



City of Richmond

Report to Council

To: General Purposes Committee
From: Marie Fenwick
Director, Arts, Culture and Heritage Services
Date: January 12, 2022
File: 03-1085-01/2022-Vol 01
Re: 2022 Arts and Culture Grants Program

Staff Recommendation

- 1) That the 2022 Arts and Culture Grants be awarded for the total recommended amount of \$119,502, as identified in Attachment 1 of the staff report titled "2022 Arts and Culture Grants Program," dated January 12, 2022, from the Director, Arts, Culture and Heritage Services; and
- 2) That the grant funds be disbursed accordingly.

CM Fenwick

Marie Fenwick
Director, Arts, Culture and Heritage Services
(604-276-4288)

Att. 4

REPORT CONCURRENCE		
ROUTED TO: Finance Department	CONCURRENCE <input checked="" type="checkbox"/>	CONCURRENCE OF GENERAL MANAGER <i>Severna</i>
SENIOR STAFF REPORT REVIEW	INITIALS: <i>MF</i>	APPROVED BY CAO <i>[Signature]</i>

Staff Report

Origin

City Council has the authority to provide financial assistance to community organizations under the Local Government Act.

This report provides information and recommendations pertaining to the 2022 Arts and Culture Grants Program, now in its eleventh year.

This report supports Council's Strategic Plan 2018-2022 Strategy #3 One Community Together:

Vibrant and diverse arts and cultural activities and opportunities for community engagement and connection.

3.1 Foster community resiliency, neighbourhood identity, sense of belonging, and intercultural harmony.

3.2 Enhance arts and cultural programs and activities.

3.3 Utilize an interagency and intercultural approach to service provision.

Findings of Fact

2022 Arts and Culture Grants Budget

The 2022 Arts and Culture Grants Budget is \$119,502. This amount includes a Cost of Living increase over the 2020 and 2021 budgets. The increase was not implemented in 2021 following Council direction in response to the COVID-19 pandemic, as per the City Grant Policy (3712). The program offers two types of grants:

- Operating Assistance Grants are provided to support the annual programming and operating activities of eligible organizations, and are awarded up to a maximum of 30 percent of the annual operating budget, to a maximum of \$10,000.
- Project Assistance Grants are provided to support organizations working on a project basis or undertaking a special initiative outside the scope of their normal operations, and are awarded up to a maximum of 50 percent of the total project budget, to a maximum of \$5,000.

Notice Given and Applications Received

In September 2021, announcements were placed on the City website, circulated via email and social media channels and a press release was issued advising the community that applications were being accepted for the 2022 City Grant Programs until October 20, 2021. A link to the City website was provided for further information and to access the online application system.

Each month between September and November, emails were sent to subscribers of the Arts & Culture eblast, comprised of more than 490 individual artists and arts/cultural organizations that have opted to receive information from City staff throughout the year. An article providing relevant tips for how to write a successful grant application was also included as part of the Arts & Culture eblast announcement. Application guidelines along with links to the online application form are available on both the “City Grant Program” and the “Artists’ Opportunities” pages of the City website.

Staff met with most previous grant recipients individually over the summer to review their 2021 application and activities, discuss any updates to their organization and project offerings, and make recommendations where appropriate.

Twelve applications were received for Operating Assistance and eight for Project Assistance, for a total combined request of \$144,275. Tables outlining requests and recommended allocations for the 2022 Arts and Culture Grants Program are provided in Attachment 1. Grants Application Summary Sheets, providing key information about each application, are found in Attachment 2. The Grants Application Summary Sheets are taken verbatim from the applicants’ submissions. Staff recommendations and comments are included in the Summary Sheets.

Late Applications

The City Grant Policy indicates that late applications will not be accepted. No late applications were received after the October 20, 2021 deadline. However, a one-week extension for supplementary documents (to October 27) was provided for applicants who had experienced technical difficulties with their applications.

New Applications

This year, two Project Assistance applications were received from organizations that had not previously applied for a City Grant: Canada Chinese Performing Arts Society and Dutch Liberation 2020 Canadian Society.

Application Review Process

An Assessment Committee made up of City staff reviewed the applications. The Committee evaluated the applications on three key areas: Merit, Organizational Capacity and Impact (described in the Application Guidelines, Attachments 3 and 4). As per best practices in similar granting programs for arts and culture, these three key areas were assigned a numerical ranking to create a total numeric score out of 100 for each application. At the adjudication meeting, the combined scores of all four members of the Assessment Committee were distilled to an average score to determine a funding recommendation:

Low	1-40	No funding recommended
Med/Low	41-60	Possible funding at a small contribution or no funding recommended
Medium	61-80	Funding at a modest contribution recommended
High/Med	81-95	Funding at a high contribution recommended
High	96-100	Funding up to request level (if possible) recommended

The Grants Application Summary Sheets, found in Attachment 2, indicate the aggregated score of each applicant.

In this eleventh year of the Arts and Culture Grants Program, most applicants expressed challenges and uncertainty as a result of the COVID-19 pandemic and appreciation for the maintenance of the City Grant Program. The funding gave the support needed for groups to continue the innovation and resilience they showed in the previous year. There is also continued awareness in groups about the value of working collaboratively in order to both overcome their challenges and enhance their offerings.

Analysis

2022 Arts and Culture Grants Program Information

The number of Operating Assistance applications received remained stable in 2022 with a total of 12 applications and no increase since 2021. There was a slight decrease in the number of Project Assistance applications submitted this year with eight applications, down by two from 2021, attributed to halt in programming due to the pandemic.

Numbers of applications, allocations and staff recommendations are presented in tables below:

Table 1: Operating Assistance Grants for the last five years and recommendations for 2022

OPERATING ASSISTANCE GRANTS Applications, Allocations and Recommendations (2017–2022)						
	2017	2018	2019	2020	2021	2022
Total number of applications	12	11	12	11	12	12
New applicants	2	0	0	0	0	0
Grants denied	0	0	1	0	0	0
Partial amount of request recommended	12	11	2	11	12	10
Full amount of request recommended	0	0	9	0	0	2
Total amount requested	\$106,300	\$99,500	\$102,050	\$93,175	\$101,200	\$101,775
Total amount allocated/ recommended	\$89,454	\$89,159	\$91,824	\$86,385	\$85,875	\$88,370

Table 2: Project Assistance Grants for the last five years and recommendations for 2022

PROJECT ASSISTANCE GRANTS Applications, Allocations and Recommendations (2017–2022)						
	2017	2018	2019	2020	2021	2022
Total number of applications	9	7	5	12	10	8
New applicants	1	0	0	6	3	2
Grants denied	3	1	0	4	2	1
Partial amount of request recommended	6	6	3	8	8	7
Full amount of request recommended	0	0	2	0	0	0
Total amount requested	\$36,900	\$35,000	\$23,000	\$68,410	\$47,770	\$42,500
Total amount allocated/ recommended	\$20,300	\$22,900	\$22,700	\$30,430	\$30,940	\$31,132

Table 3: Combined Operating and Project Assistance Grants for the last five years and recommendations for 2022

COMBINED Arts and Culture Grants Applications, Allocations and Recommendations (2017–2022)						
	2017	2018	2019	2020	2021	2022
Total number of applications	21	18	17	23	22	20
New applicants	1	0	0	6	3	2
Grants denied	3	1	1	4	2	1
Partial amount of request recommended	18	17	5	19	20	17
Full amount of request recommended	0	0	11	0	0	2
Total amount requested	\$143,200	\$134,500	\$125,050	\$161,585	\$148,970	\$144,275
Total budget	\$109,754	\$112,059	\$114,524	\$116,815	\$116,815	\$119,502
Total amount allocated/ recommended	\$109,754	\$112,059	\$114,524	\$116,815	\$116,815	\$119,502

Reasons for Partial or No Funding

The recommended grant allocations vary depending on the degree of competition among applicants in any given year. This year was characteristically competitive with the City receiving \$24,773 in requests in excess of the allocated budget of \$119,502. As such, only two of the applicants were recommended for the full amount requested based on the high quality of their grant application. Eleven organizations who were recommended for funding in 2022 will receive a slight increase in their funding over the previous year with six organizations receiving a slight decrease. As per the adjudication process noted above, applicants recommended for a higher percentage of requested funding scored higher than those recommended for lower percentages.

Overall, 19 out of 20 applicants were recommended for funding. One applicant from the Project Assistance grant stream was not recommended for funding as they did not meet the program's eligibility criteria.

Financial Impact

The 2022 Arts and Culture Grants Program budget of \$119,502 was approved as part of the City's 2022 Operating Budget. A total of \$119,502 in allocations is being recommended for the 2022 Arts and Culture Grants Program, subject to City Council's approval.

Project Assistance	\$31,132
Operating Assistance	<u>\$88,370</u>
Total	\$119,502
Remaining	\$0.00

Conclusion

A lively and engaged cultural community offers many benefits to the City by creating a vibrant, livable and healthy cultural life for its citizens. Much of the artistic and cultural activity in Richmond is delivered by not-for-profit organizations. A dedicated funding program helps achieve a number of strategic directions identified in the City of Richmond's Arts Strategy 2019–2024, including:

- Investment in the arts;
- Ensuring affordable and accessible arts for all;
- Promoting inclusivity and diversity in the arts; and
- Increasing awareness and participation in the arts.

The City of Richmond Arts and Culture Grants Program is a source of funding for the applicants, who range from long-standing professional institutions to groups of enthusiastic amateur artisans. The program also provides an important opportunity for capacity building for these organizations, including those who may have limited experience writing grant applications. Moreover, as organizations secure City of Richmond funding, their potential to leverage funding from other sources improves as evidenced in many of the Grant Use Reports.

Over the course of the pandemic, the program has also proven to be a sustaining lifeline for many of the organizations. The program also supports organizations to build their capacity and skills through annual face-to-face meetings with City staff.

The 2022 Arts and Culture Grants Program makes a vital contribution to the quality of life in Richmond by supporting community organizations whose programs and activities constitute essential components of a vibrant and liveable community.

January 12, 2022

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Staff recommend that the 2022 Arts and Culture Grants be allocated as proposed for the benefit of Richmond organizations and residents.



Camyar Chaichian
Program Manager, Community Cultural Development
(604-247-8326)

- Att. 1: 2022 Arts and Culture Grants Requests and Recommendations
2: 2022 Arts and Culture Grants Application Summary Sheets
3: 2022 Arts and Culture Grants Program - Operating Assistance Guidelines
4: 2022 Arts and Culture Grants Program - Project Assistance Guidelines

2022 Arts and Culture Grants Requests and Recommendations

OPERATING ASSISTANCE

Organization	2021 Grant	2022 Request	2022 Recommend	Comments	Pg
Canadian YC Chinese Orchestra Association	\$ 8,100	\$ 10,000 *Up to \$8,667 eligible based on percent of budget.	\$ 6,587	This group is commended for their intergenerational approach and the skills-based learning between students and professionals. They are clearly active in the community and have strong volunteer committees in place. There are concerns about organizational capacity to sustain this level of activity. Additionally, the quality of financial reporting in the grant application continues to not meet the level of expectation for Operating support. It is recommended that the group focus on accounting practices and begin to develop a sustainability plan for the work needed to maintain future success.	1.
Cinevolution Media Arts Society	\$ 9,200	\$ 10,000	\$ 9,100	This organization continues to provide unique opportunities for the public to engage with media arts. They are commended for having an inclusive mandate and promoting diversity and inclusion in their work as well as for their commitment to artists, public engagement and partnerships. Given the ambitious scale of programming and relatively small board and staff resources, it is recommended that they invest in staff hours, board and volunteer recruitment, and consider scaling back some projects to help the organization build resilience.	3.

Organization	2021 Grant	2022 Request	2022 Recommend	Comments	Pg
Community Arts Council of Richmond	\$ 8,400	\$ 10,000	\$ 9,182	This organization has continued to increase its effectiveness with supporting a diversity of arts activities and engaging community partners. They support the arts across a wide range of activities that benefit multi-generational participants. The volunteer leadership is commended for their ability to run the activities of the organization. It is recommended that they consider investing in paid staff to ensure the continued success of this trajectory.	5.
Richmond Arts Coalition	\$ 9,300	\$ 10,000	\$ 9,100	This organization is commended for their role in strengthening the arts community with their wide range of arts activities, including representing a diversity of cultures in Richmond. The recommendation is that the organization stay focused on its mission and mandate and build their public profile, taking care not to lose their own identity in the array of partnerships they are engaged in.	7.
Richmond Community Band Society	\$ 1,600	\$ 2,700	\$ 2,052	This group continues to hold a storied history in Richmond and provide musical entertainment for a wide variety of events throughout Richmond. There is some concern about the sustainability of the group given the challenges in recruiting new administrative and artistic volunteers. The recommendation is that the group considers using some of its surplus to build public awareness, as well as engage in member recruitment and succession planning.	9.

