



To: General Purposes Committee **Date:** December 18, 2023
From: Marie Fenwick **File:** 03-1085-01/2023-Vol
 Director, Arts, Culture and Heritage Services 01
Re: 2024 Arts and Culture Grants

Staff Recommendations

- 1) That the 2024 Arts and Culture Grants be awarded for the total recommended amount of \$127,364, as identified in Attachment 1 of the staff report titled “2024 Arts and Culture Grants”, dated December 18, 2023, from the Director, Arts, Culture and Heritage Services; and
- 2) That the grant funds be disbursed accordingly following Council approval.

CM Fenwick

Marie Fenwick
Director, Arts, Culture and Heritage Services
(604-276-4288)

Att. 4

REPORT CONCURRENCE		
ROUTED TO: Finance Department	CONCURRENCE <input checked="" type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER <i>[Signature]</i>
SENIOR STAFF REPORT REVIEW	INITIALS: <i>[Signature]</i>	APPROVED BY CAO <i>[Signature]</i>

Staff Report

Origin

City Council has the authority to provide financial assistance to community organizations under the Local Government Act.

This report provides information and recommendations pertaining to the 2024 Arts and Culture Grants, now in its thirteenth year.

This report supports Council's Strategic Plan 2022-2026 Focus Area #6 A Vibrant, Resilient and Active Community:

Vibrant, resilient and active communities supported by a wide variety of opportunities to get involved, build relationships and access resources.

6.1 Advance a variety of program, services, and community amenities to support diverse needs and interests and activate the community.

6.3 Foster intercultural harmony, community belonging, and social connections.

6.5 Enhance and preserve arts and heritage assets in the community.

2024 Arts and Culture Grants Budget

The 2024 Arts and Culture Grants Budget is \$127,364. This includes a cost of living increase over last year's budget as per City Grant Program Policy 3712. The program offers two types of grants:

- Operating Assistance Grants are provided to support the annual programming and operating activities of eligible organizations, and are awarded up to a maximum of 30 percent of the annual operating budget, to a maximum of \$10,000.
- Project Assistance Grants are provided to support organizations working on a project basis or undertaking a special initiative outside the scope of their normal operations, and are awarded up to a maximum of 50 percent of the total project budget, to a maximum of \$5,000.

Application Process and Applications Received

In September 2023, announcements were placed on the City website, circulated via email and social media channels and a press release was issued advising the community that applications were being accepted for the 2023 City Grant Program until October 18, 2023. A link to the City website was provided for further information and to access the online application system.

During this period, emails were sent to Arts and Culture e-blast subscribers, more than 500 individual artists and arts/cultural organizations that have opted to receive information from City staff throughout the year. Application guidelines along with links to the online application form are available on both the "City Grant Programs" and the "Artists' Opportunities" pages of the City website.

Staff met with most previous grant recipients individually over the summer to review their 2023 application and activities, discuss any updates to their organization and project offerings, and make recommendations where appropriate. New applicants are advised to contact City staff in advance to ensure they are eligible. Staff are also available to all applicants to provide additional support and answer questions on an as-needed basis.

On September 28, 2023, an in-person grant writing workshop and information session took place at the Richmond Cultural Centre. Staff presented an overview of the grant process and coaching on effective grant writing practices to 32 arts practitioners and/or representatives of various arts organizations.

Eleven applications were received for Operating Assistance and 11 for Project Assistance, for a total combined request of \$150,400. Tables outlining requests and recommended allocations for the 2024 Arts and Culture Grants are provided in Attachment 1. Grant Application Summary Sheets, providing key information about each application, are found in Attachment 2. Information in the Grant Application Summary Sheets are taken from the applicants' submissions. Staff recommendations and comments are also included in the Summary Sheets.

Application Review Process

An Assessment Committee evaluated the applications on three key areas: merit, organizational capacity and impact (described in the Application Guidelines, Attachments 3 and 4). As per best practices in similar granting programs for arts and culture, these three key areas were assigned a numerical ranking to create a total numeric score out of 100 for each application. At the adjudication meeting, the combined scores of all four members of the Assessment Committee were distilled to an average score to determine a funding recommendation:

Low	1-20	No funding recommended
Med/Low	21- 49	Possible funding at a small contribution or no funding recommended
Medium	50-74	Funding at a modest contribution recommended
High/Med	75-89	Funding at a high contribution recommended
High	90-100	Funding up to request level (if possible) recommended

The Grants Application Summary Sheets, found in Attachment 2, indicate the aggregated score of each applicant.

The impact of funding received through the Arts and Culture Grants is augmented by regular communication between staff and organization representatives who meet, at minimum, once a year. During these meetings, staff offer a consultative and solutions-oriented approach to organizational development based on expertise in the non-profit Lifecycle methodology, helping groups build capacity in a way that is sustainable and suits their specific needs. Groups also have the option of exploring the Lifecycle model more deeply with staff to create achievable action plans.

Analysis

2024 Arts and Culture Grants Information

The total number of applications received is 11 for Operating Assistance and 11 for Project Assistance.

This year, one Operating application was received from an organization that had not previously applied for a City grant: Elegance Maple Leaf Seniors Association. Two Project Assistance applications were received from organizations that had not previously applied for funding through this program: Richmond Gateway Theatre Society and Southeast Asian Cultural Heritage Society. A summary of application numbers, allocations and staff recommendations over the last three years is presented in the tables below.

Table 1: Operating Assistance Grants for the last three years and recommendations for 2024

OPERATING ASSISTANCE GRANTS Applications, Allocations and Recommendations (2021–2024)				
	2021	2022	2023	2024
Total number of applications	12	12	12	11
New applicants	0	0	0	1
Grants not recommended	0	0	0	1
Partial amount of request recommended	12	10	12	5
Full amount of request recommended	0	2	0	5
Total amount requested	\$101,200	\$101,775	\$103,950	\$102,650
Total amount allocated/ recommended	\$85,875	\$88,370	\$88,658	\$85,614

Table 2: Project Assistance Grants for the last three years and recommendations for 2024

PROJECT ASSISTANCE GRANTS Applications, Allocations and Recommendations (2021–2024)				
	2021	2022	2023	2024
Total number of applications	10	8	10	11
New applicants	3	2	2	2
Grants not recommended	2	1	1	0
Partial amount of request recommended	8	7	9	6
Full amount of request recommended	0	0	0	5
Total amount requested	\$47,770	\$42,500	\$50,000	\$47,750
Total amount allocated/ recommended	\$30,940	\$31,132	\$35,600	\$41,750

Reasons for Partial or No Funding

The recommended grant allocations vary depending on the degree of competition among applicants in any given year. This year is characteristically competitive with the City receiving \$23,036 in requests in excess of the allocated budget of \$127,364. Even so, with a noticeable improvement in the quality of grant applications, a record 10 applicants are being recommended for the full amount of their request.

Eleven organizations who are recommended for funding in 2024 will receive an increase in their funding over last year with two organizations receiving a slight decrease. The decrease in funding for one of these groups is due to the fact that the group requested a lower amount than last year. Three groups are recommended to receive the same amount as last year. Out of these groups, two are recommended for the full amount of their request. As per the adjudication process noted above, applicants recommended for a higher percentage of requested funding scored higher on the evaluation criteria than those recommended for lower percentages.

Overall, 21 out of 22 applicants are recommended for funding. One applicant from the Operating Assistance grant stream is not recommended for funding as they do not meet the program's eligibility criteria. This group was contacted well in advance of the deadline and staff notified them of their ineligibility and offered alternative solutions; nevertheless, the group proceeded with their application.

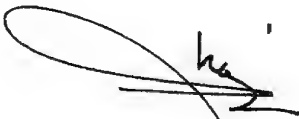
Financial Impact

The 2024 Arts and Culture Grants budget of \$127,364 was approved as part of the City's 2024 Operating Budget. A total of \$127,364 in allocations is recommended for the 2024 Arts and Culture Grants, subject to City Council's approval.

Conclusion

The 2024 Arts and Culture Grants makes a vital contribution to the quality of life in Richmond by supporting community organizations whose programs and activities constitute essential components of a vibrant and liveable community.

Staff recommend that the 2024 Arts and Culture Grants be allocated as indicated in Attachment 1 for the benefit of Richmond organizations and residents.



Camyar Chaichian
Program Manager, Community Cultural Development
(604-247-8326)

- Att. 1: 2024 Arts and Culture Grants Requests and Recommendations
- 2: 2024 Arts and Culture Grants Application Summary Sheets
- 3: 2024 Arts and Culture Grants - Operating Assistance Guidelines
- 4: 2024 Arts and Culture Grants - Project Assistance Guidelines

2024 Arts and Culture Grants Requests and Recommendations

OPERATING ASSISTANCE

Organization	2023	2024 Request	2024 Recommend	Comments	Pg
Canadian YC Chinese Orchestra Association	\$8,000	\$10,000	\$7,464	Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs in order to present intergenerational music performances at concerts and community events while promoting Chinese culture.	1.
Cinevolution Media Arts Society	\$8,500	\$10,000	\$9,000	Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs in order to produce innovative media arts programs which aim to build connections for and empower immigrant and traditionally marginalized communities.	3.
Community Arts Council of Richmond	\$9,130	\$10,000	\$9,000	Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs in order to provide a wide range of creative opportunities that develop community arts in Richmond. The group offers programming that reflects diverse cultures, ages and art forms.	5.
Elegance Maple Leaf Seniors Association	\$0	\$9,600	\$0	This organization is not eligible for funding through this program. Staff contacted them early in the application process and recommended other funding opportunities.	7.
Richmond Arts Coalition	\$9,000	\$10,000	\$10,000	Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs in order to promote, support and advocate for the arts in Richmond. Programs include a monthly online newsletter as well as producing visual and performing arts events throughout the year.	9.
Richmond Community Band Society	\$3,350	\$5,400	\$5,400	Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs for this long-standing musical band's performances at annual local events such as Remembrance Day and Canada Day. The organization provides year-round engagement for seniors in the community.	11.
Richmond Community Orchestra and Chorus Association	\$8,300	\$10,000	\$9,000	Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs for providing an annual program of orchestra and choir concerts to Richmond residents.	13.
Richmond Delta Youth Orchestra	\$9,130	\$10,000	\$10,000	Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs in order to provide a professional orchestral preparation program for children and youth. This educational opportunity is enhanced with active engagement in the community by providing performances at local events.	15.

Organization	2023	2024 Request	2024 Recommend	Comments	Pg
Richmond Music School Society	\$9,370	\$10,000	\$10,000	Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs in order to provide high-quality music education and to foster community appreciation of music. They also provide accessible music programs for people with disabilities and barriers.	17.
Richmond Potters Club	\$6,570	\$0	\$0	This group will be applying for project funds in future years and have no application in place for this year.	N/A
Richmond Singers	\$8,100	\$10,000	\$8,100	Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs of this community choir that provides public and private performances for the community. The group also commissions new artistic work and provides outreach performances for local seniors.	19.
Richmond Youth Choral Society	\$7,650	\$7,650	\$7,650	Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs in order to provide Richmond children and youth with choral music education. Participants have the opportunity to perform at community gatherings while also representing Richmond at international events.	21.
Textile Artist Guild or Richmond	\$1,558	\$0	\$0	This group will be applying for project funds in future years and have no application in place for this year.	N/A
Operating Sub-Total	\$88,658	\$102,650	\$85,614		

PROJECT ASSISTANCE

Organization	2023	2024 Request	2024 Recommend	Comments	Pg
Arison Yue Opera Society	\$4,050	\$5,000	\$3,000	Support the presentation of an opera based on a classic Chinese story at the Gateway Theatre, promoting the advancement of a popular branch of Chinese opera for the community.	23.
BC Philharmonic Society	\$3,850	\$5,000	\$4,500	Support the presentation of a music performance, "Spring from East and West", a concerto that bridges Eastern and Western classical music at a local venue.	25.
Canada Chinese Performing Arts Society	\$3,850	\$5,000	\$4,500	Support the presentation of Han music and the cultural celebration of the Full Moon at a unique outdoor location.	28.
Direct Theatre Collective	N/A	\$5,000	\$4,500	Support the presentation of a new play, <i>Monster</i> , in Richmond, created and performed by local artists. The play explores modern discourse on topics such as gender roles and cultural identity. The organization is also creating digital tools that reduce accessibility barriers for the audience.	30.

