



City of Richmond

Report to Committee

To: Community Safety Committee **Date:** February 27, 2018
From: Cecilia Achiam, MCIP, BCSLA **File:** 12-8060-01/20-Vol01
General Manager, Community Safety
Re: **Community Bylaws Monthly Activity Report - January 2018**

Staff Recommendation

That the staff report titled "Community Bylaws Monthly Activity Report - January 2018", dated February 27, 2018, from the General Manager, Community Safety, be received for information.

Cecilia Achiam, MCIP, BCSLA
General Manager, Community Safety
(604-276-4122)

REPORT CONCURRENCE	
ROUTED TO:	CONCURRENCE
Finance Division	<input checked="" type="checkbox"/>
Parks Services	<input checked="" type="checkbox"/>
Engineering	<input checked="" type="checkbox"/>
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS:
APPROVED BY CAO 	

Staff Report

Origin

This monthly report for the Community Bylaws Department provides information on Grease, Soils, Property Use, Short Term Rentals, Pay Parking and Enforcement, Animal Control, Dog Licencing and Public Awareness Initiatives.

This report supports Council's 2014-2018 Term Goal #1 A Safe Community:

Maintain emphasis on community safety to ensure Richmond continues to be a safe community.

Analysis

Grease

The Grease Officer remains focused on education and voluntary compliance. During the month of January the bylaw officer undertook 103 grease-trap inspections, which resulted in the issuance of three warnings for contravention of Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551.

Soils

The Soil Officer continues to liaise with various departments and agencies for the purpose of monitoring properties that are engaged in the removal or deposit of soil and other fill material. Currently 84 files remain under active investigation, which includes 24 stop-work-orders, 11 fill removal orders' and one active fill site. Year to date the City has received three public complaints associated with soil matters.

During the month of January the bylaw officer undertook 74 site inspections, which resulted in the issuance of 18 tickets (\$9,000 in fines) for contravention of Soil Removal and Fill Deposit Regulation Bylaw No. 8094.

Property Use

Property Use Officers continue to investigate property matters based on public complaints, as well as conduct proactive enforcement for self-evident infractions such as boulevard obstructions and unsightly properties. Excluding grease, soils and short term rentals, during the month of January the bylaw officers administered 146 files, which were largely associated with illegal signs, boulevard obstructions and unsightly premises.

The Short-Term Rental Officer continues to investigate occupancy matters based on website listings and public complaints. During the month of January the bylaw officer undertook 63 site visits, which resulted in the issuance of six tickets (\$6,000 in fines) for contravention of Zoning Bylaw No. 8500.

The following tables reflect year to date *investigative activity* categorized by property use file type.

Figure 1a: Grease, Soils & Property Use Service Demand Comparison

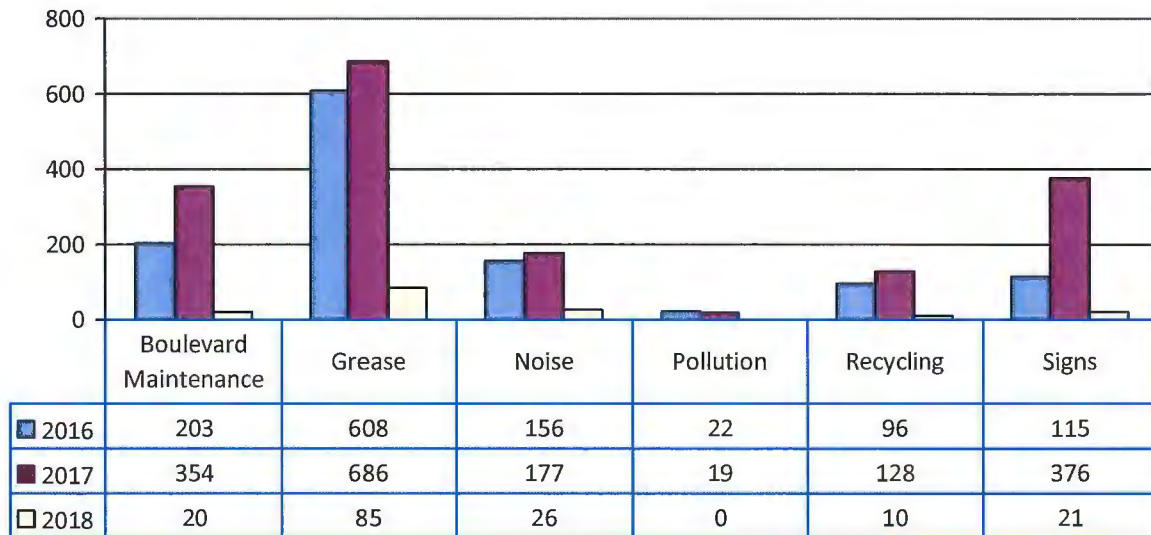
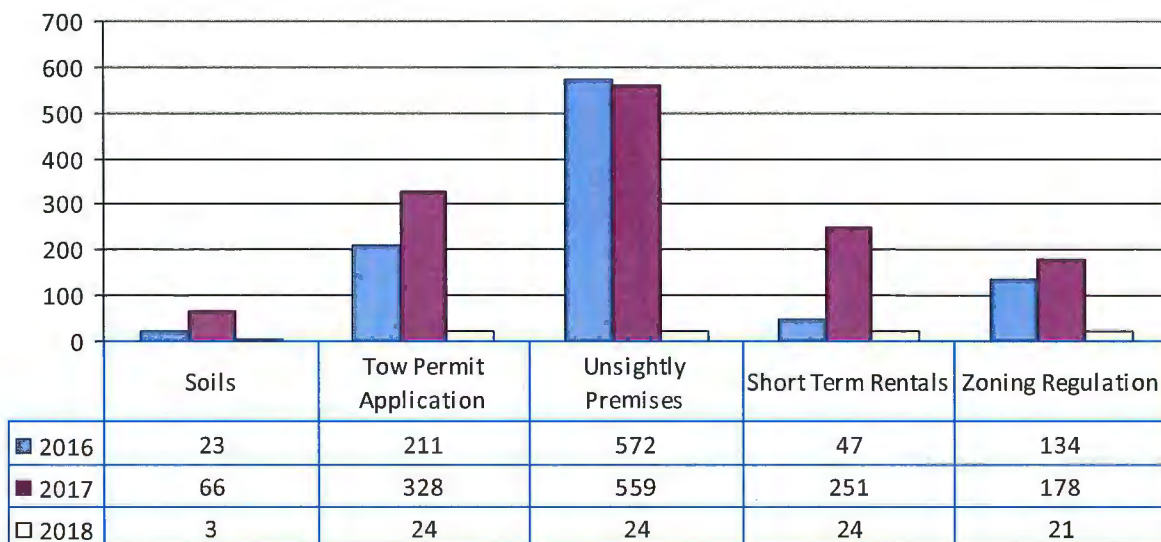


