



## City of Richmond

## Report to Council

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**To:** Richmond City Council  
**From:** Councillor Kiichi Kumagai  
Chair, Finance Select Committee  
**Re:** **Richmond Therapeutic Equestrian Society**

**Date:** June 3, 2003  
**File:** 1085-20-RTEQ1

The Finance Select Committee, at its meeting held on May 29<sup>th</sup>, 2003, considered the attached report, and recommends as follows:

**Committee Recommendation (Cllr. Howard opposed)**

*That the Richmond Therapeutic Equestrian Society be given the remaining \$22,000 from the City grant account.*

Councillor Kiichi Kumagai, Chair  
Finance Select Committee

Attach.

VARIANCE

Please note that staff recommended the following:

That the request from the Richmond Therapeutic Equestrian Society for an additional grant for 2003 in the amount of \$38,000, be denied.

## Staff Report

### Origin

Finance Select Committee at its meeting of April 24, 2003 discussed the request from the Richmond Therapeutic Equestrian Society for an operational grant of \$38,000. Committee referred the matter to staff requesting additional information on specific items prior to making any decision on the grant request.

### Analysis

The attached Table 1. details the City of Richmond's grant contributions to the Society over the past several years. Attachment 1 addresses the referral questions from the April 24, 2003 Committee meeting.

The funding provided to the Society in 2002 was considered a one time grant from the special grant funding account with contributing funds being allocated from the 2002 Casino revenues.

In 2003 the Society requested \$30,585.00 and Council did not allocate any additional grant funding source. The Staff Grant Committee referred to past grant amounts and forwarded the 2003 amount of \$1500.00 to Council for consideration. Council subsequently adopted the staff grant recommendations.

### Financial Impact

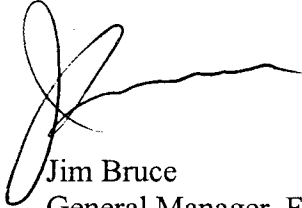
The grant funding for 2003, which was approved by Council, has all been allocated and consequently there is no funding available from the grant account. There are, however, two other sources of funds that could be used should Committee be desirous of providing an additional grant.

These two funding sources are the Council Contingency account or the Council Provision account. The table below details these funding sources as of May 20, 2003:

	<b>2003 Budget</b>	<b>2003 Additional</b>	<b>2003 Usage</b>	<b>2003 Balance</b>
Council Contingency	\$100,000	\$ 38,000	\$31,075	\$106,925
Council Provision	\$421,851	\$500,000	\$250,000	\$671,851

### **Conclusion**

Although the program sponsored by the Society is very worthwhile, Council has already made a grant determination. Providing additional funding, even if Council has access to a funding source, sets up expectations for all agencies and groups such that they will see they have an opportunity for additional grant allocation. Therefore, staff believe the grant request should be denied.

A handwritten signature in black ink, appearing to read 'Jim Bruce', with a long horizontal flourish extending to the right.

Jim Bruce  
General Manager, Finance and Corporate Services

JWB:naw

TABLE 1

**FUNDING FOR RICHMOND THERAPEUTIC EQUESTRIAN ASSOCIATION**

RICHMOND THERAPEUTIC EQUESTRIAN SOCIETY					
YEAR	CASINO REVENUE	GRANTS	RECREATION & CULTURE	COMMITTEE EXPENSES	TOTAL
2000		\$ 1,000.00	\$ 356.00		\$ 1,356.00
2001		\$ 1,500.00	\$ 182.00		\$ 1,682.00
2002	\$ 18,000.00	\$ 2,000.00	\$ 213.00		\$ 20,213.00
2003		\$ 1,500.00	\$ 307.00		\$ 1,807.00
TOTAL	\$ 18,000.00	\$ 6,000.00	\$ 1,058.00	\$ -	\$ 25,058.00



**City of Richmond**  
Recreation & Cultural Services

ATTACHMENT 1

**Memorandum**

**To:** Jim Bruce  
General Manager, Finance and Corporate  
Services

**From:** Sean Davies  
Diversity Services Coordinator

**Date:** May 7, 2003

**File:** -

**Re:** **Richmond Therapeutic Equestrian Society**

The following answers are in response to the questions asked by committee in regard to the Therapeutic Equestrian Society at the April 24, 2003 committee meeting. The questions were:

- (a) *the total number of riders participating in the program offered by the Society; their names and where they reside; and the number of hours which rider contributes to the program on a weekly basis;*

In the year dated April 1, 2002 to March 31, 2003 there was a total of 41 riders in the regular series of lessons. There were an additional 7 participants in an integrated summer program for one week. Of these riders, 71% were Richmond residents. The current riders are made up of 73% Richmond residents with 7 other riders currently being assessed for riding. Richmond riders are the first priority of the program with non-Richmond residents being a secondary consideration.

Each rider has a 45-minute session for each visit with 44 weeks of sessions offered each year. The program runs four program seasons of the year with breaks at Christmas, Easter, the end of the school year in June and the month of September.

- (b) *the salaries of the instructors;*

There are currently two employees of the RTES. A program director that works full time and a part time (20 hours) program instructor. Their current salary including all benefits would total approx. 70K. The budget proposal submitted as part of the 2003 grant application included these two positions as full time positions as well as a part time fundraising co-ordinator position.

- (c) *whether there are any other funds or sponsorships which provide financial assistance to the program; and*

There are many contributors to this program over the years of its existence. Over 28 funders and other in-kind donors can be identified as well as individual persons who have made donations. In their fiscal year 2001-2002, donations were a total of \$30,583 and a casino grant was received for an amount of \$29,100.

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**(d) *whether the horses were rented or donated.***

RTES is currently operating with 4 horses. 1 horse was purchased outright by the Society and the other three are on long term loans. They are currently actively pursuing a fifth horse that is being purchased for them by the Steveston Harbour Lions.

I trust this is the information that you require, if you wanted this in a report format please let me know, I understood it to be part of another report that is being pulled together.

Sean Davies  
Diversity Services Coordinator

sd:sd