



City of Richmond

Report to Committee

To: General Purposes Committee
From: Kim Somerville
Director, Community Social Development
Re: **2022 Health, Social and Safety Grants**

Date: December 14, 2021
File: 08-4055-01/2021-Vol 01

Staff Recommendation

1. That the 2022 Health, Social and Safety Grants be awarded for the total recommended amount of \$609,897.00 as identified in Attachment 1 of the report titled "2022 Health, Social and Safety Grants," dated December 14, 2021 from the Director, Community Social Development; and
2. That the grant funds be disbursed accordingly.

Kim Somerville
Director, Community Social Development
(604-247-4671)

Att. 3

REPORT CONCURRENCE		
ROUTED TO: Finance Department	CONCURRENCE <input checked="" type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER
SENIOR STAFF REPORT REVIEW	INITIALS: 	APPROVED BY CAO

Staff Report

Origin

The City Grant Program was established to increase community capacity by assisting non-profit community organizations to deliver programs and services that benefit Richmond residents. The Health, Social and Safety (HSS) Grants, governed by City Grant Policy No. 3712, provide funding to eligible non-profit health, social and safety service providers that meet the established grant application and assessment criteria, at City Council's discretion. The purpose of this report is to present staff recommendations to Council regarding disbursement of the 2022 HSS Grants.

This report supports Council's Strategic Plan 2018–2022 Strategy #1 A Safe and Resilient City:

Enhance and protect the safety and well-being of Richmond.

1.4 Foster a safe, caring and resilient environment.

This report supports Council's Strategic Plan 2018–2022 Strategy #4 An Active and Thriving Richmond:

An active and thriving community characterized by diverse social and wellness programs, services and spaces that foster health and well-being for all.

4.1 Robust, affordable, and accessible sport, recreation, wellness and social programs for people of all ages and abilities.

This report supports the Social Development Strategy 2013–2022:

39 Administer, monitor and enhance the City Grant Program, undertaking reviews as required to ensure that the program continues to have adequate resources, targets priority community needs and makes efficient use of staff resources.

This report also supports the City of Richmond Homelessness Strategy 2019–2029:

4.4 Continue the annual Health, Social and Safety Grants to support local homelessness services.

Findings of Fact

2022 Health, Social and Safety Grant Budget

The 2022 City Grant Program was approved by City Council on September 13, 2021 with a 2.3% cost of living increase, as per City Grant Policy No. 3712. As a result, the HSS Grant budget increased from \$626,970.00 in 2021 to \$641,390.00 for 2022.

Notice Given and Applications Received

On September 15, 2021 the application window for the City Grant Program opened and information was posted on the City's website and social media channels as well as through a media release. The opportunity to apply for HSS Grants was communicated to the Richmond Community Services Advisory Committee to share with their networks, and information was provided to previous HSS Grant recipients. The deadline for submissions was October 20, 2021. A total of 28 HSS Grant applications were received for a total request of \$842,309.00.

A table outlining requests and recommended 2022 allocations is provided in Attachment 1. A summary of each application, generated directly from information submitted by applicants to the web-based system, is provided in Attachment 2. As application summaries are taken verbatim from the applicants' submissions, they replicate any errors or omissions made by the applicant. Staff recommendations and comments are also included in the summary.

As indicated in the HSS Grant Program Guidelines (Attachment 3), all proposals must demonstrate that primarily Richmond residents will be served by the proposed grant use. While some applicants serve wider geographic areas (e.g. Family Services of Greater Vancouver, Canadian Mental Health Association Vancouver-Fraser Branch), all recommended grants support primarily Richmond residents.

New Applications

This year, two new HSS Grant applications were received. One organization, the Greater Vancouver Law Students' Legal Advice Society, is a first time grant applicant. Big Sisters of BC Lower Mainland has previously received funding through the HSS Grant Program. As they have not applied for a grant since 2019, their 2022 grant submission was reviewed as a new application.

Application Review Process

A HSS Grant Review Committee, consisting of staff from the Community Social Development Department, reviewed the applications. Assessment criteria outlined in the HSS Grant Program Guidelines, Eligibility (Section 4) and Application Assessment Criteria (Section 5), were used to guide the recommendation considerations. Recommended allocations were determined by the committee as a whole.

Analysis

The following analysis provides information about the HSS Grant Program, which includes two application streams and the option, for those that qualify, to apply for multi-year funding. Information is also provided regarding the rationale for partial funding or no funding recommendations and the types of applications that were received in 2022 as compared to 2020 and 2021.

Minor/Major Grant Requests

Two application streams are available for the HSS Grant Program: minor grant requests (\$5,000 or less) and major grant requests (over \$5,000). The application form required for major grant requests is more comprehensive than the application for minor grant requests. Six HSS Grant applications were submitted in the minor grants stream and 22 applications were received in the major grants stream.

Multi-Year Funding Request

Applicants who have received grants for the same purpose for a minimum of five consecutive years qualify to apply for a multi-year (three-year) funding cycle. In the first year of a cycle, a comprehensive application form is required; for the following two years, a briefer application is required. Multi-year applications are reviewed annually with recommended allocations for funding determined by City Council each year; there is no guarantee of funding allocations or approvals.

Reasons for Partial or No Funding

Most recommended grant funding allocations (17 of 28, or 61%) are for partial funding, rather than full or no funding. The principal reasons for partial funding are:

- The City supports, but is not a primary funder, of non-profit organizations whose main sources of support include federal and provincial governments, numerous granting organizations, foundations, endowments, donations and fundraising efforts; and
- The total amount requested by organizations exceeds the recommended City Grant budget; providing some assistance to many organizations is considered preferable to providing full assistance to only a few organizations.

Other reasons for recommending partial or no funding include, but are not limited to:

- programs previously funded by other levels of government;
- funding responsibility lies in other jurisdictions;
- other funding partners have not been sought;
- does not primarily serve Richmond residents;
- insufficient community benefit demonstrated;
- lack of partnerships;
- duplication of service;
- unaccounted organizational surplus;
- fee-based (user pay) budget should be used;
- other forms of City support to the organization; and
- quality, including completeness, of the application.

Health, Social and Safety Grant Application Information 2020–2022

The following table provides information about HSS Grant applications and allocations over a three-year period, including this year's applications and recommended allocations.

Table 1: HSS Grant applications information 2020–2022

Year	2020	2021	2022
Total number of applicants	24	27	28
New applicants	1	1	2
Late applicants	0	0	0
Full amount of request recommended	9	10	10
Partial amount of request recommended	13	15	17
Denial recommended (did not meet criteria)	2	2	1
Minor request (\$5,000 or less)	7	6	6
Total amount requested	\$737,394	\$1,127,468	\$842,309
Total budget available	\$626,970	\$626,970	\$641,390
Total allocated	\$593,133	\$626,970	\$609,897*

*Subject to Council's approval.

2022 HSS Grant Allocation Considerations

Recommended grant allocations are based on the assessment criteria outlined in the HSS Grant Program Guidelines. Previous grant applicants demonstrated similar need and eligibility for funding as in previous years. Recommendations for partial funding will support returning applicants with the same level of funding as last year with an additional cost of living adjustment.

Two 2021 HSS Grant recipients were unable to spend their full grant allocations in 2021 due to delays in hiring staff positions as a result of the COVID-19 pandemic. For this reason, Richmond Addiction Services Society returned \$21,159.40 to the City in June. The staff position this funding was allocated for will be filled in 2022 and full 2022 grant funding for Richmond Addiction Services Society, which includes funding of this position, is recommended. Family Services of Greater Vancouver was not able to fill a specialized Counselling position, resulting in \$22,051.00 of unspent grant funds in 2021. This position has been filled and will begin in 2022. Full grant funding for Family Services of Greater Vancouver, which includes funding of this position, is recommended in 2022, with the balance of unspent funds from 2021 that have not been returned to the City being subtracted from this year's grant allocation.

Staff recommend one applicant, Multicultural Helping House Society, be denied funding. Applications require funding to be sought from a source other than the City to be considered eligible to receive grant funding. The applicant does not demonstrate a shared funding approach and does not meet funding criteria.

Staff do not recommend the full expenditure of the allocated 2022 HSS Grant budget of \$641,390.00. As a result of the adjudication process, staff recommend grant allocations to 27 of the 28 organizations who applied for a total amount of \$609,897.00.

Financial Impact

The 2022 HSS Grant Program budget is \$641,390.00. A total of \$609,897.00 is recommended for disbursement.

Conclusion

The HSS Grants contribute to the quality of life in Richmond by supporting community organizations that provide programs and services that enhance the social and physical health and safety of the community. These grants support the work of non-profit social service agencies whose mandates align with the City's Social Development Strategy goals of social equity and inclusion, citizen engagement, and building on social assets and community capacity. Staff recommend that 2022 HSS Grants be allocated as indicated in Attachment 1 to the applicant organizations dedicated to supporting the well-being of Richmond residents.



Claire Adamson
Manager, Community Social Development
(604-247-4482)

CA:ca

- Att. 1: 2022 Health, Social and Safety Grant Recommendations
2: 2022 Health, Social and Safety Grant Application Summary Sheets
3: 2022 Health, Social and Safety Grant Program Guidelines

2022 Health, Social and Safety Grant Recommendations

SOCIETY NAME	2021 GRANT	2022 REQUEST	RESIDENTS TO BE SERVED	2022 RECOMMENDED	MULTI-YEAR REQUEST	COMMENT SUMMARY	ATT. 2 PG #
Amyotrophic Lateral Sclerosis Society of British Columbia	\$4,000.00	\$5,000.00	16	\$4,092.00		Grant funding towards warehouse rent to store accessibility equipment in Richmond. The recommendation is for the same level as last year with a cost of living adjustment.	1
Big Brothers of Greater Vancouver	\$6,000.00	\$6,000.00	30	\$6,000.00	2	Grant funding towards personnel salaries to support Big Brothers mentorship programs. The recommendation is for the full amount requested.	5
Big Sisters of BC Lower Mainland	N/A	\$7,500.00	20	\$2,500.00		Grant funding towards personnel salaries to support Big Sisters mentorship programs. The applicant has not applied since 2019 and was reviewed as a new applicant. Partial funding is recommended.	8
Boys and Girls Clubs of South Coast BC	\$6,500.00	\$10,000.00	35	\$6,650.00		Grant funding towards personnel salaries for an after school program at Mitchell Elementary School in East Richmond. The recommendation is for the same level as last year with a cost of living adjustment.	12
Canadian Mental Health Association, Vancouver-Fraser Branch	\$8,670.00	\$30,500.00	72	\$8,870.00	1	Grant funding towards personnel salaries and vehicle expenses for day trip activities and programs for children of parents living with mental illness or addiction. The recommendation is for the same level as last year with a cost of living adjustment.	16
Chimo Community Services	\$50,000.00	\$50,000.00	2,077	\$50,000.00	2	Grant funding towards personnel salaries, volunteer support, office expenses and program materials for the delivery of Chimo's Crisis Line, Outreach & Advocacy and Community Engagement programs. The recommendation is for the full amount requested.	19
Community Mental Wellness Association of Canada	\$10,200.00	\$60,000.00	12,000	\$10,435.00	1	Grant funding towards personnel salaries and program materials for mental wellness education, workshops, events and referrals to other community services offered in English, Mandarin and Cantonese. The recommendation is for the same level as last year plus a cost of living adjustment.	21
Connections Community Services Society	\$14,321.00	\$25,000.00	780	\$14,650.00	1	Grant funding towards personnel salaries, utilities and supplies for programs such as a youth mentor-led Homework Club, technology support for seniors and outreach and support programs for Indigenous youth and families. The recommendation is for the same level as last year plus a cost of living adjustment.	24
Family Services of Greater Vancouver	\$48,007.00	\$48,007.00	100	\$25,956.00	2	Grant funding towards the salary for a Counsellor in the Counselling, Support and Therapeutic Education Program. This position was vacant for part of 2021, resulting in \$22,051.00 of the 2021 grant being unspent. The position has been filled for January. The recommendation is for the full amount requested, less the unspent funds from 2021.	27
Greater Vancouver Law Students' Legal Advice Society	N/A	\$10,000.00	100	\$2,500.00	1	Grant funding towards personnel salaries for the provision of free legal services to members of the community living on a low income. This is a new application that does not meet the criteria for multi-year funding; however, single-year partial funding is recommended.	30
Heart of Richmond AIDS Society	\$12,740.00	\$17,000.00	900	\$13,033.00	1	Grant funding towards office rent to facilitate education/prevention, counselling and support for those with HIV/AIDS and their families. The recommendation is for the same level as last year with a cost of living adjustment.	35
Minoru Seniors Society	\$5,000.00	\$5,000.00	140	\$5,000.00		Grant funding towards personnel salaries, volunteer support, transportation costs and meal program supplies for the Wellness Connections outreach program for frail, at-risk and isolated seniors in Richmond. The recommendation is for the full amount requested.	38
Multicultural Helping House Society	Denied	\$60,000.00	1,500	Denial recommended		This application does not demonstrate a shared funding approach. Applications require funding to be sought from a source other than the City to be considered eligible to receive grant funding. Denial is recommended.	42
Parish of St. Alban's (Richmond)	\$20,406.00	\$22,000.00	12,600	\$15,652.00		Grant funding towards equipment (the purchase of a new commercial refrigerator) for meal programs that support people experiencing homelessness and isolation. In 2020, Parish of St. Alban's received \$15,300 in grant funding. In 2021, Parish of St. Alban's received \$5,106 in extra funds as a one-time funding allocation. The recommended amount is for the same level as 2020 with a cost of living adjustment.	45
Pathways Clubhouse	\$35,027.00	\$35,027.00	335	\$35,027.00	2	Grant funding towards office expenses, utilities and meal program supplies to provide healthy meals and support services related to housing, employment, education, volunteer and social opportunities. The recommendation is for the full amount requested.	48
PLEA Community Services Society of BC (now includes Children of the Street)	\$5,000.00	\$5,000.00	3,000	\$5,000.00		Grant funding towards personnel salaries and local travel expenses for school-based education and prevention workshops to children and youth about sexual exploitation. The recommendation is for the full amount requested.	50

