



City of Richmond

Report to Committee

To: General Purposes Committee **Date:** January 13, 2025
From: Todd Gross **File:** 03-1085-01/2024-Vol
 Director, Parks Services 01
 Keith Miller
 Director, Recreation and Sport Services
Re: 2025 Parks, Recreation and Community Events Grants

Staff Recommendations

1. That the 2025 Parks, Recreation and Community Events Grants be awarded for the total recommended amount of \$125,601, as identified in Attachment 1 of the staff report titled "2025 Parks, Recreation and Community Events Grants", dated January 13, 2025, from the Director, Parks Services, and the Director, Recreation and Sport Services; and
2. That the grant funds be disbursed accordingly, following Council approval.

Todd Gross
 Director, Parks Services
 (604-247-4942)

Keith Miller
 Director, Recreation and Sport Services
 (604-247-4475)

Att. 5

REPORT CONCURRENCE		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Finance Department	<input checked="" type="checkbox"/>	
SENIOR STAFF REPORT REVIEW	INITIALS:	APPROVED BY CAO

Staff Report

Origin

The City Grant Program was established to assist non-profit community organizations in the delivery of programs and services that primarily benefit Richmond residents. Richmond City Council has the authority to provide financial assistance to community organizations under the *Local Government Act*.

This report outlines the 2025 Parks, Recreation and Community Events Grants Program process, and provides grant recommendations.

This report supports Council's Strategic Plan 2022–2026 Focus Area #1 Proactive in Stakeholder and Civic Engagement:

Proactive stakeholder and civic engagement to foster understanding and involvement and advance Richmond's interests.

1.2 Advocate for the needs of Richmond in collaboration with partners and stakeholders.

This report supports Council's Strategic Plan 2022–2026 Focus Area #6 A Vibrant, Resilient and Active Community:

Vibrant, resilient and active communities supported by a wide variety of opportunities to get involved, build relationships and access resources.

6.1 Advance a variety of program, services, and community amenities to support diverse needs and interests and activate the community.

Background

2025 Parks, Recreation and Community Events Grant Budget

The 2025 Parks, Recreation and Community Events (PRCE) Grants budget is \$125,601. This includes a cost of living increase over last year's budget as per City Grant Program Policy 3712.

Application Process and Applications Received

In September 2024, announcements were posted on the City's website, social media channels, Parks, Recreation and Culture e-newsletter and in a press release, advising the public that applications were being accepted for the 2025 City Grant Program as of September 11, 2024. Previous grant applicants from the past five years were also directly notified that the online application system was open for submissions. To support applicants, an online public grant information session was hosted by City staff on September 26, 2024. The City's online application system closed on October 30, 2024.

In the PRCE Grants Program, a total of 23 applications were received for an aggregate request of \$351,767. The following table provides a summary of the number and type of applications

received and approved for the past two years, along with the number of grants recommended for 2025.

Table 1: Applications, Requests, Grants Approved and Recommendations

2022–2024 Applications, Requests, Grants Approved and Recommendations*			2025 Recommendations*
Year	2023	2024	2025
Total number of applications	12	16	23
New applicants	4	3	11
Minor requests received (\$5,000 or less)	6	10	10
Major requests received (over \$5,000)	6	6	13
Multi-year funding requests received	3	4	3
Grant not approved/ recommended (did not meet criteria)	2	3	8
Partial amount of request approved/recommended	9	12	14
Full amount of request approved/recommended	1	1	1
Total amount requested	\$169,158	\$245,895	\$351,767
Total budget	\$120,017	\$123,017	\$125,601
Total Parks, Recreation and Community Events Grant funds approved/recommended	\$120,017	\$125,017†	\$125,601

*Some categories overlap, numbers are not meant to be totalled.

†In addition to the \$123,017 in grants funded from the Parks, Recreation and Community Events Grant budget, Council awarded Richmond Cosom Floor Hockey Association a \$2,000 grant from the Council Contingency fund.

A table outlining the 2025 grant requests and recommended grant allocations is provided in Attachment 1. Summary sheets of each application submitted to the City’s online grant system as well as staff recommendations are provided in Attachment 2. As the contents of these summary sheets are generated verbatim from the applicants’ submissions, they replicate any errors or omissions made by the applicants.

New Applicants

There were 11 new applicants in the PRCE Grants Program. A table of these applicants and a summary of their operations is provided in Attachment 3.

Minor/Major Grant Requests

There are two application streams for PRCE Grants: one for minor grant requests (\$5,000 or less), and one for major grant requests (over \$5,000). This year, 10 organizations applied for minor grants and 13 organizations applied for major grants.

Multi-Year Funding Requests and Recommendations

Applicants that have received a PRCE Grant, for the same purpose for the past five consecutive years, have the option of applying for a three-year funding cycle. In the first year of a cycle, a comprehensive application form is required, while only a short application form is required for the following two years. Council reviews recommendations annually to determine if each year of an approved cycle will be funded.

Three organizations applied for multi-year funding in the PRCE Grants Program. All three applicants meet the criteria for multi-year funding and are recommended for funding this year:

1. Sea Island Community Association is recommended for approval for the third year of a three-year funding cycle;
2. Steveston Community Society is recommended for approval for the second year of a three-year funding cycle; and
3. The Sharing Farm Society is recommended for approval for the second year of a three-year funding cycle.

Analysis

Application Review Process

The PRCE Grants Review Committee reviewed the applications against 24 scoring criteria (Attachment 4) that were developed based on the 2025 Grant Program Guidelines for Parks, Recreation and Community Events (Attachment 5). Each application was evaluated on five dichotomous (yes/no) questions regarding grant eligibility, and 19 Likert scale statements (10-point range from “Very Strongly Disagree” to “Very Strongly Agree”) regarding the applicant, its grant proposal’s impact on community and engagement, budget, financials, and the quality of the application itself.

2025 Grant Recommendations

Fifteen out of 23 applicants are recommended for a PRCE Grant. As the total amount requested exceeds the 2025 City Grant budget, providing partial assistance to multiple organizations is preferable to providing full assistance to only a few. A table outlining the 2025 grant requests and recommended grant allocations is provided in Attachment 1.

Reasons for recommending reduced or no funding include, but are not limited to, the following:

- Ineligible funding purpose;
- Duplication of services;
- Insufficient community benefit demonstrated;
- Lack of partnerships and community interaction;
- Other funding partners have not been sought;
- Insufficient organizational capacity and stability to deliver the proposed program; and
- Quality and completeness of the application.

Eight applicants are not recommended for a Parks, Recreation and Community Events Grant as outlined below:

1. Better Environmentally Sound Transportation Association is not recommended for funding due to a duplication of existing City services, a portion of the requested funds are for operational expenses outside of Richmond, and the proposal relies solely on City funding. The applicant is recommended to connect with the Richmond Fitness and Wellness Association to discuss opportunities to partner on the Walk Richmond program.
2. Canada Chain Commerce and Culture Association is not recommended for funding as the community benefit of the event has not been demonstrated, and a vague application made it difficult to assess the event's purpose and the organization's commercial and international affiliations.
3. Great Lakes Networking Society of BC is not recommended for funding due to a vague and inconsistent application that includes programs and events in other municipalities, which made it difficult to assess the proposed events in Richmond and the organization's capacity to implement them.
4. Kwantlen Farmers Market Society is not recommended for funding as it will be provided funding through the City's Support Food Security Through Community-Driven Events Grant.
5. Richmond Agricultural and Industrial Society is not recommended for funding as it will be provided funding through the City's Support Food Security Through Community-Driven Events Grant.
6. Saskatchewan Wildlife Federation is not recommended for funding as conferences are not eligible for grant funding.
7. Senior Link Society is not recommended for funding due to a duplication of existing services, and a vague application that made it difficult to assess the proposed event and the organization's capacity and commercial affiliations. The applicant is recommended to connect with the Minoru Seniors Society to discuss opportunities to partner on seniors programs and events.

8. Vancouver Point Grey Community Foundation is not recommended for funding due to a vague application that made it difficult to assess the proposed events, their demonstrated community benefit, and the organization's capacity and commercial and international affiliations.

Financial Impact

The 2025 PRCE Grants budget of \$125,601 was approved as part of the City's 2025 Operating Budget. A total of \$125,601 in allocations is being recommended for the 2025 PRCE Grants, subject to Council's approval.

Conclusion

Staff recommend that the 2025 PRCE Grants be allocated as indicated in Attachment 1, for the benefit of Richmond residents.



Alex Kurnicki
Manager, Parks Programs
(604-276-4099)

- Att. 1: 2025 Parks, Recreation and Community Events Grants – Outline of Requests and Recommended Allocations
- 2: 2025 Parks, Recreation and Community Events Grants – Application Summary Sheets
- 3: 2025 Parks, Recreation and Community Events Grants – Summary of New Applicants
- 4: 2025 Parks, Recreation and Community Events Grants – Application Scoring Criteria
- 5: City of Richmond 2025 Grant Program Guidelines for Parks, Recreation and Community Events

2025 Parks, Recreation and Community Events Grants – Outline of Requests and Recommended Allocations							
#	APPLICANT NAME	2024 GRANT	2025 REQUEST	2025 RECOM.	GRANT TYPE RECOM.	APPLICATION SUMMARY	SEE ATT. 2 PAGE NO.
1	Asian Canadian Basketball Association	N/A	\$ 10,600	\$ 3,000	Single Year	Personnel expenses, volunteer support, supplies, equipment, materials and gym rental expenses for an inclusive basketball program that aims to connect adults, new immigrants, and low-income families to their community through basketball training, games, and toastmaster sessions.	Pages 1–3
2	Better Environmentally Sound Transportation Association	N/A	\$ 48,699	\$ -	N/A	Personnel expenses, volunteer support, rent, supplies, equipment, materials and local travel expenses to bring the WALK30 community walking challenge to Richmond to encourage residents to walk 30 minutes for 30 days in April, featuring group walks, and opening, closing, and online and in-person outreach events.	Pages 4–6
3	Canada Chain Commerce and Culture Association	N/A	\$ 5,000	\$ -	N/A	Operating expenses, volunteer support, supplies, materials and local travel expenses for an annual multilateral music recital at Gateway Theatre for children and teenagers of various ethnic backgrounds to showcase their talents in the performing arts.	Pages 7–9
4	East Richmond Community Association	\$ 2,000	\$ 5,000	\$ 3,000	Single Year	Personnel expenses, volunteer support, supplies, equipment, materials and entertainment expenses for ten free summer and outreach events at King George Community Park and Cambie Community Centre, geared towards families, seniors, and low-income groups.	Pages 10–14
5	Great Lakes Networking Society of BC	N/A	\$ 15,000	\$ -	N/A	Personnel expenses, volunteer support, supplies, materials, local travel, venue and equipment rental, performer fees, and food for a free Mashujaa event featuring workshops, performances and interactive sessions that promote intercultural dialogue and accessible programming to uplift underrepresented groups and foster a deeper understanding of Black history.	Pages 15–18
6	Hamilton Community Association	\$ 3,000	\$ 5,000	\$ 3,000	Single Year	Volunteer support, supplies, and equipment expenses for an annual Hamilton Night Out at Hamilton Community Park, which will feature carnival games, activities and community booths to raise awareness of the organization's services, facilities and amenities.	Pages 19–21
7	Kajaks Track & Field Club	\$ -	\$ 5,000	\$ 2,500	Single Year	Personnel expenses for coaches and equipment replacement for its athletic programs.	Pages 22–24
8	KidSport - Richmond Chapter	\$ 20,000	\$ 30,000	\$ 24,000	Single Year	Subsidized sport program fees for children and youth of low-income families, who may not otherwise be able to participate in Sport BC-affiliated sport programs.	Pages 25–27
9	Kwantlen Farmers Market Society	N/A	\$ 10,000	\$ -	N/A	Personnel expenses, volunteer support and equipment for outreach coordination capacity to grow the weekly Kwantlen Farmers' Market at Minoru Plaza, which offers fresh produce, and locally-made foods and crafts.	Pages 28–31
10	Latincouver Cultural & Business Society	N/A	\$ 5,000	\$ 3,000	Single Year	Personnel expenses, volunteer support, supplies, equipment, materials, marketing, honorariums, and professional referees expenses for a Carnavalito on the Road event celebrating Latin American culture, and featuring music, food vendors, beer garden, and a soccer tournament.	Pages 32–35
11	Nations Cup Soccer Society	N/A	\$ 5,000	\$ 3,000	Single Year	Operating expenses (materials, supplies, volunteer support, and celebrations) for a multicultural soccer tournament.	Pages 36–38

2025 Parks, Recreation and Community Events Grants – Outline of Requests and Recommended Allocations							
#	APPLICANT NAME	2024 GRANT	2025 REQUEST	2025 RECOM.	GRANT TYPE RECOM.	APPLICATION SUMMARY	SEE ATT. 2 PAGE NO.
12	Pacific Wave Artistic Swim Club	N/A	\$ 38,858	\$ 3,000	Single Year	Consultant services, operating expenses, and rebate proposal, for coach support and training, overflow beginner swimming program, free public water shows and demonstrations, promotional booths at local facilities and events, website redesign, marketing volunteer support, free try-it sessions and classes, and a referral rebate program.	Pages 39–43
13	Richmond Agricultural and Industrial Society	N/A	\$ 15,000	\$ -	N/A	Personnel, volunteer support, supplies and equipment expenses to hold 8–10 days of the Steveston Farmers and Artisans Market, which features 25 vendors with locally grown and produced food items and artisan goods, a Seniors Day event and free market vouchers for seniors.	Pages 44–46
14	Richmond Cosom Floor Hockey Association	\$ 2,000	\$ 700	\$ 700	Single Year	Equipment expenses for a free, drop-in program to allow participants with developmental or intellectual delays to learn about and try cosom floor hockey in a safe and appropriate setting.	Pages 47–49
15	Richmond Museum Society	N/A	\$ 5,000	\$ 3,000	Single Year	Volunteer support, workshop presenter fees and supplies for heritage activity stations for a free, annual Richmond Regional Heritage Fair at the Richmond Public Library and Richmond Cultural Centre, which showcases local students' research projects on Richmond history and heritage to the local community.	Pages 50–53
16	Richmond Nature Park Society	N/A	\$ 16,940	\$ 3,000	Single Year	Personnel expenses, consultant services, supplies and local travel expenses for seniors workshops that shuttle isolated seniors to parks that are more difficult for them to access by public transit to engage in nature walks, educational sessions and social activities, and 6–8 environmental shows that feature guided nature walks, and interactive presentations and workshops.	Pages 54–56
17	Saskatchewan Wildlife Federation	N/A	\$ 5,000	\$ -	N/A	Program materials, local travel expenses, and elder offerings for an Advancing Women in Conservation Summit conference geared towards conservation in the fisheries, logging, and wildlife industries, which will be hosted in Richmond in collaboration with the BC Wildlife Federation.	Pages 57–59
18	Sea Island Community Association	\$ 1,000	\$ 1,500	\$ 1,000	Multi-Year – Year 3	Supplies and traffic management plan expenses for the annual Burkeville Daze community event at Burkeville Park.	Pages 60–61
19	Senior Link Society	N/A	\$ 9,940	\$ -	Single Year	Consultant services, volunteer support, rent, equipment, marketing, presenter fees and food for a public senior and caregiver health expo with vendors, speakers, games, and activities.	Pages 62–64
20	Steveston Community Society - Richmond Summer Project	\$ 37,017	\$ 46,530	\$ 35,901	Multi-Year – Year 2	Personnel expenses, volunteer support, and training for the coordination of the Richmond Summer Project, which helps 13 community associations and societies provide equitable summer day camp programs and services to residents, including the provision of additional staff support for children with special needs.	Pages 65–67
21	The Richmond Sports Council	\$ 5,000	\$ 10,000	\$ 8,000	Single Year	Subsidized sport program fees to help children and youth of low-income families participate in active recreation and sports programs that may not have a provincial governing body or are located outside Richmond.	Pages 68–70

2025 Parks, Recreation and Community Events Grants – Outline of Requests and Recommended Allocations							
#	APPLICANT NAME	2024 GRANT	2025 REQUEST	2025 RECOM.	GRANT TYPE RECOM.	APPLICATION SUMMARY	SEE ATT. 2 PAGE NO.
22	The Sharing Farm Society	\$ 29,500	\$ 50,000	\$ 29,500	Multi-Year – Year 2	Personnel expenses to promote and educate on food security and small-scale sustainable agriculture, and to grow fresh, organic produce for Richmond residents facing food insecurity through the Richmond Food Bank, Community Meals programs, the Musqueam Nation, and other charitable organizations.	Pages 71–73
23	Vancouver Point Grey Community Foundation	N/A	\$ 8,000	\$ -	N/A	Consultant services, volunteer support, utilities, supplies, equipment, materials, and mall or theatre rental expenses for a free youth talent show and an onsite and/or online drawing contest in a park.	Pages 74–76
Totals			\$ 351,767	\$ 125,601			
2025 PRCE Grant Budget				\$ 125,601			
Remaining Funds				\$ -			

Society: Asian Canadian Basketball Association
Grant Type: Single Year Funding Over \$5,000 Grant Program
Grant Request: \$10,600.00
Proposal Title: Health Sport and Community Growth Program
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable):
End Date (if applicable):
Number To Be Served: 900
Richmond Residents: 500

Grant Request Summary

Our health sport and community growth program is designed to provide a series of non-exclusive, safe, and educational team sport activities for adult community members, including newcomers, low-income families, and adult students. Our goal is to utilise team sport tools to motivate individual health growth and promote community wellness. The activities include three components, including periodically coach lead individual and team growth training - the sessions to introduce and teach team basketball to various levels of community members; weekly organised team forming exercise game - the sessions to allow participants to form an exercise routine and network with local members through team forming process; team forming and individual growth inspirational toastmaster sessions - the components to emphasize leadership and communication skill development and facilitate relationship building. All three components integrate together to service the active team sport lovers and the core target group: new immigrants, young adults, and low-income families. The program utilises team sport as a tool to motivate individuals to do better in the team sport arena, think more in growth perspective, and connect with community members in a frequent manner, and build a routine to continue improving for the better goal. The program will generate a unique sport environment to nurture people to not only exercise but also connect and establish a relationship with teammates. Meanwhile, the program offers a one of a kind new immigrant service which allows members to connect with the local community through a sports channel without any constraints. The program is inspired by the church service which gather community members weekly to celebrate and networking. We wish to allow anyone interested to team sport to gather for the purpose of improving the team sport performance, then incorporate newcomers easily, motivate members to nurture growth mindset and build lasting relationship, which eventually support we build a tighter and stronger community.

