



# City of Richmond

## Report to Committee

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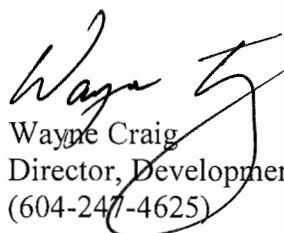
**To:** Planning Committee    **Date:** August 28, 2018  
**From:** Wayne Craig    **File:** TU 18-830948  
Director, Development  
**Re:** **Application by IBI Group Architects Inc. for a Temporary Commercial Use Permit  
at 2980 No. 3 Road**

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### Staff Recommendation

That the application by IBI Group Architects Inc. for a Temporary Commercial Use Permit (TCUP) for the property at 2980 No. 3 Road be considered at the Public Hearing to be held October 15, 2018 at 7:00 p.m. in the Council Chambers of Richmond City Hall; and that the following recommendation be forwarded to that meeting for consideration:

“That a Temporary Commercial Use Permit be issued to IBI Group Architects Inc. for the property at 2980 No. 3 Road to allow ‘Office’ as a permitted use for the marketing and sale of office and industrial strata units associated with the development at 9466 Beckwith Road for a period of three years.”

  
Wayne Craig  
Director, Development  
(604-247-4625)

WC:na  
Att. 5

REPORT CONCURRENCE
CONCURRENCE OF GENERAL MANAGER


## Staff Report

### Origin

IBI Group Architects Inc. has applied to the City of Richmond for a Temporary Commercial Use Permit (TCUP) to allow “Office” as a permitted use at 2980 No. 3 Road (**Attachment 1**). The subject site is zoned “Light Industrial (IL)” and the TCUP will allow for the marketing and sale of office and industrial strata units associated with the development at 9466 Beckwith Road. The applicant proposes to maintain the existing single storey building that was previously used for a salvage yard business and convert approximately 130 m<sup>2</sup> (1,400 ft<sup>2</sup>) of the available 316 m<sup>2</sup> (3,400 ft<sup>2</sup>) of interior space into a showroom. Minor exterior cosmetic improvements to the building will be made as well as the demolition of an existing shed structure on the western portion of the site to allow for additional sales centre surface area parking (**Attachment 2**).

If approved, the TCUP would be valid for a period of up to three years from the date of issuance, at which time an application for an extension of the Permit may be made and issued for up to three additional years. Only one extension is permitted, after which a new application is required. The *Local Government Act* allows Council to consider TCUP issuance on its own merits and does not limit the number of TCUP issuances allowed on a site.

### Findings of Fact

A Development Application Data Sheet providing details about the proposal is provided as **Attachment 3**.

### Surrounding Development

The subject site is located in the City Centre planning area. Development immediately surrounding the subject site is as follows:

To the North: A vacant salvage yard, on a property zoned “Light Industrial (IL)”.

To the South: Across Bridgeport Road, a retail shopping centre with multiple drive-thru restaurants, on a property zoned “Auto-Oriented Commercial (CA)”.

To the East: Across the access lane, an automotive service building on property zoned “Light Industrial (IL)”.

To the West: Across No. 3 Road, two recently constructed commercial buildings (RZ 11-566630 and DP 14-659747) on property zoned “Auto-Oriented Commercial (CA)” and the Canada Line overpass.

## **Related Policies & Studies**

### **Official Community Plan and City Centre Area Plan**

The Official Community Plan (OCP) land use designation for the subject site is “Commercial”. The OCP allows TCUPs in areas designated “Industrial”, “Mixed Employment”, “Commercial”, “Neighbourhood Service Centre”, “Mixed Use”, “Limited Mixed Use”, and “Agricultural” (outside of the Agricultural Land Reserve, only), where deemed appropriate by Council and subject to conditions suitable to the proposed use and surrounding area.

The Bridgeport Village (2031) Specific Land Use Map within the City Centre Area Plan designates the subject site as “Urban Centre T5 (45m)”, which allows for medium and high density office, restaurant, arts, culture, entertainment, hospitality and various other land uses including retail sales and services.

The proposed temporary Office use is consistent with the “Commercial” land use designation in the Official Community Plan (OCP), and the Urban Centre T5 (45m) designation in the City Centre Area Plan.

### **Richmond Zoning Bylaw 8500**

The subject site is zoned “Light Industrial (IL)”, which allows for a range of general industrial uses. The applicant proposes to use approximately 130 m<sup>2</sup> (1,400 ft<sup>2</sup>) of the existing space as a showroom for the marketing of office and industrial strata units associated with the 9466 Beckwith Road development. Richmond Zoning Bylaw 8500 defines “Office” as a facility that provides professional, management, administrative, consulting or monetary services in an office setting including real estate. The attached Temporary Commercial Use Permit would limit the Office use to the marketing and sale of office and industrial strata units.

### **Local Government Act**

The *Local Government Act* states that TCUPs are valid for a period of up to three years from the date of issue, and that an application for one extension to the Permit may be made and issued for up to three additional years. After that a new TCUP application would be required.

### **Public Consultation**

Should the Planning Committee endorse this application and Council resolve to move the staff recommendation, the application will be forwarded to a Public Hearing on October 15, 2018, where any area resident or interested party will have an opportunity to comment. Public notification for the Public Hearing will be provided as per the *Local Government Act*.

### **Analysis**

Sales centres for marketing residential developments are permitted in all zones except in the agricultural and golf zones and in any site specific zones that permit farm business. Given that the proposed sales centre is not for residential purposes the applicant must request a TCUP to allow for the business to operate at 2980 No. 3 Road.

Minor exterior renovations are planned for the site, including the removal of an existing shed, improvements to the on-site landscaping and minor cosmetic changes to the building façade. Given that the previous property use of Industrial General is similar to the proposed, no modifications are needed besides the specification of Office as the type of business use. A Development Permit is not required as the exterior alterations will be less than \$75,000.

The existing building is approximately 316 m<sup>2</sup> (3,400 ft<sup>2</sup>) in size with the majority of the leasable space allocated to retail/showroom/office 130 m<sup>2</sup> (1,400 ft<sup>2</sup>) and storage 139 m<sup>2</sup> (1,500 ft<sup>2</sup>), which will not be used by the applicant. The remainder of the indoor space will be utilized as corridor space and therefore not part of the gross leasable area. Apart from the 130 m<sup>2</sup> of office space for the sales centre and the existing and proposed parking, the rest of the subject site will be left in its current state.

### **Building and Landscape**

The subject site is largely paved, with a grassy area between the building and curb along Bridgeport Road. To enhance the appeal of the building, the applicant is proposing landscape design elements including shrubs and flowers along the south facing wall and a portion along No. 3 Road. Improvements to the existing façade will also be realised by adding a new layer of paint and door awnings to highlight the entrance. Additional considerations to improve the site include enhancing the south side of the property with signage and connecting the laneway parking and access to the sales centre by means of internal corridor from the back. Signage on the façade will comply with the Sign Bylaw and the necessary permits will be requested prior to installation. Lastly, as part of landscaping plan, bicycle parking will be integrated into the design to help connect all modes of travel to and from the site.

The applicant has provided a Landscape Plan showing the proposed improvements to the landscaped area (**Attachment 5**). Prior to issuance of the TCUP at the Public Hearing, the applicant is required to provide a Landscape Security based on the cost estimate of the Landscape Plan, plus a 10% contingency, to ensure that the agreed upon landscaping is installed. The total Landscape Security for the installation and maintenance of landscaping for the TCUP is \$11,953.96.

### **Site Access and Parking**

Transportation Staff have reviewed the site conditions and are satisfied that no major upgrades to City infrastructure are required. Prior to the issuance of a Building Permit for interior and exterior renovations, a Work Order for an asphalt walkway along the Bridgeport Road frontage and service connections is required. In addition to the Work Order, a construction parking and traffic management plan is to be provided to the Transportation Division for further analysis.

Parking and loading must be provided consistent with the requirements of Richmond Zoning Bylaw 8500. Vehicle parking is required at a rate of 3.75 parking spaces per 100 m<sup>2</sup> of gross leasable floor area for Office use, based on the Zone 1 City Centre blended parking requirements, and 0.5 parking spaces per 100 m<sup>2</sup> of leasable floor area for Storage use.

A total of eight parking spaces will be provided on the subject property which is above the Bylaw requirement for the uses on the subject site of five parking spaces. Currently, the site

provides a total of two parking spaces on the west side of the building. An additional two new parking spaces are proposed in place of the existing shed, which is to be removed from the north west side of the main building, and a further four parking spaces along the east side of the property accessed by the lane. Garbage and recycling services will be provided along the lane next to the additional laneway parking to accommodate ease of access and waste management requirements.

Class 1 and Class 2 bicycle parking is required at a rate of 0.27 spaces per 100 m<sup>2</sup> of gross leasable floor area greater than 100 m<sup>2</sup>, for a total of one Class 1 and one Class 2 bicycle parking space. Both vehicle and bicycle parking signage is required for clear direction to parking options.

### **Financial Impact**

None.

### **Conclusion**

IBI Group Architects Inc. has applied to the City of Richmond for a Temporary Commercial Use Permit to allow "Office" limited to marketing and sale of office and industrial strata units associated with the development at 9466 Beckwith Road, as a permitted use at 2980 No. 3 Road, zoned "Light Industrial (IL)".

The proposed use at the subject property is acceptable to staff, on the basis that it is consistent with the land use designations in the Official Community Plan and is temporary in nature.

If endorsed by Council, the applicant is required to submit the security described in the attached Temporary Commercial Use Permit prior to consideration at the Public Hearing on October 15, 2018.

Staff recommend that the attached Temporary Commercial Use Permit be issued to the applicant to allow "Office" at 2980 No. 3 Road for a period of three years.



Nathan Andrews  
Planning Technician  
(604-247-4911)

NA:as

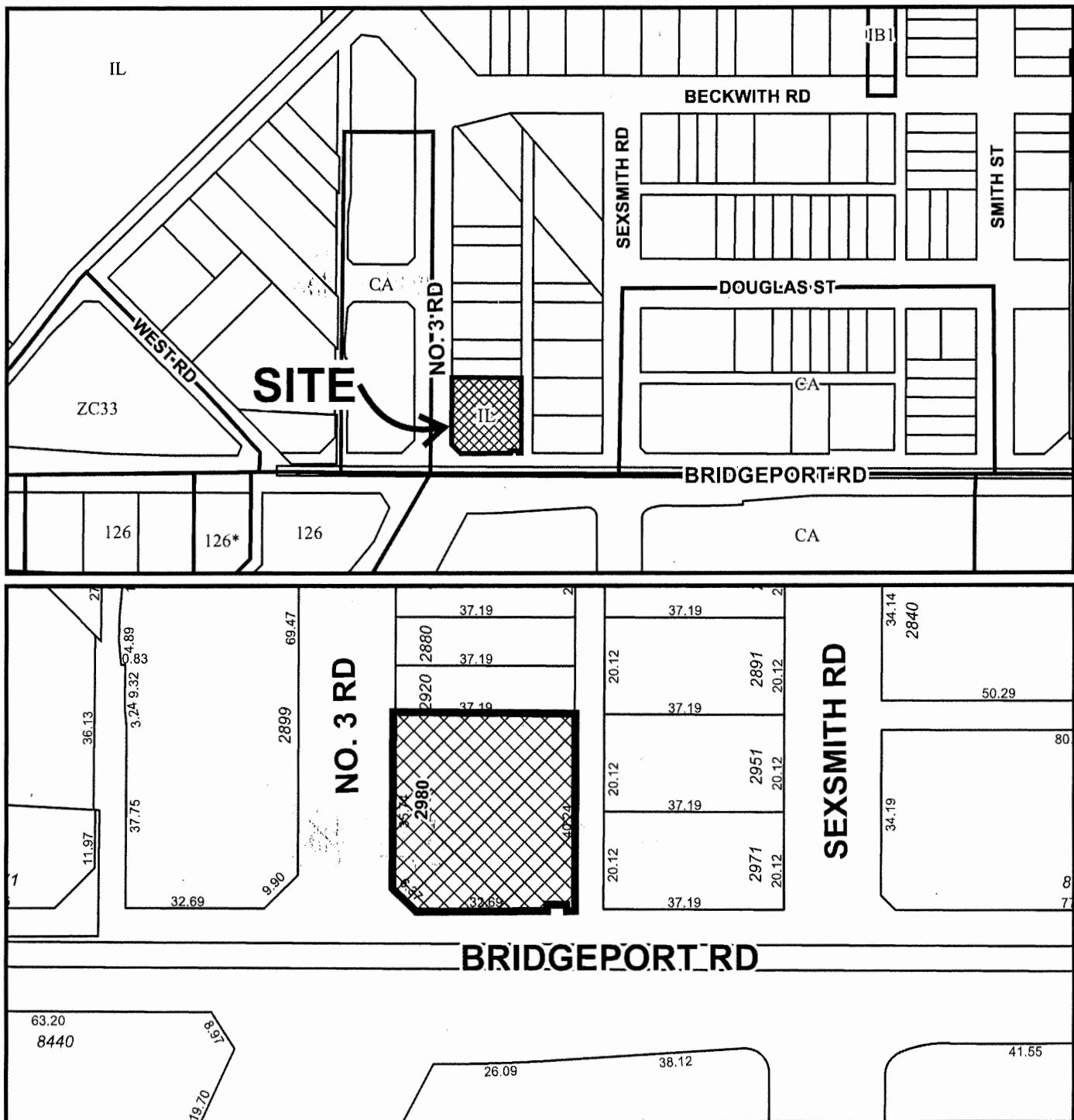
#### Attachments:

- Attachment 1: Location Map
- Attachment 2: Survey Plan
- Attachment 3: Development Application Data Sheet
- Attachment 4: Site Plan
- Attachment 5: Building and Landscape Plan



# City of Richmond

ATTACHMENT 1

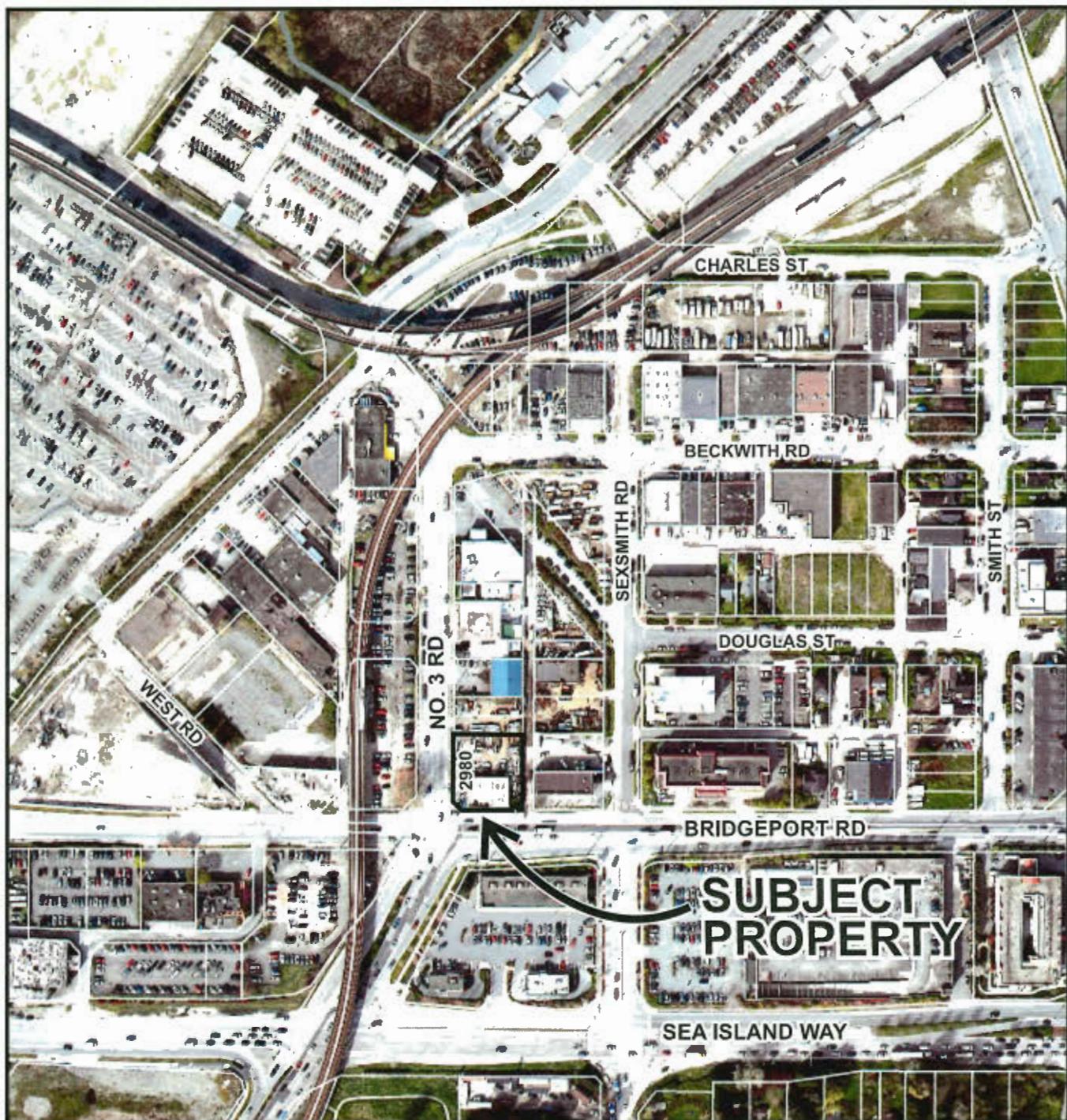


<b>N</b>	<b>TU 18-830948</b>	Original Date: 08/13/18 Revision Date: Note: Dimensions are in METRES
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# City of Richmond

ATTACHMENT 1



**TU 18-830948**

Original Date: 08/13/18

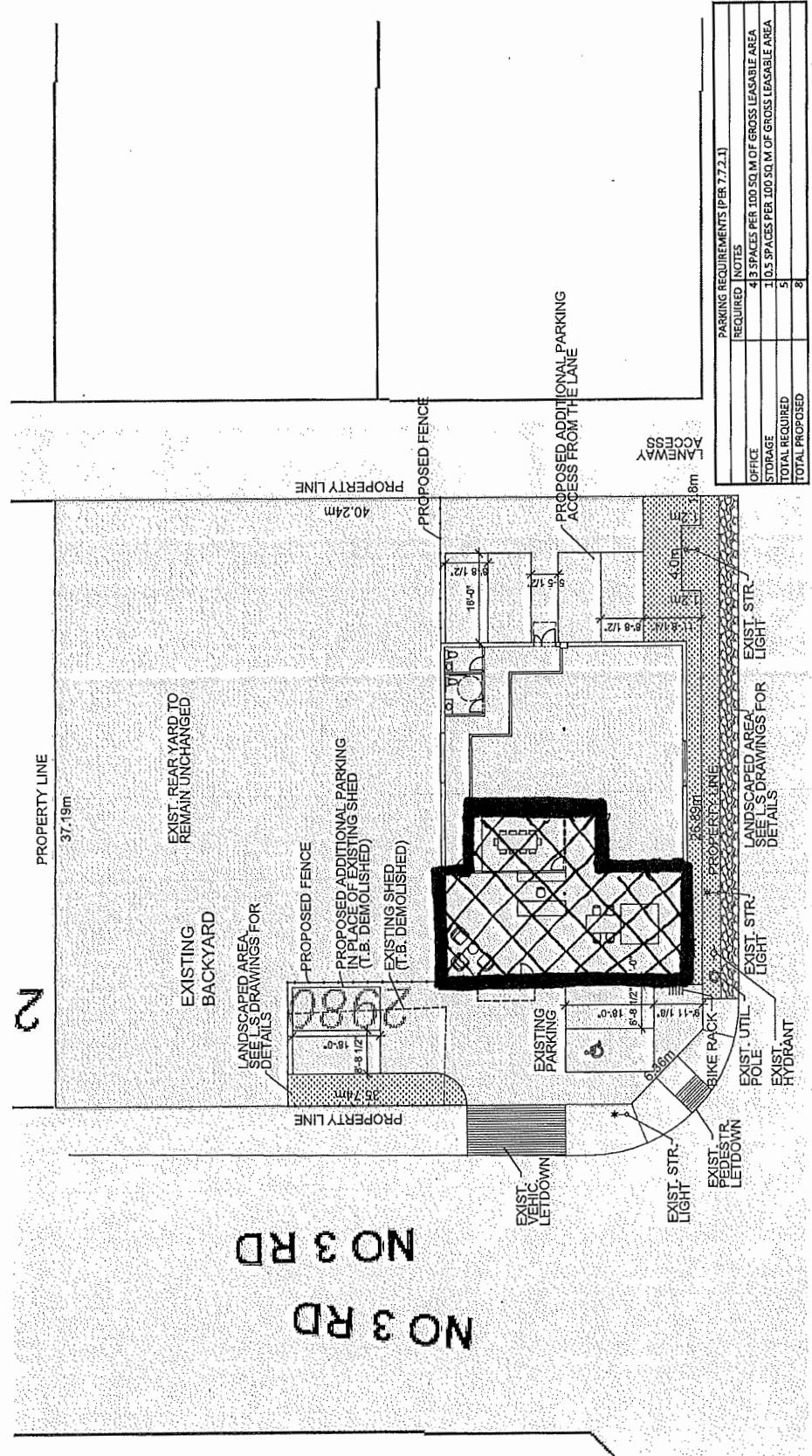
Revision Date:

Note: Dimensions are in METRES

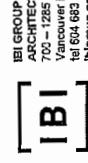
**PLN - 166**

# SITE PLAN

SUBMITTED FOR TUP - AUG. 17 2018



\* ADDITIONAL PARKING CAN BE SECURED ON THE ADJACENT SITE IF REQUIRED



IBI GROUP  
ARCHITECTS (CANADA) INC.  
700 – 1285 West Pender Street  
Vancouver BC V6E 4B1 Canada  
tel 604 683 8797 fax 604 683 0492  
ibigroup.com

APRIL 26, 2017

SALES CENTRE - 2980 No 3 ROAD

1/20" = 1'-0"



# SURVEY

SUBMITTED FOR TUP - JUL. 24 2018

## ATTACHMENT 2

### TOPOGRAPHIC SITE PLAN OF PART OF LOT 86 (REFERENCE PLAN 28965) EXCEPT FIRSTLY: PARCEL "A" (BYLAW PLAN 57721); SECONDLY: PART ROAD ON PLAN LMP51741; BLOCK 64 SECTION 21 BLOCK 5 NORTH RANGE 6 WEST NEW WESTMINSTER DISTRICT PLAN 1555

Scale 1 : 250



ALL DISTANCES ARE IN METRES

CURRENT CIVIC ADDRESS:

2980 - No. 3 ROAD  
RICHMOND, BC  
PID:012-242-128

NOTE: PROPERTY BOUNDARIES ARE  
BASED ON LTD RECORDS AND SHOULD  
NOT BE USED TO DETERMINE  
BOUNDARY LOCATIONS.

11

PLAN 1555



313 NPK

Rem 86  
REFERENCE PLAN 28965  
PLAN 1555  
PID: 012-242-128

2980 - No. 3 Road  
Richmond, BC

Bridgeport Road

Legend

- Utility Pole
- ⊕ Water Valve
- Guy Wire
- Hydrant
- Electrical Box/Service Box
- Lawn Basin
- Catch Basin
- ✖ Lamp
- X Spot Elevation
- LD Letdown

ELEVATION DERIVATION

ELEVATIONS DERIVED FROM  
CITY OF RICHMOND MONUMENT 77H4602  
LOCATED AT THE INTERSECTION OF  
SEXSMITH RD AND BRIDGEPORT RD  
ELEV. = 1.718m CVD28GVRD (2005)

DATE OF FIELD SURVEY  
JULY 23, 2018  
  
EUGENE WONG B.C.L.S.