Organization	2023	2024 Request	2024 Recommend	Comments	Pg
First Pacific Theatre Society	\$3,400	\$0	\$0	This group decided not to submit an application this year.	N/A
Philipine Cultural Arts Association of BC	\$4,125	\$0	\$0	This group decided not to submit an application this year.	N/A
Richmond Art Gallery Association	\$4,000	\$5,000	\$5,000	Support a new initiative that celebrates cultural harmony through food, using a blend of Indigenous gardening practices, Chinese language translation and working with multiple local partners. This project provides educational opportunities for volunteers and animates the Library/Cultural Centre's Rooftop Garden to engage the local community.	32.
Richmond Gateway Theatre Society	N/A	\$1,500	\$1,500	With this project, this established arts organization will step away from traditional operations to present the Jade Circle Community Dinner. Engaging with local Richmond business partners, the event aims to offer the storied arts facility as a venue for community building and cultural understanding through a communal food and entertainment experience.	34.
Richmond Improv Theatre Society (Formerly Tickle Me Pickle Theatre Sports Improv Society)	\$4,150	\$5,000	\$5,000	Support a series of entertaining improvisation workshops and performances for adults and youth throughout the city, while also creating positive diversity engagement under the banner of their company motto to "share the stage."	36.
Southeast Asian Cultural Heritage Society	N/A	\$5,000	\$3,000	Support the presentation of a multi-disciplinary performance titled <i>Journey of Melody</i> . This is a new work in development and the vision of melding dance, music and theatre that reflects a diverse cultural tapestry.	38.
Steveston Historical Society	\$4,125	\$5,000	\$5,000	Support the return of "Steveston Alive", dramatized walking tours of Steveston. This activity provides educational theatre arts opportunities for youth in Richmond, ranging from acting to costume design.	40.
Textile Arts Guild of Richmond	\$0	\$1,250	\$1,250	Support a four-part speakers series that presents accomplished textile artists that share insights and techniques with a local audience.	42.
Vancouver Cantonese Opera	\$4,050	\$5,000	\$4,500	Support a series of concerts and water sleeve classes both online and in person in Richmond. Performances aim to entertain and to preserve the unique traditional art form of Cantonese opera at the highest level to both Chinese and non-Chinese audiences.	45.
Project Sub-Total	\$35,600	\$47,750	\$41,750		
GRAND TOTALS	\$124,258	\$150,400	\$127,364		



Society: Canadian YC Chinese Orchestra Association

Society Mandate Summary

To promote Chinese music by performing to the public in the City of Richmond and the greater Vancouver area.

Society History

Since inception, the association has had numerous performances by members in terms of main orchestra, smaller ensembles, as well as solo performances. Since 2012, the orchestra has registered as the first music group in residence of the Cultural Centre of City of Richmond. Our efforts to promote Chinese culture also include cooperation with other groups. One of our major performances, "Guests from afar please stay", was in partnership with Vancouver Choir at the Norman Rothstein Theatre (about 350 audience capacity). The performance had a full house and as a result, another show was added (in about 6 months). Since 2013, we have been a partner of the Multicultural Heritage Festival held each summer at the Richmond Cultural centre and our performance of "O Canada" with our own instruments was welcomed by the audiences as well as Government officials. For the last 13 years, CYCCOA continued to be a strong element in the City of Richmond. In addition to performing in many concerts, CYCCOA hosted educational workshops, participated in community services, provided free performance for senior homes, local regional centres, cultural events, festivals, and celebrations across our community. As an artist group in residence of the Richmond Cultural Center, we participate actively in the Cultural events in our community. With Cultural Grants from the City of Richmond in the last 10 years, we have been able to produce large scale concerts at The Richmond Gateway Theatre, such as 2014 Ocean Hometown concert, 2015 Qiao's Grand Courtyard concert, 2016 Festival Gala and Multicultural Art Festival concert, 2017 Rising stars concert, 2018 Canada International Art Festival, 2019 Colours of Summer concert. In fact, the above concerts were all a huge success and we had a full house of over 500 audiences each time.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$44,000.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2023	\$8,000.00	Arts & Culture Operating Assistance
2022	\$6,587.00	Arts & Culture Operating Assistance

Year	Amount	Grant Program
2021	\$8,100.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$82,782.54	\$44,000.00
Total Expenses:	\$81,709.38	\$44,000.00
Surplus:	\$1,073.16	\$0.01
Accumulated Surplus:	\$1,073.16	\$1,073.16

Other Funders

Canada summer job fund: \$11,000.00

Grant Recommendations

Recommended Amount: \$7,464.00

Aggregate Score: 82

Recommendation:

Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs in order to present intergenerational music performances at concerts and community events while promoting Chinese culture.

Grant Conditions:

N/A



Society: Cinevolution Media Arts Society

Society Mandate Summary

Cinevolution makes experimental film and media art accessible for all, with a focus on connecting and empowering immigrants and other historically marginalized communities through participatory community festivals and events.

Society History

Founded in 2007 by a group of Pan Asian filmmakers, artists and activists, Cinevolution is Richmond's first and only media arts organization. Since then, it has been a leading voice for newcomer communities while promoting independent film, interdisciplinary arts and critical dialogue on migration and diversity. Recognized for excellence in programming, vision, and community impact, Cinevolution was twice a finalist for the Richmond Arts Awards Cultural Leadership Award, recipient of Volunteer Richmond's Nova Star Award in 2013 and awarded the Richmond Arts Award for Artistic Innovation in 2012. From 2007-2010, Cinevolution presented 3 editions of the Vancouver New Asia Film Festival (VNAFF), 2 DocuAsia Forums, 30+ community screenings, and Richmond's first youth film outreach program – the Dream Project. From 2011-2014, VNAFF rebranded as the Your Kontinent: International Film and Media Arts Festival, adopting a more global scope for film selection and introducing media art elements. In 2015, we transitioned from a traditional film festival model to two signature programs: Digital Carnival (DC), an annual festival of cutting-edge media art for community audiences, and DocuAsia Forum which uses documentary as a platform to gather artists, researchers, community organizers and diverse publics for critical dialogue on current issues in contemporary Asia, their local relevance, and global implications. DC was part of the Richmond World Festival from 2015-2019. Highlighting a wide range of emerging and established media artists and art forms, the series has established experimental media arts as part of Richmond's public landscape. In 2021, DC took place as a hybrid festival for the first time with a partnership exhibit at the Richmond Art Gallery. Cinevolution has also co-produced several artist/community-led projects: Art Talking Women (2012-2016), Underwater Chinatown (2014-2016), Surviving Samsara (2017-present), Suzhou Alley Women's Mural Project (2018-present).

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$91,849.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2023	\$8,500.00	Arts & Culture Operating Assistance
2022	\$9,100.00	Arts & Culture Operating Assistance
2021	\$9,200.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$90,296.00	\$91,839.00
Total Expenses:	\$90,241.00	\$91,849.00
Surplus:	\$55.00	(\$10.00)
Accumulated Surplus:	\$201.00	\$191.00
		Other Funders
BCAC ABCD: \$3394; BCAC Accelerate: \$25,500; BCAC Impact Program: \$30,000:		\$58,894.00

Grant Recommendations

Recommended Amount: \$9,000.00

Aggregate Score: 88

Recommendation:

Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs in order to produce innovative media arts programs which aim to build connections for and empower immigrant and traditionally marginalized communities.

Grant Conditions:

N/A



Society: Community Arts Council of Richmond

Society Mandate Summary

Society History

Prior to 1970 a group of like-minded arts advocates decided to support and sustain the arts community in Richmond and encourage its growth and so the Community Arts Council of Richmond was born. CACR soon started to expand its reach to the entire community of Richmond, to connect artists and citizens and share the invaluable benefits of the arts. CACR's working board is actively involved in all the organization's projects. Board members meet monthly to plan events and initiatives both independently and through partnerships with Richmond's local artists and organizations in the cultural sector. Initiatives and projects serve different purposes such as strengthening the visibility and presence of the arts in the community and providing new opportunities to artists. We also seek to further develop arts education opportunities for all our youth and volunteering opportunities. With a shift back in favour of in-person events and gatherings, we hope to build back the pre-pandemic levels of programming for our community and artists. We support and create programs that help Richmond's artists and community to gain exposure to the arts. Highlights: Provided gallery space for artist members to exhibit and sell their work at a nominal cost, produced countless in-person and virtual exhibitions, performances, and events in partnership with Richmond's cultural organizations. Ran the Reach to Teach program that gives youth of various socio-economic backgrounds the chance to collaborate and reap the benefits of art education in person for over a decade. Raised major funds for capital-building projects like The Gateway Theatre and the Richmond Cultural Centre. Built a volunteer team made up of residents in Richmond who love the arts. Created virtual exhibitions to complement programs or events like Reach to Teach, Faces of Richmond, and Islamic Art Experience. We also offered Camilli Quartet performances and documented events in partnership with the Richmond Photo Club.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$39,850.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2023	\$9,130.00	Arts & Culture Operating Assistance
2022	\$9,182.00	Arts & Culture Operating Assistance

Year	Amount	Grant Program
2021	\$8,400.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$29,493.00	\$32,700.00
Total Expenses:	\$30,229.00	\$39,850.00
Surplus:	(\$736.00)	(\$7,150.00)
Accumulated Surplus:	(\$8,694.00)	(\$15,844.00)

Other Funders

Grant Recommendations

Recommended Amount: \$9,000.00

Aggregate Score: 88

Recommendation:

Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs in order to provide a wide range of creative opportunities that develop community arts in Richmond. The group offers programming that reflects diverse cultures, ages and art forms.

Grant Conditions:

N/A

Society: Elegance Maple Leaf Seniors Association

Society Mandate Summary

Society History

During the epidemic, ELEGANCE MAPLE LEAF SENIORS ASSOCIATION, through online and offline methods, encouraged everyone to actively exercise, maintain optimism, and mobilize participants' healthy emotions; It has also performed more than 50 public performances, contributing to the promotion of multi-ethnic cultural exchanges, and has been well received by Chinese and friends of all ethnic groups. The club will also continue to use songs and dances to attract residents to participate, complete the mission of promoting community communication, cultivating and managing mental health emotions, sending warmth and encouragement to the elderly, and promoting multi-ethnic cultural exchanges.

Grant Request

Requested Amount: \$9,600.00

Society Operating Budget: \$10,000.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$100.00	\$100.00
Total Expenses:	\$10,100.00	\$9,600.00
Surplus:	\$100.00	\$1,000.00
Accumulated Surplus:	\$100.00	\$1,000.00

Other Funders

Grant Recommendations

Recommended Amount: \$0.00

Aggregate Score: N/A

GP - 409

Recommendation:

This organization is not eligible for funding through this program. Staff contacted them early in the application process and recommended other funding opportunities.

Grant Conditions:

N/A



Society: Richmond Arts Coalition

Society Mandate Summary

We are a voice for artists and the arts in Richmond. We promote, support, and advocate for the Arts in all their various forms within Richmond, BC.

