



City of Richmond

Report to Committee

To: Community Safety Committee **Date:** February 12, 2020
From: Cecilia Achiam **File:** 12-8060-01/20-Vol01
 General Manager, Community Safety
Re: **Community Bylaws Monthly Activity Report – January 2020**

Staff Recommendation

That the staff report titled “Community Bylaws Monthly Activity Report – January 2020”, dated February 12, 2020, from the General Manager, Community Safety, be received for information.

Cecilia Achiam
 General Manager, Community Safety
 (604-276-4122)

REPORT CONCURRENCE	
ROUTED TO:	CONCURRENCE
Finance	<input checked="" type="checkbox"/>
Parks Services	<input checked="" type="checkbox"/>
Engineering	<input checked="" type="checkbox"/>
SENIOR STAFF REPORT REVIEW	INITIALS:
APPROVED BY CAO 	

Staff Report

Origin

This monthly report for the Community Bylaws department provides information and statistics for enforcing bylaws related to Grease, Soils, Property Use, Short-Term Rentals, Pay Parking, Parking Enforcement, Animal Control and Dog Licencing and as well as education and public awareness initiatives.

This report supports Council’s Strategic Plan 2018-2022 Strategy #1 A Safe and Resilient City:

Enhance and protect the safety and well-being of Richmond.

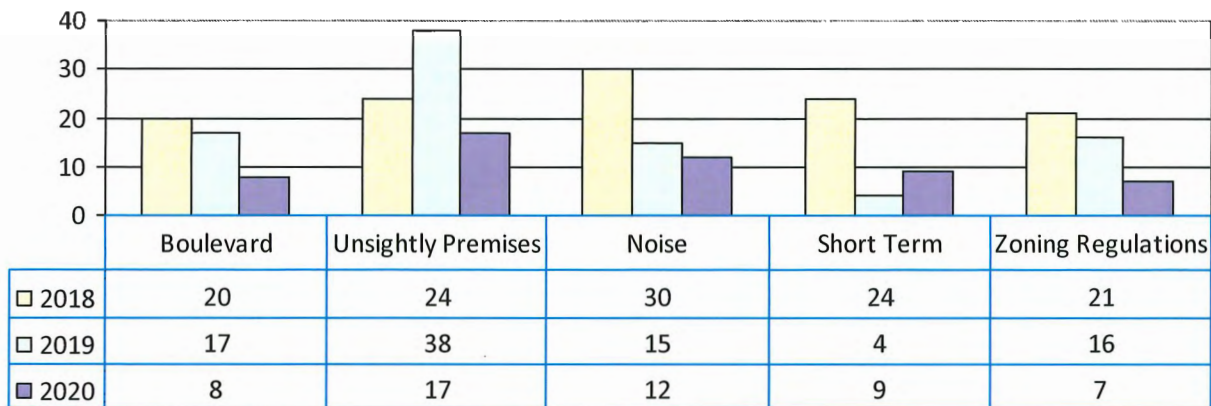
1.1 Enhance safety services and strategies to meet community needs.

Analysis

Property Use

Property use enforcement matters are divided among several groups in Community Bylaws, Engineering, Business Licencing and Vancouver Coastal Health. Figure 1 shows the calls for service (files opened) by Property Use Inspectors in the Community Bylaws department. Figure 2 shows all other property related enforcement.