Richmond Services Received by Your Organization

We're currently renting a secondary school basketball gym from City of Richmond School Board 38 rental department for a ~~GP-378~~ value of

\$10,000 from Sep.2024 to Jun.2025. This is the third year we rent from school board. We have received the City of Richmond Neighborhood Celebration Grant for our annual Sunset Fraser Basketball Festival program.

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$38,107.00	\$2,300.00
Total Expenses	\$38,055.00	\$4,000.00
Annual Surplus or (Deficit)	\$52.00	(\$1,700.00)
Accumulated Surplus or (Deficit)	(\$234.00)	(\$1,934.00)

Explanation for Annual Surplus or (Deficit)

Last Complete Year We have secured three program grants and completed all them successfully. A minor surplus of \$52 is earned with some participant donation contribution.

Current Year We have secured one grant (neighborhood celebration grant) and completed the program, the challenging operation conditions lead to overspending and a \$1700 deficit in our current book. The gap is expected to be recovered before the financial year end by donation and other sponsorship income.

Explanation for Accumulated Surplus or (Deficit)

Over last three years, we have a minor accumulated deficit of \$234 which is a result of some uncontrollable admin charge (financial software, web site service, admin). The deficit value is relatively small and post no risk to our operation.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$3,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$600.00
Office Rent or Mortgage	\$0.00
	GP - 379

Item	Amount (\$)
Utilities and Telephone	\$0.00
Supplies	\$500.00
Equipment	\$500.00
Photocopying	\$0.00
Program Materials	\$1,000.00
Local Travel	\$0.00
Other: Gym Rental	\$5,000.00
Total:	\$10,600.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
Community Gaming Grant	\$50,000.00
Organization board and founder	\$10,000.00

Amount Your Society will Provide: \$10,000.00

Grant Recommendations

Recommended Amount: \$3,000.00

Recommendation:

A (single year) grant is recommended to assist with personnel expenses, volunteer support, supplies, equipment, materials, and gym rental expenses for an inclusive basketball program that aims to connect adults, new immigrants, and low-income families to their community through basketball training, games, and toastmaster sessions.

Grant Conditions:

N/A

Society:	Better Environmentally Sound Transportation Association
Grant Type:	Single Year Funding Over \$5,000 Grant Program
Grant Request:	\$48,698.56
Proposal Title:	WALK30 Richmond Extension
Grant Purpose:	Community Service / Program / Event - One-time Activity
Start Date (if applicable):	Feb 01, 2025
End Date (if applicable):	Apr 30, 2025
Number To Be Served:	1,243
Richmond Residents:	314

Grant Request Summary

BEST is looking to expand a community walking challenge, WALK30, out to Richmond for the spring of 2025. This challenge is a friendly competition aimed at getting residents to walk 30 minutes for 30 days in the month of April, which creates active communities and forms healthy habits that center sustainable transportation. Activities involved with the challenge include group walks led by BEST and in-person outreach events from February-March, as well as official launch and closing events in April. These events and outreach efforts serve to inform people of the perks of the WALK30 challenge, incentivize sign-ups, and spread the word about WALK30. Target groups of the challenge are newcomers, school classes, working professionals, and community members. The community benefits include having more active neighbourhoods where residents opt to walk in place of driving. This change forms connections among participants, creating pro-social behaviours. As well, WALK30 helps participants form healthier long-term habits, since the challenge spans the documented time it takes to form a habit.

Richmond Services Received by Your Organization

BEST currently does not receive City of Richmond services.

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$979,675.00	\$1,346,345.20
Total Expenses	\$955,794.00	\$960,793.78
Annual Surplus or (Deficit)	\$23,881.00	\$385,551.42
Accumulated Surplus or (Deficit)	\$305,103.00	\$690,654.42

Explanation for Annual Surplus or (Deficit)

Last Complete Year In 2023, the organization recorded a net income of \$23,881. This surplus indicates that the revenues exceeded yearly expenses, contributing positively to the organization's financial health. An organization's ability to generate a surplus reflects strong financial management practices, typically through effective cost control, strategic revenue generation, or a combination of both.

Current Year For 2024, the BEST projected expected income and expenses. The higher revenues compared to expenses resulted from planned initiatives, growth in membership, and new funding sources. Careful budgeting and financial planning will be crucial to maintaining and improving our surplus.

Explanation for Accumulated Surplus or (Deficit)

As of the end of 2023, the overall accumulated surplus stands at \$305,103. This accumulated surplus reflects the organization's total net income retained over the years after covering all expenses. A strong accumulated surplus indicates financial stability and provides a cushion for future uncertainties or investments in strategic initiatives. It also enables the organization to fund new projects, cover unexpected costs, or save for future operational needs. In summary, the financial outcomes of 2023 suggest a positive trajectory, while the future projections for 2024 will depend on careful management of income and expenses. The accumulated surplus reflects a healthy financial position, offering flexibility for growth and stability. The surplus accrued in 2024 will serve to support BEST's goals of creating active green communities in BC by funding initiatives such as WALK30, educational workshops like Eco-Voyage, and people-powered bike parking with the Bike Valet.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$38,646.02
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$1,860.00
Office Rent or Mortgage	\$1,200.00
Utilities and Telephone	\$0.00
Supplies	\$3,230.04
Equipment	\$600.00
Photocopying	\$1,200.00
Program Materials	\$300.00
Local Travel	\$1,662.50
Other:	\$0.00
Total:	\$48,698.56

Financial Assistance From Other Sources (if applicable)

Amount Your Society will Provide: \$0.00

Grant Recommendations

Recommended Amount: \$0.00

Recommendation:

This grant request is not recommended for funding due to a duplication of existing City services, a portion of the requested funds are for operational expenses outside of Richmond, and the proposal relies solely on City funding. The applicant is recommended to connect with the Richmond Fitness and Wellness Association to discuss opportunities to partner on the Walk Richmond program.

Grant Conditions:

N/A

Society: Canada Chain Commerce and Culture Association
Grant Type: \$5,000 or Less Grant
Grant Request: \$5,000.00
Proposal Title: Multicultural Musical Recital - Dedicated for Mom & Dad
Grant Purpose: Community Service / Program / Event - One-time Activity
Start Date (if applicable): May 11, 2025
End Date (if applicable): May 11, 2025
Number To Be Served: 450-500
Richmond Residents: 380+

Grant Request Summary

The primary goal of the Multilateral Music Recital is to create a platform where children and teenagers from various ethnic backgrounds can showcase their talents in the performing arts. The recital serves as a bridge between different cultural communities, allowing both the local mainstream society in Canada and overseas Chinese populations to gain a deeper understanding of the traditional cultures of various ethnic groups. By doing so, the event contributes to the social fabric of Richmond by promoting harmonious coexistence, cultural integration, and the preservation of familial virtues such as love, respect, and care for the elderly. Our target group is the elderly in Richmond and their children and grandchildren. We offer free tickets to the elderly over 60 years old and invite them to watch the show for free. Teenagers under 17 years old also have free admission. We will charge \$20 per adult to balance the expenses. We will also provide a large number of volunteer positions for this event, so that young people in the Richmond community have the opportunity to participate in this event and accompany their parents and grandparents.

Richmond Services Received by Your Organization

We currently do not receive any services, financial support, or facilities assistance from the City of Richmond.

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$31,520.00	\$32,500.00
Total Expenses	\$31,465.00	\$31,714.00
Annual Surplus or (Deficit)	\$55.00	\$786.00
Accumulated Surplus or (Deficit)	\$55.00	\$841.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year The annual surplus for the Canada Chain Commerce and Culture Association, as noted in the financial statements for the year ending December 31, 2023, is \$55. This surplus results from the organization's net revenue exceeding its expenditures for the year. Here's a detailed breakdown: Total Revenue: The association generated a total revenue of \$31,520. This includes sources such as a government grant (\$25,000), membership fees (\$5,500), services (\$1,020), and other sponsorship or ticket sales. Total Expenditures: The expenditures totaled \$31,465, covering various costs such as advertising, bank charges, capital assets (computer equipment for public benefit computer classes for seniors), office supplies, program costs for computer training, and theater rental. Significant costs include the computer training program (\$12,150) and theater rental (\$5,265). Net Surplus: After deducting total expenditures from total revenue, the association had an excess of revenue over expenditures of \$55, which constitutes the annual surplus.

Current Year The Canada Chain Commerce and Culture Association has an annual surplus based on the budget provided. Here's a detailed explanation for the surplus: Key Components Leading to the Surplus Budgeted Revenue and Expenses: Revenue: The association anticipated \$32,500 in revenue, mainly from grants, membership fees, and sponsorships. The grants and contracts were expected to contribute the largest share at \$25,000, with membership and sponsorship adding \$5,500 and \$2,000, respectively. Expenses: Total yearly expenses were budgeted at \$31,714, with significant allocations for capital assets, program costs, and theatre rental. The program costs, notably for a computer training course, had a substantial budget of \$12,650. Expected Surplus: By subtracting the total budgeted expenses from the budgeted revenue, the association projected a small surplus of \$786 for the fiscal year. Explanation for the Surplus: This surplus results from efficient budgeting and ensuring that expenses remain within the expected revenue. The association's budgeting strategy reflects a balanced approach, anticipating that revenue will cover the majority of operating costs. Summary The projected surplus of \$786 indicates careful planning to align revenues and expenses closely. This conservative surplus might also act as a financial cushion for unforeseen minor expenses. If the actual revenue and expenses align closely with this budget, the association will achieve a stable financial position with a slight positive balance.

Explanation for Accumulated Surplus or (Deficit)

Based on the association's surplus of \$55 in 2023, ~~GP~~ Total ~~GP~~ plus in 2024 end will be \$841.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$1,100.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$360.00
Office Rent or Mortgage	\$4,950.00
Utilities and Telephone	\$300.00
Supplies	\$350.00
Equipment	\$1,000.00
Photocopying	\$280.00
Program Materials	\$1,000.00
Local Travel	\$300.00
Other:	\$0.00
Total:	\$9,640.00

Amount Your Society will Provide: \$5,000.00

Total Proposed Budget: \$9,640.00

Grant Recommendations

Recommended Amount: \$0.00

Recommendation:

This grant request is not recommended for funding as the community benefit of the event has not been demonstrated, and a vague application made it difficult to assess the event's purpose and the organization's commercial and international affiliations.

Grant Conditions:

N/A

Society: East Richmond Community Association
Grant Type: \$5,000 or Less Grant
Grant Request: \$5,000.00
Proposal Title: Cambie’s Summer Event Series
Grant Purpose: Community Service / Program / Event - One-time Activity
Start Date (if applicable): June 28, 2025
End Date (if applicable): August 31, 2025
Number To Be Served: 800
Richmond Residents: 750

Grant Request Summary

The East Richmond Community Association (ERCA) is looking to enhance and enrich our various free event series’ in summer 2025. Amplifying summer special events allows ERCA to reach a wider range of Richmond residents, in particular, the East Richmond community. Additional grant funding is incredibly beneficial to expand beyond smaller grassroots offerings, as well as grow summer low-cost/no-cost event opportunities for both families and other targeted, often low-income age groups such as seniors. Founded in 1984, the East Richmond Community Association (ERCA) provides accessible programs and services to East Richmond residents with the goal of promoting community and enhancing quality of life. The catchment area of Cambie Community Centre is geographically the largest in comparison to other community centres in Richmond. Providing consistent, high quality summer programming while removing as many barriers to participation as possible is key in connecting the ERCA and Cambie Community Centre with the residents of East Richmond. With a community centre located in an industrial area that serves typically low-income, visible minority families and newcomers to Canada, we strive to provide high quality programs at as low a cost to participants as possible. Creating social connections between residents in Cambie Community Centre events and programming builds on a sense of community and allows residents to feel comfortable, seen and encouraged to become active in their community without financial barrier. ERCA invites the community to our planned events (10) throughout summer 2025. This includes four Summer Fun in the Park sessions, five Outreach pop-ups for either families or seniors and Cambie’s Community Carnival. Funding permitting, a movie night will be added either to the end of the Carnival or as a solitary event. If a movie night is not feasible, ERCA will continue to scale up the Carnival further with additional entertainers or structural elements like inflatables or large-scale games. The Summer Fun in the Park series offers four unique outdoor events providing a variety of activities, crafts, games and entertainment. Free to the public, this series fosters positive social connections

between families, while participating in group or solo activities based on a theme. Community partners in 2024 included the Richmond Public Library and youth-led Art2Heart Foundation. Two sessions will take place outdoors at Cambie Community Centre, while two will be held at King George Community Park. This event series was made possible with grant funding in 2023 and 2024. Cambie Community Centre has a gap in programming for preschoolers under the age of three, so having a Summer Fun in the Park series tailored to ages five and under allows younger participants to join activities at the centre. Testimonial from past events showed that families with older children attending an aged 3-5 preschool camp took their toddler-aged children to the concurrent Summer Fun in the Park. In 2024 Cambie hosted three Pop-Up Parks events at Mitchell School Park, Tait Riverfront Community Park and Odlin Neighbourhood Park. Outreach events also remove the barrier of travel and location for participants with young children, or seniors where two outreach pop-ups took place at a local seniors home. One trend seen this past year that demonstrates the growth of our Parks events is higher, more consistent attendance than in 2023 and an increase of repeat families attending most events. Total Parks attendees grew by 21% between 2023 and 2024! A need that both Summer Fun in the Park and the outreach events fill is the reduction of physical and location barriers to our programs. Two out of the four Summer Fun in the Park sessions take place at the neighbouring King George Community Park, while all outreach events take place at other neighbouring parks or offsite facilities. Geographically, Cambie Community Centre has one of, if not the largest catchments served in Richmond, so being able to take programs to residents encourages higher levels of participation in an area that houses fewer people within its planning area. This is especially true for seniors who have additional mobility barriers. Finally, Cambie will host a Community Carnival as its signature summer event. This event showcases games and activities led by Cambie Community Centre's various program areas that allow participants to learn about the centre's program offerings in a direct, personal way. Having all of Cambie's program areas represented allows the event to reach a wide audience of all ages and interests. Community groups are invited to host interactive booths and included Building Safer Communities Fund, Touchstone Family Association, the City's Environmental Programs and Sport and Community Events teams, Richmond Addiction Services Society, Richmond Fire Rescue, Richmond RCMP, Richmond Sockeyes, Urban Bounty, Art2Heart Foundation and the Richmond Art Truck in 2024. Additional entertainers are also present to engage and entertain families. ERCA will host an always popular concession stand that will allow members to interact with and give back to the community they serve. Volunteers play an integral part in ERCA programs, and many youth volunteers come from HJ Cambie Secondary, further developing a positive relationship between ERCA and the school. We had a total of 60 volunteers log over 350 hours with our event series' in 2024. These events align with many of the City of Richmond's Sport and Recreation Strategy focus areas:

- o Awareness and Understanding: outreach and program education to participants
- o Engaged Community: reduction of barriers
- o Active People and Vibrant Places: use of park spaces and offsite facilities in outreach programs
- o Connectedness to Nature: outdoor, public events at various community parks

Statistics Sources:
https://www.richmond.ca/__shared/assets/Income_Hot_Facts6259.pdf;
https://www.richmond.ca/__shared/assets/2006_Ethnicity20987.pdf;
https://www.richmond.ca/__shared/assets/Population_Hot_Facts6248.pdf

Richmond Services Received by Your Organization

Subsidized space, heat and light, community centre staffing, maintenance on a percentage basis with the City of Richmond and Richmond School District 38. Estimated value is \$735,695.

