



To: Planning Committee

Date: September 9, 2021

From: Wayne Craig
Director of Development

File: SC 21-932318

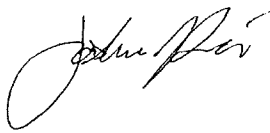
Re: **Application by No. 6 Investments Ltd. for a Strata Title Conversion at
2020 No. 6 Road and 14133 Burrows Road**

Staff Recommendation

1. That the application for a Strata Title Conversion by No. 6 Investments Ltd. for the property located at 2020 No. 6 Road and 14133 Burrows Road be approved on fulfilment of the following conditions within 180 days of the date of this resolution:
 - a. Payment of all City utility charges and property taxes up to and including the current year.
 - b. Receipt of a written report or letter from a registered Architect, Engineer, or similarly qualified professional reviewing compliance with the current building code on life and fire safety matters, and completion of any works deemed necessary to address code compliance to the satisfaction of the Director of Building Approvals.
 - c. Registration of a flood indemnity covenant on title identifying a minimum flood construction level of 3.0 m GSC.
 - d. Registration of a legal agreement on title to ensure that landscaping planted along a 3.0 m wide ALR buffer (as measured from the south property line) not be abandoned or removed. The legal agreement is to identify the ALR buffer area and indicate that the property is potentially subject to impacts of noise, dust and odour resulting from agricultural operations since it is located across from a lot which is in the ALR.
 - e. Registration of a legal agreement on title identifying that no separate sales of strata lots are permitted unless the strata lots are separated by a demising wall.
 - f. Registration of a legal agreement on title granting right of first refusal of the sale of any strata lot, or lots as the case may be, to the tenant occupying the lot or lots.
 - g. Receipt of a Letter of Credit in the amount of \$10,000 for the provision of on-site improvements, including a pedestrian pathway between 2020 No. 6 Road and the sidewalk; restriping of the accessible parking spaces to meet current Bylaw

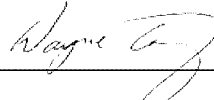
requirements; and a new pathway, bicycle parking, and landscaping in front of 14133 Burrows Road.

- h. Submission of appropriate plans and documents to the City (i.e., Strata Plan Surveyor’s Certificate, Application to Deposit, Form T, etc.) and execution of the same by the Approving Officer within 180 days of the date of a Council resolution.
2. That the City, as the Approving Authority, delegate to the Approving Officer the authority to execute the strata conversion plan on behalf of the City, as the Approving Authority, on the basis that the conditions set out in Recommendation 1 have been satisfied.



for
Wayne Craig
Director of Development
(604-247-4625)

WC:jr
Att. 7

REPORT CONCURRENCE	
CONCURRENCE OF GENERAL MANAGER	
	Acting GM

Staff Report

Origin

No. 6 Investments Ltd. (Director: Wayne Grafton) has applied to the City of Richmond for permission to facilitate the Strata Title Conversion of two existing industrial buildings at 2020 No. 6 Road and 14133 Burrows Road into a total of 25 strata title lots. A location map and aerial photograph are provided in Attachment 1. The draft strata plans are shown in Attachment 2.

Findings of Fact

The subject site is located in an established industrial area in the Bridgeport Area Plan and is zoned “Light Industrial (IL).”

Development immediately surrounding the subject site is as follows:

- To the North: An unopened road right-of-way and the rail right-of-way.
- To the East: A property zoned “Light Industrial (IL)” with vehicle access from Burrows Road.
- To the West: Properties zoned “Light Industrial (IL)” with vehicle access from No. 6 Road.
- To the South: A property zoned “Agriculture (AG1)” and located in the Agricultural Land Reserve, with vehicle access from Burrows Road.

The subject site consists of a single property containing two buildings, each of which has its own civic address. 2020 No. 6 Road is located on the west side of the site, was constructed in 2019, and has a floor area of 5,474 m² (58,925 ft²). 14133 Burrows Road is located on the east side of the site, was constructed in 2003, and has a floor area of 3,528 m² (37,976 ft²). These buildings are currently occupied by four industrial warehouse tenants, two in each building. The proposed Strata Title Conversion would create 25 strata lots as shown in Attachment 2 and facilitate the separation of operating expenses for the tenants. A letter from the applicant outlining the proposal is provided in Attachment 3.

The two buildings are separated by a parking and loading area in the centre of the site, which can be accessed via driveway crossings to both No. 6 Road and Burrows Road. Parking is located along the north property line, along the west property line, between the two buildings, and in front of 14133 Burrows Road. In total there are 122 parking spaces and 25 loading spaces. Three of the parking spaces are accessible, and are spread across the property in different locations to provide convenient access to each building. The existing parking and loading provided significantly exceeds the Richmond Zoning Bylaw 8500, which only requires 68 parking spaces. Minor changes to the parking area are proposed to accommodate larger van accessible spaces and a pedestrian pathway between 2020 No. 6 Road and the sidewalk.

Fifteen Class 2 bicycle parking spaces are provided on the north side of 2020 No. 6 Road, adjacent to the drive aisle. Although bicycle parking is not required for industrial uses, the applicant has agreed to add Class 2 bicycle parking in front of 14133 Burrows Road to ensure visitors to both buildings have access to bike racks.

The front and exterior side yards include landscaped setbacks between the property lines and parking areas consistent with Richmond Zoning Bylaw 8500. The 3.0 m landscape setback along No. 6 Road includes a variety of trees, shrubs and groundcovers. These were recently planted as part of the construction of the building in 2019.

The 3.0 m landscape setback along Burrows Road contains shrubs and groundcovers, but no trees. The setback is encumbered by a statutory right-of-way (SRW) for utilities, which prohibits tree planting.

Minor changes to the landscaping are proposed. The perimeter landscaping along No. 6 Road would be impacted by a proposed pedestrian pathway connecting the sidewalk to the building. A large lawn area in front of 14133 Burrows Road would be improved with a 1.5 m wide pathway between the sidewalk and new trees. The new bicycle rack would also be located in this area. A concept plan showing the proposed improvements is provided in Attachment 4. In order to ensure that the works are completed, the applicant is required to provide a Letter of Credit or cash security in the amount of \$10,000 in association with the Strata Title Conversion.

Analysis

City of Richmond Council Policy 5031 (Strata Title Conversion Applications – Commercial and Industrial) outlines Council's Policy in determining how staff process Strata Title Conversion applications for three or more proposed strata lots (Attachment 5). The applicant has submitted all of the necessary information required by Policy 5031.

