



## City of Richmond

## Report to Committee

**To:** Community Safety Committee  
**From:** Terry Crowe  
Manager, Policy Planning  
**Date:** May 29, 2003  
**File:** 7000-09-20-030  
**Re:** **HAMILTON & SEA ISLAND COMMUNITY SAFETY BUILDINGS PUBLIC ART PROJECTS**

### Staff Recommendation

That Council endorse an allocation of \$51,000 from Public Art Project Account #40802, originally approved in the 2001 Capital Plan, for the development of public art projects as part of the new Hamilton and Sea Island Community Safety Buildings, as per the report from the Manager, Policy Planning dated May 29<sup>th</sup>, 2003.

Terry Crowe  
Manager, Policy Planning

Att. 3

FOR ORIGINATING DIVISION USE ONLY		
<b>ROUTED TO:</b>	<b>CONCURRENCE</b>	<b>CONCURRENCE OF GENERAL MANAGER</b>
Fire Rescue .....	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	
Facility Management.....	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	
Budgets .....	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	

## Staff Report

### Findings Of Fact

At the May 13<sup>th</sup>, 2003 Community Safety Committee Meeting referral motion was endorsed:

*"That the report (dated April 2<sup>nd</sup>, 2003, from the Manager, Policy Planning), regarding the Hamilton and Sea Island Community Safety Buildings Public Art Projects, be referred to staff to:*

- (1) further examine the feasibility of installing few art pieces at certain fire stations and larger pieces at others;*
- (2) identify how staff could incorporate a common approach to art pieces for those public safety buildings which were coming on-stream, while incorporating community identities and input, as well as the creativity of the individual artists."*

This report responds to Council's referral.

### Finding of Fact

#### Installation of Art Pieces at All Community Safety Buildings

As part of 2001 Community Safety Building Master Plan endorsed by Council in May, 2001, 1% of the budget for new community safety buildings were earmarked for public art. This decision ensures that a balanced approach to the provision of public art project can be pursued both in the development of small and large community safety buildings. The estimated budgets for the community safety buildings range from approximately \$1.8 million dollars (i.e. smaller fire halls) to approximately \$22,436,000 dollars (i.e. community safety headquarters building). The public art contribution would range from \$18,000 to \$224,360, respectively.

Staff recommend that public art projects be pursued in all new community safety building projects, because as City public buildings, these facilities represent the City's public image and serve as community identity and focal points. Accordingly, public art at these facilities will generate community interest in areas where no other public art exists. These projects are consistent with the City's vision and beautification initiatives.

#### Common Public Art Theme for All Community Safety Buildings (Fire Halls)

The common theme that can be applied to all community safety building public art projects is recommended to be "community safety". "Community safety" covers a broad range of activities, services, apparatus, and individuals that help to make Richmond a safe community.

Each community safety building public art project competition call would invite artists to work with area residents and community service providers to determine how best to interpret the theme at the new building and their surrounding landscape. The community interpretation of the artwork could focus on the firefighter, police officer, fire truck, community involvement in safety, community safety service providers, memorial and remembrance, etc.).

To ensure that the public art projects reflect community views, it is suggested that a separate artist would work with each community on that community's fire hall, versus one artist that

To ensure that the public art projects reflect community views, it is suggested that a separate artist would work with each community on that community's fire hall, versus one artist that would be common to all new facilities. This approach would ensure community creativity, merit, and distinctiveness.

The selected final artist and artwork will be presented for Council consideration, prior to implementation.

The two public art projects would be owned by the City and be on City land.

#### Public Art Call Competition Terms of Reference

The draft "Hamilton and Sea Island Community Safety Building Public Art Calls For Entry" are attached as **Attachment 1** and **Attachment 2**.

#### Public Art Selection Process

The chart outlining the public art decision-making process for a City initiated public art project is presented as **Attachment 3**.

#### **Financial Impact**

- ❑ \$51,000 (\$44,000 for artist fees and \$7,000 for project administration) (e.g. newspaper advertisements, detailed sketch or maquette fees, postage, etc.) is recommended from the Public Art Project #40802, originally approved in the 2001 Capital Plan for expenditure on art work.

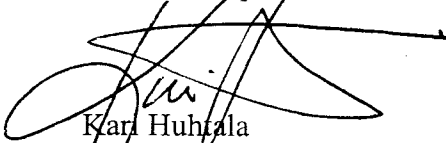
Note:

\$36,000 is already allocated in the Community Safety Buildings Replacement Capital Budget for 2003.

#### **Conclusion**

The two new community safety buildings represent an opportunity to provide public art and enhance the identity and vibrancy of the community safety buildings. Community participation in these public art projects will help to provide local identity to the community facility and develop community pride and ownership.

As Richmond is a diverse community, staff believe that public art should be considered for all community safety building, whether they are small or large. It is recommend that the Hamilton and Sea Island Community Safety Building public art project call competitions be supported and initiated, as presented in this report.



Karl Huhala  
Senior Planner  
(4188)

KEH:keh



**ATTACHMENT 1**

***Hamilton Community Safety Building  
Public Art Call For Entry  
(Fire Hall)***

*CALL FOR ARTIST SUBMISSIONS*

*Submission due August 11<sup>th</sup>, 2003*

*For more information, please contact  
Kari Huhtala at 604 276-4188 or  
Email [khuhtala@city.richmond.bc.ca](mailto:khuhtala@city.richmond.bc.ca)*

**RICHMOND PUBLIC ART PROGRAM**  
*HAMILTON COMMUNITY SAFETY BUILDING*  
*PUBLIC ART CALL COMPETITION TERMS OF REFERENCE*

**Invitation for Artist/Artist Team Submission**

Artists and artist teams are invited to participate in a two-stage competition to provide a public art project, which is to be integrated as part of the proposed new Hamilton Community Safety Building or the development's landscape design, under this terms of reference. Each artist/team is limited to one entry.

**New Hamilton Community Safety Building**

The new Hamilton Community safety building will be located on a one acre parcel at 22451 Westminster Highway in the Hamilton Community (East Richmond), just adjacent to McLean Park (see location map attached). The community safety building will be three storeys with a high training and hose drying tower structure, and include a community safety office for the RCMP. A general concept of the community safety building scheme is attached to this call.

The Hamilton community is located at the eastern end of Richmond and is defined by the Agricultural Land Reserve (west), the Fraser River (north and south), and Queensborough, New Westminster (east). The community with a population of 4,146 (2001 Census) is a family oriented neighbourhood, which has experienced rapid housing growth since 1991. 67% of the population has identified themselves as visible minorities (42% Chinese, 13% South Asian and 4% Filipino).

It is anticipated that the construction of the community safety building will be completed by 2004.

**Artist Opportunity**

The City of Richmond is seeking artwork that will be a highly visible art integrated into the design and development of the community safety building and/or associated landscape. The artwork will respond to the character and function of the building and/or neighbourhood (e.g. fire hall, RCMP, etc.).

The artist should be site oriented and be prepared to work in a collaborative fashion with the Project Committee, community private design consultants, and City staff. The artwork will become integral to the project so that the community safety building structure and/or associated landscape and the artwork will be mutually supportive. The artist will be required to work within the constraints of the community safety building project, pedestrian activity area(s), safety, durability, and ease of maintenance.

The concept of the artwork proposal is open to the artist's discretion. The location of the artwork is flexible, and could include the community safety building's entryway, fire truck doorways, tower, building façade, or other. It can be functional, educational, building or landscape oriented, informative, a community landmark and one which presents an artistic surprise to the entering and/or passing public. The design should be simplistic and complement the community safety building's purpose and its location within an established public park and residential area.

**The selected artist will be encouraged to involve the community in the design, development, and creation of the public art project.**

The public art project at the Hamilton Fire Community Safety Building is constituted under the mandate set out by the City of Richmond Public Art Commission.

### **Public Art Theme**

The public art project theme is "community safety". This is a general theme and can accommodate a variety of artist and community interpretations (e.g. fire trucks, community safety apparatus, police, community safety providers, etc.).

### **Budget**

The total budget available to the artist(s) or artist team, inclusive of all expenses (including GST), will be \$40,000.