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$1,267,088.24	\$1,470,401.32
Total Expenses	\$1,255,499.72	\$1,322,076.50
Annual Surplus or (Deficit)	\$11,588.52	\$148,324.82
Accumulated Surplus or (Deficit)	\$427,830.55	\$606,518.72

Explanation for Annual Surplus or (Deficit)

Last Complete Year Increase of program registrations as programs expand with new offerings and increased engagement. Additional grant funds received to support low-cost/no-cost programming. (Noted draft statements for the 2022/23 fiscal year.)

Current Year Increase of program registrations as programs expand with new offerings and increased engagement. Additional grant funds received to support low-cost/no-cost programming. (Noted draft statements for the 2023/24 fiscal year.)

Explanation for Accumulated Surplus or (Deficit)

For projects and community initiatives still in progress.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2024	\$1,613.44	Child Care Capital Grant
2024	\$2,000.00	Parks, Recreation & Community Events
2023	\$2,000.00	Parks, Recreation & Community Events
2022	\$1,848.00	Child Care Capital Grant
2022	\$1,500.00	Parks, Recreation & Community Events

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$1,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$350.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$900.00
Equipment	\$300.00
Photocopying	\$0.00
Program Materials	\$1,200.00
Local Travel	\$0.00
Other: Other details: Entertainers, External Booths and Vendors, Event Rentals (e.g. inflatables), Movie Night equipment/licensing at approx. \$7000	\$14,600.00
Total:	\$18,350.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
TD Ready Commitment Grant	\$8,000.00
Community Prosperity Grant	\$4,350.00
Amount Your Society will Provide:	\$1,000.00
Total Proposed Budget:	\$18,350.00

Grant Recommendations

Recommended Amount: \$3,000.00

Recommendation:

A (single year) grant is recommended to assist with personnel expenses, volunteer support, supplies, equipment, materials, and entertainment expenses for ten free summer and outreach events at King George Community Park and Cambie Community Centre, geared towards families, seniors, and low-income groups.

Grant Conditions:

N/A

Society: Great Lakes Networking Society of BC
Grant Type: Single Year Funding Over \$5,000 Grant Program
Grant Request: \$15,000.00
Proposal Title: Mashujaa Black History Beyond February 2025
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable):
End Date (if applicable):
Number To Be Served: 1,000
Richmond Residents: 800

Grant Request Summary

Proposed activities for Mashujaa will include a variety of community-driven activities aimed at engaging diverse groups through arts, culture, and education. Specific activities will involve workshops, performances, and interactive sessions, promoting local cultural heritage, inclusivity, and community involvement, to align with Richmond’s priorities. We will focus on environmental sustainability, aligning with the MDG and the City of Richmond's environmental initiatives that promote stewardship, supporting the growth of community groups working toward the City's environmental goals. We will encourage initiatives like zero-waste events, the use of green energy, and promoting walking or cycling as sustainable modes of transportation. Our heritage celebration will engage a diverse range of participants, like families, youth, seniors, marginalized and interfaith minorities. The event will promote intercultural dialogue while offering accessible programming designed to reach and uplift underrepresented groups, fostering a deeper understanding of Black history, its importance and impact within the broader Canadian context. We aim to strengthen community cohesion, provide a platform/safe space for cultural expression and exchange, and promote social inclusion, if the City of Richmond grant is successful. We will promote volunteerism to boost the local economy by encouraging greater community involvement and participation. This event will also create opportunities for collaboration between community organizations and local artists, contributing to Richmond's overall vibrancy and cultural landscape.

Richmond Services Received by Your Organization

Identifying the City of Richmond services we currently receive - We received one-time use of city-owned space for performances during a Kwanzaa event, 2023. This support provided a venue at no cost for the show-case, estimated to have a significant value considering commercial rental rates for similar spaces. We currently have no recurring subsidized rent arrangement in place and there has not been no direct property tax relief reported for our organization. Additional services such as staffing, photocopying, or administrative support, will be required, we hope to request for the same if **GP-392** the potential value

of such in-kind contributions could further support event execution and reduce operational costs.

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$79,000.00	\$128,000.00
Total Expenses	\$78,800.00	\$128,000.00
Annual Surplus or (Deficit)	\$0.00	\$0.00
Accumulated Surplus or (Deficit)	\$0.00	\$0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year We did not have the surplus last year, as we were not funded for our annual Harambeecouver Festival that supported over 4,000 participants, we had a deficit, that went to our credit cards after we failed to receive the funding from Canadian Heritage who are our main funders. We did not receive any communication from the officer who was handling our file as she had family emergency that left her miss more than 6 month of work

Current Year Projected revenue for the current fiscal year, we expect to generate approximately over \$128,000 in total revenue from grants and donations, including \$15,000 requested from the City of Richmond to support our upcoming Black history celebration 2025 Our total expenses are projected to slightly exceed \$128,000, accounting for the full implementation of all program activities and associated administrative costs. Looking ahead, we plan to explore new funding opportunities and enhance community engagement initiatives to boost revenue. We will implement targeted fundraising efforts and cost-management strategies to meet our financial Black History goals for 2025. Overall, we remain optimistic about our financial outlook for the upcoming year. This will enable us to implement, expand and execute the Mashujaa Black History celebrations beyond February, providing meaningful programs to communities across Greater Vancouver, including Richmond, Surrey, Abbotsford, Chilliwack, and Vancouver and north Vancouver

Explanation for Accumulated Surplus or (Deficit)

Our organization currently has a \$1,000 deficit, mainly from credit card expenses. Historical context, is that last year, we were not funded by Canadian Heritage for our annual Harambeecouver, due to insufficient community engagement details in our application. Additionally, this year's application faced delays as the responsible officer was unavailable for eight months, and our proposal was not processed, we were asked why we could not have sent the same proposal to the Canadian Heritage HQ? Recovery Strategies: We will increase fundraising efforts, explore sponsorship opportunities, and review operational costs for savings. We are also actively pursuing alternative grants to support our programs and reduce the deficit. Outlook, we are committed to improving our financial health and we are optimistic about overcoming the deficit through these and any other innovative strategies.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$1,400.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$400.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$2,000.00
Equipment	\$0.00
Photocopying	\$600.00
Program Materials	\$1,000.00
Local Travel	\$600.00
Other: Venue Rental spaces locations within Richmond, including necessary permits, Insurances, Equipment Rentals as sound systems, microphones, and projectors to support performances, workshops, and presentations. Marketing and Outreach \$2,500 Engaging Facilitators, Artists, and Presenters for workshops, performances, and presentations that highlight the cultural and historical significance of Black history. \$2,500 Social media promotion and paid advertisements to engage a broader audience, Event Logistics and Supplies 2,250 Provision for food and refreshments for event participants, ensuring an inclusive and welcoming environment. \$1,750	\$9,000.00
Total:	\$15,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
City of Richmond	\$15,000.00

Item	Amount
Canadian Heritage	\$45,000.00

Canadian Heritage (Provincial)	\$28,000.00
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Amount Your Society will Provide: \$1,000.00

Grant Recommendations

Recommended Amount: \$0.00

Recommendation:

This grant request is not recommended for funding due to a vague and inconsistent application that includes programs and events in other municipalities, which made it difficult to assess the proposed events in Richmond and the organization's capacity to implement them.

Grant Conditions:

N/A

Society: Hamilton Community Association
Grant Type: \$5,000 or Less Grant
Grant Request: \$5,000.00
Proposal Title: Hamilton Night Out
Grant Purpose: Community Service / Program / Event - One-time Activity
Start Date (if applicable): September 05, 2025
End Date (if applicable): September 05, 2025
Number To Be Served: 700
Richmond Residents: 500

Grant Request Summary

We are seeking funds from the City of Richmond to deliver our annual Hamilton Night Out event. Hamilton Night Out is a signature event for the Association and is one of the largest events we host. Hamilton Night Out includes a portable rock wall, carnival games, inflatables, community booths, food trucks and an outdoor movie. This event allows us to engage with the community in a safe and inclusive setting. Hamilton Night Out is a family oriented event but residents of all ages attend. We partner with local businesses within the area as well to build connections within the Hamilton Area and to bring awareness to non-Hamilton residents of our services, facilities and amenities. This grant would allow us to grow the event and add additional activities to meet demand and improve participant satisfaction. This year, we were able to add live performances and an additional food truck with the funds from this grant.

Richmond Services Received by Your Organization

The Hamilton Community Association operates out of the Hamilton Community Centre which is a city owned facility. Hamilton Night Out takes place at Hamilton Community Park, which is a City of Richmond park. City of Richmond staff also work out of the Hamilton Community Centre and support day to day operations and provide items for events such as water stations, garbage and recycling bins.

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$873,696.01	\$837,986.85
Total Expenses	\$743,749.06	\$815,350.93
Annual Surplus or (Deficit)	\$129,946.95	\$22,635.92
Accumulated Surplus or (Deficit)	\$0.00	\$0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year Surplus is accumulated each fiscal year from revenue in programs. This surplus is redistributed back into our programs and events and helps offset losses in program areas such as events, seniors and youth. Surplus is also used towards upgrades within the facility. This past year, the surplus was used to purchase new sports equipment and treadmills and elliptical machines for the fitness centre. The Association also invested in staff and increased the hours for the Program Coordinator position; increasing it from 20 hours to a full-time 35 hours a week.

Current Year With an increase in wages and hours for association staff we are anticipating a reasonable surplus of \$22,635.92.

Explanation for Accumulated Surplus or (Deficit)

Surplus is accumulated each fiscal year from revenue in programs. This surplus is redistributed into our programs and events and helps offset losses in program areas such as events, seniors and youth. Surplus is also used towards upgrades within the facility. This past year, the surplus was used to purchase new sports equipment and treadmills and elliptical machines for the fitness centre. The Association also invested in staff and increased the hours for the Program Coordinator position; increasing it from 20 hours to a full-time 35 hours a week.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2024	\$3,000.00	Parks, Recreation & Community Events
2022	\$2,750.00	Parks, Recreation & Community Events

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$200.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$2,300.00
Equipment	\$2,500.00
Photocopying Program	\$0.00
Materials Local Travel	\$0.00
Other:	\$0.00
	\$0.00
Total:	\$5,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
Hamilton Village Health Centre	\$1,000.00

Amount Your Society will Provide: \$11,000.00

Total Proposed Budget: \$5,000.00

Grant Recommendations

Recommended Amount: \$3,000.00

Recommendation:

A (single year) grant is recommended to assist with volunteer support, supplies, and equipment expenses for an annual Hamilton Night Out at Hamilton Community Park, which will feature carnival games, activities and community booths to raise awareness of the organization's services, facilities and amenities.

Grant Conditions:

N/A

GP - 398

Society: Kajaks Track & Field Club
Grant Type: \$5,000 or Less Grant
Grant Request: \$5,000.00
Proposal Title: Kajaks Grant Proposal
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable):
End Date (if applicable):
Number To Be Served: Last year we had just over 100 athletes registered in one of our many programs including seasonal and annual.
Richmond Residents: We can estimate that just over 80% of our athletes are residents of Richmond. We also have 20% of athletes coming to us from as far as Maple Ridge 3x a week due to our wonderful coaching staff.

Grant Request Summary

While we are not asking for funds to help offset the costs of the numerous events we put on or support, Annual BCEC- British Columbia Elementary School Championships which brought over 1000 athletes from all over BC in May of 2024 and added to Richmond's economy through hotel stays restaurant visits etc. Annual Icebreaker race in January of every year. We are hoping to use the 5000.00 to help run the club though Coach salaries, equipment replacement. Hammer throw equipment is expensive but needed and we had 2 Kajaks Athletes in the Olympics this summer Rowan Hamilton and Gold Medalist Camryn Rogers. We also have a great representative in Evan Dunfee who donates countless hours of his time in the community and in the club. Just this summer we held an event where the community of Richmond came out in droves to meet both Camryn and Evan. We anticipated a good turn out with about 2 hours. This turned into a 5 hour event where both athletes refused to leave until every one got their meet and greet. We heard many stories from young children sharing their pride that when Evan was shown on tv, they always said Evan Dunfee from Richmond BC. One thing about our club is that athletes will come from as far as Maple Ridge 3x a week to train with our amazing coaches. They have the choice to go anywhere including the club in their own city but they choose us in Richmond.

Richmond Services Received by Your Organization

We currently use the Clement track for practices several days of the week at a cost of \$2000 annually. We use the Richmond Oval for specific training purposes in the Fall/ Winter at a cost of \$4522 annually. **GP.- 399**

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$177,950.00	\$258,013.00
Total Expenses	\$189,220.00	\$272,620.00
Annual Surplus or (Deficit)	(\$11,270.00)	(\$14,607.00)
Accumulated Surplus or (Deficit)	\$35,080.00	\$16,409.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year Kajaks continues to run near breakeven with a minimal surplus and cash balance of \$4938 (excluding a \$20,000 gaming grant received in late August) at the end of its fiscal year, August 31, 2024. Fiscal 2024 saw a slight increase in costs and less grant money received overall, leading to a deficit for the year.

Current Year Kajaks Track & Field Club's fiscal year end is August 31st. There are no financial statements for the month of September yet but registration has opened and our annual program revenue is coming in. The club is budgeting for a breakeven year in fiscal 2025, although the breakeven is based on an increase of 3% in Athlete membership. If the increase does not materialize, coaching costs will be reduced accordingly to remain at breakeven.

Explanation for Accumulated Surplus or (Deficit)

There is none. Accumulated surplus for last year as of August 2022 was \$13,664. Addendum/Note: \$1 entries in budget is due to grant systems inability to accept \$0. Kajaks operated with a minimal surplus and need to rebuild its cash reserves to \$50,000.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$2,500.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
	GP - 400

Item	Amount (\$)
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$2,500.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other:	\$0.00
Total:	\$5,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
BC Gaming Grant	\$15,000.00

Amount Your Society will Provide: \$75,000.00

Total Proposed Budget: \$5,000.00

Grant Recommendations

Recommended Amount: \$2,500.00

Recommendation:

A (single year) grant is recommended to assist with personnel expenses for coaches and equipment replacement for its athletic programs.

Grant Conditions:

N/A

Society: KidSport - Richmond Chapter
Grant Type: Single Year Funding Over \$5,000 Grant Program
Grant Request: \$30,000.00
Proposal Title: KidSport™ Richmond Grant
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable):
End Date (if applicable):
Number To Be Served: 450
Richmond Residents: 450

Grant Request Summary

Social and economic obstacles can prevent some young people from participating in organized community and school sports. KidSport Richmond's purpose is to provide financial assistance to help financially challenged families overcome the financial barrier that may exist to ensure their children will have the opportunity to participate in at least one season of sport of their choice. The season of sport MUST be a minimum 6 weeks of duration and at least once per week. KidSport Richmond provides funding for sport registration fees up to a maximum of \$400 per child per calendar year for athletes up to 18 years of age. The local community sport organization must be affiliated with Sport BC. Applications are qualified based upon confirmation of family income level qualifying to published Low-Income-Cut-Off-Values or as verified by a 3rd party financial endorser who would be aware of the family's financial situation. Athletes must reside in the City of Richmond to qualify for grant funding. KidSport Richmond currently funds more than 85% of applications received. Grant funds are paid directly to the local community sport organization or secondary school and not the family or child. The community need for sport funding has constantly increased due to the many economic impacts on financially challenged families. In 2023, KidSport Richmond provided grants to 378 athletes for a total of \$159,000. This was a 36% increase in athletes supported and a 34% increase in funds paid out. As of October 2024, KidSport has provided grants to 436 athletes for a total of \$134,000.