Organization	2021 Grant	2022 Request	2022 Recommend	Comments	Pg
Richmond Community Orchestra and Chorus Association	\$ 8,000	\$ 10,000	\$ 7,600	This organization's programs have a clear and effective connection to their mandate. They have proven to be resilient with their move to online concerts during the pandemic. The recommendation is that the group consider engaging in a robust audience development plan that considers traditional, new and emerging participants focussing on the evolving arts trends and cultural demographics of their community.	11.
Richmond Delta Youth Orchestra	\$ 8,000	\$ 10,000	\$ 9,100	This is a well-organized group that is supported by a proactive membership and healthy community participation. The group is encouraged to continue to enhance its activities through outreach and partnerships. As the organization and its surplus grows, it is recommended that operational support is bolstered through their strategic planning initiatives in order to maintain the sustainability of the organization.	13.
Richmond Music School Society	\$ 9,400	\$ 10,000	\$ 10,000	This group is commended for their professionalism and forward thinking vision. They have proven their resilience through the challenges of the pandemic and continue to provide equitable arts programs. They have shown considerable maturity in the development of their board and staff roles and responsibilities and are establishing themselves as a premier community non-profit organization.	15.

Organization	2021 Grant	2022 Request	2022 Recommend	Comments	Pg
Richmond Potters' Club	\$ 5,800	\$ 7,000	\$ 7,000	This group is commended for providing unique opportunities for community engagement and embracing cultural and generational diversity in their evolution as a long-standing arts organization. They have a robust membership and their business model is forward thinking. They are encouraged to continue their professional development path and consider contract or staff support to ensure a smooth transition into what will likely be increased engagement from the community.	17.
Richmond Singers	\$ 8,000	\$ 10,000	\$ 9,182	This organization has proven themselves to be a strong volunteer-run organization that has been able to adapt to the significant challenges their art form has faced as a result of the pandemic. The recommendation is that the group engages in a succession planning process in order to maintain their ongoing contributions for future generations.	19.
Richmond Youth Choral Society	\$8,000	\$10,000	\$7,600	This group is commended for providing opportunities for children and youth, including performing experiences in other countries. There is a concern that it may be challenging to support the organization's sizeable membership in a sustainable way with the current staff and board configuration. Strategic and succession planning activities are recommended to ensure the organization is able to continue to offer its vital programs for many generations to come.	21.

ATTACHMENT 1

Organization	2021 Grant	2022 Request	2022 Recommend	Comments	Pg
Textile Arts Guild of Richmond	\$ 2,730	\$ 2,075	\$1,867	This group provides a vital service to the community and there is strong evidence of sound planning in place to support their organization's programs. They proactively engage with other groups and demonstrate a generosity of spirit. It is recommended that the group consider creative ways to diversify their membership so that a greater cross-section of the community can participate in the work they do.	23.

PROJECT ASSISTANCE

Organization	2021 Grant	2022 Request	2022 Recommend	Comments	Pg
Arison Yue Opera Society	\$3,490	\$5,000	\$3,800	This organization provides the community with the opportunity to practice and enjoy a unique cultural experience. They engage accomplished artists and have been successful in their transition to online performances. It is recommended that their communication materials, including grant applications, more clearly articulate the content of their productions and draw their audiences into a deeper understanding of the experience they are presenting.	25.

Organization	2021 Grant	2022 Request	2022 Recommend	Comments	Pg
BC Philharmonic Society	\$4,000	\$5,000	\$4,550	This organization engages an impressive roster of musicians and is commended for their cross-cultural and cross-generational activities. It is recommended that they improve their marketing and communications efforts, with particular attention to modernizing language and building a clear marketing campaign. If the group elects to move from an online format to an in-person event, this grant is subject to the activity taking place in Richmond.	27.
Canada Chinese Performing Arts Society	N/A	\$ 5,000	\$ 4,550	This organization is commended for their strong vision and unique venue: the Canadian Flower Winery in Richmond. It is recommended that the group consider engaging in some grant writing and budget development training and consultation activities in order to improve the quality of their funding applications. A marketing and communications plan that aids in diversifying their audience is also recommended.	29.
Dutch Liberation 2020 Canadian Society	N/A	\$ 7,500 *Up to \$5,000 eligible as per guidelines	\$0	Application is not eligible under the current criteria.	32.

Organization	2021 Grant	2022 Request	2022 Recommend	Comments	Pg
Richmond Art Gallery Association	\$4,450	\$5,000	\$ 4,582	This project is commended for providing professional development that is accessible and engaging and they present a clear and professional implementation plan. This popular program provides great benefit to the arts community and the organization is encouraged to consider adopting the project into their regular operations.	34.
Steveston Historical Society	\$ 4,000	\$ 5,000	\$4,550	This project is recommended for its youth engagement and continued efforts to be inclusive and sensitive to authentic cultural practices. The organization is encouraged to continue to deepen their understanding of the art form and cultural histories in which they are engaged.	38.
Tickle Me Pickle Theatre Sports Improv Society	N/A	\$5,000	\$4,550	This ongoing project has a clear mandate, a loyal audience and is committed to outreach and partnerships, and their commitment to engaging and educating youth is a welcome focus within the Richmond arts community. While their intention to create inclusive spaces is commendable, it is recommended that the group engages typically under-represented communities through a well-researched and consultative process.	36.

ATTACHMENT 1

Organization	2021 Grant	2022 Request	2022 Recommend	Comments	Pg
Vancouver Cantonese Opera	\$ 4,450	\$ 5,000	\$ 4,550	This organization is recognized for their nimble ability to adapt to and embrace the challenges of the pandemic. The project is supported by three accomplished Richmond artists and their activities are accessible to the public, including seniors in care homes in Richmond. The organization is encouraged to continue to find innovative ways to expand the content of their offerings, engage more volunteers, and consider gathering tangible online audience participation metrics.	40.
TOTALS	\$116,815	\$144,275	\$119,502		



Operating Assistance Application for 2022 Arts & Culture Grants Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Canadian YC Chinese Orchestra Association

Society Mandate Summary:

To promote Chinese music by performing to the public in the City of Richmond and the greater Vancouver area.

Society History:

Since inception, the association has had numerous performances by members in terms of main orchestra, smaller ensembles, as well as solo performances. Since 2012, the orchestra has registered as the first music group Artist in resident of the Cultural Centre of City of Richmond. Our efforts to promote Chinese culture also include cooperation with other groups. One of our major performances, "Guests from afar please stay", was in partnership with Vancouver Choir at the Norman Rothstein Theatre (about 350 audiences capacity). The performance had a full house and as a result, another show was added (in about 6 months). Since 2013, we have been a partner of the Multicultural Heritage Festival held at each summer at the Richmond Cultural centre and our performance of "O Canada" with our own instruments was welcome by the audiences as well as Government officials. For the last 6 years, CYCCOA continued to be a strong element in the City of Richmond. In addition to performing in many concerts, CYCCOA hosted educational workshops, participated in community services, provide free performance for senior homes, local regional center, cultural events, festivals, and celebrations across our community. As an artist in resident of the Richmond Cultural Center, we participate actively in the Cultural events in our community. In May 2014, we have a joint concert "Ocean Home Town" with City of Richmond at the performing Hall of the Richmond Art Center. With Cultural Grants from the City of Richmond in the last six years, we have been able to produce large scale concerts at The Richmond Gateway Theatre. 2014 Ocean Home Town concert, 2015 Qiao's Grand Courtyard concert, 2016 Festival Gala and Multicultural Art Festival concert, 2017 Rising stars concert, 2018 Canada International Art Festival, 2019 Colors of Summer concert. In fact, the above concerts were huge success and we had full house of over 500 audiences each time. In 2019, all tickets were sold out 4 weeks before concert.

GRANT REQUEST

Requested Amount: \$10,000

Society Operating Budget: \$43,000

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2021	\$8,100	Operating Assistance
2020	\$9,400	Operating Assistance
2019	\$9,900	Operating Assistance

FINANCIAL SUMMARY**Most Recently Completed Year****Proposed Year**

Total Revenue:	\$14,600	\$26,000
Total Expenses:	\$14,114.7	\$23,300
Surplus:	\$485.3	\$450
Accumulated Surplus:	\$1,301.65	\$935.3
Other Funders:		

GRANT RECOMMENDATIONS

Recommended Amount: \$6,587

Aggregate Score: 77.3

Recommendation:

This group is commended for their intergenerational approach and the skills-based learning between students and professionals. They are clearly active in the community and have strong volunteer committees in place. There are concerns about organizational capacity to sustain this level of activity. Additionally, the quality of financial reporting in the grant application continues to not meet the level of expectation for Operating support. It is recommended that the group focus on accounting practices and begin to develop a sustainability plan for the work needed to maintain future success.



Operating Assistance Application for 2022 Arts & Culture Grants Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Cinevolution Media Arts Society

Society Mandate Summary:

Cinevolution makes experimental film and media art accessible for all, with a focus on connecting and empowering immigrants and other historically marginalized communities through participatory community festivals and events.

Society History:

Founded in 2007 by a group of Pan Asian filmmakers, artists and community activists, Cinevolution is Richmond's first and only media arts organization. Over the past decade, Cinevolution has acted as a leading voice for newcomer communities while promoting independent film, interdisciplinary artistic practice and critical discourse on migration and diversity. Recognized for excellence in programming, vision, and community impact, Cinevolution was twice a finalist for the Richmond Arts Awards' Cultural Leadership Award, recipient of Volunteer Richmond's Nova Star Award in 2013 and awarded the Richmond Arts Award for Artistic Innovation in 2012.

From 2007-2010, Cinevolution presented 3 editions of the Vancouver New Asia Film Festival (VNAFF), 2 DocuAsia Forums, 30+ community screenings, and Richmond's first youth film outreach program – the "Dream Project."

From 2011-2014, VNAFF rebranded as the Your Kontinent: International Film and Media Arts Festival, adopting a more international scope for film selection and introducing media art elements.

In 2015, we transitioned from a traditional film festival model to two signature programs:

Digital Carnival (DC), an annual festival of cutting-edge media art for community audiences. Encompassing a wide range of emerging and established media artists and art forms, the series has established experimental media arts as part of Richmond's public landscape. From 2015-2019, DC took place as part of the Richmond World Festival. In 2021, DC will be a hybrid festival with online components and a physical exhibition at the Richmond Art Gallery.

DocuAsia Forum uses documentary film as a platform to gather artists, researchers, community organizers and diverse publics for critical dialogue on current issues in contemporary Asia, their local relevance, and global implications.

Operating Assistance Application for 2022

Cinevolution Media Arts Society

Summary Page 2

Cinevolution has also produced two notable original online projects: Underwater Chinatown (2014-2016) and Art Talking Women (2012-2016).

GRANT REQUEST

Requested Amount: \$10,000

Society Operating Budget: \$277,574

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2021	\$9,200	Operating Assistance
2020	\$9,550	Operating Assistance
2019	\$10,000	Operating Assistance

FINANCIAL SUMMARY

Most Recently Completed Year

Proposed Year

Total Revenue: \$277,574

\$173,491

Total Expenses: \$277,487

\$173,490

Surplus: \$87

\$1

Accumulated Surplus: \$87

\$88

Other Funders: BC Gaming, Metro Vancouver, BC Arts Council: \$54, 000,
Canadian Heritage \$36,900

GRANT RECOMMENDATIONS

Recommended Amount: \$9,100

Aggregate Score: 82.3

Recommendation:

This organization continues to provide unique opportunities for the public to engage with media arts. They are commended for having an inclusive mandate and promoting diversity and inclusion in their work as well as for their commitment to artists, public engagement and partnerships. Given the ambitious scale of programming and relatively small board and staff resources, it is recommended that they invest in staff hours, board and volunteer recruitment, and consider scaling back some projects to help the organization build resilience.



Operating Assistance Application for 2022

Arts & Culture Grants Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Community Arts Council of Richmond

Society Mandate Summary:

Our mission is to develop the arts and culture sector of Richmond to provide a wide range of opportunities for citizens of all generations to gain access and reap the benefits that the arts and culture provide.