- Both buildings were recently constructed. City records show that 2020 No. 6 Road was constructed in 2019, and 14133 Burrows Road was constructed in 2003, and had interior and exterior renovations at the time 2020 No. 6 Road was constructed.
- Staff received a letter from Ted Murray Architect Inc. outlining the current condition of the buildings, which is provided in Attachment 6. The letter states that both buildings were constructed in compliance with the BC Building Code in force at the time, and building life expectancy is 50 to 75 years due to their recent construction and good maintenance. A follow-up report or letter is required prior to registration of the strata plans confirming that there are no significant Building Code deficiencies. Any deficiencies are to be completed to the satisfaction of the Director of Building Approvals prior execution of the strata plan.
- The addition of pathways to both buildings and enhanced landscaping in front of 14133 Burrows Road will have minor impacts the existing landscaped area.
- There are four occupancies in the existing buildings and no changes to the existing demising walls are proposed at this time. The owner's intention is to create 25 strata lots with each existing tenant occupying several of the proposed strata lots as shown in Attachment 2. A legal agreement is required to be registered on title identifying that no separate sales of the strata lots are permitted unless the strata lots are separated by demising walls. Any future separation of units and construction of demising walls will be subject to the Building Permit process and the current B.C. Building Code.
- There are currently four tenants occupying the buildings. The owner does not intend to sell any strata units at this time. The owner provided a letter to each tenant to read and

sign, copies of which are provided in Attachment 7. The letters indicate that the existing tenants have no objections to the application, and staff have not received any additional correspondence.

- The owner has indicated that they have no intention to sell any of the proposed strata lots at this time and should in the future they decided to sell any of the strata lots that current tenants would be granted the first right of refusal to purchase their unit. To secure the applicant's commitment, staff are recommending a legal agreement securing existing tenants right of first refusal of the sale of any strata lot, or lots as the case may be, to the tenant occupying the lot or lots be registered on Title of the property.
- The subject site is located in an area with a Flood Construction Level (FCL) of 3.0 m GSC. A restrictive covenant must be registered on title as part of the document registration package, the purpose of which is to address public awareness and identify a minimum FCL of 3.0 m GSC. This will apply to all future construction.
- The subject site is located across Burrows Road from a property in the Agricultural Land Reserve (ALR). A legal agreement must be registered on title as part of the document registration package, the purpose of which is secure maintenance of the 3.0 m landscape setback as a buffer, and to address public awareness of the potential impacts of agricultural activities such as noise, dust, and odour.

In light of this, staff support the proposed Strata Title Conversions subject to:

- a) Payment of all City utility charges and property taxes up to and including the current year.
- b) Receipt of a written report or letter from a registered Architect, Engineer, or similarly qualified professional reviewing compliance with the current building code on life and fire safety matters, and completion of any works deemed necessary to address code compliance to the satisfaction of the Director of Building Approvals.
- c) Registration of a flood indemnity covenant on title identifying a minimum flood construction level of 3.0 m GSC.
- d) Registration of a legal agreement on title to ensure that landscaping planted along a 3.0 m wide ALR buffer (as measured from the south property line) not be abandoned or removed. The legal agreement is to identify the ALR buffer area and indicate that the property is potentially subject to impacts of noise, dust, and odour resulting from agricultural operations since it is located across from a lot which is in the ALR.
- e) Registration of a legal agreement on title identifying that no separate sales of strata lots are permitted unless the strata lots are separated by a demising wall.
- f) Registration of a legal agreement on title granting right of first refusal of the sale of any strata lot, or lots as the case may be, to the tenant occupying the lot or lots.
- g) Receipt of a Letter of Credit in the amount of \$10,000 for the provision of on-site improvements, including a pedestrian pathway between 2020 No. 6 Road and the sidewalk; restriping of the accessible parking spaces to meet current Bylaw requirements; and a new pathway, bicycle parking, and landscaping in front of 14133 Burrows Road.

- h) Submission of appropriate plans and documents to the City (i.e., Strata Plan Surveyor's Certificate, Application to Deposit, Form T, etc.) and execution of the same by the Approving Officer within 180 days of the date of a Council resolution.

Financial Impact

None.

Conclusion

No. 6 Investments Ltd. has applied to convert two existing industrial buildings at 2020 No. 6 Road and 14133 Burrows Road into a total of 25 strata lots. The application complies with Council Policy 5031, and existing tenants have not raised objection to the proposal. Staff have no objection to the application and recommend approval of the Strata Title Conversion.