Richmond Services Received by Your Organization

None

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$134,200.00	\$138,500.00
Total Expenses	\$162,900.00	\$180,000.00
Annual Surplus or (Deficit)	(\$28,700.00)	(\$41,500.00)
Accumulated Surplus or (Deficit)	\$146,150.00	\$104,650.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year After a 2 year hiatus, in 2023 KidSport Richmond was able to host our annual fundraising Gala. With the 34% increase in athlete grants paid out, we ended the year with a \$29,000 deficit.

Current Year In the first four months of 2024, we experienced a 45% increase in the number of grant applications forcing our committee to make a difficult decision to reduce the maximum funding from \$800 to \$400 per athlete. This increase, combined with the cancellation of our annual fundraising gala due to a labour dispute at our partnering hotel, has resulted in a \$24,000 deficit to the end of September. In 2024 the Jumpstart program, due to financial considerations, has stopped funding athletes in our region. This is putting more funding pressures on KidSport Richmond as families look to community support programs to assist with sport funding.

Explanation for Accumulated Surplus or (Deficit)

The surplus is carried from year to year to cover with timing issues for cash flow or deficit like situations that we have experienced in 2024, 2023 and 2021. Grants and donations do not come in an equal amount each month and are not guaranteed annually. The accumulated surplus enables KidSport Richmond to have sufficient financial resources on hand to fund approved applications each month and not having to wait for needed grants or donations. Our goal is to have an accumulated cash surplus to cover a minimum of 12 months of operating costs to enable us to keep awarding grants should KidSport Richmond experience a significant disruption in our funding sources.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2024	\$20,000.00	Parks, Recreation & Community Events
2023	\$20,000.00	Parks, Recreation & Community Events
2022	\$19,000.00	Parks, Recreation & Community Events

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other: Provide funding for partial sport registration fees up to \$400 per child annually to children and youth from financially challenged families who reside in Richmond, to participate in community and school sports whose sport organization is affiliated to with Sport BC.	\$30,000.00
Total:	\$30,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
Hamber Foundation	\$3,000.00

Amount Your Society will Provide: \$0.00

Grant Recommendations

Recommended Amount: \$24,000.00

Recommendation:

A (single year) grant is recommended to assist with subsidized sport program fees for children and youth of low-income families, who may not otherwise be able to participate in Sport BC-affiliated sport programs.

Grant Conditions:

N/A

GP - 404

Society: Kwantlen Farmers Market Society
Grant Type: Single Year Funding Over \$5,000 Grant Program
Grant Request: \$10,000.00
Proposal Title: From Carrots to Community: A Market for A Resilient Richmond
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable):
End Date (if applicable):
Number To Be Served: 1,500
Richmond Residents: 1,330

Grant Request Summary

Our grant request is centered around funding the role of outreach coordinator for the Kwantlen Farmers' Market Association. This is a vital role which allows the market to flourish and provide incredible benefits to the Richmond community, the duties would be assigned to the market manager that oversees administrative aspects of the market. Kwantlen Farmers' Market is centrally located in the heart of Richmond at Minoru Plaza —nestled between the Minoru library, the Cultural Center Annex, & Gallery. The site is easily accessible by transit, and has free parking for those who need to drive. The Kwantlen Farmers' Market is Richmond's only weekly farmers market that is a member of the BC Farmers Market Association. Membership in the BCFMA requires that 51% of the vendors must be primary producers, offer processed/prepared food, or ready to eat food. BCFMA membership also allows the market to participate in the BCFMA coupon program. These coupons provide community agencies in Richmond with the opportunity to distribute \$27/week in coupons to lower-income families, pregnant people, and seniors. The market responds to a very important need in the community to have access to fresh produce and locally made foods and crafts, and has the potential to engage all ages, from little ones to our community elders! In order to meet the rich potential this market holds for the community, we need a market manager who can help bring this vision to life. This funding would enable us to fund this vital role for the market; a manager with (i) the mission to recruit new vendors, (ii) improve marketing/signage so the community knows about it, and (iii) increase community engagement for all ages at the market. This last aim is especially important, and the Board of the market has a strong vision to guide this goal in light of the rich community benefits the market offers. Proposed activities to increase engagement include collaborating with local groups including non-profits, artists, and musicians. The vision is to have one market stall each week, dedicated to activities that will engage community members—children, youth, and elders! This booth

would be led by diverse groups eager to share their talents, and could feature local projects and happenings in Richmond. In addition to this, the vision is to have live music at the market, which provides both an opportunity for budding musicians, as well as engagement for those passing by. The target groups which would benefit from these activities, and the market manager, would include all community members, from young children all the way to our valued elders! As the only weekly farmer’s market in Richmond, we are so keen on expanding the reach of the market, and know that a capable market manager focused on community outreach coordination will play a pivotal role in building the Kwantlen Farmers’ Market into a vibrant community connection point.

Richmond Services Received by Your Organization

The City of Richmond has been a critical partner for the Kwantlen Farmers' Market and we are deeply humbled and appreciative of the support we have received and the relationships we have been able to build. Perhaps the most significant support we have received is the use of the space at Minoru Plaza to host the market. This has been a critical form of support that has allowed the market to operate. The staff at the community center have been excellent partners to work with offering both ideas and support!

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$26,053.40	\$22,940.00
Total Expenses	\$26,432.98	\$20,955.00
Annual Surplus or (Deficit)	(\$376.58)	\$1,985.00
Accumulated Surplus or (Deficit)	\$0.00	\$1,985.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year Over the last year we have had a leadership transition and have had to address financial commitments that were carried over from previous years. In 2024, we had a new board of directors formed, hired a temporary market manager to design and implement new policies and procedures and were able to address all of the outstanding commitments.

Current Year In 2024, we did not have a full time market manager for the duration of the season and we were able to continue the market with a part-time manager and significant commitment and volunteer effort. Given that we did not have a full time manager, we were not able to fully execute necessary tasks, such as vendor recruitment, and as many community engagement activities as we would have liked.

Explanation for Accumulated Surplus or (Deficit)

The 2024 season is not yet over for this year as the market continues into November. Our expenses for the season were also reduced due to not having a market manager for a portion of the year. This had a significant impact on our ability to carry out much of our vision including; recruiting new market vendors and carrying out many outreach events. The market hired a temporary market manager that was able to significantly streamline our administrative processes and implement new policies and procedures to support the market as we move forward. We anticipate that we will end the year with a balanced budget sheet. There are several activities (ie. partnership development, grant applications, activities) that were not able to realize because of the lack of hours that could be put towards outreach activities. Therefore both the revenue and expenses were lower than budgeted.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$8,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$1,500.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other:	\$0.00
Total:	\$10,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
TD Bank	\$2,000.00
BC Ministry of Agriculture Knowledge Transfer Grant	\$300.00
BCFMA Coupon Program	\$1,000.00
Amount Your Society will Provide:	\$16,380.00

Grant Recommendations

Recommended Amount: \$0.00

Recommendation:

This grant request is not recommended for funding as it will be provided funding through the City's Support Food Security Through Community-Driven Events Grant.

Grant Conditions:

N/A

Society:	Latincouver Cultural & Business Society
Grant Type:	\$5,000 or Less Grant
Grant Request:	\$5,000.00
Proposal Title:	Carnavalito on the Road: Richmond
Grant Purpose:	Community Service / Program / Event - One-time Activity
Start Date (if applicable):	July 06, 2025
End Date (if applicable):	July 06, 2025
Number To Be Served:	3,500
Richmond Residents:	2,975

Grant Request Summary

Carnavalito on the Road in Richmond is an extension of Latincouver's Carnaval del Sol, tailored to bring the vibrant celebration of Latin American culture to Richmond. Scheduled for July 6, 2025, this immersive cultural event aims to highlight inclusivity, unity, and community engagement. Designed as a lively Latin plaza, Carnavalito will welcome Richmond's multicultural population to experience the sounds, flavours, and spirit of Latin America, with a special focus on soccer as a unifying force in anticipation of the upcoming World Cup in Vancouver. The event will offer a diverse lineup of activities to celebrate Latin American heritage. Highlights include live music performances by three Latin American artists, who will showcase a variety of regional genres that invite dancing, celebration, and shared cultural pride. The event will also feature food vendors serving authentic Latin American cuisine, giving attendees a chance to experience the culture through its vibrant culinary traditions. A 19+ beer garden will provide a social space for participants to relax, enjoy refreshments, and soak in the festive atmosphere while connecting with others in the community. Additionally, a soccer tournament open to registered attendees will celebrate Latin America's love for the sport, fostering unity and pride among all who participate or cheer from the sidelines. Carnavalito on the Road is designed for Richmond's diverse community, including Latin American residents, sports fans, and anyone interested in exploring Latin culture. By reaching out to multicultural families, soccer enthusiasts, and adults seeking an inclusive, culturally rich social experience, this event seeks to build meaningful connections across cultures. The event will benefit the community by promoting cultural inclusivity, enhancing social interaction, and strengthening cultural pride for Richmond's Latin American residents. In partnership with local organizations like Richmond Chamber of commerce, Carnavalito on the Road represents Latincouver's commitment to expanding cultural events beyond downtown Vancouver, contributing to a stronger, more connected, and culturally enriched Richmond.

Richmond Services Received by Your Organization

Latincouver does not currently perform services in the City of Richmond.

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$2,747,650.00	\$2,201,659.00
Total Expenses	\$2,994,543.00	\$2,199,183.00
Annual Surplus or (Deficit)	(\$251,187.00)	\$0.00
Accumulated Surplus or (Deficit)	\$221,938.00	\$221,938.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year Our earned revenue has declined due to the economic pressures faced by individuals, with many having less disposable income to allocate toward donations or program participation. In response, we have implemented strategic cost-cutting measures to ensure our continued operations, focusing on essential activities and reducing non-critical expenses. These adjustments have allowed us to maintain key services while operating within our current financial constraints, but the reduction in resources poses ongoing challenges to our ability to fulfill our mission at full capacity.

Current Year We don't expect to have an Annual surplus or deficit in the current year.

Explanation for Accumulated Surplus or (Deficit)

Accumulated Surplus decreased due to an operating deficit in 2023. Compared to the previous year, we have not received as much support from grants, as there are fewer grant funds available and a growing number of organizations seeking the same limited resources. This increased competition for funding has resulted in a significant shortfall for us.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$800.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$500.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$1,000.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other:	
Professional Fees & Honoraria Marketing/Promotion	\$2,700.00
Permits/venue and other logistic costs Professional	
Referees Soccer balls and other related equipment	
Total:	\$5,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
BC gaming grant	\$5,000.00
Canadian Heritage	\$7,000.00
Creative BC	\$5,000.00

If You Have More Than 3 Funding Sources, Please Provide Additional Information Below Funder name: BCLC Amount: 5,000 Have They Confirmed The Funding*(required): No Funder name: Tourism Events Program (TEP) Amount: 7,000 Have They Confirmed The Funding*(required): No Latincouver cash contribution: 6,615 Sponsorships 5,000 Private donations 500

Amount Your Society will Provide:	\$6,615.00
Total Proposed Budget:	\$5,000.00

Grant Recommendations

Recommended Amount: \$3,000.00

Recommendation:

Conditional on a Richmond Event Approval Coordination Team (REACT) event location booking, a (single year) grant is recommended to assist with personnel expenses, volunteer support, supplies, equipment, materials, marketing, honorariums, and professional referees expenses for a Carnavalito on the Road event celebrating Latin American culture, and featuring music, food vendors, beer garden, and a soccer tournament.

Grant Conditions:

This grant is conditional on the applicant's submission of a Richmond Event Approval Coordination Team (REACT) event location booking.

Society: Nations Cup Soccer Society
Grant Type: \$5,000 or Less Grant
Grant Request: \$5,000.00
Proposal Title: Nations Cup Soccer Tournament
Grant Purpose: Community Service / Program / Event - One-time Activity
Start Date (if applicable): July 18, 2025
End Date (if applicable): July 20, 2025
Number To Be Served: 10,000
Richmond Residents: 3,000

Grant Request Summary

Tournament has a 40+ year history of representing the City of Richmond and its facilities. The tournament seeks to continue this important tradition with improvements and expansion to showcase Richmond and Richmond Parks. requesting funding will be applied toward operating expenses such as equipment rental, volunteer related expenses, etc.

Richmond Services Received by Your Organization

Field bookings (we pay, not subsidized), Community Centre (we pay, not subsidized), bleachers on site.

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$64,859.57	\$64,859.57
Total Expenses	\$69,978.98	\$69,978.98
Annual Surplus or (Deficit)	(\$5,119.41)	(\$5,119.41)
Accumulated Surplus or (Deficit)	(\$5,119.41)	(\$5,119.41)

Explanation for Annual Surplus or (Deficit)

Last Complete Year Limited access to additional sources of funding.

Current Year Limited access to additional sources of funding.

Explanation for Accumulated Surplus or (Deficit)

Limited access to additional sources of funding.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other: Operating expenses (materials, supplies, volunteer support, and celebrations, etc.)	\$5,000.00
Total:	\$5,000.00

Amount Your Society will Provide: \$64,859.57

Total Proposed Budget: \$5,000.00

Grant Recommendations

Recommended Amount: \$3,000.00

Recommendation:

A (single year) grant is recommended to assist with operating expenses (materials, supplies, volunteer support, and celebrations) for a multicultural soccer tournament.

Grant Conditions:

N/A

Society: Pacific Wave Artistic Swim Club
Grant Type: Single Year Funding Over \$5,000 Grant Program
Grant Request: \$38,858.00
Proposal Title: ABC's of Recreational Program Development at Pacific Wave Artistic Swim Club
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable):
End Date (if applicable):
Number To Be Served: 3,180
Richmond Residents: 2,968

Grant Request Summary

Objectives of the Pacific Wave Artistic Swim Club ABC's of Recreational Program Development : 1. To ATTRACT more Richmond residents to see, experience, and learn about the beautiful sport of Artistic Swimming (AS) and its benefits for keeping girls (and boys) in sport, building teamwork, and fitness. 2. To BUILD an organized and well-supported pathway for interested swimmers from Richmond to see AS, try AS, register in beginner Recreational classes, and learn fundamental AS skills in a safe and fun environment. 3. To CERTIFY and support COACHES who are critical to ensuring the availability of consistent high quality beginner Recreational programming in Richmond. Background: Pacific Wave Artistic Swim Club (PWASC) is the premier AS club in BC, with proven excellence in Provincial, National, and International competitions. In our past season alone, PWASC brought home 19 gold, 7 silver, and 7 bronze Provincial Championship medals, and 2 gold, 1 silver, and 1 bronze National Championship medals. Under the leadership of our Technical Director, Meng Chen, former Canadian National Team and Olympic coach, we have had incredible success within our Competitive Programs; however, in order to sustain and grow our club, our attention must also focus on strategies to increase intake at the beginner Recreational level. Canadian Artistic Swimming (CAS) has developed the AquaGO! Program (AQG), a nation-wide grassroots foundation program for AS in Canada (<https://artisticswimming.ca/aquago/>). Its aim is to develop physical and aquatic literacy in children ages 5-9 in a fun, safe and inclusive environment with the goal of building skills to enable the swimmer to pursue higher levels of AS or any other aquatic sport. AQG Instructors require certification (https://www.bcartisticswimming.ca/docs/ag!_coach_pathway_infographic.pdf).