Society History:

Prior to 1970 a group of like-minded arts advocates decided they needed to support and sustain the arts community in Richmond and encourage its growth. And so the Community Arts Council of Richmond was born. The CACR soon started to expand its reach to the entire community of Richmond, to connect artists and citizens and share the invaluable benefits of the arts with all of Richmond. The CACR has a working board that is actively involved in all the organization's projects. Board members meet monthly to plan events and initiatives both independently and through partnerships with Richmond's local artists and organizations in the cultural sector. Our initiatives and projects serve different purposes such as strengthening the visibility and presence of the arts in the community and providing new opportunities to artists. We also seek to further develop arts education opportunities for all our youth and volunteering opportunities for the curious and interested. In light of the most recent impacts that Covid-19 has had on citizens and artists, we plan to support and create programs that help Richmond's artists and community to get exposure to the arts and deal with the physical, psychological and financial impact the pandemic continues to have. Highlights: Providing gallery space for artist members to exhibit and sell their work at a nominal cost, producing countless in-person and virtual exhibitions, performances, and events in partnership with Richmond's cultural organizations / Running the Reach to Teach program that gifts youth of various socio-economic backgrounds the chance to collaborate and reap the benefits of art education in person and online successfully for 11 years / Raising major funds for capital building projects like The Gateway Theatre and the Richmond Cultural Centre / Building a volunteer team made up of residents in Richmond who love the arts/ Created 4 virtual exhibitions in total in 2021 /

GRANT REQUEST

Requested Amount: \$10,000
Society Operating Budget: \$60,768

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2021	\$8,400	Operating Assistance
2020	\$8,800	Operating Assistance
2019	\$9,674	Operating Assistance

FINANCIAL SUMMARY

<u>Most Recently Completed Year</u>		<u>Proposed Year</u>
Total Revenue:	\$23,359	\$31,450
Total Expenses:	\$23,043	\$53,358
Surplus:	\$317	(\$21,908)
Accumulated Surplus:	\$115,534	\$93,626
Other Funders:	BC Gaming \$10,000, BC Creative Communities \$7,900	

GRANT RECOMMENDATIONS

Recommended Amount: \$9,182

Aggregate Score: 85

Recommendation:

This organization has continued to increase its effectiveness with supporting a diversity of arts activities and engaging community partners. They support the arts across a wide range of activities that benefit multi-generational participants. The volunteer leadership is commended for their ability to run the activities of the organization. It is recommended that they consider investing in paid staff to ensure the continued success of this trajectory.



Operating Assistance Application for 2022 Arts & Culture Grants Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Arts Coalition

Society Mandate Summary:

We are a voice for artists and the arts in Richmond. We promote, support, and advocate for the Arts in all their various forms within Richmond, BC.

Society History:

In 2004, the City of Richmond passed the Richmond Arts Strategy, which included a recommendation to improve communication between arts groups and to strengthen the arts community. RAC was formed as a Society on November 1st, 2005, as a direct result. In 2008, RAC became an advocacy group for the local arts and culture community when the City endorsed a '2010 Arts Plan', identifying RAC as the organization responsible for bringing local artists and arts organizations together. RAC continues to partner with the City on community events and the annual Richmond Arts Awards, and has facilitated substantial grants for hiring local artists for the annual Richmond Maritime Festival. In 2013, RAC established an endowment fund with the Richmond Community Foundation. Starting in 2019, an annual youth arts award has been offered via this fund. Also in 2013, RAC surveyed artists, arts organizations, and the public about the state of the arts in Richmond. Since 2015, RAC has collaborated with the Richmond Art Gallery on ArtRich, a bi-annual, month-long, juried exhibition of local artists. Starting in 2018, RAC has collaborated with the Steveston Historical Society on the annual Songs in the Snow: A Vintage Christmas, finding performers and paying artist fees via BC Arts Council grants. Also in 2018, with help from Tourism Richmond, RAC launched a refreshed website. RAC's social media and website both feature local artists and share arts events and opportunities. RAC's monthly newsletter reaches artists, arts supporters, local newspapers, and Tourism Richmond. During the COVID-19 pandemic in 2020, RAC successfully organized and negotiated a production plan for a digital Maritime Festival; the virtual online event received over 46,000 viewings by the end of the festival. RAC regularly engages with City staff and Council to speak on arts issues, and actively reaches out to other community groups to promote and advocate the importance of Arts for a healthy and vibrant Richmond.

GRANT REQUEST

Requested Amount:	\$10,000
Society Operating Budget:	\$71,400

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2021	\$9,300	Project Assistance
2020	\$9,400	Operating Assistance
2019	\$10,000	Operating Assistance

Operating Assistance Application for 2022

Richmond Arts Coalition

Summary Page 2

FINANCIAL SUMMARY

Most Recently Completed Year		Proposed Year
Total Revenue:	\$100,612.5	\$134,161.71
Total Expenses:	\$98,571.19	\$134,161.71
Surplus:	\$2,041.31	\$0.01
Accumulated Surplus:	\$15,147.9	\$10,376.19
Other Funders:		

GRANT RECOMMENDATIONS

Recommended Amount: \$9,100

Aggregate Score: 83

Recommendation:

This organization is commended for their role in strengthening the arts community with their wide range of arts activities, including representing a diversity of cultures in Richmond. The recommendation is that the organization stay focused on its mission and mandate and build their public profile, taking care not to lose their own identity in the array of partnerships they are engaged in.



Operating Assistance Application for 2022

Arts & Culture Grants Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Community Band Society

Society Mandate Summary:

Mandate Summary

To provide Richmond - focused musical concerts for the public, as well as for seniors in long - term/permanent residential care. Promote music in local schools via joint concerts and; Provide an outlet for the musical aspirations of our members, many of whom are returning to an instrument after years or even decades of not playing.

Society History:

Branch 5 of the Royal Canadian Legion created the band in 1973 and fully supported it until 1976 when it became independent of the Legion and was incorporated as The J.S. Thompson Band Society. In 1996 it was renamed The Lulu Island Music Society and in 2003 the Richmond Community Band Society. Throughout these name changes the band retained the same musical focus. Rehearsals are every Monday evening from 8 to 10 pm in the Murdoch Centre, at Brighthouse United Church. Our music director is Bob Mullett, a local professional musician. Our role in Richmond is to provide a varied series of musical events by improving the skills of our members at rehearsals, most of whom are seniors resident in Richmond. Past performances have included Nov 11 ceremonies at the City Hall, the July 1st Canada Day parade in Steveston, the Ladner Band Fest, and an annual (for 34 consecutive years) ticketed fund raising concert at the Gateway Theatre. We relocated to the Peace Mennonite Church when the Gateway Theatre changed its focus to professional performances. We also have performed at various seniors' residences, the Minoru Seniors' Center / Center for Active Living, Aberdeen Shopping Mall, the Steveston Fish Cannery, the Britannia Heritage Shipyard and Westwind Elementary School. In the summer we present outdoor concerts in Richmond parks. In July and August of 2020 7 members joined band teacher Brenda Khoo for an hour of Monday "night music" in Kozier Park to demonstrate support of our front line COVID workers, and to provide a much - needed live music social event for nearby residents. In 1995 we were invited to participate in the ceremonies celebrating the liberation of the Netherlands by Canadian Armed Forces at the end of WW2. In 1989 the band toured England and Scotland.

Covid has kept us out of our regular rehearsal space but 4 members took it upon themselves to find a temporary space for the summer. Thomas Kidd elementary school proved to be an ideal outdoor summer venue

GRANT REQUEST

Requested Amount:	\$2,700
Society Operating Budget:	\$11,225

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2021	\$1,600	Operating Assistance
2020	\$3,500	Operating Assistance
2019	\$3,575	Operating Assistance

FINANCIAL SUMMARY

Most Recently Completed Year		Proposed Year
Total Revenue:	\$4,652	\$14,050
Total Expenses:	\$5,735	\$9,400
Surplus:	(\$1,083)	\$4,650
Accumulated Surplus:	\$28,548	\$23,898
Other Funders:		

GRANT RECOMMENDATIONS

Recommended Amount: \$2,052

Aggregate Score: 76.8

Recommendation:

This group continues to hold a storied history in Richmond and provide musical entertainment for a wide variety of events throughout Richmond. There is some concern about the sustainability of the group given the challenges in recruiting new administrative and artistic volunteers. The recommendation is that the group considers using some of its surplus to build public awareness, as well as engage in member recruitment and succession planning.

Society: Richmond Community Orchestra and Chorus Association

Society Mandate Summary:

To contribute and lead the rich cultural scene of Richmond, through a diverse yearly program of concerts and leadership in music education for all ages.

Society History:

In 1986 George Austin and a group of like-minded musicians decided that it was time for Richmond to have its own orchestra and chorus and so the Richmond Orchestra and Chorus Association was formed. Over the last 35 years, the organization has grown to almost a 100 members, all committed to providing an opportunity for musicians to share the joy of music in rehearsal and performance. The talented instrumentalists and singers present a variety of music throughout the season, from the beauty of the classics, through traditional seasonal favourites and the uplifting passions of sacred and spiritual, to the delights of folk, jazz, modern and show tunes. Members range in age from high school students to seniors; they come from all walks of life, and welcome the opportunity to share their love of music with a wider audience. The orchestra has had a number of conductors, including Peter Rohloff, Charles Willet, Wallace Leung, Lorraine Grescoe and Chris Robertson. The current orchestra conductor, James Malmberg was appointed in 2007. The chorus has had only two conductors since its inaugural year: Len Lythgoe (1987-1994) and Brigid Coult (1994-present). Special performances include: performing with guest conductor Pablo Sosa from Argentina, a Canadian premiere of "The Dragons are Singing Tonight" by New Zealand composer David Hamilton (1998), a commission and premiere of Brian Tate's "This Island" (2000), singing with Canadian Imant Raminsh at Carnegie Hall in New York (2006), a performance with Xiamen Philharmonic Orchestra at the River Rock Theatre (2010), leading the singing of the official Olympic Torch Anthem as part of the Torch Ceremony at Richmond's "O Zone" (2010) and performing with Chantal Kreviazuk for the Richmond Hospital Foundation's 15th Starlight Gala (2013).

ROCA continues to seek new members, performers and opportunities within Richmond the Province, post pandemic, and we are ready to re-engage and re-energize in the local Arts once again.

GRANT REQUEST

Requested Amount:	\$10,000
Society Operating Budget:	\$75,134

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2021	\$8,000	Operating Assistance
2020	\$8,400	Operating Assistance
2019	\$9,500	Operating Assistance

Operating Assistance Application for 2022

Richmond Community Orchestra and

Summary Page 2

FINANCIAL SUMMARY

<u>Most Recently Completed Year</u>	<u>Proposed Year</u>
Total Revenue:	\$87,633
	\$104,799
Total Expenses:	\$66,834
	\$127,604
Surplus:	\$20,799
	(\$22,804)
Accumulated Surplus:	(\$24,040)
	\$20,799
Other Funders:	BC Gaming \$25,000

GRANT RECOMMENDATIONS

Recommended Amount: \$7,600

Aggregate Score: 78.8

Recommendation:

This organization's programs have a clear and effective connection to their mandate. They have proven to be resilient with their move to online concerts during the pandemic. The recommendation is that the group consider engaging in a robust audience development plan that considers traditional, new and emerging participants focussing on the evolving arts trends and cultural demographics of their community.



Operating Assistance Application for 2022 Arts & Culture Grants Program

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Delta Youth Orchestra

Society Mandate Summary:

The RDYO provides quality orchestral training to youth between the ages of 8 and 25.

Society History:

The Orchestra first began rehearsals in September 1971 in Ladner. With the support of approximately forty players, Harry Gomez formed the Orchestra and became its Conductor and Music Director. The Orchestra first performed at an open rehearsal for Mayor Dugald Morrison at the Ladner Community Centre later that year. Throughout the 1970s and 1980s, the Orchestra underwent tremendous growth, attracting young players from Richmond and the rest of the Lower Mainland. It continued its mission as an orchestral preparation program led by highly qualified musical staff. In 2013, recognizing that the majority of its young musicians were residents of Richmond, the Orchestra officially changed its name to Richmond Delta Youth Orchestra. Since our move to Richmond, our enrollment has nearly doubled. The Orchestra currently includes 111 young performers in seven divisions: Symphony, Senior Strings, Intermediate Strings, Junior Strings, Senior Winds, Junior Winds, and Chamber Music divisions. Each year, the RDYO performs numerous outreach concerts in Richmond and Metro Vancouver, including (in 2019 and 2020) at the Richmond World Festival, Culture Days, Richmond Cultural Centre, Richmond Public Library, WE Day, Maple Residences, and Aberdeen Centre. The RDYO is a vibrant and growing part of Richmond's cultural landscape.

