



**Richmond Heritage Commission Bylaw No. 7906
Amendment Bylaw No. 10280**

The Council of the City of Richmond, in open meeting assembled, enacts as follows:

1. Richmond Heritage Commission Bylaw No. 7906, as amended, is further amended by:
 - a) Deleting section 3.1 and replacing it with the following:

“3.1 The duties of the **Commission** are as follows:

 - (a) to review and submit recommendations to **Council** on land use, planning, and design matters which have heritage implications;
 - (b) to examine legislation of other levels of government to identify improvements to support heritage conservation planning and design in the city;
 - (c) to review and submit recommendations to **Council** on development applications or other initiatives that may have an impact on the character of heritage resources in the city early on in the process, including, but not limited to:
 - i. Amendments to the Official Community Plan;
 - ii. Rezoning and Zoning Text Amendment Applications;
 - iii. Development Permit Applications; and
 - iv. Heritage Alteration Permit Applications;as referred by Council or City staff;
 - (d) to review and submit recommendations to **Council** on the design of development applications or other initiatives in the **Steveston Village Character Area** early on in the process, including, but not limited to:
 - i. Amendments to the Steveston Area Plan,
 - ii. Rezoning and Zoning Text Amendment Applications;
 - iii. Development Permit Applications; and
 - iv. Heritage Alteration Permit Applications;as referred by Council or City staff;

For greater clarity, Heritage Alteration Permit applications involving minor alterations in the **Steveston Village Character Area** that are

delegated to the Director of Development under **Heritage Procedures Bylaw** do not need to be reviewed by the **Commission**.

In the review of development applications or other initiatives in the **Steveston Village Character Area** referred to the **Commission** by **Council** or City staff, the **Commission** may, but is not limited to, comment on the following:

- the contribution of the proposal to the conservation of heritage character in the **Steveston Village Character Area**;
 - the effectiveness of the proposal to respond to the Development Permit Guidelines for the **Steveston Village Character Area** and the relevant Sakamoto Guidelines (e.g., “*Design Criteria* for the Steveston Revitalization Area”, 1987), as included in the Steveston Area Plan; and
 - the identification of issues relating to the protection or reproduction of heritage elements that are significant to the application, including the use of appropriate colour and materials aimed at enhancing the heritage character of the site.
- (e) to assist **City** staff to maintain heritage inventories or registers;
- (f) to recommend strategies and policies to **Council**, and undertake programs for the support of heritage conservation;
- (g) to liaise with the community;
- (h) to recruit volunteers for specific **Commission** projects;
- (i) to support heritage education and public awareness through programs such as Heritage Week displays, newsletters and a Heritage Recognition Program;
- (j) to prepare a work program, budget allocation, and an annual report;
- (k) to prepare annual financial statements and budgets, if applicable;
- (l) to manage the operations and budget of the **Commission** as required;
- (m) to review and submit recommendations on the capital and operational budgets of the **City** with regard to heritage; and
- (n) to raise funds and pursue partnerships for the support of conservation and promotion of heritage.”
- b) Effective January 1, 2022, deleting subsections 4.1.1, 4.1.2, 4.1.4, and replacing them with the following as new subsections 4.1.1, 4.1.2, 4.14:
- “4.1.1 The **Commission** is to consist of six members of the public, appointed by **Council**, who:
- (a) must not be **City** employees; and

- (b) must have an interest or expertise in local heritage conservation, architecture, planning, building construction, business or economic development, tourism and history.
- 4.1.2 In addition to the six members appointed in accordance with subsection 4.1.1, **Council** must appoint annually to the **Commission** one non-voting liaison **Council member**.
- 4.1.4 **Council** must appoint sufficient members to ensure that membership in the **Commission** is at all times equal to or greater than four.”
- c) Adding the following new subsection 4.1.8 immediately after subsection 4.1.7:
- “4.1.8 Three of the members appointed by **Council** must have demonstrated professional experience in heritage conservation planning or in designing buildings in a heritage area (to the satisfaction of the **Director, Development** and/or **Director, Policy Planning**), who must be in good standing with the British Columbia Association of Heritage Professionals/Canadian Association of Heritage Professionals or in good standing with the Architectural Institute of British Columbia.”
- d) Deleting section 5.2 (b) and replacing it with the following as new section 5.2 (b):
- “(b) Present to **Council** for its approval, a work plan and budget allocation for the year.”
- e) Deleting section 5.3 and replacing it with the following as new section 5.3:
- “5.3 A quorum of the **Commission** is four members.”
- f) Deleting section 5.12 and replacing it with the following as new section 5.12:
- “5.12 A staff liaison may be appointed by the **General Manager, Planning and Development** to attend all meetings and provide advice, guidance and information to the **Commission**.”
- g) Adding the following new definitions to Section 7.1 in alphabetical order:
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| “ DIRECTOR, DEVELOPMENT | means the Director, Development in the Planning and Development Department of the City , or his or her designate. |
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DIRECTOR, POLICY PLANNING | means the Director, Policy Planning in the Planning and Development Department of the City , or his or her designate. |

GENERAL MANAGER, PLANNING AND DEVELOPMENT

means the General Manager, Planning and Development of the City, or his or her designate.

HERITAGE PROCEDURES BYLAW

means the Heritage Procedures Bylaw No. 8400, as it may be amended or replaced from time to time.

STEVESTON VILLAGE CHARACTER AREA

means the area shown on the Steveston Village Character Area Map in the Steveston Area Plan being Schedule 2.4 of the Official Community Plan Bylaw 7100.”

- 2. This Bylaw may be cited as **“Richmond Heritage Commission Bylaw No. 7906, Amendment Bylaw No. 10280”**.

FIRST READING

JUN 28 2021

SECOND READING

JUN 28 2021

THIRD READING

JUN 28 2021

ADOPTED

CITY OF RICHMOND
APPROVED for content by originating dept.
CL
APPROVED for legality by Solicitor
LB

MAYOR

CORPORATE OFFICER