2022 Health, Social and Safety Grant Recommendations

SOCIETY NAME	2021 GRANT	2022 REQUEST	RESIDENTS TO BE SERVED	2022 RECOMMENDED	MULTI- YEAR REQUEST	COMMENT SUMMARY	ATT. 2 PG #
Richmond Addiction Services Society	\$226,860.00	\$226,860.00	6,100	\$226,860.00	2	Grant funding towards personnel salaries, office expenses and materials for programs that prevent the impacts and consequences of substance use, misuse and addictions as well as problem gambling and other addictive behaviors. Richmond Addiction Services returned \$21,159.40 of unused funds from the 2021 grant in June. Unspent funds were due to a hiring lag caused by COVID-19 and all funds are expected to be used in 2022. The recommendation is for the full amount requested.	53
Richmond Cares, Richmond Gives	\$42,634.00	\$50,000.00	64,900	\$43,615.00	2	Grant funding towards personnel salaries, office expenses and operating costs for the Information & Volunteer Centre, the Richmond Christmas Fund, Seniors Community Support Services and the Child Care Resource and Referral Centre. The recommendation is for the same level as last year with a cost of living adjustment.	56
Richmond Family Place Society	\$38,000.00	\$40,000.00	3,995	\$38,874.00	3	Grant funding towards personnel salaries, utilities and materials for family support programs and other preventative services for families with children up to 12 years old, including an intergenerational program. The recommendation is for the same level as last year with a cost of living adjustment.	59
Richmond Mental Health Consumer and Friends Society	\$5,355.00	\$8,915.00	104	\$5,478.00	2	Grant funding towards personnel salaries for a Peer Support Social Group, which aims to empower and reintegrate people who struggle with mental health into the community through volunteer work, social activities, education, and leadership opportunities. The recommendation is for the same level as last year with a cost of living adjustment.	62
Richmond Multicultural Community Services	\$12,750.00	\$25,000.00	4,000	\$13,043.00	2	Grant funding towards personnel salaries for programs for immigrant and refugee communities in Richmond, including assistance with settlement and integration as well as diversity and cross-cultural education and awareness. The recommendation is for the same level as last year with a cost of living adjustment.	65
Richmond Poverty Reduction Coalition	\$5,000.00	\$5,000.00	100	\$5,000.00		Grant funding towards personnel salaries for outreach and communication, administration and planning, and coordination and participation on Tables and committees to support poverty reduction in Richmond. The recommendation is for the full amount requested.	67
Richmond Society for Community Living	\$15,500.00	\$18,000.00	5,000	\$15,857.00	1	Grant funding towards personnel salaries for the Family Resource Program, providing workshops, information sessions and events for families of people with developmental disabilities. The recommendation is for the same level as last year with a cost of living adjustment.	70
Richmond Women's Resource Centre	\$26,000.00	\$41,000.00	7,000	\$26,598.00	1	Grant funding towards personnel salaries and materials for programs and services including skills training, English conversation and peer support groups designed to empower and support women. The recommendation is for the same level as last year with a cost of living adjustment.	73
The Governing Council of The Salvation Army in Canada	\$6,000.00	\$6,500.00	150	\$6,138.00		Grant funding towards vehicle expenses for an Outreach Worker to deliver meals and provide referrals to support services for individuals experiencing homelessness five days a week. The recommendation is for the same level as last year with a cost of living adjustment.	76
The Kehila Society of Richmond	\$3,000.00	\$5,000.00	25,000	\$3,069.00		Grant funding towards program materials for a meals-on-wheels program that provides approximately 200 meals per week to seniors and families in need. The recommendation is for the same level as last year with a cost of living adjustment.	80
Touchstone Family Association	\$5,000.00	\$5,000.00	40	\$5,000.00		Grant funding towards personnel salaries for the Street Smart Program for at-risk youth, designed to prevent gang involvement. The recommendation is for the full amount requested.	83
Turning Point Recovery Society	\$15,000.00	\$15,000.00	250	\$15,000.00	2	Grant funding towards personnel salaries, equipment and program materials for the Drop-in Centre at Brighthouse Pavilion, offering social connection, referrals to additional support programs and services, and a robust lunch program for individuals experiencing homelessness. The recommendation is for the full amount requested.	86
TOTAL ALLOCATED	\$626,970.00	\$842,309.00		\$609,897.00			
TOTAL AVAILABLE	\$626,970.00			\$641,390.00			
REMAINING BALANCE	\$0.00			\$31,493.00			



Grant Application Summary for 2022 Health, Social & Safety Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Amyotrophic Lateral Sclerosis Society of British Columbia

Grant Type: \$5,000 or Less Single Year

Grant Request: \$5,000

Proposal Title: Equipment Loan Program

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 427

Richmond Residents: 16

Grant Request Summary:

The request is to fund the expense for equipment warehouse rent.

On April 27, 2021, we were caught of hand when our current equipment vendor of 14 years served a notice of contract termination due to changes in their business plans. After reviewing several options, the Society decided to have its own warehouse. Fortunately, there was a space available in our current office building. Since this is not budgeted, we divided the project into two phases; phase 1 is must requirements to fund the project and phase 2 is items that can wait for the next fiscal year. With the help of the City of Richmond, we were able to expedite the permits on construction and we became operational in September 2021.

The equipment loan program provides equipment at no cost to ALS patients. The equipment inventory includes; bathroom accessories, beds, lifts, wheelchairs, communication devices, advanced technology and software and other miscellaneous equipment. The annual budget of the program is over \$900K

Richmond Services Received by Your Organization:

Our annual walk is held at the Gary Point Park in Richmond. We use the park for free.

When office space was renovated for the equipment warehouse we paid the contractor which includes payment of permits to the city of Richmond.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	4,358,814.00	6,113,132.00
Total Expenses:	1,888,256.00	7,015,720.00
Annual Surplus or (Deficit):	2,051,124.00	(902,588.00)
Accumulated Surplus or (Deficit):	6,693,177.00	5,576,144.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The revenue includes 340,984 worth of gift-in-kind donations.

In the last quarter of 2020, the Society received a surprise legacy of gifts of 1.9 million. These funds were transferred to the Operating Reserve and temporary GIC for PROJECT HOPE.

- As mentioned in our previous application, the Society's Goal #1 is to increase the operating reserve of the Society by 24 months (a detailed operating expense is available for reference).
- Goal #2a is to hire a clinician/scientist in collaboration with UBC to conduct research and to perform clinical trials in BC. The goal is to raise 5.3 million.

Current Year:

*The revenue includes 3 million from the government of BC (1 million was received in 2020 and recorded as deferred and 2 million was received in March 2021.

*On May 12, 2021, the ALS Society of BC raised 5.3 Million to establish an ALS research professorship in collaboration with the University of British Columbia. This new, permanent ALS dedicated clinician/scientist will offer patient care and further improve patient outcomes and research to increase clinical trials in British Columbia for local patients. This is the Phase 1 of the ALS BC PROJECT HOPE.

* Aside from the 3 million from the government, the funds came from the following; the previous years' surplus of the Society, ALS Adventure Challenge Endowed Fund (account closed May 2021) and Operating Reserve. This explains the current deficit of the Society.

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Explanation for Accumulated Surplus or (Deficit):

* 2020 Accumulated Surplus - As mentioned above the accumulated surplus was transferred to the Operating Reserve and GIC investment for PROJECT HOPE. The balance includes; 5.4 million in endowment funds and operating reserve, and 722,101 equipment.

* Current Year 2021 - Based on our interim financial position our current total asset is at 5.7 million which includes; 2.1 million endowment and endowed funds, 1.4 million operating reserve and 689,889 equipment.

*PROJECT HOPE Goal #2b Phase 2 of PROJECT HOPE, a world-class ALS Centre at UBC. As of this writing, a memorandum of agreement between the Society and UBC is being drafted. The goal is more than double the amount of Phase 1.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$2,500.00	Health, Social & Safety
2018	\$2,000.00	Health, Social & Safety
2017	\$700.00	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$5,000.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00

Health, Social & Safety 2022**\$5,000 or Less Single Year****Amyotrophic Lateral Sclerosis Society of British Columbia****Summary Page 4**

Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00

TOTAL \$5,000.00**Financial Assistance from Other Sources (if applicable)**

Funder 1 Name	Aqueduct Foundation	Amount	\$100,000.00
Funder 2 Name	Pacific Blue Cross Foundation	Amount	20000.00
Funder 3 Name	Lagniappe Foundation	Amount	10000.00

Amount Your Society will Provide: \$0.00**Total Proposed Budget: \$5,000.00****GRANT RECOMMENDATIONS****Recommended
Amount:** \$4,092

Recommendation: Grant funding towards warehouse rent to store accessibility equipment in Richmond. The recommendation is for the same level as last year with a cost of living adjustment.

**Staff Comments /
Conditions:**

None

Society: Big Brothers of Greater Vancouver
Grant Type: Over \$5000 Multi Year - Year 2
Grant Request: \$6,000
Proposal Title: Big Brothers Community Program, Teen Mentoring Program, Youth
Number Served: Richmond Residents:
Grant Request Summary:

The Community Program matches adult male-identifying volunteers with male-identifying children and youth aged 7-14, who have limited or no contact with a positive male role model. Big and Little Brothers spend 2-4 hours each week, sharing a wide range of low-cost and fun activities together. We currently have 19 children matched and 4 children waiting to be matched. Children on our waitlist can wait up to 2 years to be matched, as we always try to ensure matches are compatible with each other to maximize the benefit for all parties. We are not projecting significant growth in these numbers in the forthcoming year because we are seeing a fall in the number of new applications due to apprehension from many families about connecting with programs during the COVID-19 pandemic, especially from families that have vulnerable adults living with the potential Little Brothers. Having said that, we are focusing our efforts on promoting our services to families in Richmond, as we recognize the huge benefit it can provide and know they can be delivered safely, and digitally when necessary.

The Teen Mentoring Program matches elementary school children of any gender identity (grades 1-7) with teen "Big Buddy" mentors. Big and Little Buddies spend one hour a week engaging in fun non-academic activities. Traditionally, this program takes place at the elementary school, however in response to COVID-19 this program has transitioned to an online platform for Bigs and Littles to meet under the supervision of a Mentoring Coordinator. This program connects student mentees with their teen mentors in one-on-one relationships, thereby increasing their network of support and enabling them to form a relationship with someone who is engaged in and cares about their life. Our mentees are able to enjoy life-long benefits which arise from a quality mentoring relationship, such as higher self-esteem, reduced risky behavior, stronger relationships, and a more positive attitude toward school. The family benefits from the improved wellbeing of the child, and volunteer mentors report feeling immense personal reward - thus bringing the entire community closer.

The Youth Leadership Program provides BBGV youth from our Teen Mentoring and Community programs, with additional training to support their growth as leaders in their

communities. Participants include teen mentor from the Teen Mentoring program and teen mentees between the ages of 13-18 from our Community Program. The program empowers youth to build upon their life skills, and focuses their development and awareness of important topics such as mental health, critical thinking, financial planning, communication, and preparation for post-secondary and employment. Fostering connections, establishing peer-support, and providing guidance through supportive BBGV Mentoring Coordinators is the primary focus.

Changes that will impact grant use:

The information provided in the Year 1 application regarding the three programs outlined is still applicable to this year's application. The only changes we foresee over the coming year is a potential return to more in-person programming, but as and when this will happen will be determined by public health guidelines and partner school policies.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	2,233,762.00	1,921,498.00
Total Expenses:	2,360,901.00	1,993,657.00
Annual Surplus or (Deficit):	(127,139.00)	(72,159.00)
Accumulated Surplus or (Deficit):	(73,588.00)	(145,747.00)

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

We felt the impacts of the COVID-19 pandemic, which caused disruptions to a key revenue stream in our clothing donation service, and we also had to reduce the number of fundraising events for safety reasons. As we have a financial reserve, we have decided to cautiously dip into these monies in order to continue to serve our families at a time when mentorship and support are much needed.

Current Year:

The reasons outlined in the previous response for the 'Last Complete Year' still apply to this 'Current Year'.

Explanation for Accumulated Surplus or (Deficit):

Although we have experienced an accumulated deficit due in large part to the COVID -19 pandemic, we are forecasting a balanced budget in coming years and do not anticipate to continually draw on our reserve.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program

2019	\$6,000	Health, Social & Safety
2018	\$6,000	Health, Social & Safety
2017	\$4,843	Health, Social & Safety

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$6,000

Recommendation: Grant funding towards personnel salaries to support Big Brothers mentorship programs. The recommendation is for the full amount requested.

**Staff Comments /
Conditions:** None

Society: Big Sisters of BC Lower Mainland

Grant Type: Over \$5000 Single Year

Grant Request: \$7,500

Proposal Title: Big Sisters Mentoring Programs in Richmond

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 20

Richmond Residents: 20

Grant Request Summary:

Big Sisters of BC Lower Mainland has been changing the course of young lives by providing supportive mentors to young people in our community who need someone the most. We support girls and female-identified youth (ages 7-17) who may be facing challenges like bullying, isolation, poverty, anxiety, low self-esteem and more. Their mentors help them overcome adversities, make healthy choices and reach their full potential.

On average, over 800 youth participate in our mentoring programs every year. We provide weekly 1:1 mentoring through two of our core programs:

1. Big Sisters Mentoring: matches youth with a supportive, caring adult. It focuses on activities that build social emotional development and a relationship based on trust and common interests.
2. Study Buddy: focuses on schoolwork. Students in this program not only improve their academics but also report a higher level of self-esteem and better social interaction with peers.

When a parent, school personnel, social worker or other helping professional recognizes the need for a positive adult role model in a young person's life, they refer them to our agency. These young people come from growingly diverse backgrounds and communities. Among the children and youth we serve:

- up to 85% come from "low income" households (as defined by stats Canada)

- 52% come from single parent families
- 24% were born in a country other than Canada
- 31% struggle with mental illness
- 51% do not speak English as their first language

At Big Sisters our focus is on prevention. These early years are essential in determining later outcomes, setting children up for success and avoiding the costs associated with unresolved childhood adversities later in life. Young people who receive the benefits of long-term mentorship grow up to report higher levels of happiness and healthier relationships, and more senior positions, earnings at work and giving back to the community. When this happens, an entire community benefits.

Richmond Services Received by Your Organization:

Big Sisters' offices are located in Vancouver and Surrey and therefore we don't currently use any City of Richmond services.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	2,542,085.00	1,887,877.00
Total Expenses:	1,917,127.00	1,887,877.00
Annual Surplus or (Deficit):	624,958.00	0.00
Accumulated Surplus or (Deficit):	1,763,121.00	1,763,121.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

We received unexpected COVID-19 relief funding from the Government of Canada (specifically, through the Canada Emergency Wage Subsidy, Canada Emergency Community Support Fund and Canada Emergency Business Account). We also had a very successful year-end fundraiser in 2020. These contributed to a surplus for the year.

Current Year:

We are not expecting a surplus or deficit in 2021.

Explanation for Accumulated Surplus or (Deficit):

Overall, we have had relatively higher donations, grants and fundraising event revenues compared to salaries and other expenses.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$6,000	Health, Social & Safety
2018	\$6,000	Health, Social & Safety
2017	\$4,843	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$7,500.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$7,500.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	BC Gaming	\$200,000
Funder 2 Name	Service Contracts	\$31,576
Funder 3 Name	Government of Canada	\$85,250

Amount Your Society will Provide:	<u>\$517,650.00</u>
Total Proposed Budget:	<u>\$1,517,262.00</u>

GRANT RECOMMENDATIONS

Recommended
Amount: \$2,500

Recommendation: Grant funding towards personnel salaries to support Big Sisters mentorship programs. The applicant has not applied since 2019 and was reviewed as a new applicant. Partial funding is recommended.