GRANT REQUEST

Requested Amount: \$10,000

Society Operating Budget: \$110,309.1

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2021	\$8,000	Operating Assistance
2020	\$9,400	Operating Assistance
2019	\$9,875	Operating Assistance

FINANCIAL SUMMARY

Most Recently Completed Year		Proposed Year
Total Revenue:	\$128,145.74	\$158,920
Total Expenses:	\$110,309.1	\$158,730
Surplus:	\$17,836.64	\$190
Accumulated Surplus:	\$54,762.22	\$54,952.22
Other Funders:		

GRANT RECOMMENDATIONS

Recommended Amount: \$9,100

Aggregate Score: 82.8

Recommendation:

This is a well-organized group that is supported by a proactive membership and healthy community participation. The group is encouraged to continue to enhance its activities through outreach and partnerships. As the organization and its surplus grows, it is recommended that operational support is bolstered through their strategic planning initiatives in order to maintain the sustainability of the organization.

Society: Richmond Music School Society

Society Mandate Summary:

To promote music excellence and to foster interest and participation in music at the highest quality of music education.

Society History:

The Richmond Music School Society (RMS) has been a committed contributor to the arts and cultural life of Richmond since 1979. As we enter our 42nd anniversary season, we remain as committed as ever to a high standard of professional criteria with a focus on the accessibility of quality music education to all sectors of Metro Vancouver. As a founding member of the BC Association of Community Music Schools, RMS must adhere to a high standard of professional criteria to which commercial schools are not bound. Our focus is on the accessibility of music education to all sectors of the Richmond community, with an emphasis on program excellence and community work. As part of our commitment to the community, we are often performing at events such as Culture Days, Aberdeen Centre, Lansdowne Mall.

In August 2021, we developed a new collaboration with the Richmond Lavenderland and were invited to perform two Pop-Up Concerts in person at their location in an outdoor setting. This is our first attempt to gradually resume in-person student recitals for the Richmond community in a safe manner. Apart from that, we continued to deliver free concerts through our YouTube Channel for the enjoyment of the public, and in particular, for the different senior care facilities in Richmond, bringing the gift of music to those often isolated from the performing arts. Between the cost of instrument purchases, equipment rentals, sheet music, lesson fees, and program fees; music lessons can be a luxury that not everyone can afford. RMS is bridging this gap by ensuring equity of access to quality music education through its various outreach programs, bursaries, scholarships, and affordable lesson fees.

GRANT REQUEST

Requested Amount:	\$10,000
Society Operating Budget:	\$262,350

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2021	\$9,400	Operating Assistance
2020	\$9,300	Operating Assistance
2019	\$10,000	Operating Assistance

Operating Assistance Application for 2022

Richmond Music School Society

Summary Page 2

FINANCIAL SUMMARY

Most Recently Completed Year		Proposed Year
Total Revenue:	\$329,552.28	\$377,013
Total Expenses:	\$307,249.51	\$377,013
Surplus:	\$22,302.77	\$377,013
Accumulated Surplus:	\$321	\$1
Other Funders:	Outreach Violin Program \$44,290	

GRANT RECOMMENDATIONS

Recommended Amount: \$10,000

Aggregate Score: 91.3

Recommendation:

This group is commended for their professionalism and forward thinking vision. They have proven their resilience through the challenges of the pandemic and continue to provide equitable arts programs. They have shown considerable maturity in the development of their board and staff roles and responsibilities and are establishing themselves as a premier community non-profit organization.

Society: Richmond Potters' Club
Society Mandate Summary:

Providing adult education in the form of workshops and classes. Encourage mentoring and inclusiveness. Demonstrate skills and techniques of pottery making to the public. Engage and support our local community.

Society History:

Formed in 1969 the RPC has, as volunteers, organized, administered and provided adult ceramic art classes and memberships to the Richmond public. The RPC offers workshops & provides in-house education in clay arts. We hold monthly meetings updating members on club activity, collaborate on problem solving and share exhibition & workshop opportunities. RPC holds two 3-day sales per year, maintains a website & social media account. RPC has been a long-time supporter & participant in City community events, providing demonstrations & displays to the public. We support the children's classes, offered by the City of Richmond, working cooperatively with the instructors to ensure the studio is well kept & safe for the groups to work in harmony. Both groups have been working with the city to create separate studios by 2023. RPC furnished the studio and owns about \$40,000 worth of equipment & materials. Members have studio access throughout the year to create & do the many jobs needed to keep the club & studio operating. We welcome the public into the studio, answer their queries & share our joy gained thru a creative process. Our well attended 2 yearly sales include the Richmond Spinners & Weavers Guild. Sales give us a chance to "talk pots" with the public, exposing them to pottery art and give them an opportunity to shop locally & support local artists. The Club generously supports local non-profit organizations with donations/outreach. For many years, the RPC has been a very dedicated participant & supporter of the City of Richmond events (Doors Open, Culture Days, & the Maritime Festival) by providing displays & demonstrations and engaging with the public. The Club has provided opportunities to enhance artist creativity & education with classes, workshops & demonstrations. As part of the artistic community, the RPC shares with the public its passion for clay work, the delight in creating beautiful pieces & the value of art.

GRANT REQUEST

Requested Amount:	\$7,000
Society Operating Budget:	\$25,500

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2021	\$5,800	Operating Assistance
2020	\$6,500	Operating Assistance
2019	\$6,500	Operating Assistance

Operating Assistance Application for 2022

Richmond Potters' Club

Summary Page 2

FINANCIAL SUMMARY

<u>Most Recently Completed Year</u>		<u>Proposed Year</u>
Total Revenue:	\$19,280	\$41,850
Total Expenses:	\$8,026	\$41,850
Surplus:	\$11,254	\$0.01
Accumulated Surplus:	\$11,254	\$0.01
Other Funders:		

GRANT RECOMMENDATIONS

Recommended Amount: \$7,000

Aggregate Score: 91

Recommendation:

This group is commended for providing unique opportunities for community engagement and embracing cultural and generational diversity in their evolution as a long standing arts organization. They have a robust membership and their business model is forward thinking. They are encouraged to continue their professional development path and consider contract or staff support to ensure a smooth transition into what will likely be increased engagement from the community.

Society: Richmond Singers
Society Mandate Summary:

As the longest standing community choir in Richmond our purpose is "to sing, in harmony, a variety of music for the enjoyment of the members, as well as to give public and private performances for the listening pleasure of others".

Society History:

In 1971 our founder Pam Hiensch, an active member of our Ensemble, placed an ad in a local newspaper inviting women who were interested in singing recreationally to meet. A group of 15 became "The Richmond Melody Makers". In 1975 the choir had grown to 45 members and changed its name to The Richmond Singers. With 55 active members and 3 associates, we provide a choral presence in the community for over 49 years. Our first director was Alex Murray, followed by Earl Hobson, Jeanette Gallant, Mavis Weston, Natasha Neufeld, and since Sept 2019, Fabiana Katz. Our members range in age from 20s – 70 + and come from varied backgrounds and talents. The choir produces two to three major concerts per season, often featuring local guest performers, children's choirs and accompanists. We are fortunate to have a faithful audience at our concerts. The choir is available upon request to sing at various events organized by the City of Richmond, charities, special functions and fundraisers. Our 18-member Richmond Singers Ensemble sings an interactive program at senior facilities and daytime events, receiving little or no remuneration. Both choirs are very involved with our community, by giving benefit concerts to raise funds for other organizations such as the Richmond Hospice Society, Canadian Cancer Foundation, Tim Horton's Kids Camps and Music Heals. We were very fortunate to be invited to represent BC at the July 1, 2003 "UNISONG" celebrations in Ottawa. In 2009, the Richmond Singers were proud to represent BC at Festival 500 in St John's, Newfoundland. In 2016 we joined 1000 singers from around the world in Powell River to sing at the Kathaumixw International Choral Festival. We actively participate in BC Choral Federation activities and have a Diversity Policy to promote equality of opportunity for all our members. We are surviving COVID-19 through strong leadership and a commitment to safety and have produced four virtual choral performances including O Canada for the City.

GRANT REQUEST

Requested Amount:	\$10,000
Society Operating Budget:	\$71,925

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2021	\$8,000	Operating Assistance
2020	\$9,405	Operating Assistance
2019	\$10,000	Operating Assistance

Operating Assistance Application for 2022

Richmond Singers

Summary Page 2

FINANCIAL SUMMARY

Most Recently Completed Year		Proposed Year
Total Revenue:	\$52,515.66	\$59,030
Total Expenses:	\$37,613.36	\$79,090
Surplus:	\$14,902.3	(\$20,060)
Accumulated Surplus:	\$8,450.57	(\$12,155.43)
Other Funders:		

GRANT RECOMMENDATIONS

Recommended Amount: \$9,182

Aggregate Score: 85.5

Recommendation:

This organization has proven themselves to be a strong volunteer run organization that has been able to adapt to the significant challenges their art form has faced as a result of the pandemic.

The recommendation is that the group engages in a succession planning process in order to maintain their ongoing contributions for future generations.

Society: Richmond Youth Choral Society

Society Mandate Summary:

To provide the children and youth of Richmond and the surrounding Metro Vancouver area an excellent choral music education and prestigious performance opportunities. Our desire is to enrich their lives and nurture them through choral music, building their self-confidence, respect for each other, balancing harmony within diversity, to become proud community contributors and builders of our city's multicultural atmosphere.

Society History:

In 2000, a choir of 75 elementary school voices from across our city formed under the direction of 3 Richmond teachers. This choir was formed to sing at the BC Music Educators Conference. These teachers continued a Richmond School District Choir (Richmond Elementary Honour Choir) for 2 years. With school district cut backs, Lorraine, Catherine and parents created the Richmond Youth Choral Society in 2002. Membership began with 45 singers. By October 2003, a Secondary Choir was added. Concerts were arranged to feature the skills of the RYHC singers at many community and charitable events. By the 2009-10 season of the RYHC, the choirs were recognized as a premiere group within our city. In our 12th season we launched our 3rd choir, the Prelude Choir for children 5 - 8 years of age. Performance highlights include 2010 Olympic performances, performing with and hosting the Wakayama Children's Choir from our sister city. Wakayama, Japan and in 2015 we returned the visit to Wakayama. In 2013 we commissioned "Listen to the Music" by Timothy Corlis and premiered it with the VYSO. It was received with a standing ovation. We have worked with other composers like Larry Nickel and Iman Habibi. In 2015 we participated in "World Beat" with international conductor Henry Leck. For our 15th Anniversary season we planned a year of celebration including a collaboration with the RDYO to premier another new commission partnering with Timothy Corlis called "We Will Sing You Home". We also represented Richmond and BC in Ottawa on July 1st for Canada 150. In 2017 we collaborated with a professional Theater production called "The Ridiculous Darkness" with Alley theater. The production won a Jessie. In July 2018 we represented Canada in South Africa at the World Choir Games. We are anticipating attending again in South Korea in July of 2022 pending the pandemic. We are also planning for our 20th Anniversary season for the 2021-2022 Season!

GRANT REQUEST

Requested Amount:	\$10,000
Society Operating Budget:	\$34,735

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2021	\$8,000	Operating Assistance
2018	\$9,659	Operating Assistance
2017	\$9,500	Operating Assistance

FINANCIAL SUMMARY

Most Recently Completed Year		Proposed Year
Total Revenue:	\$34,735	\$40,700
Total Expenses:	\$34,527	\$38,050
Surplus:	\$208	\$2,650
Accumulated Surplus:	(\$3,098.69)	(\$448.69)
Other Funders:	BC Gaming \$4,200	

GRANT RECOMMENDATIONS

Recommended Amount: \$7,600

Aggregate Score: 76.3

Recommendation:

This group is commended for providing opportunities for children and youth, including performing experiences in other countries. There is a concern that it may be challenging to support the organization's sizeable membership in a sustainable way with the current staff and board configuration. Strategic and succession planning activities are recommended to ensure the organization is able to continue to offer its vital programs for many generations to come.