H.Y. Associates Land Surveying Ltd.

British Columbia Land Surveyors

#200, 9128 - 152nd Street  
Surrey, B.C. V3R 4E7  
Tel: 604-583-1616  
Fax: 604-583-1616  
File: 185077LS  
Dwg: 185077\_TO.DWG

SALES CENTRE - 2980 NO 3 ROAD



NTS

PLN - 168



**City of  
Richmond**

**Development Application Data Sheet**  
Development Applications Department

**TU 18-830948**

**Attachment 3**

Address: 2980 No. 3 Road

Applicant: IBI Group Architects Inc.

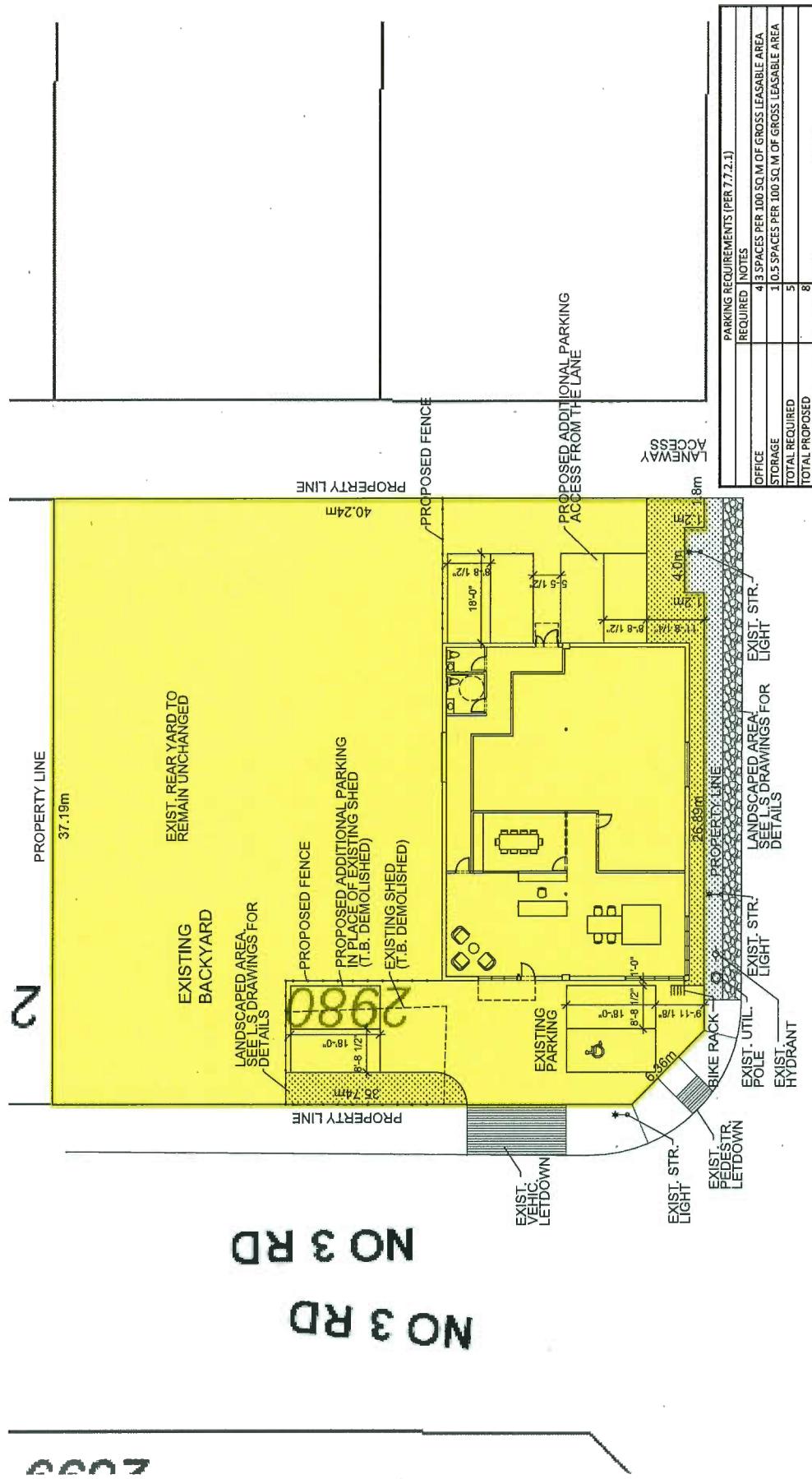
Planning Area(s): City Centre Area Plan – Bridgeport Village

	<b>Existing</b>	<b>Proposed</b>
<b>Owner:</b>	Chen's North America Holdings No. 2 Ltd	No change
<b>Site Size (m<sup>2</sup>):</b>	1,480 m <sup>2</sup>	No change
<b>Land Uses:</b>	Industrial General	Office, limited to the marketing and sale of commercial and industrial strata units
<b>OCP Designation:</b>	Commercial	No change
<b>CCAP Designation:</b>	Urban Centre T5	No change
<b>Zoning:</b>	Light Industrial (IL)	No change

<b>On Development Site</b>	<b>Bylaw Requirement</b>	<b>Proposed</b>	<b>Variance</b>
On-site Vehicle Parking:	5	8	None
On-site Bicycle Parking:	Min. 1 Class 1 Min. 1 Class 2	1 Class 1 4 Class 2	None

# SITE PLAN

SUBMITTED FOR TUP - AUG. 17 2018



NO 3 RD

NO 3 RD

PLN - 170

\* ADDITIONAL PARKING CAN BE SECURED ON THE ADJACENT SITE IF REQUIRED

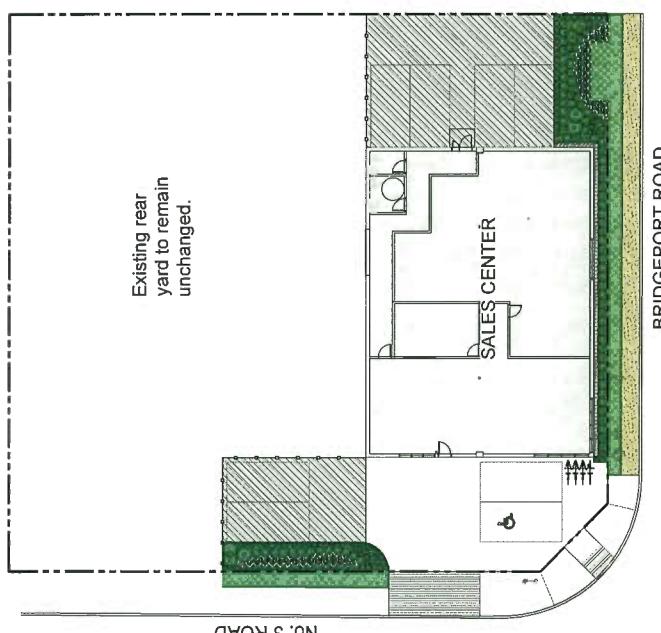
IBI GROUP  
ARCHITECTS (CANADA) INC.  
700 - 1285 West Pender Street,  
Vancouver BC V6E 4B1 Canada  
tel 604 683 3797 fax 604 683 0492  
ibigroup.com

SALES CENTRE - 2980 No 3 ROAD

APRIL 26, 2017

1/20" = 1'-0"



  <p>Var der Zalm + associates Inc. Project Management + Architecture Suite 1 - 20177 57th Avenue • Langley, BC V1M 5G1 T: 604.882.0222 • F: 604.882.0223 E: info@vdzassociates.com</p>	<p style="text-align: center;"><b>COVER PAGE</b></p> <p style="text-align: right;">DRAWING #: DP2017-72</p> <p style="text-align: right;">VDO Project #: L-01</p> <p style="text-align: right;">Drawing #: L-01</p> <p style="text-align: right;">Sheet Title: NORTH</p>	<p style="text-align: center;">PLN - 171</p>																									
<p><b>SALES CENTER Issued for Building Permit</b></p>		<p><b>Sheet List Table</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">Sheet Number</th> <th style="width: 90%;">Sheet Title</th> </tr> </thead> <tbody> <tr> <td>L-01</td> <td>COVER PAGE</td> </tr> <tr> <td>L-02</td> <td>SITE PLAN</td> </tr> <tr> <td>LD-01</td> <td>DETAILS</td> </tr> <tr> <td>LN-01</td> <td>LANDSCAPE NOTES</td> </tr> </tbody> </table>	Sheet Number	Sheet Title	L-01	COVER PAGE	L-02	SITE PLAN	LD-01	DETAILS	LN-01	LANDSCAPE NOTES															
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SITE PLAN

L-02

Drawing No.

DP2017-72

VZ Project No.

2017-003

Drawing Title:

SITE PLAN



van der Zalm + associates inc.  
Project Manager: Pauline van der Zalm  
Architect: **Pauline van der Zalm**  
Site Engineer: **Mark Huijbers**  
Surveyor: **Mark Huijbers**  
Landscaping: **Canadian Landscape**  
Soil: **100% Topsoil**  
Landscape Supplier: **Topsoil**  
Landscape Supplier Address: **1111 No. 3 Rd, Richmond, BC V6V 2R9**

**PLANT SCHEDULE**

SUBSIS	STY.	BOTANICAL NAME / COMMON NAME	SCFT	SPACING
LP	7	Lonicera periclymenum / Privet Honeysuckle	.62	0.6m
MH	110	Macrorhiza thunbergii 'Cognoplana' / Commonland Silver Grass	.92	1m
NH	110	Neelotus domesticus / Harlequin Daff' / David Harlequin Bulbino	.92	0.6m
SP	29	Syrinx x hyacinthiflora / Gothicane Spirea	.92	0.6m
SHRUB AREAS	STY.	BOTANICAL NAME / COMMON NAME	SCFT	SPACING
	26	Heptapteris paniculata 'Sagittifolia' / Sagittifolia Fountain Blue Cst Grass	1#	600mm

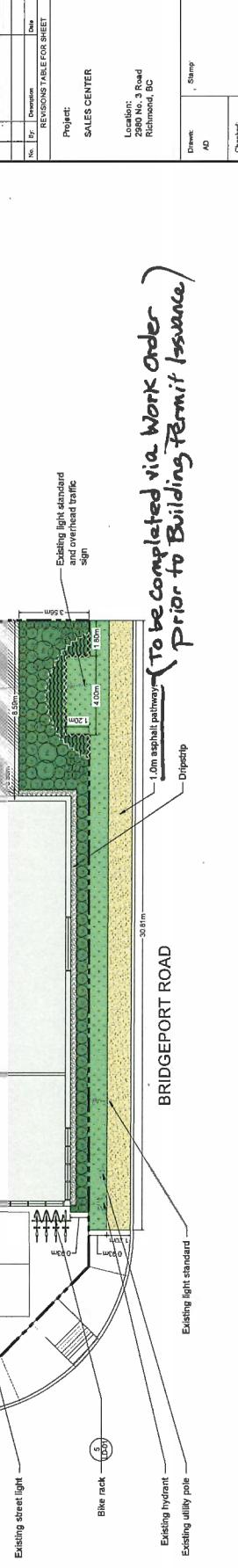
- At plant material shall meet or exceed standards required by Canadian Landscape Standards guidelines.
- The supplier shall be from a reputable source. A full analysis of the growing medium will be supplied to the contractor's expense. A full analysis will be submitted to the landscape contractor for approval.
- Award growing medium per soil analysis recommendations prior to spreading for site construction expense.
- Replaced growing medium shall be removed off site immediately at the landscaper's expense.
- Growing medium depths for planting as follows:
  - Shrubs: 450mm
  - Sod: 150mm
  - Trees: 1000mm with 300mm (below root ball)
  - 25mm minus compost much to be installed in all shrub planting areas.
- All landscaped areas to be irrigated.

**LEGEND**

KEY	REF.	DESCRIPTION
	1 LD-01	CRUSHED GRANITE PATH
	2 LD-01	ASPHALT PAVING Asphalt in driveways
	3 LD-01	WOOD FENCE
	SCD	SOD
	2 LD-02	GRIP STRIP
	DRIVEWAY	DRIVeway

NOTE: Temporary irrigation to be installed for all planting areas. Irrigation is to be designed/build. Contractor to provide irrigation drawing showing layout of irrigation system and all components to be used.

