



City of Richmond

Report to Council

To: Richmond City Council **Date:** November 5, 2019
From: Andrew Nazareth **File:** 10-6000-01/2019-Vol
 General Manager, Finance & Corporate Services 01
 John Irving, P.Eng. MPA
 General Manager, Engineering and Public Works

Re: 2020 Utility Rate Amendment Bylaws

Staff Recommendation

That each of the following bylaws be introduced and given first, second, and third readings:

- a) Waterworks and Water Rates Bylaw No. 5637, Amendment Bylaw No. 10113;
- b) Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551, Amendment Bylaw No. 10114; and
- c) Solid Waste & Recycling Regulation Bylaw No. 6803, Amendment Bylaw No. 10115.

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REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Law	<input checked="" type="checkbox"/>	
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: CT	APPROVED BY CAO

Staff Report

Origin

At the April 23, 2019 Regular Council meeting, the following recommendation was endorsed by Council

That Option 3 – Sewer Rate Cap, as outlined in the report titled “Water Meter Program and Sewer Rate Update” dated March 21, 2019, from the Acting Director, Engineering, be endorsed for use in the preparation of the 2020 utility rate options.

At the November 4, 2019 Finance Committee, the following resolution was endorsed by Committee as part of their consideration of the 2020 Utility Budgets and Rates:

That the 2020 Utility Budgets, as outlined in Option 1 for Water, Option 2 for Sewer, Option 3 for Drainage and Diking, and Option 3 for Solid Waste and Recycling including a new personnel complement control number for a regular full-time Recycling Coordinator position, as outlined in the staff report, dated October 15, 2019 from the General Manager, Finance and Corporate Services and the General Manager, Engineering and Public Works, be approved as the basis for establishing the 2020 utility rates and preparing the Consolidated 5 Year Financial Plan (2020-2024) Bylaw.

Subject to Council’s acceptance of the above Finance Committee recommendation, this report presents the amending bylaws required to bring the utility rates into effect for 2020.

This report supports the following strategies within Council’s Strategic Plan 2018-2022:

Strategy #1, A Safe and Resilient City:

Enhance and protect the safety and well-being of Richmond.

1.2 Future-proof and maintain city infrastructure to keep the community safe.

1.3 Ensure Richmond is prepared for emergencies, both human-made and natural disasters.

Strategy #2, A Sustainable and Environmentally Conscious City:

Environmentally conscious decision-making that demonstrates leadership in implementing innovative, sustainable practices and supports the City's unique biodiversity and island ecology.

2.1 Continued leadership in addressing climate change and promoting circular economic principles.

2.2 Policies and practices support Richmond's sustainability goals.

Strategy #5, Sound Financial Management:

Accountable, transparent, and responsible financial management that supports the needs of the community into the future.

5.1 Maintain a strong and robust financial position.

5.2 Clear accountability through transparent budgeting practices and effective public communication.

5.3 Decision-making focuses on sustainability and considers circular economic principles.

5.4 Work cooperatively and respectfully with all levels of government and stakeholders while advocating for the best interests of Richmond

Analysis

The following is a summary of the proposed changes for Waterworks and Water Rates Bylaw No. 5637, Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551, and Solid Waste and Recycling Bylaw No. 6803, as outlined in the “Water Meter Program and Sewer Rate Update” report, dated March 21, 2019, and the “2020 Utility Budgets and Rates” report, dated October 15, 2019:

1. **Waterworks and Water Rates Bylaw No. 5637, Amendment Bylaw 10113**
 - Changes to implement the 2020 water rates as outlined in Option 1 of the “2020 Utility Budgets and Rates” report.
2. **Drainage, Dyke, and Sanitary Sewer System Bylaw No. 7551, Amendment Bylaw No. 10114**
 - Changes to implement sewer rate cap as outlined in Option 3 of the Water Meter Program and Sewer Rate Update report dated March 21, 2019.
 - Changes to implement the 2020 sanitary sewer rates as outlined in Option 2, and drainage and diking rates as outlined in Option 3 of the “2020 Utility Budgets and Rates” report.
3. **Solid Waste & Recycling Regulation Bylaw No. 6803, Amendment Bylaw 10115**
 - Changes to implement the 2020 solid waste and recycling rates as outlined in Option 3 of the “2020 Utility Budgets and Rates” report.

