



**City of Richmond**

**Report to Committee**

**To:** General Purposes Committee  
**From:** Sandra Tokarczyk  
Manager, Community Bylaws

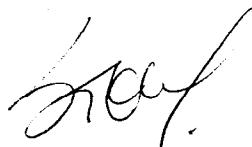
*To GENERAL PURPOSES - JUNE 3, 2002*  
**Date:** May 30, 2002  
**File:** 6455-05-03


Lorraine Bissett  
President, CUPE Local 718

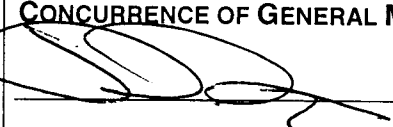
**Re: Parking Revenue**

**Recommendation**

1. THAT a contract for metered parking management services be awarded to EasyPark for a one year operating period
2. THAT the option of renewing the Easypark contract, and the City's equipment options under the contract, for a further four year period, be reviewed at the end of the one-year operating period
3. THAT staff report to Community Safety Committee, by November 30<sup>th</sup>, 2002, on the implications of having "parking enforcement services" provided, using City employees, and that Local 718 be invited to work with staff to develop the report and associated recommendations.
4. THAT CUPE 718 staff be used on a temporary full-time basis to enforce on-street time and permit parking infractions until such time as Council decides on a method for the provision of services, without prejudice to Council's future decision.

  
Sandra Tokarczyk  
Manager, Community Bylaws

  
Lorraine Bissett  
President, CUPE Local 718

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ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Human Resources ..... <i>Mr. K.</i>	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	

## Staff Report

### ORIGIN

At the May 21, 2002 General Purposes Committee meeting, a report on parking revenue was received for consideration. Committee tabled the report for a 30 day period and asked for additional information from both the report author and CUPE Local 718 in time for the June 17, 2002 General Purposes meeting.

### COMMENTARY

On May 29, 2002, management and the union met to discuss the direction of Council and how it could be achieved. Both parties recognized that Council faces some difficult time constraints and financial considerations in moving forward with the parking revenue project. Although staff and the union committed to address Committee's referral within 30 days, it has become apparent, as a consequence of a more detailed review of Committee's motion, that both staff and CUPE Local 718 will not be able to bring back meaningful information within the 30 day period.

Recognizing the importance of this decision to all stakeholders, both parties feel our mutual interests are best served by taking the time necessary to prepare a comprehensive joint report for Committee. To prepare such a report, given the complexity of the issues, will take approximately four months. Given the significant savings that accrue to the City as a consequence of an early award of the equipment contract, (the attached letters refer), we do not want to delay implementation of the program.

We agreed, therefore that we should report back to Committee as quickly as possible, with a recommendation that Council award the contract to EasyPark so as to get the advantage of the financial savings. In making this recommendation, both parties agree with the following supporting conditions:

- EasyPark, through Securiguard, would provide enforcement for "metered" services only. This would include items such as: coin collection, meter maintenance, ticket complaints and processing services. This includes areas which have meters both on and off-street for the recommended one year contract period;
- Securiguard is currently a non-union company. Should they, for any reason, become unionized during the one year operating period of the contract, there may be issues regarding union successorship rights which would have to be addressed by all parties. Staff's report for November will address this issue in more detail, as appropriate. This issue has no impact on this report's recommendations.
- On-street timed and permit parking areas will be serviced by CUPE 718 employees on a temporary full-time basis, until Council makes a decision on the method for delivery in November 2002, and until the end of the one year operating period.

### FINANCIAL IMPLICATIONS

Enforcement of timed, (non-metered or permit), on-street parking which was originally to be provided as part of the EasyPark contract proposal. Our mutual agreement to use City staff for this purpose, without prejudice to Council's later decision, will require hiring, equipping, and training additional temporary employees, which will take approximately two months. The delay for hiring and training, and the need for additional support equipment will have implications on our projected net revenues, estimated very roughly at \$81,000 per officer.

A total of eight officers for the entire project are required. At this time it is unknown how the total number of officers will be split between metered and street. The capital and operating outlay to accommodate the use of for the CUPE 718 staff will be dealt with internally through the Finance Department as "bridge financing".

### CONCLUSION

Both management and the union recognize the benefits to the City of implementing the parking program. Therefore, we jointly recommend to Council that they adopt the recommendation presented, on the understanding that a jointly prepared report on enforcement services, will be presented to Council by the end of November 2002, for further consideration. The outcome of that decision will guide staff in preparing their recommendations to Council regarding the renewal of the contract at the end of the first operating period.



Sandra Tokarczyk  
Manager, Community Bylaws



Lorraine Bissett  
President, CUPE Local 718



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Toronto, ON M3K 1G1  
Tel: 416-398-4052  
Fax: 416-398-6391

May 27, 2002

EasyPark Vancouver  
209-700 West Pender Street  
Vancouver, British Columbia  
V6C 1G8

Attention: Mel McKinney, General Manager

**RE: City of Richmond RFP**

Further to our meeting in Richmond on Tuesday I have re-assessed our proposal to EasyPark regarding the city of Richmond.

The offer of free machines for one year was contingent on Precise ParkLink combining this machine order with a large order we are placing for other customers. I have checked with my office and found this order can only be delayed until June 6, 2002. If the Richmond order is delayed beyond this date it will have to be placed as a separate order. This delay would have a negative financial impact on our proposal and would have to be re-assessed at that time. I am sorry if this jeopardizes your proposal.

I will be available to discuss this project at your convenience.

A handwritten signature in cursive script, appearing to read "G. Stewart".

G. Stewart  
Director,  
Business Development, Integrated Solutions

May 23, 2002

# EasyPark

Sandra Tokarczyk  
 Manager Community Bylaws  
 Community Safety Division  
 City of Richmond

*Mission: To operate safe, friendly and convenient parking that supports  
 the economic vitality of our community.*

VIA FACSIMILE: 604-276-4052

Dear Sandra:

Pursuant to your recent request for further information regarding the possibilities of delaying the implementation of the Richmond City Parking Proposal as well as the possibility of using CUPE Local 918 employees for the purpose of parking enforcement officers, I offer the following for your consideration.

Revenue control equipment:

- Our supplier has confirmed that should there be a delay beyond June 6, 2002 there shall be a negative financial impact. I understand that this may require an initial deposit of up to \$1,000 per machine or \$100,000 in order to guarantee supply and delivery in a timely fashion.

CUPE Local 918

- EasyPark a.k.a. the Parking Corporation of Vancouver has had an agreement in place since 1972 with CUPE Local 1004 which recognizes CUPE 1004 as the sole bargaining authority for employees of the Parking Corporation of Vancouver. Should it become necessary to use CUPE 918 members for all or part of the enforcement services it would unfortunately be mandatory for these employees to be supervised by Richmond City staff or possibly a supervisor provided by Securiguard.

We have reviewed the current rate of pay, benefits, and scheduling flexibility between Securiguard and CUPE Local 918 employees and have estimated the increased cost to be approximately \$250,000 per year, including the following:

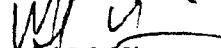
- Uniforms \$500 per employee
- Bikes (when appropriate) \$1000 per unit

In addition to the above we would suggest a budget amount of \$10,000 for Superhost training and \$200 per month for phones and/or pagers.

Should you require further information please contact the undersigned at 604-717-7356 or 604-220-2149.

Yours truly,

VPC EasyPark

  
 Mel McKinney  
 General Manager

Managed by the Parking Corporation of Vancouver

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