



## COMMUNITY SAFETY ADVISORY TASK FORCE

Held November 18, 2002  
Meeting Room 2.002  
Richmond City Hall

### In Attendance:

Robert Aldcorn (Chair), Mary Campbell, Lisa Dorian, Florence Gordon, Shawn Issel, Jim Lavery, Vince Miele, Mark Scott, Max Tondowsky

### Adoption of Minutes

Jim Lavery \ Lisa Dorian

That the minutes of the Community Safety Advisory Task Force of October 10, 2002 be adopted.

CARRIED

### Review Goals and Initiatives

Max Tondowsky advised that the document outlining the four primary goals and initiatives of the group (attachment 1 to minutes -docs 891536) should include, under the heading Building Strategic Alliances in the Community, the topic of Low Flying Aircraft – Standards, as the matter of low flying aircraft was a concern. Jim Lavery outlined requirements relating to aircraft flying over a populated area.

Shawn Issel outlined the process taken by herself and Brenda Karp to prepare the Mission, Goals, and Initiative document, and asked:

was the group in agreement with the "Initiative" placement in the document;

that the group prioritize each goal, and

that the group "pare down" to those goals considered most important - too many goals would make community study difficult

Flip charts were displayed on the wall which outlined the Goals of Leadership; Community Participation; Build Strategic Alliances in the Community; and Education (the 4 Pillars):

- Leadership** – looking where, as an advisory task force, input could be provided on regulatory changes, where the group would not necessarily be out in the community educating on prevention methods, but providing information to Committee/Council
- Community Participation** – holding townhall meetings, specified group meetings
- Strategic Alliances** – inclusion of another party, ie Chamber of Commerce have involvement with Business Watch; the study of different kinds of partnership. Traffic Safety appeared under this Goal, and as a Traffic Advisory Committee already existed these initiatives could be more appropriately handled by that group – issues could, however, still be identified and advice given that they had been handed to the Traffic Advisory Committee for study
- Education** – marketing of ideas would be a prime focus of this area – facilitating what was working well, making a connection

Shawn then provided the group with marker dots for individual identification of the initiatives considered most important. She reiterated that nothing would be eliminated from the charts, but that prioritization would be beneficial in order to talk with community groups.

Changes were then made to the location of Initiatives within the document, as follows:

|                                |   |
|--------------------------------|---|
| <b>Leadership</b>              | 24 hour bylaw enforcement, home safe, youth initiative                                      |
| <b>Community Participation</b> | meeting with identified groups, advertise CSATF   |
| <b>Strategic Alliances</b>     | business watch, community safety village, safe communities foundation<br>– real and virtual |
| <b>Education</b>               | getting the community involved, educational programs, <del>house-safe program</del>         |

(Upon clarification of the home safe, and house safe programs, the group determined that they had believed they were voting for the home safe program, which subsequently took the house safe program from the priority list of **Education**.)

Prioritization of issues was then discussed, with the group in agreement to “phase” the initiatives in order not to take too many topics out to the community at one time. Townhall meetings could take place, but it could be more beneficial to hold meetings with identified groups such as Parent Advisory Committees, Chamber of Commerce, etc. (staff could be available to assist in preparation of a presentation if required). At a future meeting, discussion would be required on how a future phase\’s would be implemented.

Max Tondowsky left the meeting (6:20pm).

Determination was required on:

- what groups to visit
- who on the Advisory Task Force would be available to attend
- presentation model to the groups

Discussion ensued, which included:

- Traffic Safety issues would be transferred to the Traffic Advisory Committee (eg. changing the flashing lights at crosswalks to show red rather than yellow when in use; preventing vehicles from stopping on railroad tracks). The question of traffic safety might require replacing on the priority list, and/or a liaison created with the Traffic Advisory Committee in order to provide that Committee with information received. Shawn would discuss the matter with the staff liaison for that Committee
- enforcement of accessibility to those people wheelchair bound was important. Buildings were built to the Building Code requirements, but no enforcement carried out if alterations were made – this had subsequently restricted wheelchair access (eg. turnstiles put in at the entrance to a store, with no alternative entrance available) - neither a bylaw nor safety problem, rather that of accessibility. A recommendation could be made for an investigation to be carried out. The following could be identified in a report as issues requiring more information:
  - Aircraft dumping fuel
  - Disabled access
  - Mandatory testing of food handlers
  - Crime watch
  - Low flying aircraft
  - Policing in parks policies
  - Mandatory testing of food handlers
  - Ban on cosmetic pesticides

Potential target groups to approach under the Community Participation Goal were identified:

- District Parent Advisory Group
- Chamber of Commerce
- Minoru Seniors’ Centre Board
- Richmond Asian Pacific Business Association (RAPA)
- Sunbright
- SUCCESS
- Tourism Richmond
- Community Centre Boards
- Advocates for Visually Impaired

- Richmond Committee on Disability (RCD)
- Student Councils
- School Board
- Youth Advisory Committee

The availability of Task Force members to present to these groups was also required (two to a meeting); the same information would be presented to each group to ensure feedback based on the same scenario; and a recorder for the meetings could be secured.