Society History

In 2004, the City of Richmond passed the Richmond Arts Strategy, including recommendations to improve communication between arts groups and to strengthen the arts community. As a direct result, RAC was formed as a Society on November 1st, 2005. In 2008, the City endorsed a '2010 Arts Plan', identifying RAC as the advocacy organization responsible for bringing local artists and arts organizations together. RAC partners with the City on community events and the annual Richmond Arts Awards, and applies for grants to hire local artists for the annual Richmond Maritime Festival. In 2013, RAC established an endowment fund with the Richmond Community Foundation. (Starting in 2019, a Youth Arts Award has been funded this way.) Also in 2013, RAC surveyed artists, arts organizations, and the public about the state of the arts in Richmond. Since 2015, RAC has collaborated with the Richmond Art Gallery on ArtRich, a bi-annual, month-long, juried exhibition of local artists. Starting in 2018, RAC has collaborated with the Steveston Historical Society on the annual Songs in the Snow: A Vintage Christmas, finding performers and BC Arts Council grants. RAC's website, email newsletters, and social media feature local artists and share arts events and opportunities, sometimes with pieces picked up by local newspapers. In 2020 (due to COVID-19), RAC organized a digital Maritime Festival; the virtual online event received over 46,000 viewings by the end of the festival. In 2021, RAC launched the Let's Celebrate Together video series highlighting artists, now in its fifth iteration. In 2022 and 2023, RAC supported local artists providing youth workshops during Culture Days, a partnership with the School Board. As an advocacy organization, RAC engages with City staff and Council on arts issues, speaks with provincial and federal representatives, and reaches out to community groups to promote and advocate the importance of supporting Art and Artists for a healthy and vibrant Richmond.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$80,395.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2023	\$9,000.00	Arts & Culture Operating Assistance
2022	\$9,100.00	Arts & Culture Operating Assistance

Year	Amount	Grant Program
2021	\$9,300.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$90,692.18	\$80,395.00
Total Expenses:	\$92,710.85	\$80,395.00
Surplus:	(\$2,018.67)	\$0.01
Accumulated Surplus:	\$22,103.10	\$22,103.10
		Other Funders
\$10,000 2024 BC Community Gaming Grant. \$6,000 2024 BC Arts Council Project Assistance: Community Arts Festivals Grant (for Songs in the Snow artists). \$1025 remaining Arts Impact Grant funding (to be spent in January 2024):		\$17,025.00
Canadian Heritage Building Communities through Arts and Heritage - Local Festivals Grant (for Maritime Festival):		\$30,000.00

Grant Recommendations

Recommended Amount: \$10,000.00

Aggregate Score: 96

Recommendation:

Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs in order to promote, support and advocate for the arts in Richmond. Programs include a monthly online newsletter as well as producing visual and performing arts events throughout the year.

Grant Conditions:

N/A



Society: Richmond Community Band Society

Society Mandate Summary

To provide the Richmond public with focused musical concerts, as well as providing seniors in long term/permanent residential care with some outside entertainment. To promote music in local schools through joint concerts and to provide an outlet for the musical aspirations of our members, many of whom are returning to an instrument after years or even decades of not playing.

Society History

Branch 5 of the Royal Canadian Legion created the band in 1973 and fully supported it until 1976 when it became independent of the Legion and was incorporated as The J.S. Thompson Band Society. In 1996 it was renamed The Lulu Island Music Society and in 2003 the Richmond Community Band Society. Throughout these name changes the band retained the same musical focus. Rehearsals are every Monday evening from 8 to 10 pm in the Murdoch Centre, at Brighthouse United Church. Our music director is Bob Mullett, a local professional musician. Our role in Richmond is to provide a varied series of musical events by improving the skills of our members at rehearsals. Past performances have included November 11th ceremonies at the City Hall, the July 1st Canada Day parade in Steveston, the Ladner Bandfest, and an annual (for 34 years) ticketed fund raising concert at the Gateway Theatre. We relocated to the Peace Mennonite Church when the Gateway Theatre changed its focus to professional performances. We also have performed at various seniors' residences, the Minoru Seniors' Centre (now the Richmond Centre for Active Living), Aberdeen Shopping Mall, the Steveston Fish Cannery, the Britannia Heritage Shipyard and Westwind Elementary School. In past summers we have present outdoor concerts in Richmond parks. In 1995 we were invited to participate in the ceremonies celebrating the liberation of the Netherlands by Canadian Armed Forces at the end of WW2. In 1989 the band toured England and Scotland. In the summer of 2021, we held outdoor rehearsals and presented an outdoor concert at Thomas Kidd School Park. Due to the closing of Brighthouse United Church, we lost our rehearsal space, but are pleased to report that we have found a new home at the Ukrainian Community Centre.

Grant Request

Requested Amount: \$5,400.00

Society Operating Budget: \$19,100.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2023	\$3,350.00	Arts & Culture Operating Assistance
2022	\$2,052.00	Arts & Culture Operating Assistance
2021	\$1,600.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$19,980.00	\$19,150.00
Total Expenses:	\$21,505.00	\$19,100.00
Surplus:	(\$1,525.00)	\$50.00
Accumulated Surplus:	\$3,138.55	\$3,188.55

Other Funders

Grant Recommendations

Recommended Amount: \$5,400.00

Aggregate Score: 95

Recommendation:

Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs for this long-standing musical band's performances at annual local events such as Remembrance Day and Canada Day. The organization provides year-round engagement for seniors in the community.

Grant Conditions:

N/A



Society: Richmond Community Orchestra and Chorus Association

Society Mandate Summary

ROCA strives to contribute and lead the rich cultural scene of Richmond, through a diverse yearly program of orchestra and choir concerts, as well as to develop community partnerships with local foundations and school programs.

Society History

For over 36 years, ROCA has been a unique organization in North America, one of just a few that combines orchestra and chorus together. We have two Artistic Directors who lead the different groups, each performing a few times each season singularly and then coming together for at least 2 concerts as well. We strive to balance this, with recent years including more combined concerts. The ROCA Board consists of dedicated members who give feedback and support to the Artistic Directors, ultimately making decisions about our funding and expenditures, and about the focus of our organization. Since 2019 in particular, our Board has focused our conversations on how to create accessible, dynamic and diverse music performances that provide inclusion ROCA members and audience members, considering safety of course, and a growing need to rejuvenate and grow our outlook as an organization. For the 2023-2024 concert season, we have hired new a new office manager who has this same vision and is able to support ROCA with branding, promotional work and visuals/graphics that represent and support our mandate. Historic information about ROCA, as shared on our website: In 1986 George Austin and a group of like-minded musicians decided that it was time for Richmond to have its own orchestra and chorus and so the Richmond Orchestra and Chorus Association was formed. Over the last 36 years, the organization has grown in both number and in its reach. We are committed to providing an opportunity for musicians to share the joy of music in rehearsal and performance. The talented instrumentalists and singers present a variety of music throughout the season, from the beauty of the classics, through traditional seasonal favourites and the uplifting passions of sacred and spiritual, to the delights of folk, jazz, modern and show tunes. Members range in age from high school students to seniors; they come from all walks of life, and welcome the opportunity to share their love of music with a wider audience. The orchestra has had a number of conductors, including Peter Rohloff, Charles Willet, Wallace Leung, Lorraine Grescoe and Chris Robertson. The current orchestra conductor, James Malmberg was appointed in 2007. The chorus has had only two conductors since its inaugural year: Len Lythgoe (1987-1994) and Brigid Coult (1994-present). Special performances include: performing with guest conductor Pablo Sosa from Argentina, a Canadian premiere of "The Dragons are Singing Tonight" by New Zealand composer David Hamilton (1998), a commission and premiere of Brian Tate's "This Island" (2000), singing with Canadian Imant Raminsh at Carnegie Hall in New York (2006), a performance with Xiamen Philharmonic Orchestra at the River Rock Theatre (2010), leading the singing of the official Olympic Torch Anthem as part of the Torch Ceremony at Richmond's "O Zone" (2010) and performing with Chantal Kreviazuk for the

Richmond Hospital Foundation's 15th Starlight Gala (2013). ROCA continues to seek new members, performers and opportunities for community partnerships within Richmond.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$115,500.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2023	\$8,300.00	Arts & Culture Operating Assistance
2022	\$7,600.00	Arts & Culture Operating Assistance
2021	\$8,000.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$107,097.39	\$90,200.00
Total Expenses:	\$112,783.23	\$115,500.00
Surplus:	(\$5,685.84)	(\$25,300.00)
Accumulated Surplus:	(\$5,685.84)	(\$30,985.84)

Other Funders

Grant Recommendations

Recommended Amount: \$9,000.00

Aggregate Score: 88

Recommendation:

Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs for providing an annual program of orchestra and choir concerts to Richmond residents.

Grant Conditions:

N/A



Society: Richmond Delta Youth Orchestra

Society Mandate Summary

The Richmond Delta Youth Orchestra (RDYO) is a professional orchestral preparation program for young musicians, ages 6 to 25, providing instruction and performance opportunities in an ensemble setting.

Society History

The Orchestra's incredible journey started back in September 1971, commencing rehearsals in Ladner. Under the leadership of Harry Gomez, who served as both the Conductor and Music Director, the ensemble took shape with approximately forty dedicated musicians. The Orchestra's inaugural performance took place at an open rehearsal held at the Ladner Community Centre for Mayor Dugald Morrison later that same year. Throughout the 1970s and 1980s, the Orchestra experienced remarkable growth, drawing talented young musicians not only from Richmond but also from across the Lower Mainland. Its core mission remained centered on offering exceptional orchestral training under the guidance of highly qualified musical instructors. In 2013, acknowledging that a significant portion of its young talent hailed from Richmond, the Orchestra officially rebranded itself as the Richmond Delta Youth Orchestra. Since relocating to Richmond, the organization's enrollment has nearly doubled. Currently, the Richmond Delta Youth Orchestra boasts a roster of 111 young performers organized into seven divisions: Symphony, Senior Strings, Intermediate Strings, Junior Strings, Senior Winds, Junior Winds, and Chamber Music. Year after year, the RDYO presents a multitude of outreach concerts in Richmond and the greater Metro Vancouver area, with notable appearances at events such as the Richmond World Festival, Culture Days, Richmond Cultural Centre, Richmond Public Library, WE Day, Maple Residences, and Aberdeen Centre. The RDYO stands as a vibrant and continually expanding contributor to Richmond's rich cultural landscape.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$245,600.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2023	\$9,130.00	Arts & Culture Operating Assistance
2022	\$9,100.00	Arts & Culture Operating Assistance
2021	\$8,000.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$236,313.49	\$232,000.00
Total Expenses:	\$204,091.27	\$245,600.00
Surplus:	\$32,222.22	(\$13,600.00)
Accumulated Surplus:	\$32,222.22	\$18,622.22
		Other Funders
BC Gaming:		\$40,000.00
Women-led Grant from Canada Heritage:		\$2,000.00

Grant Recommendations

Recommended Amount: \$10,000.00

Aggregate Score: 96

Recommendation:

Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs in order to provide a professional orchestral preparation program for children and youth. This educational opportunity is enhanced with active engagement in the community by providing performances at local events.

Grant Conditions:

N/A

Society: Richmond Music School Society

Society Mandate Summary

To promote music excellence and to foster interest and participation in music at the highest quality of music education.

Society History

The Richmond Music School Society (RMS) has been a committed contributor to the cultural life of Richmond since it was established in 1979. As we enter our 44th anniversary season, we remain as committed as ever to a high standard of professional criteria with a focus on the accessibility of quality music education to all sectors of Metro Vancouver. As a founding member of the BC Association of Community Music Schools, RMS must adhere to a high standard of professional criteria to which commercial schools are not bound. Our focus is on the accessibility of music education to all sectors of the Richmond community, with an emphasis on program excellence and community work. As part of our commitment to the community, we can often be seen performing at events such as Winter Wonderland, Culture Days, Aberdeen Centre, and Lansdowne Centre, in addition to the concerts that are open to the public that RMS organizes at the school campus. Students hold regular recitals for senior care facilities in Richmond, bringing the gift of music to those often isolated from society and the performing arts. Between the cost of instrument purchases, equipment rentals, sheet music, lesson fees, and program fees, music lessons can be a luxury that not everyone can afford. RMS is bridging this gap by ensuring equity of access to quality music education through its various outreach programs, bursaries, scholarships and affordable lesson fees.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$392,000.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2023	\$9,370.00	Arts & Culture Operating Assistance
2022	\$10,000.00	Arts & Culture Operating Assistance
2021	\$9,400.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$458,515.00	\$392,000.00
Total Expenses:	\$463,587.00	\$392,000.00
Surplus:	(\$5,072.00)	\$0.01
Accumulated Surplus:	\$2,187.00	\$2,187.00
		Other Funders
BC Gaming Grant:		\$54,500.00

Grant Recommendations

Recommended Amount: \$10,000.00

Aggregate Score: 96

Recommendation:

Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs in order to provide high-quality music education and to foster community appreciation of music. They also provide accessible music programs for people with disabilities and barriers.

Grant Conditions:

N/A



Society: Richmond Singers

Society Mandate Summary

As the longest standing community choir in Richmond our purpose is "to sing, in harmony, a variety of music for the enjoyment of the members, as well as to give public and private performances for the listening pleasure of others".