Proposal: We have identified multiple initiatives which will serve to achieve these three objectives and simultaneously benefit Richmond residents. ATTRACT VIA: Public Watershows - Winter show (Watermania, Dec 7, 2024)

- MCAL demonstration (Jan 25, 2025 TBC) in collaboration with Richmond Aquatics User Association (RAUA) - National Stream show (Watermania, April 26, 2025) - Provincial Stream show (Watermania, May 10, 2025) - Grant usage: printed marketing material, coach fees, pool fees - Target Groups: General public in Richmond. All ages welcome. - Community Benefits: Free opportunities to view AS live in Richmond. As a low-profile sport, AS is rarely seen in the media, limited to every 4 years at Summer Olympics if televised. Promotional Booths - Watermania - MCAL - Steveston Farmers Market - Richmond Public Works Open House - Other Richmond community events - Grant usage: printed marketing materials (multilingual), tent with logo, iPad, wireless speaker, display boards - Target Groups: General public in Richmond. All ages welcome. - Community Benefits: Free opportunity to learn about AS directly from athletes and parents. Steveston Salmon Festival Parade float - Grant usage: printed marketing material, float decor, participation fee - Target Groups: General public in Richmond. All ages welcome. - Community Benefits: Building community spirit in Richmond Richmond Rapids collaboration - Overflow swimmers unable to register in Richmond Rapids programs are referred to PWASC beginner Recreational programs - Target Groups: Richmond swimmers unable to register in Richmond Rapids. - Community Benefits: Building community connections on a club-to-club level to increase capacity for all aquatic programs in Richmond Website upgrade and redesign with video - www.pwasc.ca - Outdated and cumbersome - Currently, only volunteer run and limited maintenance available - Grant usage: Professional consultation and redesign, video creation, domain, web hosting - Target Groups: General public in Richmond who need up to date, organized information about AS programs in Richmond. - Community Benefits: Providing the community with a high-quality online resource for learning about AS and engaging with PWASC. Social media marketing (targeted) - 25% of referrals to PWASC is from social media - Grant usage: Targeted Instagram and Facebook advertising, FlickrPro subscription - Target Groups: Target Richmond residents, with children interested in aquatic sports, recreation, and fitness - Community Benefits: Promotes AS opportunities (free and paid) to specific Richmond residents Marketing Volunteer support - All activities listed above require numerous parent volunteers - Grant usage: Volunteer apparel, tote bags, social event for appreciation - Target Groups: PWASC parent volunteers - Community Benefits: Enables successful delivery of marketing activities to Richmond residents “Rebate for Referral” - Grant usage: \$25 rebate for current PWASC member who refers new swimmer from Richmond (must register for AQG) - Target Groups: PWASC members with connections to Richmond - Community Benefits: Increases awareness of PWASC within Richmond BUILD PROGRAMS Monthly 45 minute Try-it sessions (free) - During season (Sept-June) - Run by certified AQG coach - Capacity: 8 per session - Grant usage: Coach fees, pool fees, nose clips - Target Groups: All Richmond youth ages 6-12 able to swim 50m unassisted in deep end of pool - Community Benefits: Providing unique opportunity to try AS in Richmond Weekly AquaGO! Classes (paid) - Watermania (Sept-June) - Taught by certified AQG coaches - 4-6:1 swimmer to coach ratio - Goal: 4 classes per week - Grant usage: Coach fees, pool fees - Target Groups: All Richmond youth ages 6-12 able to swim 50m unassisted in deep end of pool - Community Benefits: Providing beginner Recreational programs for Richmond youth, expanding capacity for all aquatic programming in Richmond Pre-Summer 3 hour Try-it Classes (free) - Watermania (June) - Taught by certified AQG coaches - More in-depth - Capacity: 10 per class, 4 weekend classes - Purpose: To recruit for Summer AQG and Fall intake - Grant usage: Coach fees, pool

fees, nose clips - Target Groups: All Richmond youth ages 6-12 able to swim 50m unassisted in deep end of pool - Community Benefits: Providing opportunity to try AS in anticipation of Summer and Fall registration. Summer AquaGO! Classes (paid) - Watermania (July-August) - Run by certified AQQ coach - 4-6:1 swimmer to coach ratio - Goal: 2 classes per week - Grant Usage: Coach fees, pool fees - Target Groups: All Richmond youth ages 6-12 able to swim 50m unassisted in deep end of pool - Community Benefits: Providing beginner Recreational programs for Richmond youth, expanding capacity for all aquatic programming in Richmond in Summer Summer 45 minute Try-it sessions (free) - Watermania (August) - Run by certified AQQ coach - Capacity: 10 per session, 8 weekend sessions - Grant usage: Coach fees, pool fees, nose clips - Target Groups: All Richmond youth ages 6-12 able to swim 50m unassisted in deep end of pool - Community Benefits: Providing unique opportunity to try AS in Richmond CERTIFY/COACH SUPPORT: AquaGO! Instructor Modules 1-6 - Goal: To certify 6 new AQQ coaches - Grant usage: course fee of \$325 per participant - Target Groups: Current or former PWASC athletes aged 15+ - Community Benefits: Increasing number of certified AQQ coaches will allow adequate staffing of Try-it sessions and more AQQ classes offered to Richmond residents Hiring AquaGO! Instructors x 6 - Target Groups: Certified AQQ coaches, preference for current or former PWASC athletes who are Richmond residents - Grant usage: coach fees - Community Benefits: Adequate staffing of certified AQQ coaches to ensure consistent and abundant programming AquaGO!/Try-it Administrator - To register Try-it and AQQ participants - To facilitate coach certification process, class bookings, scheduling - To supervise Try-it sessions, communicate with families, and recommend program placement - Grant usage: administrator salary - Target Groups: Current PWASC certified AQQ coach - Community Benefits: Allows dedicated oversight to ensure reliable and consistent AQQ/Try-it programs and good communication with participating Richmond families. Technical Director supervision - All programming must be supervised by Technical Director to ensure safety, standards, and quality. - Target Groups: PWASC Technical Director Meng Chen (Richmond resident) - Community Benefits: Ensures safe, high-quality programming for all *Note: All coaches and administrator are independent contractors, not employees at PWASC.

Richmond Services Received by Your Organization

Watermania pool rental - User Group rates

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$388,529.00	\$434,450.00
Total Expenses	\$383,430.00	\$442,088.00
Annual Surplus or (Deficit)	\$729.00	(\$7,638.00)
Accumulated Surplus or (Deficit)	\$96,988.96	\$89,350.96

GP - 418

Explanation for Annual Surplus or (Deficit)

Last Complete Year In 2023-2024 season, PWASC had \$729 surplus which was essentially breaking even. This was made possible by one time funding from the viaSportBC Rally Together Volunteer Grant and Participation Grant totalling \$20,000.

Current Year In 2024-2025 season, PWASC has budgeted a deficit of \$7683. Reasons for this include increased pool costs overall (5%) and specifically, unavailability of pool time for user groups at Watermania on multiple weekends throughout the season. As a result, alternative pool space outside of Watermania (in Vancouver, Surrey, Delta, Langley) is more expensive and often only available during non-prime hours which requires higher user rates and lifeguard fees. Additionally, due to inflation, coaches' pay rates have increased along with supplemental coach training due to new World Aquatics rules for AS this season.

Explanation for Accumulated Surplus or (Deficit)

This accumulated surplus has grown since PWASC was founded in 1977. Because our current program operation costs are roughly \$40,000 per month, this surplus serves as an emergency operation fund to cover at least 2 months in order to prevent PWASC operation interruption. It is also used as equipment replacement reserve to prepare for the eventual replacement of expensive underwater sound equipment and underwater camera system.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$25,625.00
Volunteer Support (e.g. expenses, recognition)	\$3,000.00
Office Rent or Mortgage	\$3,383.00
Utilities and Telephone	\$550.00
Supplies	\$1,500.00
Equipment	\$2,000.00
Photocopying	\$50.00
Program Materials	\$1,950.00
Local Travel	\$0.00

GP - 419

Item	Amount (\$)
Other: Rebate proposal	\$800.00
Total:	\$38,858.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
viaSportBC - Community Sport Development Program Fall 2024	\$3,000.00
BC Community Gaming Grant	\$30,000.00

Amount Your Society will Provide: \$8,000.00

Grant Recommendations

Recommended Amount: \$3,000.00

Recommendation:

A (single year) grant is recommended to assist with coach support and training for free try-it sessions and classes in Richmond.

Grant Conditions:

The grant is to assist the applicant to operate free try-it sessions and classes in Richmond only.

Society: Richmond Agricultural and Industrial Society
Grant Type: Single Year Funding Over \$5,000 Grant Program
Grant Request: \$15,000.00
Proposal Title: Steveston Farmers and Artisans Market
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable):
End Date (if applicable):
Number To Be Served: 8,000
Richmond Residents: 8,000

Grant Request Summary

The Richmond Agricultural and Industrial Society intends on hosting 8 - 10 Market dates next year (May - September 2025). The market hosts over 25 vendors, who offer BC locally grown and produced food items and other artisan goods. As a market partner of the Farmers' Market Nutrition Coupon Program (FMNCP) through the British Columbia Association of Farmers' Markets (BCAFM), SFAM supports program participants to shop for nutritious items from eligible vendors at the market. Other efforts to bring access to food is through hosting special events such as Seniors Day, and offering senior patrons free "Market Bucks" to shop with at the market. Vendors often support the market intentions and many offer discounts to align with the efforts. Markets also host local community artist who provide entertainment for the event and provide activities for the participants to engage in, such as colouring sheets or lawn games. Not for Profit groups also participate in the market to provide community members access to different resources and volunteer opportunities, such as the Rotary, Club of Steveston, leading to greater community capacity and community building.

Richmond Services Received by Your Organization

As we operate in a City facility, we receive subsidized space, utilities, maintenance, community centre staffing support, etc.

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$258,394.00	\$277,920.00
Total Expenses	\$230,554.00	\$217,235.00
Annual Surplus or (Deficit)	\$27,840.00	\$60,686.00
Accumulated Surplus or (Deficit)	\$27,840.00	\$60,686.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year Receipt of grants, sponsorships and donations resulted in greater revenues than expenses for 2022/2023.

Current Year Current year values are only to July 31, 2024. Financial statements and reporting not complete for 2023/2024 Fiscal Year as the fiscal year ended August 31, 2024. Completion of financial statements expected November 2024. Increased surplus from the previous year due to receipt of additional grants, including Canada Summer Jobs Grant, which subsidized 280 hours of an employee wage. Also received additional sponsorship and donation funding.

Explanation for Accumulated Surplus or (Deficit)

Richmond Agricultural and Industrial Society is committed operating a large scale event (Steveston Salmon Festival) on an annual basis. Funds are held in reserves and contingency to ensure the event is delivered even without additional grants or funding.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$10,000.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$2,000.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$2,000.00
Equipment	\$1,000.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other:	\$0.00
Total:	\$15,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
City of Richmond	\$15,000.00

Amount Your Society will Provide: \$21,250.00

Grant Recommendations

Recommended Amount: \$0.00

Recommendation:

This grant request is not recommended for funding as it will be provided funding through the City's Support Food Security Through Community-Driven Events Grant.

Grant Conditions:

N/A



Society: Richmond Cosom Floor Hockey Association
Grant Type: \$5,000 or Less Grant
Grant Request: \$700.00
Proposal Title: RCFHA ParaCosom Drop In
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable):
End Date (if applicable):
Number To Be Served: approximately 20 per session
Richmond Residents: most likely all as this program will primarily be advertised in Richmond

Grant Request Summary

This drop in program will offer those with developmental and or intellectual delays the experience of learning about and trying Cosom floor hockey in an environmentally safe and appropriate setting. This one hour drop in will be run by association volunteers (executives and referees) at JN Burnett Secondary small gymnasium. We are trialing a one to two time drop in session this season with the intent for this grant to be used for having multiple drop in sessions next season (October 2025 to February 2026). This program will run at the same time as our regular season games but in a separate space. The primary reason for this grant request is to purchase additional floor hockey sticks and hopefully, jerseys, specifically for this groups use. This program will include level appropriate instruction and skills practice in a fun and engaging way. Our intent is for our association to give back to the community in which we play in a unique and inclusive way.

Richmond Services Received by Your Organization

We currently rent the JN Burnett Secondary School gymnasium at a much reduced cost. We own our equipment but are in need of additional sticks and jerseys.

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$68,530.66	\$65,570.00

GP - 424

Your Society's Budget	Last Complete Year	Current Year
Total Expenses	\$66,510.50	\$63,569.74
Annual Surplus or (Deficit)	\$2,020.16	\$2,000.26
Accumulated Surplus or (Deficit)	\$0.00	\$0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year Surplus explanation: this amount remains in our account as we received an unexpected donation and the Marcel Doucet Scholarship was awarded and budgeted to be provided this season 2024-2025

Current Year Deficit explanation: no donations or sponsorships received and no income for jersey sales, thus far.

Explanation for Accumulated Surplus or (Deficit)

Not applicable

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2024	\$2,000.00	Parks, Recreation & Community Events

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$700.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other:	\$0.00
Total:	\$700.00
	GP - 425

Amount Your Society will Provide: \$0.00

Total Proposed Budget: \$700.00

Grant Recommendations

Recommended Amount: \$700.00

Recommendation:

A (single year) grant is recommended to assist with equipment expenses for a free, drop-in program to allow participants with developmental or intellectual delays to learn about and try cosom floor hockey in a safe and appropriate setting.

Grant Conditions:

N/A

Society: Richmond Museum Society
Grant Type: \$5,000 or Less Grant
Grant Request: \$5,000.00
Proposal Title: Richmond Regional Heritage Fair 2025
Grant Purpose: Community Service / Program / Event - One-time Activity
Start Date (if applicable): May 09, 2025
End Date (if applicable): May 09, 2025
Number To Be Served: 600
Richmond Residents: 600

Grant Request Summary

The Richmond Museum Society seeks a City of Richmond grant to cover workshop, activity and volunteer expenses at the 23rd annual Richmond Regional Heritage Fair, a community event open to the public, free of charge. This grant is crucial to keep the event free and accessible, offering the community meaningful opportunities to learn about history and heritage from children and youth. Together, they engage in thoughtful reflection about our community's history and heritage in a way that contributes to a vibrant and resilient community. The Heritage Fair program is a national program that encourages students to explore Canada's heritage and history in a fun and engaging learning environment. Students select a topic, perform research, and present their findings at a school-based event. Then teachers nominate students to advance to a community-based event where they share their project with the community at large. In Richmond, this community-based event is the Richmond Regional Heritage Fair, which the Richmond Museum Society has successfully organized since 2001, including a temporary pivot to hybrid events during the pandemic to keep the event open to the public. The event supports the Richmond Museum Society's mandate to make the history of Richmond relevant, engaging and accessible. Each year, over 500 elementary and secondary school students create Heritage Fair projects independently or in small groups, and compete for 100 spaces at the Richmond Regional Heritage Fair. The event features children and youth presenting topics in Canadian history and heritage, such as significant Canadians, historic events and local heritage sites, to the general public. Many students explore family or local histories, fostering deeper connections to their community. Students and the public are invited to engage in educational workshops and heritage activities. The City of Richmond grant would be used to cover the fees for workshop presenters and the supplies and materials for heritage activity stations, which in the past have featured unique activities such as rock painting, weaving, model plane building, origami and button-making, with a creative spin that promotes local, provincial and national history and heritage.

Approximately 60 volunteers contribute over 300 hours annually, including former participants who return as adult volunteers. These volunteers assist to set up the event, as well as with activity facilitation, project adjudication and other event support during a 6-hour shift on the event day. The City of Richmond grant would be used to provide refreshments, lunch, and volunteer recognition for our hard-working team of volunteers. The event's success relies on strong partnerships with organizations like Canada's History, BC Heritage Fairs Society, Richmond School District, Richmond Public Library, and Richmond Heritage Commission. These partners provide valuable support for student-related expenses, and this request for the City of Richmond grant is to cover expenses related to holding the event for the Richmond community and making it free and accessible for the Richmond public. The Richmond Regional Heritage Fair is ultimately a community event, not a school event and not a school-based program. The Richmond Museum Society strongly believes that the community benefits when students have the opportunity to go beyond their classroom walls to share their learning with the general public. Topics that have delighted visitors in the past include projects about local heritage sites, like Britannia Shipyards National Historic Site. Other topics like the Japanese Internment have enriched our visitors' understanding of the complexity of our community's past. This event is currently at maximum capacity with rising costs making it difficult to expand the event further despite community demand. A City of Richmond grant will allow the Richmond Museum Society to offer creative and enriching workshops and activities for the public, and also support the hard-working team of volunteers who make this event possible. There is no other event like the Richmond Regional Heritage Fair in Richmond. It is a unique and valuable program in Richmond that educates the public about Canada's history and heritage in an engaging learning environment that supports intergenerational connections. The program fosters community connection and empowers children and youth to develop into engaged, informed citizens. Strong demand from teachers and participants ensure its continued success. A City of Richmond grant is needed to support this community event that provides an invaluable way for the community to learn from and feel inspired by this next generation of young historians and citizens.

Richmond Services Received by Your Organization

Use of facilities: - Atrium Room, 6 hours, \$250 - Performance Hall, \$500 - Library, no charge - Boardroom, no charge for internal use - Lounge, no charge for internal use - Office and program supply storage Staffing - Educational Programs Coordinator, \$32,500 - Graphics Coordinator, \$5000

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$199,064.00	\$199,580.00
Total Expenses	\$176,038.00	\$211,084.00
Annual Surplus or (Deficit)	\$23,026.00	GP- 428 (\$11,504.00)

Your Society's Budget	Last Complete Year	Current Year
Accumulated Surplus or (Deficit)	\$149,823.00	\$158,592.72

Explanation for Annual Surplus or (Deficit)

Last Complete Year From 2020 to 2022, the BC Arts Council supported museums across the province with additional operational grants to offset losses in gate revenue. In the case of the Richmond Museum, we do not rely on gate revenue; however, our school program revenues, which were also heavily impacted by the pandemic, are a significant source of income. As a result, the additional operational grants had an even greater positive impact on the Richmond Museum compared to other museums.