Community Safety Committee would be presented with a report outlining the Task Force's priorities and recommendations prior to the above groups being approached. Shawn would draft the report and forward to the group for review. The Chair would present the report to the January 14, 2003 Committee meeting, with Task Force members in attendance,.

#### **Review and Revision of Survey**

Shawn outlined the draft survey (docs 891536) that would be provided to community groups for their completion. She requested input from the Task Force prior to the document's completion - the Chair requested the addition of – "What safety issues are being done well".

#### **Next Meeting Date**

The Chair advised that, when prepared, the report would be e-mailed to the group for comment, and Shawn would, at that time, confirm the date the report would be presented to Committee. The next Community Safety Advisory Task Force meeting was scheduled for Thursday January 23, 2003 (if approved by Committee, the report would, by that date, have been forwarded to Council).

The meeting ended at 7:10pm

## Community Safety Advisory Task Force

### Mission

The Richmond Community Safety Advisory Task Force is actively bringing the community back into taking responsibility for the general safety and welfare of Richmond. The **Community Safety Advisory Task Force works with residents, business, community groups**, and the City of Richmond **Community Safety Division to educate the public and support programs** that make Richmond one of Canada's safest cities. The task force focuses on four primary goals in its effort to support a safe city.

| Goal   | Initiatives  | Desired Outcome |
|--|--|-----------------|
| <p><b>Leadership</b> – The Community Safety Advisory Task Force acts as a liaison between members of the community and the City of Richmond Community Safety Division. We will provide leadership in mobilizing Richmond residents to develop and coordinate events and initiatives that make Richmond a safer place to live and work.</p> | <p><b>Initiatives</b></p> <ul style="list-style-type: none"> <li>▪ <b>Crime Watch</b> – CSATF supports expansion of this RCMP program. Volunteers patrol the city &amp; report concerns to the RCMP. Volunteers are not paid for their hours (reimbursed for gas used). Program currently in effect in Steveston</li> <li>▪ <b>Home Safe Program</b> – the CSATF endorses this program, which promotes more attractive, safer and socially connected neighbourhoods</li> <li>▪ <b>Liquor Regulation changes</b> (hours that establishments would be allowed open) – review and provide input to City</li> <li>▪ <b>Policing in Parks policies</b> (after hours) – review and provide input to RCMP</li> <li>▪ <b>Special Events Safety Initiatives</b> (e.g. Halloween, Moonfest)</li> <li>▪ <b>Twenty-four hour bylaw enforcement</b> – dogs, noise (life quality issues)</li> <li>▪ <b>Youth Initiative</b> – research existing youth services and programming and recent changes to legislation, restorative justice,</li> <li>▪ <b>strategy to involve youth, Youth Safety Week, anti-bullying campaign, which includes a component sponsored by shopping malls. Work with Youth Clubs &amp; Schools. Start a school crime stoppers program, adopt a park, support programs to reduce student dropout rates, report all suspicious persons hanging out at schools, organize anti-litter and stamp out graffiti projects</b></li> </ul> |                 |

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|  | <ul style="list-style-type: none"> <li>▪ Combined city program to encourage youth participation in safety issues – i.e. bicycle, skateboard, rollerblading safety, traffic safety, Halloween safety, at home alone, street proofing;</li> <li>▪ invite all emergency services to speak to schools, clubs, etc.</li> </ul>  |           |
| <p><b>Community Participation</b><br/>– We will actively encourage comments, participation, input and support in addressing community needs and issues to ensure a safe city.</p>  | <ul style="list-style-type: none"> <li>▪ <b>Town Hall Meetings</b> – to ‘take the temperature’ of the community, broad based (not just criminal activity), translated in Chinese, utilizing the newspapers to distribute <ul style="list-style-type: none"> <li>▪ <b>Series of meetings with identified groups CSATF</b> ideas for initiatives presented to the community for input, e.g. Parent Advisory Committees, Rotary Clubs, Chamber of Commerce, Block Watch meetings, Church groups. Gather alternate ideas from residents. Develop a small survey to use at these meeting</li> <li>▪ <b>Advertise CSATF initiatives</b> and seek input from the community - surveys, pamphlets, City website, Town Hall Meetings, newspapers, utilizing Blockwatch, Community Cable Television, service clubs, rotary clubs, and schools.</li> </ul> </li> <li>▪ <b>Aircraft Dumping Fuel</b> - Determine protocol and if it is being following <i>LOW FLYING AIRCRAFT - STANBROOKS</i></li> <li>▪ <b>Ban on cosmetic pesticides</b> – research City Park’s department practices regarding the use of cosmetic pesticides.</li> <li>▪ <b>Business Watch</b> – invite Chamber of Commerce to assist with business community information, establish an employee crime prevention committee, share your business safety initiative program with the City, connection to City’s Community Safety website that provides updated information on - personal safety, computer crime, internal theft, robbery prevention, fraud on the internet, business security, violence in the workplace, safety while travelling, harassment, bullying in the workplace.</li> <li>▪ <b>Community Safety Village and Virtual Community Safety Village</b> – endorse the proposal by City staff</li> <li>▪ <b>Disabled Access</b> - Barrier Free Buildings for disabled access (once occupied), Bylaw enforcement of Sidewalk impediments – sandwich boards, garbage cans</li> <li>▪ <b>Mandatory testing of food handlers</b> – discuss feasibility</li> <li>▪ <b>Partnerships</b> – identify partners, do they have incentives, plans,</li> </ul> |           |
| <p><b>Build Strategic Alliances in the Community</b> – the Community Safety Advisory Task Force seeks community partners to assist in identifying community needs and implementing new community programs and initiatives that promote community safety in Richmond.</p> | <ul style="list-style-type: none"> <li>▪ <b>Community Safety Village and Virtual Community Safety Village</b> – endorse the proposal by City staff</li> <li>▪ <b>Disabled Access</b> - Barrier Free Buildings for disabled access (once occupied), Bylaw enforcement of Sidewalk impediments – sandwich boards, garbage cans</li> <li>▪ <b>Mandatory testing of food handlers</b> – discuss feasibility</li> <li>▪ <b>Partnerships</b> – identify partners, do they have incentives, plans,</li> </ul>   | <p>14</p> |