Financial Impact

The rates outlined in the proposed amending bylaws represent full cost recovery for each respective utility area including infrastructure utility-related Metro Vancouver imposed costs and City operating costs. The impact to ratepayers is outlined in the “2020 Utility Budgets and Rates” report, dated October 15, 2019.

Conclusion

The amending bylaws presented with this report require Council’s approval to charge for the various utility services in 2020. These services include the provision of high-quality drinking water for all residents and businesses, sewage conveyance and treatment, flood protection, and solid waste and recycling services.

A strong fiscal management approach is applied towards ensuring that on-going replacement costs are also included in the City’s rates, as part of ensuring sound capital investment for infrastructure. This ensures a high level of consistent services for the community.

The costs and rates strategy outlined manage these competing costs effectively while balancing the fiscal challenges presented by increases in regional costs.



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Manager, Fleet & Environmental Programs
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JH:al



**Waterworks and Water Rates Bylaw No. 5637,
Amendment Bylaw No. 10113**

The Council of the City of Richmond enacts as follows:

1. The **Waterworks and Water Rates Bylaw No. 5637**, as amended, is further amended by deleting Schedules A through G and substituting Schedule A attached to and forming part of this Bylaw. For greater certainty, any reference to Schedule B, Schedule C, Schedule D, Schedule E, Schedule F, and Schedule G shall be interpreted as a reference to Schedule A.
2. This Bylaw is cited as **“Waterworks and Water Rates Bylaw No. 5637, Amendment Bylaw No. 10113”** and is effective January 1, 2020.

FIRST READING

SECOND READING

THIRD READING

ADOPTED

CITY OF RICHMOND
APPROVED for content by originating dept. <i>JTB</i>
APPROVED for legality by Solicitor <i>L13</i>

MAYOR

CORPORATE OFFICER

SCHEDULE A TO BYLAW NO. 10113**SCHEDULE "A" to BYLAW NO. 5637****BYLAW YEAR - 2020****FLAT RATES FOR
RESIDENTIAL, AGRICULTURAL, AND INSTITUTIONAL PROPERTIES**

	Annual Fee
A. Residential dwellings per unit	
One-Family Dwelling or Two-Family Dwelling	\$755.37
Townhouse	\$618.32
Apartment	\$398.44
B. Stable or Barn per unit	\$152.19
C. Field Supply – each trough or water receptacle or tap	\$95.14
D. Public Schools for each pupil based on registration January 1 st	\$9.02

SCHEDULE "B" TO BYLAW NO. 5637

BYLAW YEAR 2020

**METERED RATES FOR
INDUSTRIAL, COMMERCIAL, INSTITUTIONAL, MULTI-FAMILY,
STRATA-TITLED AND FARM PROPERTIES**

1. RATES

Consumption per cubic metre:	\$1.4224
Minimum charge in any 3-month period (not applicable to Farms)	\$114.00

2. WATER METER FIXED CHARGE

Fixed charge per **water meter** for each 3-month period:

<u>Meter Size</u>	<u>Fixed Charge</u>
16 mm to 25 mm (inclusive)	\$15
32 mm to 50 mm (inclusive)	\$30
75 mm	\$110
100 mm	\$150
150 mm	\$300
200 mm and larger	\$500

SCHEDULE "C" TO BYLAW NO. 5637

BYLAW YEAR 2020

**METERED RATES FOR
ONE-FAMILY DWELLING AND TWO-FAMILY DWELLING**

1. RATES

Consumption per cubic metre: \$1.4224

2. WATER METER FIXED CHARGE

Fixed charge per **water meter** for each 3-month period:

<u>Meter Size</u>	<u>Fixed Charge</u>
16 mm to 25 mm (inclusive)	\$12
32 mm to 50 mm (inclusive)	\$14
75 mm	\$110
100 mm	\$150
150 mm	\$300
200 mm and larger	\$500