Staff Comments /
Conditions: N/A



Richmond Services Received by Your Organization:

We received a \$6,500 City Grant in 2021, but receive no other services from the City of Richmond.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	8,929,056.00	9,722,700.00
Total Expenses:	8,243,945.00	9,646,300.00
Annual Surplus or (Deficit):	685,111.00	76,400.00
Accumulated Surplus or (Deficit):	2,291,557.00	2,367,967.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Operations resulted in a surplus last year, due primarily to extraordinary emergency subsidies and grants received during the year as a result of the pandemic. In keeping with Provincial Health Officer directives, our Clubs were limited in capacity and our summer camp was unable to operate, resulting in a significant decline in revenue associated with those programs. As a result, BGC qualified for the Canada Emergency Wage Subsidy ("CEWS"), rolled out to help keep individuals employed, organizations viable, and further, to help businesses recover from the pandemic more rapidly. BGC recognized 2,202,147 of CEWS funding for the year ended March 31, 2021 and these amounts are shown in the financial statements as Government revenue.

Current Year:

A small surplus is forecast for the current year. BGC strives to maintain a balanced year-end position for operations.

Explanation for Accumulated Surplus or (Deficit):

Sound financial management over the last 85 years.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$5,115	Health, Social & Safety
2018	\$5,000	Health, Social & Safety
2017	\$5,000	Health, Social & Safety

PROPOSED CITY GRANT USE

Health, Social & Safety 2022
Boys and Girls Clubs of South Coast BC

Over \$5000 Single Year
Summary Page 3

Personnel (Salaries and Benefits)	\$69,800.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$4,600.00
Utilities and Telephone	\$1,465.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$2,410.00
Local Travel	\$860.00
Other	\$7,765.00

Insurance: \$80

Food: \$1,050

Allocation for Central Administration: \$6,635

TOTAL \$86,900.00

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	Province of BC - Gaming	\$6,500
Funder 2 Name	Membership Fees	\$7,300
Funder 3 Name	Boys and Girls Clubs Foundation of South Coast BC	\$63,100

Amount Your Society will Provide: \$63,100.00

Total Proposed Budget: \$86,900.00

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$6,650

Recommendation:

Grant funding towards personnel salaries for an after school program at Mitchell Elementary School in East Richmond. The recommendation is for the same level as last year with a cost of living adjustment.

Staff Comments /

Conditions:

N/A



**Grant Application for 2022
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Canadian Mental Health Association, Vancouver-Fraser

Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$30,500

Proposal Title: Urban Resiliency Opportunities for Kids (UROC)

Grant Purpose: Community Service / Program / Event - Ongoing

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 72

Richmond Residents: 72

Grant Request Summary:

Our grant request is to fund CMHA's Urban Resiliency Opportunities for Kids (UROC) Programs that we operate in Richmond, specifically funding will be used to help cover the costs of two casual program staff members and for the lease of a van to help transport the children in the program to activities. UROC provides long-term support for children of parents living with a serious mental illness or addiction. All program participants are residents of Richmond aged 8-17. Over 90% of our participants are from families with low incomes. To ensure families who need this service can access the program, barriers to access have been minimized (income, transportation, food security, etc.) and the program is provided at no cost to the families. Once a month, the program provides participants with a full day of activity-based activities either in small groups, or via virtual delivery (i.e.: Beach Day, Waterslides, Urban Safari, hiking). These group activities enable them to have fun, participate in sports and special events, build resiliency, develop a social network, establish strong friendships with other kids in the program who have similar situations in their life, and develop healthy attachments to non-related adults. As well, the program also provides parents with the respite to attend to their own mental health needs while knowing that their kids are well cared for by two trained staff.

Richmond Services Received by Your Organization:

Urban Resiliency Opportunities for Kids does not receive any services from the City of Richmond. The City of Richmond does support CMHA's annual bike ride fundraiser (Ride Don't Hide) by offering support in the event application process, route design, water station logistics, and event day route support on the portion of the route that goes through Richmond.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	7,915,057.00	8,170,743.00

Health, Social & Safety 2022**Over \$5000****Multi Year - Year 1****Canadian Mental Health Association, Vancouver-Fraser Branch****Summary Page 2**

Total Expenses:	7,463,075.00	8,170,743.00
Annual Surplus or (Deficit):	451,982.00	0.00
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):**Last Complete Year:**

COVID-19 related wage subsidies accounted for most of the surplus

Current Year:

None to report

Explanation for Accumulated Surplus or (Deficit):

none to report

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$8,500	Health, Social & Safety
2018	\$8,000	Health, Social & Safety
2017	\$6,329	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$20,500.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$10,000.00
Other	\$0.00
TOTAL	<u>\$30,500.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	Vancouver Coastal Health	\$17,000
Funder 2 Name	CMHA	\$71,000
Funder 3 Name		

Amount Your Society will Provide:**\$71,000.00****Total Proposed Budget:****\$118,500.00****GRANT RECOMMENDATIONS****Recommended****Amount:** \$8,870**Recommendation:**

Grant funding towards personnel salaries and vehicle expenses for day trip activities and programs for children of parents living with mental illness or addiction. The recommendation is for the same level as last year with a cost of living adjustment.

Staff Comments /**Conditions:**

N/A



Multi-Year Grant Application for 2022

Health, Social & Safety Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Chimo Community Services

Grant Type: Over \$5000 Multi Year - Year 2

Grant Request: \$50,000

Proposal Title: 2022 Health, Social and Safety Grant

Number Served: Richmond Residents:

Grant Request Summary:

This grant supports delivery and expansion of Chimo's Crisis Line, Outreach & Advocacy, and Community Engagement programs, all of which are delivered by professionally-trained and supervised volunteers. In the previous fiscal year, these services supported 3,971 people. Our Crisis Line and Outreach & Advocacy programs provide immediate emotional support; help with problem identification, clarification, and resolution; provide strong linkages to community resources; give practical assistance with poverty, administrative, family, immigration, and civil matters; and intervene in life-threatening situations. As a result, individuals and families are supported, in some cases lives are saved, people are able to resolve their issues and move forward with greater clarity, capacity, energy, robustness, and readiness to address future life challenges. Our Community Engagement program offers eight educational workshops for Richmond secondary students. Topics include suicide awareness, bullying, body image, financial literacy, stress management, and teen relationship abuse prevention.

Changes that will impact grant use:

No changes

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	2,416,678.00	2,611,441.00
Total Expenses:	2,344,992.00	2,611,441.00
Annual Surplus or (Deficit):	71,686.00	0.00
Accumulated Surplus or (Deficit):	226,309.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The accumulated surplus is due to a previous transfer from Chimo's Innovation and Development Fund (62,000 in 2014/2015), adjustments of our contingency reserve in the amount of 17,305, and the accumulated surplus in the housing programs.

Current Year:

Balanced budget

Explanation for Accumulated Surplus or (Deficit):

Not available yet

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2019	\$50,000	Health, Social & Safety
2018	\$50,000	Health, Social & Safety
2017	\$49,392	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended

Amount: \$50,000

Recommendation:

Grant funding towards personnel salaries, volunteer support, office expenses and program materials for the delivery of Chimo's Crisis Line, Outreach & Advocacy and Community Engagement programs. The recommendation is for the full amount requested.

Staff Comments /

Conditions: N/A

Society: Community Mental Wellness Association of Canada
Grant Type: Over \$5000 Multi Year - Year 1
Grant Request: \$60,000
Proposal Title: Mental Health Awareness in the Community
Grant Purpose: Operating Assistance
Start Date (if applicable):
End Date (if applicable):
Number To Be Served: 15000
Richmond Residents: 12000
Grant Request Summary:

The grant is requested to cover partial administrative and operating costs of multiple ongoing programs and activities at CMWAC throughout the year - public health events, weekly mental health wellness programs "Heart to Heart" - a virtual Psychological First Aid Stations for mental management, presentations promoting psychosocial wellness and recovery and removing stigma, individual and family counselling in Mandarin, Cantonese, and English, volunteer training and engagement, youth ambassador program to train youth in mental health awareness and resourcefulness, weekly senior computers classes and singing group.

Target groups include newcomers, adults, youths and seniors of multicultural backgrounds living in Richmond and beyond seeking information, support and referrals for issues related to mental health.

Richmond Services Received by Your Organization:

None other than this grant herein.

FINANCIAL INFORMATION
Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	196,057.00	117,609.00
Total Expenses:	162,296.00	95,894.00
Annual Surplus or (Deficit):	33,761.00	21,715.00
Accumulated Surplus or (Deficit):	57,289.00	79,003.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The surplus situation was due to the deferral of the activities usually run by the Association under COVID-19 pandemic.

Current Year:

We are only 1/2 way through our Fiscal year, ending March 31, 2021. We have received all grant funds applied for and those run until March 31, 2022. During this year we increased our online presence for programs which increased expenses for facilitators and at this time we are now using our general funds to cover these costs.

Explanation for Accumulated Surplus or (Deficit):

Our Grant funding will deplete by our fiscal year end. We do not anticipate a surplus on March 31, 2022.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$10,000	Health, Social & Safety
2018	\$9,739	Health, Social & Safety
2017	\$9,548	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$20,000.00
Consultant Services	\$4,300.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$20,160.00
Utilities and Telephone	\$2,100.00
Supplies	\$1,500.00
Equipment	\$0.00
Photocopying	\$500.00
Program Materials	\$10,940.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$60,000.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	BC Gaming	\$95,600
Funder 2 Name	Bell	\$10,000
Funder 3 Name	Federal Govt Summer Student Program	\$15,000

Amount Your Society will Provide:

Total Proposed Budget: \$210,600.00

GRANT RECOMMENDATIONS

Recommended

Amount: \$10,435

Recommendation:

Grant funding towards personnel salaries and program materials for mental wellness education, workshops, events and referrals to other community services offered in English, Mandarin and Cantonese. The recommendation is for the same level as last year plus a cost of living adjustment.

Staff Comments /

Conditions:

N/A

Society: Connections Community Services Society
Grant Type: Over \$5000 Multi Year - Year 1
Grant Request: \$25,000
Proposal Title: Connections Funding
Grant Purpose: Operating Assistance
Start Date (if applicable):
End Date (if applicable):
Number To Be Served: 801
Richmond Residents: 780
Grant Request Summary:

Funding from the City will be allocated to costs that our project related funding doesn't support. By supporting our infrastructure, we are able to provide supports like office space, meeting rooms, computers, cell phones and software to our employees to effectively support them as they provide help to their clients. Base funding enables our teams to focus on our clients rather than funding. Examples of this are that our children in our Homework Club will receive support from trained youth mentors twice each week and our teens will learn valuable skills as they volunteer as mentors. Our seniors gain much needed support with technology so they can stay connected with their families here and abroad. Our Indigenous youth and families gain support through outreach and direct support.

Richmond Services Received by Your Organization:

We do not receive other services.

FINANCIAL INFORMATION
Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	2,158,714.00	1,912,595.00
Total Expenses:	1,990,381.00	1,903,920.00
Annual Surplus or (Deficit):	168,423.00	8,675.00
Accumulated Surplus or (Deficit):	734,715.00	743,390.00

Explanation for Annual Surplus or (Deficit):
Last Complete Year:

Our surplus in the 2020/2021 fiscal year was as a result of the support we received from the CEWS and CRS programs available to us during the pandemic. Without that support we would have shown a considerable loss.

Current Year:

Our year has returned to its former activity level and our earned revenue through childcare programs will return to near 2019 levels. New grant funding will be critical in our financial success this year.

Explanation for Accumulated Surplus or (Deficit):

Our Accumulated Surplus is due to the sale of our former property on Voyager Way.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$14,321	Health, Social & Safety
2019	\$2,147	Child Care Capital
2018	\$14,000	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$10,000.00
Consultant Services	\$1,000.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$7,500.00
Utilities and Telephone	\$4,000.00
Supplies	\$1,000.00
Equipment	\$1,000.00
Photocopying	\$500.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$25,000.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	Children's Aid Foundation	\$26,733
Funder 2 Name	Canada Federal Funding	\$20,000
Funder 3 Name	Province of BC	\$32,490

Amount Your Society will Provide:	<u>\$280,500.00</u>
Total Proposed Budget:	<u>\$459,570.00</u>

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$14,650

Recommendation:

Grant funding towards personnel salaries, utilities and supplies for programs such as a youth mentor-led Homework Club, technology support for seniors and outreach and support programs for Indigenous youth and families. The recommendation is for the same level as last year plus a cost of living adjustment.

**Staff Comments /
Conditions:**

N/A

Society: Family Services of Greater Vancouver

Grant Type: Over \$5000 Multi Year - Year 2

Grant Request: \$48,007

Proposal Title: Richmond Counselling, Support and Therapeutic Education Program

Number Served: Richmond Residents:

Grant Request Summary:

This grant will be used to continue the Counselling, Support, and Therapeutic Education program that Family Services of Greater Vancouver (FSGV) has provided in Richmond for the last 37 years. This program provides low-income individuals with counselling on a sliding fee scale based on their income, removing a financial barrier to mental health support that many people face. All clients go through a thorough assessment at intake and are actively involved in setting their individual counselling goals with their clinician. Counselling helps the individual client improve coping skills, deal with life's challenges, improve their quality of life, and the quality of their relationships with others, and to more fully participate in their community.

FSGV's counsellors are registered as social workers, fully accredited by CARF International, and have at least a Master's degree in clinical counselling. Our counsellors have knowledge of a variety of therapeutic counselling methods, which allows them to be flexible in meeting the unique needs of each client. This program prioritizes and works primarily with residents of Richmond, and works in partnership with other agencies in Richmond.

During the COVID-19 pandemic, this program is offering in-person counselling following the current health and safety guidelines of the provincial health authority, and for virtual counselling, depending on the client's preference.

Changes that will impact grant use:

The retirement of our long-term counsellor in Richmond has resulted in a gap in service during year 1 as we are struggling to find a qualified candidate for the role. The pandemic has changed the counselling landscape from in-person services to virtual, which means many qualified counsellors are working for themselves at home and making higher wages than FSGV or other non-profit counselling services can offer. To date, the applications we have received for this position do not meet the minimum requirements FSGV has for counselling positions, which are 3-5 years of experience and the ability to provide counselling to a broad range of clients.

FSGV is also committed to finding a counsellor who has language capacity to work with Chinese Canadians in Richmond, with a trauma-informed background to address the needs of the community in regards to rising anti-Asian hate crimes. We will keep the City apprised of any changes to this program as they arise and we are available to discuss at your convenience.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	25,730,973.00	26,480,709.00
Total Expenses:	25,633,045.00	27,035,580.00
Annual Surplus or (Deficit):	549,992.00	22,783.00
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

For the year ended March 31, 2021, Family Services had an annual surplus of revenues over expenses of 549,992 (2020 – deficit 678,024).

The ability of Family Services to continue as a going concern and realize its assets and discharge its liabilities in the normal course of operations is dependent on continued support from its funders (note 16). Management has put in place a long-term financial sustainability framework and revenue generation plan to increase the diversity and flexibility of revenue and to generate annual surpluses and unrestricted cash to increase working capital. This plan includes working with funders to ensure adequate funding for contracted services and the continued expansion of Family Services' fundraising program. The pandemic may lead to adverse changes in the cash flows, operating results and financial position of Family Services in the future. The situation is dynamic, and the ultimate duration and magnitude of the impact is not known. An estimate of the financial effect is not practicable at this time. Management will continue to monitor the on-going financial impact on its cash and budget forecasts and will be adjusting its operations as required to ensure it fulfills its obligations and continues its operations.

