



City of Richmond

Report to Committee

To: Community Safety Committee
From: Cecilia Achiam
General Manager, Community Safety
Re: **Community Bylaws Monthly Activity Report - October 2018**

Date: November 15, 2018
File: 12-8060-01/20-Vol01

Staff Recommendation

That the staff report titled "Community Bylaws Monthly Activity Report - October 2018", dated November 15, 2018, from the General Manager, Community Safety, be received for information.

Cecilia Achiam
General Manager, Community Safety
(604-276-4122)

REPORT CONCURRENCE	
ROUTED TO:	CONCURRENCE
Finance	<input checked="" type="checkbox"/>
Parks Services	<input checked="" type="checkbox"/>
Engineering	<input checked="" type="checkbox"/>
REVIEWED BY STAFF REPORT / AGENDA REVIEW SUBCOMMITTEE	INITIALS: CJ
APPROVED BY CAO 	

Staff Report

Origin

This monthly report for the Community Bylaws department provides information on Grease, Soils, Property Use, Short-Term Rentals, Pay Parking, Parking Enforcement, Animal Control, Dog Licencing and Public Awareness Initiatives.

This report supports Council's 2014-2018 Term Goal #1 A Safe Community:

Maintain emphasis on community safety to ensure Richmond continues to be a safe community.

Analysis

Grease

The Grease Officer remains focused on education and voluntary compliance. During the month of October, the Grease Officer undertook 102 grease-trap inspections which are reflected in the cumulative total shown in Figure 1a. Two warning violation notices for contravention of the Drainage, Dyke and Sanitary Sewer System Bylaw No. 7551 were issued.

Soils

The Soil Bylaw Officer continues to liaise with various departments and agencies for the purpose of monitoring properties in non-compliance with the current Soil Removal & Fill Deposit Regulation Bylaw No. 8094, in addition to reviewing soil deposit proposals. There are currently 92 files that remain open which consist of 25 stop-work-orders and/or removal orders and three active fill sites. There are currently 10 fill proposals within various stages of review.

During the month of October, the Soil Bylaw Officer conducted 88 site inspections.

Property Use

Property Use Officers continue to investigate property matters based on public complaints as well as conduct proactive enforcement for self-evident infractions such as boulevard obstructions and unsightly properties. This group also responds to complaints and investigates concerns related to vacant homes. Staff are currently preparing an update for Council specific to this issue with recommendations to strengthen existing bylaws and the City's response.

Short-Term Rentals

Property Use Officers continue to investigate occupancy issues based on website listings and public complaints. During the month of October, Property Use Officers undertook six calls for service. No contraventions of both the Zoning Bylaw No. 8500 and the Business Regulation Bylaw No. 7538 were found.

The following tables below (Figure 1a and 1b) reflect year-to-date *calls for service* categorized by property use file type for years 2016 and 2017. Calls are reflected as a cumulative total for each month ending with the current month of October 2018.

Figure 1a: Grease, Soils, Short-Term Rentals & Property-Use Calls For Service

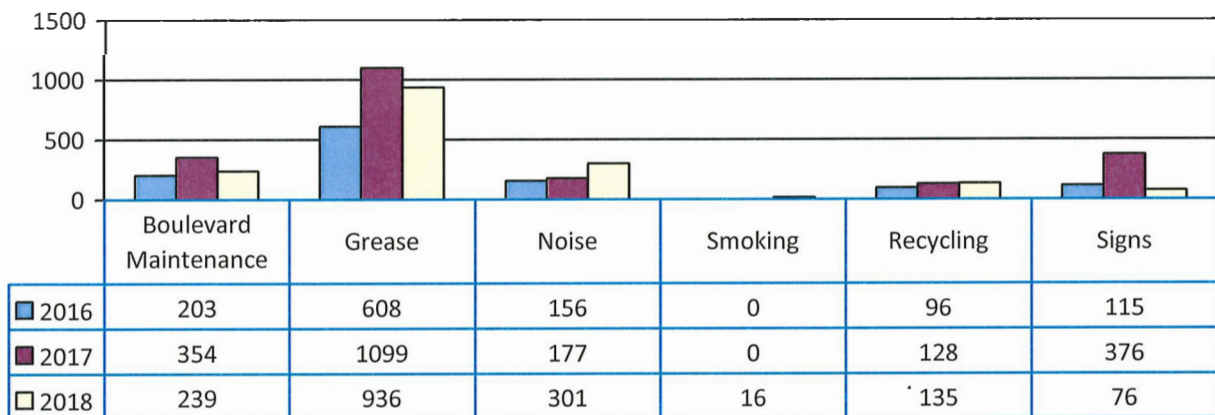
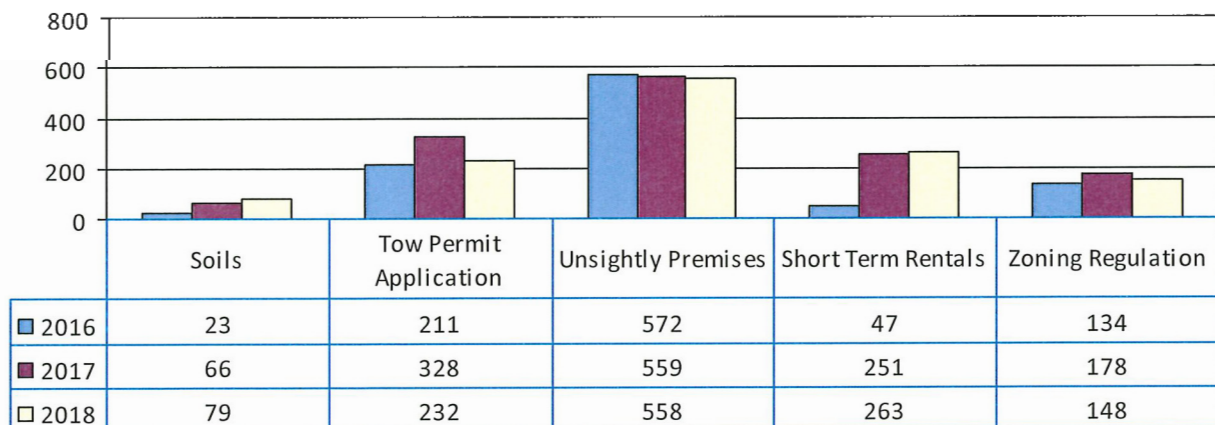


