



**CITY OF RICHMOND**  
**CITY CLERK'S OFFICE**

MEMORANDUM

**TO:** Mayor & Councillors  
**DATE:** November 25<sup>th</sup>, 2002

**FROM:** J. Richard McKenna  
City Clerk  
**FILE:** 0157-01

**RE: GVRD BOARD AND TRANSLINK BOARD APPOINTMENT PROCEDURE AND FINANCE  
SELECT COMMITTEE**

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The purpose of this memo is to clarify the procedure for appointing Council's representatives and their alternates on the GVRD Board, and to the Board of the Greater Vancouver Transportation Authority (TransLink). The method suggested, which is the same as in previous years, is as follows:

(1) GVRD

The Mayor will call for nominations in turn for:

- (i) the first position on the Board
- (ii) the second position on the Board
- (iii) the alternate to the first position
- (iv) the alternate to the second position

Each of these should be dealt with separately. If there is only one nomination for a position, it would be in order to have that nomination confirmed by a Council resolution. If more than one person is nominated, a ballot, by way of a show of hands, should be used to demonstrate the support for each nominee, and the Council member with the most support would again be confirmed by a resolution of Council.

(2) TRANSLINK

Having established the GVRD appointments, the same nomination procedure (then confirmed by resolution) would be used for the single TransLink nominee. Only the Mayor and GVRD appointees are eligible to represent the City on the TransLink Board.

(3) FINANCE SELECT COMMITTEE

The Finance Select Committee was established in 1999 by a resolution of Council. Unless Council wishes to change the mandate of the Committee or its membership, there is no need for a Council resolution at the Inaugural Meeting.



J. Richard McKenna  
City Clerk

JRM:fja