Current Year:

Current year deficit before Foundation contributions is -250,416 (revenues over expenses above); FSGV has included a Foundation Contribution of 273,198 in our FY2022 Operating budget, attached below, which would result in a surplus of 22,783 for the year. This budget is dynamic and subject to change as we continue fundraising and grant writing efforts to address deficits.

Explanation for Accumulated Surplus or (Deficit):

n/a

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2019	\$48,007	Health, Social & Safety
2019	\$3,477	Child Care Capital
2018	\$48,007	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended

Amount: \$25,956

Recommendation:

Grant funding towards salary for a Counsellor in the Counselling, Support and Therapeutic Education Program. This position was vacant for part of 2021, resulting in \$22,051 of the 2021 grant being unspent. The position has been filled for January. The recommendation is for the full amount requested, less the unspent funds from 2021.

**Staff Comments /
Conditions:**

N/A

Society: **Greater Vancouver Law Students' Legal Advice Society**

Grant Type: **Over \$5000 Multi Year - Year 1**

Grant Request: **\$10,000**

Proposal Title: **Law Students' Legal Advice Program Community Operations Grant**

Grant Purpose: **Operating Assistance**

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: **1000**

Richmond Residents: **100**

Grant Request Summary:

LSLAP operates 20 clinics across the Lower Mainland in providing free legal services to low-income members of the community. Because we provide our legal services free of charge, LSLAP relies on the generous grants from our funders, including Municipalities. These grants are crucial in helping to contribute to our large overhead costs, such as salaries, supplies, telephone, postage and printing costs. LSLAP would not be able to continue serving clients and combatting access to justice issues if not for these grants.

Richmond Services Received by Your Organization:

N/A

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	524,500.00	588,684.00
Total Expenses:	486,704.00	596,431.00
Annual Surplus or (Deficit):	37,796.00	(7,746.00)
Accumulated Surplus or (Deficit):	53,202.00	45,456.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The surplus from this fiscal year comes from two main sources, articling student timing and summer clinician timing. There was a plan initiated during this fiscal year for LSLAP to hire an articling student to start in May for one full year. Due to the inability to get the articling student into an earlier PLTC course, they were only able to begin working on August 31, 2020. Their employment is still planned for one year, from August 31, 2020 to August 31, 2021. The timeline was pushed back by 16 weeks. This means their wages, budgeted for in this fiscal year, will still be paid, but in the next fiscal year. This means

14,080 should be carried forward into the next year. There are two ways to reconcile this. The first option is that the Society will pay the Law Foundation back for the amount unspent on the articling student in this fiscal year and apply for additional funding in the same amount to pay the articling student from May 11, 2021 to August 31, 2021. The second option is for the Society to keep this funding from last year and to push back the funding timeline for the articling student (i.e. main grant of 375,920 for 2021 and 390,000 for 2022).

Additionally, regarding the new articling student grant added to the Society's continuing program grant, was calculated as a 60,000 addition, granted in this year pro-rata, from January to August, resulting in a payment of 40,000. This amount should have been pro-rated from the time the articling student was hired, not the start of the hiring process. This resulted in a surplus of 16,720 in which the articling student's salary and administrative costs were never going to be paid, even with the most optimistic hiring plan. Again, this sum can either be returned and the whole 390,000 planned for the next year should be granted, or this sum can be reserved, and the following year's grant should be reduced again to 350,000. [NOTE: this unspent articling student fund was returned in the most recent fiscal year]

The second source of this surplus is the delay of ESDC funding this year. Ordinarily, ESDC funding applications are approved or rejected in April, prior to LSLAP's hiring period in early May. This year, the application responses came in late May to early June. As such, LSLAP was forced to hire summer clinicians on a rolling basis as funding became available. LSLAP had already planned to run the summer one week shorter than normal to prepare for remote work. With 18.5 summer workers (one part-time working 20 hours/week instead of 40), that resulted in 12.5 weeks of unpaid wages (six student executives already working). Five students were hired in the first week, four and a half in the second week, and two in the fourth week. This was a total of 23 weeks of unpaid wages, totaling 16,790. The Society decided not to repurpose unpaid clinician wages and to return this sum to the Law Foundation.

Current Year:

For the fiscal year ending August 31, 2021, the Society's financial statements show revenues of 588,684.31 and expenses of 596,430.56. This resulted in a net income (deficit) of -7,746.25. This should not cause concerns for three reasons:

Firstly, this is unrepresentative of the true cashflows because 6,500 in auditing fees was accrued to the 2020-2021 fiscal year for the services provided by MergeCPA in auditing said fiscal period. However, this invoice customarily does not get paid until after the services have been performed, which is not expected to be until late 2021.

Secondly, the Society returned to the Law Foundation of British Columbia a carryover of 40,000 from the previous fiscal year. This carryover was caused by the delayed timing of hiring the Articling Student, as noted in the 2019-2020 Annual Report. While the cash was paid out this fiscal year, this reduction in revenue should actually be attributed to the

previous fiscal year, and thus decrease the surplus from the previous fiscal year.

Lastly, the Society has been running on a surplus in recent years. This can be compared to an adjusted surplus of 49,773 in the 2019-2020 fiscal year (not including the aforementioned reduction in revenue), and a surplus of 20,202 in the 2018-2019 fiscal year. Even in the Society's highest-spending period, being the summer months, the Society's cash rarely, if ever, dipped below six figures. Therefore, the Society is unlikely to run into any cashflow issues.

Explanation for Accumulated Surplus or (Deficit):

Overview:

In 2019, the Society developed a new internally restricted fund called the Operating Reserve Fund. The original goal of this fund is to maintain a minimum of 7.5% of the Society's budget or approximately 40,000. The target minimum of this fund is to be updated on an annual basis with the Society's budget. Last year, due to the COVID-19 pandemic and the uncertainty of funding caused by it, the Society decided to increase this target to 10% or approximately 60,000. Additions and withdrawals from the fund will be reported to and approved by the Finance Committee and Board of Directors. Any movement in the fund is represented in the Society's monthly financial statements. The purpose of this fund is to maintain an adequate level of net assets without donor restrictions to support the Society's operations in the event of unforeseen shortfalls. The fund is not intended to replace a permanent loss of funding or an ongoing budget gap. The fund is to be used as a reserve that is used and replenished within a reasonable time.

Additions:

Additions to the Operative Reserve do not come from grant revenue or other sources with any contributor covenant. Examples of sources for additions to the Operating Reserve include manual sale, donations without covenants, fundraising, and payment for operating the Justice Education Society AskJES phone line. In the 2019-2020 fiscal year, the Society added 33,000 to the Operating Reserve, bringing the reserve balance to 53,202. In the 2020-2021 fiscal year, the Society did not add to the Operating Reserve because of the year-end deficit.

There have been no withdrawals from the Operating Reserve since its inception in the 2018-209 fiscal year.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$6,937.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$726.00
Supplies	\$77.00
Equipment	\$366.00
Photocopying	\$0.00
Program Materials	\$255.00
Local Travel	\$21.00
Other	\$1,618.00

Bookkeeping (\$522), insurance (\$523), storage (\$412), payroll processing (\$161)

TOTAL **\$10,000.00**

Financial Assistance from Other Sources (if applicable):

Funder 1 Name

Funder 2 Name

Funder 3 Name

Amount Your Society will Provide: **\$0.00**

Total Proposed Budget: **\$10,000.00**

GRANT RECOMMENDATIONS

Recommended

Amount: \$2,500

Recommendation:

Grant funding towards personnel salaries for the provision of free legal services to members of the community living on a low income. This is a new application that does not meet the criteria for multi-year funding; however, single-year partial funding is recommended.
--

Staff Comments /

Conditions:

N/A

Society: Heart of Richmond AIDS Society

Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$17,000

Proposal Title: Serving the HIV/AIDS Richmond Community

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 1000

Richmond Residents: 900

Grant Request Summary:

The funding we are asking for will help with operating expenses, our HIV 101 presentations, in-house counselling, general and women's support groups. These programs impact the youth in regards to education and awareness. The women's support group is also education and awareness but also provides a safe place to meet other women with similar concerns and HIV issues.

The direct benefits are better, healthier lives for those living with

HIV/AIDS, reducing the impact on health and community services. The indirect benefits of Education and Prevention are the avoidance of infection with HIV/AIDS along with the huge associated life changes and increased healthcare costs.

Richmond Services Received by Your Organization:

Last year was our third year of a 3 year funding cycle where we received \$12,740. We do not receive any other City of Richmond services.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	159,550.03	130,125.00
Total Expenses:	157,061.05	130,125.00
Annual Surplus or (Deficit):	2,488.98	0.00
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

We had a transition with our staff in hiring a new Outreach/Case Manager.

Current Year:

n/a

Explanation for Accumulated Surplus or (Deficit):

n/a

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$12,000	Health, Social & Safety
2018	\$11,500	Health, Social & Safety
2017	\$11,500	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$1,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$14,800.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$1,200.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$17,000.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	BC Gaming	\$12,000
Funder 2 Name	Private Donation	\$2,000
Funder 3 Name		

Amount Your Society will Provide: **\$2,000.00**

Total Proposed Budget: **\$31,000.00**

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$13,033

Recommendation: Grant funding towards office rent to facilitate education/prevention, counselling and support for those with HIV/AIDS and their families. The recommendation is for the same level as last year with a cost of living adjustment.

**Staff Comments /
Conditions:** N/A



Grant Application Summary for 2022 Health, Social & Safety Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Minoru Seniors Society
Grant Type: \$5,000 or Less Single Year
Grant Request: \$5,000
Proposal Title: 55+ Wellness Connections
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable): **End Date (if applicable):**
Number To Be Served: 140
Richmond Residents: 140

Grant Request Summary:

Wellness Connections is an outreach program designed to assist at-risk, frail and isolated seniors 55+ to reconnect with their community and increase independence through participation in social, leisure and recreational programs. The program reduces social isolation and improves the health of Richmond residents 55+ by removing barriers to participation such as lack of transportation and low income. Wellness Connections fills a gap in services for those not yet needing supervised health services but not able to independently access community centre programs. Clients are bused to and from their homes to the Seniors Centre at Minoru Centre for Active Living to enjoy education and leisure programming, adaptive fitness classes and a nutritious lunch in a social setting. The program utilizes volunteers to assist in its delivery and is offered four times a year, in 8 week sessions with both a Chinese and an English speaking program option. Clients and their families receive one-on-one leisure counselling and information referral to health and community services. The Wellness Connections program involves extensive partnerships and collaboration between the City of Richmond, Vancouver Coastal Health (VCH), Minoru Seniors Society and other Community Partners. Since the program lost its core funding from VCH four years ago, Minoru Seniors Society has continued to operate the program on a user-fee model. In the Fall of 2016 the Society increased the cost of the program to \$240 per session as it was no longer able to subsidize the program. This increased cost created a barrier to participation. The Society received a City Grant in 2017 to offset the program costs, which allowed more people to participate and registration subsequently began to increase. The Wellness Connections program supports the Seniors' Services Plan 2016-2020 as well as the Social Development Strategy directions to reduce barriers for isolated seniors and address the needs of an aging population.

Richmond Services Received by Your Organization:

Minoru Seniors Society is located at the Seniors Centre at Minoru Centre for Active Living where funding for core staff and building is provided by the City. Estimate at 1,015,700 for

the City portion of operations

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	457,130.00	265,536.00
Total Expenses:	452,697.00	244,617.00
Annual Surplus or (Deficit):	4,433.00	20,919.00
Accumulated Surplus or (Deficit):	213,541.00	233,379.31

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Year end August 31, 2020. Due to COVID-19, the Seniors Centre closed in March 2020 to protect our most vulnerable population. The Minoru Seniors Society had to lay off some of their staff; Volunteer Coordinator, Community Leisure Transportation Coordinator, Seniors Coordinator and some Cafeteria positions due to finances. As of October 20, 2021 those positions have not been re-hired. With safety protocols, the Minoru Seniors Society was able to continue some services in the cafeteria (mostly take-away meals), online paid programs, and outdoor programs when permitted.

Current Year:

Year end, August 2021. Due to COVID-19, the Seniors Centre closed in March 2020 to protect our most vulnerable population. The Minoru Seniors Society had to lay off some of their staff; Volunteer Coordinator, Community Leisure Transportation Coordinator, Seniors Coordinator and some Cafeteria positions due to finances. As of October 20, 2021 those positions have not been re-hired. With safety protocols, the Minoru Seniors Society was able to continue some services in the cafeteria (mostly take-away meals), online paid programs, and outdoor programs when permitted. In-person programs at the Seniors Centre did not resume until July 2021 when programs were slowly re-introduced and memberships became reactivated. As of October 20, 2021 not all of the programs and activities have been restored. 61,822.02 is deferred revenue that is for cash that has come in for programs, passes, events and out trips that will occur in the future. The Community Leisure Transportation Program should end the fiscal year with zero balance. Severance costs in February 2021 (10, 108.75) as for the Cafeteria, Volunteer Coordinator and Community Leisure Transportation departments.

Explanation for Accumulated Surplus or (Deficit):

The Society had accumulated a surplus in preparation for the move to new facility as more costs were generated to pay for equipment and increased staffing. Due to the

Centre being mainly closed for two years now, a decrease is seen in revenues and expenses.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$5,000.00	Health, Social & Safety
2018	\$5,000.00	Health, Social & Safety
2017	\$5,000.00	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$1,200.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$300.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$100.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$2,400.00
Other	\$1,000.00

Hot, nutritious lunch for participants

TOTAL \$5,000.00

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	Amount	\$0.00
Funder 2 Name	Amount	\$0.00
Funder 3 Name	Amount	\$0.00

Amount Your Society will Provide: \$5,000.00

Total Proposed Budget: \$10,000.00

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$5,000

Recommendation:

Grant funding towards personnel salaries, volunteer support, transportation costs and meal program supplies for the Wellness Connections outreach program for frail, at-risk and isolated seniors in Richmond. The recommendation is for the full amount requested.

**Staff Comments /
Conditions:**

N/A

Society: **Multicultural Helping House Society**

Grant Type: **Over \$5000 Single Year**

Grant Request: **\$60,000**

Proposal Title: **Richmond 55+ers, Richmond Youth and Caregiver Women in Richmond**

Grant Purpose: **Community Service / Program / Event - Ongoing**

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: **1800**

Richmond Residents: **1500**

Grant Request Summary:

This program will promote community engagement, reduce social loneliness and isolation, as well as improve, restore, promote and maintain optimal health for Richmond 55+ers, youth and women/caregivers in Richmond. The overall approach is preventative/proactive as program activities focus on promoting health and wellness in order to decrease the incidence of mental and physical illness. Richmond community is facing challenges to staying mentally and physically healthy as a result of the social isolation and lack of engagement due to COVID-19. Proposed activities include: Richmond 55+ers Zumba and Yoga at Samuel Brighthouse Elementary, picnics, field trips, birthday celebrations, cultural dance and music celebrations, and educational workshops such as intergenerational digital literacy. These proposed activities will interactively involve seniors, youth and caregiver/women, or as a demographic group.