Current Year The forecasted small deficit for 2024 (\$11,504) is a result of our conservative budgeting approach, in which we typically underestimate revenues and overestimate expenses. We fully anticipate the final year-end figure to be close to break-even or result in a small surplus. The projected deficit is based on the most recent balance sheet, prepared for July 2024. While a slight reduction in the surplus is expected as expenditures continue for the new exhibition and ongoing programs, the Richmond Museum remains in a strong financial position heading into the final quarter of 2024.

Explanation for Accumulated Surplus or (Deficit)

When pandemic restrictions were lifted, the Richmond Museum saw a significant increase in school program revenues, which contributed to an increase in the accumulated surplus. A plan with specific goals for the use of this surplus was developed, discussed, and is regularly reviewed at board meetings. The pandemic taught museum and heritage organizations across the province to be more cautious with expenditures, and the Richmond Museum is no exception. We have all learned valuable lessons and have become careful stewards of the funding and grant revenues we receive.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$2,000.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00

GP 000429

Item	Amount (\$)
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$0.00
Other: Workshop Presenter Fees	\$1,000.00
Total:	\$5,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
BC Heritage Fairs Society	\$1,000.00
Richmond Heritage Commission	\$1,800.00
Richmond School District	\$1,000.00

If You Have More Than 3 Funding Sources, Please Provide Additional Information Below The BC Arts Council provides an operating grant to the Richmond Museum Society, which helps cover a portion of staff wages. Additionally, local organizations donate admission tickets, family memberships, and other items for student prizes.

Amount Your Society will Provide: \$1,000.00
Total Proposed Budget: \$5,000.00

Grant Recommendations

Recommended Amount: \$3,000.00
Recommendation:

A (single year) grant is recommended to assist with volunteer support, workshop presenter fees, and supplies for heritage activity stations for a free, annual Richmond Regional Heritage Fair at the Richmond Public Library and Richmond Cultural Centre, which showcases local students' research projects on Richmond history and heritage to the local community.

Grant Conditions:

N/A

Society: Richmond Nature Park Society
Grant Type: Single Year Funding Over \$5,000 Grant Program
Grant Request: \$16,940.00
Proposal Title: Environmental Shows and Programs in Richmond
Grant Purpose: Community Service / Program / Event - One-time Activity
Start Date (if applicable): Jan 22, 2025
End Date (if applicable): Dec 23, 2025
Number To Be Served: 2,200
Richmond Residents: 1,900

Grant Request Summary

The Richmond Nature Park Society (RNPS) is a non-profit focused on environmental education and preserving Richmond's bog wetland and forest. In partnership with the City of Richmond, RNPS fosters environmental appreciation through school visits, community programs, events, and outreach. The Nature House offers exhibits supporting this educational mission. SENIORS WORKSHOPS – REDISCOVER RICHMOND We are requesting a grant from the City of Richmond to support programs for isolated seniors, providing transportation, refreshments, and activities at parks inaccessible by public transit. This initiative targets seniors, fostering social connections, physical wellness, and access to nature. Proposed activities include nature walks, educational sessions, and social gatherings, all aimed at reducing isolation and enhancing quality of life. This program supports Richmond's goals of inclusion, social equity, and community well-being by promoting active, connected lifestyles for seniors. ENVIRONMENTAL SHOWS We are also requesting a grant from the City of Richmond to support a series of environmental shows for all ages at local parks. Proposed activities include interactive presentations, hands-on workshops, and guided nature walks that engage participants in environmental stewardship and awareness. The target groups include families, children, seniors, and local residents, fostering a sense of community connection to nature. These shows aim to promote environmental education, inspire action toward sustainability, and enhance appreciation for Richmond's natural resources, benefiting the entire community by encouraging active participation and stewardship of the local environment.

Richmond Services Received by Your Organization

Use of facilities and staffing. • Use of Facilities: Access to community centers and parks for senior programming – Estimated Value: \$5,000 • Subsidized Rent: Reduced rental costs for program spaces at Richmond Nature Park and

other community venues – Estimated Value: \$2,500 • Property Tax Relief: Exemption for Richmond Nature Park property to support community services – Estimated Value: \$3,000 • Staffing Support: Assistance from City of Richmond staff for program planning and event management – Estimated Value: \$2,000 • Photocopying and Supplies: Access to City resources for promotional materials and program resources – Estimated Value: \$500 Total Estimated Value: \$13,000

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$67,338.00	\$54,139.79
Total Expenses	\$51,218.38	\$41,639.15
Annual Surplus or (Deficit)	\$16,119.62	\$12,500.64
Accumulated Surplus or (Deficit)	\$120,882.12	\$133,321.76

Explanation for Annual Surplus or (Deficit)

Last Complete Year Surplus held in reserve for the anticipated purchase of playground structures, the development/presentation of programs and events, and emergencies.

Current Year Surplus held in reserve for the anticipated purchase of playground structures, the development/presentation of programs and events, and emergencies.

Explanation for Accumulated Surplus or (Deficit)

Surplus held in reserve for the anticipated purchase of playground structures, the development/presentation of programs and events, and emergencies.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$9,540.00
Consultant Services	\$5,200.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
GP - 432	

Item	Amount (\$)
Utilities and Telephone	\$0.00
Supplies	\$1,000.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00
Local Travel	\$1,200.00
Other:	\$0.00
Total:	\$16,940.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
BCRPA	\$1,000.00
Richmond Nature Park Society	\$5,000.00

Amount Your Society will Provide: \$0.00

Grant Recommendations

Recommended Amount: \$3,000.00

Recommendation:

A (single year) grant is recommended to assist with personnel expenses, consultant services, supplies and local travel expenses for seniors workshops that shuttle isolated seniors to parks that are more difficult for them to access by public transit to engage in nature walks, educational sessions and social activities, and 6-8 environmental shows that feature guided nature walks, and interactive presentations and workshops.

Grant Conditions:

N/A

Society: Saskatchewan Wildlife Federation
Grant Type: \$5,000 or Less Grant
Grant Request: \$5,000.00
Proposal Title: 3rd Annual Advancing Women in Conservation Summit
Grant Purpose: Community Service / Program / Event - One-time Activity
Start Date (if applicable): April 04, 2025
End Date (if applicable): April 06, 2025
Number To Be Served: ~100
Richmond Residents: ~50

Grant Request Summary

The Advancing Women in Conservation Summit provides a chance for individuals from various field of conservation (NGO, government, academia, industry, etc.) from all over Canada to come together to address challenges, discuss solutions, enhance leadership skills, and develop a strong, nurturing community for women working in a field where their roles have been traditionally downplayed. AWIC aims not only to support the advancement of women into leadership roles, but also to foster a culture of respect for women working in these roles, seeking to empower and develop women as leaders within the conservation community. The benefit will be to provide women and individuals who are currently going to school, working, volunteering, or interested in any of these in the conservation sector; an opportunity to hear discussions on challenges and barriers women face in Conservation and gain hands-on professional skills such as public speaking, project management, and networking that they can take forward into fisheries, logging, and conservation-focused careers and industries. This will be accomplished through the delivery of keynotes, panelists, and break out sessions hosted by a variety of outdoor specialists.

Richmond Services Received by Your Organization

This summit is run exclusively by the Advancing Women in Conservation Steering Committee. A group of six women from across Canada that recognized a need to promote women within their industries. As such, all funding for this Summit is purely in a fundraising capacity. No services are currently being received for this 3 day summit.

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$1,781,206.00	\$1,822,246.00
Total Expenses	\$1,780,000.00	\$1,819,200.00
Annual Surplus or (Deficit)	\$1,206.00	\$3,046.00
Accumulated Surplus or (Deficit)	\$0.00	\$0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year SWF received grant funding that assisted with the expenses of programming

Current Year SWF received grant funding that assisted with expenses of programming. However, the revenue generated from grants is variable from one year to the next. Thus expenditures are accounted for in the absence of funding, and any funding received allows for additional programming or expense reduction.

Explanation for Accumulated Surplus or (Deficit)

Any surplus is put toward programming and expenses of the following year. Thus no surplus is intentionally carried over. Any increase in annual surplus is simply a result of variations in funding and fundraising of that current year.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00

GP - 435

Item	Amount (\$)
Equipment	\$0.00
Photocopying	\$1,000.00
Program Materials	\$500.00
Local Travel	\$3,000.00
Other: Elder Offering	\$500.00
Total:	\$5,000.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
Canadian Wildlife Federation	\$7,500.00
Wild Sheep Society of BC	\$3,000.00
Registration Fees	\$32,500.00

Amount Your Society will Provide: \$4,500.00

Total Proposed Budget: \$5,000.00

Grant Recommendations

Recommended Amount: \$0.00

Recommendation:

This grant request is not recommended for funding as conferences are not eligible for grant funding.

Grant Conditions:

N/A

Society: Sea Island Community Association
Grant Type: Multiple Year Funding Cycle - (Year 3 of 3) \$5,000 or Less Grant
Grant Request: \$1,500.00
Proposal Title: Burkeville Daze 2025
Number To Be Served: 1000
Richmond Residents: 1000

Grant Request Summary

Burkeville Daze is a Community Event that attracts families from all over Richmond. There are activities for all ages. This event provides a much needed opportunity for community socialization and education regarding City and Community services and programs.

Changes that will impact grant use

No significant changes. Cost are constantly increasing however especially in traffic control.

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$154,654.29	\$140,952.40
Total Expenses	\$148,407.68	\$110,547.96
Annual Surplus or (Deficit)	\$6,246.61	\$30,404.44
Accumulated Surplus or (Deficit)	\$114,196.81	\$175,142.33

Explanation for Annual Surplus or (Deficit)

Last Complete Year Our Association had a surplus in 2022/23 as our programs were better attended. Higher registration with static costs for instructors led to a small surplus.

Current Year As of Aug 31 2024. Fiscal year end in August 31 2024. Our year end reconciliations and review for the year ending August 31, 2024 is not yet complete.

Explanation for Accumulated Surplus or (Deficit)

In over forty years of providing programs, the Sea Island Community Association has retained a surplus of just over \$100,000, We are glad to have this bit of insurance to cover our expenses in the event of further Public Health Orders or a different setback for recreation.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2024	\$1,000.00	Parks, Recreation & Community Events
2023	\$1,000.00	Parks, Recreation & Community Events

Grant Recommendations

Recommended Amount: \$1,000.00

Recommendation:

A (Year 3 of 3) grant is recommended to assist with supplies and traffic management plan expenses for the annual Burkeville Daze community event at Burkeville Park.

Grant Conditions:

N/A

Society: Senior Link Society
Grant Type: Single Year Funding Over \$5,000 Grant Program
Grant Request: \$9,940.00
Proposal Title: Senior Health Expo
Grant Purpose: Community Service / Program / Event - One-time Activity
Start Date (if applicable): Sep 13, 2025
End Date (if applicable): Sep 13, 2025
Number To Be Served: 800
Richmond Residents: 700

Grant Request Summary

This will be a public Senior/Caregiver Health Expo in fall 2025, with speakers/vendors, setup as main hall with 2 other breakout rooms, one for speakers, one for activities/games/relaxation. Community benefits are sharing resources, promoting inclusion by attendees in games/activities for seniors, and overall communication between vendors and attendees. We do not have a venue as yet, still in planning stage.

Richmond Services Received by Your Organization

Brighthouse library monthly presentations at no charge

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$15,050.40	\$24,414.11
Total Expenses	\$10,634.31	\$7,373.31
Annual Surplus or (Deficit)	\$4,416.09	\$17,041.00
Accumulated Surplus or (Deficit)	\$4,416.09	\$17,041.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year We had a New Horizons grant in 2023 that ran over our year end, that balance was depleted by grant end March 31, 2024. We actually showed a deficit of (-170.60) when grant final totals were complete.

Current Year We again recieved a New Horizon grant April 2024 that runs until March 31, 2025. So our income shows that amount included and expenses including that to date as well.

Explanation for Accumulated Surplus or (Deficit)

We will see an amount as of Dec 31/24 that will be the outstanding income for the remaining period of time for the NH grant 2024.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$700.00
Volunteer Support (e.g. expenses, recognition)	\$840.00
Office Rent or Mortgage	\$1,000.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$1,500.00
Photocopying	\$800.00
Program Materials	\$0.00
Local Travel	\$0.00
Other: Marketing \$1700, refreshments \$2400, speakers/presenters \$1000	\$5,100.00
Total:	\$9,940.00

Financial Assistance From Other Sources (if applicable)

Item	Amount
Angels There For You	\$500.00
Corina Stainsby	\$150.00
Dr Romi Fung	\$300.00

Amount Your Society will Provide: \$1,000.00

Grant Recommendations

Recommended Amount: \$0.00

Recommendation:

This grant request is not recommended for funding due to a duplication of existing services, and a vague application that made it difficult to assess the proposed event and the organization's capacity and commercial affiliations. The applicant is recommended to connect with the Minoru Seniors Society to discuss opportunities to partner on seniors programs and events.

Grant Conditions:

N/A

Society:	Steveston Community Society - Richmond Summer Project
Grant Type:	Multiple Year Funding Cycle - (Year 2 of 3) Over \$5,000 Grant Program
Grant Request:	\$46,530.00
Proposal Title:	Steveston Community Society - Richmond Summer Project
Number To Be Served:	5,500
Richmond Residents:	5,500

Grant Request Summary

Funds contributed by the City of Richmond Grant will be used for the centralized administration of City Wide summer day camp programs, primarily for preschool and children. More specifically, funds are used to hire a summer administrator to coordinate the hiring process, City wide training opportunities, staff/volunteer appreciation and coordinate payroll. Additionally, funds will be used to provide staff to support children with special needs, that are not identified before the program starts. This is a barrier to many associations that do not have the staff or funds to support unexpected challenging behaviors. On top of providing support for children with special needs, funds will be used to implement free programs for children and families in parks around the City, providing opportunities for families facing financial barriers an opportunity to engage in positive recreational activities. There are 13 associations/societies based out of community centres, heritage sites, arenas, cultural centres and the nature park that will benefit from this grant. Steveston Community Society is submitting the grant application for Summer 2024-2026 on behalf of Richmond Summer Projects. The programs and services that this grant supports include 150 staff and 200 volunteers, many of which are youth. Benefits include over 5000 opportunities for children to participate in programs, many of which are for families that require child care during the summer. Also employment of over 100 youth staff and recruitment of over 100 volunteers. These staff and volunteers learn valuable transferable skills that will benefit them in school and future employment. Many City of Richmond staff once volunteered or worked for Richmond Summer programs.

Changes that will impact grant use

No changes to grant use - funds were used in Year 1 as identified in Year 1 application.

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$162,012.00	\$51,045.04
Total Expenses	\$173,447.00	\$43,432.96
Annual Surplus or (Deficit)	(\$11,435.00)	\$7,612.08
Accumulated Surplus or (Deficit)	\$17,446.00	\$27,744.42

Explanation for Annual Surplus or (Deficit)

Last Complete Year The Last year completed was 2023. There was a deficit of (\$11,435). Surplus usually comes from efficient use of staff time and supplies for training and appreciation. Richmond Summer Project carries some money over for start-up costs as the Summer Administrator job starts prior to funding being received for the following year. Funds are always being used as designated but may be applied after the fiscal year. This Current year the Canada Summer Jobs grant was declined for the City Centre riding and reduced for the Steveston riding. This was a \$120,000 difference from previous year and what we were expecting. As a result all associations received less funding for staff, the Steveston riding associations/societies contributed to City Centre riding associations/societies and we used previous year surplus to ensure all associations received at least one position. Associations with greater need were provided funding for two staff. In addition to reduced federal funding was the impact of new Job Evaluation wages for summer staff. Wages continue to increase. this year's increase was 3%. Summer 2024 is an increase of 7-10 percent depending on which positions are hired.

Current Year Numbers shown are as of September 26, 2024. This year we had a surplus of \$7,612.08. This year, each organization applied for and administrated the Canada Summer Jobs Grant individually. Therefore the funds were sent to the sites directly, rather than being paid by the Richmond Summer Project. In addition to changes in federal funding was the impact of new Job Evaluation wages for summer staff, including the Summer Administrator hired by the Richmond Summer Project. The wage for this role increased significantly, a 20% increase to the hourly wage, which impacted the budget.