Society: Textile Arts Guild of Richmond

Society Mandate Summary:

1) Advancing textile arts creation by TAGOR members, 2) Creating items requested by community partners, 3) Maintaining an environment that provides artistic development and social support to TAGOR members.

Society History:

TAGOR was formed in 1975. From 1976 to 1988 the Guild focused on educational workshops and speakers. TAGOR offered eight major public exhibitions either by ourselves or in User Group Shows in Community projects in these years included quilts to mark Richmond's 1979 Centennial and Expo '86. Specialized lighting and electrical outlets in the Textile Arts Studio were purchased by TAGOR when the new Cultural Centre opened in 1993. TAGOR hosted exhibitions in 2000, 2002, 2006 and 2008. From 2000 to 2010 TAGOR members wanted to do more community work and began actively searching for local organizations to help. In December 2010 the TAGOR website was launched and that same month, TAGOR won the Constellation Award from the Richmond Volunteer Bureau. In 2011-12, over 70 quilts for the Japanese Tsunami victims were created and sent by TAGOR members. In 2012, TAGOR began its partnership with the City of Richmond Parks Department and Tourism Richmond in the creation sale of utility bags made from Richmond Street Banners. In 2012-13, TAGOR launched and successfully completed its 100 Quilt Challenge for Lion's Manor and won a People First Award from the Vancouver Coastal Health Authority for this project. In 2016 TAGOR added Habitat for Humanity as a community partner and created 12 quilts for the families moving into their Richmond Project houses. TAGOR applied for and received a Canada 150 Grant in 2017 and worked with Richmond Public Library to create Our Canadian Bookcase, a quilted wall hanging featuring 150 Canadian authors suggested by the public. In 2018 the TAGOR website was totally re-designed including online registration for workshops. In 2019, TAGOR was a finalist in the Richmond Arts Award Volunteer Category. Also that year, TAGOR was chosen by Richmond Public Art to participate in the No. 3 Road Art Column project, successfully completed in February 2020. In Spring 2021, TAGOR partnered with the Richmond Cultural Centre to present three public online events.

GRANT REQUEST

Requested Amount:	\$2,075
Society Operating Budget:	\$10,533

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2021	\$2,075	Operating Assistance
2020	\$2,730	Operating Assistance
2019	\$2,800	Operating Assistance

Operating Assistance Application for 2022

Textile Arts Guild of Richmond

Summary Page 2

FINANCIAL SUMMARY

Most Recently Completed Year		Proposed Year
Total Revenue:	\$5,378	\$8,600
Total Expenses:	\$3,340	\$8,600
Surplus:	\$2,038	\$0.01
Accumulated Surplus:	\$12,571	\$3,971
Other Funders:		

GRANT RECOMMENDATIONS

Recommended Amount: \$1,867

Aggregate Score: 84.5

Recommendation:

This group provides a vital service to the community and there is strong evidence of sound planning in place to support their organization's programs. They proactively engage with other groups and demonstrate a generosity of spirit. It is recommended that the group consider creative ways to diversify their membership so that a greater cross-section of the community can participate in the work they do.

Society: Arisun Yue Opera Society**Project Name:** Quarterly Yue Opera Productions on the Cloud**Dates:** February, Jun, August and November 2022**Project Summary:**

By inviting professional Yue Opera players from all over the world (e.g. from Toronto, Hong Kong, China etc), we are going to make a Yue Opera Public Performance in the cloud for citizens in Richmond, Vancouver, our province as well as all over the world.

Society Mission/Mandate:

Yue opera, is the second most popular opera form out of over 360 opera genres in China. Founded in January 2018, The Arisun Yue Opera Society (AYOS) is the largest Yue Opera Society in our British Columbia. The AYOS has a mandate to promote Yue Opera Performance Development. Our program is to deliver both formal and informal Yue Opera production, learning and appreciation workshops, conferences and seminars for opera lovers and all Canadians.

Society History:

Our association is a 40+ members organization which will produce a formal public performance at a formal performance hall such as the Michael J Fox Theatre or similar community centers every year. Since the inception, we organize workshops for the purpose of opera practice under the guidance of our senior professional performers on every Saturday at a rental place in Richmond until February 2020 as Covid-19 became a serious threat. Most of our members are residents in the Richmond community and our association play a very unique role to promote, to train and to produce live Yue Opera performances to the local citizens. We have on a regular basis an audience of 30 to 40 (non-members from our association) to come and enjoy live performance of Yue Opera. On April 22 2019, we produced the first ever formal Yue Opera Performance at the Michael J Fox Theatre to the citizens of Vancouver. We have a full house of audiences over 530 and was a big success. Local citizens from all walks of lives and different ethnic backgrounds came and enjoy a professional level of Yu Opera performance. With hard working from our members, we have been able to set tickets at a reasonable price and seniors and students are happy to get their 20% discount. On the other hand, our AYOS also performs for the local community during Ethnic festival (e.g. during the Chinese Spring festival, Canadian Multi-cultural events, Christmas time) at local community centers such as The Vancouver Round House Community Center, Sunset Community centers and senior homes. Since February this year, we basically move all activities on line. Using Zoom and wechat, we have been able to provide Yue Opera training and appreciation to our members as well Yue Opera lovers.

In 2021, we have been able to produce quarterly cloud production and have all been released on both the Youtube and the Wechat platforms.

GRANT REQUEST

Requested Amount:	\$5,000
Project Budget:	\$15,800
Society Operating Budget:	\$16,500

Project Assistance Application for 2022

Arisun Yue Opera Society

Summary Page 2

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2021	\$3,490	Project Assistance

FINANCIAL SUMMARY

Most Recently Completed Year		Proposed Year
Total Revenue:	\$13,340	\$15,000
Total Expenses:	\$12,645	\$15,000
Surplus:	\$695	\$700
Accumulated Surplus:	\$1,178.45	\$1,395

Other Funders:

GRANT RECOMMENDATIONS

Recommended Amount: \$3,800

Aggregate Score: 77.3

Recommendation:

This organization provides the community with the opportunity to practice and enjoy a unique cultural experience. They engage accomplished artists and have been successful in their transition to online performances. It is recommended that their communication materials, including grant applications, more clearly articulate the content of their productions and draw their audiences into a deeper understanding of the experience they are presenting.

Society: BCPilharmonic SOciety**Project Name:** Music Travels Time and Space**Dates:** November, 2022**Project Summary:**

The project "Music Travels Time and Space" is combined by symphony orchestra, mixed choral, soloists together and performing the vocal/instruments of new compositions concert. The final production will be either performances on stage (if possible) or in cloud format.

Society Mission/Mandate:

Formed at the end of 2016, the BC Philharmonic Orchestra Society BCPO (formally known as Vancouver Youth Philharmonic Orchestra Society) is a non-profit society with a mandate to promote, to perform and to produce orchestra music in Vancouver as well as all over the world. The mission of the BC Philharmonic Society is to provide organizational support to promote and serve the needs of its members in their many musical activities. The founding principles of the Society are inclusion and innovation in developing a musical legacy. The mandate of the Society is to develop a greater understanding and appreciation of regional cultural activities, both contemporary and traditional, and share and develop common cultural understanding and experience with members and audience alike through public performance events and educational programs.

Society History:

Since the end of 2016, the BCPS has become very popular in the greater Vancouver (including Richmond) community by giving out many public performances by musicians under the supervision of music director/conductor Zhuo Rui Shi, who won the first prize at Romania Black Sea International Conducting Competition at different occasions with a high level professional performing. We held a "Flash Mob" at the Richmond Lansdowne Mall in April 2017. And we had our first annual concert at the Fraser-view Church in Richmond In June 2017. We were invited to perform to celebrate the Chinese New Year at the Richmond Aberdeen Center in Feb. 2018. Also, our orchestra performed at Disney World, Los Angeles on Mar. 2018 and also we held a joint performances with Telesis Academy Orchestra, Nogales and Rowland High School Combines Orchestra and RUSD Honor Orchestra in the US. We have our second annual concert at the Norman Rothstein Theatre Vancouver BC in June 19, 2018. A week before, BCPO and VYPO had a joint performance for annual 2019 concert. Aa lot of audience joined our wonderful performance in the Vancouver Scottish Culture Center on Jun. 15, 2019. We performed a very successful concert of the commemoration of the 80th anniversary of the creation of the "Yellow River Cantata. On October 20, 2019 with BC Philharmonic Orchestra and Vancouver Youth Philharmonic Orchestra combined Herald Chanters Choir and Si-Chuan Xing Hai Choir, we produced a very successful concert at the Chan Center of UBC and, Grand Concert with BC Philharmonic Orchestra and Vancouver Youth Philharmonic Orchestra combined Herald Chanters Choir and S. C.U.T. Vancouver Alumni Chorus on Vancouver Playhouse on Dec. 22, 2019. BCPS received a lot of performing invitation. The BCPO and VYPO have held the 2021 New Years Concert in Cloud in Richmond. We held a chamber-music concert in Stanley in July 2021. We participated in Cultural Days 2021. We participated in the RCD Fundraiser Concert, etc... in 2021.

Project Assistance Application for 2022

BCPhilharmonic Society

Summary Page 2

GRANT REQUEST

Requested Amount:	\$5,000
Project Budget:	\$30,500
Society Operating Budget:	\$30,600

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2021	\$4,000	Project Assistance

FINANCIAL SUMMARY

Most Recently Completed Year

Total Revenue:	\$19,527
Total Expenses:	\$20,750
Surplus:	(\$1,518)
Accumulated Surplus:	(\$2,510)

Proposed Year

\$30,600
\$30,500
\$100
(\$2,410)

Other Funders:

GRANT RECOMMENDATIONS

Recommended Amount: \$4,550

Aggregate Score: 80

Recommendation:

This organization engages an impressive roster of musicians and is commended for their cross-cultural and cross-generational activities. It is recommended that they improve their marketing and communications efforts, with particular attention to modernizing language and building a clear marketing campaign. If the group elects to move from an online format to an in-person event, this grant is subject to the activity taking place in Richmond.

Society: Canada Chinese Performing Arts Society

Project Name: A Series of Han Music Fantasy - Summer Edition

Dates: June 18, 2022

Project Summary:

The event is planned as an outdoor event in early summer time. The content of the event is Han Music performance by a professional Chinese instruments ensemble and a community choir. There will be tables and tea served to create an environment of the traditional way of appreciating the music.

Society Mission/Mandate:

The organization was established 13 years ago as 'Huayi'(VBCM) Production and later on registered as a non-profit organization as The Canada Chinese Performing Arts Society. The organization puts its energy to promote performing arts based on Chinese culture and to promote cultural exchange between Canada and China.

The mission for the Canada Chinese Performing Arts Society is to promote performing arts and make a pool to pull people together from different cultures to work with music. Even though the Society is based on traditional Chinese culture, there is no limitation on opening and exploring new ideas and styles for the potential of creating new concepts for performing arts. Through these efforts, the society desires to benefit professional artists and audiences from our community.

Society History:

The society has a professional profile with the Canada Council for the Arts and currently is holding a grant for a project that is collaborated with Center of Chinese Music and Culture in Middle Tennessee State University.

Han Music ensemble under management of the society is based in Richmond professional ensemble. The leading musicians is a citizen of Richmond.

The society also manages a community choir. The choir rehearses regularly in Richmond and most of the singers and the vocal director are Richmond.

Currently, the society is working on a video recording project for a new composition by a Canadian composer. That involves both the Han Music Ensemble and the choir.

In the past:

September 2019, produced "Red Moon" – expression of poem and music, concert At Fraserview Church in Richmond.

Project Assistance Application for 2022

Canada Chinese Performing Arts Society

Summary Page 2

February 2, 2018, partnered with the White Rock Chinese Association, CCPAS co produced a successful large scale stage show "Gala Showcase of Han Culture) at Bell Performing Arts Centre in Surrey.

April 2017, cooperated with Vancouver Intercultural Orchestra for the "Hands On" international drum music festival. The Canada Chinese Performing Arts Society organized the Chinese music session.

August 2016 produced the second music festival at Norman Rothstein Theatre Vancouver. A professional performing group coming from Guangzhou China joined the festival.

In 2015 the singers of the society performed with the Orchid Ensemble at Pyatt Hall of VSO school.

