



# City of Richmond

## Report to Committee

**To:** Community Safety Committee **Date:** August 9, 2021  
**From:** Cecilia Achiam **File:** 12-8375-02/CL Vol. -  
 General Manager, Community Safety  
**Re:** **Property Use Monthly Activity Report - June 2021**

### Staff Recommendation

That the staff report titled “Property Use Monthly Activity Report – June 2021”, dated August 9, 2021, from the General Manager, Community Safety, be received for information.

Cecilia Achiam  
General Manager, Community Safety  
(604-276-4122)

REPORT CONCURRENCE	
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>
Finance Department	<input checked="" type="checkbox"/>
Engineering	<input checked="" type="checkbox"/>
<b>SENIOR STAFF REPORT REVIEW</b>	<b>INITIALS:</b> 
<b>APPROVED BY CAO</b> 	

**Staff Report**

**Origin**

This monthly report for the Property Use department provides information and statistics for enforcing bylaws related to noise, health, grease, soils, zoning and short-term rentals as well as education and public awareness initiatives.

This report supports Council’s Strategic Plan 2018-2022 Strategy #1 A Safe and Resilient City:

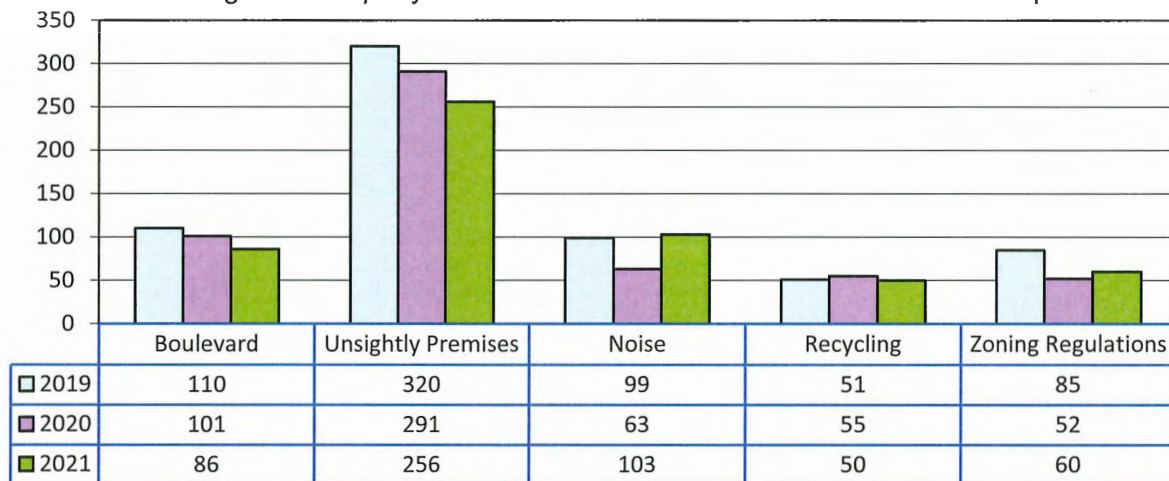
*1.1 Enhance safety services and strategies to meet community needs.*

**Analysis**

Property Use Calls for Service

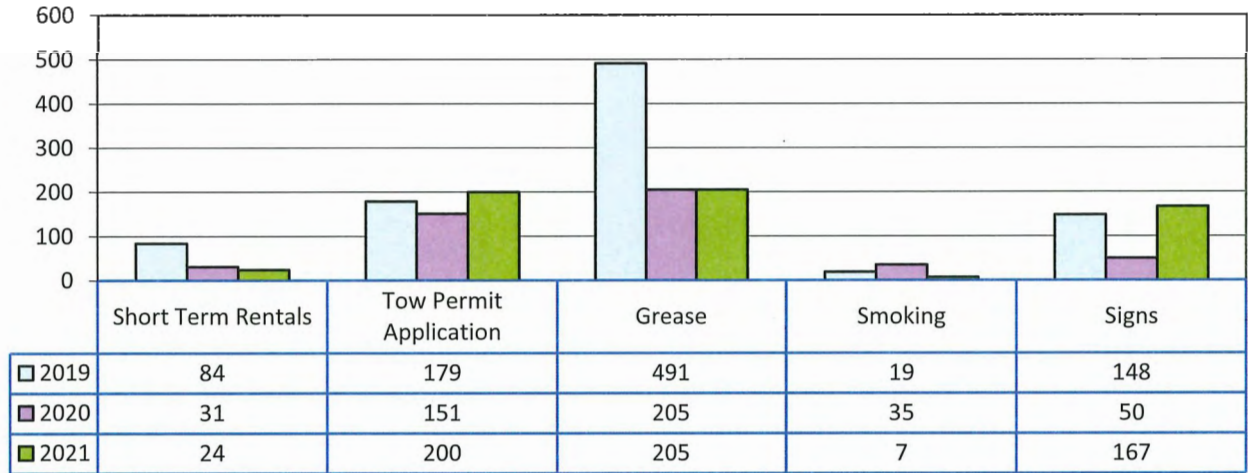
Property use enforcement matters are divided among several groups in Community Bylaws, Engineering and Business Licencing. Figure 1 shows the calls for service (files opened) by Property Use Inspectors. Figure 2 shows all other property related enforcement.