REVISIONS TABLE FOR DRAWINGS



1:100

Drawn:	AD	Approved:	Orlando Sheet Sign
Checked:	MHDZ	Date:	24-JUL-17

Location:  
2680 No. 3 Road

Richmond, BC

Stamp:

1:100



van der Zalm + associates Inc.  
Urban Design • Landscape Architecture  
Suite 3 10777 100th Avenue  
Surrey, BC V3T 1P6  
604.591.1000  
www.vdz.com

DETAILS

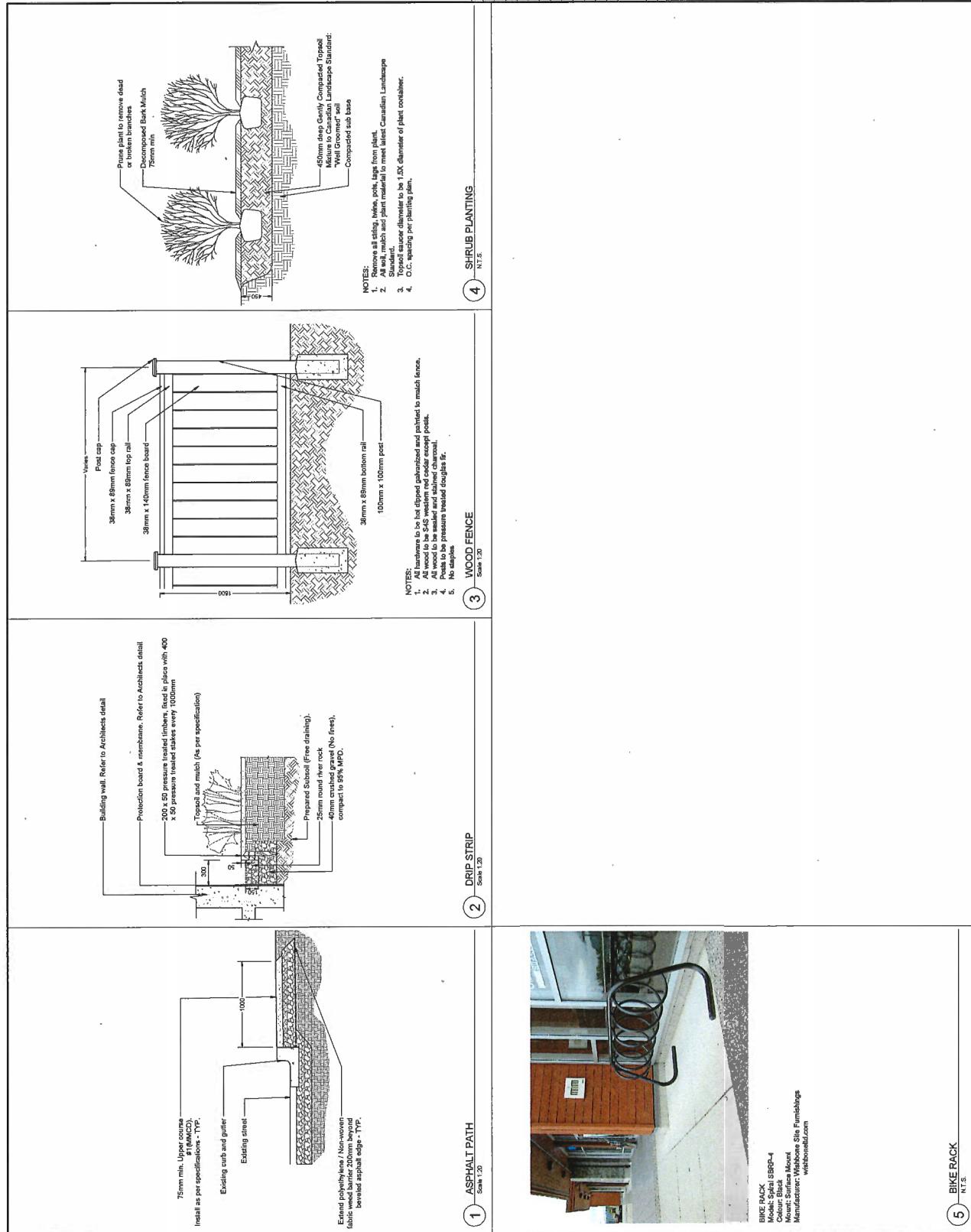
DP2017-72

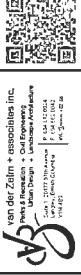
VZ

LD-01

VZ

Drawing #: DETAILS

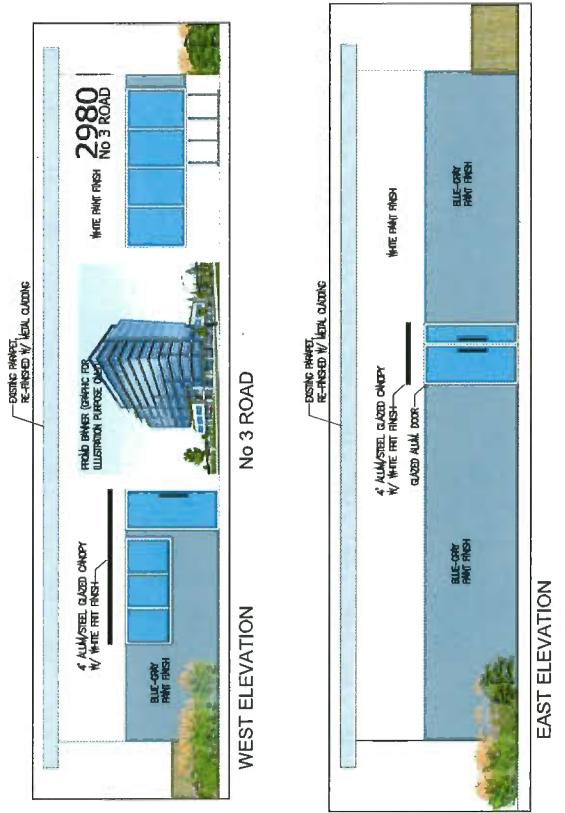


 <p><b>GENERAL LANDSCAPE NOTES:</b></p> <p><b>PROJECT CONTACT:</b></p> <p>1.1 Inquiries regarding landscape drawings should be addressed to the person(s) identified in the contact information on the cover page.</p> <p><b>PROJECT COORDINATION:</b></p> <p>2.1 The contractor(s) responsible for completing the landscape scope of work shall conform to the reference standards, submittals processes, standards, specifications, and works as defined under the "General Scope" of the master specification (complete).</p> <p><b>DRAWINGS AND SPECIFICATIONS:</b></p> <p>3.1 The contractor, sub-contractor, and coordinating trade suppliers responsible for completing the landscape scope of work(s) for reviewing the master specification package for the project in conjunction with all consultant drawings, inclusive of landscape.</p> <p>3.2 Should any drawing or detail conflict with the master specification file the contractor must immediately notify the design team for coordination prior to order, preparation or installation of said conflicting works (typ).</p> <p>3.3 The contractor(s) responsible for completing screening, hard and soft landscape works are responsible for providing the landscape architect with a complete project record copy of marks-ups or changes to works defined in the Landscape Drawings. This is in addition to any record drawing requests defined under the general scope. The project record copy in red coloured notes if submitted as a hard copy or in red colour on notes if submitted as a PDF.</p> <p><b>LANDSCAPE CONCRETE WORK:</b></p> <p>4.1 All concrete shall conform to all standards identified under the master specification and specifications by the Civil Engineers (refer to civil drawings, with references to MAMCD Spec's) (complete). All concrete pour-in-place (work to be installed as per section 03.20 of the latest MAMCD unless otherwise specified indicated in drawing package).</p> <p>4.2 Concrete reinforcing for vertical landscape cast in place walls shall comply with details and specifications. The general contractor will be responsible for providing an engineer's stamp on shop drawings for all vertical concrete higher than 1.2m (typ).</p> <p>4.3 All horizontal exterior concrete surfaces shall have a light brown finish or approved equal unless specified otherwise.</p> <p>4.4 All vertical concrete surfaces, inclusive of cast in place walls shall have a light sand blast finish or approved equal unless specified otherwise.</p> <p>4.5 The contractor should confirm the locations of control joint patterning and expansion joints with the landscape architect prior to installation for concrete paving surfaces and walls. The contractor is to provide control joints chiseled in place for inspection and approval by the landscape architect prior to installation.</p> <p><b>UNIT PAVING:</b></p> <p>5.1 Pre-cast concrete unit pavers or natural stone unit pavers must be provided in a 2cm x 2cm thick up on site a minimum 7 days prior to order of materials as per manufacturer's specifications and include any bedding required. Contractors, gravel, sand, aggregate, pavers, stones, and lime must have been installed a minimum 48 hours prior to the time of review by the landscape architect.</p> <p>5.2 All approved unit paving and bedding or joining materials should be installed as per manufacturer's specifications</p> <p>5.3 Professionals should be qualified and experienced (minimum 5 years) in installing paving products specified in landscape drawings</p> <p><b>METALS:</b></p> <p>6.1 All metal work shall conform to the master specification for the project (complete)</p> <p>6.2 Additional references that apply to metal work (may not necessarily be included under the master specification):</p> <p><b>SEEING NOTES:</b> See the following specific sheet(s):</p> <ul style="list-style-type: none"> <li>* 1 American Society for Testing and Materials International, (ASTM), Hol Diped, Zinc Coated, Welded and Seamed,</li> <li>* 2 ASTM A121-[99], Specification for Zinc-Coated (Galvanized)</li> </ul>	<p><b>LANDSCAPE NOTES</b></p> <p><b>Establishment:</b> Watering must be completed by the landscape contractor through the course of construction/installation, substantial completion and until the time of final acceptance once all deficiencies are deemed as complete. Establishment watering practices and procedures are defined under the BC Landscape Standards, latest edition. <b>This should be compliant with "Level 2 - well groomed landscapes".</b></p> <p><b>Establishment:</b> Watering must be completed by the landscape contractor through the course of construction/installation, substantial completion and until the time of final acceptance once all deficiencies are deemed as complete. Establishment watering practices and procedures are defined under the BC Landscape Standards, latest edition. <b>This should be compliant with "Level 2 - well groomed landscapes".</b></p> <p><b>Establishment:</b> Watering must be completed by the landscape architect with one week's notice to perform a review at local landmarks who are supplying major plant orders to the area. The landscape architect reserves the right to inspect plant material that does not meet drawing specification on BC Landscape Standards at any time, despite any review of said materials.</p> <p><b>Establishment:</b> The landscape contractor must submit a site report/test report to that BC shows that growing mediums comply with the standards identified in the BC Landscape Standards, latest edition for "Level 2 - well groomed landscapes".</p> <p><b>Establishment:</b> The general contractor shall provide the landscape architect with growing medium being installed on site matched the test approved by the landscape architect. The landscape architect will notify the general contractor when soil tests will occur and soil samples should be mailed to the landscape architect. Soil tests should be sent to the manufacturer and approved material could result in the manufacturer providing an appropriate material at the contractor's expense. Soil tests should be sent to Pacific Soil Analysis Incorporated or approved equal testing center. Pacific Soil Analysis Inc., Suite 11720 Voyager Way, RICHMOND, BC V6X 3S9 Telephone 604-278-8225</p> <p><b>Establishment:</b> All fasteners used in wood connections (i.e. screws, nails, etc.) are to be countersunk and predrilled to prevent wood splitting unless specified otherwise.</p> <p><b>Establishment:</b> All anchor plates, hangers and affiliated fastener/joining materials must meet fastener/joining surfaces without gaps, unless specified otherwise.</p> <p><b>Establishment:</b> All metal work shall be treated for protection from corrosion (i.e. Aluminum must be anodized and steel must be galvanized or stainless steel) prior to additional coatings of paints or sealers. This is inclusive of fasteners.</p> <p><b>Establishment:</b> All metal bonding (i.e. welding or soldering) must be completed and metal work should be protected from corrosion. Bonding or hardware needs to be concealed by the misuse of the metal work. Sanding or hardware needs to provide a smooth and consistent finish along the bonded substrate or landscape feature, with the exception of drip seeps (unless noted otherwise).</p> <p><b>Establishment:</b> All railings, heights, picket spacing, and rail spacing should be in accordance with the British Columbia Building Code, CAN/CSA-Z664-07 and affiliated ASTM Standards</p> <p><b>Establishment:</b> 9.9 Install a ground rod on all fences, metal posts or poles taller than 5' (1800mm) in height through the direction of the project electrical engineer. Contractor to confirm the location(s) of said work at the time of project start-up with the electrical engineer and landscape architect.</p> <p><b>IRRIGATION:</b></p> <p>7.1 Irrigation work should be completed to comply with the Canadian Electrical Code and Canadian Plumbing Code</p> <p>7.2 Irrigation work should be completed by a professional with over 5 years experience in irrigation work.</p> <p>7.3 Refer to irrigation drawings for additional specifications</p> <p><b>PLANTING AND SOFTSCAPES:</b></p> <p>8.1 All landscape materials, planting and softscaping shall conform to standards defined under the master specification and BC Landscape Standards, latest edition.</p> <p>8.2 Wartime or plant material shall conform to BC Landscape Standards, latest edition.</p> <p>8.3 The contractor is responsible to have the landscape architect inspect the site for grading in areas where sod or seed are used as part of soft landscaping features prior to the installation of soil or seed. A minimum 7 days notice is required for this review. Preparation of sod and seed areas shall conform to BC Landscape Standards, No. 1 Turfgrass and No. 1 Canadian seed standards apply as defined through BC Landscape Standards, installation and maintenance specifications of sod and seed shall apply as defined through BC Landscape Standards.</p> <p>8.4 The contractor is responsible to have the landscape architect inspect the site for grading in areas where sod or seed are used as part of soft landscaping features prior to the installation of soil or seed. A minimum 7 days notice is required for this review. Preparation of sod and seed areas shall conform to BC Landscape Standards, No. 1 Turfgrass and No. 1 Canadian seed standards apply as defined through BC Landscape Standards, installation and maintenance specifications of sod and seed shall apply as defined through BC Landscape Standards.</p>
<p><b>Project:</b> SALES CENTER</p> <p><b>Location:</b> 2880 No. 3 Road Richmond, BC</p> <p><b>Checklist:</b> M1C2</p> <p><b>Approved:</b> M1D2</p> <p><b>Stamp:</b></p> <p><b>Revision:</b> Stamp</p> <p><b>Scale:</b> 1:250</p>	
<p><b>Drawing Title:</b> DP2017-72</p> <p><b>Project:</b> LN-01</p> <p><b>Version:</b> LN-01</p> <p><b>Notes:</b> General notes for this drawing sheet apply to the entire drawing set. Specific notes for individual drawings are located on the drawing sheet.</p>	