Figure 1: Property Use Calls For Service - January Year-To-Date Comparison

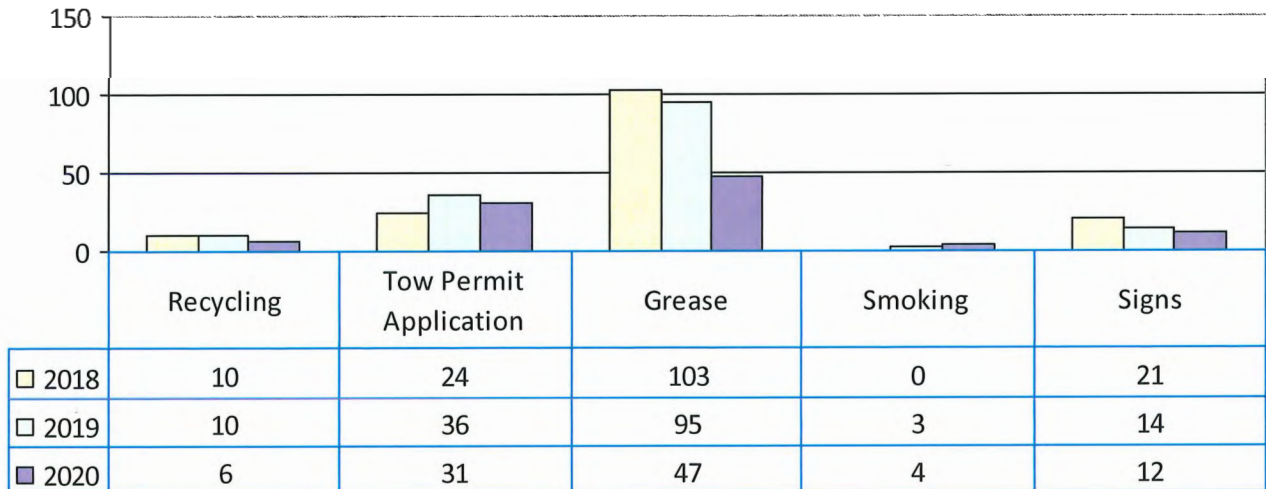


Of note in January, the Property Use group dealt with a high number of snow and ice calls, 34 in total, due to weather conditions. In most cases, the calls were complaints about snow clearing on sidewalks in residential and commercial areas. While most sidewalks were cleared shortly after the calls were received, bylaw enforcement staff did issue six tickets to property owners who had not cleared the snow.

Grease

The Grease Officer remains focused on education and communication. During the month of January, the Grease Officer undertook 47 grease-trap inspections, which are reflected in the cumulative total shown in Figure 2. There were no violation notices issued for contraventions of w

Figure 2: Other Calls For Service - January Year-To-Date Comparison



Soils

The Soil Bylaw Officer responds to complaints and issues of non-compliance with the Soil Removal & Fill Deposit Regulation Bylaw No. 8094 (the Soil Bylaw) as well as monitoring approved sites. During the month of January, the Soil Bylaw Officer conducted 65 site inspections and issued two violation notices for non-compliance with the Watercourse Protection Bylaw No. 8441.

The Soil Bylaw Officer currently manages 41 sites that are considered non-compliant with eight of these sites being under active enforcement such as stop work orders, legal action or tickets. The other non-compliant sites are working through a removal and/or remediation plan in order to obtain compliance.

In addition to the work to monitor non-compliant sites, there are also nine sites that have submitted soil deposit applications for review by City staff. Once these applications are complete, they will be reviewed by the Food Security and Agricultural Advisory Committee for comment before being taken forward for consideration by City Council.

Dog Licencing and Patrols

The total number of dogs licenced in January is 3,818. This figure represents 114 new dog licence applications and 3,704 renewal applications of current licences that were processed in the month of January.

Regional Animal Protection Society (RAPS) Officers conduct patrols of the dikes, parks and school grounds within the City. The following locations were patrolled during the month of January resulting in no bylaw violation notices being issued under the Animal Control Regulation Bylaw No. 7932 or the Dog Licencing Bylaw No. 7138.

- Hamilton Community Centre
- Manoah Steves Park
- Garry Point
- Miller Neighbourhood Park
- McDonald Beach
- Odlin Neighbourhood Park
- Steveston Village
- Terra Nova Park
- Iona Beach
- McLean Park
- Odlin Neighbourhood Park
- Railway Avenue Trail
- Walter Lee Elementary
- Richmond Nature Park
- Spul'u'kwuks Elementary
- Talmey Neighbourhood Park

Parking

For the month of January, Parking Officers proactively patrolled for stopping and parking infractions while continuing to monitor assigned files. Parking Officers received 249 Calls for Service for parking related offences. Management of files by Parking Officers is priority-based, with all safety and obstruction requests receiving top priority. Parking Officers continue to liaise with the Principal of General Currie Elementary regarding illegal parking such as blocking driveways and stopping where restricted by signage during pickup and drop off hours of students.