Figure 1b: Grease, Soils & Property Use Service Demand Comparison



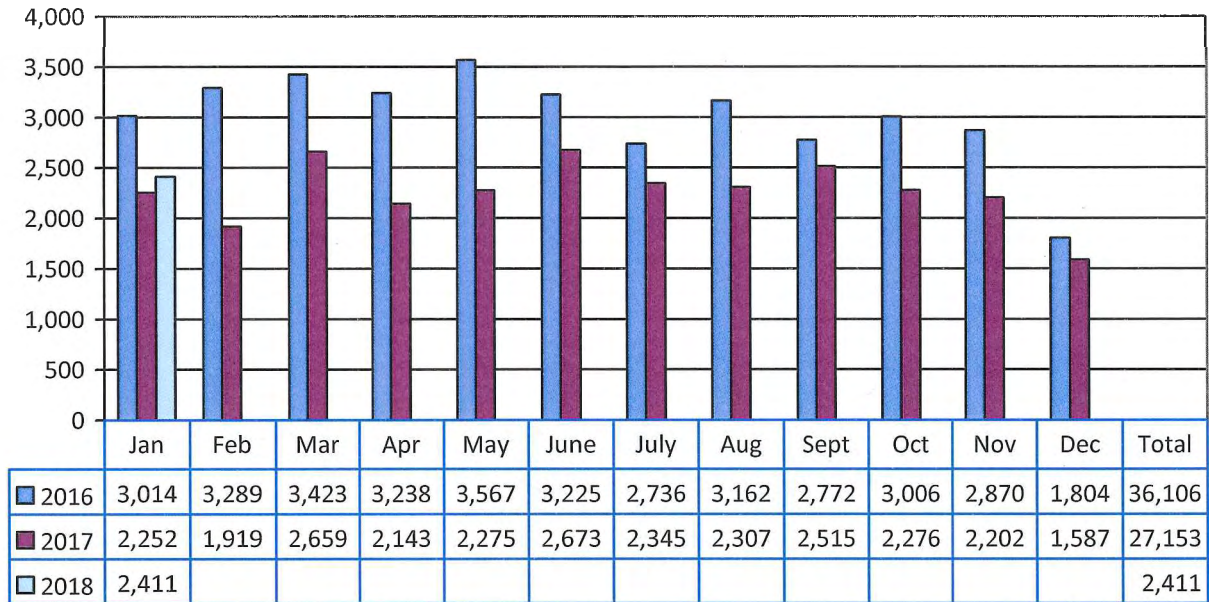
Parking and Animal Control

Parking & Animal Control Officers continue to focus on safety issues (fire hydrant, yellow curbs and animal control offences), as well as pay parking matters (meter and permit offences). During the month of January bylaw officers issued 2,411 violations associated with various parking and stopping offences. Improved weather conditions in comparison to last year, resulted in the

issuance of more violations, while increased voluntary compliance reflects the decrease in revenue.