Society History

In 1971 Pam Hiensch, still an active singer in the Ensemble, placed an ad in the local paper inviting women to meet and sing recreationally, and we eventually became known as The Richmond Singers. We have participated in international choral events over the years under the direction of five different artistic directors. Our 55 members range in age from 30s - 80s and come from varied backgrounds and talents. The Richmond Singers Ensemble was formed in 1989 to answer the call for daytime events and also offer an interactive program at senior facilities. The full choir performs two to three major concerts per season, often featuring local guest performers and accompanists. Fabiana Katz joined as director Sept 2019 and presented "A Festive Transition" concert whereby the outgoing Director, Tasha Neufeld and Fabiana sang a duet. We are pleased to have two accompanists under contract, Elizabeth Oh and Cindy McPherson for the Ensemble. It was a challenge during 2020 and 2021 for our choir to sing in person, but we survived COVID-19 through strong leadership and a commitment to safety. We studied our music via the Zoom platform and eventually met spaced apart wearing masks. We produced five virtual choral performances, including O' Canada for the Richmond City's 2022 July 1st video celebration. and the Ensemble produced a "Sing-a-long" video. All are available on our website. The choir's 50th Anniversary concert June 11, 2022 at Fraserview Church, "The Power of Song", was sung with masks, and premiered "Our Song", a commissioned piece by local artist Katerina Gimon. "Celebrate the Light" on Dec 3rd 2022 at Broadmoor Baptist Church showcased Conor Stuart on violin. April 29, 2023 we took a two-day bus trip to sing a joint concert in Sidney with the Victoria Mendelssohn choir and the Duncan Medford Singers. We performed our May 28, 2023 "After the Storm" concert at the South Arm United Church. We were honoured to perform on May 17, 2023 at the Gateway Arts Awards Ceremony.

Grant Request

Requested Amount: \$10,000.00

Society Operating Budget: \$77,480.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2023	\$8,100.00	Arts & Culture Operating Assistance
2022	\$9,182.00	Arts & Culture Operating Assistance
2021	\$8,000.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$59,293.27	\$77,480.00
Total Expenses:	\$65,893.85	\$77,480.00
Surplus:	(\$6,600.58)	\$0.01
Accumulated Surplus:	\$5,399.42	\$1,544.42
		Other Funders
BC Gaming grant:		\$18,000.00

Grant Recommendations

Recommended Amount: \$8,100.00

Aggregate Score: 84

Recommendation:

Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs of this community choir that provides public and private performances for the community. The group also commissions new artistic work and provides outreach performances for local seniors.

Grant Conditions:

N/A



Society: Richmond Youth Choral Society

Society Mandate Summary

To provide the children and youth of Richmond and the surrounding Metro Vancouver area an excellent choral music education and a diverse range of prestigious performance opportunities. Our desire is to enrich their lives and nurture them through choral music, building their self-confidence, respect for each other, balancing harmony within diversity, to become proud community contributors and builders of our city's multicultural atmosphere.

Society History

In 2000, a choir of 75 elementary school voices from across our city formed under the direction of 3 Richmond teachers. This choir was formed to sing at the BC Music Educators Conference. These teachers continued a Richmond School District Choir (Richmond Elementary Honour Choir) for 2 years. With school district cut backs, Lorraine, Catherine and parents created the Richmond Youth Choral Society in 2002. Membership began with 45 singers. By October 2003, a Secondary Choir was added. In our 12th season we launched our 3rd choir, the Prelude Choir for children 5 - 8 years of age. Performance highlights include 2010 Olympic performances, performing with and hosting the Wakayama Children's Choir from our sister city. Wakayama, Japan and in 2015 we returned the visit to Wakayama. In 2013 we commissioned "Listen to the Music" by Timothy Corlis and premiered it with the VYSO. It was received with a standing ovation. We have worked with other composers like Larry Nickel and Iman Habibi. In 2015 we participated in "World Beat" with international conductor Henry Leck. For our 15th Anniversary season we planned a year of celebration including a collaboration with the RDYO to premier another new commission partnering with Timothy Corlis called "We Will Sing You Home". We also represented Richmond and BC in Ottawa on July 1st for Canada 150. In 2017 we collaborated with a professional Theater production called "The Ridiculous Darkness" with Alley theater, which won a Jessie. In 2018 we represented Canada at the World Choir Games in South Africa. We managed to stay active during the pandemic despite significantly reduced registration. We also resurrected, "Voices in Peace" a free community concert for Richmond on Remembrance Day. We participated in Kathaumixw, in Powell River this past July 2023. Now we are planning to attend World Choir Games in New Zealand, 2024. With the support of the Sister City Committee we plan to return to Wakayama in March of 2025.

Grant Request

Requested Amount: \$7,650.00

Society Operating Budget: \$28,805.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2023	\$7,650.00	Arts & Culture Operating Assistance
2022	\$7,600.00	Arts & Culture Operating Assistance
2021	\$8,000.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$27,884.76	\$28,965.00
Total Expenses:	\$31,115.78	\$28,805.00
Surplus:	(\$3,231.02)	\$160.00
Accumulated Surplus:	(\$1,324.50)	(\$1,164.50)
		Other Funders
BC Gaming Arts and Culture Grant:		\$7,000.00

Grant Recommendations

Recommended Amount: \$7,650.00

Aggregate Score: 94

Recommendation:

Support organizational expenditures such as artist fees, supplies, venue rental, insurance and general operational costs in order to provide Richmond children and youth with choral music education. Participants have the opportunity to perform at community gatherings while also representing Richmond at international events.

Grant Conditions:

N/A



Society: Arisun Yue Opera Society

Project Name: Butterfly Lovers and opera excerpts

Dates: March, October, 2024

Project Summary

In March, we will have "Yue Opera Exerpts" performance in Gateway Theatre. In October, "Butterfly Lovers" will be performed at Gateway Theatre. In June and December, we will have smaller scale "Yue Opera Exerpts" performance. Location is TBD.

Society Mission/Mandate

Yue opera, is the second most popular opera form out of over 360 opera genres in China. Founded in January 2018, The Arisun Yue Opera Society (AYOS) is the largest Yue Opera Society in our British Columbia. The AYOS has a mandate to promote Yue Opera Performance Development. Our program is to deliver both formal and informal Yue Opera production, learning and appreciation workshops, conferences and seminars for opera lovers and all Canadians.

Society History

Our association is a 40+ members organization which will produce a formal public performance at a formal performance hall such as the Michael J Fox Theatre or similar community centers every year. Since the inception, we organize workshops for the purpose of opera practice under the guidance of our senior professional performers on every Saturday at a rental place in Richmond until February 2020 as Covid-19 became a serious threat. Most of our members are residents in the Richmond community and our association play a very unique role to promote, to train and to produce live Yue Opera performances to the local citizens. We have on a regular basis an audience of 30 to 40 (non-members from our association) to come and enjoy live performance of Yue Opera. On April 22 2019, we produced the first ever formal Yue Opera Performance at the Michael J Fox Theatre to the citizens of Vancouver. We have a full house of audiences over 530 and was a big success. Local citizens from all walks of lives and different ethnic backgrounds came and enjoy a professional level of Yu Opera performance. With hard working from our members, we have been able to set tickets at a reasonable price and seniors and students are happy to get their 20% discount. On the other hand, our AYOS also performs for the local community during Ethnic festival (e.g. during the Chinese Spring festival, Canadian Multi-cultural events, Christmas time) at local community centers such as The Vancouver Round House Community Center, Sunset Community centers and senior homes . Since February this year, we basically move all activities on line. Using Zoom and wechat, we have been able to provide Yue Opera training and appreciation to our members as well Yue Opera lovers. In 2021, we have been able to produce quarterly cloud production and have all been released on both the Youtube and the Wechat platforms.

Grant Request

Requested Amount: \$5,000.00
Project Budget: \$20,500.00
Society Operating Budget: \$30,501.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2023	\$4,050.00	Arts & Culture Project Assistance
2022	\$3,800.00	Arts & Culture Project Assistance
2021	\$3,490.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$27,519.17	\$30,501.00
Total Expenses:	\$26,900.00	\$30,501.00
Surplus:	\$619.17	\$0.01
Accumulated Surplus:	\$4,950.11	\$4,950.12
		Other Funders
BC gaming grant:		\$5,000.00

Grant Recommendations

Recommended Amount: \$3,000.00
Aggregate Score: 75

Recommendation:

Support the presentation of an opera based on a classic Chinese story at the Gateway Theatre, promoting the advancement of a popular branch of Chinese opera for the community.

Grant Conditions:

Richmond venue must be confirmed.

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Society: BC Philharmonic Society

Project Name: "Spring from East and West" a Violin and Pipa Double Concerto

Dates: July 2024

Project Summary

"Spring from East and West" a new Violin and Pipa Double Concerto. The concerto will be performed by a solo violin and a solo pipa (a Chinese plucked instrument with 4 strings) accompanied by the BC Philharmonic Orchestra with some Chinese Traditional percussion instruments.

Society Mission/Mandate

Formed at the end of 2016, the BC Philharmonic Orchestra Society BCPO (formally known as Vancouver Youth Philharmonic Orchestra Society) is a non-profit society with a mandate to promote, to perform and to produce orchestra music in Vancouver as well as all over the world. The mission of the BC Philharmonic Society is to provide organizational support to promote and serve the needs of its members in their many musical activities. The founding principles of the Society are inclusion and innovation in developing a musical legacy. The mandate of the Society is to develop a greater understanding and appreciation of regional cultural activities, both contemporary and traditional, and share and develop common cultural understanding and experience with members and audience alike through public performance events and educational programs.

Society History

Since the end of 2016, the BCPS has become very popular in the greater Vancouver (including Richmond) community by giving out many public performances by musicians under the supervision of music director/conductor Ray Zhuo, who won the first prize at Romania Black Sea International Conducting Competition. We held a "Flash Mob" at the Richmond Lansdowne Mall in April 2017. We held the first annual concert at the Fraser-view Church in Richmond In June 2017. We were invited to perform to celebrate the New Year and Christmas at the Richmond Aberdeen Center 2017, 2018, 2019. We performed at Disney World, US, in Mar 2018. We held the concert at the Norman Rothstein Theatre Vancouver in June 19, 2018. We had a performance for the annual concert in the Scottish Culture Center in Vancouver on Jun 15, 2019. We performed a very successful concert of the commemoration of the 80th anniversary of the creation of the "Yellow River Cantata". On October 20, 2019 with BC Philharmonic Orchestra and Vancouver Youth Philharmonic Orchestra combined Herald Chanters Choir and Si-Chuan Xing Hai Choir, we produced a very successful concert at the Chan Center of UBC and Grand Concert with BCPO and VYPO combined Herald Chanters Choir & S.C.U.T. Vancouver Alumni Chorus at Vancouver Playhouse on Dec. 22, 2019. On Dec 5, 2021, we performed at Broadmoor Church Richmond. We held the 2021 "New Years Concert in Cloud" in Richmond. We held a chamber-music concert in Stanley in July 2021. We participated in Cultural Days 2021 & 2022. We supported the Richmond Centre for Disability Online Fundraiser Concert 2021 & 2022. On Aug 6, 2022, we held

Sunshine Concert in South Arm Park, in Richmond. During Jul & Aug, 2022, we performed at Courtyard & Pinegrove Senior House in Richmond. Oct 1, 2022, we co-hosted "Raise Me Up" concert with Helkey Music at Broadmoor Church in Richmond.

Grant Request

Requested Amount: \$5,000.00
Project Budget: \$42,500.00
Society Operating Budget: \$80,700.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2023	\$3,850.00	Arts & Culture Project Assistance
2022	\$4,550.00	Arts & Culture Project Assistance
2021	\$4,000.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$88,583.50	\$84,000.00
Total Expenses:	\$85,845.00	\$80,700.00
Surplus:	\$2,738.50	\$3,300.00
Accumulated Surplus:	\$4,508.97	\$6,038.50
		Other Funders
Gaming grant:		\$3,000.00
Canada Art Council:		\$6,000.00

Grant Recommendations

Recommended Amount: \$4,500.00
Aggregate Score: 85

Recommendation:

Support the presentation of a music performance, "Spring from East and West", a concerto that bridges Eastern and Western classical music at a local venue.