Basic computer literacy education will include IT support for seniors with youth taking a lead in helping seniors navigate technology. Workshops on Elder Abuse (involving the community police, fire department, financial institutions in Richmond), Healthy Food Information Sessions as well as Food Skills for Families in partnership with BCCDC, Experience-Sharing/Group Therapy with caregivers and seniors. Caregivers require support to deal with their circumstances such as being away from family and navigating long distance relationships. We will include activities and workshops that assist seniors, youth and women in Richmond to become informed on healthy lifestyles, become socially adjusted and engaged. Richmond Youth activities include recreational activities, field trips and homework support as well as activities that support volunteerism and mentor and nurture leadership skills. This program will mobilize volunteers and the Richmond community to participate in various community events such as the Annual Filipino Flag Raising Ceremony in Richmond.

Richmond Services Received by Your Organization:

Mayor Brodie and Councilors provided use of Richmond Plaza for MHHS' 7th Annual Flag Raising Ceremony to commemorate the 123rd Philippine Independence Day. The 7th Philippine Flag Raising event at Richmond City Hall took place Saturday, May 29th, 2021. Mayor Brodie Proclaimed the month of June as Filipino Heritage Month in the City of Richmond. On June 12th MHHS showcased the flag raising ceremony with Mayor Brodie through a virtual Flag Raising Celebration for the public to join in.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	539,107.00	685,497.00
Total Expenses:	546,037.00	679,775.00
Annual Surplus or (Deficit):	(6,930.00)	5,722.00
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The reason for the deficit of 6,930 was bank fees for MHHS' line of credit.

Current Year:

The reason for this year's surplus is less cost of janitorial than budgeted due to health authority restrictions on in person activities.

Explanation for Accumulated Surplus or (Deficit):

n/a

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$45,000.00
Consultant Services	\$5,000.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$3,500.00
Utilities and Telephone	\$0.00
Supplies	\$4,000.00
Equipment	\$0.00
Photocopying	\$500.00
Program Materials	\$1,000.00
Local Travel	\$500.00

Other \$0.00

TOTAL \$60,000.00

Financial Assistance from Other Sources (if applicable):

Funder 1 Name BC Gaming \$40,000

Funder 2 Name

Funder 3 Name

Amount Your Society will Provide: \$0.00

Total Proposed Budget: \$100,000.00

GRANT RECOMMENDATIONS

Recommended
Amount: \$0

Recommendation:

This application does not demonstrate a shared funding approach. Applications require funding to be sought from a source other than the City to be considered eligible to receive grant funding. Denial is recommended.

Staff Comments /
Conditions:

None

Society: Parish of St. Alban's (Richmond)

Grant Type: Over \$5000 Single Year

Grant Request: \$22,000

Proposal Title: Community Outreach and Advocacy

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 13000

Richmond Residents: 12600

Grant Request Summary:

1) Community Meal - We serve a hot, nutritious meal to anywhere between 150 and 240 people every Tuesday night. We welcome everyone including men, women, children, seniors, families, new immigrants, the isolated, the poor and the homeless. On top of the meal, we have identified a number of seniors who are isolated and home bound, and we are increasing the number of meal deliveries. Through this, we are also able to provide volunteer services. 2) Hamper Program - We don't have a target group or groups, as all of our programs are inclusive, the only program, as previously mention is geared towards families with young children who have been directly impacted by the Corona Virus. We fill large boxes, roughly the size of a banana box, full of fresh fruit, vegetables, and every week, each family receives a dozen eggs, four litres of milk, flour, sugar, and any other staple that ensures some stress is taken away from families concerned about where their meals might come from and when. We are grateful to the Food Bank for their generosity, but many items have to purchased fresh in order not to spoil or make anyone sick. 4) Meal Deliveries - Five nights a week, one of our outreach workers delivers approximately 55 meals to people around the community who are unable to make their own meals. We have been fortunate enough to partner with other organizations to prepare these hearty and healthy meals. As the workers make the rounds, they also distributes gift cards to homeless people. 5) Friday Lunch Program - As we emerge from covid, this program has adopted more of a meal take-out approach to maintain the safety of volunteers and recipients alike. We usually serve about 40 guests a hot meal. We have a number of volunteers who pick up food from the Food Bank, and also procure the items we have to purchase. Our whole community benefits from these programs, for sustenance and safety reasons.

Richmond Services Received by Your Organization:

None

FINANCIAL INFORMATION

Your Society's Budget:

Health, Social & Safety 2022
Parish of St. Alban's (Richmond)

Over \$5000 Single Year
Summary Page 2

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	158,562.00	107,218.64
Total Expenses:	197,723.00	127,845.69
Annual Surplus or (Deficit):	(3,022.11)	45,678.93
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The covid-19 pandemic reduced opportunities for people to make donations. In addition, our programs were suspended or modified to fit provincial protocols. For example, meals were delivered instead of people coming to the church hall.

Current Year:

Wage subsidy from the Diocese of New Westminster.

Vacancy in Vicar position for first part of the year (reduced expenses).

We have been very frugal in expenses and have also reached out to new and prospective donors.

Explanation for Accumulated Surplus or (Deficit):

n/a

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$15,000	Health, Social & Safety
2018	\$15,000	Health, Social & Safety
2017	\$15,315	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$2,000.00
Volunteer Support (e.g. expenses, recognition)	\$2,000.00
Office Rent or Mortgage	\$18,000.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00

Health, Social & Safety 2022
Parish of St. Alban's (Richmond)

Over \$5000 **Single Year**
Summary Page 3

Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$22,000.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name **Vancouver Foundation** **\$20,000**
Funder 2 Name
Funder 3 Name

Amount Your Society will Provide: **\$3,000.00**
Total Proposed Budget: **\$45,000.00**

GRANT RECOMMENDATIONS

Recommended
Amount: \$15,652

Recommendation:

Grant funding towards equipment (the purchase of a new commercial refrigerator) for meal programs that support people experiencing homelessness and isolation. In 2020, Parish of St. Albans received \$15,300 in grant funding. In 2021, Parish of St. Alban's received \$5,106 in extra funds as a one-time funding allocation. The recommended amount is for the same level as 2020 with a cost of living adjustment.

Staff Comments /
Conditions:

N/A

Society: Pathways Clubhouse
Grant Type: Over \$5000 Multi Year - Year 2
Grant Request: \$35,027
Proposal Title: Pathways Clubhouse
Number Served: Richmond Residents:

Grant Request Summary:

Lunch Subsidy Program - The mortality rate of those with mental illness is significantly higher than the general population. The risk factors of heart disease, stroke, hypertension, diabetes are also higher for those with mental illness. People with mental illness are also at risk for diabetes because they tend to eat fattening food, get little exercise and have limited access to health care. Pathways Clubhouse not only cares about the mental wellness of our members but also the physical wellness, and it is our goal to change those statistics. Mortgage - the building provides a safe environment for people, living with mental health issues, to be needed, wanted and expected. The Clubhouse provides community based support services in the areas of housing, employment, education, volunteer, social opportunities, and community supports.

Changes that will impact grant use:

There was a decrease in the amount of members attending due to Covid-19. But during this time, we did daily home deliveries of meals to those unable to attend.

FINANCIAL INFORMATION
Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	2,356,592.00	2,332,366.00

Health, Social & Safety 2022
Pathways Clubhouse

Over \$5000 **Multi Year - Year 2**
Summary Page 2

Total Expenses:	2,266,644.00	2,332,366.00
Annual Surplus or (Deficit):	89,948.00	0.00
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Due to Covid-19, our weekend program was shut down which included the staffing. Also, the community was very generous during this difficult time with donations.

Current Year:

-

Explanation for Accumulated Surplus or (Deficit):

-

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2019	\$35,027	Health, Social & Safety
2018	\$35,027	Health, Social & Safety
2017	\$34,340	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended

Amount: \$35,027

Recommendation:

Grant funding towards office expenses, utilities and meal program supplies to provide healthy meals and support services related to housing, employment, education, volunteer and social opportunities. The recommendation is for the full amount requested.

Staff Comments /

Conditions: N/A

Society: **PLEA Community Services Society of British Columbia**

Grant Type: **\$5,000 or Less Single Year**

Grant Request: **\$5,000**

Proposal Title: **Taking Care of Ourselves, Taking Care of Others (TCO2)**

Grant Purpose: **Community Service / Program / Event - Ongoing**

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: **25,000**

Richmond Residents: **3,000**

Grant Request Summary:

The primary goal of our Taking Care of Ourselves, Taking Care of Others (TCO²) workshops is to give children and youth the information and practical tools they need to keep themselves and their friends safe from all forms of sexual exploitation. TCO² workshops are unique, interactive and empowering. Our workshops are designed and delivered by young adults who use monologues, role-plays and other engaging activities to interact with children aged 10-18.

Our workshop presenters involve kids in meaningful discussions about what sexual exploitation is, how to recognize it and how to prevent it from happening to themselves and their peers. They engage kids in discussions around healthy relationships, sexual consent, and the risk factors for sexual exploitation (substance use, gang involvement etc).

Workshop participants will also learn about the permanence of online activities and how to be a responsible digital citizen. Our workshops reach young people in elementary, middle, secondary, and alternative school settings. We also provide workshops for youth groups, and youth in care or custody.

Over the years, we have reached over 22,000 children and youth in Richmond through over 400 workshops. As we are the only organization in BC offering free prevention workshops, it's important to note that our workshops are the primary way we reach those who have already been sexually exploited. When a young person discloses, we ensure

they receive the support and services they need to move forward with their life.

Richmond Services Received by Your Organization:

We do not receive any services from the City of Richmond.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	334,918,426.00	35,523,414.00
Total Expenses:	33,579,735.00	35,158,488.00
Annual Surplus or (Deficit):	1,338,691.00	364,926.00
Accumulated Surplus or (Deficit):	5,115,188.00	5,480,114.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Last Complete Year: Last year PLEA Community Services Society of BC operated at a 4% surplus due to efficiencies realized through our administration budget. This surplus was planned to cushion against (a) the small but inevitable fluctuations we experience in contract utilization and (b) any shortfall in reaching our fundraising projections.

Current Year:

This surplus, which we aim to realize through efficiencies in our administration budget, is planned to cushion against (a) the small but inevitable fluctuations we experience in contract utilization and (b) any shortfall in reaching our fundraising projections.

Explanation for Accumulated Surplus or (Deficit):

This surplus is planned to cushion against (a) the small but inevitable fluctuations we experience in contract utilization and (b) any shortfall in reaching our fundraising projections.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$263,550.00
Consultant Services	\$0.00

Health, Social & Safety 2022
PLEA Community Services Society of British Columbia

\$5,000 or Less Single Year
Summary Page 3

Volunteer Support (e.g. expenses, recognition)	\$962.00
Office Rent or Mortgage	\$15,225.00
Utilities and Telephone	\$15,954.00
Supplies	\$0.00
Equipment	\$996.00
Photocopying	\$0.00
Program Materials	\$2,296.00
Local Travel	\$13,577.00
Other	\$33,621.00

Staff training = \$2,150

Administrative costs = 31,471

TOTAL \$346,181.00

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	BC Gaming	Amount	\$55,000.00
Funder 2 Name	BC Civil Forfeiture	Amount	53186.00
Funder 3 Name	PLEA Community Services	Amount	103227.00

Amount Your Society will Provide: \$103,227.00

Total Proposed Budget: \$346,181.00

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$5,000

Recommendation: Grant funding towards personnel salaries and local travel expenses for school-based education and prevention workshops to children and youth about sexual exploitation. The recommendation is for the full amount requested.

**Staff Comments /
Conditions:**

N/A



Multi-Year Grant Application for 2022
Health, Social & Safety Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Addiction Services Society

Grant Type: Over \$5000 Multi Year - Year 2

Grant Request: \$226,860

Proposal Title: Centre of Excellence in the Prevention of Substance Use, Misuse, Problem

Number Served: Richmond Residents:

Grant Request Summary:

RASS has received funding to support the City of Richmond to prevent the impacts and consequences of substance use, misuse and addiction as well as problem gambling and other addictive behaviours. We aim to delay the onset of first use by increasing the developmental assets of our community members by supporting the development of positive coping skills, decision making skills through the workshops, training sessions and awareness events in Richmond. Our collaborative programming and overall community level prevention

strategies go beyond teaching coping and decision making skills as we create partnerships with other agencies to help build the social connectedness in our city. Funding from the city supports RASS to operate a professional, highly regarded and accredited set of programs and services. The target groups are children, youth, seniors and parents with culturally appropriate interventions and programs to engage, and educate our community. The benefits of our programming are seen in falling substance use rates across the community, increased community engagement and service contacts with our agency. In addition the partnerships, collaborative projects and programs illustrate the many benefits our community receives from the work being

done at RASS. Examples of our collaborative and creative prevention programs are seen at the Richmond Youth Media Program at the City of Richmond Media Lab, Supporting Families, an elementary school based photovoice project, as well as increasing our messaging and education through social media. Importantly, in the most recent Adolescent Health Survey in 2018 completed by McCreary Centre Society, it was reported that "students in Richmond were generally less likely to have used substances than their peers across BC. Local students who did use substances waited

longer to first try tobacco or marijuana than their peers in previous years, and were less likely to engage in binge drinking.

Changes that will impact grant use:

With the expected reduction of regulations around the covid-19 pandemic we hope to

increase the number of individuals that we serve in this upcoming year. This is reflected in the increased number of Richmond Residents served in this document.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	1,540,443.97	1,243,835.00
Total Expenses:	1,541,331.89	1,206,496.00
Annual Surplus or (Deficit):	(887.92)	37,339.00
Accumulated Surplus or (Deficit):	76,134.00	113,473.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Annual surplus -887.92 in 2021 was not material.

Current Year:

There will be surplus in current year because of hiring lag

Explanation for Accumulated Surplus or (Deficit):

There is accumulated surplus because of hiring lag , it was from another program and we will use it in 2022.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2019	\$222,411	Health, Social & Safety
2018	\$217,727	Health, Social & Safety
2017	\$213,458	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended

Amount: \$226,860

Recommendation: Grant funding towards personnel salaries, office expenses and materials for programs that prevent the impacts and consequences of substance use, misuse and addictions as well as problem gambling and other addictive behaviors. Richmond Addiction Services returned \$21,159.40 of unused funds from the 2021 grant in June.

Unspent funds were due to a hiring lag caused by COVID-19 and all funds are expected to be used in 2022. The recommendation is for the full amount requested.