SCHEDULE “D” to BYLAW 5637

BYLAW YEAR - 2020

1. WATER CONNECTION CHARGE

One-Family, Two-Family, Multi-Family, Industrial, Commercial Water Connection Size	Connection Charge	
	Tie In Charge	Price Per Metre of Service Pipe
25 mm (1”) diameter	\$2,550	\$175.00
40 mm (1 ½”) diameter	\$3,500	\$175.00
50 mm (2”) diameter	\$3,650	\$175.00
100 mm (4”) diameter or larger	in accordance with Section 38	in accordance with Section 38

2. DESIGN PLAN PREPARED BY CITY

Design plan prepared by City for One-Family Dwelling or Two-Family Dwelling	\$1,000 each
Design plan for all other buildings	\$2,000

3. WATER METER INSTALLATION FEE

Install water meter [s. 3A(a)]	\$1,000 each
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SCHEDULE "E" to BYLAW 5637**BYLAW YEAR - 2020****CONSTRUCTION PERIOD WATER CONSUMPTION RATES –
RESIDENTIAL**

MONTH (2020)	ONE-FAMILY DWELLINGS & EACH UNIT IN A TWO-FAMILY DWELLING (rate per unit)	START BILL YEAR	MULTI- FAMILY LESS THAN 4 STOREYS (rate per unit)	START BILL YEAR	MULTI- FAMILY 4 STOREYS OR MORE (rate per unit)	START BILL YEAR
January	\$756	2021	\$618	2021	\$817	2022
February	\$693	2021	\$1,216	2022	\$784	2022
March	\$630	2021	\$1,164	2022	\$751	2022
April	\$567	2021	\$1,112	2022	\$718	2022
May	\$504	2021	\$1,062	2022	\$683	2022
June	\$441	2021	\$1,009	2022	\$651	2022
July	\$377	2021	\$958	2022	\$617	2022
August	\$1,107	2022	\$907	2022	\$1,024	2023
September	\$1,045	2022	\$855	2022	\$990	2023
October	\$982	2022	\$803	2022	\$957	2023
November	\$919	2022	\$753	2022	\$924	2023
December	\$856	2022	\$701	2022	\$891	2023

**CONSTRUCTION PERIOD WATER CONSUMPTION RATES –
COMMERCIAL AND INDUSTRIAL**

Water Connection Size	Consumption Charge
20mm (3/4") diameter	\$140
25mm (1") diameter	\$275
40mm (1 1/2") diameter	\$685
50mm (2") diameter and larger	\$1,715

SCHEDULE "F" to BYLAW 5637**BYLAW YEAR - 2020****MISCELLANEOUS CHARGES**

1.	For an inaccessible meter as set out in Section 7	\$189 per quarter
2.	For each turn on or turn off	\$100
3.	For each non-emergency service call outside regular hours	Actual Cost
4.	Fee for testing a water meter	\$350
5.	Water Service Disconnections:	
	(a) when the service pipe is temporarily disconnected at the property line for later use as service to a new building	\$165
	(b) when the service pipe is not needed for a future development and must be permanently disconnected at the watermain, up to and including 50mm	\$1,100
	(c) if the service pipe is larger than 50mm	Actual Cost
6.	Troubleshooting on private property	Actual Cost
7.	Fire flow tests of a watermain:	
	First test	\$250
	Subsequent test	\$150
8.	Locate or repair of curb stop service box or meter box	Actual Cost
9.	Toilet rebate per replacement	\$100
10.	Fee for water meter verification request	\$50
11.	Fee for use of City fire hydrants:	
	(a) Where the installation of a water meter is required:	
	Refundable deposit:	\$340
	Consumption fee: the greater of the rates set out in Item 1 of Schedule B or C, or	\$218

(b)	Where the installation of a water meter is not required:	
	First day	\$218
	Each additional day of use beyond the first day	\$72
12.	Fee for use of Private fire hydrants:	
(a)	Where the installation of a water meter is required:	
	Refundable deposit:	\$360
	Consumption fee: the greater of the rates set out in Item 1 of Schedule B or C, or	\$210
(b)	Where the installation of a water meter is not required:	
	First day	\$100
	Each additional day of use beyond the first day	\$65

SCHEDULE "G" to BYLAW 5637**BYLAW YEAR - 2020****RATES FOR VANCOUVER INTERNATIONAL AIRPORT AUTHORITY (YVR)**

Applicable rate is \$0.8707 per cubic meter of water consumed, plus the following amounts:

- YVR's share of future water infrastructure capital replacement calculated at \$0.3372 per m³
- 50% of the actual cost of operations and maintenance activities on water infrastructure shared by the **City** and YVR, as shown outlined in red on the plan attached as Schedule H
- 100% of the actual cost of operations and maintenance activities on water infrastructure serving only YVR, as shown outlined in red on the plan attached as Schedule H
- 76 m³ of water per annum at a rate of \$0.8707 per cubic meter for water used annually for testing and flushing of the tank cooling system at Storage Tank Farm TF2 (in lieu of metering the 200 mm diameter water connection to this facility)

(Note: water infrastructure includes water mains, pressure reducing valve stations, valves, hydrants, sponge vaults and appurtenances)



**Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551,
Amendment Bylaw No. 10114**

The Council of the City of Richmond enacts as follows:

1. The **Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551**, as amended, is further amended:

- a) By deleting subsection 2.1.2 and replacing it with the following:

2.1.2 Every owner of a **one-family dwelling** or **two-family dwelling** which has a water meter installed:

- (a) pursuant to the universal or voluntary water metering program under section 14(b) or 22A of the *Waterworks and Water Rates Bylaw No. 5637*; or

- (b) as a consequence of a **City** infrastructure renewal program,

will receive a credit to be applied to future sewer charges equal to the difference between the metered charges for the first 12 months of consumption subsequent to the initial meter reading for billing purposes and the amount that would have been payable on a flat rate basis, provided:

- (c) the metered charges exceed the flat rate by more than \$10;
- (d) the **property owner** submits a request for the credit to the **City** in writing within 15 months of the initial metered billing start date; and
- (e) there has been no change in ownership of the property.

Notwithstanding any other provisions herein, user fees on **one-family dwellings** and **two-family dwellings** will be capped in the third quarter (July-September) of each year at a quarterly equivalent of the flat rate.

- b) By deleting Schedule B and Schedule C in their entirety and substituting Schedule A attached to and forming part of this Bylaw.

- 2. This Bylaw is cited as **“Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551, Amendment Bylaw No. 10114”** and is effective January 1, 2020.

FIRST READING

SECOND READING

THIRD READING

ADOPTED

MAYOR

CORPORATE OFFICER

CITY OF RICHMOND
APPROVED for content by originating dept. <i>JTB</i>
APPROVED for legality by Solicitor <i>LB</i>

SCHEDULE A to Bylaw 10114**SCHEDULE B to BYLAW NO. 7551****SANITARY SEWER USER FEES****1. FLAT RATES FOR NON-METERED PROPERTIES**

	Annual Fee Per Unit
(a) Residential Dwellings	
(i) One-Family Dwelling or Two-Family Dwelling	\$560.84
(ii) Townhouses	\$513.16
(iii) Apartments	\$427.39
(b) Public School (per classroom)	\$438.90
(c) Shops and Offices	\$519.72

2. RATES FOR METERED PROPERTIES

Regular rate per cubic metre of water delivered to the property: \$ 1.3679

3. RATES FOR COMMERCIAL, INDUSTRIAL, INSTITUTIONAL AND AGRICULTURAL

Minimum charge in any quarter of a year: \$ 86.00

4. CONSTRUCTION PERIOD – PER DWELLING UNIT

Month (2020)	One-Family Dwellings & Each Unit in a Two-Family Dwelling (rate per unit)	Start Bill Year	Multi-Family Dwelling Less than 4 Storeys (rate per unit)	Start Bill Year	Multi-Family Dwelling 4 Storeys or More (rate per unit)	Start Bill Year
January	\$560	2021	\$513	2021	\$877	2022
February	\$515	2021	\$1,009	2022	\$841	2022
March	\$467	2021	\$967	2022	\$805	2022
April	\$421	2021	\$923	2022	\$769	2022
May	\$374	2021	\$881	2022	\$734	2022
June	\$327	2021	\$839	2022	\$698	2022
July	\$281	2021	\$795	2022	\$663	2022
August	\$822	2022	\$752	2022	\$1,099	2023
September	\$777	2022	\$709	2022	\$1,063	2023
October	\$729	2022	\$667	2022	\$1,027	2023
November	\$683	2022	\$625	2022	\$991	2023
December	\$636	2022	\$582	2022	\$956	2023