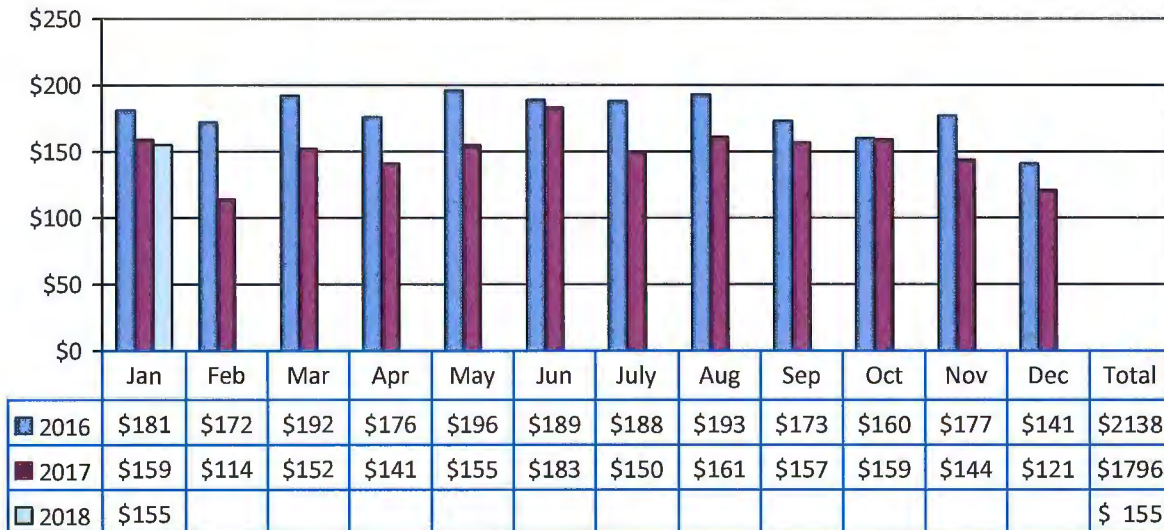
The following table reflects *parking enforcement activity* measured by violation issuance for the calendar month and year to date.

Figure 2a: Parking Violations Issuance Comparison



The following table reflects *pay parking activity* measured by consolidated revenue (meters, permits & violations) for the calendar month and year to date.

Figure 2b: Consolidated Parking Program Revenue Comparison (000's)



Dog Licencing

The 2018 dog licencing season began on November 9, 2017. As a consequence 2,424 dog licences were processed during the remainder of 2017 while another 1,423 dog licences were processed during January 2018. As a result a total of 3,847 dogs have been licenced in 2018 to date.

Education and Awareness

Parking Officers continue to respond to public complaints primarily associated with safety violations, as well as extended parking in front of residential homes. In addition, officers are continuing daily patrols of schools for safety and idling violations.

Customer Service Activity

The following table reflects department *calls-for-service* listed by file type for the month of January.

Figure 3a: Community Bylaws Calls-for-Service

Calls for Service	January
Property Use	165
Parking Enforcement	222
Animal Control	132
Totals	519

Enforcement Activity

The following table reflects department *violation issuance* by file type for the month of January.

Figure 3b: Community Bylaws Violations

Ticket Issuance (BVN's & MTL's)	January
Short-Term Rental Offences	3
Soil / Fill Offences	18
Grease Trap Offences	3
Parking / Stopping Offences	2411
Animal Control Offences	20
Totals	2,455

Adjudication

Ten cases were heard during the last adjudication session which was held on January 30, 2018. Outcomes from this session were as follows;

- Eight bylaw violations upheld; and
- Two bylaw violations dismissed due to lack of evidence.

The next adjudication session is scheduled for April 24, 2018.

Revenue

The Community Bylaw Department derives most of its revenue from parking meters, parking permits and parking violations, with the remainder of revenue generated by the following sources: Dog Licences, False Alarm Incidents, Animal Control Violations, Newspaper Box Permits (annual renewal), Towing Permits (biennial renewal) and Film Crew Occupancy.

In Figure 4 the variance for "Receivable Income" is due to pending cost recovery for Bylaw and RCMP charges associated with both of Richmond's Night Markets. The variances associated with "Permits", "Fines" and "Revenue" reflects straight-line financial projections.

The following table reflects department *revenue* listed by source for the month of January.

Figure 4: Budgeted vs. Actual Revenue by Source

Revenues	January Budget	January Actual	YTD Variance (\$)	YTD Variance (%)
Receivable Income	8,508	0	(8,508)	(100.0)%
Filming Revenue	0	262	262	0.0%
False Alarms	4,350	696	(3,654)	(84.0)%
Dog Licences	15,300	47,561	32,261	210.9%
Towing Permits	1,250	1,421	171	13.7%
Other Permits	3,033	28,720	25,687	846.9%

Other Fines	3,833	3,400	(433)	(11.3)%
Parking Revenue	169,383	155,314	(14,069)	(8.3)%
Total Revenue	205,657	237,374	31,717	(15.4)%

Financial Impact

None.

Conclusion

Community Bylaw staff strive to maintain the quality of life and the safety of residents through coordinated efforts with other City departments and community partners. Further, all departmental personnel remain committed to educating the public and promoting a culture of voluntary compliance.

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 Community Bylaws
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GS:ct

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 Community Bylaws
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