# PROPOSED ELEVATIONS

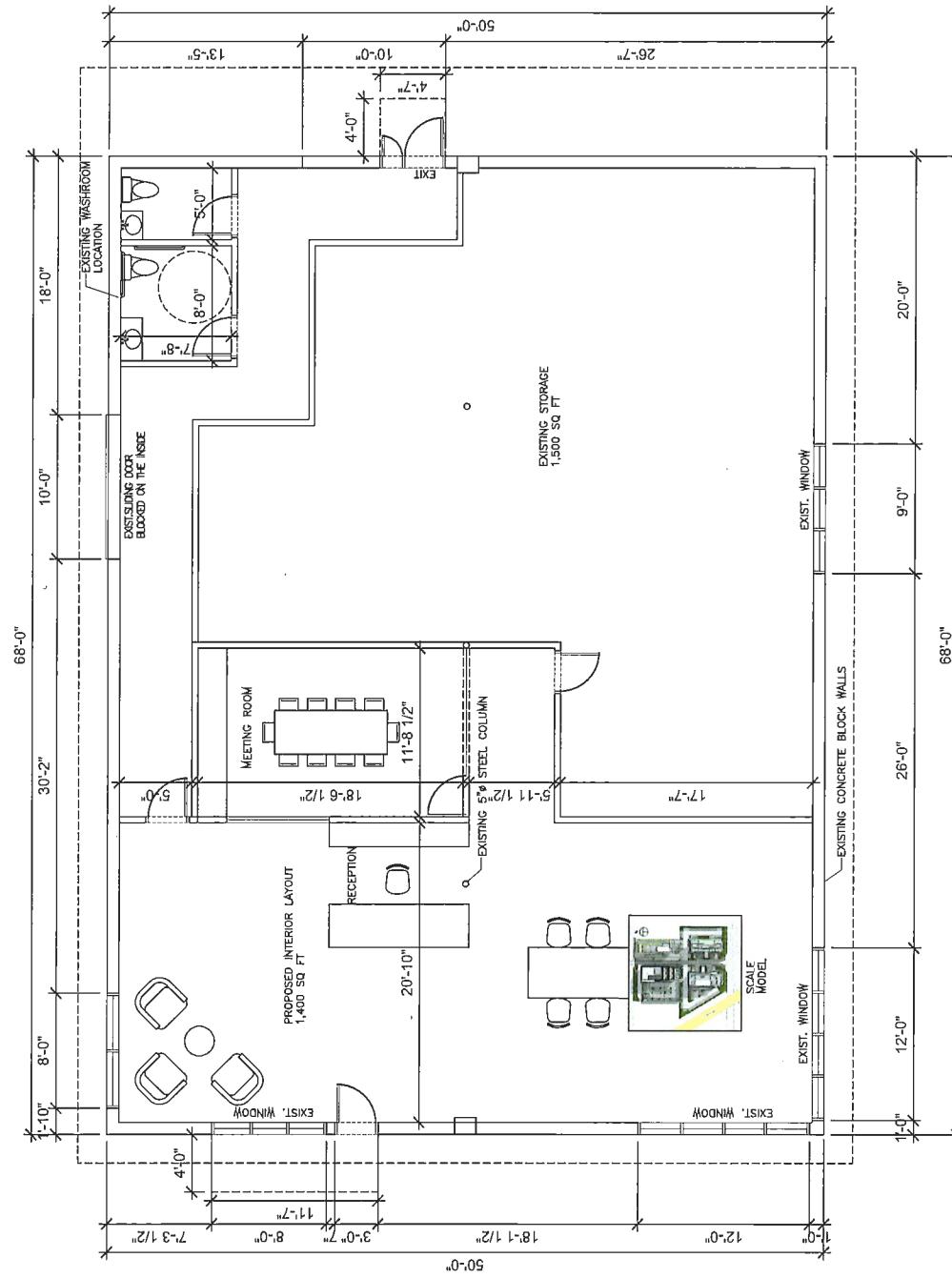
SUBMITTED FOR TUP - AUG. 20 2018

\* SIGNAGE OR PROPOSED BANNER(S) MUST COMPLY WITH  
SIGN BYLAW 9700 AND SEPARATE PERMITS REQUIRED



# PROPOSED LEVEL 1 LAYOUT

SUBMITTED FOR TUP - AUG. 20 2018



PLN - 176

**[B]**  
IBI GROUP  
ARCHITECTS (CANADA) INC.  
700 - 1285 West Pender Street  
Vancouver BC V6E 4B1 Canada  
tel 604 882 8797 fax 604 683 0492  
ibigroup.com



SALES CENTRE - 2980 No 3 ROAD

**1/8" = 1'-0"**



## CONTEXT IMAGES

SUBMITTED FOR TUP - AUG. 20 2018



IBI GROUP  
ARCHITECTS (CANADA) INC.  
700 - 1285 West Pender Street  
Vancouver BC V6E 4B1 Canada  
tel 604 893 8797 fax 604 683 0492  
[ibigroup.com](http://ibigroup.com)

SALES CENTRE - 2980 No 3 ROAD

NTS



# City of Richmond

## Temporary Commercial Use Permit

No. TU 18-830948

To the Holder: IBI GROUP ARCHITECTS INC.

Property Address: 2980 NO. 3 ROAD

Address: C/O MARTIN BRUCKNER & SALIM NARAYANAN  
IBI GROUP ARCHITECTS INC.  
700 – 1285 WEST PENDER STREET  
VANCOUVER, BC V6E 4B1

1. This Temporary Commercial Use Permit is issued subject to compliance with all of the Bylaws of the City applicable thereto, except as specifically varied or supplemented by this Permit.
2. This Temporary Commercial Use Permit applies to and only to those lands shown cross-hatched on the attached Schedule "A" and to the portion of the building shown cross-hatched on the attached Schedule "B".
3. The subject property may be used for the following temporary Commercial uses:  
Office, limited to the marketing and sale of office and industrial strata units.
4. The permitted use shall be limited to the sale of commercial and industrial strata units only, and shall not include the sale of motor vehicles, commercial equipment, or industrial equipment.
5. Any temporary buildings, structures and signs shall be demolished or removed and the site and adjacent roads shall be maintained and restored to a condition satisfactory to the City of Richmond, upon the expiration of this permit or cessation of the use, whichever is sooner.
6. As a condition of the issuance of this Permit, the City is holding a Landscape Security in the amount of \$11,953.96 for the landscape works described in Schedule "D". The City will release 90% of the security upon inspection, and 10% of the security will be released one year after the inspection to ensure that the agreed upon planting has survived.
7. The land described herein shall be developed generally in accordance with the terms and conditions and provisions of this Permit and any plans and specifications attached to this Permit which shall form a part hereof.
8. If the Holder does not commence the construction permitted by this Permit within 24 months of the date of this Permit, this Permit shall lapse and the security shall be returned in full.

This Permit is not a Building Permit.

**No. TU 18-830948**

To the Holder: IBI GROUP ARCHITECTS INC.

Property Address: 2980 NO. 3 ROAD

Address: C/O MARTIN BRUCKNER & SALIM NARAYANAN  
IBI GROUP ARCHITECTS INC.  
700 – 1285 WEST PENDER STREET  
VANCOUVER, BC V6E 4B1

---

AUTHORIZING RESOLUTION NO. .  
DAY OF , .

ISSUED BY THE COUNCIL THE

DELIVERED THIS DAY OF , .

