11(c)(i)]	$123.00
For each non-emergency service call outside regular hours [s. 11(b)(i)]	Actual Cost
Fee for testing a water meter [s. 26(a)]	$423.00
Fee for water meter verification request [s. 26(d)]	$56.25
Troubleshooting on private property	Actual Cost
Fire flow tests of a watermain (a) First test (b) For each subsequent test	 $281.00 $170.00
Locate or repair of curb stop service box or meter box	Actual Cost
Fee for use of City fire hydrants [s. 37] (a) Where the installation of a water meter is required: (i) Refundable Deposit (ii) Consumption fee: the greater of the rates set out in Item 1 of Bylaw No. 5637 Schedules "B" or "C", or (b) Where the installation of a water meter is not required: (i) First day (ii) Each additional day of use beyond the first day	 $381.00 $245.00 $245.00 $80.75

Waterworks and Water Rates Bylaw No. 5637 (Con't)

Description [Section]	Fee
Fee for use of Private fire hydrants [s. 37.1]	
(a) Where the installation of a water meter is required:	
(i) Refundable Deposit	$402.00
(ii) Consumption fee: the greater of the rates set out in Item 1 of Bylaw No. 5637 Schedules "B" or "C", or	$237.00
(b) Where the installation of a water meter is not required:	
(i) First day	$115.00
(ii) Each additional day of use beyond the first day	$73.00

SCHEDULE – WHARVES REGULATION

Wharves Regulation Bylaw No. 10182
Moorage Fees
Section 4.1

Description	Fee
Non-Commercial Pleasure Craft Moorage Fee - Per Lineal Foot per 24 hour period:	$2.25
Commercial Vessel Docking fee at Imperial Landing - Per Lineal Foot per 24 hour period: 1. A Non-Refundable deposit, set out in the Wharves Regulation Bylaw No. 10182, is required for Commercial Vessel Docking at the time of notification of intent to use Imperial Landing; 2. Balance is due within 30 days of the vessel sailing at the Commercial Vessel Docking and Service Fee LESS the non-refundable deposit.	$37.00

Note: All stays, by non-commercial pleasure crafts, at Imperial Landing are limited to a maximum of three (3) consecutive days within a fourteen (14) day period.

Separate tickets must be purchased for each day of moorage (i.e. 24 hour period). The separate tickets may be purchased at the same time OR a single ticket can be purchased at the beginning of each day.

Tickets are non-transferable.