GRANT REQUEST

Requested Amount:	\$5,000
Project Budget:	\$10,600
Society Operating Budget:	\$51,896

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
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FINANCIAL SUMMARY

Most Recently Completed Year		Proposed Year
Total Revenue:	\$20,100	\$46,050
Total Expenses:	\$14,770	\$5,168
Surplus:	\$5,330	(\$5,630)
Accumulated Surplus:	\$7,161	\$1,531
Other Funders:		

GRANT RECOMMENDATIONS

Recommended Amount: \$4,550

Aggregate Score: 81.5

Recommendation:

This organization is commended for their strong vision and unique venue, the Canadian Flower Winery in Richmond. It is recommended that the group consider engaging in some grant writing and budget development training and consultation activities in order to improve the quality of their funding applications. A marketing and communications plan that aids in diversifying their audience is also recommended.

Society: Dutch Liberation 2020 Canadian Society**Project Name:** Dutch Heritage Day (May5) Tulip flower project**Dates:** May 1 - May 14, 2022**Project Summary:**

Over the last 3 years, we have created, organized and supported several programs to commemorate the 75th Liberation of the Netherlands by the Canadian Armed Forces. (see www.dutchcanada2020.com).

One of our programs has been to recognize the Dutch Heritage Day (May 5) with the distribution of flower bouquets to care homes.

With the success of our flower program for Seniors and Veterans in 2020 and 2021, we are planning to do the same for 2022.

We would like to include many Senior Care Homes in your city. There are about 20 care homes in your city, with an average of 100 residents.

Society Mission/Mandate:

The Dutch Liberation 2020 Canadian Society is a non-profit organization, established in 2018 to coordinate 2020 commemorative events to honour Canadian soldiers, who helped liberate the Netherlands 75 years ago. The mission was to say "Thank you Canada", to honour the Canadian veterans/seniors, and to educate youth. In 2021-2022, in recognition of Dutch Heritage Day, a day approved by the Parliament of Canada in April 2019, the Society's focus is to thank care givers in BC for their service to the community in caring for veterans and seniors.

Society History:

2020 - sold Liberator tulips to the City of Richmond

- planned a candlelight ceremony at the Richmond cenotaph. Cancelled due to COVID

2021 - presented flower bouquets to Senior care homes in May

- distributed the 205 page book : "Canadian WWII Liberators, connected to the Province of British Columbia, buried in the Canadian War Cemetery Groesbeek, The Netherlands" to all the Royal Canadian Legion branches in Richmond.

Project Assistance Application for 2022

Dutch Liberation 2020 Canadian Society

Summary Page 2

GRANT REQUEST

Requested Amount:	\$7,500
Project Budget:	\$58,000
Society Operating Budget:	\$84,563

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2020	\$0	Parks, Rec and Community Events

FINANCIAL SUMMARY

<u>Most Recently Completed Year</u>		<u>Proposed Year</u>
Total Revenue:	\$25,000	\$70,300
Total Expenses:	\$32,060	\$81,500
Surplus:	(\$7,060)	(\$11,200)
Accumulated Surplus:	\$13,423	\$3,000

Other Funders:

GRANT RECOMMENDATIONS

Recommended Amount: \$0

Aggregate Score: 0

Recommendation: This application is not eligible under the current criteria.



**Project Assistance Application for 2022
Arts & Culture Grants Program**

6911 No. 3 Road, Richmond, BC V6Y 2C1

Society: Richmond Art Gallery Association

Project Name: Artist Salon series

Dates: February 26 - November 26, 2022

Project Summary:

RAGA seeks funding towards the Artist Salon, an ongoing set of social gatherings for local artists. This series of monthly online and in-person events features guest art professionals hosting talks that foster connections among our community's diverse range of artists. Talks are recorded and posted on our social media platforms for free access after. Initially an in-person program, the program moved online in 2020 to much success. In 2022 we will renew the program by offering a hybrid in-person/online program that is interactive and responsive to attendees, with an aim to be more accessible.

Society Mission/Mandate:

The only public gallery in Richmond, the RAG's mandate is to exhibit, preserve and promote contemporary visual arts, and support visual artists in the public presentation of their work. Through exhibitions, publications, educational programming, collections, and significant partnerships, the Richmond Art Gallery provides opportunities for the enrichment of life in Richmond while serving the contemporary arts community in Canada.

Society History:

The Richmond Art Gallery opened its doors in 1980, obtained non-profit charitable status in 1987, and in 1992 moved to its present location in the Richmond Cultural Centre. The Gallery has 3,500 square feet of exhibition space, an activity room for workshops and programs, and storage facilities for a Permanent Collection of over 400 works. To date, the Gallery has presented more than 1500 exhibitions of contemporary art. The gallery is open and free to the public seven days a week. Education and outreach programs operate year round both online and in person, and include the School Art Program, artist talks and tours, and artist workshops. A corps of docents offer Richmond Art Gallery Association tours in English, Cantonese and Mandarin, while gallery attendants welcome and orient visitors to the current exhibitions daily. The School Art Program is led by a professional artist and BC certified teacher who adapts all tours and workshops to the grade level and BC school curriculum and serves Richmond, Delta, Tsawwassen, and Vancouver area schools. With an average annual attendance of 20,000 the Richmond Art Gallery serves the citizens of Richmond, the Greater Vancouver Regional District, the Gulf Islands and the Lower Mainland, as well as visitors from other parts of the province, national and international tourists. The Richmond Art Gallery is well respected regionally and nationally for its quality programming and publications and for its excellence in art education.

GRANT REQUEST

Requested Amount:	\$5,000
Project Budget:	\$10,000
Society Operating Budget:	\$202,050

Project Assistance Application for 2022

Richmond Art Gallery Association

Summary Page 2

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2021	\$4,450	Project Assistance
2020	\$4,700	Project Assistance
2019	\$5,000	Project Assistance

FINANCIAL SUMMARY

Most Recently Completed Year	Proposed Year
Total Revenue:	\$212,480
Total Expenses:	\$217,791
Surplus:	(\$5,311)
Accumulated Surplus:	(\$5,311)

Other Funders: Metro Vancouver \$5,000

GRANT RECOMMENDATIONS

Recommended Amount: \$4,582

Aggregate Score: 85

Recommendation: This project is commended for providing professional development that is accessible and engaging and they present a clear and professional implementation plan. This popular program provides great benefit to the arts community and the organization is encouraged to consider adopting the project into their regular operations.

Society: Steveston Historical Society

Project Name: Steveston Alive! Walking Tour Vignettes

Dates: January - August 2022 (performances summer 2022, or workshops)

Project Summary:

Vignettes launched in summer 2017, and was repeated in 2018 & 2019. Costumed secondary school drama students performed five short plays set in 1917 along a guided walking tour of Steveston village. The tours were extremely well received by our audiences, and were fully booked in our final month of 2017 production. For our student actors this was extremely encouraging as this was their first time being involved in arts and heritage programming in their community. In 2020, we held discussions with arts professionals. In 2021 we added to the script & held table reads.

Society Mission/Mandate:

The Steveston Historical Society (SHS) has been in place since 1976 to preserve and promote the history of Steveston, British Columbia.

Society History:

The Steveston Historical Society's Board of Directors is made up completely of volunteers who work on events, programs, and community engagement pieces that help to inform Steveston residents and visitors about its heritage.

Historically, the Society was responsible for restoring and establishing the Steveston Museum building, which was built in 1905 as Richmond's first bank. This included collecting artefacts, photographs, and documents and creating exhibits. In 1979, the building opened as "The Steveston Museum and Post Office" and became the informational hub for the village. The Society also participated in the preservation of historic sites, buildings and other museum sites in the area, namely the Gulf of Georgia Cannery.

Today, the SHS works in partnership with the City of Richmond to run the Steveston Museum. The Japanese Fishermen's Benevolent Society (JFBS) building moved to the site on Moncton Street in 2010 and officially opened in 2015. This extension features interpretation about the Japanese Canadian experience in the village from the time of their arrival in Steveston to the time of internment.

Recent projects include:

- Nikkei Stories of Steveston: a 10-part documentary series that pays tribute to the strengths and

Project Assistance Application for 2022

Steveston Historical Society

Summary Page 2

successes of Japanese Canadian pioneers and their descendants. These videos can be viewed in the JFBS building or online at www.nikkeistories.com/#videos

- The Fisherman's Park Mural: a 12-panel mural series celebrating Steveston's connection to the fishing industry.

- Walking Tour Vignettes: a five part theatrical performance along a walking tour of Steveston. Participants were taken back in time to the year 1917 where they saw drama students from Hugh McRoberts Secondary School perform stories of Steveston's shared triumphs and tragedies.

GRANT REQUEST

Requested Amount: \$5,000
Project Budget: \$17,464.8
Society Operating Budget: \$16,000

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2021	\$4,000	Project Assistance
2020	\$1,500	Project Assistance
2019	\$4,900	Project Assistance

FINANCIAL SUMMARY

Most Recently Completed Year

Total Revenue: \$11,673
Total Expenses: \$12,398
Surplus: (\$725)
Accumulated Surplus: (\$725)

Proposed Year

\$21,010
\$15,957
\$5,053
\$5,053

Other Funders:

GRANT RECOMMENDATIONS

Recommended Amount: \$4,550

Aggregate Score: 84

Recommendation:

This project is recommended for its youth engagement and continued efforts to be inclusive and sensitive to authentic cultural practices. The organization is encouraged to continue to deepen their understanding of the art form and cultural histories in which they are engaged.

Society: Tickle Me Pickle Theatre Sports Improv Society

Project Name: TMP Improv Youth Programs

Dates: Sept 2021-Aug 2022

Project Summary:

We wish to provide improv programs targeting youth through the support of the Arts & Culture Project Assistance Grant. The 2021-2022 project would include: workshops in high schools, including partnerships with LGBTQ+ clubs within Richmond high schools, the high school improv fundamentals program and improv summer camps. We would also provide improv performances to Richmond audiences should we deem it appropriate in light of COVID restrictions.

Society Mission/Mandate:

The purpose of our society as outlined in our constitution is as follows: a) Present theatre shows, particularly improv based, for the community at-large b) Promote the art of improv based theatre to the community at-large c) Provide theatre, leadership and team building education for seniors, adults, youth and children d) Create events for community organizations in need.

Society History:

Tickle Me Pickle officially became a not for profit society in 2013, but its roots go back much further. TMP has been a cornerstone of improvisational comedy in Richmond since the year 2000. TMP is proud to provide improv presentations in Richmond, along with opportunities for Richmond residents to participate in and learn the fundamentals of improvised theatre. In the past few years, TMP has assembled a new roster of improv leaders, and this group of leaders provide community improv performances, workshop presentations, and run the fundamentals of improv classes for high school students. Officially named the Tickle Me Pickle Theatre Sports Improv Society, we have applied to BC Registries for a new name: Richmond Improv Society. We believe that this new name more accurately reflects our society's mission, and also allows for more improv groups/performers to operate under our umbrella.

GRANT REQUEST

Requested Amount: \$5,000

Project Budget: \$13,665.12

Society Operating Budget: \$13,665.12

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2020	\$4,700	Project Assistance
2019	\$2,900	Project Assistance
2018	\$4,600	Project Assistance

FINANCIAL SUMMARY

Most Recently Completed Year		Proposed Year
Total Revenue:	\$6,527.75	\$13,665.12
Total Expenses:	\$4,332.63	\$13,665.12
Surplus:	\$2,195.12	\$0.01
Accumulated Surplus:	\$2,195.12	\$0.01

Other Funders:

GRANT RECOMMENDATIONS

Recommended Amount: \$4,550

Aggregate Score: 83.8

Recommendation:

This ongoing project has a clear mandate, a loyal audience and is committed to outreach and partnerships and their commitment to engaging and educating youth is a welcome focus within the Richmond arts community. While their intention to create inclusive spaces is commendable, it is recommended that the group engages typically under-represented communities through a well-researched and consultative process.

Society: Vancouver Cantonese Opera

Project Name: Cantonese Opera in the Cloud, free concerts and classes

Dates: February/May/August/November 2022

Project Summary:

Cantonese Opera in the Cloud is a virtual production consist of a series of episodes that will be broadcast on five Saturdays. There will be English and Chinese narration and subtitles during the event. Audiences will have the opportunity to interact during the Q&A session of the event.

VCO will partner with Richmond Cultural Center for a series of 4 LIVE FREE concerts (under the guidance of pandemic protocol).

