



City of Richmond

Report to Committee

To: Finance Committee

Date: November 22, 2017

From: Jerry Chong, CPA, CA
Director, Finance

File: 03-0985-01/2017-Vol
01

Re: 2018 Council Community Initiatives One-Time Expenditures

Staff Recommendation

That the one-time expenditure request as outlined in Attachment 1 of the 2018 Council Community Initiatives One-Time Expenditures staff report, be received for information and staff be directed if the amount should be included in the 5 Year Financial Plan (2018-2022).

Jerry Chong, CPA, CA
Director, Finance
(604-276-4064)

Att. 1

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER	
CONCURRENCE OF SMT	INITIALS:
APPROVED BY CAO	

Staff Report

Origin

On July 13, 2015, Council established a Council Community Initiatives Account with an initial balance of \$3.0M transferred from the Gaming provision. The purpose of the account is to enable Council to utilize a portion of gaming revenue towards one-time initiatives that address social, environmental, recreation and sports, heritage, arts and culture, safety and security, or infrastructure needs in accordance with the established Terms of Reference. One-time expenditure requests are typically non-recurring items for consideration over and above the base annual budget.

Council also approved a new gaming revenue allocation model with 2% of budgeted gaming revenue toward the Council Community Initiatives Account.

All expenditures from this account are at Council's discretion. Any approved one-time expenditure requests will be included in the 2018-2022 5-Year Financial Plan (5YFP).

This report supports Council's 2014-2018 Term Goal #7 Strong Financial Stewardship:

Maintain the City's strong financial position through effective budget processes, the efficient and effective use of financial resources, and the prudent leveraging of economic and financial opportunities to increase current and long-term financial sustainability.

- 7.1. *Relevant and effective budget processes and policies.*
- 7.2. *Well-informed and sustainable financial decision making.*
- 7.3. *Transparent financial decisions that are appropriately communicated to the public.*
- 7.4. *Strategic financial opportunities are optimized.*

Analysis

2018 Projected Funding

The Terms of Reference for this account suggests the maximum annual distribution should not exceed 50% of prior year's ending account balance in order to ensure funding availability for future years; however, Council has the discretion to waive this limitation.

The balance in the Council Community Initiatives Account at September 30, 2017 is \$537,224. Any unallocated amount will remain in the Council Community Initiatives Account for distribution in future years.

The estimated annual gaming revenue budget for 2018 is \$16.5M; therefore \$330,000 (2% as part of the gaming revenue allocation model) is budgeted to be allocated toward the Council Community Initiatives Account.

2018 Request for Funding

There is one Council Community Initiatives expenditure request received to date for Richmond Community Services Advisory Community Space Review in the amount of \$13,000.

Attachment 1 provides a brief description of the Council Community Initiative request for Council consideration.

Allocations may be approved throughout the year and will be included in the original 5-Year Financial Plan Bylaw or subsequent 5-Year Financial Plan Amendment Bylaw, depending on the timing.

Financial Impact

The one-time expenditure request of \$13,000 will be funded from the Council Community Initiatives Account with no tax impact and included in the 5-Year Financial Plan (2018-2022), should it be approved by Council.

Conclusion

This report seeks Council's direction on the request to be funded from the Council Community Initiatives Account. Should Council decide to approve the request as outlined in Attachment 1, the resolution would read "that the one-time expenditure request as outlined in Attachment 1 of the 2018 Council Community Initiatives One-Time Expenditures staff report be approved for funding from the Council Community Initiatives Account and included in the 5 Year Financial Plan (2018-2022)".



Mike Ching, CPA, CMA
Manager, Financial Planning and Analysis
(604-276-4137)

MC:mc

Att. 1: 2018 Council Community Initiatives Account Request

2018 Council Community Initiatives Account Request

Ref	Requested By	Description	\$ Requested Amount	Status
1	Community Services	<p>Richmond Community Services Advisory Community Space Review The Richmond Community Services Advisory Committee is requesting \$13,000 to identify agency-specific space needs, including survey development, administration, analysis and a policy and best practices review. The Richmond Community Foundation has provided \$10,000 toward the total cost of \$23,000.</p>	\$13,000	Pending Council Decision
2018 Council Community Initiatives Total			\$13,000	