### **Eligibility**

This invitation is open to professional artists. Ongoing communication between the selected artist is a requirement of this project. Artists who reside outside of Greater Vancouver should be within a reasonable commuting distance.

### **Selection Panel & Process**

The process of selecting the final artist(s)/team for the project will occur in two stages by the selection panel. The 5 person selection panel will be comprised of two (2) members from the artistic community, one (1) local resident, one (1) member of professional design community, and/or one (1) fire department staff. A city staff team made up of staff from the Fire, Parks, Facility Management and Policy Planning will act as a resource to the panel as part the public art selection process.

A resource team of City staff and/or private design consultants will participate in the selection discussion of the artist as advisors and resource to the Panel, but not vote on artist selection.

The Panel will review the artist's credentials and a detailed description of their conceptual artwork approach, which is to include:

- The building and site, which expresses community identity, entry and place,
- Key materials key that will promote an identifiable artwork for the passing public,
- The kind of symbolism relevant to the location and community,
- Examples of previous relevant artistic work, and
- Other related information.

The short listed artist(s)/teams will be paid a fee of \$500 to prepare a conceptual artwork proposal for the new Hamilton Community Safety Building.

Following the short listed presentation, the panel will recommend the artist/team for the project.

### **Selection Process & Criteria**

#### Artist(s)/Team Review

- Compliance with the competition requirements.
- Artist/team previous experience, including artistic achievements.
- Appropriateness of the proposed artistic approach to the site.
- Imagination and artistic merit.
- Feasibility in implementation.
- Artist Interview and discussion
- Examples of relevant artist work.
- The artist's ability to work co-operatively with interdisciplinary City design team.

The Panel will select the artist/team, which in their judgement, best meets the above criteria. The recommended artist/team must be prepared to design an artwork in collaboration with the design team and see it completed and installed within the time as agreed with the project developer, or their representative.

### **Submission Requirements**

- A **typed statement**, which introduces ideas you would like to develop at the community safety building and how these ideas relate to your art practice (**2-page maximum, which can be easily photocopied**).
- A **conceptual artwork sketch or design proposal** that presents an easy to understand image of the proposed public artwork, which can be easily photocopied (**if presented in colour format, 10 copies should be submitted**).
- Curriculum vitae or **resume of past work**, including any public art commissions.
- A **sleeve of up to 10 labelled slides** showing previous artistic work experience, accompanied by a slide list.
- A 9" X 12" **self addressed stamped** envelope.

**The submission deadline is 5:00 PM, August 11<sup>th</sup>, 2003.**

### **Schedule for Artist Selection & Project Development**

- |   |  |
|---|--|
| • Terms of reference available                      | June 18 <sup>th</sup> , 2003   |
| • <i>Artist/Staff Information meeting</i>           | <i>July 24<sup>th</sup>, 2003, 6:30 PM, with design team,<br/>Richmond City Hall, Meeting Room 2.004</i> |
| • <u><b>Deadline for submission of interest</b></u> | <u><b>August 11<sup>th</sup>, 2003, 5 PM</b></u>   |
| • Panel Selection of short listed artist/team       | August 18 <sup>th</sup> to August 28 <sup>th</sup> , 2003  |
| • Artist interview & selection of artist/team       | October 13 <sup>th</sup> to October 23 <sup>rd</sup> , 2003  |
| • Council approval                                  | November, 2003   |
| • Artist/City Agreement signed                      | Winter, 2003   |
| • Artwork design & construction                     | Winter, 2003 to Summer, 2004   |

**Mail or Drop Submission to:**

Kari Huhtala  
City of Richmond  
6911 No. 3 Road  
Richmond, BC V6Y 2C1

**Or, email submissions to:**

[khuhtala@city.richmond.bc.ca](mailto:khuhtala@city.richmond.bc.ca)

**Contract**

A contract between the recommended artist or team and the city will be signed. The contract will include a schedule of payment and fabrication and installation. The budget for the contract is to include all costs including artist's fees, other fees, GST, insurance fabrication, delivery, installation, clean up, and any consultant's fees. The artist or team will also be expected to produce regular progress reports to the City.

The final work and requisite documentation will become the property of the City. At project completion, the artist will provide the City with a detailed art documentation report, as listed in the Richmond Public Art Program Report (copy available from the City of Richmond).

**Confidentiality**

All information provided to, or created by the artist/team and selection panel shall be considered confidential until such time as it has been released or made public by the City of Richmond.

