



General Purposes Committee

- Date: Monday, July 15th, 2002
Place: Anderson Room
Richmond City Hall
- Present: Mayor Malcolm D. Brodie, Chair
Councillor Linda Barnes
Councillor Lyn Greenhill
Councillor Sue Halsey-Brandt
Councillor Kiichi Kumagai
Councillor Harold Steves
- Absent: Councillor Evelina Halsey-Brandt
Councillor Rob Howard
Councillor Bill McNulty
- Call to Order: The Chair called the meeting to order at 4:00 p.m.

It was moved and seconded

- (1) *That the agenda for the meeting be adopted, and*
- (2) *That a report from the Chief Administrative Officer on Recommendations Concerning Participation in the E-Comm Centre Project., be added to the agenda as an additional item.*

CARRIED

MINUTES

1. It was moved and seconded
That the minutes of the meeting of the General Purposes Committee held on Monday, June 17th, 2002, be adopted as circulated.

CARRIED

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FINANCE & CORPORATE SERVICES DIVISION

2. RECORDS MANAGEMENT PROGRAM BYLAW

(Report: July 5/02, File No.: 8060-20-7400) (REDMS No. 611281, 800232)

The Manager, Records & Information, Ken Young, accompanied by the Manager, Legislative Services, David Weber, advised, in response to questions, that the proposed bylaw:

- adopted the standards established by the Canadian General Standards Board; and
- was in full compliance with the regulations contained in the *Freedom of Information and Privacy Act*.

It was moved and seconded

- (1) *That Corporate Records Management Program Bylaw No. 7400, be introduced and given first second and third readings.*
- (2) *That the Archives Collection Policy 1308 (adopted in 1988) be rescinded.*

CARRIED

3. CASINO FUNDING

(Report: June 24/02, File No.: 1085-01) (REDMS No. 735923, 160160)

Discussion ensued among Committee members and the Manager, Customer Service, Anne Stevens, on how interested organizations could apply for funds from the remaining \$79,000, and the criteria to be followed. Discussion also took place on the request of the Richmond Community Services Advisory Council that casino funding be used to fund on-going programs, with Committee members expressing their opinions on the request. The general view was expressed that the City's current grant policy and criteria should be reviewed at a later date, if that was the wish of the Committee.

It was moved and seconded

That the 2002 Casino Funding (\$129,000) be allocated as follows:

- (1) *\$30,000 be allocated to the Minoru Place Seniors Society for the Seniors Wellness Coordinator;*
- (2) *\$20,000 be divided equally between Hamilton Community Association and Sea Island Community Association for Youth Coordinators; and*
- (3) *The remaining \$79,000 to be used at Council's discretion.*

CARRIED

It was moved and seconded

That staff report to the General Purposes Committee with recommendations on the expenditure of the remaining \$79,000 of casino funding.

CARRIED

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COMMUNITY SAFETY DIVISION

4. **BYLAW AMENDMENTS FOR PAY PARKING**

(Report: July 3/02, File No.: 8060-20-7403/7404) (REDMS No. 777930, 730907, 778170)

It was moved and seconded

That the following bylaws each be introduced and given first, second and third readings:

(1) *Parking (Off-Street) Regulation Bylaw No. 7403; and*

(2) *Traffic Bylaw No. 5870, Amendment Bylaw No. 7404.*

CARRIED

ENGINEERING & PUBLIC WORKS DIVISION

5. **ESTABLISHMENT OF A SEWERAGE & DRAINAGE UTILITY**

(Report: July 4/02, File No.: 6060-04-01) (REDMS No. 722239)

It was moved and seconded

That staff prepare a new Sewerage & Drainage Rates Bylaw for the 2003 taxation year.

Prior to the question on the motion being called, staff were asked to pursue with the Provincial Government, the question of whether senior citizens would be able to defer payment of utility charges, as it had been possible to defer such payments in the past.

The question on the motion was then called, and it was **CARRIED**.

6. **RECOMMENDATIONS CONCERNING PARTICIPATION IN THE E-COMM CENTRE PROJECT**

(Report: July 11/02, File No.: 5130-01) (REDMS No. 729600)

A brief discussion ensued among Committee members and the Chief Administrative Officer, George Duncan, and the General Manager, Finance & Corporate Services, Jim Bruce, on whether the E-Comm Board of Directors would follow through to address the issues raised by Richmond. In response, advice was given that based on the fact that E-Comm now had a new management team, was under new leadership and had undertaken a level of responsiveness and understanding, City staff were comfortable that the commitments made by E-Comm would be met.

It was moved and seconded

(1) *That the City continue with the transition to E-Comm for dispatch and records management services, for both Fire Rescue and Police, recognizing the transition will not occur before January 15th., 2003; and*

(2) *That the E-Comm Board be so advised.*

CARRIED

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ADJOURNMENT

It was moved and seconded

That the meeting adjourn (4:25 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Monday, July 15th, 2002.

Mayor Malcolm D. Brodie
Chair

Fran J. Ashton
Executive Assistant