City of Richmond

Report to Council

To:	Richmond City Council	**Date:**	November 6, 2026
From:	Jerry Chong General Manager, Finance and Corporate Services	**File:**	01-0105-01/2025-Vol 01
Re:	**Amendments to the 2026 Council Meeting Schedule**		

Staff Recommendations

That the following amendments be made to the 2026 Council Meeting Schedule:

1. The Parks, Recreation and Cultural Services Committee meeting scheduled for November 24, 2026, be cancelled;

2. The General Purposes Committee and the Finance and Audit Committee meetings scheduled for November 30, 2026, be rescheduled for December 7, 2026;

3. The General Purposes Committee meeting scheduled for December 14, 2026, be cancelled;

4. The Planning Committee meetings scheduled for December 1 and December 15, 2026, be cancelled and a Planning Committee meeting be scheduled for December 8, 2026; and

5. The Council meeting scheduled for December 7, 2026 and Special Council meeting scheduled for December 16, 2026, be cancelled, and a Council meeting be scheduled for December 14, 2026.

Executive Summary

This report outlines a proposed streamlined meeting schedule for the months of November and December 2026. As part of the proposal, several Council and Committee meetings are considered for consolidation.

Staff Report

Origin

This report supports Council's Strategic Plan 2022-2026 Focus Area #1 Proactive in Stakeholder and Civic Engagement:

> *Proactive stakeholder and civic engagement to foster understanding and involvement and advance Richmond's interests.*

Analysis

The 2026 Council meeting schedule was approved on October 14, 2025 (Attachment 1) and followed standard scheduling conventions. Generally, the yearly meeting schedule is fixed once approved, however when appropriate, the schedule is subject to variances.

In order to consider a streamlined meeting schedule for the months of November and December 2026, and to allow a more natural flow of items from Committee meetings to the final Council meeting of 2026, the following amendments to the 2026 Council meeting schedule are proposed, as noted in Attachment 2:

- The November 24th Parks, Recreation and Culture Committee meeting be cancelled;
- The November 30th General Purposes and Finance and Audit Committee meetings be rescheduled to December 7th;
- The December 14th General Purposes Committee meeting be cancelled;
- The December 1st and December 15th Planning Committee meetings be cancelled and a Planning Committee meeting scheduled for December 8th;
- The December 7th Council meeting and the December 16th Special Council meeting be cancelled; and
- A Council meeting be scheduled on December 14th.

As the December 14th Public Hearing and Council meeting are proposed to be scheduled on the same day, staff are suggesting that the Public Hearing be scheduled at 5:30 p.m. to accommodate a 7:00 p.m. start time for the Council meeting. For other Committee meetings, no change to their respective start times are anticipated.

All planned agenda items will be accommodated through this revised schedule. Furthermore, an additional consideration is that the consolidation of the Committee meetings and streamlined schedule will result in the addition of a "fifth week" in the end of November and beginning of December where there will be no meetings scheduled as is usual practice.

Budgetary Implications

There are no budgetary implications for the proposed amendments to the 2026 Council meeting schedule.

Conclusion

The variances to the November and December 2026 Council meeting schedule are proposed in order to consider a streamlined meeting schedule. Should the variances proceed, staff will update the calendar and electronic appointments accordingly.

Respectfully submitted,

Claudia Jesson, City Clerk's Office

Report Contributors

This report was prepared by Evangel Biason, Manager, Legislative Services and reviewed by the Clerk's Office.

Endorsed by Serena Lusk, CAO

Att. 1: Current 2026 Council Meeting Schedule
Att. 2: Proposed Council Meeting Schedule for November and December 2026

Attachment 1

2026 MEETING SCHEDULE

JANUARY

SUN	MON	TUE	WED	THU	FRI	SAT
				STAT 1	2	3
4	GP FA 5	PC 6	7	8	9	10
11	CO 12	CS 13	DP 14	15	16	17
18	GP PH 19	PC 20	PWT 21	22	23	24
25	CO 26	PRC 27	DP 28	29	30	31

FEBRUARY

SUN	MON	TUE	WED	THU	FRI	SAT
1	GP FA 2	PC 3	4	5	6	7
8	CO 9	CS 10	DP 11	12	13	14
15	STAT 16	GP PH 17	PC PWT 18	19	20	21
22	CO 23	PRC 24	DP 25	26	27	28