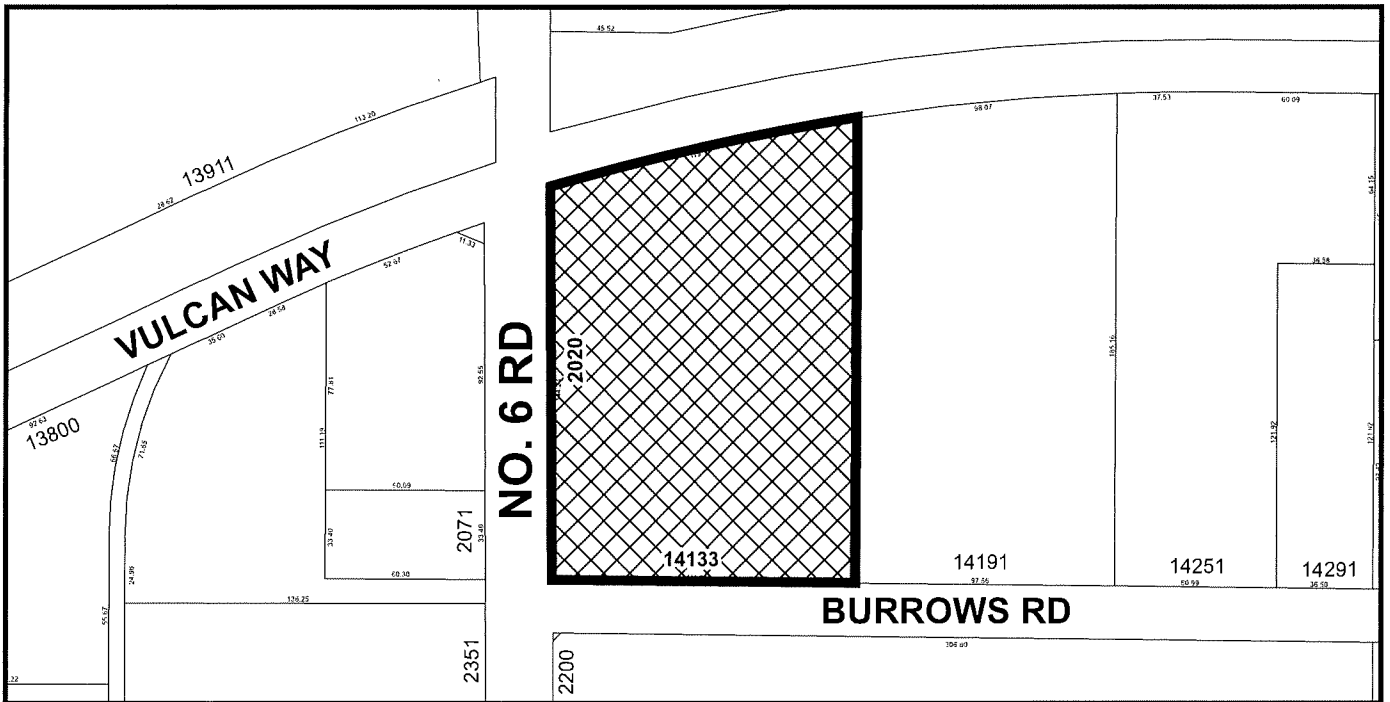
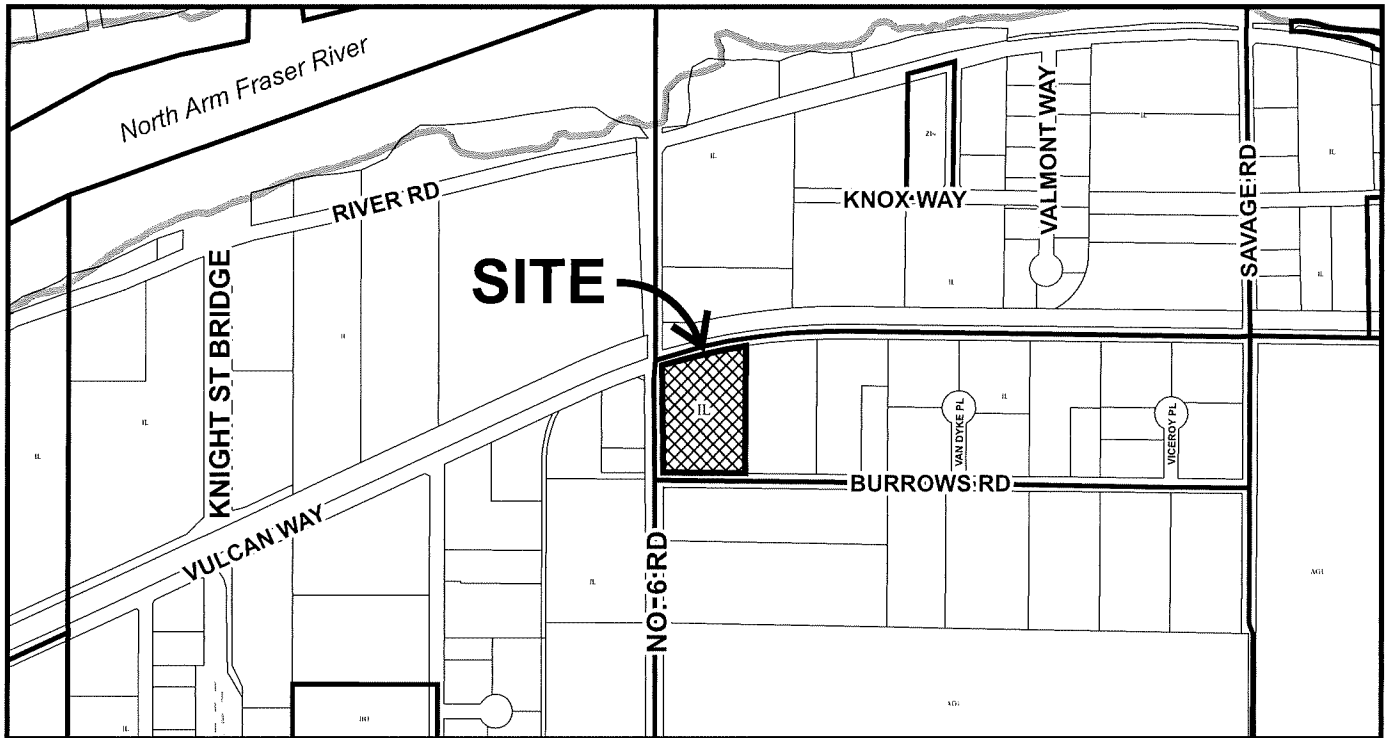


Jordan Rockerbie
Planner 1
(604-276-4092)

JR:js

Attachments

- Attachment 1: Location Map and Aerial Photo
- Attachment 2: Draft Strata Subdivision Plans
- Attachment 3: Letter from the applicant
- Attachment 4: Site Improvements Concept Plan
- Attachment 5: Policy 5031: Strata Title Conversion Applications – Commercial and Industrial
- Attachment 6: Letter from the Architect
- Attachment 7: Tenant Notification and Correspondence



SC 21-932318

Original Date: 07/02/21

Revision Date:

Note: Dimensions are in METRES



City of Richmond



SC 21-932318

Original Date: 07/02/21

Revision Date:

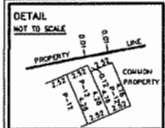
Note: Dimensions are in METRES

GROUND FLOOR

SCALE 1:250
0 5 10 15
ALL DISTANCES ARE IN METRES

SHEET 2 OF 5 SHEETS

STRATA PLAN EPS6591



NATIONAL AVENUE

NO. 6 ROAD

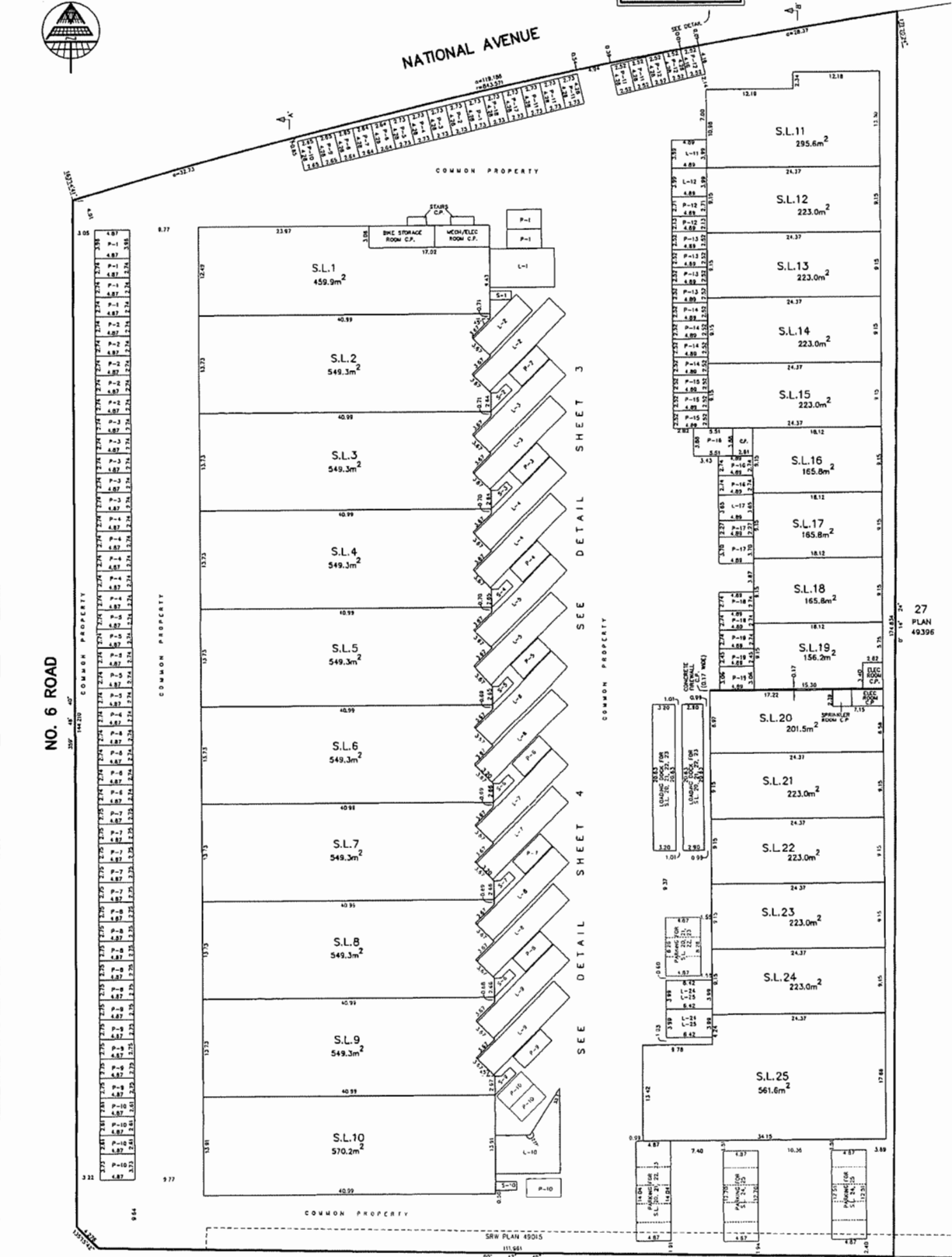
BURROWS ROAD

MATSON PECK & TOPIUSS
SURVEYORS & ENGINEERS
330 - 1110 HORSESHOE WAY
RICHMOND, B.C., V7A 9K7
PH. 804-270-3235
FAX. 804-270-4127
CADPLC 19887-006-STRATA-001.DWG
R-20-18667-STRATA

NOTE:
ALL STRATA LOT ANGLES ARE MULTIPLES OF 45°
UNLESS SHOWN OTHERWISE

J. STEPHEN CAMPBELL, BOLS (P112)
THIS DRAWING OF RICHMOND, B.C.

CNCL - 103

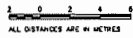


DETAIL - L.C.P. FOR STRATA LOTS 6 TO 10

SHEET 4 OF 3 SHEETS

STRATA PLAN EPS6591

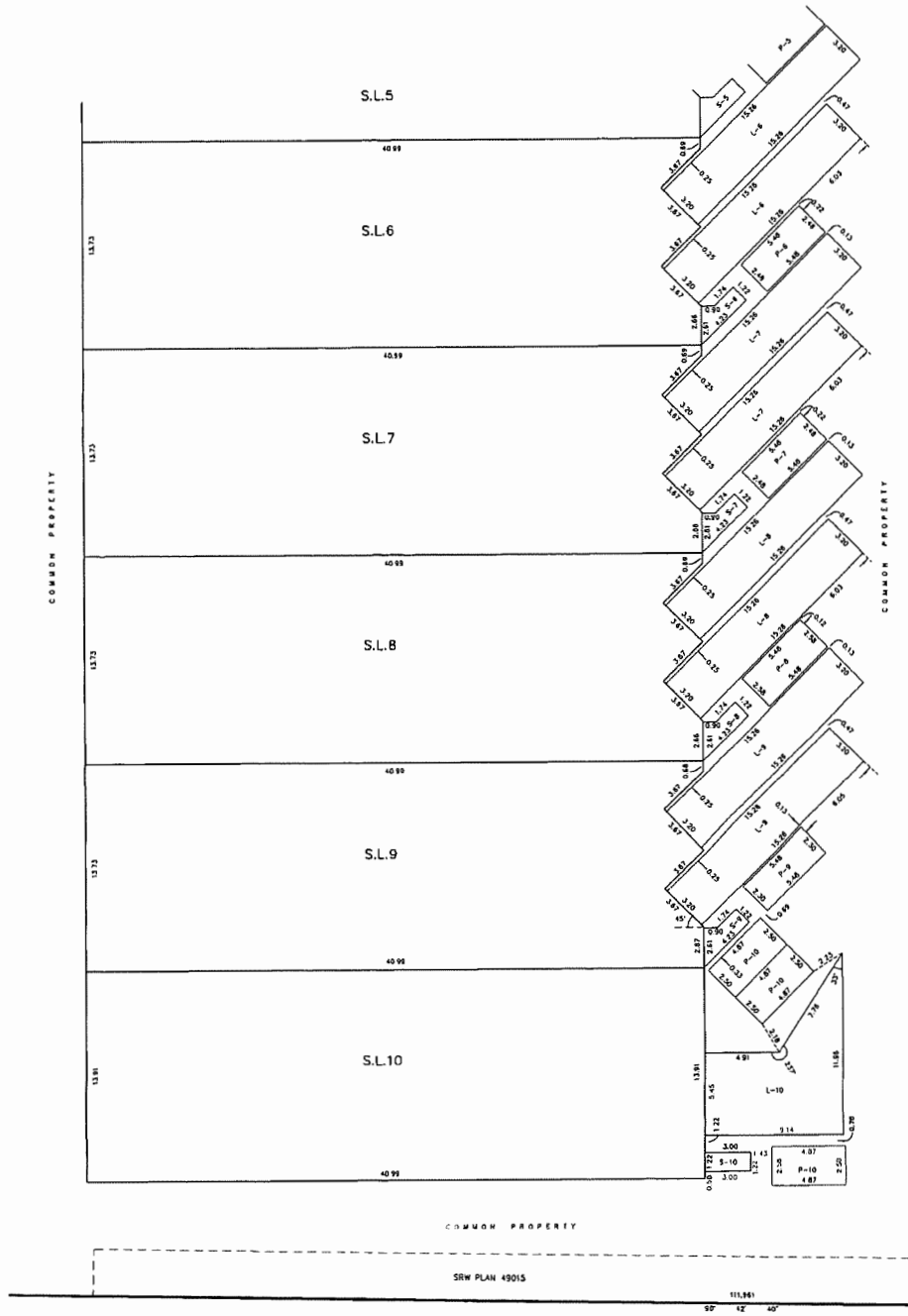
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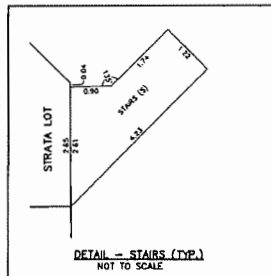
ALL DISTANCES ARE IN METRES