Grant Conditions:

Richmond venue must be confirmed.



Society: Canada Chinese Performing Arts Society

Project Name: Moon Celebration

Dates: September 7, 2024

Project Summary

In this proposal, the Canada Chinese Performing Arts Society proposes a Full Moon Celebration event in Richmond City. Full Moon Celebrations are cultural traditions in many Asian countries and nations. The content of the event is Han Music performance by a professional Chinese instruments ensemble, singer, narrator, a community choir and dancers.

Society Mission/Mandate

The organization was established 13 years ago as 'Huayi'(VBCM) Production and later on registered as a non-profit organization as The Canada Chinese Performing Arts Society. The organization puts its energy to promote performing arts based on Chinese culture and to promote cultural exchange between Canada and China. The mission for the Canada Chinese Performing Arts Society is to promote performing arts and make a pool to pull people together from different cultures to work with music. Even though the Society is based on traditional Chinese culture, there is no limitation on opening and exploring new ideas and styles for the potential of creating new concepts for performing arts. Through these efforts, the society desires to benefit professional artists and audiences from our community.

Society History

The society has a professional profile with the Canada Council for the Arts and currently is working a CD recording for Han Music that is supported by a grant from the Canada Council for the Arts. Han Music ensemble under management of the society is based in Richmond professional ensemble. Some leading musicians are residents of Richmond city. The society also manages a community choir. The choir rehearses regularly in Richmond and most of the singers and the vocal director are also residents in Richmond city. September 26 BC Richmond Cultural Day - Full Moon Celebration July 15 2023, outdoor event at Canadian Flower of Winery and the event received a cultural grant from Richmond city. July 2022, outdoor event at the Canadian Flower of Winery and the event received a cultural grant from Richmond city. Early 2022, a large video recording project at the Civic Theatre of Surrey Arts Center for music works from Canadian composers. Spring of 2022, brought some Canadian musicians traveling to USA for a collaborative project with Center of Chinese Music and Culture in Middle Tennessee State University. In the past: September 2019, produced "Red Moon" – expression of poem and music, concert At Fraserview Church in Richmond. February 2, 2018, partnered with the White Rock Chinese Association, CCPAS co produced a successful large scale stage show "Gala Showcase of Han Culture) at Bell Performing Arts Centre in Surrey. April 2017, cooperated with Vancouver Intercultural Orchestra for the "Hands On" international drum music festival. The Canada Chinese Performing Arts Society

organized the Chinese music session. August 2016 produced the second music festival at Norman Rothstein Theatre Vancouver. In 2015 the singers of the society performed with the Orchid Ensemble at Pyatt Hall of VSO school. Invited to perform at The Sound of Dragon International Music Festival in May 2014. The Han Chinese Music Ensemble, solo singer and Huayi Choir performed a concert titled "The Burst of Folk Songs" Productions to celebrate BC 150 and Vancouver 125 anniversary.

Grant Request

Requested Amount: \$5,000.00
Project Budget: \$12,400.00
Society Operating Budget: \$68,630.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2023	\$3,850.00	Arts & Culture Project Assistance
2022	\$4,550.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$48,295.54	\$69,303.00
Total Expenses:	\$43,472.04	\$68,630.00
Surplus:	\$4,823.50	\$673.00
Accumulated Surplus:	\$10,693.00	\$11,366.00

Other Funders

Grant Recommendations

Recommended Amount: \$4,500.00
Aggregate Score: 86

Recommendation:

Support the presentation of Han music and the cultural celebration of the Full Moon at a unique outdoor location.

Grant Conditions:

N/A



Society: Direct Theatre Collective Society

Project Name: MONSTER

Dates: January 2023 - June 2023

Project Summary

After a successful proof-of-concept, co-writers Jill Raymond and Florence Reiher, in collaboration with other members of Direct Theatre Collective, will create a full-length musical called MONSTER. MONSTER will be an original two-act musical about Medusa's life and death, and the other Gods and mortals in her story. Jill and Florence will be using work that already exists from the 55-minute version performed to great acclaim at the Vancouver Fringe Festival in 2023 and developing the score and book to contain more characters, scripting and songs, to create a full-length original musical.

Society Mission/Mandate

Direct Theatre Collective Society is a not-for-profit organization committed to producing original new work through devising and collaborative exploration; recognizing art as a vehicle for social and societal change; representing marginalized communities, and using theatre as a device to evoke and provoke. In order to carry out this mandate, the Society will: a. Strive to provide opportunities to collaborators/participants of all races, ages and gender identities, b. Focus on producing new artistic works or presenting established works in revised ways, c. Provide honorariums for all artistic and technical contributions.

Society History

Direct Theatre Collective (DTC) was founded in 2018 after it burst onto the arts scene with the seminal work HYSTERIA which premiered at the Vancouver Fringe. Formed on the idea of collective creativity and community, now approaching its fifth year anniversary - Direct Theatre Collective is an award-winning and critically acclaimed group of writers, producers, actors, and change-makers. Key projects over the last four years include Hysteria (Theatre Production, Vancouver Fringe 2018), Hysteria (Theatre/Music Production, 2019), ver·i·si·mil·i·tude (Theatre/Film Production, 2022), Where Women Gather (Film/Documentary Production, 2022) and MONSTER (Musical Theatre Production, 2023).

Throughout working on these projects Direct Theatre Collective has been keen to weave itself into the fabric of the Richmond Arts Scene - this includes winning the City Award for Artistic Innovation in 2020 and creating several community events (including free screenings of productions for Richmond residents, and talkback opportunities with Youth and other members of the community). Alongside this targeted community outreach and involvement, Direct Theatre Collective has its creative home in Richmond, where it holds development meetings, rehearsals, auditions, readings, and all other operations in the city. Direct Theatre Collective is proud to have become a jewel in the crown of Richmond's burgeoning artists' district, consistently attracting press attention and awards for their work - but it is truly the community and audience feedback which matters the most to the work DTC does.

Grant Request

Requested Amount: \$5,000.00
Project Budget: \$17,390.00
Society Operating Budget: \$21,690.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2021	\$2,500.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$8,554.31	\$21,690.00
Total Expenses:	\$10,348.26	\$21,690.00
Surplus:	(\$1,793.95)	\$0.01
Accumulated Surplus:	\$1,315.90	\$1,315.90

Other Funders

Grant Recommendations

Recommended Amount: \$4,500.00
Aggregate Score: 88

Recommendation:

Support the presentation of a new play, Monster, in Richmond, created and performed by local artists. The play explores modern discourse on topics such as gender roles and cultural identity. The organization is also creating digital tools that reduce accessibility barriers for the audience.

Grant Conditions:

N/A



Society: Richmond Art Gallery Association

Project Name: FOODWAYS Public Programming: Rooftop Garden Project

Dates: March - early October, 2024

Project Summary

FOODWAYS Rooftop Garden Project is a series of gatherings connecting artists, educators, and community via the Richmond Cultural Centre's Rooftop Garden. The project runs as a lead up to FOODWAYS, an exhibition at the RAG presenting artists exploring food culture, including processes of growing, preparing, and consuming food. The Garden project expands this dialogue through the communal cultivation of a garden on the roof of the Cultural Centre. Collaboratively lead by guest artists and the Richmond Garden Club, the project will comprise a series of gatherings through the growing season.

Society Mission/Mandate

The only public gallery in Richmond, Richmond Art Gallery's mandate is to exhibit, preserve, and promote contemporary visual arts, as well as to provide exhibition related programming. The Gallery is dedicated to promoting dialogue among diverse communities on challenging ideas and issues of today as expressed through local, national and international contemporary art. Through its exhibitions, publications, educational programming, collections, and significant partnerships, RAG provides opportunities for the enrichment of life in Richmond while serving the contemporary arts community in Canada.

Society History

Richmond Art Gallery opened its doors in 1980, obtained non-profit charitable status in 1987, and moved to its present location in the Richmond Cultural Centre in 1992. The Gallery has 3,500 square feet of exhibition space, an activity room for workshops and programs, and storage facilities for a Permanent Collection of almost 400 works. To date, the Gallery has presented more than 1500 exhibitions of contemporary art. The Gallery is open and free to the public seven days a week. Education and outreach programs operate year round both online and in person, and include the School Art Program, artist talks and tours, and artist workshops. The Gallery currently offers tours in English and Mandarin, while gallery attendants welcome and orient visitors to the current exhibitions daily. The School Art Program is led by a professional artist and BC certified teacher who adapts all tours and workshops to the grade level and BC school curriculum and serves Richmond, Delta, Tsawwassen, and Vancouver area schools. With an average annual attendance of 20,000 the Richmond Art Gallery welcomes visitors from Richmond, the Greater Vancouver Regional District, the Gulf Islands and the Lower Mainland, as well as provincial, national, and international tourists. The Richmond Art Gallery is well respected regionally and nationally for its quality programming and publications, and for its excellence in art education.

Grant Request

Requested Amount: \$5,000.00
Project Budget: \$39,830.00
Society Operating Budget: \$214,100.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2023	\$4,000.00	Arts & Culture Project Assistance
2022	\$4,582.00	Arts & Culture Project Assistance
2021	\$4,450.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$176,303.00	\$214,100.00
Total Expenses:	\$193,456.00	\$213,500.00
Surplus:	(\$17,153.00)	\$600.00
Accumulated Surplus:	\$12,458.00	\$13,058.00
		Other Funders
BC Gaming:		\$4,230.00
Canada Council Project Grant:		\$20,000.00

Grant Recommendations

Recommended Amount: \$5,000.00
Aggregate Score: 97

Recommendation:

Support a new initiative that celebrates cultural harmony through food, using a blend of Indigenous gardening practices, Chinese language translation and working with multiple local partners. This project provides educational opportunities for volunteers and animates the Library/Cultural Centre's Rooftop Garden to engage the local community.

Grant Conditions:

N/A

GP - 435



Society: Richmond Gateway Theatre Society

Project Name: Jade Circle Community Dinner

Dates: March 10, 2024

Project Summary

After a 4pm matinee performance of Jade Circle, which will be presented at Gateway by rice & beans theatre on March 10th, 2024, audience members will be invited to a community dinner held in the lobby at Gateway. This will be an opportunity for community members to share personal and family stories around the themes of the play while enjoying a meal together. Gateway staff and the Jade Circle artistic team as well as invited artists will facilitate conversation and engage with community members, creating deeper engagement between artists and audience about the themes of Jade Circle.

Society Mission/Mandate

To enrich the quality of life in Richmond and surrounding communities by creating outstanding professional theatre and a dynamic hub for the performing arts.

Society History

The Richmond Gateway Theatre Society was incorporated in 1982 to run the City of Richmond-owned facility called The Gateway Theatre. Under a long-term agreement with the City, the Society manages the building, which comprises a 540 seat MainStage, an 85 seat Studio, a rehearsal room, plus administration and production space. As A Stage for Richmond, Gateway provides entry points for audience and performers in three key areas: Artistic Offerings, Education and Community Rentals.

Grant Request

Requested Amount: \$1,500.00

Project Budget: \$3,000.00

Society Operating Budget: \$2,744,105.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$2,647,084.00	\$2,459,821.00
Total Expenses:	\$2,373,917.99	\$2,744,105.08
Surplus:	\$273,166.01	(\$284,284.08)
Accumulated Surplus:	\$470,206.01	(\$97,174.08)
		Other Funders
Canadian Heritage - Community Support, Multiculturalism & Anti-Racism Initiatives program:		\$900.00

Grant Recommendations

Recommended Amount: \$1,500.00

Aggregate Score: 93

Recommendation:

With this project, this established arts organization will step away from traditional operations to present the Jade Circle Community Dinner. Engaging with local Richmond business partners, the event aims to offer the storied arts facility as a venue for community building and cultural understanding through a communal food and entertainment experience.

Grant Conditions:

N/A



Society: Richmond Improv Theatre Society

Project Name: RITS Improv Programs

Dates: Sept. 2022-Aug 2023

Project Summary

We wish to maintain and grow our existing programs by building up the robustness of our society's infrastructure, increasing the number of instructors we have to teach our programs, investing in yearly insurance policies, and building new revenue streams. Our 2023-2024 programs throughout the year would include youth improv sessions, adult drop-in sessions, beginner and intermediate registered classes (at the Richmond Cultural Centre), registered seniors classes (Minoru Centre for Active Living and other community centres), community shows, presentations at community events and programs.

