City of Richmond

Report to Committee

To:	Public Works and Transportation Committee	**Date:**	October 2, 2026
From:	Roeland Zwaag General Manager, Engineering and Public Works	**File:**	10-6000-00/Vol 01
Re:	**Award of Contract – 8522Q – Supply and Delivery of Valves & Hydrants**		

Staff Recommendation

1. That Contract 8522Q – Supply and Delivery of Valves & Hydrants be awarded in two parts for an initial three-year term commencing November 1, 2026, as follows:

   a. the supply and delivery of valves be awarded to Fred Surridge Ltd. for an estimated contract value of $651,000, excluding taxes; and

   b. the supply and delivery of hydrants be awarded to Andrew Sheret Ltd. for an estimated contract value of $726,000, excluding taxes;

   for a combined contract value of $1,377,000, excluding taxes, as described in the report titled "Award of Contract – 8522Q – Supply and Delivery of Valves & Hydrants," dated September 16, 2026, from the Director, Public Works;

2. That the Chief Administrative Officer and the General Manager, Engineering and Public Works, be authorized to execute the contracts and all related documents with Fred Surridge Ltd. and Andrew Sheret Ltd.; and

3. That the Chief Administrative Officer and the General Manager, Engineering and Public Works, be authorized to extend the initial three-year contracts for up to two additional one-year terms, to a maximum total term of five years, for a maximum aggregate contract value of $2,329,000, excluding taxes.

Executive Summary

The City issued a Request for Quotation (RFQ) 8522Q – Supply and Delivery of Valves & Hydrants to establish contracts for materials required to support the ongoing operation, maintenance, repair and renewal of the City's water distribution system. Three quotations were received and evaluated separately for the RFQ.

Based on the lowest priced compliant bid received through the competitive procurement process, staff recommend awarding the valve portion of the contract to Fred Surridge Ltd. and the hydrant portion to Andrew Sheret Ltd. The recommended split award represents the lowest evaluated quotation for each respective product category and will provide the City with the best value. The contracts would commence on November 1, 2026 for a period of three years, renewable up to five years at a maximum combined contract value of $2,329,000, excluding taxes.

Staff Report

Origin

The purpose of this report is to recommend the award of contract for the supply and delivery of fire hydrants, valves and related waterworks components necessary to support the City's water distribution system.

These materials are required for the ongoing operation, maintenance, renewal and rehabilitation of the City's water infrastructure. Fire hydrants and valves enable reliable water delivery, system isolation, and emergency response such as fire protection throughout the City.

To engage qualified suppliers for these materials, the City issued a Request for Quotation (RFQ) 8522Q – Supply and Delivery of Valves & Hydrants on BC Bid.

This report presents the results of the RFQ process and recommends awarding the valve portion to Fred Surridge Ltd. and the hydrant portion to Andrew Sheret Ltd.
This report supports Council's Strategic Plan 2022-2026 Focus Area #2 Strategic and Sustainable Community Growth:

> *Strategic and sustainable growth that supports long-term community needs and a well-planned and prosperous city.*

Analysis

The RFQ invited qualified bidders to provide quotations for the supply and delivery of valves and hydrants in support of capital, maintenance and repair works in the City's Water Services section.

All products are required to meet the City's technical specifications and applicable industry standards, including American Water Works Association (AWWA) and American National Standards Institute (ANSI) specifications.

Three (3) quotations were received by the closing date from the following bidders:

- Andrew Sheret Ltd.
- Fred Surridge Ltd.
- Wolseley Canada Inc.

The RFQ document advised bidders that the City would place the greatest emphasis on price, however, all bidders are known and reputable suppliers of these products.

The RFQ required bidders to submit separate financial quotations for valve and hydrant materials based on historical data and anticipated annual demand. The RFQ terms stipulated that the City may award different components of the work to one or more bidders.

A summary of quotations is provided in Tables 1 and 2 below.

Table 1: RFQ Submission Result Summary – Valves

Ranking	Company	Total Annual Amount (excluding taxes)
1	**Fred Surridge Ltd.**	**$196,833**
2	Wolseley Canada Inc.	$197,050
3	Andrew Sheret Ltd.	$197,528

Table 2: RFQ Submission Result Summary – Hydrants

Ranking	Company	Total Annual Amount (excluding taxes)
1	**Andrew Sheret Ltd.**	**$219,601**
2	Wolseley Canada Inc.	$220,152
3	Fred Surridge Ltd.	$220,699

Contract Term

The recommended contract is for an initial three-year term with the option to extend for up to two additional one-year terms at the conclusion of the initial term. The quoted unit prices are firm for the initial three-year contract term. The annual quantities are estimates only and do not represent a minimum purchase commitment by the City.

Budgetary Implications

Contract 8522Q will be funded through applicable capital and operating budgets on an “as and when needed” basis. The estimated value of the contracts over the initial three-year term is $1,377,000, excluding taxes.

The City will retain the option to extend the contracts for up to two additional one-year terms. The estimated value of the two optional extension years is $952,000, excluding taxes, resulting in a maximum aggregate contract value of $2,329,000, excluding taxes, as summarized in Table 3.

Table 3: Estimated Contract Cost

Estimated Cost			
	Valves	Hydrants	
	Fred Surridge Ltd.	Andrew Sheret Ltd.	Total
First Year (November 2026 – October 2027)	$217,000	$242,000	$459,000
Second Year (November 2027 – October 2028)	$217,000	$242,000	$459,000
Third Year (November 2028 – October 2029)	$217,000	$242,000	$459,000
Subtotal (Three-year Term)	**$651,000**	**$726,000**	**$1,377,000**
Optional Fourth Year – 2.5% price increase (November 2029 – October 2030)	$222,000	$248,000	$470,000
Optional Fifth Year – 2.5% price increase (November 2030 – October 2031)	$228,000	$254,000	$482,000
Subtotal (Optional Years)	**$450,000**	**$502,000**	**$952,000**
Total Estimated Costs (exclusive of taxes)	**$1,101,000**	**$1,228,000**	**$2,329,000**

Conclusion

The City completed a competitive procurement process for the supply and delivery of valves and hydrants required to support the ongoing operation, maintenance, repair and renewal of the water distribution system.

Staff recommend awarding the valve portion of Contract 8522Q to Fred Surridge Ltd. and the hydrant portion to Andrew Sheret Ltd. for an initial three-year term, with options to extend for up to two additional one-year terms.

Respectfully submitted,

Suzanne Bycraft, Director, Public Works

Report Contributors

This report was prepared by Deborah Prystay, Project Manager, and reviewed by Finance.

Endorsed by Serena Lusk, CAO