



City of Richmond

Report to Committee

To: General Purposes Committee
From: Andrew Nazareth
Director of Finance
Re: RCMP Additional Level Referrals

Date: December 3, 2003
File: 5350-01

Staff Recommendation

That the RCMP additional level to increase the complement by six (6) officers be approved for inclusion as part of the 2004 Operating Budget.

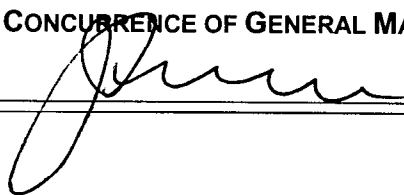
 for

Andrew Nazareth
Director of Finance
(4365)

Att.

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CONCURRENCE OF GENERAL MANAGER



Staff Report

Origin

During the discussion at the Finance Select Committee meeting of November 25, 2003, the suggestion was made that the RCMP additional level requests be referred to the December 1, 2003 General Purposes Committee meeting for discussion in conjunction with the report from the Chief Administrative Officer regarding the restructuring of the Community Safety Division.

At the end of the General Purposes Committee meeting of December 1, 2003 the RCMP additional level requests were referred to the next General Purposes Committee meeting on December 10, 2003.

Analysis

For 2004 the RCMP have the following five additional level requests for a total of \$1,296,811

1. Increase funding for the complement - \$630,988

In 2001, under Council's direction, "Operation Green Clean", a program designed to reduce the proliferation of marijuana grow-ops in Richmond, was implemented using existing resources. Five members were taken from other programs and moved to this operation. In order to continue operating this program without impacting other policing activities, an additional four members are requested.

Currently, six members are responsible for administration of the School Liaison program in eleven secondary schools in Richmond. The School Liaison officers provide enforcement and protection services as well as offering prevention and education programs in the schools. Increasing the SLO complement by two further members (to a total of eight) would allow members to spend more time in each school, furthering the aims of the program and increasing member presence. The total of 6 officers translates to \$630,988, which will keep the complement of 189 officers-post Integrated Homicide Investigative Team.

2. Increase complement by 5 - \$525,823

The projected population for the end of 2004 is 172,700 as per statistics provided by the City of Richmond. Using the ration of one police officer for every 900 people, the Canadian average for police to population is 1:544, the population increase equates to an increase of seven police officers. However, to be consistent with the Five Year Policing Plan, RCMP are only requesting five additional resources for 2004/2005. The types of files members are attending are increasingly complex and require not only more time to investigate but also the assistance of the specialized sections (i.e. serious crime, economic crime). Also, more officer time is being spent on administrative issues, such as disclosure.

3. CPIC Clerk (Municipal position) - \$45,500

In 1996 there were 2 CPIC Operators and 153 officers. In 1998 one of the CPIC positions was vacated and subsequently relocated elsewhere, since then there has been an increase of officers. This position is responsible for adding/removing/modifying all court documents, warrants, probations, stolen/lost property, firearms, etc. They also run special queries for members. When the OCC was located at Richmond the operators performed the removals and it is now the responsibility of the CPIC operators in addition to checking all entries made by the OCC operators to ensure accuracy. With the introduction to PRIME the workload has tripled for this position.

4. OSR Support (Municipal position) - \$45,500

The OSR support position is responsible for reviewing, maintaining and classifying all files generated by all RCMP members classified as "Support Units" for approx. 95 officers. With the overall increase in the number of Richmond members over the past few years (since 1994) the workload for this position has increased significantly. This position, in addition to handling more routine files, is also responsible for the verification, maintenance and classification of files classified as Protected B (those of a more sensitive, complicated or restricted nature) regardless of which section the investigating member is from (therefore this position also handles a certain percentage of Watch files). As well, the maintenance of all Internal Investigation files falls under the responsibility of this position. The introduction of PRIME has also had a significant impact on this position in terms of workload.

5. Administration and Finance Clerk (Municipal position) - \$49,000

This position will provide administrative support for the Admin and Finance Department under the direction of the Admin NCO and Finance Supervisor, as well as performing personnel administrative tasks. Currently, the Admin NCO, the Operations Support Officers and the OIC share the services of one executive assistant. This results in the officers performing a number of clerical and administrative tasks themselves that could be done more cost effectively by clerical staff. This would free up these positions to concentrate on core duties and seek out opportunities for even more efficient operations. With the removal of the two City Managers there is an additional workload on existing management and supervisors and an additional clerical position would meet these needs.


Financial Impact

Funding for the six officers can be obtained without impacting the 2004 Operating Budget through the use of savings arising out of efficiencies. The following are the efficiencies/revenues generated in order to fund the six officers:

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|---|------------------|
| a) Savings from restructuring of the Community Safety Division | \$275,000 |
| b) Utilization of amounts billed to YVR for 5/7 th of three officers including a dog | \$336,286 |
| c) Reduction in RCMP's existing overtime budget | \$ 19,702 |
| | \$630,988 |

Conclusion

As a result of savings and new revenues, we are able to fund RCMP's number one priority as far as additional levels are concerned. To this end, staff recommend that the RCMP additional level for the six officers be approved for inclusion as part of the 2004 Operating Budget.

 for

Andrew Nazareth
Director of Finance
(4365)

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