Explanation for Accumulated Surplus or (Deficit)

Richmond Summer Project carries some money over for start-up costs as the Summer Administrator job starts prior to funding being received. Accumulated funds were used to support the hiring of additional staff and provide equitable services across the City. Fewer requests for additional funding were made by partner organizations this year. There are additional expenses anticipated between October 2024 and May 2025, therefore a surplus supports the year round operation of this project.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2024	\$37,017.00	Parks, Recreation & Community Events
2023	\$37,017.00	Parks, Recreation & Community Events
2022	\$31,000.00	Parks, Recreation & Community Events

Grant Recommendations

Recommended Amount: \$35,901.00

Recommendation:

A (Year 2 of 3) grant is recommended to assist with personnel expenses, volunteer support, and training for the coordination of the Richmond Summer Project, which helps 13 community associations and societies provide equitable summer day camp programs and services to residents, including the provision of additional staff support for children with special needs.

Grant Conditions:

N/A

Society: The Richmond Sports Council
Grant Type: Single Year Funding Over \$5,000 Grant Program
Grant Request: \$10,000.00
Proposal Title: Active Recreation & Sport Fund - 2025
Grant Purpose: Community Service / Program / Event - Ongoing
Start Date (if applicable):
End Date (if applicable):
Number To Be Served: 30
Richmond Residents: 30

Grant Request Summary

The Richmond Sports Council with the generous support of City of Richmond created and launched the RSC Active Recreation & Sport Fund in September 2023. Our goal is to help young Richmond residents (up to age 18) to participate in Richmond's active recreation and sports programs where financial barriers impact inclusion. This is funding aims to cover program costs (up to \$500/participant/year) that are not eligible for other existing streams of funding. Criteria for the fund was created through examination of existing funding programs and identifying gaps. Our goal is to fill these gaps. Potential beneficiaries of the Fund are families who's children/youth participate in activities without a Provincial Sport Organisation and programs outside the City of Richmond. This includes but is not limited to: cheer, some martial arts, bike riding, swimming lessons, water sports and dance. Options exist for families to apply who have recently arrived in Canada and have not completed a 2023 Income Tax Return which broadens the potential for inclusion of newly arrived residents of Richmond. Eligible programs include:
 * Organized activities in Richmond, with an instructor or coach, running on a set schedule, at least weekly. * Camps and active recreation programs in Richmond, like dance, martial arts, cheer and sports.

Richmond Services Received by Your Organization

Nothing from this list.

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue		
Total Expenses		

Your Society's Budget Last Complete Year Current Year

Annual Surplus or (Deficit)

Accumulated Surplus or (Deficit)

Explanation for Annual Surplus or (Deficit)

Last Complete Year 2023 was our first year of operation with most of the year filled with creating the guidelines and application process for Active Recreation & Sport Fund.

Current Year Fortunately there are no significant surplus or deficit for our operations of the Active Fund. One expense not included in the original budgeting process was the cost of a cheque order to facilitate the payout of Active Fund grants to individual applicants' organizations. In March 2024 Richmond Sports Council (RSC) upon receipt of the PRCE Grant funding, opened a separate 2 signer bank account for the Active Fund to ensure the separation of Active Fund transactions from RSC membership operations for good accounting and auditing activity. A fresh order of 200 cheques for this separate account was ordered at a cost of \$162.41 as this was the minimum option to order.

Explanation for Accumulated Surplus or (Deficit)

There is no accumulation.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2024	\$5,000.00	Parks, Recreation & Community Events

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$0.00
Volunteer Support (e.g. expenses, recognition)	\$0.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$0.00
Supplies	\$0.00
Equipment	\$0.00
Photocopying	\$0.00
Program Materials	\$0.00

Item	Amount (\$)
Local Travel	\$0.00
Other:	\$0.00
Total:	\$0.00

Financial Assistance From Other Sources (if applicable)

Amount Your Society will Provide: \$0.00

Grant Recommendations

Recommended Amount: \$8,000.00

Recommendation:

A (single year) grant is recommended to assist with subsidized sport program fees to help children and youth of low-income families participate in active recreation and sports programs that may not have a provincial governing body or are located outside Richmond.

Grant Conditions:

N/A

Society:	The Sharing Farm Society
Grant Type:	Multiple Year Funding Cycle - (Year 2 of 3) Over \$5,000 Grant Program
Grant Request:	\$50,000.00
Proposal Title:	The Sharing Farm Growth and Resilience Project
Number To Be Served:	9,000
Richmond Residents:	8,000

Grant Request Summary

This City of Richmond grant is crucial to our ability to hire and sufficiently compensate skilled staff to do the important work of the Sharing Farm. We have faced issues of burnout, understaffing, and high staff turnover due to years of under-investment in our human resources. The Sharing Farm has committed to providing living wages to its employees; this is essential not only morally, but practically, as the organization's long-term health, sustainability, and resilience depend on the quality and dedication of our staff. This COR grant will enable us to invest in and expand our team so that we can continue our essential community work, as outlined below. Retaining experienced staff significantly enhances our resilience and adaptability in the face of challenges, supports economic and organizational stability, and allows us to focus on community programming as well as our social enterprises— elements critical to our long-term survival. For example, our current Volunteer & Program Coordinator has done great work over the past year building strong relationships with volunteers and improving engagement with our community members. Extending her contract by securing this grant is crucial to maintaining and building upon these relationships. In 2024, we have had more requests than ever for fresh produce from community groups, and based on discussions with Richmond Food Bank staff, we expect this demand to increase in 2025. We will be creating a new staff position, Harvest and Distribution Coordinator, to help address this demand. This role will increase our agricultural productivity through more efficient farming, maximizing harvests for donation and social enterprise, and setting us up for success should we have the opportunity to expand our land area in future. This position will lay the groundwork for larger harvests for community donation recipients, and also create more opportunities for volunteers. The continuity of these key positions is crucial in maintaining and enhancing our capacity, now and into the future, and ensuring our sustainability. ABOUT THE SHARING FARM: The Sharing Farm meaningfully impacts our community by growing food to feed Richmond families and individuals facing food insecurity, practicing and demonstrating small-scale sustainable and regenerative agriculture, and serving as a thriving community hub where people can gather for community events, volunteer to support our mission, connect with others, and learn about food security, sustainable agriculture, and the surrounding system. We are

dedicated to providing fresh, healthy, local, and sustainably grown produce to those in our community facing food insecurity, as well as to those supporting local sustainable agriculture. Since 2002, the Sharing Farm has provided fresh vegetables to Richmond residents, donating to the Richmond Food Bank, Community Meal programs, and other organizations distributing food to those in need. The pandemic and climate change have emphasized how vital food security is, especially access to highly nutritious fresh produce. With this grant, we will be able to continue our donations to the Food Bank, the Musqueam Nation, and community meal programs, as well as direct donations to refugee, newcomer, and low-income families. We will also maintain our Harvest Basket program, serving 115 families, and sell produce to additional customers at our Farm Stand and Steveston Farmers Market. We hope to serve all demographics in Richmond, attracting individuals from a wide range of cultural, economic, and generational backgrounds through our produce distribution, volunteer activities, and community programs.

Changes that will impact grant use

There are no significant changes from last year that will impact grant use. However, it will be particularly important for us to receive staff funding this year, as staff wages remain our highest operating cost. Last year, we received far less funding for staff positions than expected through Canada Summer Jobs, which has been one of our most reliable funders. This shortfall put a strain on our operations and required us to dip into contingency funding. This year, contacts in the Federal government have informed us to expect further reductions in funding through Canada Summer Jobs. Therefore, securing this grant, and increasing this funding, is essential to maintaining our staffing levels, continuing our vital community work, and ensuring the sustainability of our operations.

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$449,508.00	\$318,196.00
Total Expenses	\$421,324.00	\$294,316.00
Annual Surplus or (Deficit)	\$28,184.00	\$23,880.00
Accumulated Surplus or (Deficit)	\$412,870.00	\$436,780.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year Expenses stayed within budget and we hosted a successful Richmond Garlic Festival.

Current Year Expenses stayed within budget and we hosted a successful Richmond Garlic Festival.

Explanation for Accumulated Surplus or (Deficit)

The accumulated surplus has been built up over many years. It is invested in working capital, operating assets and a contingency provision. The farm has been diligent in recent years in building up a contingency fund that will prevent us from having to scale back operations or lay off staff in the event of unforeseen circumstances. If contingency funds become surplus, they will eventually be invested in operational assets, expansion plans, and investment in human resources.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
2024	\$29,500.00	Parks, Recreation & Community Events
2023	\$29,500.00	Parks, Recreation & Community Events
2022	\$21,000.00	Parks, Recreation & Community Events

Grant Recommendations

Recommended Amount: \$29,500.00

Recommendation:

A (Year 2 of 3) grant is recommended to assist with personnel expenses to promote and educate on food security and small-scale sustainable agriculture, and to grow fresh, organic produce for Richmond residents facing food insecurity through the Richmond Food Bank, Community Meals programs, the Musqueam Nation, and other charitable organizations.

Grant Conditions:

N/A

Society: Vancouver Point Grey Community Foundation
Grant Type: Single Year Funding Over \$5,000 Grant Program
Grant Request: \$8,000.00
Proposal Title: Realizing Your Unlimited Potential
Grant Purpose: Community Service / Program / Event - One-time Activity
Start Date (if applicable): Jan 02, 2025
End Date (if applicable): Mar 06, 2025
Number To Be Served: 1,000
Richmond Residents: 800

Grant Request Summary

1. Talent Show in a Mall/Theatre in Richmond - the target group is youths. We will be open for young people 20 or below to participate in the show. We will especially provide a platform for youths with disabilities to perform as this is an important mandate of our foundation. People with disabilities are always be ignored by the community and they have to face a lot of challenges in their lives. We hope to provide this opportunity for them to strengthen their self-confidence and self-esteem. 2. Drawing Contest in a park & On-line Drawing Contest For the Drawing Contest in a park, it will be provided for youth people aged 20 or below. We encourage the whole families to participate in this activity as we would like to promote the value of families where the young people develop and learn to be responsible citizens. It is also a good chance to appreciate the natural scenery of the park in Richmond. For the on-line drawing contest, every resident in BC can participate. Thus, we encourage inclusiveness and appreciation of the beauty of lives.

Richmond Services Received by Your Organization

The office of the Foundation is located in Richmond which is a vibrant city and where we hold our regular meetings and activities for our members and students. Currently, we have established a seniors' academy in Richmond that provides various classes and programs for seniors. We had also provided art camps for children with different types of disabilities. We always seek advice and services from the staff of the City of Richmond and we are happy with the services provided by the City Hall.

Financial Information

Your Society's Budget

Your Society's Budget	Last Complete Year	Current Year
Total Revenue	\$30,000.00	\$30,000.00
Total Expenses	\$30,000.00	\$30,000.00
Annual Surplus or (Deficit)	\$0.00	\$0.00
Accumulated Surplus or (Deficit)	\$0.00	\$0.00

Explanation for Annual Surplus or (Deficit)

Last Complete Year We have spent all the funds on organizing and implementing our programs for the frail seniors and children with disabilities in the community.

Current Year For the budgeting of the current year, we plan to have no surplus/deficit.

Explanation for Accumulated Surplus or (Deficit)

We are a newly formed foundation and did not plan for any surplus or deficit budget, so we do not have any accumulated surplus or deficit.

Most Recent Previous Grant(s) (if applicable)

Year	Amount	Grant Program
N/A	N/A	N/A

Proposed City Grant Use

Item	Amount (\$)
Personnel (Salaries and Benefits)	\$0.00
Consultant Services	\$500.00
Volunteer Support (e.g. expenses, recognition)	\$2,000.00
Office Rent or Mortgage	\$0.00
Utilities and Telephone	\$1,000.00
Supplies	\$500.00
Equipment	\$1,000.00
Photocopying	\$200.00
	GP - 452

Item	Amount (\$)
Program Materials	\$1,000.00
Local Travel	\$0.00
Other: Rental of space in Mall/theatre	\$1,800.00
Total:	\$8,000.00

Financial Assistance From Other Sources (if applicable)

Amount Your Society will Provide: \$1,000.00

Grant Recommendations

Recommended Amount: \$0.00

Recommendation:

This grant request is not recommended for funding due to a vague application that made it difficult to assess the proposed events, their demonstrated community benefit, and the organization’s capacity and commercial and regional affiliations.

Grant Conditions:

N/A


2025 Parks, Recreation and Community Events Grants – Summary of New Applicants

	Applicant Name	Form./ Incorp. Yr.	Summary of Operations
1	Asian Canadian Basketball Association <i>(formerly Kobe Memory Basketball Club)</i>	2021	Connects the Asian basketball community, nurtures individual and community positive growth, supports basketball sport innovation, and promotes health, competition and development of professional skills.
2	Better Environmentally Sound Transportation Association	1991	Fosters a higher quality of life through the promotion of sustainable and appropriate forms of transportation in the Greater Vancouver area and BC through the increased, more effective and safer use of bicycles as a form of transportation.
3	Canada Chain Commerce and Culture Association <i>(formerly Global Cultural Media Interlink Association)</i>	2016	Promotes international business, investment and cultural exchange.
4	Great Lakes Networking Society of BC <i>(formerly Africa Great Lakes Networking Foundation)</i>	2010	Supports marginalized communities, including refugees, Black, Indigenous and people of colour, through arts, culture, sports, and advocacy initiatives that address issues such as mental health, anti-Black racism, and intergenerational trauma.
5	Kwantlen Farmers Market Society	2021	Provides a weekly event where farmers, artisans, chefs and bakers can sell their BC products in a family friendly environment, while educating the community about the importance of supporting local food production.
6	Latincouver Cultural & Business Society	2010	Builds relationships and cultural exchange between the Latin American community and the Canadian mosaic, connects people through a physical and virtual plaza experience, promotes arts and culture, connects business and entrepreneurs, empowers people, and supports Latin American communities within a Canadian context.
7	Nations Cup Soccer Society	2007	Promotes multiculturalism and ethnic diversity through sport, supports youth and adult Richmond based soccer clubs, and encourages participants of all ages to engage in healthy active outdoor lifestyles and team sports.
8	Pacific Wave Artistic Swim Club <i>(formerly Vancouver Aquasonics)</i>	Over 50 years ago	Fosters artistic swimming at all levels of excellence across the Lower Mainland.

	Applicant Name	Form./ Incorp. Yr.	Summary of Activities
9	Saskatchewan Wildlife Federation <i>(formerly the Saskatchewan Fish & Game Protective Association)</i>	1929/1982	Promotes and delivers conservation programming while embracing the need for balanced human relationships with all our environments.
10	Senior Link Society <i>(formerly Senior Link – Independent Living Society)</i>	2000	Provides a network for seniors that empower them to remain physically and mentally independent and embrace diversity in the community. An affiliate of Angels There For You (home care services provider).
11	Vancouver Point Grey Community Foundation	2023	Advances education by providing art and music training to children and youth with disabilities, relieves conditions attributable to being aged by facilitating music-based social interactions with isolated elderly persons to relieve social isolation, and promotes health by providing mental health counselling and workshops or seminars focused on psychological topics to the public. An affiliate of the Vancouver Point Grey Lions Club.

2025 Parks, Recreation and Community Events Grants – Application Scoring Criteria

<i>Scoring</i>	
<input type="checkbox"/> No <input type="checkbox"/> Yes	
Eligibility	
1	The applicant is a non-profit society and its Board of Directors approved the grant application.
2	The applicant is requesting a grant for: <ul style="list-style-type: none"> • operating assistance; • a community service program or project for Richmond residents; or • a neighbourhood or community-based event for Richmond residents.
3	The applicant has not received another grant from the City this year for the proposed project or service.
4	If the applicant received a grant last year, it: <ul style="list-style-type: none"> • submitted a grant use report; and • used the full grant amount for the stated purpose or returned the remaining funds to the City.
5	If the applicant applied for multi-year grant, the current application is for the same purpose as previous years.

<i>Scoring</i>											
											
0	1	2	3	4	5	6	7	8	9	10	
<i>Very Strongly Disagree</i>	<i>Strongly Disagree</i>	<i>Disagree</i>	<i>Somewhat Disagree</i>	<i>Slightly Disagree</i>	<i>Neutral</i>	<i>Slightly Agree</i>	<i>Somewhat Agree</i>	<i>Agree</i>	<i>Strongly Agree</i>	<i>Very Strongly Agree</i>	
Applicant											
6	The applicant has a reputation for: <ul style="list-style-type: none"> • high quality; • credible; • efficient; • effective; and • stable; operations and programs (e.g., accreditation, licenses).										
7	The applicant demonstrates efficiency and effectiveness.										
8	The applicant has sufficient organizational capacity to deliver the proposed project or service.										
9	The applicant is self-sufficient and does not rely largely on City funding, assistance, programs or services for its operations.										

