



City of Richmond

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June 3, 2003

File: 6550-05

Mr. Stephen Pineau
10271 Caithcart Road
Richmond, BC V6X 1N3

Dear Sir:

Re: Protection of Trees on Private Property

In response to your fax dated June 3rd, 2003, this is to confirm your appearance as a delegation to Council regarding the protection of trees on private property at the Council Meeting scheduled for Monday, June 9th, 2003, at 7:00 p.m. in the Council Chambers, Richmond City Hall. Because this item is not on the agenda you will be heard at or near the end of the Council meeting. It is noted that you have declined to discuss this matter with the appropriate committee of Council.

As you are aware, Council procedures allow five minutes for you to make your presentation, not including any questions which Council members may ask. This five-minute limit is strictly enforced to ensure that all business for the meeting is dealt with.

Please conclude your presentation with a specific request on what you are seeking by appearing before Council as a delegation.

Yours truly,

J. Richard McKenna
City Clerk

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