



**CITY OF RICHMOND**

**REPORT TO COMMITTEE**

**TO:** General Purposes Committee

**DATE:** June 11<sup>th</sup>, 2001

**FROM:** J. Richard McKenna  
City Clerk

**FILE:** 0105-01

**RE: CANCELLATION OF AUGUST 13TH REGULAR COUNCIL MEETING**

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**STAFF RECOMMENDATION**

That the August 13<sup>th</sup>, Regular Council Meeting be cancelled, in accordance with the provisions of the Council Procedure Bylaw.

J. Richard McKenna  
City Clerk

**FOR ORIGINATING DIVISION USE ONLY**

**SIGNATURE OF GENERAL MANAGER**

STAFF REPORT

ORIGIN

Since 1989, Council has supported the cancellation of one summer Council meeting and a "first Monday" General Purposes Committee meeting.

CONCLUSION

The cancellation of the first Council meeting in August has been our practice for many years and it has worked without any inconvenience to the public. Although cancelling the meeting on August 13<sup>th</sup> creates a five week interval between regular meetings, any pressing matters which arise could be dealt with when Council meets for the August 20<sup>th</sup> Public Hearing. In addition, it is understood that should any circumstances arise which require an immediate decision of Council, a special meeting can be called with 24 hours notice. This proposal has been discussed with the General Managers, none of whom have expressed any reservations. As in previous years, standing committee cancellations may also result, although these decisions will be made by the respective committee chairs.

A handwritten signature in black ink, appearing to read "J. Richard McKenna", with a long horizontal flourish extending to the right.

J. Richard McKenna  
City Clerk