



**To:** Finance Select Committee

**Date:** September 8, 2003

**From:** Andrew Nazareth  
Director of Finance

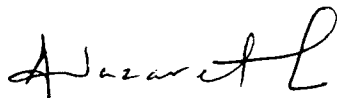
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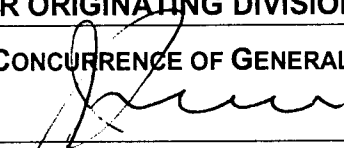
**Re:** Council Provision and Council Contingency Expenditures and Balances

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**Staff Recommendation**

That the report dated September 8, 2003 on the Council Provision and Council Contingency account expenditures and balances be received for information.

  
Andrew Nazareth  
Director of Finance

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CONCURRENCE OF GENERAL MANAGER  


## Staff Report

### Origin

General Purposes Committee at the meeting of July 21, 2003 referred the matter of the Council Provision account and the remaining balance to the Finance Select Committee for review.

### Analysis

At present, Council accesses two accounts for one-time funding of Programs, Committees, Events and other contingencies that arise during the year after the 5 Year Financial Plan has been passed. The accounts are Council Provision and Council Contingency. While both these accounts provide the required flexibility in terms of responsiveness to the Community's needs, they are both handled differently from an accounting perspective.

#### Council Provision Account

This account resides on the Statement of Financial Position (formerly Balance Sheet) and is generally used for significant commitments greater than \$100,000 that may cross over one or more fiscal periods. There are currently 3 sources of funding for this account

- i. General Surplus
- ii. Casino Revenues
- iii. Unspent funds from the Council Contingency Account (at December 31<sup>st</sup>)

The following is a summary of the activity in the Council Provision Account since January 1, 2003:

<b>Opening Balance as at January 1, 2003:</b>	<b>\$421,851</b>
Transfer in from Casino Revenue	\$500,000
Vancouver 2010 Bid Corporation contribution	(\$250,000)
Mosquito Control Program expense(West Nile virus spray)	<u>(\$103,000)</u>
<b>Closing Balance as at August 31, 2003:</b>	<b>\$568,851</b>

Therefore, the balance available for spending is \$568,851.

#### Council Contingency Account

This account resides on the Statement of Financial Activities (formerly Income Statement) and is generally used for unplanned expenditures under \$100,000 that arise in the current fiscal period only. The amount has been fixed at \$100,000 and forms part of the base budget with general

property tax revenue as the source of funding. The following is a summary of activity in the Council Contingency Account since January 1, 2003:

Community Working Group	\$ 75,000
Sister City Committee	\$ 14,400
Tall Ships Event	\$ 12,500
Council Term Goals	\$ 3,379
Council Equipment	\$ 2,764
Other – various	<u>\$ 792</u>
<b>Total Expenditures as at August 31, 2003</b>	<b>\$108,835</b>
2003 Annual Operating Budget funding	<\$100,000>
Transfer in from Casino Revenue	<u>&lt;\$ 38,000&gt;</u>
<b>Balance as at August 31, 2003</b>	<b>\$ 29,165</b>

Therefore, balance available for spending is \$29,165. Any unused funding at December 31, 2003 will be transferred into the Council Provision Account.

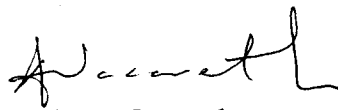
**Financial Impact**

Balances available for spending in the Council Provision and Council Contingency Accounts as at August 31, 2003 are as follows:

Council Provision	\$568,851
Council Contingency	\$ 29,165

**Conclusion**

The above report highlights the balances of the Council Provision and Council Contingency accounts as at August 31, 2003 and are provided for information.



Andrew Nazareth  
 Director of Finance  
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