VCO will partner with Richmond Cultural Center for a 3-Saturdays FREE Water Sleeve flashmob/Flag swinging summer camp.

Society Mission/Mandate:

The mission of Vancouver Cantonese Opera is to preserve and present the unique traditional art form of Cantonese opera at the highest level to both Chinese and non-Chinese audience. We strive to collaborate with our stakeholders to meet the fundamental need for spiritual and aesthetic satisfaction and richness in our lives.

OUR ARTISTIC VISION & ORGANIZATIONAL OBJECTIVES

- 1) Artistic excellence – creates high quality works; maintain high standards and creative excellence from all performers.
- 2) Education – Provide educational seminars/workshops to the community and schools to broaden the reach, appreciation and understanding of Cantonese opera.
- 3) Accessible, affordable & entertaining performances for the public
- 4) Provide employment and business opportunities to Cantonese opera artists, musicians, technicians and local business.

Society History:

Vancouver Cantonese Opera is uniquely situated as a Canadian arts organization deeply rooted in its local community yet maintaining strong global ties to the opera scenes in China, Hong Kong, and across North America. Our core values center on artistic integrity and innovation, intercultural and intergenerational dialogue, accessibility, and giving back to our communities.

Project Assistance Application for 2022

Vancouver Cantonese Opera

Summary Page 2

Our performances are always bilingual, incorporating live translation and English/Chinese subtitles. We have also moved beyond the traditional theatre to perform in libraries, community centers, parks, city squares, and festivals. We have an extensive repertoire of outreach programs, including regular

performance and singing classes, annual youth summer camps, and free concerts for adults and seniors living in care homes.

Since 2005, VCO has been offering Cantonese Opera singing and performance technique classes in Richmond and participated in various multicultural events in the Richmond community and senior homes. In 2013, VCO activated Multicultural Heritage Festival in Richmond and starting from 2016 VCO partnered with Richmond World Festival in the activation of "The Bamboo Theatre". In 2018 and 2019, VCO offered a free water sleeve summer camp and workshop "Cantonese Opera Behind the Scenes". In 2020 VCO planned to offer 4 free Cantonese Opera concerts at the Richmond Cultural Centre. Due to the Covid-19, we only managed to offer one free live concert on Jan.25.2020.

It is our goal to keep on presenting free workshops, classes and concerts for the communities in the City of Richmond.

GRANT REQUEST

Requested Amount:	\$5,000
Project Budget:	\$14,750
Society Operating Budget:	\$152,241

MOST RECENT PREVIOUS GRANT(S)

Year	Amount	Grant Program
2021	\$4,450	Project Assistance
2020	\$4,700	Project Assistance
2019	\$5,000	Project Assistance

FINANCIAL SUMMARY

<u>Most Recently Completed Year</u>		<u>Proposed Year</u>
Total Revenue:	\$126,301	\$152,241
Total Expenses:	\$84,124	\$132,540
Surplus:	\$42,177	\$19,701
Accumulated Surplus:	\$80,995	\$100,696

Project Assistance Application for 2022

Vancouver Cantonese Opera

Summary Page 3

Other Funders: Canadian Heritage \$5,000, BC Gaming \$5,000

GRANT RECOMMENDATIONS

Recommended Amount: \$4,550

Aggregate Score: 82.8

Recommendation: This organization is recognized for their nimble ability to adapt to and embrace the challenges of the pandemic. The project is supported by three accomplished Richmond artists and their activities are accessible to the public, including seniors in care homes in Richmond. The organization is encouraged to continue to find innovative ways to expand the content of their offerings, engage more volunteers, and consider gathering tangible online audience participation metrics.

City of Richmond Arts and Culture Grants Program

Operating Assistance Guidelines



The City of Richmond allocates grant funding for arts and cultural organizations that provide programming and activities for the benefit of Richmond residents.

The City's support acknowledges that the work of these organizations contributes to Richmond's quality of life, identity and economy and is extended to recipients who demonstrate vision, accountability and spirit of community service in their operations.

These guidelines incorporate recognized best practices and are designed to ensure accountability for use of public funds; **read through carefully before you make an application.**

If this is your first time making an application to the City of Richmond, or if you require further assistance, we encourage you contact:

Camyar Chaichian, Program Manager, Community Cultural Development
604-237-8326, Camyar.Chaichian@richmond.ca

Grant information and other information about our programs and services are available on the City website at www.richmond.ca/artists.

2022: Arts and Culture Grants Program Objectives and Description

The Arts and Culture Grants program is intended to support a range of artistic and cultural activity including literary, visual, media, dance, theatre, music, multi-disciplinary, inter-disciplinary, and community-based arts, reflecting different cultural traditions as well as contemporary art forms and practices.

The program provides grants to support organizational capacity through Operating Assistance as well as one-time or time-limited initiatives through Project Assistance. Organizations may not apply for more than one City of Richmond grant per year.

Operating Grants are provided to support the annual programming and operating activities of eligible organizations. All grants are reviewed on a yearly basis and are not to be viewed by applicants as an on-going source of funding.

Organizations already receiving City funding that represents the equivalent of operating funds are not eligible for Operating Assistance. They are eligible for Project Assistance funding if their project is outside the scope of their normal operations.

Application Forms

New applicants are encouraged to read through the Guidelines first to obtain a general understanding of the program and then contact the Cultural Development Manager (contact info above) to discuss your proposal, confirm your eligibility and request approval to apply. Once approved, you may proceed with the application.

- The application form is available online at www.richmond.ca/citygrants
- Applications must be received on or before the submission date. Late applications will not be accepted.
- Answer all the questions on the form concisely, and include all requested supporting materials.

Operating Assistance Eligibility Criteria

- Operating Assistance is for established organizations that have an ongoing presence in Richmond and a track record of quality public programs and services. Applicant must be based in Richmond, registered as a non-profit society in good standing with the Province of BC, having been established legally and in operation for at least two (2) years prior to the application deadline and have recently received City Grant funding and successfully completed the projects.
- Applicants must be based and active in Richmond and provide programming and services that are open to the public and publicized citywide, or in the case of umbrella organizations, must further the interests of artists, creators, arts organizations and elements of the arts community. The organization's activities can include policy development, advocacy, provision of professional services, and production of collective projects.
- Applicants must be independent organizations with clear mandates that include the provision of public programs and/or services with an arts and culture focus. Presented work must be primarily with and/or by local artists/performers/artisans (amateur and/or professional); activities may include some artists who are not Richmond residents.
- All principal professional artists should be compensated for their participation commensurate with industry standards. For more information about these standards, please refer to the following organizations:
 - American Federation of Musicians: www.afm.org
 - Canadian Actors Equity Association: www.caea.com
 - Canadian League of Composers: www.clc-lcc.ca
 - Canadian Alliance of Dance Artists: www.cadadance.org
 - Professional Writers Association of Canada: www.pwac.ca
 - Canadian Artists Representation/Le front des artistes canadiens/CARFAC: www.carfac.ca
- Applicants should have stable administration and artistic leadership, directed by recognized arts/culture professionals and/or experienced volunteers.
- Applicants must operate year-round in a fiscally responsible manner.
- Applicants must have other cash revenue sources for their activity that may include self-generated revenue (ticket sales, concession, memberships), funding from other levels of government (provincial, federal) and private sector support (fundraising, foundations, sponsorship, cash and in-kind donations).
- Applicants must provide independently prepared financial statements for the most recently completed fiscal year: an un-audited statement endorsed by two signing officers (with balance sheet and income statement, at minimum), review engagement or audit.
- Operating grants are awarded up to a maximum of 30% of the annual operating budget, to a maximum request of \$10,000.

Ineligible Organizations

- Organizations which do not meet eligibility criteria and requirements
- Other City of Richmond departments or branches
- Organizations already receiving City funding that represents the equivalent of operating funds
- Social Service, Religious, Political or Sports organizations

Ineligible Activities

- Fundraisers
- Deficit reduction
- Activity outside of Richmond
- Activity which was started prior to the application deadline
- Capital projects
- Activity that is not artistic or cultural
- Start-up costs
- Seed money for projects or events
- Showcases or recitals for schools/organizations with an educational mandate

Assessment Criteria

There are three key areas of evaluation that are weighted equally: merit, organizational competence and community impact. The organization's recent activities (as outlined in the previous year's Grant Use Report, for example) as well as proposed ones are taken into consideration when assessing an application.

Programming/Merit

- Quality of the organization's creation, production, presentation, dissemination and service activities (strength of intention, effectiveness of how it is put into practice, degree to which it enhances or develops a form, practice or process and impact on the creative personnel involved)
- Clear articulation of mandate/vision and degree to which the activity supports their organization's mandate/vision
- Distinctiveness of the organization's activities in relation to comparable activities in Richmond. Does it provide unique opportunities for artists, other arts organizations and the public?

Organizational Capacity

- Evidence of clear mandate, competent administration, functional board and an appropriate administrative and governance structure
- Evidence of financial stability and accountability as demonstrated through prior financial performance, achievable and balanced budgets, and financial management practices and plans
- Evidence of planning in place to support the proposal and/or ongoing organizational capacity (as per realistic schedules, timelines, planning practices, etc.)

Impact

- Level of public access to the work, activities or services
- Evidence of growing interest and attendance
- Level of engagement with other arts organizations, artists and community groups from all of Richmond's communities
- Evidence of promotional and/or outreach strategies in place to encourage wide public participation, awareness and engagement
- Demonstrated support from the community as evidenced through partnerships, collaborations, sponsorship support, in-kind support, volunteers, etc.

Assessment and Awarding of Grants

Complete applications are assessed by an Assessment Committee made up of City staff. A report on the Assessment Committee recommendations is written and submitted to City Council for their consideration and approval.

Council will make the final grant decisions, at its sole discretion, based on the program goals, criteria, policies, requirements and a review of City staff recommendations.

Council may:

- Approve a funding application:
 - in total, with or without conditions (i.e., subject to a mid-year review)
 - in part, with or without conditions
- Ask for more information
- Issue dollars in phases with conditions
- Deny an application

Council has final approving authority.

Funds will be dispersed as soon as possible after Council approval. The objective is to have all funds disbursed within 60 days of approval.

Grants are awarded on an annual basis. Applicants must re-apply each year. Continued funding is not guaranteed.

Conditions of Assistance

Please note that if your organization receives a City Grant, the following conditions will apply:

- Grant funds must be applied to current expenses, not used to reduce or eliminate accumulated deficits. Activities cannot be funded retroactively.
- The Society will make every effort to secure funding from other sources as indicated in its application. It will keep proper books of accounts for all receipts and expenditures relating to its activities and, upon the City's request, make available for inspection by the City or its auditors all records and books of accounts.
- If there are any changes in the organization's activities as presented in this application, Arts, Culture and Heritage Services Division must be notified in writing of such changes immediately. In the event that the grant funds are not used for the organization's activities as described in the application, they are to be repaid to the City in full. If the activities are completed without requiring the full use of the City funds, the remaining City funds are also to be returned to the City.
- The City of Richmond requires organizations receiving a City grant to appropriately acknowledge the City's support in all their information materials, including publications and programs related to funded activities (i.e. brochures, posters, advertisements, websites, advertisements, signs, etc.). Such recognition must be commensurate with that given to other funding agencies. If the logos of other funders are used in an acknowledgement, the City should be similarly represented. Acknowledgement is provided by using the City of Richmond logo in accordance with prescribed standards. City of Richmond logo files and usage standards will be provided to successful applicants. Failure to acknowledge the City's support may result in the inability of an organization to obtain grant support in future years.
- Receipt of a grant does not guarantee funding in the following fiscal year.
- Successful applicants will complete a Grant Use Report online as a pre-condition for consideration of an organization's future grant applications. If the Project has not been completed at that time, an updated Grant Use Report must be submitted upon completion.

Use of Funds

The following guidelines and limitations are designed to meet best practices and to ensure accountability for use of public funds:

- It is expected that applicants will combine the Operating Assistance support they receive with other sources of revenue and financial investment (grants, donations, earned revenues) as well as in-kind support and contributions.
- Operating grants are provided to support the annual programming expenses and annual operating costs of the Society.
- Eligible use of Operating Assistance funds include, but are not exclusively limited to:
 - Fees and related expenses for artists, musicians, programming staff, cultural workers
 - Volunteer expenses (recruiting, training, support, etc.)
 - Production expenses (installation of artwork, equipment rental, costumes, sound, lights, etc.)
 - Marketing, community outreach and promotional expenses
 - Operating overheads (insurance coverage, rent, etc.)
- Ineligible uses of Operating Assistance support include but are not exclusively restricted to:
 - Deficit reduction
 - Capital expenditures (i.e. construction, property renovations, equipment purchase, software, etc.)