---

MAYOR

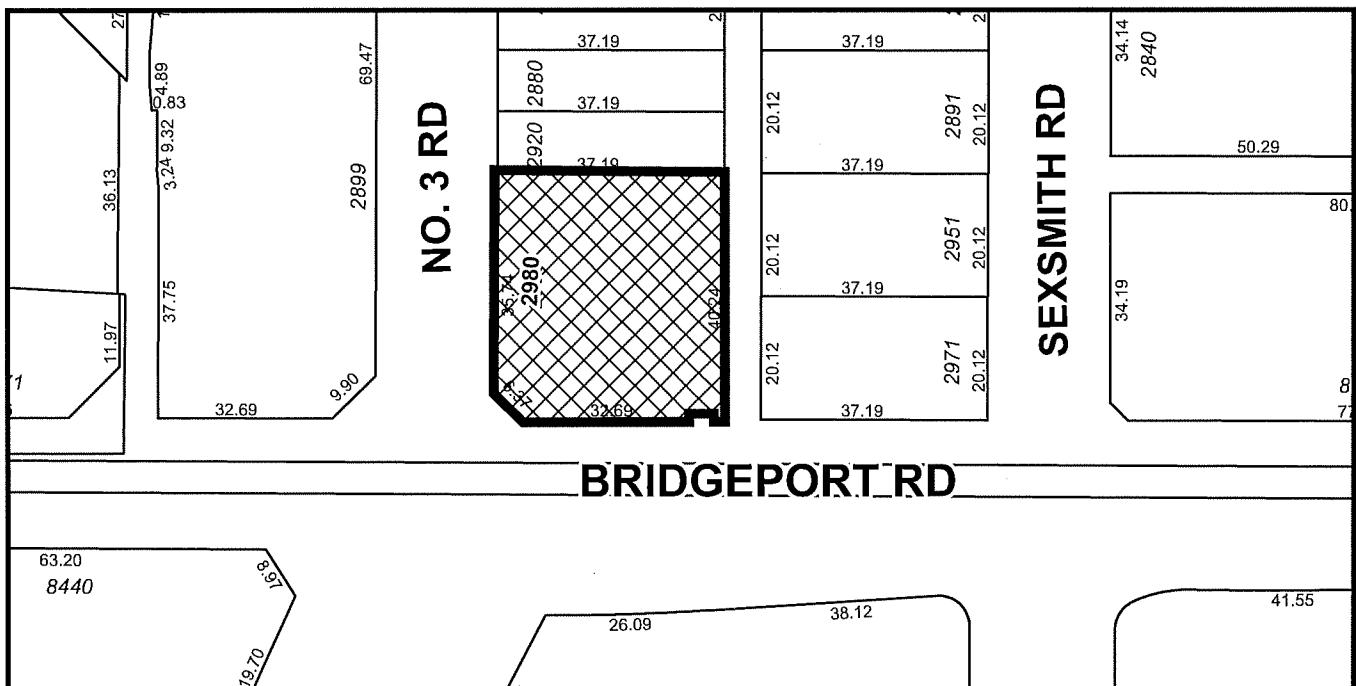
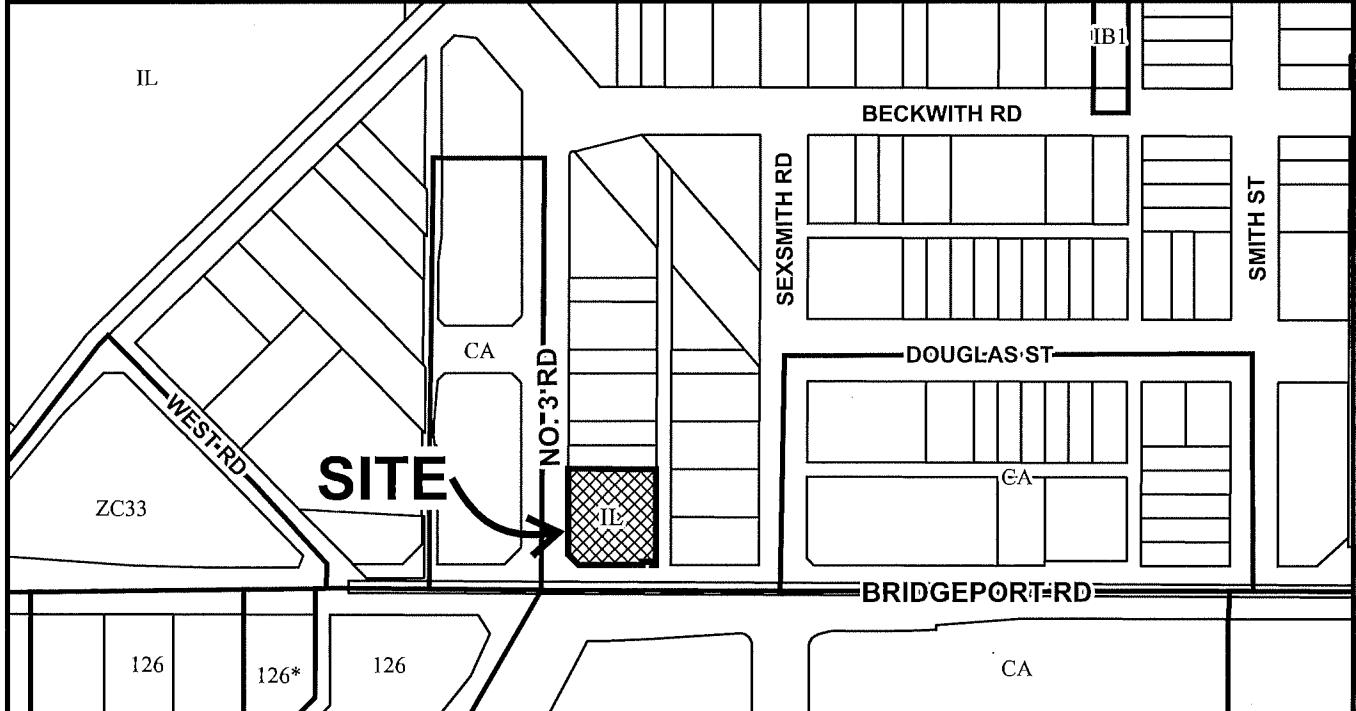
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CORPORATE OFFICER



# City of Richmond

## Schedule A



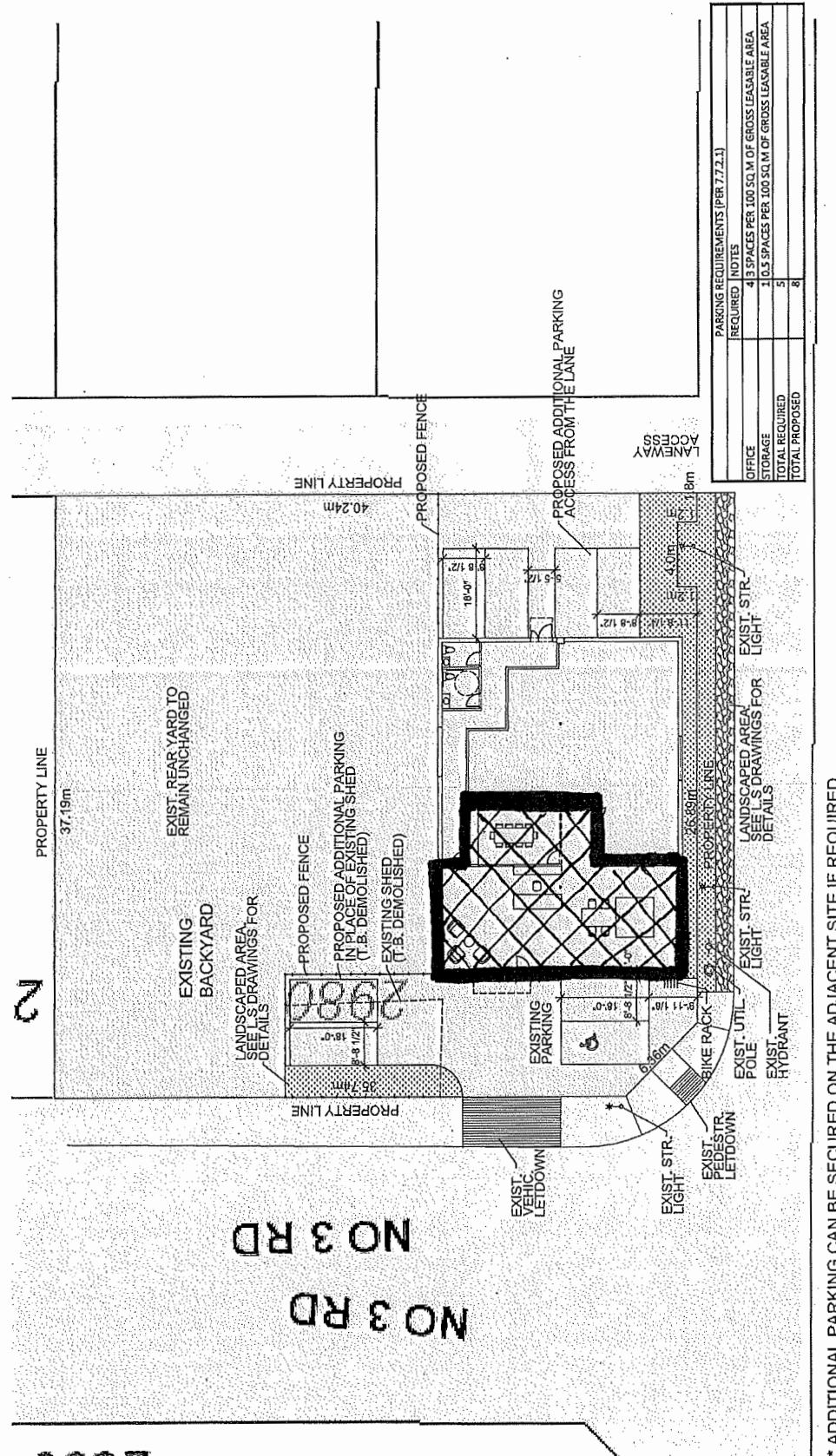
<b>N</b>	<b>TU 18-830948</b>	Original Date: 08/13/18 Revision Date: 08/15/18 Note: Dimensions are in METRES
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**PLN - 180**

# SITE PLAN

SUBMITTED FOR TUP - AUG. 17 2018

## SCHEDULE "B"



\* ADDITIONAL PARKING CAN BE SECURED ON THE ADJACENT SITE IF REQUIRED

IBI GROUP  
ARCHITECTS (CANADA) INC.  
730 - 11th Avenue SW  
Vancouver BC V5E 1S1  
Canada  
tel 604 685 8997 fax 604 685 0492  
ibigroup.com

**IBI**

APRIL 26, 2017

SALES CENTRE - 2980 No 3 ROAD

**1/20" = 1'-0"**

TU 18-830948

## Schedule "C"

### Undertaking

In consideration of the City of Richmond issuing the Temporary Commercial Use Permit, we the undersigned hereby agree to demolish or remove any temporary buildings, structures and signs; to restore the land described in Schedule A; and to maintain and restore adjacent roads, to a condition satisfactory to the City of Richmond upon the expiration of this Permit or cessation of the permitted use, whichever is sooner.

IBI Group Architects Inc.  
by its authorized signatory

Martin B. L. B.

Martin B. L. B.  
Aug - 27/18

2980 NO. 3 ROAD  
RE: TU 18-830948

# SALES CENTER

**Issued for Building Permit**



Contact Information	Other Key Contacts:
van der Zalm + associates Inc. Project Landscape Architect Suite 1 - 20777 87th Avenue Langley, British Columbia V1M 4B9 1 604 862 0024   1 604 862 0042 Primary project contact: Andrew Davidson a.davidson@vdz.com 604 862 0023	IBI Group Architects Inc. Project Director Unit 1000, 570 Granville Street Vancouver, BC V6C 5H1 p. 604 663 8747
Marcus van der Zalm (Project Lead) Principal Landscape Architect marcus@vdz.ca 604 862 0024 x22	

**Sheet List Table**

Sheet Number	Sheet Title
L-01	COVER PAGE
L-02	SITE PLAN
LD-01	DETAILS
LN-01	LANDSCAPE NOTES

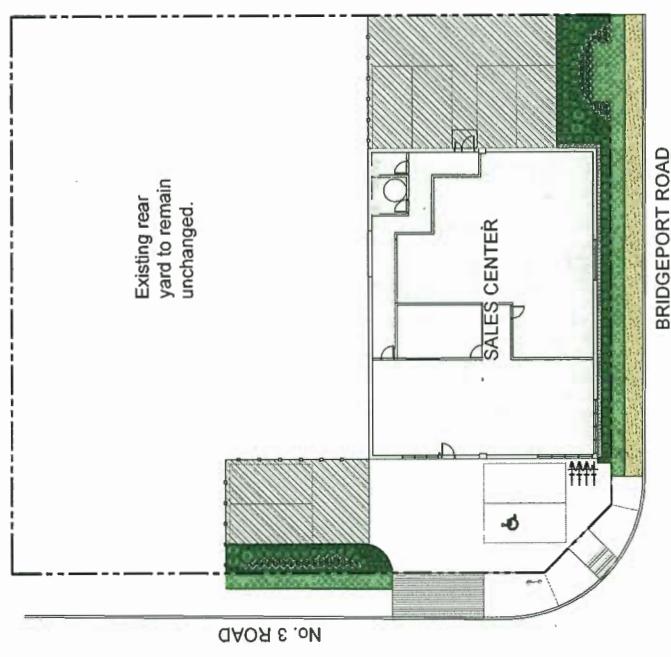
COVER PAGE  
Drawing #: DP2017-72  
VDO Project #: NORTHERN