MARCH

SUN	MON	TUE	WED	THU	FRI	SAT
1	GP FA 2	PC 3	4	5	6	7
8	CO 9	CS 10	DP 11	12	13	14
15	GP PH 16	PC 17	PWT 18	19	20	21
22	CO 23	PRC 24	DP 25	26	27	28
29	30	31				

APRIL

SUN	MON	TUE	WED	THU	FRI	SAT
			1	2	STAT 3	4
5	STAT 6	GP FA 7	PC 8	9	10	11
12	CO 13	CS 14	DP 15	16	17	18
19	GP PH 20	PC 21	PWT 22	23	24	25
26	CO 27	PRC 28	DP 29	30		

MAY

SUN	MON	TUE	WED	THU	FRI	SAT
					1	2
3	GP FA 4	PC 5	6	7	8	9
10	CO 11	CS 12	DP 13	14	15	16
17	STAT 18	GP PH 19	PC PWT 20	21	22	23
24	CO 25	PRC 26	DP 27	28	29	30
31						

JUNE

SUN	MON	TUE	WED	THU	FRI	SAT
	GP FA 1	PC 2	3	FCM 4	FCM 5	FCM 6
FCM 7	CO 8	CS 9	DP 10	11	12	13
14	GP PH 15	PC 16	PWT 17	18	19	20
21	CO 22	PRC 23	DP 24	25	26	27
28	29	30				

JULY

SUN	MON	TUE	WED	THU	FRI	SAT
			STAT 1	2	3	4
5	GP FA 6	PC 7	8	9	10	11
12	CO 13	CS 14	DP 15	16	17	18
19	GP PH 20	PC 21	PWT PRC 22	23	24	25
26	CO 27	28	DP 29	30	31	

AUGUST

SUN	MON	TUE	WED	THU	FRI	SAT
						1
2	STAT 3	4	5	6	7	8
9	10	11	DP 12	13	14	15
16	17	18	19	20	21	22
23	24	25	DP 26	27	28	29
30	31					

SEPTEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5
6	STAT 7	GP FA PH 8	PC CS 9	10	11	12
13	CO UBCM 14	UBCM 15	DP UBCM 16	UBCM 17	UBCM 18	19
20	GP 21	PC 22	PWT 23	24	25	26
27	CO 28	PRC 29	STAT 30			

OCTOBER

SUN	MON	TUE	WED	THU	FRI	SAT
				DP 1	2	3
4	GP FA 5	PC 6	7	8	9	10
11	STAT 12	CO 13	CS 14	DP 15	16	17
18	GP PH 19	PC 20	PWT 21	22	23	24
25	CO 26	PRC 27	DP 28	29	30	31

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
1	CO ★ 2	GP FA 3	PC 4	5	6	7
8	CO 9	CS 10	STAT 11	DP 12	13	14
15	GP PH 16	PC 17	PWT 18	19	20	21
22	CO 23	PRC 24	DP 25	26	27	28
29	GP FA 30					

★ Inaugural Council Meeting

DECEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
		PC 1	2	3	4	5
6	CO 7	CS 8	PWT PRC 9	DP 10	11	12
13	GP PH 14	PC 15	CO ★ 16	17	18	19
20	21	22	23	24	STAT 25	26
27	STAT 28	29	30	31	STAT 1 JAN	2 JAN

★ Special Council Meeting

CO Regular Council Meeting, **7:00pm**
Regular (Closed) Council Meeting, **4:00pm**
CS Community Safety, **4:00pm**
DP Development Permit Panel, **3:30pm**
FA Finance and Audit, following 1st General Purposes meeting of each month
GP General Purposes, **4:00pm**

PC Planning, **4:00pm**
PH Public Hearing, **5:30pm**
PRC Parks, Recreation and Cultural Services, **4:00pm**
PWT Public Works and Transportation, **4:00pm**
FCM FCM
UBCM UBCM

Note: All meeting dates are subject to change.

Approved: October 14, 2025

Proposed Revised Council Meeting Schedule for November and December 2026

NOVEMBER

1	CO 2*	GP FC 3	PC 4	5	6	7
8	CO 9	CS 10	STAT 11	DP 12	13	14
15	GP PH 16	PC 17	PWT 18	19	20	21
22	CO 23	24	DP 25	26	27	28
29	30					
		* Inaugural Council Meeting				

DECEMBER

		1	2	3	4	5
6	GP FC 7	CS PC 8	PWT PRC 9	DP 10	11	12
13	PH CO 14	15	16	17	18	19
20	21	22	23	24	STAT 25	26
27	STAT 28	29	30	31	STAT 1 JAN	2 JAN