Figure 1b: Grease, Soils, Short-Term Rentals & Property-Use Calls For Service

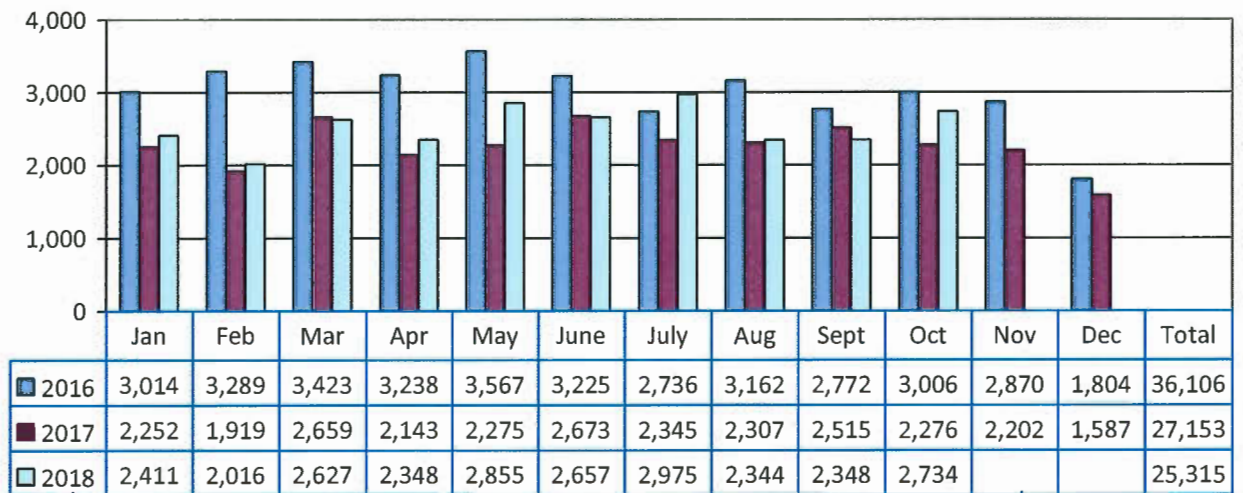


Parking

Parking and Animal Control Officers continue to focus on safety issues (fire hydrants, yellow curbs and animal control offences), as well as pay parking matters (parking meter and permit offences). During the month of October, Parking and Animal Control Officers issued 2,734 violations associated with various parking and stopping offences.

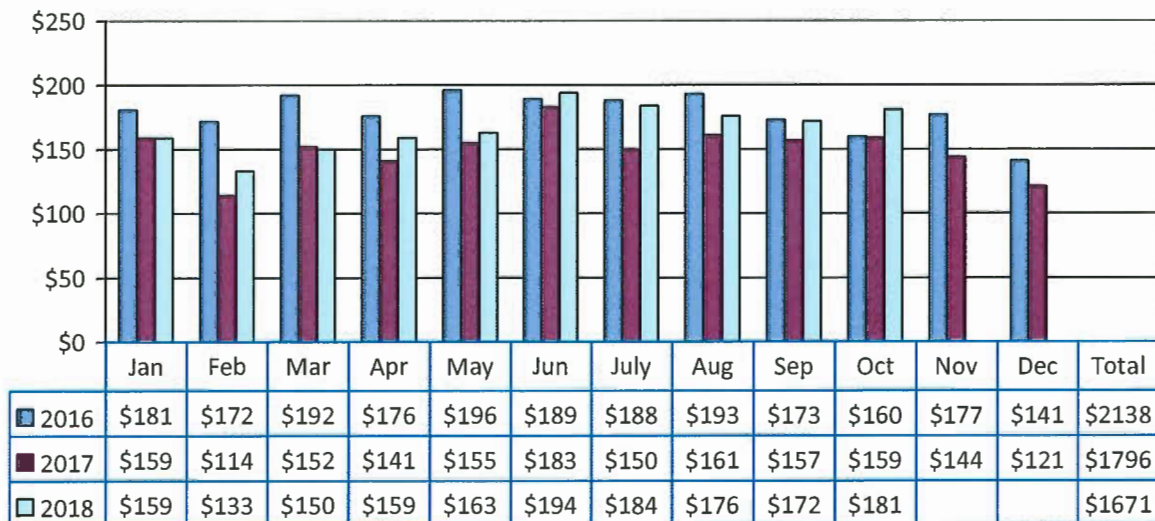
The following table reflects monthly and year-to-date *parking enforcement activity* measured by violation issuance.