LEGEND:

- P INDICATES PARKING STALL
 - L INDICATES LOADING DOCK
 - S INDICATES STAIRS
- PARKING STALLS, LOADING DOCKS AND STAIRS ARE LIMITED COMMON PROPERTY FOR USE OF THE STRATA LOTS INDICATED (EG. P-1, L-2, S-3)



BURROWS ROAD



MATSON PECK & TOPLISS
SURVEYORS & ENGINEERS
#100 - 11150 HORSFORD RD
RICHMOND, B.C. V7A 5H7
PH: 604-270-9331
FAX: 604-270-1137
CADFILE: 18667-008-STRATA-201.DWG

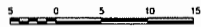
NOTE:
ALL STRATA LOT AND L.C.P. ANGLES ARE MULTIPLES OF 45°
UNLESS SHOWN OTHERWISE.

J. STEPHEN CAMPBELL, BOLS (P112)
THIS 23RD DAY OF NOVEMBER, 2020

R-20-18667-STRATA

CROSS SECTIONS

SCALE 1:250

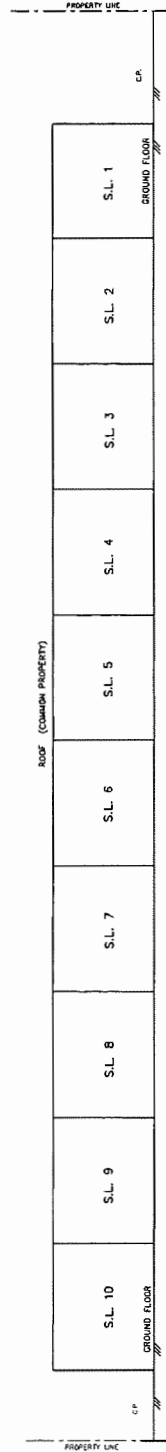


ALL DISTANCES ARE IN METRES

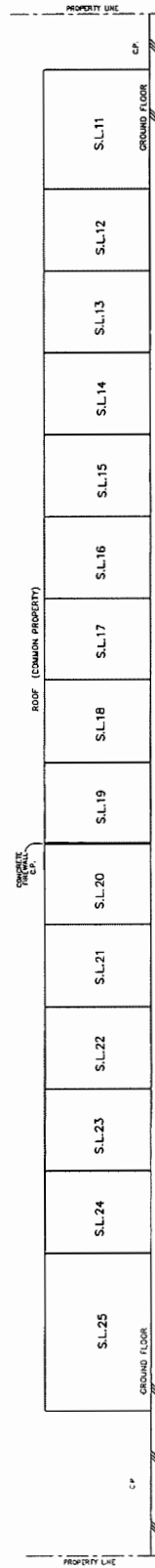
SHEET 5 OF 5 SHEETS

STRATA PLAN EPS6591

CROSS SECTION A - A'
NEW BUILDING #2000



CROSS SECTION B - B'
EXISTING BUILDING #1000



MATSON PECK & TOPLISS
 SURVEYORS & ENGINEERS
 4130 - 11100 HORSERIDGE WAY
 RICHMOND, B.C., V7A 5K7
 PH: 604-270-9331
 FAX: 604-270-4123
 CAD/ID: 18447-001-STRATA-001.240

R-20-18667-STRATA

A. STEPHEN CAMPBELL, BOLS (P112)
 THIS 23RD DAY OF NOVEMBER, 2020

No. 6 Investments Ltd

September 8, 2021

CITY OF RICHMOND
PLANNING AND DEVELOPMENT DIVISION
ATTN: JORDAN ROCKERBIE
RICHMOND, BC V6Y 2C1

RE: PROPOSED STRATA TITLE CONVERSION AT 14133 BURROWS ROAD AND 2020 No. 6 ROAD PID: 003-477-894, LOT 26 EXCEPT: PARCEL 2 (BYLAW PLAN LMP16417) SECTION 21 BLOCK 5 NORTH RANGE 5 WEST NEW WESTMINSTER DISTRICT PLAN 49396 (THE "LANDS") OWNED BY No. 6 INVESTMENTS LTD (THE "APPLICANT")

In addition to the documents previously provided for the Proposed Strata Title Conversion, please be advised of the following:

- The main purpose of stratifying the property into 25 Strata Lots is to separate operating expenses that are borne by the Tenants who occupy the space, specifically Property Taxes.
- Parking stalls, loading docks, and stairs will be allocated to the Strata Lots as Limited Common Property as per the Strata Plan prepared by Matson Peck & Topliss (see attached).
- Strata Lots are not intended to be sold in the short term.
- Tenants will have right of first refusal if and when Strata Lots are sold in the future.