Society Mission/Mandate

The purpose of our society, as outlined in our constitution, is as follows: a) Present theatre shows, particularly improv-based, for the community at large; b) Promote the art of improv-based theatre to the community at large; c) Provide theatre and leadership and team building education for seniors, adults, youth and children d) Create events for community organizations in need.

Society History

Richmond Improv Theatre Society (RITS), formally known as Tickle Me Pickle (TMP), has been in the Richmond arts scene since 2000. Officially becoming a not-for-profit society in 2013 and now rebranded as RITS, we proudly provide improv classes, presentations, and improv shows within the City of Richmond. RITS recruited a new wave of performers/instructors a few years ago and has recently used its increased capacity to offer new improv-related experiences in Richmond. We continue providing training and resources to cultivate new leaders by connecting with outside theatre artists (particularly those with Richmond roots) and providing learning experiences for individuals in our programs. In 2022-2023, we offered presentations for community-oriented events such as Culture Days and Children's Art Fest, Richmond Pride Week, and our shows "Something New" and "Giggles and Laughs". We also launched programs for seniors and grew our offerings for new immigrant youth. The cornerstone of our programming has been engaging the youth of Richmond, and we now have an equally robust adult improv membership. Last year, we built up our presence in the community and grew our reach, and we are looking to build our systems to continue increasing our engagement within the community.

Grant Request

Requested Amount: \$5,000.00

Project Budget: \$18,370.00

Society Operating Budget: \$18,370.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2023	\$4,150.00	Arts & Culture Project Assistance
2022	\$4,550.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$14,579.16	\$18,370.00
Total Expenses:	\$14,579.16	\$18,370.00
Surplus:	\$0.01	\$0.01
Accumulated Surplus:	\$0.01	\$0.01

Other Funders

Grant Recommendations

Recommended Amount: \$5,000.00

Aggregate Score: 93

Recommendation:

Support a series of entertaining improvisation workshops and performances for adults and youth throughout the city, while also creating positive diversity engagement under the banner of their company motto to “share the stage.”

Grant Conditions:

N/A



Society: Southeast Asian Cultural Heritage Society

Project Name: Project: Journey of Melody

Dates: Sunday July 21, 2024 1pm-4pm

Project Summary

A musical play about a businesswoman who lost her family during the Vietnam war as a child, was adopted by a Cambodian family living in Canada. Trouble with her marriage and find that she was an orphan, she decides to travel to Southeast Asia in search of her identity.

Society Mission/Mandate

We celebrate passionate expressions of culture and arts, as they are powerful mediums of knowledge and identity. And because thriving is a communal endeavor, we come together at the Southeast Asian Cultural Heritage Society with the following aims: -To raise the visibility of people of Southeast Asian ancestry in Canada through intercultural, interdisciplinary and intersectional artistic creations, exhibitions and circulations. -To nurture traditional arts as contemporary and experimental expressions that reflect our experience and potential. -To support diverse partnerships which resonate insight about our heritage and ancestry within and beyond home communities. Within these lines, is embedded a commitment to uphold an ethical and decolonizing cultural practice. We value the well-being of our community members as well as the protection of our ecological environment as we create, organize, and produce cultural events. Loving-kindness, compassion, equanimity, and joy are fundamental values we seek in every project we initiate towards an inclusive, equitable, and diverse arts programming.

Society History

December 22nd, 2009, SEACHS registered with the BC Registry to become an official non-profit organization. Based on Richmond, SEACHS engages in training and educating Canadians about Southeast Asian cultures. It seeks to encourage young people in particular to become involved in the preservation and promotion of various forms of Southeast Asian culture. Through these activities it hopes to create a forum where people can engage in activities that promote Southeast Asian cultural heritage. This cultivates wellness within local Southeast Asian-Canadian communities and the wider public, thus enriches the diversity of Canadian society.

Grant Request

Requested Amount: \$5,000.00

Project Budget: \$14,300.00

Society Operating Budget: \$119,447.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$64,930.81	\$114,300.00
Total Expenses:	\$193,011.81	\$97,155.00
Surplus:	(\$128,081.00)	\$17,145.00
Accumulated Surplus:	\$5,147.00	\$22,292.00

Other Funders

Grant Recommendations

Recommended Amount: \$3,000.00

Aggregate Score: 78

Recommendation:

Support the presentation of a multi-disciplinary performance titled Journey of Melody. This is a new work in development and the vision of melding dance, music and theatre that reflects a diverse cultural tapestry.

Grant Conditions:

N/A



Society: Steveston Historical Society

Project Name: Steveston Alive! Walking Tour Vignettes

Dates: January - August 2024 (performances summer 2024)

Project Summary

Costumed secondary school drama students will perform short plays set in 1917 Steveston along a guided walking tour of the village.

Society Mission/Mandate

The Steveston Historical Society (SHS) has been in place since 1976 to preserve and promote the history of Steveston, British Columbia.

Society History

The Steveston Historical Society's Board of Directors is made up completely of volunteers who work on events, programs, and community engagement pieces that help to inform Steveston residents and visitors about its heritage. Historically, the Society was responsible for restoring and establishing the Steveston Museum building, which was built in 1905 as Richmond's first bank. This included collecting artefacts, photographs, and documents and creating exhibits. In 1979, the building opened as "The Steveston Museum and Post Office" and became the informational hub for the village. The Society also participated in the preservation of historic sites, buildings and other museum sites in the area, namely the Gulf of Georgia Cannery. Today, the SHS works in partnership with the City of Richmond to run the Steveston Museum. The Japanese Fishermen's Benevolent Society (JFBS) building moved to the site on Moncton Street in 2010 and officially opened in 2015. This extension features interpretation about the Japanese Canadian experience in the village from the time of their arrival in Steveston to the time of internment. Recent projects include: - Nikkei Stories of Steveston: a 10-part documentary series that pays tribute to the strengths and successes of Japanese Canadian pioneers and their descendants. These videos can be viewed in the JFBS building or online at www.nikkeistories.com/#videos - The Fisherman's Park Mural: a 12-panel mural series celebrating Steveston's connection to the fishing industry. - Walking Tour Vignettes: a five part theatrical performance along a walking tour of Steveston. Participants were taken back in time to the year 1917 where they saw drama students from Hugh McRoberts Secondary School perform stories of Steveston's shared triumphs and tragedies. - Songs in the Snow: A free winter event in the Town Square Park next to the museum. - Steveston Heritage Experience: collaborative multi-site walking tour, with grant from Tourism Richmond

Grant Request

Requested Amount: \$5,000.00

Project Budget: \$10,000.00

Society Operating Budget: \$52,517.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2023	\$4,125.00	Arts & Culture Project Assistance
2022	\$4,550.00	Arts & Culture Project Assistance
2021	\$4,000.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$43,718.00	\$52,517.00
Total Expenses:	\$37,437.00	\$52,017.00
Surplus:	\$6,423.00	\$500.00
Accumulated Surplus:	\$1,198.00	\$1,698.00
		Other Funders
Gaming Grant (received):		\$4,300.00

Grant Recommendations

Recommended Amount: \$5,000.00

Aggregate Score: 93

Recommendation:

Support the return of "Steveston Alive", dramatized walking tours of Steveston. This activity provides educational theatre arts opportunities for youth in Richmond, ranging from acting to costume design.

Grant Conditions:

N/A



Society: Textile Arts Guild of Richmond

Project Name: Golden Threads Speakers Series

Dates: 1 May 2024 - 30 April 2025

Project Summary

The Textile Arts Guild of Richmond (TAGOR) will celebrate its 50th year of operation in 2024-2025. This milestone will be marked by several projects including the Golden Threads Speaker Series. Since 1975, TAGOR has been offering its members presentations by local, regional and national fabric arts teachers and speakers. For its 50th Anniversary, the Guild will offer a four-event series of speakers from British Columbia and Vancouver Island.

Society Mission/Mandate

The Textile Arts Guild of Richmond (TAGOR) currently fulfils its mandate by: 1) Advancing textile arts creation by offering members educational and inspiring services such as guest speakers, demonstrations, workshops and Library resources. It publicizes and encourages members to enter public shows and exhibitions with works by the individual and by the Guild. It offers demonstrations of art and hands-on learning experiences several times a year for the public (i.e. Culture Days) 2) Producing and creating quilts, book bags, knitted items etc., as requested by our community partner organizations. We also actively seek out new organizations with connections to Richmond that can benefit from our donations. 3) Repurposing/repairing textiles for the community to reduce textile waste in the landfill.

Society History

TAGOR was formed in 1975. From 1976 to 1988 the Guild focused on educational workshops and speakers. TAGOR offered eight major public exhibitions either by ourselves or in User Group Shows in Community projects in these years. From 2000 to 2010 TAGOR members wanted to do more community work and began searching for local organizations to help. In December 2010 the TAGOR website was launched and that same month, TAGOR won the Constellation Award from the Richmond Volunteer Bureau. In 2011-12, over 70 quilts for the Japanese Tsunami victims were created and sent by TAGOR members. In 2012, TAGOR began its partnership with the City of Richmond Parks Department and Tourism Richmond in the creation sale of utility bags made from Richmond Street Banners. In 2012-13, TAGOR launched and successfully completed its 100 Quilt Challenge for Lion's Manor. In 2016 TAGOR created 12 quilts for the families moving into the Habitat for Humanities Richmond Project houses. TAGOR applied for and received a Canada 150 Grant in 2017 and worked with Richmond Public Library to create Our Canadian Bookcase, a quilted wall hanging featuring 150 Canadian authors suggested by the public. In 2018 the TAGOR website was totally re-designed including online registration for workshops. In 2019, TAGOR was a finalist in the Richmond Arts Award Volunteer Category. Also that year, TAGOR was chosen by Richmond Public Art to participate in the No.

3 Road Art Column project, successfully completed in February 2020. In Spring 2021, TAGOR partnered with the Richmond Cultural Centre to present three public online events. During the Fall 2021 and Spring 2022 TAGOR produced regular hybrid meetings with speakers and regular attendees from all over BC and Canada. Two more community donation partners were added: Elmbidge Supportive Housing and Aster Place. In early 2023 TAGOR added textile repairing and repurposing to its aims and now regularly sends sewists to help at the Richmond Repair Fairs.

Grant Request

Requested Amount: \$1,250.00
Project Budget: \$2,558.00
Society Operating Budget: \$11,275.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2023	\$1,558.00	Arts & Culture Operating Assistance
2022	\$1,867.00	Arts & Culture Operating Assistance
2021	\$2,075.00	Arts & Culture Operating Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$6,406.35	\$11,275.00
Total Expenses:	\$6,992.75	\$11,275.00
Surplus:	(\$586.40)	(\$586.40)
Accumulated Surplus:	(\$586.40)	(\$586.40)

Other Funders

Grant Recommendations

Recommended Amount: \$1,250.00
Aggregate Score: 95

Recommendation:

Support a four-part speakers series that presents accomplished textile artists that share insights and techniques with a local audience.

Grant Conditions:

N/A



Society: Vancouver Cantonese Opera

Project Name: Community Concerts (Cantonese Opera Extravaganza) and Free Water Sleeve Flash Mob Dance Class

Dates: May/September/October 2024

Project Summary

(1) Community Concerts To provide the Richmond senior community with accessible and culturally enriching entertainment through two live community concerts showcasing Cantonese opera performances. (2) Free Water-Sleeve Flash Mob Dance Workshop A captivating dance experience designed for both youth and adults, inviting participants to explore the enchanting realm of water-sleeve dancing. The workshop guides attendees through coordinated movements, culminating in an enthralling "flash mob dance" performance in a public setting, surprising onlookers with elegance and artistry.

Society Mission/Mandate

The mission of Vancouver Cantonese Opera is to preserve and present the unique traditional art form of Cantonese opera at the highest level to both Chinese and non-Chinese audience. We strive to collaborate with our stakeholders to meet the fundamental need for spiritual and aesthetic satisfaction and richness in our lives. OUR ARTISTIC VISION AND ORGANIZATIONAL OBJECTIVES 1) Artistic excellence – creates high-quality works; maintains high standards and creative excellence from all performers. 2) Education – Provide educational seminars/workshops to the community and schools to broaden the reach, appreciation, and understanding of Cantonese opera. 3) Accessible, affordable & entertaining performances for the public 4) Provide employment and business opportunities to Cantonese opera artists, musicians, technicians, and local businesses.