Figure 3 reflects the monthly and year-to-date parking enforcement activity measured by violation issuance. The corresponding revenue is reflected in Figure 4.

Figure 3: Parking Violations Issuance Comparison

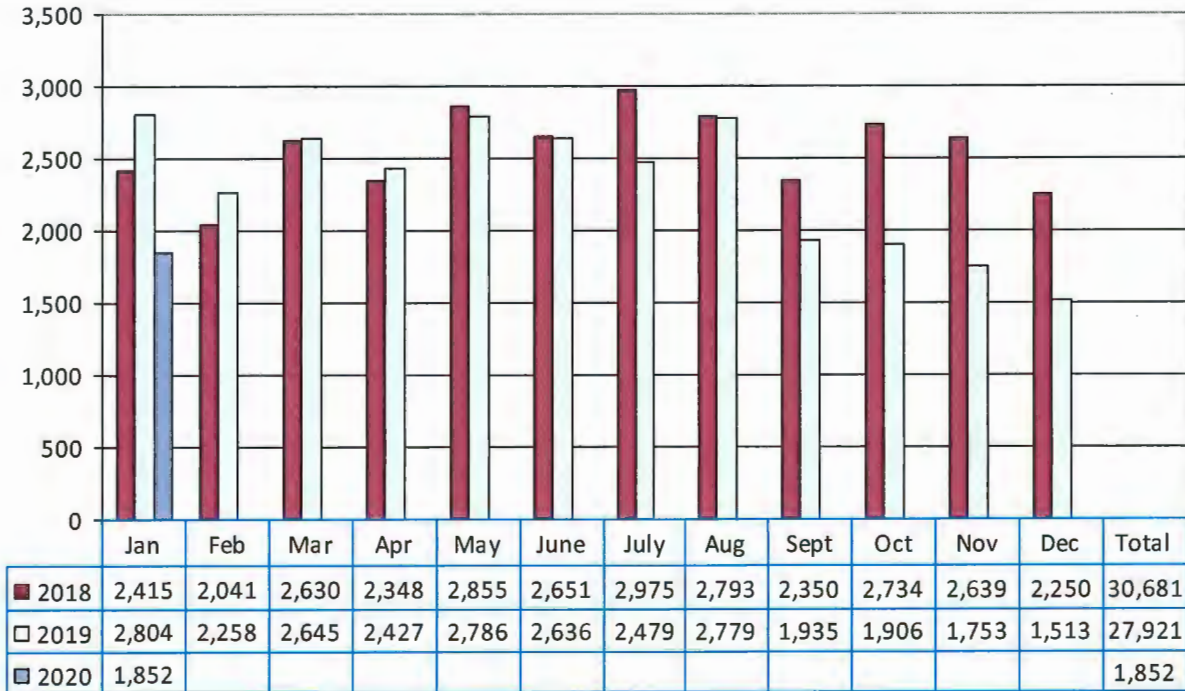
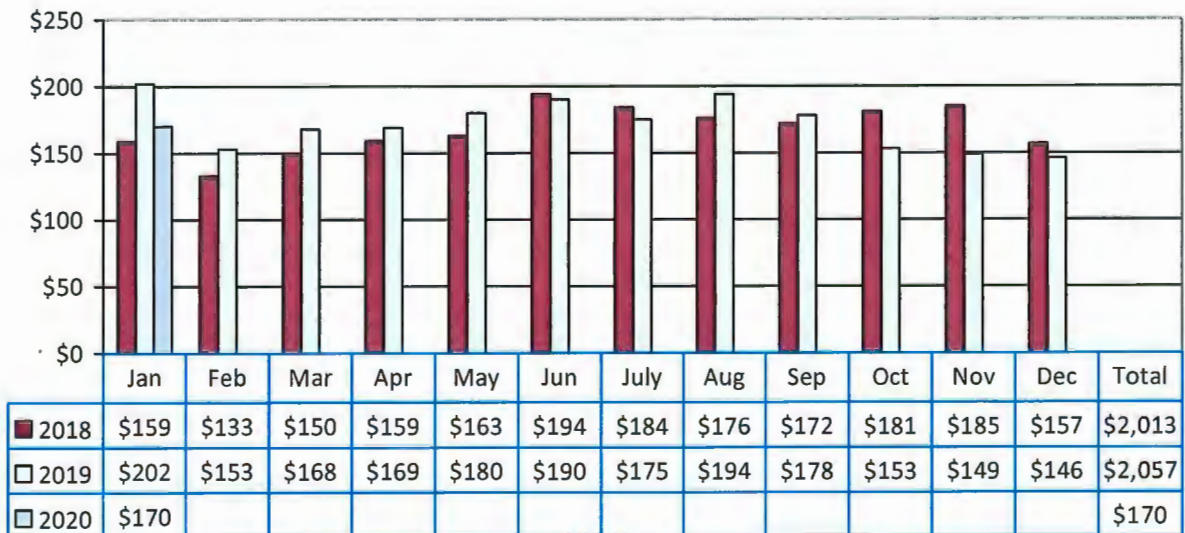