Sincerely,



No. 6 Investments Ltd.
H. Wayne Grafton, Sole Director

GROUND FLOOR

SCALE 1:250

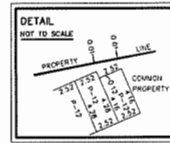


ALL DISTANCES ARE IN METRES



SHEET 2 OF 5 SHEETS

STRATA PLAN EPS6591



NATIONAL AVENUE

NO. 6 ROAD

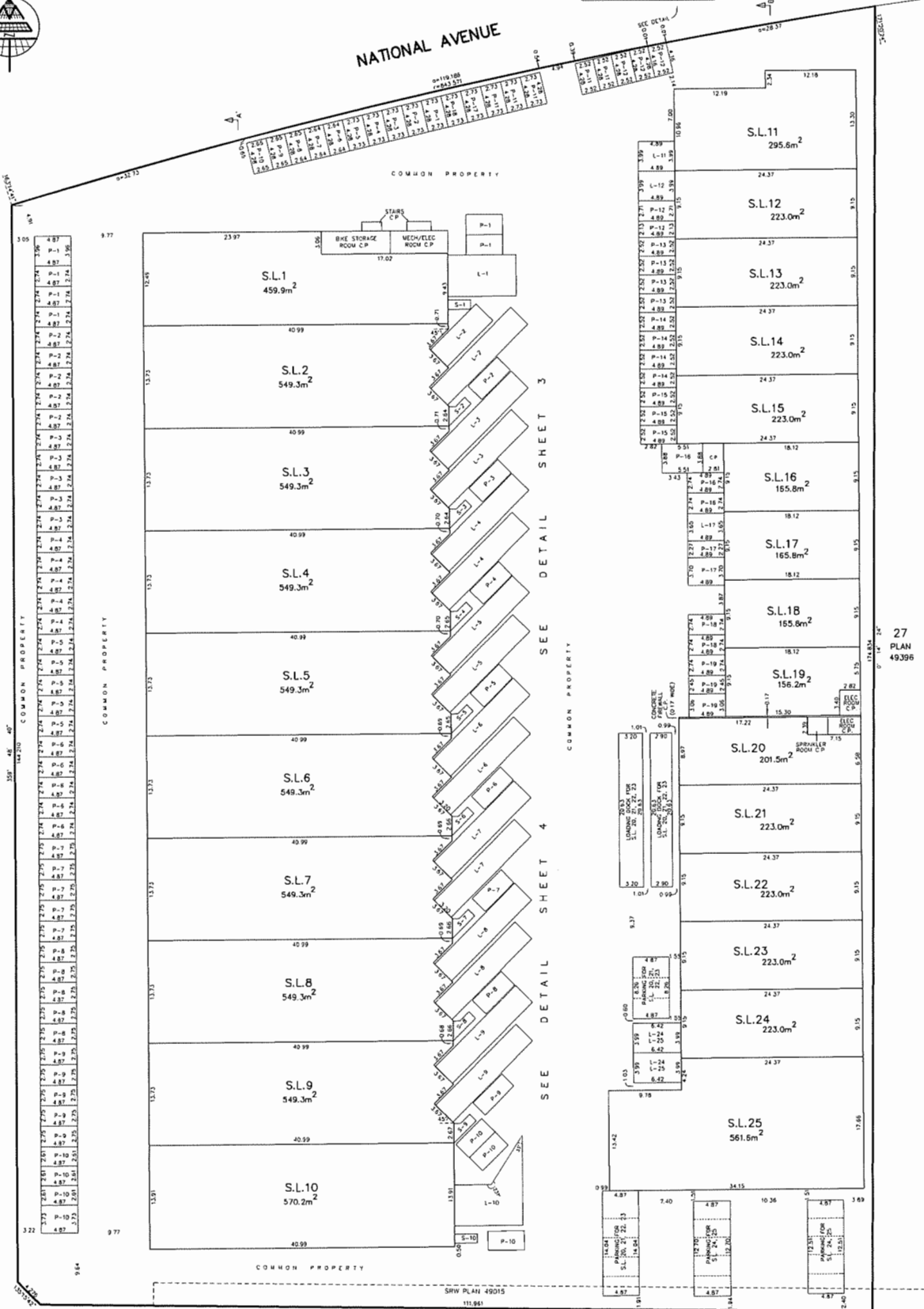
BURROWS ROAD

MATSON PECK & TOPLISS SURVEYORS & ENGINEERS 800 - 11100 HORNESHOE WAY RICHMOND, B.C. V7A 5H7 PH: 604-270-8331 FAX: 604-270-4137 CADFILE: 18667-004-STRATA-001.DWG R-20-18667-STRATA

NOTE: ALL STRATA LOT ANGLES ARE MULTIPLES UNLESS SHOWN OTHERWISE.