**Staff Comments /
Conditions:**

N/A



Multi-Year Grant Application for 2022 Health, Social & Safety Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Cares Richmond Gives

Grant Type: Over \$5000 Multi Year - Year 2

Grant Request: \$50,000

Proposal Title: RCRG Core Operating Funding

Number Served: Richmond Residents:

Grant Request Summary:

We're requesting funding to support our agency's core operating costs, with a focus on our Information & Volunteer Centre. As Richmond's Information Centre, we connect residents with community resources, providing referrals in-person, over the phone, via e-mail, and through our website. Our online Community Services Directory features 550 organizations and well over 1,000 programs and services, and our Community Events Calendar includes upwards of 150 listings annually. We also produce a range of print materials, available to the public free of charge. Most popular is the Richmond Seniors Directory, which we publish in partnership with the Richmond News, distributing 15,000 copies every year. As Richmond's Volunteer Centre, we support the volunteer recruitment efforts of nearly 50 local non-profit organizations, all of which post positions on our online Volunteer Now database. The database is the single largest source of volunteer opportunities in Richmond, and last year, was viewed nearly 17,000 times. We also offer a free Volunteer Match service, where Richmond residents – from high school students to seniors – can meet with a trained advisor, who will help them find a volunteer role that fits their skills, interests, and schedule. Our Volunteer Centre is also essential for the delivery of our own programs and services, including the Richmond Christmas Fund, our Seniors Community Support Services, and our Child Care Resource & Referral Centre. All of these programs offer a direct benefit to the community, and rely on volunteers recruited through our Volunteer Centre. Our mission is to bring people and services together, and to create a more engaged community through the promotion, celebration, and facilitation of volunteerism. We're seeking funding so we can continue this work. Through our Information & Volunteer Centre, and through the direct services we provide, we're committed to building community capacity, while enhancing the lives of all Richmond residents.

Changes that will impact grant use:

Please see attached document:

RCRG Year 2 Updates

FINANCIAL INFORMATION

Your Society's Budget:

Last Complete Year

Proposed Year

Total Revenue:	1,986,956.00	1,837,709.00
Total Expenses:	1,982,484.00	1,826,203.00
Annual Surplus or (Deficit):	4,472.00	11,506.00
Accumulated Surplus or (Deficit):	70,515.00	82,021.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

For 2020/21, the organization was able to maintain a small surplus, receiving one-time subsidies from various agencies, and funding from the provincial government to provide additional services to seniors during the pandemic.

Current Year:

For 2021/22, the organization has budgeted a small surplus, estimating revenues conservatively and only necessary expenditures, providing room for a small contingency in case of unexpected costs during continued uncertain times.

Explanation for Accumulated Surplus or (Deficit):

An accumulated surplus is necessary in the event certain funding is no longer available to support all of our programs. The current year anticipated accumulated surplus is less than 5% of our total annual expenses.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2019	\$41,798	Health, Social & Safety
2019	\$3,000	Professional and Program Development
2018	\$40,862	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended

Amount: \$43,615

Recommendation:

Grant funding towards personnel salaries, office expenses and operating costs for the Information & Volunteer Centre, the Richmond Christmas Fund, Seniors Community Support Services and the Child Care Resource and Referral Centre. The recommendation is for the same level as last year with a cost of living adjustment.

Staff Comments /
Conditions:

N/A

Society: Richmond Family Place Society

Grant Type: Over \$5000 Multi Year - Year 3

Grant Request: \$40,000

Proposal Title: Strong and Healthy Families

Number Served: Richmond Residents:

Grant Request Summary:

Richmond Family Place Society (RFP) is seeking funding to support operating costs. RFP provides a wide array of preventative family support services & programs to Richmond families with children birth to 12 years. In 2019 we provided an additional new inter-generational program bringing families with young children together with isolated seniors. All programs are delivered by qualified Early Childhood Educators & Pre-Teen Workers at 14 different sites throughout Richmond. The essence of RFP is to promote community initiatives, enhance parenting skills of caregivers, provide children opportunities to learn skills they need to be successful in school & beyond, & to support the whole family, including community resource information.

Participating in RFP programs, parents feel less isolated, develop important social networks, establish a sense of belonging to their community & acquire greater level of self confidence & self-esteem. Also the addition of Inter-generational programs in 2019 have alleviated the growing divide between generations providing opportunities for young & old to learn from one another. We recognize our basic human need to connect with others plus tremendous benefits inter-generational interaction can have on whole communities. Programs bring isolated, vulnerable families (many of whom have no family Canada) together to connect (including seniors), build connections supporting their integration into the community. Enabling participants programs to play a more active role in community; be more willing to be involved, participate in problem solving, participate in community building initiatives, care for & look after one another & have greater level of commitment to improving the community they live in.

We believe strong and healthy families build strong and healthy communities.

Changes that will impact grant use:

In recognition of the current pandemic, we will be serving the community through in person group activities as well as virtually through zoom, whatsapp, Wii Chat, phone etc to ensure we are meeting the needs of the more vulnerable and hesitant families in the

community, that prefer not to join groups at the moment. As well as operating our usual programs, our intention is to build back those relationships of support 1:1 for the most isolated and fearful families and seniors and to help them to navigate their fears through education about the safety protocols needed to keep everyone safe as well as operating the drop in programs and parent supports.

Additionally space at Debeck will be made available & accessible to other community serving agencies that benefit the health and well-being of families, following the guidelines of the PHO during the current pandemic.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	892,849.00	978,873.00
Total Expenses:	882,896.00	976,373.00
Annual Surplus or (Deficit):	9,953.00	2,500.00
Accumulated Surplus or (Deficit):	304,142.00	306,642.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The surplus for the last complete year is due to good fiscal responsibility and risk management practices.

Current Year:

Following good fiscal responsibility and risk management practices, a healthy accumulated surplus is needed for cash flow and reserves

Explanation for Accumulated Surplus or (Deficit):

Following good fiscal responsibility and risk management practices, a healthy accumulated surplus is needed for cash flow and reserves

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2019	\$28,000	Health, Social & Safety
2018	\$27,000	Health, Social & Safety
2017	\$25,825	Health, Social & Safety

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$38,874

Recommendation:

Grant funding towards personnel salaries, utilities and materials for family support programs and other preventative services for families with children up to 12 years old, including an intergenerational program. The recommendation is for the same level as last year with a cost of living adjustment.
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**Staff Comments /
Conditions:**

N/A



**Multi-Year Grant Application for 2022
Health, Social & Safety Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Mental Health Consumer and Friends Society

Grant Type: Over \$5000 Multi Year - Year 2

Grant Request: \$8,915

Proposal Title: Peer Support Social Group (PSSG) Program

Number Served: Richmond Residents:

Grant Request Summary:

The Peer Support Social Group (PSSG) program empowers and re-integrates mental health consumers into the community through volunteer work,

educational opportunities, and social activities. The group is open to all Chinese-speaking and non-Chinese speaking Richmond-based mental health

consumers, who are 19 and over, with a specific target of mental health consumers in various stages of recovery. The PSSG focuses on social and volunteer activities, encouraging consumers to participate and help plan both in-house and community outings. Our group has also been good neighbours

demonstrating social responsibility and community building by growing food for the Richmond Food Bank and performing other volunteer activities for the betterment of the community. This group has been run in-house at our office, in the community, and by telephone conferencing or Zoom during Covid-19. This program provides a multitude of opportunities for all its program participants, paid staff, and volunteers. It addresses a significant need by supporting the development of a strong and connected mental health peer community by building upon the proven concept of peer support. Additionally, it connects and educates the community of Richmond to some of its most vulnerable and marginalized citizens. The need for this program has been proven by its dramatic growth over the past number of years. This proposal has clear objectives, deliverables, and outcome measurements, along

with excellent community support. Finally, despite its past success, lack of resources has not allowed this program to reach its full potential. We want mental health peers to have the opportunity to become active participants in their health recovery journey. This program has become a fundamental tool to make that possible to a diverse population that faces many barriers.

Changes that will impact grant use:

Due to the ongoing Covid-19 pandemic, The Peer Support Social Group (PSSG)

program has not used specific event venues for some of its programmings. For example, we were unable to resume our computer literacy classes at the Richmond Public Library. As well, we could not host group events and meetings at the City Centre Community Centre, Garret Wellness, or the Vancouver Coastal Health Mental Health Team. As a result, some of the group's regular activities are done in alternative ways until these resources and partnerships return to normal. These pandemic-related changes require our program coordinator spend a great deal more time on activity organization and planning. Therefore, there is a critical need for additional funding for at least three more paid hours per week. This need is reflected in the difference in the amount requested for 2022 and the amount received in 2021.

FINANCIAL INFORMATION
Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	395,291.63	309,470.00
Total Expenses:	392,143.04	309,470.00
Annual Surplus or (Deficit):	3,148.59	0.00
Accumulated Surplus or (Deficit):	7,081.40	0.00

Explanation for Annual Surplus or (Deficit):
Last Complete Year:

The RCFC had a small surplus due to some canceled planned activities and events due to Covid-19 restrictions.

Current Year:

None expected.

Explanation for Accumulated Surplus or (Deficit):

The RCFC currently has deferred funds that are intended for Vancouver Coastal Health's future mental health and substance use services. The RCFC does not have permission to use these funds until VCH finalizes its plans and authorizes the use of the funds. Additional surplus funds are being held until the 2022-2023 fiscal year for a health and wellness program that was postponed due to Covid-19.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2019	\$5,250	Health, Social & Safety
2018	\$5,000	Health, Social & Safety
2017	\$3,841	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended

Amount: \$5,478

Recommendation:

Grant funding towards personnel salaries for a Peer Support Social Group, which aims to empower and reintegrate people who struggle with mental health into the community through volunteer work, social activities, education, and leadership opportunities. The recommendation is for the same level as last year with a cost of living adjustment.

Staff Comments /

Conditions:

N/A



Multi-Year Grant Application for 2022
Health, Social & Safety Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Multicultural Community Services

Grant Type: Over \$5000 Multi Year - Year 2

Grant Request: \$25,000

Proposal Title: Multicultural Richmond

Number Served: Richmond Residents:

Grant Request Summary:

The City grant will be used to subsidize administrative positions and support the core operating functions of RMCS maximizing organizational capacity and allowing us to: identify and meet the unique needs of the growing immigrant and refugee communities of Richmond, assist newcomers with their settlement and integration process; assist newcomers to become familiar with Canadian Culture and become contributing members of the community; develop new cohesive programs and services in partnership with community organizations; develop strategies to assist the City of Richmond to become more welcoming and inclusive of newcomers; and provide diversity and cross-cultural education and awareness. All these activities will work towards realizing the vision "For the City of Richmond to be the most appealing, livable, and well managed community in Canada"

Changes that will impact grant use:

n/a

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	706,989.25	584,203.00
Total Expenses:	594,462.71	564,044.00
Annual Surplus or (Deficit):	112,526.54	20,159.00
Accumulated Surplus or (Deficit):	(115,354.50)	(95,195.46)

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Our fiscal year ended on August 31, 2021 and we are anticipating a 112,000 surplus. We have incurred a deficit so this money will go to repaying the debt.

Current Year:

our fee for service programs and fundraising has now adapted to the pandemic climate and we are seeing an uptake in programming.

Explanation for Accumulated Surplus or (Deficit):

in 2018, we had lost some funding but were unable to terminate the lease which has resulted in this deficit. That lease has now ended and the pandemic has also created a loss in revenue as many of our fundraising initiatives had to be cancelled.

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2019	\$12,500	Health, Social & Safety
2018	\$12,000	Health, Social & Safety
2017	\$10,976	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended

Amount: \$13,043

Recommendation:

Grant funding towards personnel salaries for programs for immigrant and refugee communities in Richmond, including assistance with settlement and integration as well as diversity and cross-cultural education and awareness. The recommendation is for the same level as last year with a cost of living adjustment.

**Staff Comments /
Conditions:**

N/A



Grant Application Summary for 2022 Health, Social & Safety Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Poverty Reduction Coalition

Grant Type: \$5,000 or Less Single Year

Grant Request: \$5,000

Proposal Title: Richmond Poverty Reduction Coalition

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 100

Richmond Residents: 100

Grant Request Summary:

City of Richmond funds will be used entirely on wages for staffing. Staff will assist the RPRC's activities by performing outreach and communication, administration, planning and coordination at sister tables (Richmond Homeless Connect -RHC and Food Aid Delivery - FAD). Staff will attend RPRC steering committee meetings and ad-hoc committees and give input in planning activities, recruiting workshop and event participants, monitoring project deliverables, and evaluating outcomes and successes.

Richmond Services Received by Your Organization:

Use of Richmond Caring Place meeting rooms through Family Services of Greater Vancouver-Richmond office \$500/ year

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	10,095.00	14,059.00
Total Expenses:	893.00	14,051.00
Annual Surplus or (Deficit):	9,231.38	7.79
Accumulated Surplus or (Deficit):	9,231.38	9,239.17

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Attached are the balance sheet and the income statement for 2020. It is a little confusing because the start date is required to be Jan 1, 2020, but the RPRC did not incorporate until July 24, 2020. So, the bookkeeper did not record the 2020 City of Richmond grant, which was given to the old Richmond Poverty Response Committee, a committee hosted by the Richmond Food Bank Society.

As we were a new nonprofit society but not a charitable society, we believed our funding sources were few and far between. The Board decided to hold the surplus funds as a contingency in case we did not find funding in 2021.

Current Year:

Unexpectedly, in 2021 the RPRC received a number of donations from individuals and one grant from an organization. This allowed the RPRC to hire staff for our work in projects, research, public education, and outreach activities and to assist the operations of the RPRC Steering committee. The funds will be exhausted by Dec 31, 2021 and additional funding will be needed to continue the work and activities of the RPRC into 2022.

Explanation for Accumulated Surplus or (Deficit):

The current surplus will be exhausted by the end of the year 2021. The bulk of expenses are for staff wages.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$5,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$5,000.00</u>

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	Literacy Richmond	Amount	\$5,000.00
Funder 2 Name		Amount	\$0.00
Funder 3 Name		Amount	\$0.00

Amount Your Society will Provide:	<u>\$2,000.00</u>
Total Proposed Budget:	<u>\$12,000.00</u>

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$5,000

Recommendation:

Grant funding towards personnel salaries for outreach and communication, administration and planning, and coordination and participation on Tables and committees to support poverty reduction in Richmond. The recommendation is for the full amount requested.
--

**Staff Comments /
Conditions:**

N/A

Society: Richmond Society for Community Living

Grant Type: Over \$5000 Multi Year - Year 1

Grant Request: \$18,000

Proposal Title: Family Resource Program

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 5000

Richmond Residents: 5000

Grant Request Summary:

Richmond Society for Community Living (RSCL) is the largest provider of services for people with developmental disabilities in the City of Richmond. RSCL programs and services support more than 1000 infants with special needs, and children and adults with developmental disabilities to participate and contribute fully as valued members in the community. RSCL also offers supports for their families to navigate a complicated system of funding and care. Further, RSCL offers programs and awareness initiatives to schools, community groups and local businesses which help to create a more inclusive community and improve everyday life for everybody in Richmond.

The Family Resource Program provides information, resources and support to individuals and families who currently receive services. The Family Resource Manager provides referrals for families to access services and programs offered by community partners and can act as an advocate for the family to ensure appropriate continuum of care. Recognizing the need for support over the life-course, the program provides assistance to families and individuals with a developmental disability during all of life's transitions, resulting in the improvement in the quality of life for the individual and the improved well-being of the family unit.

The Family Resource Program responds to requests from the community including inquiries for service from residents who are new to the community. Workshops, information sessions, and special events such as the annual Family Picnic and the Children's Holiday party allow families to connect and create friendships and natural support networks.

Through the program health care partners and other social service providers in Richmond are able to communicate with one person who can facilitate connection for families to

specialized and generic services and supports. This creates efficiency in the referral process among organizations and consistency for families who require multiple forms of support.