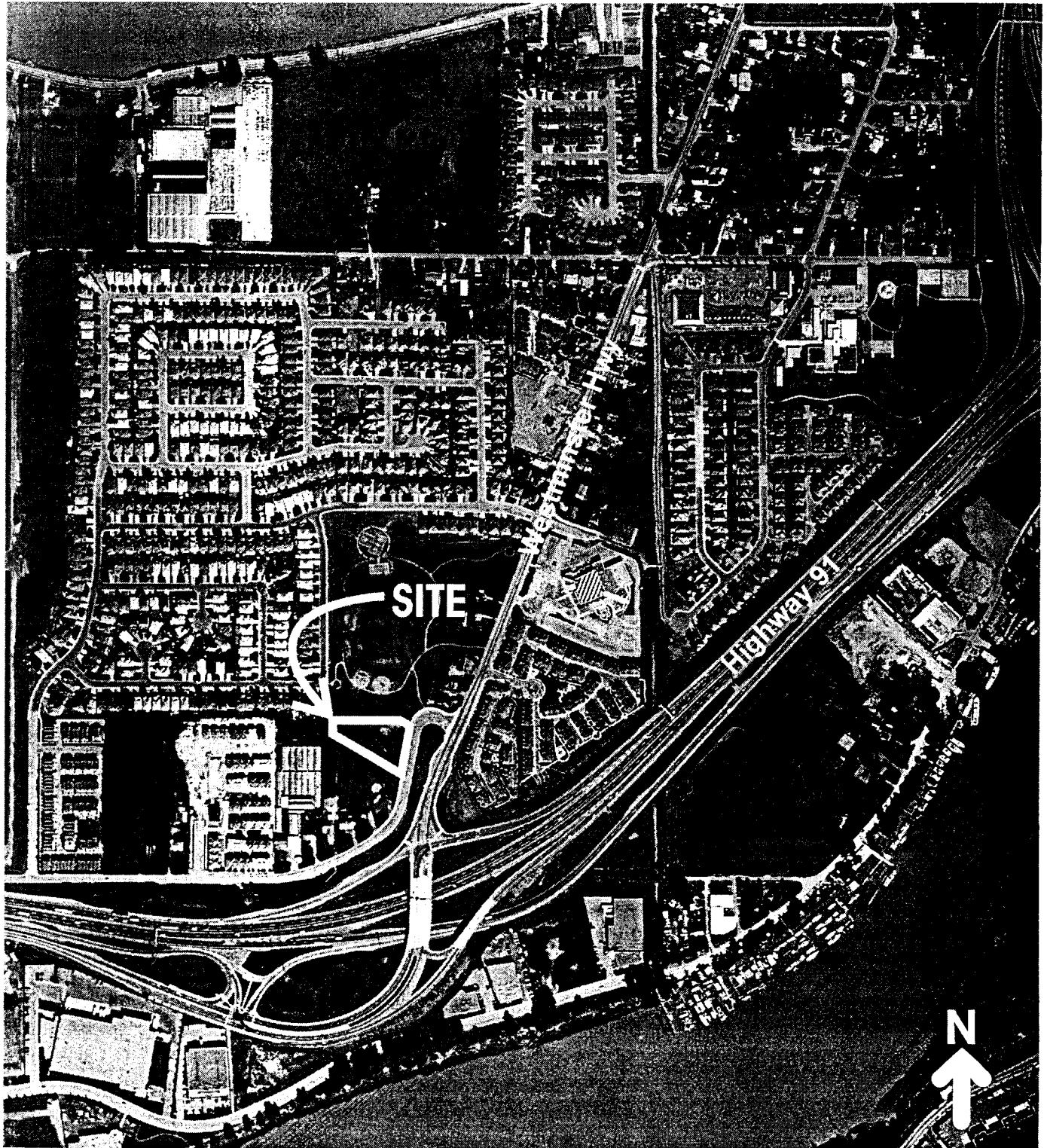
**Project Information & Contacts**

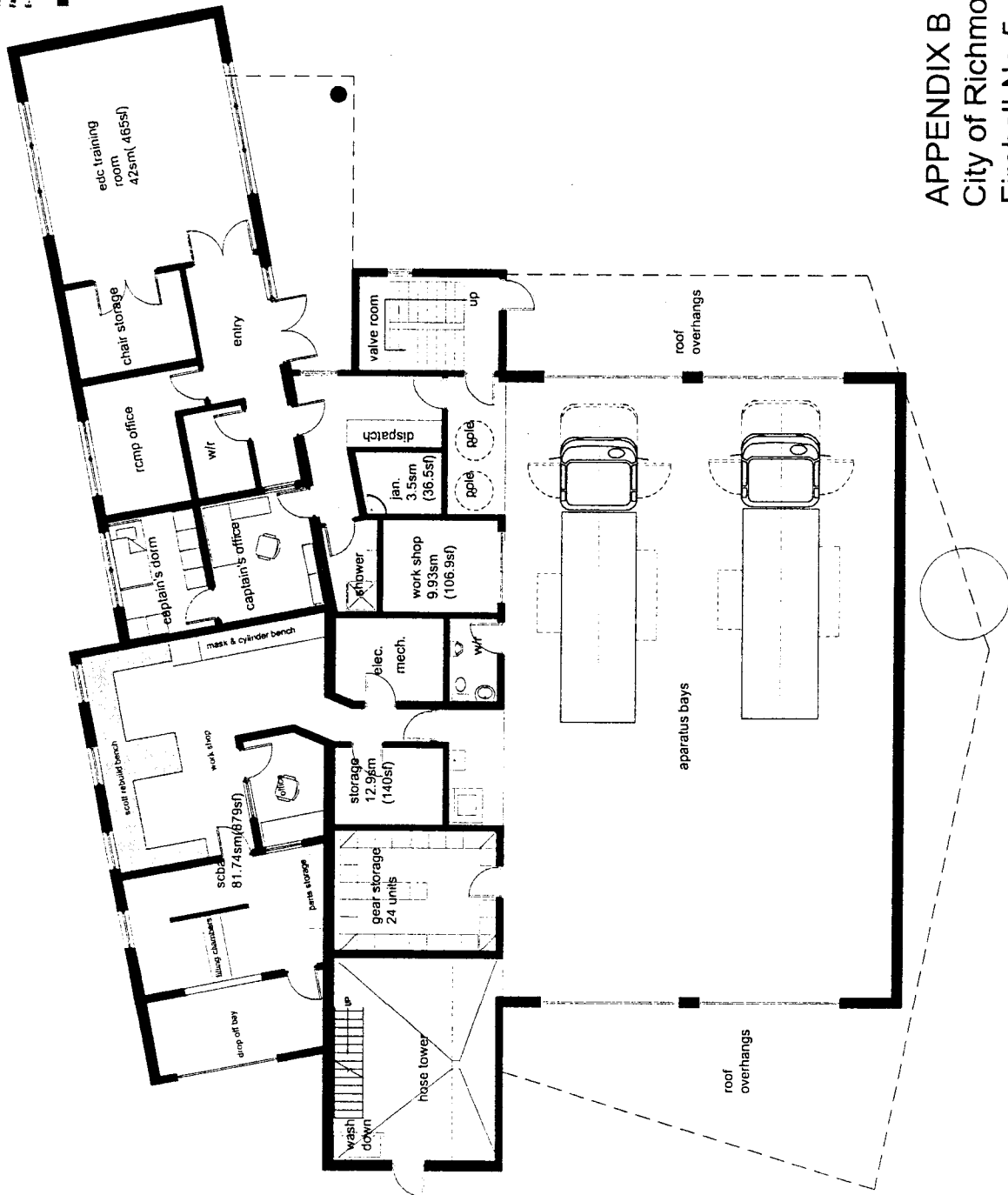
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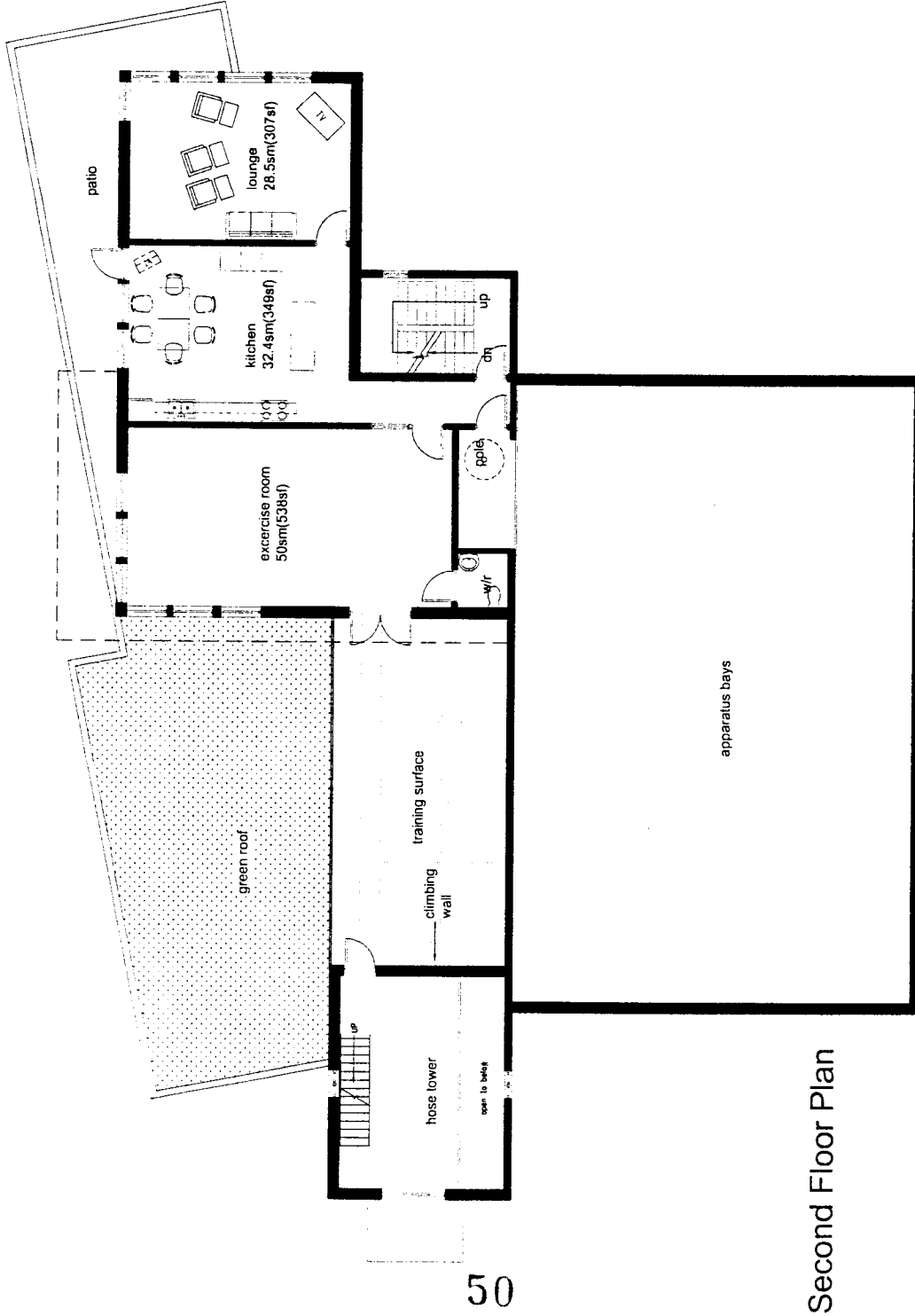