SCHEDULE C to BYLAW NO. 7551**FLOOD PROTECTION SYSTEM FEES**

	Annual Fee Per Unit
1. FLOOD PROTECTION SYSTEM FEES	
(a) Residential Dwellings	
(i) One-Family Dwelling or Two-Family Dwelling	\$171.72
(ii) Multiple-Family Dwellings	\$161.46
(b) Agricultural properties	\$171.72
(c) Stratified industrial, commercial and institutional properties	\$171.72
(d) Non-stratified industrial, commercial and institutional properties with lot areas less than 800 m ²	\$171.72
(e) Non-stratified industrial, commercial and institutional properties with lot areas between 800 m ² and 10,000 m ²	\$542.88
(f) Non-stratified industrial, commercial and institutional properties with lot areas greater than 10,000 m ²	\$1,085.76



**Solid Waste & Recycling Regulation Bylaw No. 6803, Amendment
Bylaw No. 10115**

The Council of the City of Richmond enacts as follows:

1. The **Solid Waste and Recycling Regulation Bylaw No. 6803**, as amended, is further amended by deleting Schedules A through D and substituting Schedule A attached to and forming part of this Bylaw. For greater certainty, any reference to Schedule B, Schedule C or Schedule D in the bylaw shall be interpreted as a reference to Schedule A.
2. This Bylaw is cited as **“Solid Waste & Recycling Regulation Bylaw No. 6803, Amendment Bylaw No. 10115”** and is effective January 1, 2020.

FIRST READING

SECOND READING

THIRD READING

ADOPTED

CITY OF RICHMOND
APPROVED for content by originating dept

APPROVED for legality by Solicitor


MAYOR

CORPORATE OFFICER

SCHEDULE A to BYLAW NO. 10115**BYLAW YEAR: 2020****SCHEDULE A to BYLAW NO. 6803**

FEES FOR CITY GARBAGE COLLECTION SERVICE	
Annual City garbage collection service fee for each unit in a single-family dwelling, each unit in a duplex dwelling, and each unit in a townhouse development: 80L container	\$ 77.78
Annual City garbage collection service fee for each unit in a townhouse development with weekly collection service: 80L container	\$ 93.33
Annual City garbage collection service fee for each unit in a single-family dwelling, each unit in a duplex dwelling, and each unit in a townhouse development: 120L container	\$ 103.33
Annual City garbage collection service fee for each unit in a townhouse development with weekly collection service: 120L container	\$ 124.00
Annual City garbage collection service fee for each unit in a single-family dwelling, each unit in a duplex dwelling, and each unit in a townhouse development: 240L container	\$ 127.22
Annual City garbage collection service fee for each unit in a townhouse development with weekly collection service: 240L container	\$ 152.67
Annual City garbage collection service fee for each unit in a single-family dwelling, each unit in a duplex dwelling, and each unit in a townhouse development: 360L container	\$ 241.11
Annual City garbage collection service fee for each unit in a townhouse development with weekly collection service: 360L container	\$ 289.33
Annual City garbage collection service fee for each unit in a multi-family dwelling	
- Weekly service	\$ 45.00
- Twice per week service	\$ 83.33
Optional Monthly City garbage collection service fee for Commercial customers	
- Weekly service	\$ 71.15
- Cost per additional cart	\$ 39.00
Optional Monthly City garbage collection service fee for Commercial customers	
- Twice weekly service	\$ 122.70
- Cost per additional cart	\$ 55.70
Fee for garbage cart replacement	\$ 25.00
Fee for each excess garbage container tag	\$ 2.00
Large Item Pick Up fee	\$ 18.50