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|---|--|--|
|   | <p>memberships or personnel, build portfolio of resources</p> <ul style="list-style-type: none"> <li>▪ <b>Safe Communities Foundation</b> – establishing a Richmond Safe Communities Foundation to ensure ongoing support and coordination for safety programs and initiatives with members from the community, business and community safety providers, such as Fire, RCMP, School District, Health, ICBC, WCB, Ambulance, Coast Guard, Youth groups etc.</li> <li>▪ <b>Traffic Safety</b> – the Advisory Task Force to provide input to the Traffic Safety Advisory Committee in the following areas: <ul style="list-style-type: none"> <li>▪ New Traffic Patterns, Cyclists/Transportation - Integration of bikes and pedestrians on sidewalks, Crosswalk Safety, Enforcement of speed limits in school zones.</li> <li>▪ City police (RCMP) and other City staff should set an example at all times when driving in the community. Possibly vehicles should display a number to call if violations noted. A number of companies have an invitation to notify them if a vehicle is not being operated responsibly.</li> <li>▪ Enforce vehicle respect for crosswalks and fines.</li> <li>▪ A program to encourage Richmond residents to report abuses with the understanding a letter would go out to the perpetrator to advise he/she had been reported doing “ .....” Then, if ICBC or the Police kept a running record, frequent reckless behaviour would be on file.</li> <li>▪ Ticketing all safety violations i.e. Too close to a corner parking, parking in a fire zone, parking too close to fire hydrants, etc.</li> <li>▪ Vehicle Speeding – develop a high profile program</li> </ul> </li> <li>▪ <b>Block Watch</b> – identify areas with and without, identify crime areas, publish a map marking all current streets protected by the program, how to implement a Neighbourhood Watch – e.g. checking in on elderly neighbours, smoke detection if a neighbour is on vacation</li> <li>▪ <b>Communication strategy</b> – educate the community with material in key locations, Community Safety Page in local newspapers, other print media, flyers, website, schools, businesses, PR visits by</li> </ul> |  |
| <p>Education – we will develop and maintain effective communication and marketing strategies that educate the public and promote initiatives that support a safe community.</p> | <ul style="list-style-type: none"> <li>▪</li> </ul>  |  |

- different safety departments, community cable TV, service clubs, library, City Hall, Community Centres. Topics include Emergency Preparedness, child and pet safety, Halloween safety, traffic safety, bylaw updates, new traffic patterns/signals. Safety Messages - Hints on Types of Areas to Walk with a Friend, Pet and Child safety in Cars, Preventing Break-Ins, Promote Business Watch, Promote Homesafe Program, Bylaw updates.
- **Getting the community involved by promoting the following** – become a safety city volunteer, become a friend to senior living alone, be a road watch volunteer, get to know your neighbours, report suspicious or criminal activity to the RCMP then share it with your neighbours, organize graffiti clean up in your community, share your ideas on safety with the City, set up a buddy system with your neighbours
  - **Educational Programs** – topics include Landlord education on grow-op identification, dispute resolution between neighbours, CPR
  - **Free Clinics** - work with City staff and other agencies to provide safety workshops on different subjects, e.g. CPR, Emergency Preparedness
  - **House Safe Program** – research where in Richmond
  - **Riskwatch** – work with Fire Rescue to establish an accident prevention program aimed at children, which would be offered at local schools