CNCL - 108

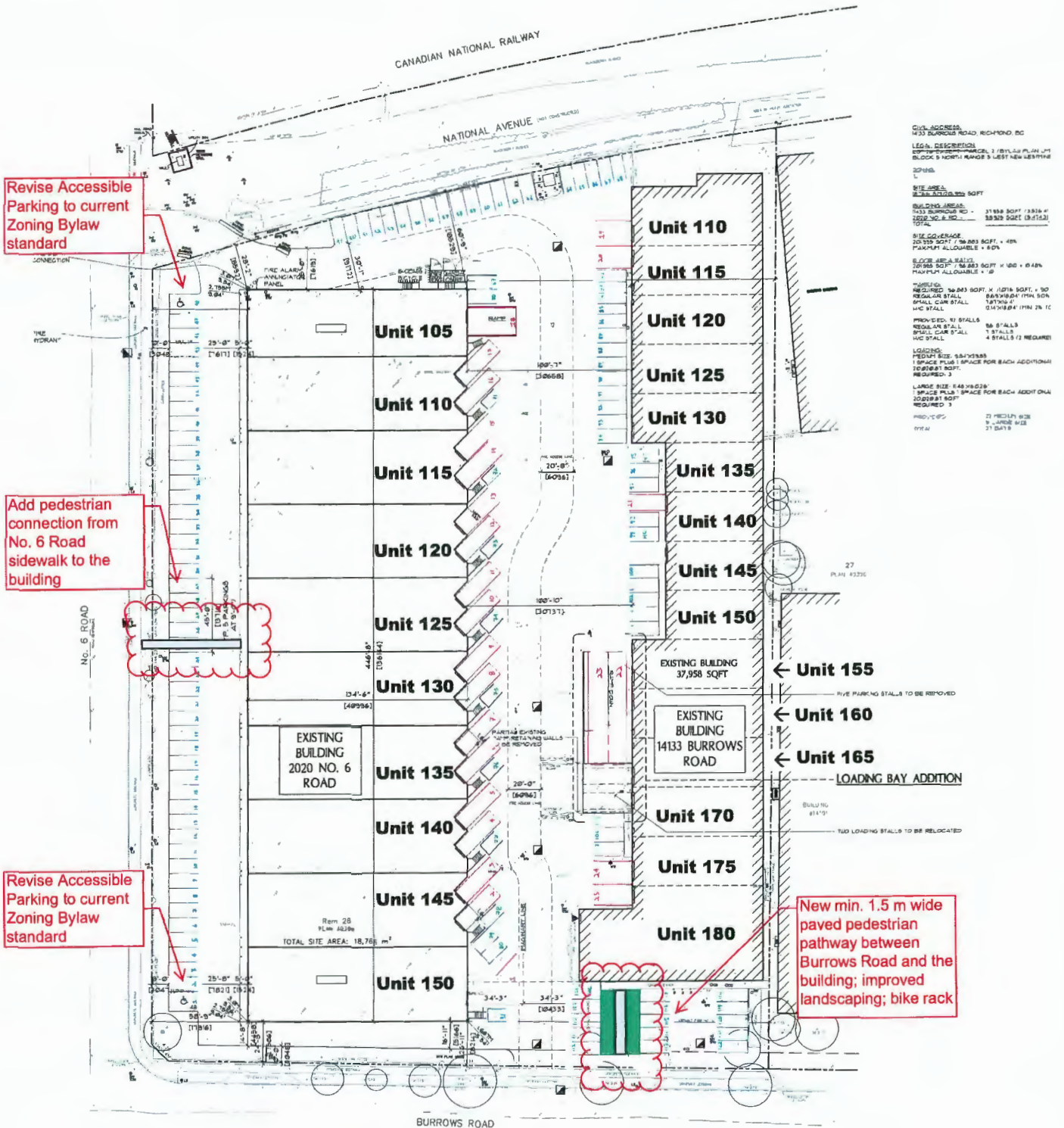
J. STEPHEN CAMPBELL, BOLS (P12) THIS 23RD DAY OF NOVEMBER, 2020



SEE DETAIL SHEET 3

SEE DETAIL SHEET 4

27 PLAN 49396



CIVIL ADDRESS
1433 BURROWS ROAD, RICHMOND, BC

LEGAL DESCRIPTION
SOUTH 1/4 SECTION 27, TOWNSHIP 17N, RANGE 5 WEST, NEW WESTMOUNT
SCHEDULE

SITE AREA
2,768.50 SQM (6,752 SQFT)

BUILDING AREA
2,133 SQM (5,292 SQFT) / 2,932 M²
2,002 M² & 50' / 5,130 SQM (12,512 SQFT)

SIZE COVERAGE
20,233 SQFT / 50,003 SQFT = 40%
MAXIMUM ALLOWABLE = 40%

FLOOR AREA RATIO
20,963 SQFT / 50,003 SQFT = 0.42
MAXIMUM ALLOWABLE = 0.42

NOTES
REQUIRED: 30,043 SQFT x 1/20th SQFT = 50
REGULAR STALL: 1,870 (MIN 50%)
SMALL CAR STALL: 1,870 (MIN 50%)
HANDICAPED: 1 (MIN 2%)

PROVIDED: 81 STALLS
REGULAR STALL: 58 STALLS
SMALL CAR STALL: 1 STALLS
HANDICAPED STALL: 4 STALLS (2 REQUIRED)

LOADING
MINIMUM SIZE: 3.0M X 3.0M
1 SPACE PLUS 1 SPACE FOR EACH ADDITIONAL
20,000 KG UNIT
REQUIRED: 3

LARGE SIZE: 3.6M X 3.0M
1 SPACE PLUS 1 SPACE FOR EACH ADDITIONAL
20,000 KG UNIT
REQUIRED: 3

PROVISIONS
21 PEDIAN WALK
5 LARGE WALK
21 BIKES

Revise Accessible Parking to current Zoning Bylaw standard

Add pedestrian connection from No. 6 Road sidewalk to the building

Revise Accessible Parking to current Zoning Bylaw standard

New min. 1.5 m wide paved pedestrian pathway between Burrows Road and the building; improved landscaping; bike rack

SITE PLAN SCALE 1:300



City of
Richmond

Strata Title Conversion Applications

Development Applications Department
6911 No. 3 Road, Richmond, BC V6Y 2C1

www.richmond.ca

Tel: 604-276-4000 Fax: 604-276-4052

Commercial and Industrial Policy 5031

It is Council policy that the following matter shall be considered before deciding on any commercial or industrial strata title conversion applications involving three or more strata lots:

1. The life expectancy of the building and any projected major increases in maintenance costs due to the condition of the building. This information shall be supplied by the applicant in the form of a written report in an acceptable form prepared by a registered architect, engineer or similarly qualified professional. The report shall review the building's age, quality, general condition and measure of compliance with current building codes and City bylaws.
2. The impact of the proposal on the existing tenants in terms of their existing leases and their ability to offer to purchase the units they occupy or to relocate into comparable and suitable rental premises if unable to purchase their existing units.
3. The views of the affected tenants as established by a formal canvass by the City staff or agents of the City. A standard form available from the City's Planning and Development Department may be used for this purpose.
4. Any proposals involving upgrading of the buildings or changes affecting open space, landscaping, common facilities, off-street parking and loading spaces. The ownership and management of the off-street parking and loading facilities should be specifically addressed.
5. Any other conditions peculiar to the circumstances of the conversion proposal and requiring special measures to be taken as a condition of approval.
6. All commercial or industrial strata conversion applications must be compatible with the City's bylaws regulating the use and development of the land, and the servicing standards appropriate to the site.



21 01 12

Wayne Grafton
No. 6 Investments Ltd.
20499 Westminster Highway
Richmond, BC
V6V 1B3

Attention: Wayne Grafton,

Re: Strata Application-Strata Plan EPS6591
14133 Burrows Road and 2020 No. 6 Road, Richmond, BC

It is our understanding that there is an application to convert the subject site, which includes two buildings with a Strata Title Conversion.