Figure 2a: Parking Violations Issuance Comparison



The following table reflects monthly and year-to-date *parking program revenue* encompassing meter, permit & enforcement operations.

Figure 2b: Consolidated Parking Program Revenue Comparison (000's)



Dog Licencing and Animal Control

During the month of October, 64 dogs were licenced. The total amount of dogs licenced to date is 7,241.

Education and Awareness

The following Parks/Dykes were patrolled during the month of August:

- Garry Point
- King George Park
- Minoru Park
- South Arm Park
- Northwest Dyke
- West Dyke
- Dover Park
- McDonald Beach
- Hugh Boyd Community Park
- Tomsett School
- Terra Nova Rural Park
- Steveston Community Park
- Garden City Park
- Shell Road Trail
- Aberdeen Park

Customer Service Activity – Parking and Animal Control

The following table reflects monthly and year-to-date *calls-for-service* for parking and animal control.

Figure 3a: Community Bylaws Calls-for-Service

Calls for Service (Tempest & Amanda)	October	YTD
Parking & Stopping Files	299	2279
Animal Control Files	201	1684
Totals	500	3963

Enforcement Activity

The following table reflects monthly and year-to-date *violation issuance* listed by file type.

Figure 3b: Community Bylaws Violations

Ticket Issuance (BVN's & MTI's)	October	YTD
Short-Term Rental Offences	0	78
Soil Removal & Fill Deposit Offences	0	41
Grease Trap Offences	2	27
Parking & Stopping Offences	2734	25792
Animal Control Offences	16	395
Totals	2752	26333

Adjudication

An adjudication session was held on October 30, 2018 and consisted of 14 violations in contravention of Traffic Bylaw No. 5870 and three violations in contravention of the Animal Control Regulation Bylaw No. 7932. Nine violation tickets written under the Traffic Bylaw No. 5870 were upheld, while five were ruled in favour of the disputant. The two violation tickets written under the Animal Control Regulation Bylaw No. 7932 were ruled in favour of the disputant by the adjudicator. The next adjudication hearing is scheduled for February 12, 2019.

Revenue

The Community Bylaws Department derives most of its revenue from parking meters, parking permits and parking violations, with the remainder of revenue generated from the following sources: Dog Licences, False Alarm Incidents, Animal Control Violations, Newspaper Box Permits (annual renewal), Towing Permits (biennial renewal) and Film Crew Occupancy.

In Figure 4, the variance for “False Alarms” remains inordinately high because of a previous billing transfer to property taxes and the significant variance for “Other Permits” can be attributed to straight-line financial projections. Recovery expenses represent the cost recovery of Bylaw and RCMP charges associated with the Richmond Night Market.

The following table reflects monthly and year-to-date *department revenue* listed by source.

Figure 4: Budget vs. Actual Revenue by Source

Program Revenue	Oct Budget	Oct Actual	YTD Budget	YTD Actual	YTD (\$) Variance	YTD (%) Variance
Recovery - Expenses	0	5,146	0	75,668	75,668	0.0%
Filming Revenue	0	5,871	0	12,222	12,222	0.0%
False Alarms	4,350	357	43,500	79,496	35,996	82.7%
Dog Licences	5,437	3,629	185,345	183,750	(1,595)	(0.9)%
Towing Permits	798	1,069	13,296	17,651	4,355	32.8%
Other Permits	1,903	1,200	31,718	43,947	12,229	38.6%
Other Bylaw Fines	2,104	7,239	39,203	87,089	47,886	122.2%
Parking Revenue	151,186	181,274	1,686,188	1,671,404	(14,784)	(0.9)%
Total Revenue	165,778	205,785	1,999,250	2,171,227	171,977	8.6%

Financial Impact

None.

Conclusion

Community Bylaws staff strive to maintain the quality of life and the safety of residents through coordinated efforts with other City departments and community partners. Further, all department personnel remain committed to educating the public and promoting a culture of voluntary compliance.



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