# New Hamilton Fire Hall

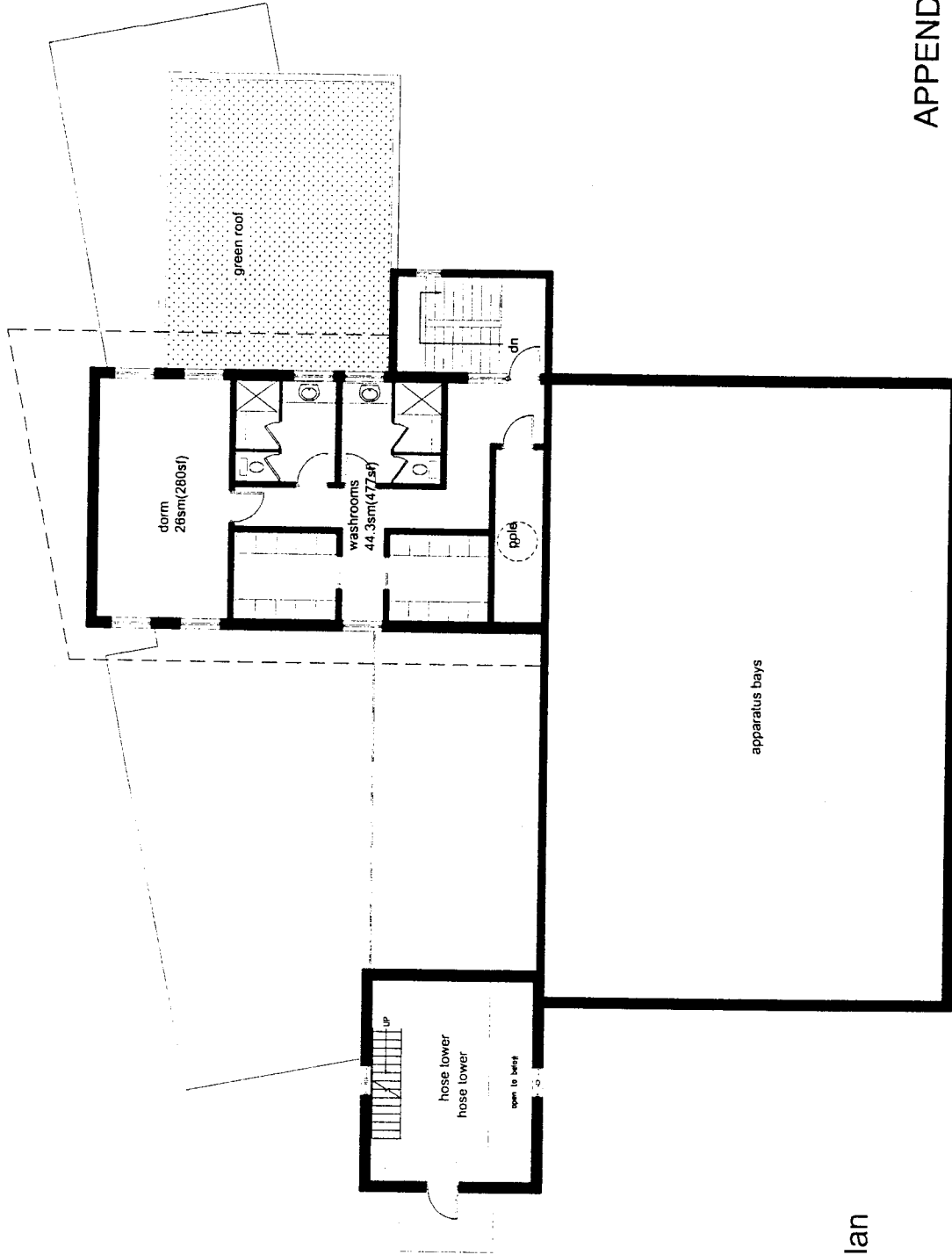
22451 Westminster Highway

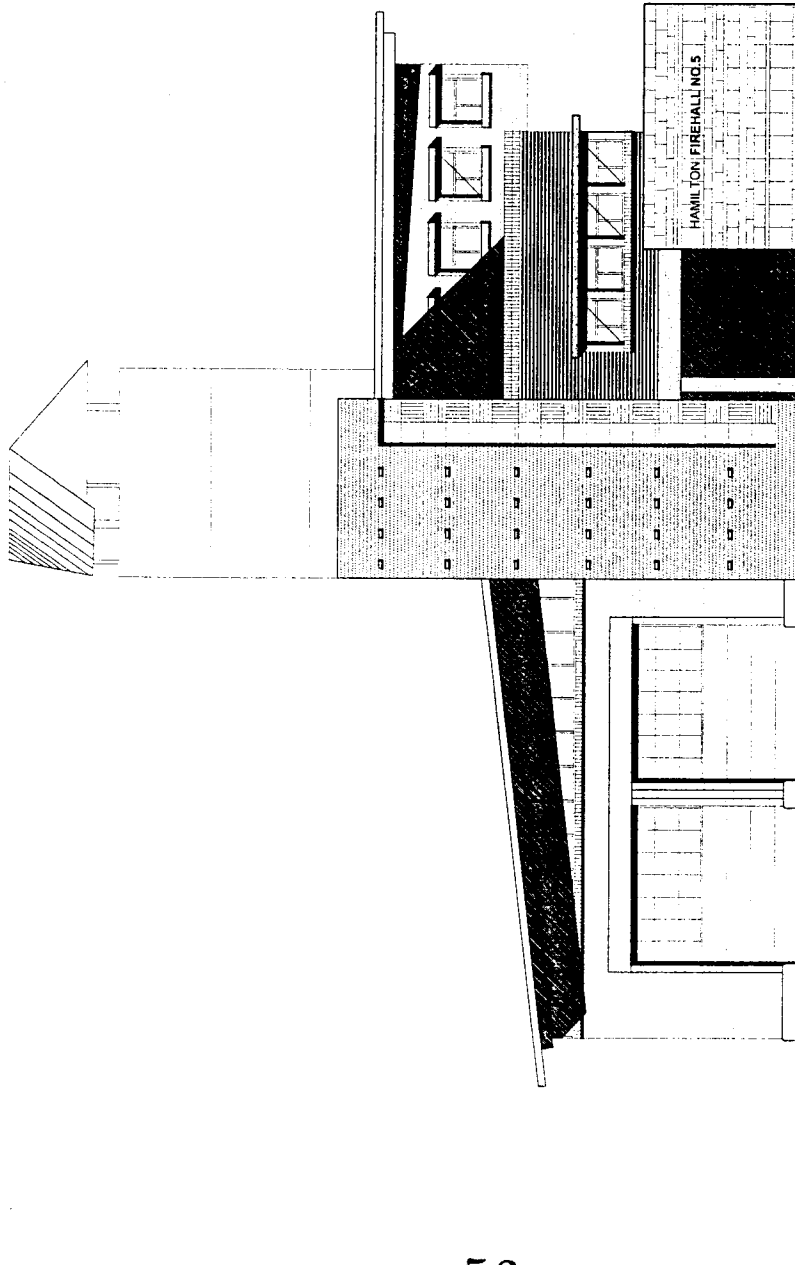






Second Floor Plan

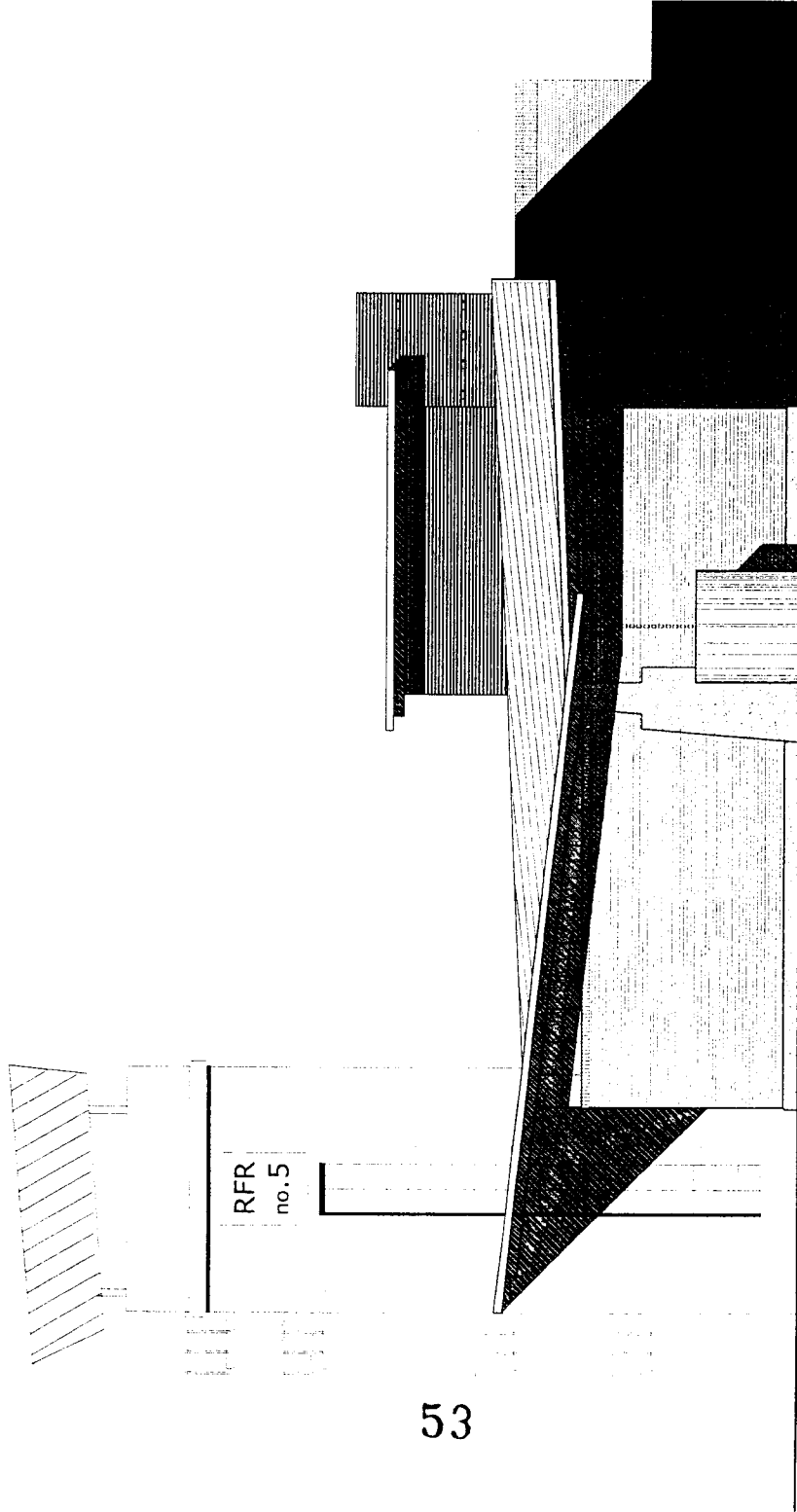




East Elevation

APPENDIX B  
City of Richmond  
Firehall No 5 - Hamilton

Elevations  
03 / 02 / 05



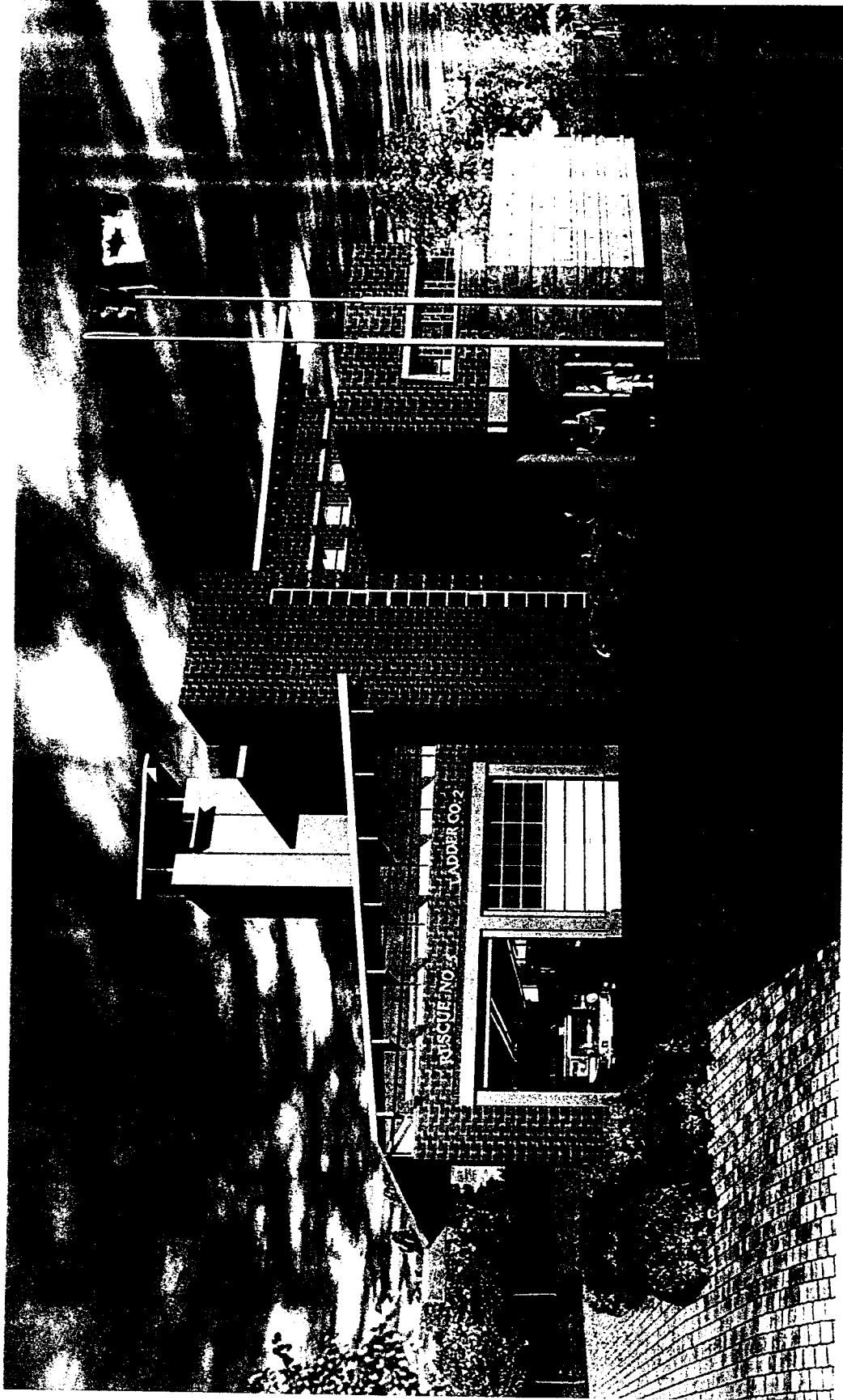
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South Elevation

APPENDIX B  
City of Richmond  
Firehall No 5 - Hamilton

Elevations  
03 / 02 / 05





City of Richmond  
 Firehall No. 5- Hamilton  
 VIEW FROM WESTMINSTER HIGHWAY  
 01/27/03



***Sea Island Community Safety Building  
Public Art Call For Entry  
(Fire Hall)***

*CALL FOR ARTIST SUBMISSIONS*

*Submission due August 11th , 2003*

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## **RICHMOND PUBLIC ART PROGRAM**

### ***SEA ISLAND COMMUNITY SAFETY BUILDING PUBLIC ART CALL COMPETITION TERMS OF REFERENCE***

#### **Invitation for Artist/Artist Team Submission**

Artists and artist teams are invited to participate in a two-stage competition to provide a public art project, which is to be integrated as part of the proposed new Sea Island Community safety building or the development's landscape design, under this terms of reference. Each artist/team is limited to one entry.

#### **New Sea Island Community Safety Building**

The new Sea Island Community safety building will be located on a one acre plus sized parcel at 3911 Russ Baker Way (Sea Island), on the eastern edge of the Burkeville Community (see location map attached). The community safety building will be two storeys with a training and hose drying tower structure, and include community safety office for the RCMP. A general concept of the community safety building scheme is attached to this call. A future trail will connect the community safety building site from Russ Baker Way through to Lancaster Crescent in Burkeville.