- Organizations that forecast a deficit budget are not eligible for support.

Confidentiality

All documents submitted by Applicants to the City of Richmond become the property of the City. The City will make every effort to maintain the confidentiality of each application and the information contained within except to the extent necessary to communicate information to staff and peer members of the Assessment Committee for the purpose of evaluation and analysis, as well as to Council for the recommendation report. The City will not release any of this information to the public except as required under the Province of British Columbia Freedom of Information and Protection of Privacy Act or other legal disclosure process.

City of Richmond Arts and Culture Grants Program

Project Assistance Guidelines



The City of Richmond allocates grant funding for arts and cultural organizations that provide programming and activities for the benefit of Richmond residents.

This support acknowledges that the work of these organizations contributes to Richmond's quality of life, identity and economy and is extended to recipients who demonstrate vision, accountability and spirit of community service in their operations.

These guidelines incorporate recognized best practices and are designed to ensure accountability for use of public funds; **read through carefully before you make an application.**

If this is your first time making an application to the City of Richmond, or if you require further assistance, we encourage you to speak with or meet with a staff member of Arts, Culture and Heritage Services to ensure that your proposal is eligible and to ask any questions that may assist you in putting together an application.

Camyar Chaichian, Program Manager, Community Cultural Development
604-237-8326, Camyar.Chaichian@richmond.ca

This information and other information on our programs and services are available on the City website at www.richmond.ca/artists.

2022: Arts and Culture Grants Program Objectives and Description

The Arts and Culture Grants program is intended to support a range of artistic and cultural activity including literary, visual, media, dance, theatre, music, multi-disciplinary, inter-disciplinary, and community-based arts, reflecting different cultural traditions as well as contemporary art forms and practices.

The program provides grants to support organizational capacity through Operating Assistance as well as one-time or time-limited initiatives through Project Assistance. Organizations may not apply for more than one City of Richmond grant per year.

Operating Grants are provided to support the annual programming and operating activities of eligible organizations. All grants are reviewed on a yearly basis and are not to be viewed by applicants as an on-going source of funding.

Organizations already receiving City funding that represents the equivalent of operating funds are not eligible for Operating Assistance. They are eligible for Project Assistance funding if their project is outside the scope of their normal operations.

Application Forms

New applicants are encouraged to read through the Guidelines first to obtain a general understanding of the program and then contact staff at Arts, Culture and Heritage Services to discuss your proposal and confirm your eligibility.

- The application form is available online at www.richmond.ca/citygrants
- Applications must be received on or before the submission date. Late applications will not be accepted.
- Answer all the questions on the form concisely, and include all requested supporting materials.

Project Assistance Eligibility Criteria

- Project Assistance is available for new and/or developing arts and culture organizations, or established arts and culture organizations working on a project basis or undertaking a special one-time initiative.
- Applicants must be registered as a non-profit society in good standing within the Province of BC, having been legally established and in operation for at least 6 months at the time of application deadline.
- Applicants must be active in Richmond and may be based outside of Richmond so long as their project takes place in Richmond, serves the Richmond community and employs Richmond artists (program may include some artists that are not local). For example, an art installation in Richmond organized by a Vancouver-based arts organization that employs Richmond artists and involves community engagement with Richmond residents would be eligible, but a concert in Richmond presented by a Burnaby-based organization would not be eligible.
- Programming and services must be accessible to the public and publicized citywide, or in the case of umbrella organizations, must further the interests of artists, creators, arts organizations and elements of the arts community. The organization's activities can include policy development, provision of professional services, and production of collective projects.
- Applicants must be independent organizations with clear mandates that include the provision of public programs and/or services with an arts and culture focus.
- All principal professional artists should be compensated for their participation commensurate with industry standards. For more information about these standards, please refer to the following organizations:
 - American Federation of Musicians: www.afm.org
 - Canadian Actors Equity Association: www.caea.com
 - Canadian League of Composers: www.clc-lcc.ca
 - Canadian Alliance of Dance Artists: www.cadadance.org
 - Professional Writers Association of Canada: www.pwac.ca
 - Canadian Artists Representation/Le front des artistes canadiens/CARFAC: www.carfac.ca
- Applicants should have stable administration and artistic leadership, directed by recognized arts/culture professionals and/or experienced volunteers.
- Applicants must have other cash revenue sources for their activity that may include self-generated or earned revenue (ticket sales, concession, memberships), funding from other levels of government (provincial, federal) and private sector support (fundraising, foundations, sponsorship, cash and in-kind donations).
- Applicants must provide independently prepared financial statements for the most recently completed fiscal year: an un-audited statement endorsed by two signing officers (with balance sheet and income statement, at minimum), review engagement or audit.
- Project grant funds may be requested for up to 50% of the total cost of the project, to a maximum of \$5,000.

Examples of Eligible Activity

- The development of arts and cultural activity that reflects cultural traditions or contemporary artistic practices that will result in some form of dissemination or presentation to a broad public audience. Public dissemination may include exhibitions, performance, publications, presentations, video, film, new media, radio, or web-based initiatives (not the development of organizational/program websites.)
- Artisanal projects that include manual work of a high standard to create items that may be functional and/or decorative, including furniture, clothing, jewellery, watercraft, etc.
- Collaborative and creative initiatives between professional artists and community members that will result in some form of public presentation and which clearly express community interests and issues and demonstrate a strong collaborative process.
- Special requests for audio recordings, publications, film, video or web-based unique initiatives.
- Artistic Residencies that facilitate learning, development and cultural exchange between professional artists or artisans and qualified host organizations. See Artistic Residencies, below

Ineligible Organizations

- Organizations which do not meet eligibility criteria and requirements
- Other City of Richmond departments or branches
- Social Service, Political, Religious or Sports organizations

Ineligible Activities

- Core-training, in-class or curriculum-based training, conferences, mentorships
- Bursaries or scholarships
- Contests or competitions
- Activity that is not artistic or cultural
- Fundraisers
- Deficit reduction
- Activity outside of Richmond
- Activity which has started prior to the application deadline
- Capital projects
- Delivery of services and resources by Service Organizations

Individual artists cannot apply on their own but may make an application in partnership with a qualifying organization for artistic or skill development through an **Artistic Residency**:

Artistic Residencies

Artistic Residencies facilitate learning, development and cultural exchange opportunities between professional artists or artisans, qualified host organizations, and/or the community.

- Residency candidates must be Richmond-based professional artists. The City's definition of a professional artist is one that has:
 - completed basic training (university or college graduation or the equivalent in specialized training, such as two or three years of self-directed study or apprenticeships);
 - is recognized as such by peers; and
 - is committed to devoting time to artistic activity, if financially feasible.
- Applications may be made by a non-profit organization to either:
 - host a residency, or
 - sponsor a Richmond-based artist to be hosted by another organization (which may or may not be a non-profit but where the residency supports the program objectives and the Artist's residency objectives.)
- Applicants may apply to host consecutive residencies in the second year; however, priority will be given to new applicants each year. An applicant may sponsor more than one artist at a time within the same project.
- The organization must demonstrate the capacity to host or sponsor a residency and must meet the General Eligibility criteria.
- There must be clear artistic development objectives for both the artist and host organization.
- The residency should provide opportunities for development and creation of the artist's work and if possible, some form of presentation of the artist's work either in progress or at completion.
- There should be some public engagement component of the work during the residency that would offer learning opportunities for the artist, related staff, the arts and cultural community and/or the general public.
- The residency and work created therein must be in addition to the regular activities of the Host organization.
- The grant is applicable to project costs: artist fees, materials, presentation costs and project administration costs born by the host organization.

Artistic Residencies (cont'd)

A Residency Agreement should address the points below (4 pages max, min 11 pt font):

- Artist Letter of Intent demonstrating the residency objectives and how it will further the development of the artist or artistic practice
- Organization Letter of Intent indicating the residency objectives
- A work plan (including timelines, activities, milestone dates, etc.)
- Financial obligations of both parties
- How the project will be evaluated
- A contingency plan (addressing potential changes, conflict or non-compliance)
- Signatures of all parties involved agreeing to the terms
- Budget of revenues and expenses

Assessment Criteria

There are three key areas of evaluation that are weighted equally: merit, organizational competence and community impact. The organization's recent activities (as outlined in the previous year's Grant Use Report, for example) as well as proposed ones are taken into consideration when assessing an application.

Programming/Merit

- Quality of the organization's creation, production, presentation, dissemination and service activities (strength of intention, effectiveness of how it is put into practice, degree to which it enhances or develops a form, practice or process and impact on the creative personnel involved)
- Clear articulation of mandate/vision and degree to which the activity supports the mandate/vision
- Distinctiveness of the organization's activities in relation to comparable activities in Richmond. Does it provide unique opportunities for artists, other arts organizations and the public?

Organizational Capacity

- Evidence of clear mandate, competent administration, functional board and an appropriate administrative and governance structure
- Evidence of financial stability and accountability as demonstrated through prior financial performance, achievable and balanced budgets, and financial management practices and plans
- Evidence of planning in place to support the proposal and/or ongoing organizational capacity (as per realistic schedules, timelines, planning practices, etc.)

Impact

- Level of public access to the work, activities or services
- Evidence of growing interest and attendance
- Level of engagement with other arts organizations, artists and community groups from all of Richmond's communities
- Evidence of promotional and/or outreach strategies in place to encourage wide public participation, awareness and engagement
- Demonstrated support from the community as evidenced through partnerships, collaborations, sponsorship support, in-kind support, volunteers, etc.

Assessment and Awarding of Grants

Complete applications are assessed by an Assessment Committee made up of City staff. A report on the Assessment Committee recommendations is written and submitted to City Council for their consideration and approval.

Council will make the final grant decisions, at its sole discretion, based on the program goals, criteria, policies, requirements and a review of City staff recommendations.

Council may:

- Approve a funding application:
 - in total, with or without conditions (i.e., subject to a mid-year review)
 - in part, with or without conditions
- Ask for more information
- Issue dollars in phases with conditions
- Deny an application

Council has final approving authority.

Funds will be dispersed as soon as possible after Council approval. The objective is to have all funds disbursed within 60 days of approval.

Grants are awarded on an annual basis. Applicants must re-apply each year. Continued funding is not guaranteed.

Conditions of Assistance

Please note that if your organization receives a civic grant, the following conditions will apply:

- Grant funds must be applied to current expenses, not used to reduce or eliminate accumulated deficits. Activities cannot be funded retroactively.
- The Society will make every effort to secure funding from other sources as indicated in its application. It will keep proper books of accounts for all receipts and expenditures relating to its activities and, upon the City's request, make available for inspection by the City or its auditors all records and books of accounts.
- If there are any changes in the organization's activities as presented in this application, Arts, Culture and Heritage Services Division must be notified in writing of such changes immediately. In the event that the grant funds are not used for the organization's activities as described in the application, they are to be repaid to the City in full. If the activities are completed without requiring the full use of the City funds, the remaining City funds are also to be returned to the City.
- The City of Richmond requires organizations receiving a civic grant to appropriately acknowledge the City's support in all their information materials, including publications and programs related to funded activities (i.e., brochures, posters, advertisements, websites, advertisements, signs, etc.). Such recognition must be commensurate with that given to other funding agencies. If the logos of other funders are used in an acknowledgement, the City should be similarly represented. Acknowledgement is provided by using the City of Richmond logo in accordance with prescribed standards. City of Richmond logo files and usage standards will be provided to successful applicants. Failure to acknowledge the City's support may result in the inability of an organization to obtain grant support in future years.
- Receipt of a grant does not guarantee funding in the following fiscal year.
- Successful applicants will complete a Grant Use Report online as a pre-condition for consideration of an organization's future grant applications. If the Project has not been completed at that time, an updated Grant Use Report must be submitted upon completion.

Confidentiality

All documents submitted by Applicants to the City of Richmond become the property of the City. The City will make every effort to maintain the confidentiality of each application and the information contained within except to the extent necessary to communicate information to staff and peer members of the Assessment Committee for the purpose of evaluation and analysis, as well as to Council for recommendation report. The City will not release any of this information to the public except as required under the Province of British Columbia Freedom of Information and Protection of Privacy Act or other legal disclosure process.