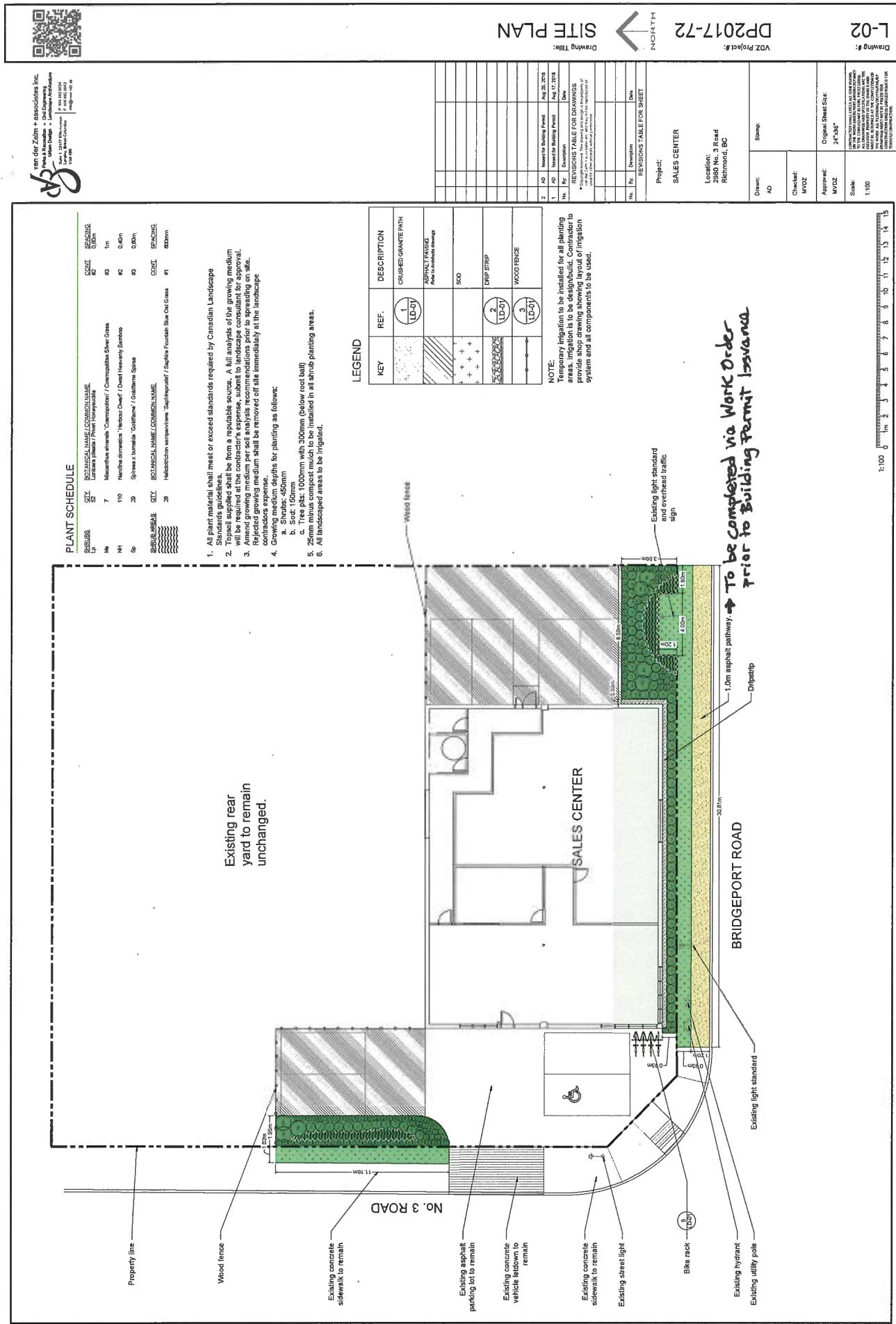
Drawing #: L-01  
Scale: AS SHOWN

1 SITE PLAN OVERVIEW

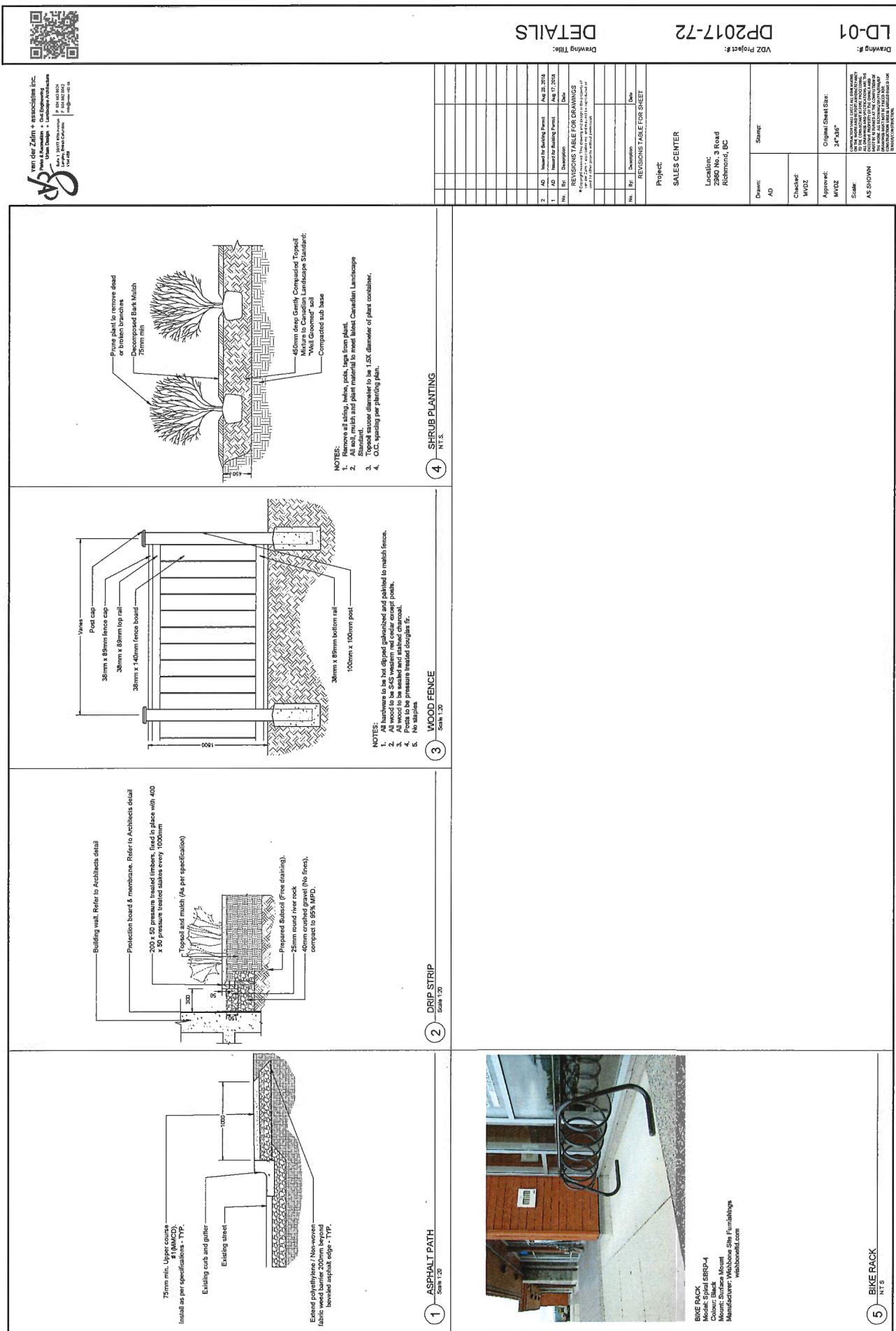
2 LOCATION MAP



## SCHEDULE "D"



# SCHEDULE "D"



# SCHEDULE "D"

<p><b>GENERAL LANDSCAPE NOTES:</b></p> <p><b>PROJECT CONTACT:</b> 1.1 Inquiries regarding landscape drawings should be addressed to the persons identified on the contact information on the cover page.</p> <p><b>PROJECT COORDINATION:</b> 2.1 The contractor(s) responsible for completing the landscape scope of work shall have the responsibility to coordinate all materials, processes, and works as defined under the "General Scope" of the master specification (complete).</p> <p><b>DRAWINGS AND SPECIFICATIONS:</b></p> <p>3.1 The contractor, sub-contractor, and coordinating trades/suppliers responsible for completing the landscape scope of work is responsible for reviewing the master specification package for the project in conjunction with all consultant drawings, inclusive of landscape.</p> <p>3.2 Should any drawing or detail conflict with the master specification file the contractor must immediately notify the design team for coordination prior to order, preparation or installation of said components (typ).</p> <p>3.3 The contractor(s) responsible for completing paving, hard and soft landscaping projects referred to in the drawings shall be required to provide a copy of all record drawings or markings changes to existing in the landscape drawings. This is in addition to any record drawing requests defined under the general scope. The project record copy markings should be completed with red pen if submitted as a hard copy or in red coloured notes if submitted as a PDF.</p> <p><b>LANDSCAPE CONCRETE WORK:</b></p> <p>4.1 All concrete shall conform to all standards identified under the master specifications and specifications by the Civil Engineer (Refer to civil drawings, with references to MMCD Specs) (complete). All concrete MMCD Units otherwise specified indicated in drawing package.</p> <p>4.2 Concrete reinforcing for vertical landscape, cast in place walls shall conform to detailed specifications. The General contractor will be responsible for providing an engineer's stamp on shop drawings for all vertical concrete higher than 1.2m (typ).</p> <p>4.3 All horizontal exterior concrete surfaces shall have a light brown finish or approved equal unless specified otherwise</p> <p>4.4 All vertical concrete surfaces inclusive of cast in place walls shall have a light sand blast finish or approved equal unless specified otherwise.</p> <p>4.5 The contractor should confirm the locations of control joint patterning and expansion joints with the landscape architect prior to installation for concrete paving surfaces and walls. The contractor is to provide control joints chiseled in place for inspection and approval by the landscape architect prior to installation.</p> <p><b>UNIT PAVING:</b></p> <p>5.1 Precast concrete unit pavers or stone unit pavers must be provided in a 2m x 2m "block" on site a minimum 2 weeks prior to order of materials for approval by the landscape architect. The mock-up should be installed as per manufacturer's specifications. Any bedding material, pedestals, grouts or mortar specified in project drawings or specifications, GROUTS, mortars, or products that require drying time must have been installed a minimum 48 hours prior to the time of review by the landscape architect.</p> <p>5.2 All approved unit paving and bedding or joining materials should be installed as per manufacturer's specifications</p> <p>5.3 Professionals should be qualified and experienced (minimum 5 years) in installing paving products specified in landscape drawings</p> <p><b>METALS:</b></p> <p>6.1 All metal work shall conform to the master specification for the project (complete)</p> <p>6.2 Additional references that apply to metal work (may not necessarily be included in the master specification)</p> <p><b>SEAL NOTES:</b> See the following for the specific project:</p> <ul style="list-style-type: none"> <li>• 1 American Society for Testing and Materials International (ASTM), • A354-A354M [199], Specification for Pipe, Sheet, Block and • HCDP-AZC-Zinc [199], Specification for Zinc-Coated (Galvanized)</li> </ul>		<p><b>LANDSCAPE NOTES</b></p> <p>5.5 Establishment maintenance must be completed by the landscape contractor through the time of final acceptance once all deficiencies are deemed as complete. Falsely claiming maintenance and procedures are being completed with "Level 2" (well groomed landscapes).</p> <p>6.6 Establishment watering must be completed by the landscape contractor through the course of construction/initialization, substantial completion and until the time of final acceptance once all deficiencies are deemed as complete. Establishment watering practice and procedures are defined under the BC Landscape Standards, latest edition.</p> <p>6.7 The landscape contractor should provide the landscape architect with a week's notice to review a local materials who are supplying major plant orders to the site. The landscape architect is to review the material and determine if it is acceptable for use in the construction of BC Landscape Standards at any time, despite any review of said materials.</p> <p>6.8 The landscape contractor must submit with a statement requesting to that shows that growing medium comply with the standards identified in the BC Landscape Standards, latest edition or "Level 2" (well groomed landscapes).