Society History

Vancouver Cantonese Opera is uniquely situated as a Canadian arts organization deeply rooted in its local community yet maintaining strong global ties to the opera scenes in China, Hong Kong, and across North America. Our core values center on artistic integrity and innovation, intercultural and intergenerational dialogue, accessibility, and giving back to our communities. Our performances are always bilingual, incorporating live translation and English/Chinese subtitles. We have also moved beyond the traditional theatre to perform in libraries, community centers, parks, city squares, and festivals. We have an extensive repertoire of outreach programs, including regular performance and singing classes, annual youth summer camps, and free concerts for adults and seniors living in care homes. Since 2005, VCO has been offering Cantonese Opera singing and performance technique classes in Richmond and participated in various multicultural events in the Richmond community and senior homes. In 2013, VCO activated the Multicultural Heritage Festival in Richmond, and starting in 2016 VCO partnered with the Richmond World Festival in the activation of "The Bamboo Theatre". In 2018, 2019, and 2022 VCO offered a free water sleeve summer camp and workshop "Cantonese

Opera Behind the Scenes". In 2022 Culture Day, VCO presented 4 sessions of free water sleeve flashmob dance at the Richmond Cultural Centre in the summer of 2022. It is our goal to keep on presenting free workshops, classes, and concerts for the communities in the City of Richmond.

Grant Request

Requested Amount: \$5,000.00
Project Budget: \$14,625.00
Society Operating Budget: \$151,642.00

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2023	\$4,050.00	Arts & Culture Project Assistance
2022	\$4,550.00	Arts & Culture Project Assistance
2021	\$4,450.00	Arts & Culture Project Assistance

Financial Summary

	Most Recently Completed Year	Proposed Year
Total Revenue:	\$175,488.00	\$151,642.00
Total Expenses:	\$133,023.00	\$148,077.00
Surplus:	\$42,465.00	\$3,565.00
Accumulated Surplus:	\$39,619.00	\$43,814.00
		Other Funders
B.C. Gaming Fund:		\$2,500.00
Canada Council:		\$2,500.00

Grant Recommendations

Recommended Amount: \$4,500.00

Aggregate Score: 86

Recommendation:

Support a series of concerts and water sleeve classes both online and in person in Richmond. Performances aim to entertain and to preserve the unique traditional art form of Cantonese opera at the highest level to both Chinese and non-Chinese audiences.

Grant Conditions:

N/A



Operating Assistance Guidelines

The City of Richmond allocates grant funding for arts and cultural organizations that provide programming and activities for the benefit of Richmond residents.

This support acknowledges that the work of these organizations contributes to Richmond's quality of life, identity and economy and is extended to recipients who demonstrate vision, accountability and spirit of community service in their operations.

These guidelines incorporate recognized best practices and are designed to ensure accountability for use of public funds; **read through carefully before you make an application.**

If this is your first time making an application to the City of Richmond, or if you require further assistance, we encourage you to speak with or meet with a staff member of Arts, Culture and Heritage Services to ensure that your proposal is eligible and to ask any questions that may assist you in putting together an application.

Camyar Chaichian, Program Manager, Community Cultural Development
604-247-8326, Camyar.Chaichian@richmond.ca

This information and other information on our programs and services are available on the City website at www.richmond.ca/culture/citygrant

2024: Arts and Culture Grants Program Objectives and Description

The Arts and Culture Grants program is intended to support a range of artistic and cultural activity including literary, visual, media, dance, theatre, music, multi-disciplinary, inter-disciplinary, and community-based arts, reflecting different cultural traditions as well as contemporary art forms and practices.

The program provides grants to support organizational capacity through Operating Assistance as well as one-time or time-limited initiatives through Project Assistance. Organizations may not apply for more than one City of Richmond grant per year.

Operating Grants are provided to support the annual programming and operating activities of eligible organizations. All grants are reviewed on a yearly basis and are not to be viewed by applicants as an ongoing source of funding.

Organizations already receiving City funding that represents the equivalent of operating funds (e.g. ongoing yearly facility subsidies) are not eligible for Operating Assistance. They are eligible for Project Assistance funding if their project represents a new initiative and/or an outreach program that is not otherwise supported by existing City funding.

Application Forms

New applicants are encouraged to read through the Guidelines first to obtain a general understanding of the program and then contact staff at Arts, Culture and Heritage Services to discuss your proposal and confirm your eligibility.

- The application form is available online at www.richmond.ca/culture/citygrant
- Applications must be received on or before the submission deadline. Late applications will not be accepted.
- Answer all the questions on the form concisely, and include all requested supporting materials.

Operating Assistance Eligibility Criteria

- Operating Assistance is for established organizations that have an ongoing presence in Richmond and a track record of quality public programs and services. Applicant must be based in Richmond, registered as a non-profit society in good standing with the Province of BC, having been established legally and in operation for at least two (2) years prior to the application deadline and have recently received City Grant funding and successfully completed the projects.
- Applicants must be based and active in Richmond and provide programming and services that are open to the public and publicized citywide, or in the case of umbrella organizations, must further the interests of artists, creators, arts organizations and elements of the arts community. The organization's activities can include policy development, advocacy, provision of professional services, and production of collective projects.
- Applicants must be independent organizations with clear mandates that include the provision of public programs and/or services with an arts and culture focus. Presented work must be primarily with and/ or by local artists/performers/artisans (amateur and/or professional); activities may include some artists who are not Richmond residents.
- All principal professional artists should be compensated for their participation commensurate with industry standards. For more information about these standards, please refer to the following organizations:
 - American Federation of Musicians: www.afm.org
 - Canadian Actors Equity Association: www.caea.com
 - Canadian League of Composers: www.clc-lcc.ca
 - Canadian Alliance of Dance Artists: www.cadadance.org
 - Professional Writers Association of Canada: www.pwac.ca
 - Canadian Artists Representation/Le front des artistes canadiens/CARFAC: www.carfac.ca
- Applicants should have stable administration and artistic leadership, directed by recognized arts/culture professionals and/or experienced volunteers.
- Applicants must operate year-round in a fiscally responsible manner.
- Applicants must have other cash revenue sources for their activity that may include self-generated revenue (ticket sales, concession, and memberships), funding from other levels of government (provincial, federal) and private sector support (fundraising, foundations, sponsorship, cash and in-kind donations).
- Applicants must provide internal prepared financial statements endorsed by two signing officers (with balance sheet and income statement, at minimum), or independently prepared financial statements (review engagement or audit endorsed by two signing officers). Financial statements provided should represent the most recently completed fiscal year. For Operating grants:
 - *If your total operating budget is \$100,000 or more per year, you are required to submit an audited financial statement.*
 - *If your total operating budget is between \$50,001 and \$99,999 per year, you are required to submit a review engagement or an audited financial statement.*
 - *If your total operating budget is \$50,000 or less per year, you may submit an internal financial statement.*

Operating grants are awarded up to a maximum of 30% of the annual operating budget, to a maximum request of \$10,000.

Ineligible Organizations

- Organizations which do not meet eligibility criteria and requirements
- Other City of Richmond departments or branches
- Organizations already receiving City funding that represents the equivalent of operating funds including ongoing yearly facility subsidies
- Social Service, Religious, Political or Sports organizations

Ineligible Activities

- Fundraisers
- Deficit reduction
- Activity outside of Richmond
- Activity which was started prior to the application deadline
- Capital projects
- Activity that is not artistic or cultural
- Start-up costs
- Seed money for projects or events
- Showcases or recitals for schools/organizations with an educational mandate

Assessment Criteria

There are three key areas of evaluation that are weighted equally: merit, organizational competence and community impact. The organization's recent activities (as outlined in the previous year's Grant Use Report, for example) as well as proposed ones are taken into consideration when assessing an application.

Programming/Merit

- Quality of the organization's creation, production, presentation, dissemination and service activities (strength of intention, effectiveness of how it is put into practice, degree to which it enhances or develops a form, practice or process and impact on the creative personnel involved)
- Clear articulation of mandate/vision and degree to which the activity supports the mandate/vision
- Distinctiveness of the organization's activities in relation to comparable activities in Richmond. Does it provide unique opportunities for artists, other arts organizations and the public?

Organizational Capacity

- Evidence of clear mandate, competent administration, functional board and an appropriate administrative and governance structure
- Evidence of financial stability and accountability as demonstrated through prior financial performance, achievable and balanced budgets, and financial management practices and plans
- Evidence of planning in place to support the proposal and/or ongoing organizational capacity (as per realistic schedules, timelines, planning practices, etc.)

Impact

- Level of public access to the work, activities or services
- Evidence of growing interest and attendance
- Level of engagement with other arts organizations, artists and community groups from all of Richmond's communities
- Evidence of promotional and/or outreach strategies in place to encourage wide public participation, awareness and engagement
- Demonstrated support from the community as evidenced through partnerships, collaborations, sponsorship support, in-kind support, volunteers, etc.

Assessment and Awarding of Grants

Complete applications are assessed by an Assessment Committee made up of City staff. A report on the Assessment Committee recommendations is written and submitted to City Council for their consideration and approval.

Council will make the final grant decisions, at its sole discretion, based on the program goals, criteria, policies, requirements and a review of City staff recommendations.

Council may:

- Approve a funding application:
 - in total, with or without conditions (i.e., subject to a mid-year review)
 - in part, with or without conditions
- Ask for more information
- Issue dollars in phases with conditions
- Deny an application

Council has final approving authority.

Funds will be dispersed as soon as possible after Council approval. The objective is to have all funds disbursed within 60 days of approval.

Grants are awarded on an annual basis. Applicants must re-apply each year. Continued funding is not guaranteed.

Conditions of Assistance

Please note that if your organization receives a civic grant, the following conditions will apply:

- Grant funds must be applied to current expenses, not used to reduce or eliminate accumulated deficits. Activities cannot be funded retroactively.
- The Society will make every effort to secure funding from other sources as indicated in its application. It will keep proper books of accounts for all receipts and expenditures relating to its activities and, upon the City's request, make available for inspection by the City or its auditors all records and books of accounts.
- If there are any changes in the organization's activities as presented in this application, Arts, Culture and Heritage Services Division must be notified in writing of such changes immediately. In the event that the grant funds are not used for the organization's activities as described in the application, they are to be repaid to the City in full. If the activities are completed without requiring the full use of the City funds, the remaining City funds are also to be returned to the City.
- The City of Richmond requires organizations receiving a civic grant to appropriately acknowledge the City's support in all their information materials, including publications and programs related to funded activities (i.e., brochures, posters, advertisements, websites, advertisements, signs, etc.). Such recognition must be commensurate with that given to other funding agencies. If the logos of other funders are used in an acknowledgement, the City should be similarly represented. Acknowledgement is provided by using the City of Richmond logo in accordance with prescribed standards. City of Richmond logo files and usage standards will be provided to successful applicants. Failure to acknowledge the City's support may result in the inability of an organization to obtain grant support in future years.
- Receipt of a grant does not guarantee funding in the following fiscal year.
- Successful applicants will complete a Grant Use Report online as a pre-condition for consideration of an organization's future grant applications. If the Project has not been completed at that time, an updated Grant Use Report must be submitted upon completion.

Use of Funds

The following guidelines and limitations are designed to meet best practices and to ensure accountability for use of public funds:

- It is expected that applicants will combine the Operating Assistance support they receive with other sources of revenue and financial investment (grants, donations, earned revenues) as well as in-kind support and contributions.
- Operating grants are provided to support the annual programming expenses and annual operating costs of the Society.
- Eligible use of Operating Assistance funds include, but are not exclusively limited to:
 - Fees and related expenses for artists, musicians, programming staff, cultural workers
 - Volunteer expenses (recruiting, training, support, etc.)
 - Production expenses (installation of artwork, equipment rental, costumes, sound, lights, etc.)
 - Marketing, community outreach and promotional expenses
 - Operating overheads (insurance coverage, rent, etc.)
 - Operating and administration expenses (insurance coverage, rent, equipment, software, etc.)
- Ineligible uses of Operating Assistance support include but are not exclusively restricted to:
 - Deficit reduction
 - Capital expenditures (i.e. construction, property renovations, equipment purchase, software, etc.)
 - Organizations that forecast a deficit budget must describe a clear plan to eliminate the deficit within two years of the grant application year.