The Burkeville community is located on Sea Island, next to the Vancouver International Airport. The community is small, but has a strong sense of community. It contains small parks and cottage housing, and significant trees distinguish this heritage community. The community with a population of 736 (2001 Census) is a family oriented neighbourhood, which has remained relatively unchanged over the last several decades. Approximately 2% of the population identify themselves as visible minorities with 1% speaking Chinese at home.

It is anticipated that the construction of the community safety building will be completed by 2004.

#### **Artist Opportunity**

The City of Richmond is seeking artwork that will be a highly visible art integrated into the design and development of the community safety building and/or associated landscape. The artwork will respond to the character and function of the building, the site, and/or neighbourhood (e.g. fire hall, RCMP, etc.).

The artist should be site oriented and be prepared to work in a collaborative fashion with the Project Committee, community, private design consultants, and City staff. The artwork will become integral to the project so that the community safety building structure and/or associated landscape and the artwork will be mutually supportive. The artist will be required to work within the constraints of the community safety building project, pedestrian activity area(s), safety, durability, and ease of maintenance.

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### **Public Art Theme**

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### **Budget**

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### **Eligibility**

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The short listed artist(s)/teams will be paid a fee of \$500 to prepare a conceptual artwork proposal for the new Sea Island Community safety building.

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- **Deadline for submission of interest** **August 11<sup>th</sup>, 2003, 5 PM**
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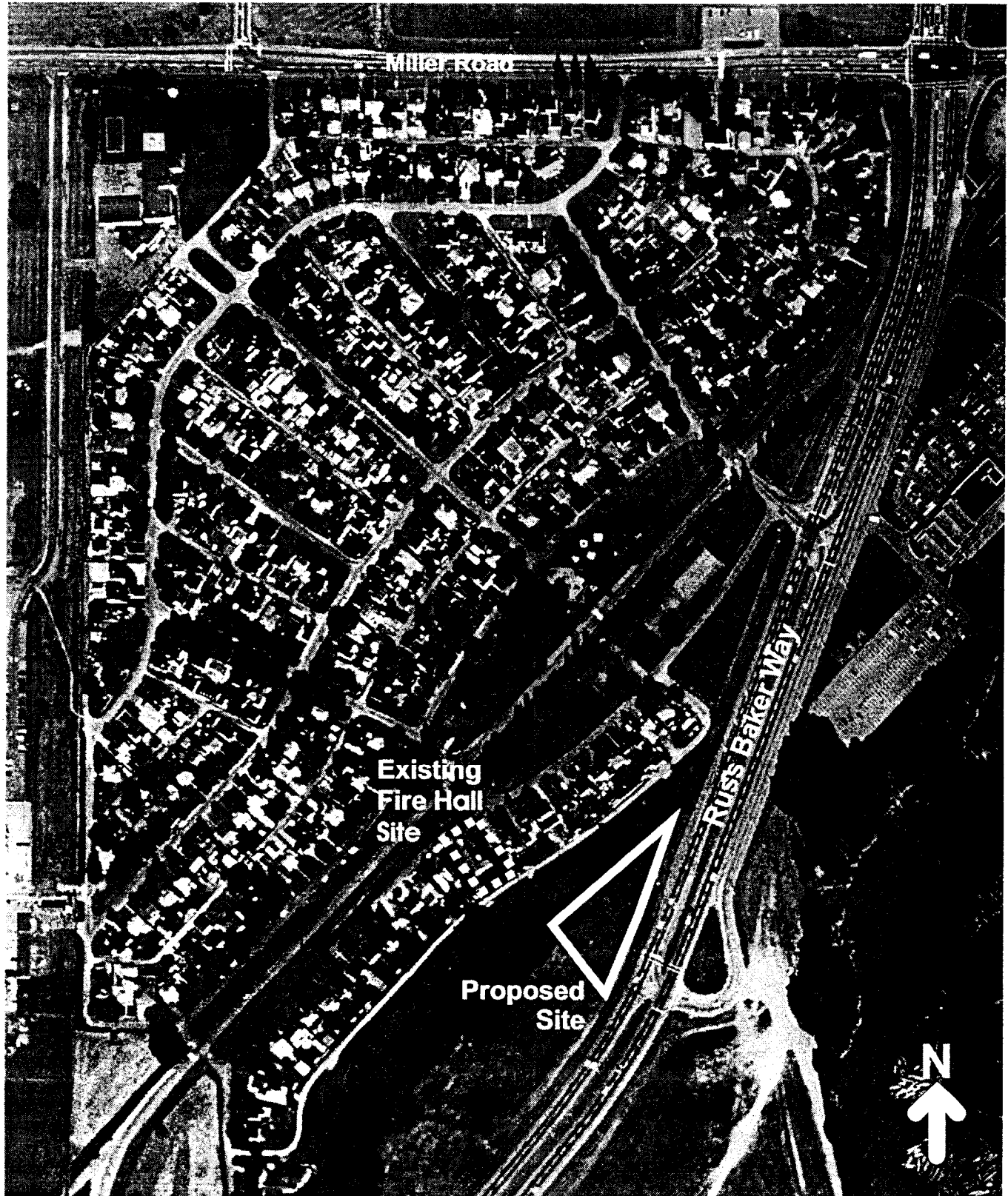
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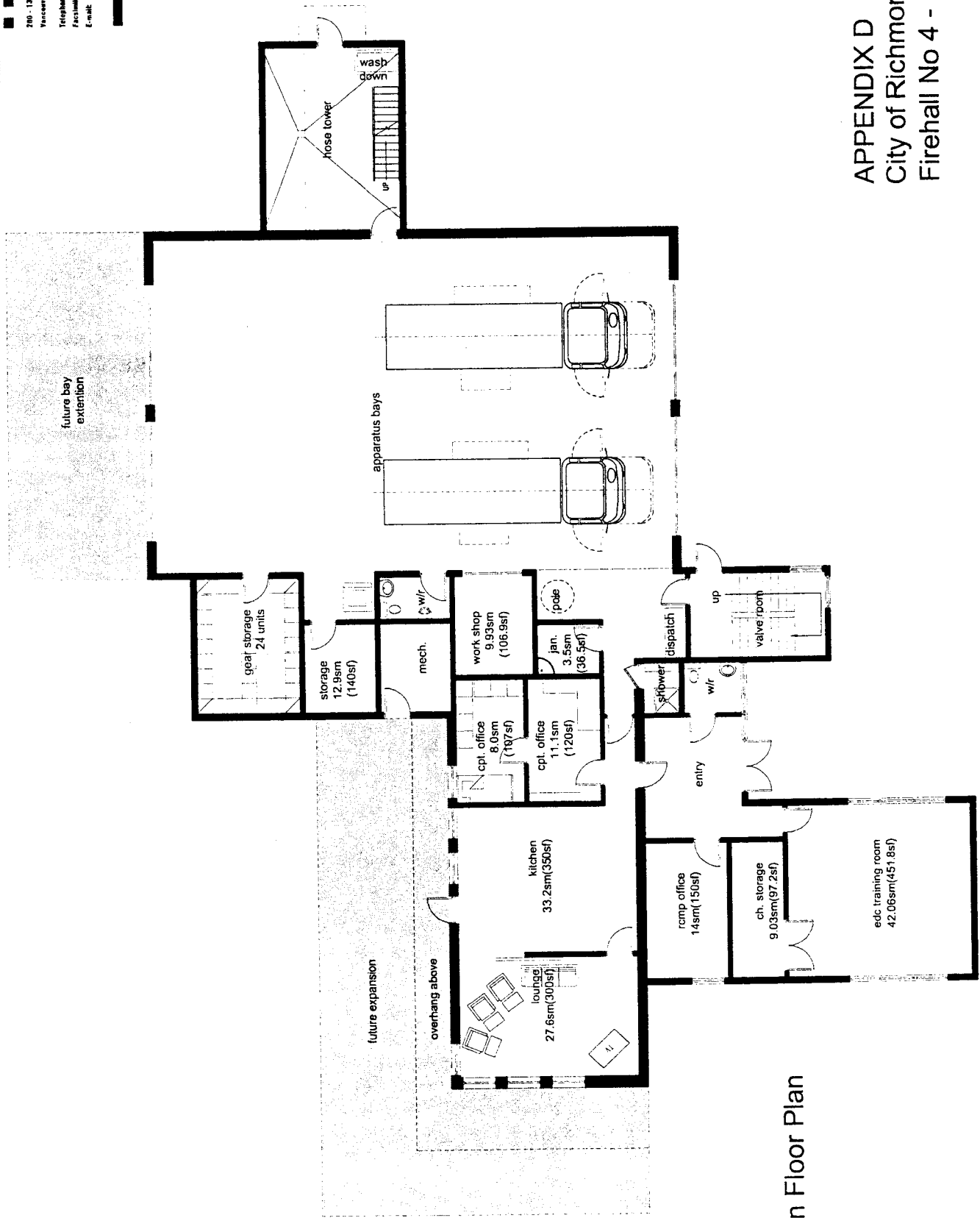
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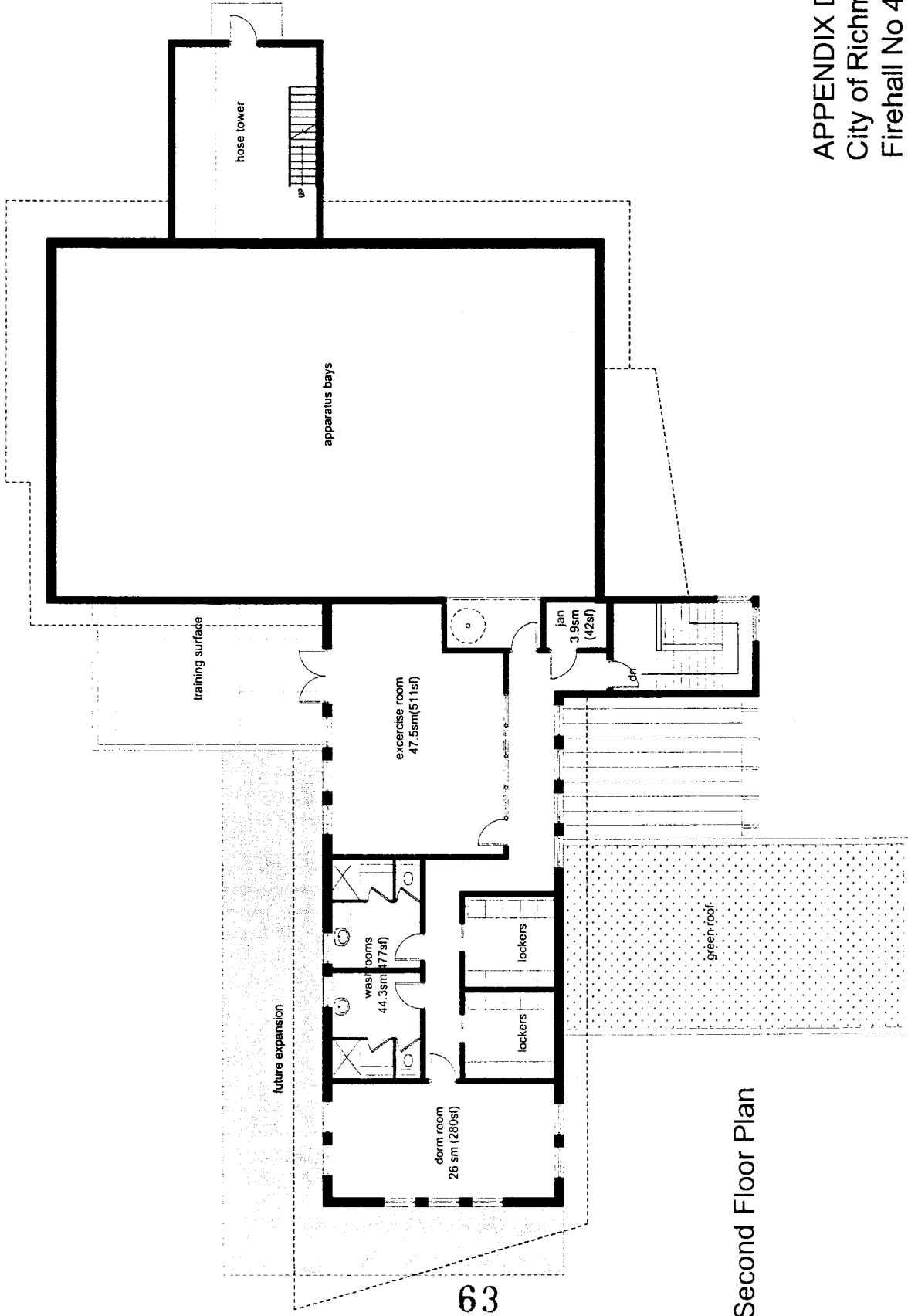
# New Sea Island Fire Hall