I am very familiar with both buildings, and as a Registered Professional Architect, I confirm the following:

14133 Burrows Road is a one storey industrial/commercial multi-tenant building, constructed in 2002, 37,976 sq ft in building area, with concrete tilt-up panel walls, a concrete slab floor on grade and steel roof structure and steel decking roof and is fully sprinklered. The building was constructed in conformance with the 1998 British Columbia Building Code and in conformance with the City of Richmond Zoning Bylaw and is provided with all City services by Richmond. The building is in very good condition.

2020 No. 6 Road is a one storey industrial/commercial multi-tenant building, the shell being completed in 2019, 58,925 sq ft in building area, with concrete tilt-up panel walls, a concrete slab floor on grade and steel roof structure and steel decking roof and is fully sprinklered. The building was constructed in conformance with the 2012 British Columbia Building Code and in conformance with the City of Richmond Zoning Bylaw and is provided with all City services by Richmond. The building is in very good condition.

The life expectancy of these buildings is 50 to 75 years.

There are no projected major increases in maintenance costs for these building due to their recent ages and durability of the construction type, subject to a major seismic event.

The owner has confirmed that the proposed Strata Title Conversion will have no impact on the existing tenants and their individual leases in both buildings nor their ability to purchase their subject strata units.

Due to the quality of construction and ongoing maintenance of the buildings and recent construction of 2020 No. 6 Road, there are no proposals for work involving upgrading of the buildings or changes affecting the open space, landscaping, common facilities, off-street

...2

TED MURRAY ARCHITECT AIBC
4168 West 12th Avenue, Vancouver, B.C. V6R 2P6
(604) 734-4050 tma@telus.net

CNCL - 111

parking and loading spaces on the subject site around the buildings. The site has plenty of on-site parking and loading facilities, which will become limited common property with the Strata Title Conversion.

The undersigned is not aware of any other conditions peculiar to the Strata Title Conversion proposal that would require special measures for conditions of approval.

We trust that the above is as required.

Sincerely,



Ted Murray Architect AIBC CP
Ted Murray architect Inc.



TED MURRAY ARCHITECT AIBC
4168 West 12th Avenue, Vancouver, B.C. V6R 2P6
(604) 734-4050 tma@telus.net

CNCL - 112

No. 6 Investments Ltd

January 13, 2021

Worldpac Canada Inc. (Store 8275)
Unit 180 – 14133 Burrows Road
Richmond, BC V6V 1K9

RE: Strata Plan EPS6591

We are in the final stages of completing the project at the above-noted address. We would like to inform you that the title of your units will be Strata (S.L. 20, S.L. 21, S.L. 22, S.L. 23, S.L. 24, & S.L. 25). This will ensure that Tenants will pay for their own expenses and no one else's.

For those of you who do not know, this will have no ramifications with regards to your tenancy and only changes how the Landlord, No. 6 Investments Ltd., owns the Property.

Please sign in the space below to indicate you do not take issue with this change.

Retain one copy for your records.

Sincerely,

No. 6 Investments Ltd.
Wayne Grafton

AGREED TO THE ABOVE TERMS BY **Worldpac Canada Inc.**

SIGNATURE: John D. Lyon

DATE: 1/14/2021

NAME: John D. Lyon

No. 6 Investments Ltd

February 3, 2021

EssilorLuxottica Canada Inc – Clearly Division

Unit 105 – 2020 No. 6 Road
Richmond, BC V6V 1P1

RE: Strata Plan EPS6591

We are in the final stages of completing the project at the above-noted address. We would like to inform you that the title of your units will be Strata (S.L. 1, S.L. 2, S.L. 3, & S.L. 4). This will ensure that Tenants will pay for their own operating expenses (as part of their Additional Rent) and no one else's. Operating expenses includes property taxes, management and strata fees, common area water/sewer costs, base building maintenance (does not include Tenant Improvements), common area maintenance, common area utility costs, common area cleaning, and snow removal costs.

For those of you who do not know, this will have no ramifications with regards to your tenancy and only changes how the Landlord, No. 6 Investments Ltd, owns the Property.


Please sign in the space below to indicate you do not take issue with this change.

Retain one copy for your records.

Sincerely,

No. 6 Investments Ltd
Wayne Grafton

AGREED TO THE ABOVE TERMS BY **EssilorLuxottica Canada Inc – Clearly Division**

SIGNATURE: 

DATE: February 3, 2021

NAME: Ibrahim Kamar

No. 6 Investments Ltd

January 13, 2021

Vancouver Tire Chalet Inc
Unit 150 – 2020 No. 6 Road
Richmond, BC V6V 1P1

RE: Strata Plan EPS6591

We are in the final stages of completing the project at the above-noted address. We would like to inform you that the title of your units will be Strata (S.L. 5, S.L. 6, S.L. 7, S.L. 8, S.L. 9, & S.L. 10). This will ensure that Tenants will pay for their own expenses and no one else's.

For those of you who do not know, this will have no ramifications with regards to your tenancy and only changes how the Landlord, No. 6 Investments Ltd, owns the Property.

Please sign in the space below to indicate you do not take issue with this change.


Retain one copy for your records.

Sincerely,

No. 6 Investments Ltd
Wayne Grafton

AGREED TO THE ABOVE TERMS BY **Vancouver Tire Chalet Inc**

SIGNATURE:



DATE:

Jan. 18, 2021

NAME:

Shawn Hebert

20499 Westminster Hwy
Richmond, BC V6V 1B3

ph. 604-270-4737
fax 604-278-3258

No. 6 Investments Ltd

January 13, 2021

Yifeng Cleaning Service Ltd
Unit 150 – 14133 Burrows Road
Richmond, BC V6V 1K9

RE: Strata Plan EPS6591

We are in the final stages of completing the project at the above-noted address. We would like to inform you that the title of your units will be Strata (S.L. 11, S.L. 12, S.L. 13, S.L. 14, S.L. 15, S.L. 16, S.L. 17, S.L. 18, & S.L. 19). This will ensure that Tenants will pay for their own expenses and no one else's.

For those of you who do not know, this will have no ramifications with regards to your tenancy and only changes how the Landlord, No. 6 Investments Ltd, owns the Property.

Please sign in the space below to indicate you do not take issue with this change.

Retain one copy for your records.

Sincerely,

No. 6 Investments Ltd
Wayne Grafton

AGREED TO THE ABOVE TERMS BY **Yifeng Cleaning Service Ltd**

SIGNATURE: _____



DATE: _____

13 / 01 / 2021

NAME: _____

Yongjie Chen