Richmond Services Received by Your Organization:

RSCL receives tax exemption for four residential properties which are part of RSCL's Supported Living Program and are home to 16 adults who are deaf/blind or who have developmental disabilities. In addition, RSCL leases child care space through the City of Richmond for \$1/year to operate Treehouse early Learning Centre which provides day care and preschool to 30 children ages 30 months to five years. In October 2018, RSCL was awarded the contract for the Keltic Brighthouse Early Childhood Development Hub, now named Seedlings ECD Hub. Seedlings will commence operations in early 2022.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	19,497,073.60	19,264,147.04
Total Expenses:	18,584,118.80	19,243,813.70
Annual Surplus or (Deficit):	912,954.80	20,333.34
Accumulated Surplus or (Deficit):	1,238,947.22	1,259,280.56

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The annual surplus is related to the sale of a property and will be held in capital reserves for the purchase of a new home in future.

Current Year:

Current year surplus is related to program adjustments due to Covid 19 and will be held in reserves for PPE purchases as required.

Explanation for Accumulated Surplus or (Deficit):

Accumulated surplus will be held in capital reserves for future purchases, necessary repairs and enhancements to properties and to cover payroll liabilities.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$15,500	Health, Social & Safety
2019	\$3,500	Child Care Capital
2019	\$5,000	Child Care Capital

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$16,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$2,000.00

Special events

TOTAL \$18,000.00

Financial Assistance from Other Sources (if applicable):

Funder 1 Name Direct Access - Gaming \$13,000

Funder 2 Name

Funder 3 Name

Amount Your Society will Provide: \$3,000.00

Total Proposed Budget: \$36,000.00

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$15,857

Recommendation:

Grant funding towards personnel salaries for the Family Resource Program, providing workshops, information sessions and events for families of people with developmental disabilities. The recommendation is for the same level as last year with a cost of living adjustment.

**Staff Comments /
Conditions:**

N/A

Society: Richmond Women's Resource Centre**Grant Type: Over \$5000 Multi Year - Year 1****Grant Request: \$41,000****Proposal Title: Richmond Women's Resource Centre - Women Support Services Program****Grant Purpose: Community Service / Program / Event - Ongoing****Start Date (if applicable):****End Date (if applicable):****Number To Be Served: 7000****Richmond Residents: 7000****Grant Request Summary:**

Richmond Women's Resource Centre is a non-profit organization that has been operating in Richmond since 1976. We are a long-standing and vibrant community network of women of all ages living in Richmond. Our goal is to provide community-based resource options to help women build connections and thrive in the community. Through a supportive environment, we encourage women to empower themselves and enhance their lives through our training programs, peer support groups and community partnership.

Deliveries: We offer programs and services such as English Conversation and English Writing, Single Mothers Support Group, Computer Training, Peer Support, Information and Referral Services, French-speaking Women's Group, Community Volunteer Income Tax Program, Grandmothers Support Group, Hot Ink Creative Writing for Girls, Work Ready and Richmond Shares. These services take place daily, weekly, bi-weekly, monthly, or only at certain times of the year.

Activities: Each program has activities tailored to achieve specific goals and meet the needs of certain groups of women. There are classes, workshops, meetings, one-on-one tutorials, appointments, drop-ins and fieldtrips. They all aim to improve the quality of life, to provide a safe, comfortable environment for women to learn, to improve their skills, to share experiences, and to find support so that they can better function in the community.

Community benefits: Empowering women by providing information and referral services, encouragement, education, and training so they are better equipped to make decisions in their own lives; provide a safe place for women to come and share their experiences and celebrate their achievements; work with other organizations in the community to provide services and address issues for women. The programs are open to all women regardless of age, ability, ethnicity, religion, income, or sexual orientation. Our Centre and classrooms are wheelchair accessible.

Richmond Services Received by Your Organization:

N/A

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	182,975.00	175,800.00
Total Expenses:	175,628.00	175,800.00
Annual Surplus or (Deficit):	7,347.00	0.00
Accumulated Surplus or (Deficit):	46,543.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Although there was a decrease in our donation and fundraising revenues due to the pandemic, Government subsidies helped the Centre to continue our programs. The surplus was a result of Government wages and rent subsidies we received.

Current Year:

N/A

We budgeted a balanced budget for the current year.

Explanation for Accumulated Surplus or (Deficit):

An accumulated surplus is a result of the following endeavor: the Board continues to work diligently to organize fundraising events including our annual International Women's Day Fundraiser which was well-attended. We also work hard finding revenues and keeping expenses under control. An accumulated surplus is desirable for stability due to uncertainty in funding and revenue.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$25,000	Health, Social & Safety
2018	\$24,000	Health, Social & Safety
2017	\$20,420	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$28,700.00
Consultant Services	\$1,640.00

Health, Social & Safety 2022
Richmond Women's Resource Centre

Over \$5000 Multi Year - Year 1
Summary Page 3

Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$4,100.00
Utilities and Telephone	\$410.00
Supplies	\$2,460.00
Equipment	\$820.00
Photocopying	\$0.00
Program Materials	\$2,870.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$41,000.00</u>

Financial Assistance from Other Sources (if applicable):

Funder 1 Name	BC Community Gaming Grant	\$61,000
Funder 2 Name	Health Science Association	\$8,000
Funder 3 Name		

Amount Your Society will Provide: **\$37,800.00**

Total Proposed Budget: **\$147,800.00**

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$26,598

Recommendation:

Grant funding towards personnel salaries and materials for programs and services including skills training, English conversation and peer support groups designed to empower and support women. The recommendation is for the same level as last year with a cost of living adjustment.

**Staff Comments /
Conditions:**

N/A

Society: **The Governing Council of The Salvation Army in**

Grant Type: **Over \$5000 Single Year**

Grant Request: **\$6,500**

Proposal Title: **Homeless Outreach Feeding Program**

Grant Purpose: **Community Service / Program / Event - Ongoing**

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: **150**

Richmond Residents: **150**

Grant Request Summary:

Our Homeless Outreach Feeding Program employs one Outreach Worker to deliver meals to those who are homeless in the community. He takes our Emergency Services Vehicle around to various locations in the city and serves meals. Volunteers assist with the vehicle and preparation of the meals. We partner with the Richmond Food Aid Delivery Program to provide 45-50 meals per night, five nights per week, to individuals who are living on the street in various areas of Richmond. Richmond House Emergency Shelter provides meals for one night each week. We also give our food gift certificates when we run out of meals and there are more people than we have meals for.

. Our Outreach Worker uses this food to build relationships with people that he comes in contact with on his rounds each day. This relationship building results in the Outreach Worker being able to bring needed services, referrals, food and in many cases bringing them into the shelter. When they come into the shelter we can then work with them to get the into the right services - addiction, mental health and housing.

. The program targets individuals who are absolutely homeless and may fall within the following groups: indigenous, LGBTQI2, people of colour, Canadian citizens from Richmond, immigrants from Richmond, and all ages from 19-65+, also including youth under 19. The benefits to our community are great. In helping the homeless to have access to meals and an opportunity to get into a shelter, apply for housing or be referred to a needed service, we are helping people who live in Richmond and increasing their quality of life.

Richmond Services Received by Your Organization:

We received \$6000.00 last year from the City to fund the travel expenses incurred for the Outreach Worker. The city does own the property that BC Housing leases for the emergency shelter.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	2,127,433.82	837,870.92
Total Expenses:	1,978,760.43	894,825.84
Annual Surplus or (Deficit):	148,673.37	(56,954.92)
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Last fiscal year we received some grant money that was to be spent over into the next fiscal year - July 2021. This was from Agriculture Canada through our head office. We also received grant money for a new delivery vehicle that was not spent until the next fiscal year.

Current Year:

Currently we are running behind, as we do each year, as the Community & Family Services Budget is dependent on Christmas Kettle Fundraising which starts in November. Then by Christmas we will have a surplus until next year this time.

Explanation for Accumulated Surplus or (Deficit):

n/a

**Note for below - I was unable to upload my budget for the current year because your system will not accept the macro enabled file. I have uploaded the most recent financial

statements where you will see there is an "approved budget" column to the left. If you require the full approved budget I can send to you separately.

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
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PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$58,232.27
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$480.00
Supplies	\$201.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$1,000.00
Local Travel	\$6,500.00
Other	\$54,375.00

Food \$32,000.00	
Kitchen supplies - paper/plastic \$2500	
Mobile Kitchen Vehicle -/maint/ins	\$6,120.00
Client Assistance - Food/clothing	\$2500.00
Client Assistance - Travel / Transportation	\$2,000.00
Accounting and Payroll Fees	\$2,559.00
Management Support Assessment	\$6696.50

TOTAL	<u>\$120,788.27</u>
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Financial Assistance from Other Sources (if applicable):

Funder 1 Name Ilich Foundation	\$40,000
Funder 2 Name The City of Richmond - UBCM Grant	\$67,000
Funder 3 Name Kettle Fundraising Campaign	\$7,500

Amount Your Society will Provide:**\$7,500.00****Total Proposed Budget:****\$121,000.00****GRANT RECOMMENDATIONS****Recommended****Amount:**

\$6,138

Recommendation:

Grant funding towards vehicle expenses for an Outreach Worker to deliver meals and provide referrals to support services for individuals experiencing homelessness five days a week. The recommendation is for the same level as last year with a cost of living adjustment.

Staff Comments /**Conditions:**

N/A



Grant Application Summary for 2022 Health, Social & Safety Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: The Kehila Society of Richmond
Grant Type: \$5,000 or Less Single Year
Grant Request: \$5,000
Proposal Title: Community Outreach Food Subsidization
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable): **End Date (if applicable):**
Number To Be Served: 25000.00+
Richmond Residents: 100%

Grant Request Summary:

The funds we hope to receive would be used to assist in the following ways:

1. To continue to run and serve a meals on wheels program that feeds approximately 200 meals per week. This user group is a mixed demographic of seniors , families and those who have been affected by COVID in a variety of ways.
2. To continue to contribute gift cards to the homeless for local food venues to purchase a meal
3. To assist with St Albans Church Outreach project for those who are most at risk such as Shut ins, isolated and the street entrenched
4. We are also working to move some social educational programs to Zoom for those that can access. Programs are such as Slip and Fall, music , Political discussions and programs with the Library.

Richmond Services Received by Your Organization:

We receive no city funding at all other than this application

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	17,300.00	180,000.00
Total Expenses:	179,000.00	175,000.00
Annual Surplus or (Deficit):	5,000.00	0.00
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Generally the deficit is due to when funding is received based on our accounting . We do not run programming or allot funds that we do not have .

Current Year:

same as above

Explanation for Accumulated Surplus or (Deficit):

same as above

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
------	--------	---------------

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$5,000.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$5,000.00</u>

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	jewish federation of greater vancouver	Amount	\$10,000.00
Funder 2 Name	Richmond Cares Richmond gives	Amount	3000.00
Funder 3 Name	Averbach foundation	Amount	14000.00

Amount Your Society will Provide: **\$10,000.00**

Total Proposed Budget: **\$40,000.00**

GRANT RECOMMENDATIONS

**Recommended
Amount:** \$3,069

Recommendation: Grant funding towards program materials for a meals-on-wheels program that provides approximately 200 meals per week to seniors and families in need. The recommendation is for the same level as last year with a cost of living adjustment.

**Staff Comments /
Conditions:**

N/A



Grant Application Summary for 2022
Health, Social & Safety Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Touchstone Family Association

Grant Type: \$5,000 or Less Single Year

Grant Request: \$5,000

Proposal Title: Street Smarts Program

Grant Purpose: Operating Assistance

Start Date (if applicable):

End Date (if applicable):

Number To Be Served: 40

Richmond Residents: 40

Grant Request Summary:

A community based program for at risk youth called "StreetSmarts" was established in the community of Richmond in 2008. Many of the youth connected to the program self-identified as having peripheral involvement or being vulnerable to gangs. The aim of the program is to support youth to develop protective factors by providing mentorship through one to one services as well as small group work in order to build resiliency and increase positive leadership attributes.

Richmond Services Received by Your Organization:

Touchstone operates the Richmond Restorative Justice Program on behalf of the City through the Community Law and Safety budget for \$100,700.00 per year.

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	3,903,639.00	4,261,870.00
Total Expenses:	3,828,497.00	4,200,175.00
Annual Surplus or (Deficit):	75,142.00	61,695.00
Accumulated Surplus or (Deficit):	470,072.00	545,214.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

The surplus was in wages do to time lag in hiring for vacant positions

Current Year:

The expectation is for a balanced budget with a small surplus.

Explanation for Accumulated Surplus or (Deficit):

Real estate disposal

MOST RECENT PREVIOUS GRANT(S) (if applicable)

Year	Amount	Grant Program
2019	\$5,000.00	Health, Social & Safety
2018	\$5,000.00	Health, Social & Safety
2017	\$5,000.00	Health, Social & Safety

PROPOSED CITY GRANT USE

Personnel (Salaries and Benefits)	\$5,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other	\$0.00
TOTAL	<u>\$5,000.00</u>

Financial Assistance from Other Sources (if applicable)

Funder 1 Name	Coast Capitol	Amount	\$5,000.00
Funder 2 Name	Ministry of Justice	Amount	30000.00
Funder 3 Name	United Way of the Lower mainland	Amount	15000.00

Amount Your Society will Provide:	<u>\$20,000.00</u>
Total Proposed Budget:	<u>\$75,000.00</u>

GRANT RECOMMENDATIONS

Recommended

Amount: \$5,000

Recommendation:

Grant funding towards personnel salaries for the Street Smart Program for at-risk youth, designed to prevent gang involvement. The recommendation is for the full amount requested.

**Staff Comments /
Conditions:**

N/A



Multi-Year Grant Application for 2022 Health, Social & Safety Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Turning Point Recovery Society

Grant Type: Over \$5000 Multi Year - Year 2

Grant Request: \$15,000

Proposal Title: Turning Point Drop-in Center and Continuing Care Program

Number Served: Richmond Residents:

Grant Request Summary:

Turning Point Recovery Society is seeking funding from the City of Richmond to support operations for Richmond's only Drop-in Centre/ Resource Hub and Outreach program. In May 2016, Turning Point received year-end funding from the BC Ministry of Health to secure a new permanent location for a Drop-in Centre in Richmond following the announcement that St. Albans would be closing. The grant provided \$200K for the expansion of our Outreach Counselling program and \$300K for the relocation of the Drop-in Centre. We received additional funding from the Ministry of Health in 2017 to further expand the mandate of the Drop-in Center so that we could provide additional supports for our patrons, including those that have since moved into Storeys. With the onset of the pandemic in 2019 and subsequent closure of the Drop-in Centre at the Salvation Army on Gilbert, we have moved our programming outside. We are continuing to work with the City and other community partners to secure a more permanent location for the future. Funding from the City grant this year will support Drop-in Center guests in the revised program as well as those that will be residing in Storeys with Outreach Support and after care. A Drop-in Centre is critical to addressing the essential needs of everyone: food, shelter and community. In Richmond, these needs often go unmet for a significant percentage of our citizens. This is based on information and statistics from several sources including the 2019 Metro Vancouver Homeless Count, reports from the Richmond Food Bank, the Community Meal Program and other providers of Outreach services in Richmond. It is critical that we have a site in Richmond where people who are struggling in our community can find the help and support they need.