City of Richmond

2025 Grant Program Guidelines

For

**Parks, Recreation and Community
Events**

Table of Contents

1. Overview.....	3
(i) City Grant Policy	3
(ii) Purpose.....	3
(iii) Principles	3
(iv) Goal	3
(v) Objectives	3
2. Program Funding.....	3
(i) Base Program Funding	3
(ii) Annual Cost of Living Increase	3
(iii) Unused Program Funds.....	3
3. Definitions	4
4. Eligibility.....	4
(i) Who is Eligible	4
(ii) Who Cannot Apply.....	4
(iii) Purposes Eligible for Funding.....	4
(iv) Items Eligible for Funding	5
(v) Items Not Eligible for Funding.....	5
(vi) Grant Limitations.....	5
5. Application Assessment Criteria.....	5
(i) Key Assessment Criteria	5
(ii) Assessment Considerations	6
(iii) Less Favourably Considered Applications	6
(iv) Financial Statements	6
(v) User Pay Principle	6
(vi) Multi-year Funding Criteria	6
6. The Grant Review Process	7
(i) The Grant Review Process.....	7
(ii) Program Guidelines and Web-based Application.....	7
(iii) Application Deadline	7
(iv) Late Applications	7
(v) Staff Review.....	7
(vi) General Purposes Committee Review	7
7. Awarding of Grants.....	8
(i) Council Decision	8
(ii) Grant Disbursement.....	8
(iii) Reporting and Acknowledgement of Grant Benefits	8
(iv) Recuperation of Grant	8
(v) No Appeal	8
8. Further Information.....	8

1. Overview

(i) City Grant Policy

- City Grant Programs are governed by the City Grant Policy 3712, as attached.
- These guidelines pertain to the Parks, Recreation and Community Events Grant Program.
- Additional programs exist for Health, Social and Safety, Arts and Culture, Child Care and Environmental Enhancement grants. Please see the City's website (www.richmond.ca/citygrants) for information about these programs.

(ii) Purpose

The purpose of this Grant Program is to help achieve the City's Corporate Vision, "To be the most appealing, livable and well-managed community in Canada".

(iii) Principles

- Support the City's Corporate Vision;
- Support non-profit organizations;
- Benefit Richmond residents;
- Maximize program benefits;
- Promote volunteerism;
- Build partnerships;
- Increase community capacity;
- Cost sharing and cost effectiveness;
- Enhance but not sustain programs and services;
- Promote user-pay when applicable; and
- Innovation.

(iv) Goal

The goal of this Grant Program is to increase community capacity to benefit Richmond residents by assisting non-profit community organizations to deliver programs and services.

(v) Objectives

- To assist Council to facilitate the Council Strategic Plan.
- To improve the quality of life of Richmond residents through a wide range of beneficial community programs.
- To assist primarily Richmond-based community groups to provide beneficial programs to residents.
- To build community and organizational capacity to deliver programs.
- To promote partnerships and financial cost sharing among the City, other funders and organizations.

2. Program Funding

(i) Base Program Funding

- Base funding will be reviewed intermittently, as determined by Council.
- The amount allocated to the Grant Program will be based on overall City corporate priorities.

(ii) Annual Cost of Living Increase

- To maintain the effectiveness of base funding in light of general rising costs (e.g., the cost of living), an annual cost of living factor will be automatically added to the base funding of the Grant Program.
- The cost of living increase will be based on the Vancouver consumer price index (CPI) annual average change, as determined by BC Statistics for the previous year.
- The City of Richmond's Finance Division will determine the amount annually and add it to the base funding.

(iii) Unused Program Funds

At the end of each year, unallocated Grant Program dollars are deposited into the City's Grant Provision Account.

3. Definitions

To clarify terms for applicants, reviewers and Council, the following are defined:

Partnership: A relationship between organizations that have a joint interest and which is characterized by mutual cooperation and responsibility, often for the achievement of a specified goal. This may be a formal relationship defined by a written agreement outlining the contributions and expectations of each partner, or an informal relationship dependent on the goodwill of the partners involved with a particular project, issue or initiative.

Duplication: Two or more agencies offering the same service and/or program for the same target population during the same hours. Duplication may be desirable when a single agency does not have the capacity to meet the demand for service.

School (public and private) based programs: "School (public and private) based programs" are those funded, offered or initiated through regular fiscal, operational, curricular, extra-curricular and social activities of a school or a school district.

Community-based programs in schools: "Community-based programs" offered in public and private schools or on school grounds are those that do not meet the definition of "school-based" and primarily benefit the larger community, rather than the school itself, the school district, or its students.

Organizations seeking funding for community-based programs in schools or on school grounds must provide a statement from the school principal or the school district that the proposed use is approved of and will be accommodated, should funding be received.

4. Eligibility

(i) Who is Eligible

- Only registered non-profit societies (society incorporation number must be provided).
- The society's Board of Directors must approve of the application being submitted.

(ii) Who Cannot Apply

- For-profit organizations;
- Individuals;
- Public and private schools including post-secondary educational institutions, or societies seeking funding for school-based programs;
- Political parties and organizations;
- Organizations that primarily fund other organizations (e.g., grants) or individuals (e.g., scholarships); and
- Other, as determined by Council.

(iii) Purposes Eligible for Funding

Grants may be used for the following purposes:

1. **Operating Assistance**
Regular operating expenses or core budgets of established organizations, including supplies and equipment, heat, light, telephone, photocopying, rent and administrative salaries.
2. **Community Service**
Specific programs or projects to deliver services to Richmond residents.
3. **Community Event**
Neighbourhood or community-based events to enhance quality of life for Richmond residents.

(iv) Items Eligible for Funding

Items eligible for funding are those required to directly deliver the project, including regular operating expenses or program/project specific expenses, including:

- Professional and administrative salaries and benefits;
- Consultant services to deliver the project;
- Office rent;
- Supplies;
- Equipment;
- Rentals (e.g., vehicles, equipment and maintenance);
- Heat;
- Light;
- Telephone;
- Photocopying; and
- Materials.

(v) Items Not Eligible For Funding

The following items will not be funded:

- Debt retirement.
- Land and land improvements.
- Building construction and repairs.
- Retroactive funding.
- Operating deficits.
- Proposals which primarily fund or award other groups or individuals.
- Political activities including, but not limited to:
 - Promoting or serving a particular person, group, political party or organization.
 - Lobbying of a political party, or for a political cause or campaign.
- Programs and services delivered in partnership with political parties and organizations.*
- Activities that may result in a direct, indirect, or perceived conflict of interest for active members of City Council.
- Activities that are restricted to or primarily serve the membership of the organization, unless membership is open to a wide sector of the community (e.g., women, seniors) and is available free-of-charge or for a nominal fee that may be reduced or exempted in case of need.
- Expenses that are the responsibility of other government programs or entities.
- Fund-raising campaigns, form letter requests or telephone campaigns.
- Expenses related to attendance at seminars, workshops, symposiums or conferences.
- Public and private school-based programs.
- Child care purposes (the City has a separate Child Care Grant Program, see www.richmond.ca/citygrants).
- Travel costs outside the Lower Mainland.
- Other.

*For clarity, this does not exclude programs and services that receive funding from other levels of government, including funding provided by the Province of British Columbia and the Government of Canada.

(vi) Grant Limitations

- Due to limited funds, applicants may receive only one grant per year.
- Grant allocations are partially dependent on the annual budget.
- Not all applicants meeting the Grant Program requirements will necessarily receive a grant.
- Based on the number of applications, groups may not receive the full grant that they request, but only a portion of it.
- Grants are not to be regarded as an entitlement.
- Approval of a grant in any one year is not to be regarded as an automatic ongoing source of annual funding.

5. Application Assessment Criteria

(i) Key Assessment Criteria

To be considered eligible, all proposals must demonstrate that:

- Primarily Richmond residents will be served.
- Funding from sources other than the City and the applicant have been sought.
- Partnerships and/or collaborative relationships with other organizations to strengthen the proposal have been established.

(ii) Assessment Considerations

In reviewing grant applications and preparing recommendations, the following factors are considered:

- Quality and credibility of the organization and program (e.g., accreditation, licences), including demonstrated organizational efficiency, effectiveness, and stability.
- Sufficient organizational capacity to deliver the proposed service.
- Demonstrated community need for the proposed service.
- Financial need to implement the proposal.
- The number of Richmond residents to be served.
- Benefits to individuals, families, organizations and the community at large.
- The role and number of volunteers.
- Uniqueness of the service.
- More than one external funding source sought.
- Partnership roles, and collaborative relationships and community interaction.
- Value of other City programs, services and financial assistance provided.
- Evaluation results.
- Completeness of application—all documents provided and all questions answered.
- Quality of application—thorough, clear and convincing presentation of information and rationale.
- Other.

(iii) Less Favourably Considered Applications

Less favoured applications are those which:

- Rely only on City and applicant funding;
- Risk the applicant becoming dependant on City grants;
- Demonstrate insufficient partnering or collaboration;
- Unnecessarily duplicating existing services;
- Are incomplete, unclear or unconvincing; and
- Other.

(iv) Financial Statements

Applicants must submit:

- Audited financial statements, including a balance sheet, for the most recent completed fiscal year, including the auditors' report signed by the external auditors or one of the following alternatives:
 - If audited financial statements are not available, submit the financial statements reviewed by the external auditors for the most recent completed fiscal year along with the review engagement report signed by the external auditors.
 - If neither audited nor reviewed financial statements are available, submit the compiled financial statements for the most recent completed fiscal year along with a compilation report signed by the external auditors.
 - If none of the above are available, financial statements for the most recent completed fiscal year endorsed by two signing officers of the Board of Directors.
- Current fiscal year operating budget.
- Grant proposal budget.

(v) User Pay Principle

Applicants are encouraged to consider applying the "user pay" principle, where appropriate (e.g., users of the proposed service, program or project pay some of the cost).

(vi) Multi-Year Funding Criteria

- Applicants receiving City grants for a minimum of the five most recent consecutive years for the same purpose are eligible to apply for a maximum three-year funding cycle for ongoing operations, services or events.
- Multi-year requests must be for the same purpose for each of the three years.
- The full application form must be completed to request year one of a multi-year cycle; once approved, the short application form must be completed in years two and three, with required documentation attached. If circumstances change that impact the cycle, complete information must be provided.

- Council reviews the status of multi-year cycles on an annual basis and a Council resolution is required to fund each year of the cycle. Approval to enter a cycle does not guarantee that subsequent years will be funded.

6. The Grant Review Process

(i) The Grant Review Process

There is one intake period per year. Please see the City's website for dates (www.richmond.ca/citygrants). The following grant review stages will be followed (see sections below for further information):

1. Applications submitted by deadline.
2. Staff review the applications.
3. Staff prepare recommendations.
4. Council reviews recommendations and make final decisions.
5. Grants distributed.
6. Recipients report on grant use.

(ii) Grant Program Guidelines and Web-Based Application

Grant program guidelines and access to the web-based application system will be posted on the City's website (www.richmond.ca/citygrants).

- These guidelines apply to the Parks, Recreation and Community Events Grant Program.
- A simplified application is available for minor requests (\$5,000 or less), or year two or three of a multi-year funding cycle (see Multi-Year Funding Criteria, page 6).
- A longer application is required of applicants requesting over \$5,000, or wishing to be recommended for a three-year funding cycle.

(iii) Application Deadline

The deadline for submitting City grant applications will be determined annually. Please see the City's website (www.richmond.ca/citygrants) for dates.

(iv) Late Applications

Applications that miss the deadline will not be accepted, processed or funded from grant program budgets for that application year.

(v) Staff Review

Following the deadline, staff review applications and prepare recommendations for Council's consideration:

- Application reviews are led by staff in Parks, Recreation and Culture.
- Staff may contact applicants to request further information, documentation and otherwise clarify the proposals, or applications may be assessed without making such requests. Incomplete or unclear applications will be less favourably assessed.
- As possible recommendations to Council are confidential while under review, no information will be provided to applicants or the public until the staff report is posted on the City's website at 5:00 p.m. on the Friday prior to the General Purposes Committee meeting. Please contact staff to confirm the date.

(vi) General Purposes Committee Review

- Once the application review process is complete, staff recommendations are presented to the General Purposes Committee of Council for consideration. Please contact staff to confirm the date.
- Applicants are welcome to attend the General Purposes Committee meeting to hear the discussion (please contact staff to confirm the date). The Chair has the discretion of asking if delegations from the floor would like to speak. Should this occur, those attending will have the opportunity to make a brief (maximum five minutes) presentation.
- Recommendations are then either forwarded to the next City Council meeting, or referred back to staff for further information, in which case the recommendations would be considered at a future General Purposes Committee meeting before being forwarded to Council.

(vii) Declaration of Conflicts of Interest

- Any person involved in the review and approval of City Grant Program applications, including active members of City Council, must declare any direct or indirect benefit to themselves, relatives, business associates, or to anyone else who would advance their personal interests, and may be required to recuse themselves from such processes.

7. Awarding of Grants

(i) Council Decision

- City Council reviews recommendations forwarded by the General Purposes Committee and makes final decisions.
- At the City Council meeting, attendees will have the opportunity to make a brief presentation (maximum five minutes) at the beginning of the meeting.
- Generally, City Council will decide on grant allocations in the first quarter of the year. Please contact staff to confirm the date.

(ii) Grant Disbursement

- Grants are distributed with a cover letter indicating the amount and purpose of the grant, a brief explanation of the grant award or denial, if applicable, and to contact staff if further information is required.

(iii) Grant Use Report and Acknowledgement of Grant Benefits

- Those receiving a grant must provide evaluation results in a Grant Use Report either at year-end or, if applying to the Grant Program again, prior to submitting a new application.
- City support is to be acknowledged in all information and publicity materials pertaining to the funded activities. To receive an electronic copy of the City's logo, please contact staff.

(iv) Recuperation of Grant

If the grant will not be used for the stated purpose, the full amount must be returned to the City.

(v) No Appeal

There is no appeal to Council's decision due to the high number of applications for limited funding, as applicants may apply again the following year.

8. Further Information

For further information regarding the Parks, Recreation and Community Events Grant Program, please see the City's website at www.richmond.ca/citygrants or contact Parks, Recreation and Culture at 604-276-4000.



Adopted by Council: July 25, 2011
Amended by Council: July 9, 2012
Amended by Council: April 11, 2022
Amended by Council: January 29, 2024

POLICY 3712:

Please note that there is a separate Sport Hosting Incentive Grant Policy (3710); Child Care Development Policy, including Child Care Grants (4017); and Steveston Village Heritage Conservation Grant Program Policy (5900).

It is Council Policy that:

1. The following City Grant Programs be established, to be designed, administered and reported by the respective departments:
 - Health, Social and Safety (Community Social Services)
 - Arts and Culture (Arts, Culture and Heritage)
 - Parks, Recreation and Community Events (Parks and Recreation)
 - Environmental Enhancement (Parks and Recreation)
2. Casino funding may be used to create four separate line items for these City Grant Programs in the annual City operating budget.
3. Each of the-four City Grant Programs may receive an annual Cost of Living increase.
4. A City Grant Steering Committee consisting of a representative of Community Social Services, Arts and Culture, Parks and Recreation, and Environment will meet at key points in the grant cycle to ensure a City-wide perspective.
5. Applications will be assessed based on program-specific criteria that reflect the City's vision and adopted Council Strategic Plan. Information regarding assessment criteria and the review process will be provided in Program Guidelines.
6. City Grant Programs will consist of three streams of grant requests:
 - (i) \$5,000 or less;
 - (ii) over \$5,000, whereby application requirements may be streamlined for requests of \$5,000 or less; and
 - (iii) no more than \$500 for individuals applying for the Environmental Enhancement Grant.
7. Only registered non-profit societies governed by a volunteer Board of Directors requesting funding to serve primarily Richmond residents, are eligible, except for individuals accessing the Environmental Enhancement Grant.
8. Applicants may receive only one grant per year unless applying for Environmental Enhancement Grant funding for projects not utilizing other City Grant Programs funding.



Adopted by Council: July 25, 2011
Amended by Council: July 9, 2012
Amended by Council: April 11, 2022
Amended by Council: January 29, 2024

9. Community Partner documents submitted to fulfill annual funding agreements with the City will be considered as part of grant application requirements.
10. Due to the high number of applications for limited funding, and as applicants may apply the following year, no late applications are accepted and there is no appeal process to Council's decision.
11. Funding provided under the City Grant Program cannot be utilized for activities that may result in a direct, indirect, or perceived conflict of interest for active members of City Council. Furthermore, activities cannot be used to promote a particular person or group for the purpose of political campaigning or political campaign messaging.
12. Any person involved in the review and approval of City Grant Program applications, including active members of City Council, must declare any direct or indirect benefit to themselves, relatives, business associates, or to anyone else that would advance their personal interests, and may be required to recuse themselves from such processes.