</p> <p>6.9 The general contractor shall pay for a minimum two (2) random tests will be performed during the course of construction to confirm that the growing medium installed on site matches the test approved by the landscape architect. The landscape architect will notify the general contractor of when said test will occur and soil samples should be mailed out within 48 hours of this voice. Failure to save soil will result in a maximum deduction or restitution of appropriate rates as per the contract agreement. Samples shall be sent to Pacific Soil Test Lab for analysis.</p> <p>State 511270, Vancouver, BC V6X 3G9 Telephone 604 773 8228</p> <p>8.1 Landscaping materials shall conform to BC Landscape Standards and be installed as per details specified under BC Landscape Standards, 7th edition. Much should be dark brown or black in colour; red coloured mulch is not permitted unless specified otherwise.</p> <p>9.1 Site furnishings shall be provided via shop drawing submittals, through the submission process defined under the master specification.</p> <p>9.2 It is expected that the landscape architect shall see a shop drawing for every piece of landscape site furnishing specified in landscape drawings. It is the contractor's responsibility to receive approval from the landscape architect on all colours, installation options and finished finishes through shop drawing submittals prior to the purchase or installation of site furnishings.</p> <p>9.3 All site furnishings should be installed as per the manufacturer's specifications.</p> <p>9.4 It is the contractor's responsibility to notify the landscape architect if a conflict occurs between the installation requirements defined by manufacturers and the landscape site plan, specifications, or details.</p> <p><b>EXTERIOR SITE FURNISHINGS:</b></p> <p>9.1 Site furnishings shall be provided via shop drawing submittals, through the submission process defined under the master specification.</p> <p>9.2 It is expected that the landscape architect shall see a shop drawing for every piece of landscape site furnishing specified in landscape drawings. It is the contractor's responsibility to receive approval from the landscape architect on all colours, installation options and finished finishes through shop drawing submittals prior to the purchase or installation of site furnishings.</p> <p><b>IRRIGATION:</b></p> <p>7.1 Irrigation work should be completed to comply with the Canadian Electrical Code and Canadian Plumbing Code</p> <p>7.2 Irrigation work should be completed by and installer with over 5 years experience in irrigation work.</p> <p>7.3 Refer to irrigation drawings (or additional specifications)</p> <p><b>PLANTING AND SOFTSCAPES:</b></p> <p>8.1 Landscaping materials, staking and softscaping shall conform to standards defined under the master specification and BC Landscape Standards, latest edition.</p> <p>8.2 Warranty of plant material shall conform to BC Landscape Standards, latest edition.</p> <p>8.3 The contractor is responsible to have the landscape architect inspect the site for fine grading in areas where slopes, berms or mounds are used as part of soft landscaping features prior to the installation of plant material.</p> <p>8.4 The contractor is responsible to have the landscape architect inspect the site for fine grading in areas where soil or sand are used as part of soft landscaping features prior to the installation of soil or sand. A minimum 7 days notice is required for this review. Preparation of soil and seed areas shall conform to IC Landscape Standards, No 1 Turfgrass and No 1 Canadian soil standards apply as defined through IC Landscape Standards. Installation and maintenance specifications of soil and seed shall apply as defined through BC Landscape Standards.</p> <p><b>DRAWING TITLE:</b> DP2017-72</p> <p><b>DRAWING NUMBER:</b> LN-01</p> <p><b>REVISIONS TABLE FOR SHEET 1</b></p> <table border="1"> <thead> <tr> <th>No.</th> <th>By</th> <th>Description</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>AD</td> <td>Initials for Building Permit</td> <td>May 25, 2011</td> </tr> <tr> <td>2</td> <td>AD</td> <td>Initials for Building Permit</td> <td>Aug 17, 2011</td> </tr> <tr> <td>3</td> <td>SALES CENTER</td> <td>Project:</td> <td></td> </tr> <tr> <td>4</td> <td>AD</td> <td>Division</td> <td></td> </tr> <tr> <td>5</td> <td>SALES CENTER</td> <td>Stamp</td> <td></td> </tr> </tbody> </table> <p><b>REVISIONS TABLE FOR DRAWINGS</b></p> <table border="1"> <thead> <tr> <th>No.</th> <th>By</th> <th>Description</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>AD</td> <td>Initials for Building Permit</td> <td>May 25, 2011</td> </tr> <tr> <td>2</td> <td>AD</td> <td>Initials for Building Permit</td> <td>Aug 17, 2011</td> </tr> </tbody> </table>	No.	By	Description	Date	1	AD	Initials for Building Permit	May 25, 2011	2	AD	Initials for Building Permit	Aug 17, 2011	3	SALES CENTER	Project:		4	AD	Division		5	SALES CENTER	Stamp		No.	By	Description	Date	1	AD	Initials for Building Permit	May 25, 2011	2	AD	Initials for Building Permit	Aug 17, 2011
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# PROPOSED ELEVATIONS

SUBMITTED FOR TUP - AUG. 20 2018

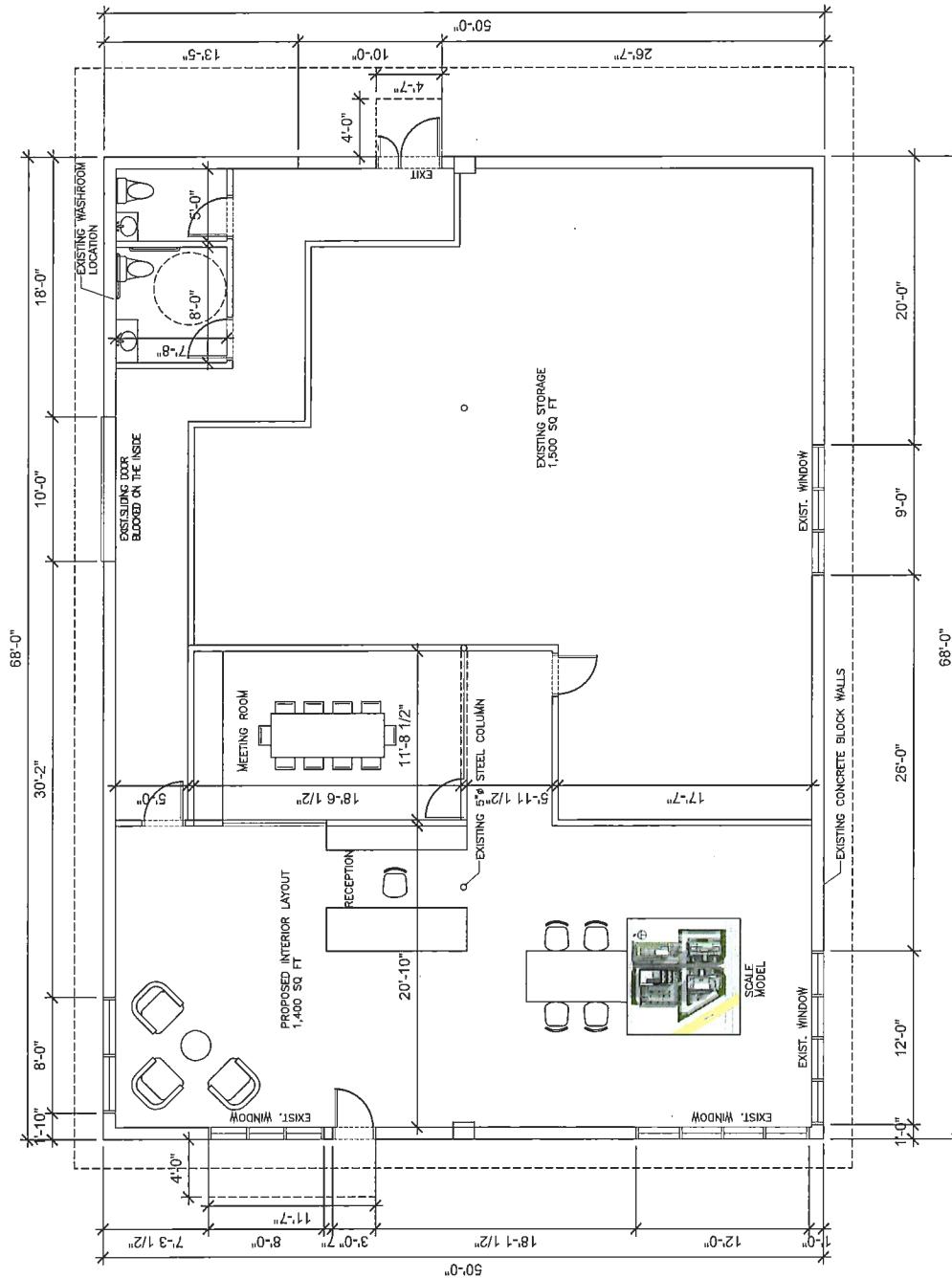
\* SIGNAGE OR PROPOSED BANNER(S) MUST COMPLY WITH  
SIGN BYLAW #700 AND SEPARATE PERMITS REQUIRED



# PROPOSED LEVEL 1 LAYOUT

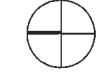
SUBMITTED FOR TUP - AUG. 20 2018

SCHEDULE "D"



PLN - 188

**[B]**  
BI GROUP  
ARCHITECTS (CANADA) INC.  
700 - 1285 West Pender Street  
Vancouver BC V6E 4B1 Canada  
tel 604 832 8797 fax 604 633 0492  
bigroup.com



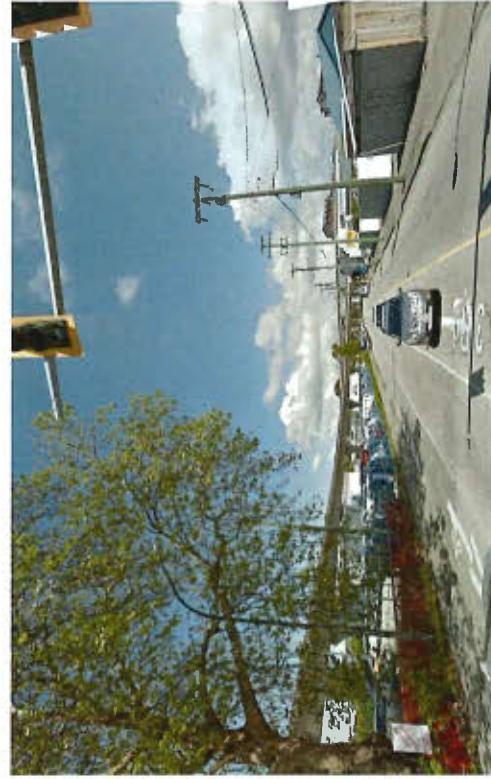
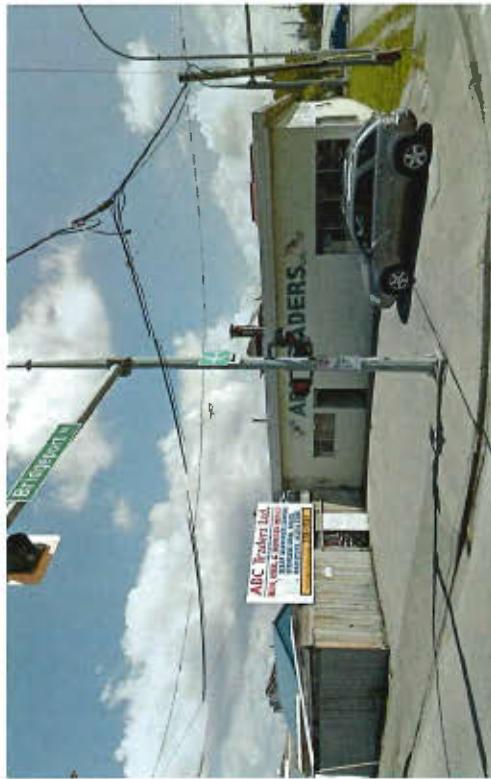
SALES CENTRE - 2980 No 3 ROAD



## CONTEXT IMAGES

SUBMITTED FOR TUP - AUG. 20 2018

SCHEDULE "D"



PLN - 189