Changes that will impact grant use:

No changes

FINANCIAL INFORMATION

Your Society's Budget:

	<u>Last Complete Year</u>	<u>Proposed Year</u>
Total Revenue:	4,982,516.00	3,630,089.00
Total Expenses:	4,399,913.00	3,630,089.00
Annual Surplus or (Deficit):	582,603.00	0.00
Accumulated Surplus or (Deficit):	0.00	0.00

Explanation for Annual Surplus or (Deficit):

Last Complete Year:

Our surplus is a result of CEWS, federal wage subsidy. In the absence of the subsidy, Turning Point would not have been able to sustain operations as occupancy in our residential programs was reduced by 45%.

Turning Point does not run accumulated surpluses or deficits.

Current Year:

Our current year budget is balanced.

Explanation for Accumulated Surplus or (Deficit):

N/A

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2019	\$8,500	Health, Social & Safety
2018	\$7,000	Health, Social & Safety
2017	\$6,000	Health, Social & Safety

GRANT RECOMMENDATIONS

Recommended

Amount: \$15,000

Recommendation:

Grant funding towards personnel salaries, equipment and program materials for the Drop-in Centre at Brighthouse Pavilion, offering social connection, referrals to additional support programs and services, and a robust lunch program for individuals experiencing homelessness. The recommendation is for the full amount requested.

Staff Comments /

Conditions:

N/A

City of Richmond

2022 Grant Program Guidelines

For

Health, Social & Safety

and

Parks, Recreation & Community Events

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1. Overview

(i) City Grant Policy

- City Grant Programs are governed by the City Grant Policy (attached).
- These Guidelines pertain to the following City Grant Programs:
 - Health, Social & Safety
 - Parks, Recreation and Community Events
- Separate programs exist for Arts and Culture and Child Care grants. Please see the City website (www.richmond.ca/citygrants) for information about these programs.

(ii) Purpose

The purpose of these City Grant Programs is to help achieve the City's Corporate Vision, "To be the most appealing, livable and well-managed community in Canada".

(iii) Principles

- Support the City's Corporate Vision
- Support non-profit organizations
- Benefit Richmond residents
- Maximize program benefits
- Promote volunteerism
- Build partnerships
- Increase community capacity
- Cost sharing and cost effectiveness
- Enhance but not sustain programs and services
- Promote user-pay when applicable
- Innovation.

(iv) Goal

The goal of these Programs is to increase community capacity to benefit Richmond residents by assisting non-profit community organizations to deliver programs and services.

(v) Objectives

- To assist Council to facilitate the Council Strategic Plan
- To improve the quality of life of Richmond residents through a wide range of beneficial community programs
- To assist primarily Richmond-based community groups to provide beneficial programs to residents
- To build community and organizational capacity to deliver programs
- To promote partnerships and financial cost sharing among the City, other funders and organizations.

2. Program Funding

(i) Base Program Funding

- Base funding will be reviewed intermittently, as determined by Council
- The amount allocated to the Programs will be based on overall City corporate priorities.

(ii) Annual Cost of Living Increase

- To maintain the effectiveness of base funding in light of general rising costs (e.g., the cost of living), an annual cost of living factor will be automatically added to the base funding of both programs
- The cost of living increase will be based on the Vancouver CPI annual average change as determined by BC Statistics for the previous year
- Finance Division of the City of Richmond will determine the amount annually and add it to the base funding.

(iii) Unused Program Funds

At the end of each year, unallocated Grant Program dollars are deposited to the City's Grant Provision Account.

3. Definitions

To clarify terms for applicants, reviewers and Council, the following are defined:

Partnership: A relationship between organizations that have a joint interest and which is characterized by mutual cooperation and responsibility, often for the achievement of a specified goal. This may be a formal relationship defined by written agreement outlining the contributions and expectations of each partner, or an informal relationship dependent on the goodwill of the partners involved with a particular project, issue or initiative.

Duplication: Two or more agencies offering the same service and/or program for the same target population during the same hours. Duplication may be desirable when a single agency does not have the capacity to meet the demand for service.

School (public and private) based programs: "School (public and private) based programs" are those funded, offered or initiated through regular fiscal, operational, curricular, extra-curricular and social activities of a school or a school district.

Community based programs in schools: "Community-based programs" offered in public and private schools or on school grounds are those that do not meet the definition of "school-based" and primarily benefit the larger community, rather than the school itself, the school district, or its students.

Organizations seeking funding for community-based programs in schools or on school grounds must provide a statement from the School Principal or the School District that the proposed use is approved of and will be accommodated, should funding be received.

4. Eligibility

(i) Who is Eligible

- Only registered non-profit societies (society incorporation number must be provided)
- The Society's Board of Directors must approve of the application being submitted.

(ii) Who Cannot Apply

- For-profit organizations
- Individuals
- Public and private schools including post-secondary educational institutions, or societies seeking funding for school-based programs (see Definitions, p. 5)
- Organizations that primarily fund other organizations (e.g., grants) or individuals (e.g., scholarships).
- Other, as determined by Council.

(iii) Purposes Eligible for Funding

Grants may be used for the following purposes:

1. **Operating Assistance**
Regular operating expenses or core budgets of established organizations, including supplies and equipment, heat, light, telephone, photocopying, rent, and administrative salaries
2. **Community Service**
Specific programs or projects to deliver services to Richmond residents
3. **Community Event**
Neighbourhood or community-based events to enhance quality of life for Richmond residents

(iv) Items Eligible For Funding

Items eligible for funding are those required to directly deliver the project, including regular operating expenses or program/project specific expenses, including:

- Professional and administrative salaries and benefits
- Consultant services to deliver the project
- Office rent
- Supplies
- Equipment
- Rentals (e.g., vehicles, equipment, and maintenance)
- Heat
- Light
- Telephone
- Photocopying
- Materials.

(v) Items Not Eligible For Funding

The following items will not be funded:

- Debt retirement
- Land and land improvements
- Building construction and repairs
- Retroactive funding
- Operating deficits
- Proposals which primarily fund or award other groups or individuals
- Political activities including:
 - Promoting or serving a political party or organization
 - Lobbying of a political party, or for a political cause
- Activities that are restricted to or primarily serve the membership of the organization, unless membership is open to a wide sector of the community (e.g., women, seniors) and is available free-of-charge or for a nominal fee that may be reduced or exempted in case of need
- Expenses that are the responsibility of other government programs or entities
- Fund-raising campaigns, form letter requests or telephone campaigns
- Expenses related to attendance at seminars, workshops, symposiums or conferences
- Public and private school-based programs (see Definitions)
- Child care purposes (the City has a separate Child Care Grant Program, see www.richmond.ca)
- Travel costs outside the Lower Mainland
- Other.

(vi) Grant Limitations

- Due to limited funds, applicants may receive only one grant per year
- Grant allocations are partially dependent on the annual budget
- Not all applicants meeting the Program requirements will necessarily receive a grant
- Based on the number of applications, groups may not receive the full grant that they request, but only a portion of it
- Grants are not to be regarded as an entitlement
- Approval of a grant in any one year is not to be regarded as an automatic ongoing source of annual funding.

5. Application Assessment Criteria

(i) Key Assessment Criteria

To be considered eligible, all proposals must demonstrate that:

- Primarily Richmond residents will be served
- Funding from sources other than the City and the applicant have been sought
- Partnerships and/ or collaborative relationships with other organizations to strengthen the proposal have been established.

(ii) Assessment Considerations

In reviewing grant applications and preparing recommendations, the following factors are considered:

- Quality and credibility of the organization and program (e.g., accreditation, licenses), including demonstrated organizational efficiency, effectiveness and stability
- Sufficient organizational capacity to deliver the proposed service
- Demonstrated community need for the proposed service
- Financial need to implement the proposal
- The number of Richmond residents to be served
- Benefits to individuals, families, organizations and the community at large
- The role and number of volunteers
- Uniqueness of service
- More than one external funding source sought
- Partnership roles, and collaborative relationships and community interaction
- Value of other City programs, services and financial assistance provided
- Evaluation results
- Completeness of application - all documents provided and all questions answered
- Quality of application - thorough, clear and convincing presentation of information and rationale
- Other.

(iii) Less Favourably Considered Applications

Less favoured applications are those which:

- Rely only on City and applicant funding
- Risk the applicant becoming dependant on City grants
- Demonstrate insufficient partnering or collaboration
- Unnecessarily duplicate existing services
- Are incomplete, unclear or unconvincing
- Other.

(iv) Financial Statements

Applicants must submit:

- Audited Financial Statements, including a Balance Sheet, for the most recent completed fiscal year, including the auditors' report signed by the external auditors OR one of the following alternatives:
 - If audited financial statements are not available, submit the financial statements reviewed by the external auditors for the most recent completed fiscal year along with the review engagement report signed by the external auditors.
 - If neither audited nor reviewed financial statements are available, submit the compiled financial statements for the most recent completed fiscal year along with a compilation report signed by the external auditors.
 - If none of the above are available, financial statements for the most recent completed fiscal year endorsed by two signing officers of the Board of Directors.
- Current fiscal year operating budget
- Grant proposal budget.

(v) User Pay Principle

Applicants are encouraged to consider applying the "user pay" principle, where appropriate (e.g., users of the proposed service, program, or project pay some of the cost).

(vi) Multi-Year Funding Criteria

- Applicants receiving City Grants for a minimum of the five most recent consecutive years for the same purpose are eligible to apply for a maximum three-year funding cycle for ongoing operations, services or events.
- Multi-year requests must be for the same purpose for each of the three years.
- The full application form must be completed to request year one of a multi-year cycle; once approved, the short application form must be completed in years two and three, with required documentation attached. If circumstances change that impact the cycle, complete information must be provided.
- Council reviews the status of multi-year cycles on an annual basis and a Council resolution is required to fund each year of the cycle. Approval to enter a cycle does not guarantee that subsequent years will be funded.

6. The Grant Review Process

(i) The Grant Review Process

There is one intake period per year. Please see the City website for dates (www.richmond.ca). The following Grant Review stages will be followed (see sections below for further information):

1. Applications submitted by deadline
2. Staff review applications
3. Staff prepare recommendations
4. Council reviews recommendations and make final decisions
5. Grants distributed
6. Recipients report on grant use.

(ii) Program Guidelines and Web-based Application

Program Guidelines and access to the web-based application system will be posted on the City website (www.richmond.ca/citygrants).

- These Guidelines apply to the Health, Social & Safety and Parks, Recreation and Community Events Grant Programs
- A simplified application is available for minor requests (\$5,000 or less), or year 2 or 3 of a multi-year funding cycle (see Multi-Year Funding Criteria, p. 6)
- A longer application is required of applicants requesting over \$5,000, or wishing to be recommended for a three-year funding cycle.

(iii) Application Deadline

The deadline for submitting City grant applications will be determined annually. Please see the City website (www.richmond.ca/citygrants) for dates.

(iv) Late Applications

Applications that miss the deadline will not be accepted, processed or funded from Grant Program budgets for that application year.

(v) Staff Review

Following the deadline, staff review applications and prepare recommendations for Council's consideration.

- Application reviews are led by staff in the respective divisions:
 - Health, Social and Safety (Community Social Development)
 - Parks, Recreation and Community Events (Parks and Recreation)
- Staff may contact applicants to request further information, documentation and otherwise clarify the proposals, or applications may be assessed without making such requests. Incomplete or unclear applications will be less favourably assessed.
- As possible recommendations to Council are confidential while under review, no such information will be provided until the staff report is posted on the City website at 5:00 p.m. on the Friday prior to the General Purposes Committee meeting. Please contact staff to confirm the date.

(vi) General Purposes Committee Review

- Once the application review process is complete, staff recommendations are presented to General Purposes Committee of Council for consideration. Please contact staff to confirm the date.
- Applicants are welcome to attend the General Purposes Committee meeting to hear the discussion (please contact staff to confirm the date). The Chair has the discretion of asking if delegations from the floor would like to speak. Should this occur, those attending will have the opportunity to make a brief (maximum 5 minutes) presentation.
- Recommendations are then either forwarded to the next City Council Meeting, or referred back to staff for further information, in which case the recommendations would be considered at a future General Purposes Committee meeting before being forwarded to Council.

7. Awarding of Grants

(i) Council Decision

- City Council reviews recommendations forwarded by the General Purposes Committee and makes final decisions.
- At the City Council Meeting, attendees will have the opportunity to make a brief presentation (maximum 5 minutes) at the beginning of the meeting.
- Generally, City Council will decide on grant allocations in the first quarter of the year. Please contact staff to confirm the date.

(ii) Grant Disbursement

- Grants are distributed with a cover letter indicating the amount and purpose of the Grant, a brief explanation of increase, decrease or denial if applicable, and to contact staff if further information is required.

(iii) Reporting and Acknowledgement of Grant Benefits

- Those receiving a grant must provide evaluation results either at year-end or, if applying again, include with the new application.
- Mid-year progress and financial reports may be requested from those seeking annual grants.
- City support is to be acknowledged in all information and publicity materials pertaining to the funded activities. To receive an electronic copy of the City's logo, please contact staff.

(iv) Recuperation of Grant

If the grant will not be used for the stated purpose, the full amount must be returned to the City.

(v) No Appeal

There is no appeal to Council's decision, due to the high number of applications for limited funding, and as applicants may apply again the following year.

8. Further Information

For further information regarding the Health, Social & Safety and the Parks, Recreation & Community Events Grant Programs, please see the City website at www.richmond.ca/citygrants or contact the Community Services Department at 604-276-4000.

**City Grant Policy**

Please note that there is a separate Sport Hosting Incentive Grant Policy (3710) and Child Care Development Policy, including Child Care Grants (4017).

It is Council Policy that:

1. The following City Grant Programs be established, to be designed, administered and reported by the respective departments:
 - Health, Social and Safety (Community Social Services)
 - Arts and Culture (Arts, Culture and Heritage)
 - Parks, Recreation and Community Events (Parks and Recreation).
2. Casino funding will be used to create three separate line items for these City Grant Programs in the annual City operating budget.
3. Each of the three City Grant Programs will receive an annual Cost of Living increase.
4. A City Grant Steering Committee consisting of a representative of Community Social Services, Arts and Culture and Parks and Recreation, will meet at key points in the grant cycle to ensure a City-wide perspective.
5. Applications will be assessed based on program-specific criteria that reflect the City's Corporate Vision, Council Term Goals and adopted Strategies. Information regarding assessment criteria and the review process will be provided in Program Guidelines.
6. City Grant Programs will consist of two streams of grant requests, (1) \$5,000 or less and (2) over \$5,000, whereby application requirements may be streamlined for requests of \$5,000 or less.
7. Only registered non-profit societies governed by a volunteer Board of Directors, requesting funding to serve primarily Richmond residents, are eligible.
8. Applicants may receive only one grant per year.
9. Applicants receiving City Grants for a minimum of the five most recent consecutive years will have the option of applying for a maximum three-year funding cycle.
10. Community Partner documents submitted to fulfill annual funding agreements with the City will be considered as part of grant application requirements.
11. Due to the high number of applications for limited funding, and as applicants may apply the following year, no late applications are accepted and there is no appeal process to Council's decision.