



CITY OF RICHMOND

Report To Committee

TO: Richmond City Council
FROM: J. Richard McKenna
City Clerk
DATE: October 7th, 2003
FILE: 0105-01
RE: CANCELLATION OF DECEMBER 22nd, 2003 REGULAR OPEN AND CLOSED COUNCIL MEETINGS

STAFF RECOMMENDATION

That both the Regular Open and Regular Closed Council Meetings scheduled for Monday, December 22nd, 2003 be cancelled (as permitted by Council Procedure Bylaw No. 7560).

J. Richard McKenna
City Clerk

**FOR ORIGINATING DIVISION USE ONLY
SIGNATURE OF DIVISIONAL GENERAL MANAGER**

STAFF REPORT

For the last 14 years, the second regular Council meeting in December has been cancelled due to the holiday season. This year the second meeting in December will fall on Monday, December 22nd, 2003, and the City Hall will be closed on Thursday, December 25th, and Friday, December 26th, 2003, to observe Christmas Day and Boxing Day respectively.

Cancellation of the Christmas week Council meeting has had no impact on City operations in the past, and if Council agrees to continue the practice, a five-week interval would be created between the Council meeting of Monday, December 8th, 2003, and Monday, January 12th, 2004. At this time it is anticipated that the December Public Hearing (scheduled for Monday, December 15th, 2003) would be held as normal.