Figure 4: Consolidated Parking Program Revenue Comparison (000's)



All Enforcement Activity

While parking violations make up the majority of tickets issued by Bylaw Enforcement Officers, there are a number of other categories which are of interest to the public. Table 1 exhibits the number of parking violations issued along with additional categories of interest to the public.

Table 1: Community Bylaw Violations

Ticket Issuance (BVN's & MTI's)	January	YTD
Short-Term Rental Offences	5	5
Soil Removal & Fill Deposit Offences	0	0
Watercourse Protection Offences	4	4
Grease Trap Offences	0	0
Parking & Stopping Offences	1,852	1,852
Animal Control Offences	9	9
Totals	1,876	1,876

Bylaw Adjudication

The results of the adjudication session held on February 20, 2020, will be presented in the February activity report.

Revenue and Expenses

The Community Bylaws department derives much of its revenue from parking meters, parking permits and parking violations. The remainder of revenue generated is from dog licences, false alarm disturbances, tow permits and other permits and bylaw fines. Table 2 outlines individual revenue types while Table 3 highlights revenue and expenses for the three main programs within Community Bylaws.

It is difficult to identify trends early in the year but the figures in Tables 2 and 3 indicate that Community Bylaws has started the year on track to meet overall budget targets. While revenue in both Parking and Property Use is lower than budgeted, this is offset by lower expenses in both areas.

Table 2: Department Revenue by Source

Program Revenue	Budget Jan 2020	Actual Jan 2020
Contract Revenue ¹	5,000	5,000
Filming Revenue	0	350
False Alarm	4,533	1,830
Dog Licences	20,292	48,717
Towing Permits	1,333	3,706
Other Permits ²	3,167	9,794
Other Bylaw Fines ³	7,225	3,450
Parking Revenue ⁴	170,233	169,590
Receivable Income ⁵	8,333	0
Total Revenue	220,116	242,437

Table 3: Revenue and Expenses by Program in Community Bylaws

Community Bylaws by Program		YTD Budget Jan 2020	YTD Actual Jan 2020
Parking	Revenue	183,567	174,940
	Expenses	130,917	98,238
	Net Revenue (Expense)	52,650	76,702
Animal Control	Revenue	21,142	51,217
	Expenses	23,292	16,417
	Net Revenue (Expense)	(2,150)	34,800
Property Use	Revenue	15,408	16,280
	Expenses	115,291	56,869
	Net Revenue (Expense)	(99,883)	(40,589)
Total Net Revenue (Expense)		(49,383)	70,913

Financial Impact

None.

¹ City Towing Contract with Rusty's Towing

² Newspaper box and soil permit applications

³ Property Use and Animal control violations

⁴ Parking Revenue consists of Parking Meters, Monthly Parking Permits, and Parking Enforcement

⁵ Receivable Income consists of Night Market Recoveries

Conclusion

Community Bylaws administers a wide range of bylaws related to property use, parking, animal control, soil and grease. This report provides a summary of monthly enforcement activity, including revenue and expenses. Of note in January, bylaw officers responded to complaints about snow and ice clearing and issued six tickets to property owners who did not clear sidewalks.



Carli Williams
Manager, Business Licencing and Bylaws
(604-276-4136)



Susan Lloyd
Program Manager, Administration, Parking
Enforcement and Animal Control
(604-247-4467)