



To: Planning Committee

Date: May 20, 2026

From: Jerry Chong
General Manager, Finance and Corporate Services

File: 12-8060-01/2025-Vol 01

Re: Abandonment of Unadopted Bylaws

Staff Recommendation

That the unadopted Zoning and OCP Amendment Bylaws, as outlined in Attachment 1, of the report titled “Abandonment of Unadopted Bylaws” dated May 20, 2026, from the General Manager, Finance and Corporate Services, be abandoned.

Executive Summary

In accordance with Council Policy No. 5017, a review has been undertaken of unadopted bylaws, where one year or more has elapsed from the conclusion of the relevant First Reading or Public Hearing, and their associated land use applications, to identify those projects that have either been withdrawn at the applicant’s request or closed due to inactivity. Based on this review, this report presents five (5) unadopted bylaws for abandonment.

It is recommended that the noted unadopted bylaws identified in Attachment 1, which have been either closed or withdrawn, be abandoned.

Staff Report

Origin

Council Policy No. 5017 states that the City Clerk may bring forward to Council any Zoning or Official Community Plan (OCP) Amendment Bylaw, where one year or more has elapsed from the conclusion of the relevant Public Hearing, with a recommendation either to abandon the bylaw, to require another Public Hearing, or another recommendation if warranted.

As typically undertaken on an annual basis, unadopted land use bylaws and their associated applications have been reviewed to identify those projects that have either been withdrawn and closed at the applicant's request or closed due to inactivity. Based on this review, this report presents five (5) unadopted bylaws for abandonment (Attachment 1).

Not included in this report are bylaws for which more than one year has passed since a Public Hearing, and the applicant is continuing to take active steps to address the rezoning considerations. It is not recommended that we abandon such bylaws at this time.

This report supports Council's Strategic Plan 2022-2026 Focus Area #4 Responsible Financial Management and Governance:

Responsible financial management and efficient use of public resources to meet the needs of the community.

4.2 Seek improvements and efficiencies in all aspects of City business.

Analysis

Upon reviewing the OCP and Zoning Bylaw amendments, which have been granted first reading or advanced to a Public Hearing but have not yet been adopted, five (5) unadopted bylaws (Attachment 1) have been identified to be abandoned. These bylaws are associated with five (5) development applications that have been withdrawn and closed at the applicant's request or closed due to inactivity. As all applicable applications have been withdrawn or closed, it is recommended that the noted unadopted bylaws be abandoned at this time.

Budgetary Implications

None

Conclusion

It is recommended that the noted unadopted bylaws identified in Attachment 1, which have been either closed or withdrawn, be abandoned.

Respectfully submitted,

Claudia Jesson, Director, City Clerk's Office

May 20, 2026

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Report Contributors

This report was prepared by Andrew Norton, Manager, Development – West and reviewed by the Development Applications Department.

Endorsed by Serena Lusk, CAO

Att. 1: List of Bylaws to be Abandoned

List of Bylaws to be Abandoned – 2026

<u>Bylaw No</u>	<u>File No</u>	<u>Bylaw Title</u>	<u>First Reading</u>	<u>Public Hearing Date</u>	<u>Status of Application</u>	<u>Reason for Action Taken</u>	<u>Bylaw Action Recommendation</u>
10582	RZ 22-013378	RZ - 3240 No. 4 Road	July 22, 2024	Sept 3, 2024	RZ Closed	Applicant not proceeding	This bylaw should be abandoned
10546	RZ 21-945388	RZ - 6560 and 6580 Williams Road	May 13, 2024	Not permitted	RZ Withdrawn	Applicant not proceeding	This bylaw should be abandoned
10529	RZ 20-891129	RZ - 6660 Francis Road	Feb 13, 2024	Not permitted	RZ Closed	Closed due to inactivity	This bylaw should be abandoned
10513	RZ 22-011080	RZ - 10511 Lassam Road	Nov 27, 2023	Dec 18, 2023	RZ Closed	Closed due to inactivity	This bylaw should be abandoned
10497	RZ 22-011063	RZ - 10840-10860 Bonavista Gate	Oct 23, 2023	Nov 20, 2023	RZ Closed	Applicant not proceeding	This bylaw should be abandoned