SCHEDULE B to BYLAW NO. 6803

FEEES FOR CITY RECYCLING SERVICE	
Annual City recycling service fee:	
(a) For residential properties, which receive blue box service (per unit)	\$ 61.83
(b) For multi-family dwellings or townhouse developments which receive centralized collection service (per unit)	\$ 46.39
Annual City recycling service fee:	
(a) For yard and garden trimmings and food waste from single-family dwellings and from each unit in a duplex dwelling (per unit)	\$ 171.39
(b) For yard and garden trimmings and food waste from townhome dwellings that receive City garbage or blue box service (per unit)	\$ 66.67
(c) For yard and garden trimmings and food waste from multi-family dwellings	
- Weekly Service	\$ 50.00
- Twice per week service	\$ 69.78
Cardboard bin recycling service for multi-family dwellings, collected once every 2 weeks	\$ 50.00/bin/month
Cardboard bin recycling service for multi-family dwellings, collected weekly	\$ 60.00/bin/month
Fee for yard/food waste cart replacement	\$ 25.00
Annual City recycling service fee for non-residential properties	\$ 4.81
Optional Monthly City organics collection service fee for Commercial customers	
- Weekly service	\$ 66.67
- Cost per additional cart	\$ 29.45
Optional Monthly City organics collection service fee for Commercial customers	
- Twice weekly service	\$ 93.60
- Cost per additional cart	\$ 57.10
City recycling service fee for the Recycling Depot:	
	\$20.00 per cubic yard for the second and each subsequent cubic yard
(a) (i) for yard and garden trimmings from residential properties	\$ 0.00
(ii) for recyclable material from residential properties	\$ 0.00
(b) For yard and garden trimmings from non-residential properties	\$20.00 per cubic yard
(c) For recycling materials from non-residential properties	\$ 0.00

SCHEDULE C to BYLAW NO. 6803

FEEES FOR CITY LITTER COLLECTION SERVICE	
Annual City litter collection service fee for both residential properties and non-residential properties	\$ 35.39

SCHEDULE D TO BYLAW 6803

NEW RESIDENTIAL PROPERTY PAYMENT FEE SCHEDULE												
GARBAGE, RECYCLING & LITTER COLLECTION FEE						RECYCLING & LITTER COLLECTION FEE PER STRATA LOT						
Month in Current Year in which Building Permit is Issued	Single-Family Dwellings & Each Unit in a Duplex Dwelling			Townhouse Development			Townhouse Development			Multi-Family Development		
	Prorated Fee Per Unit	Year in which Annual Fee Commences	Prorated Fee Per Unit	Year in which Annual Fee Commences	Prorated Fee Per Unit	Year in which Annual Fee Commences	Prorated Fee Per Unit	Year in which Annual Fee Commences	Prorated Fee Per Unit	Year in which Annual Fee Commences	Prorated Fee Per Unit	Year in which Annual Fee Commences
January 2020	\$ 186	2021	\$ -	2021	\$ -	-	2021	\$ -	-	2021	\$ 60	2022
February 2020	\$ 155	2021	\$ 240	2022	\$ 138	2022	2022	\$ 50	2022	2022	\$ 50	2022
March 2020	\$ 124	2021	\$ 219	2022	\$ 125	2022	2022	\$ 40	2022	2022	\$ 40	2022
April 2020	\$ 93	2021	\$ 197	2022	\$ 113	2022	2022	\$ 30	2022	2022	\$ 30	2022
May 2020	\$ 62	2021	\$ 175	2022	\$ 100	2022	2022	\$ 20	2022	2022	\$ 20	2022
June 2020	\$ 31	2021	\$ 153	2022	\$ 88	2022	2022	\$ 10	2022	2022	\$ 10	2022
July 2020	\$ -	2021	\$ 131	2022	\$ 75	2022	2022	\$ -	2022	2022	\$ -	2022
August 2020	\$ 349	2022	\$ 109	2022	\$ 63	2022	2022	\$ 113	2023	2023	\$ 113	2023
September 2020	\$ 317	2022	\$ 87	2022	\$ 50	2022	2022	\$ 103	2023	2023	\$ 103	2023
October 2020	\$ 285	2022	\$ 66	2022	\$ 38	2022	2022	\$ 93	2023	2023	\$ 93	2023
November 2020	\$ 254	2022	\$ 44	2022	\$ 25	2022	2022	\$ 82	2023	2023	\$ 82	2023
December 2020	\$ 222	2022	\$ 22	2022	\$ 13	2022	2022	\$ 72	2023	2023	\$ 72	2023