3911 Russ Baker Way

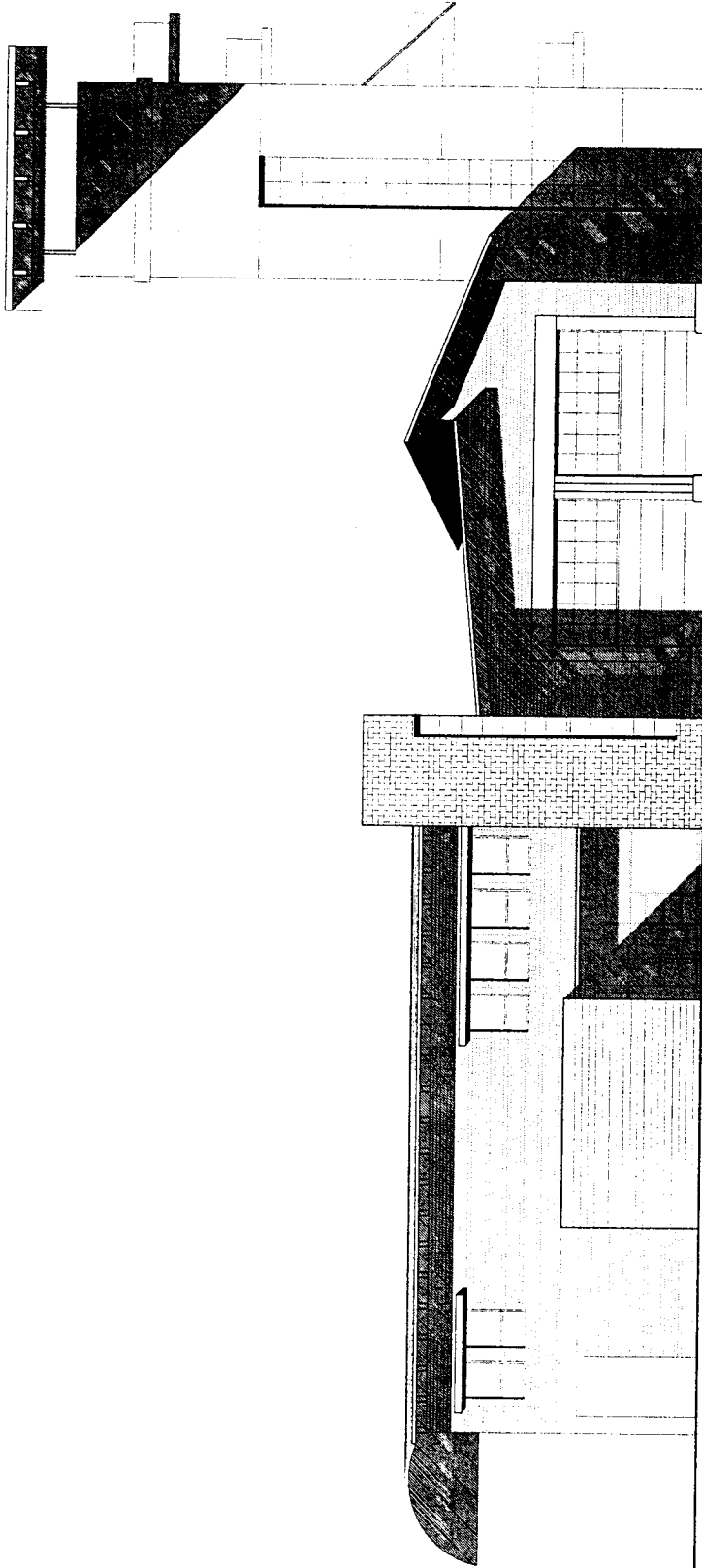




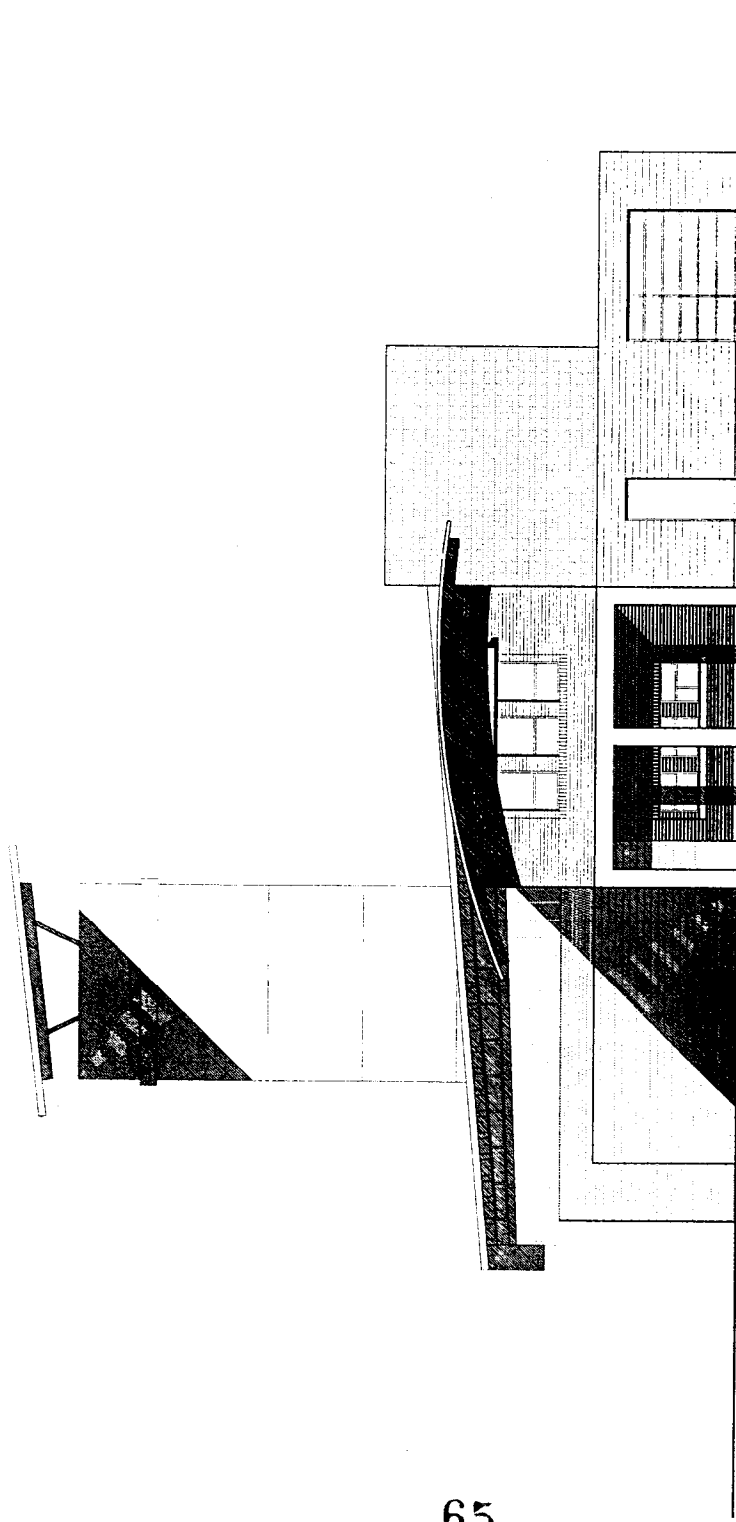
Main Floor Plan



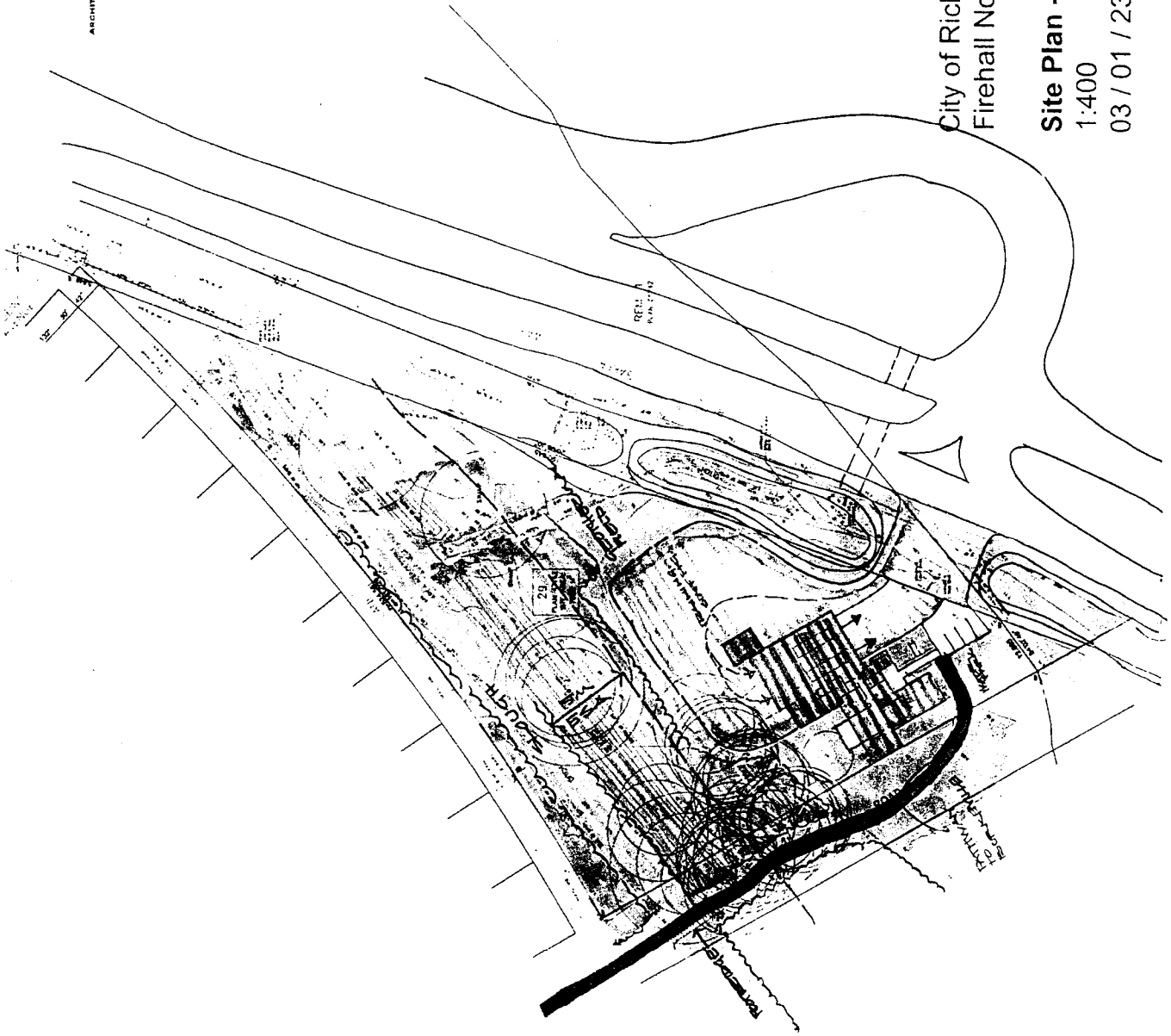




south elevation



west elevation



City of Richmond  
 Firehall No 4 - Sea Island

**Site Plan - A**

1:400

03 / 01 / 23

**APPENDIX D**



City of Richmond  
 Firehall No. 4- Sea Island  
 VIEW FROM SOUTH EAST  
 03/03/03

# Richmond Public Art Program Management City Owned Projects

**Purpose:** To incorporate public art into the development / renovation of City streets, buildings and parks.

This chart outlines the decision-making process for a City initiated public art projects.