Figure 1: Property Use Calls For Service - June Year-To-Date Comparison



Of significance in the month of June is the continued increase in calls related to noise. This is due to the transition of enforcement from Vancouver Coastal Health to the City of Richmond. This trend is expected to increase, especially in the summer months. Calls for enforcement of signs are also higher than this point in 2020, mostly due to the municipal election that occurred in May.

Figure 2: Other Calls For Service - June Year-To-Date Comparison



Grease

The Grease Officer remains focused on education and communication. During the month of June, the Grease Officer undertook 62 grease-trap inspections, which are reflected in the cumulative total shown in Figure 2. There was one violation notice issued for contravention of Drainage, Dike and Sanitary Sewer System Bylaw No. 7551.

Soil

During the month of June, the Soil Bylaw Officer conducted 62 site inspections and is currently addressing 40 properties that are considered to be in non-compliance. Also this month, the City collected \$9,990 in response to a judgement against the property at 13740 Westminster Hwy.

Stop Work Orders and removal/remediation orders were issued for:

- 10900 Sidaway Road (removal order)

Compliance was obtained for:

- 8711 Finn Road – Property brought into compliance
- 11731 Blundell Road – Owner complied with a removal order
- 10491 Palmberg Road – Property brought into compliance
- 8731 No. 5 Road – Property brought into compliance
- 7088 No. 5 Road – Owner complied with a removal order (concrete)

Soil deposit applications were received for:

- 11500 Blundell Road
- PID 013-082-434

There are 11 soil deposit proposals under various stages of review by City staff and the Officer continues to monitor 12 approved sites. The Agricultural Land Commission is currently reviewing the soil deposit proposal for 8511 No. 6 Rd that had been forwarded by the City in May.

### Bylaw Prosecutions

There were no new bylaw charges sworn in June nor were there any Provincial Court Trials.

### Ticketing

The following table reflects department *violation issuance* by file type for the month of June and year to date. There were 12 tickets issued in June, six for Unsightly Premises, four Noise violations and two for illegal signs.

Table 1: Community Bylaw Violations

Ticket Issuance (BVN's & MTI's)	June	YTD
Short-Term Rental Offences	0	9
Unsightly Premises Offences	6	17
Noise Offences	4	16
Grease Trap Offences	0	1
Solid Waste and Recycling Offences	0	2
Sign Offences	2	12
<b>Totals</b>	<b>12</b>	<b>57</b>

### Revenue and Expenses

Revenue in Property Use is derived from soil permit revenue, tickets and court fines. As of the end of June, revenue in all categories are exceeding budget. The full results are shown in Table 2.

Table 2: Property Use Revenue by Source

Program Revenue	Budget June 2021	Actual June 2021	YTD Budget June 2021	YTD Actual June 2021
Towing Permits	322	2,975	10,067	11,758
Soil Permit Applications	250	900	1,500	2,100
Other Bylaw Fines	1,538	10,565	48,135	55,390
<b>Total Revenue</b>	<b>2,110</b>	<b>14,440</b>	<b>59,702</b>	<b>69,248</b>

The overall budget position is positive due to higher than budgeted revenue and lower than budgeted expenses. The full results are shown in Table 3.

Table 3: Property Use Revenue and Expenses

		YTD Budget June 2021	YTD Actual June 2021
<b>Property Use</b>	Revenue	59,702	69,248
	Expenses	726,862	379,947
	<b>Net Revenue (Expense)</b>	<b>(667,160)</b>	<b>(310,699)</b>

**Financial Impact**

None.

**Conclusion**

Property Use administers a wide range of bylaws related to land use, unsightly premises, short-term rentals, soil, grease, noise and health. This report provides a summary of this month's activity, including revenue and expenses.



Mark Corrado  
 Manager, Community Safety Policies and Programs  
 (604-204-8673)