Confidentiality

All documents submitted by Applicants to the City of Richmond become the property of the City. The City will make every effort to maintain the confidentiality of each application and the information contained within except to the extent necessary to communicate information to staff and peer members of the Assessment Committee for the purpose of evaluation and analysis, as well as to Council for recommendation report. The City will not release any of this information to the public except as required under the Province of British Columbia Freedom of Information and Protection of Privacy Act or other legal disclosure process.

City of Richmond Arts and Culture Grants Program



Project Assistance Guidelines

The City of Richmond allocates grant funding for arts and cultural organizations that provide programming and activities for the benefit of Richmond residents.

This support acknowledges that the work of these organizations contributes to Richmond's quality of life, identity and economy and is extended to recipients who demonstrate vision, accountability and spirit of community service in their operations.

These guidelines incorporate recognized best practices and are designed to ensure accountability for use of public funds; **read through carefully before you make an application.**

If this is your first time making an application to the City of Richmond, or if you require further assistance, we encourage you to speak with or meet with a staff member of Arts, Culture and Heritage Services to ensure that your proposal is eligible and to ask any questions that may assist you in putting together an application.

Camyar Chaichian, Program Manager, Community Cultural Development
604-247-8326, Camyar.Chaichian@richmond.ca

This information and other information on our programs and services are available on the City website at www.richmond.ca/culture/citygrant

2024: Arts and Culture Grants Program Objectives and Description

The Arts and Culture Grants program is intended to support a range of artistic and cultural activity including literary, visual, media, dance, theatre, music, multi-disciplinary, inter-disciplinary, and community-based arts, reflecting different cultural traditions as well as contemporary art forms and practices.

The program provides grants to support organizational capacity through Operating Assistance as well as one-time or time-limited initiatives through Project Assistance. Organizations may not apply for more than one City of Richmond grant per year.

Operating Grants are provided to support the annual programming and operating activities of eligible organizations. All grants are reviewed on a yearly basis and are not to be viewed by applicants as an ongoing source of funding.

Organizations already receiving City funding that represents the equivalent of operating funds (e.g. ongoing yearly facility subsidies) are not eligible for Operating Assistance. They are eligible for Project Assistance funding if their project represents a new initiative and/or an outreach program that is not otherwise supported by existing City funding.

Application Forms

New applicants are encouraged to read through the Guidelines first to obtain a general understanding of the program and then contact staff at Arts, Culture and Heritage Services to discuss your proposal and confirm your eligibility.

- The application form is available online at www.richmond.ca/culture/citygrant
- Applications must be received on or before the submission deadline. Late applications will not be accepted.
- Answer all the questions on the form concisely, and include all requested supporting materials.

Project Assistance Eligibility Criteria

- Project Assistance is available for new and/or developing arts and culture organizations, or established arts and culture organizations working on a project basis or undertaking a special one-time initiative.
- Applicants must be registered as a non-profit society in good standing within the Province of BC, having been legally established and in operation for at least 6 months at the time of application deadline.
- Applicants must be active in Richmond and may be based outside of Richmond so long as their project takes place in Richmond, serves the Richmond community and employs Richmond artists (program may include some artists that are not local). For example, an art installation in Richmond organized by a Vancouver-based arts organization that employs Richmond artists and involves community engagement with Richmond residents would be eligible, but a concert in Richmond presented by a Burnaby-based organization would not be eligible.
- Programming and services must be accessible to the public and publicized citywide, or in the case of umbrella organizations, must further the interests of artists, creators, arts organizations and elements of the arts community. The organization's activities can include policy development, provision of professional services, and production of collective projects.
- Applicants must be independent organizations with clear mandates that include the provision of public programs and/or services with an arts and culture focus.
- All principal professional artists should be compensated for their participation commensurate with industry standards. For more information about these standards, please refer to the following organizations:
 - American Federation of Musicians: www.afm.org
 - Canadian Actors Equity Association: www.caea.com
 - Canadian League of Composers: www.clc-lcc.ca
 - Canadian Alliance of Dance Artists: www.cadadance.org
 - Professional Writers Association of Canada: www.pwac.ca
 - Canadian Artists Representation/Le front des artistes canadiens/CARFAC: www.carfac.ca
- Applicants should have stable administration and artistic leadership, directed by recognized arts/culture professionals and/or experienced volunteers.
- Applicants must have other cash revenue sources for their activity that may include self-generated or earned revenue (ticket sales, concession, and memberships), funding from other levels of government (provincial, federal) and private sector support (fundraising, foundations, sponsorship, cash and in-kind donations).
- Applicants must provide internally prepared financial statements endorsed by two signing officers (with balance sheet and income statement, at minimum), or independently prepared financial statements (review engagement or audit endorsed by two signing officers). Financial statements provided should represent the most recently completed fiscal year.
- Project grant funds may be requested for up to 50% of the total cost of the project, to a maximum of \$5,000.

Examples of Eligible Activity

- The development of arts and cultural activity that reflects cultural traditions or contemporary artistic practices that will result in some form of dissemination or presentation to a broad public audience. Public dissemination may include exhibitions, performance, publications, presentations, video, film, new media, radio, or web-based initiatives (not the development of organizational/program websites.)
- Artisanal projects that include manual work of a high standard to create items that may be functional and/or decorative, including furniture, clothing, jewellery, watercraft, etc.
- Collaborative and creative initiatives between professional artists and community members that will result in some form of public presentation and which clearly express community interests and issues and demonstrate a strong collaborative process.

- Special requests for audio recordings, publications, film, video or web-based unique initiatives.
- Artistic Residencies that facilitate learning, development and cultural exchange between professional artists or artisans and qualified host organizations. See Artistic Residencies, below

Ineligible Organizations

- Organizations which do not meet eligibility criteria and requirements
- Other City of Richmond departments or branches
- Social Service, Political, Religious or Sports organizations

Ineligible Activities

- Core-training, in-class or curriculum-based training, conferences, mentorships
- Bursaries or scholarships
- Contests or competitions
- Activity that is not artistic or cultural
- Fundraisers
- Deficit reduction
- Activity outside of Richmond
- Activity which has started prior to the application deadline
- Capital projects
- Delivery of services and resources by Service Organizations

Individual artists cannot apply on their own but may make an application in partnership with a qualifying organization for artistic or skill development through an **Artistic Residency**:

Artistic Residencies

Artistic Residencies facilitate learning, development and cultural exchange opportunities between professional artists or artisans, qualified host organizations, and/or the community.

- Residency candidates must be Richmond-based professional artists. The City's definition of a professional artist is one that has:
 - completed basic training (university or college graduation or the equivalent in specialized training, such as two or three years of self-directed study or apprenticeships);
 - is recognized as such by peers; and
 - is committed to devoting time to artistic activity, if financially feasible.
- Applications may be made by a non-profit organization to either:
 - host a residency, or
 - sponsor a Richmond-based artist to be hosted by another organization (which may or may not be a non-profit but where the residency supports the program objectives and the Artist's residency objectives.)
- Applicants may apply to host consecutive residencies in the second year; however, priority will be given to new applicants each year. An applicant may sponsor more than one artist at a time within the same project.
- The organization must demonstrate the capacity to host or sponsor a residency and must meet the General Eligibility criteria.
- There must be clear artistic development objectives for both the artist and host organization.
- The residency should provide opportunities for development and creation of the artist's work and if possible, some form of presentation of the artist's work either in progress or at completion.
- There should be some public engagement component of the work during the residency that would offer learning opportunities for the artist, related staff, the arts and cultural community and/or the general public.
- The residency and work created therein must be in addition to the regular activities of the Host organization.
- The grant is applicable to project costs: artist fees, materials, presentation costs and project administration costs born by the host organization.

Artistic Residencies (cont'd)

A Residency Agreement should address the points below (4 pages max, min 11 pt font):

- Artist Letter of Intent demonstrating the residency objectives and how it will further the development of the artist or artistic practice
- Organization Letter of Intent indicating the residency objectives
- A work plan (including timelines, activities, milestone dates, etc.)
- Financial obligations of both parties
- How the project will be evaluated
- A contingency plan (addressing potential changes, conflict or non-compliance)
- Signatures of all parties involved agreeing to the terms
- Budget of revenues and expenses

Assessment Criteria

There are three key areas of evaluation that are weighted equally: merit, organizational competence and community impact. The organization's recent activities (as outlined in the previous year's Grant Use Report, for example) as well as proposed ones are taken into consideration when assessing an application.

Programming/Merit

- Quality of the organization's creation, production, presentation, dissemination and service activities (strength of intention, effectiveness of how it is put into practice, degree to which it enhances or develops a form, practice or process and impact on the creative personnel involved)
- Clear articulation of mandate/vision and degree to which the activity supports the mandate/vision
- Distinctiveness of the organization's activities in relation to comparable activities in Richmond. Does it provide unique opportunities for artists, other arts organizations and the public?

Organizational Capacity

- Evidence of clear mandate, competent administration, functional board and an appropriate administrative and governance structure
- Evidence of financial stability and accountability as demonstrated through prior financial performance, achievable and balanced budgets, and financial management practices and plans
- Evidence of planning in place to support the proposal and/or ongoing organizational capacity (as per realistic schedules, timelines, planning practices, etc.)

Impact

- Level of public access to the work, activities or services
- Evidence of growing interest and attendance
- Level of engagement with other arts organizations, artists and community groups from all of Richmond's communities
- Evidence of promotional and/or outreach strategies in place to encourage wide public participation, awareness and engagement
- Demonstrated support from the community as evidenced through partnerships, collaborations, sponsorship support, in-kind support, volunteers, etc.

Assessment and Awarding of Grants

Complete applications are assessed by an Assessment Committee made up of City staff. A report on the Assessment Committee recommendations is written and submitted to City Council for their consideration and approval.

Council will make the final grant decisions, at its sole discretion, based on the program goals, criteria, policies, requirements and a review of City staff recommendations.

Council may:

- Approve a funding application:
 - in total, with or without conditions (i.e., subject to a mid-year review)
 - in part, with or without conditions
- Ask for more information
- Issue dollars in phases with conditions
- Deny an application

Council has final approving authority.

Funds will be dispersed as soon as possible after Council approval. The objective is to have all funds disbursed within 60 days of approval.

Grants are awarded on an annual basis. Applicants must re-apply each year. Continued funding is not guaranteed.

Conditions of Assistance

Please note that if your organization receives a civic grant, the following conditions will apply:

- Grant funds must be applied to current expenses, not used to reduce or eliminate accumulated deficits. Activities cannot be funded retroactively.
- The Society will make every effort to secure funding from other sources as indicated in its application. It will keep proper books of accounts for all receipts and expenditures relating to its activities and, upon the City's request, make available for inspection by the City or its auditors all records and books of accounts.
- If there are any changes in the organization's activities as presented in this application, Arts, Culture and Heritage Services Division must be notified in writing of such changes immediately. In the event that the grant funds are not used for the organization's activities as described in the application, they are to be repaid to the City in full. If the activities are completed without requiring the full use of the City funds, the remaining City funds are also to be returned to the City.
- The City of Richmond requires organizations receiving a civic grant to appropriately acknowledge the City's support in all their information materials, including publications and programs related to funded activities (i.e., brochures, posters, advertisements, websites, advertisements, signs, etc.). Such recognition must be commensurate with that given to other funding agencies. If the logos of other funders are used in an acknowledgement, the City should be similarly represented. Acknowledgement is provided by using the City of Richmond logo in accordance with prescribed standards. City of Richmond logo files and usage standards will be provided to successful applicants. Failure to acknowledge the City's support may result in the inability of an organization to obtain grant support in future years.
- Receipt of a grant does not guarantee funding in the following fiscal year.
- Successful applicants will complete a Grant Use Report online as a pre-condition for consideration of an organization's future grant applications. If the Project has not been completed at that time, an updated Grant Use Report must be submitted upon completion.

Confidentiality

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