



City of Richmond

Report to Committee

To: General Purposes Committee
From: J. Richard McKenna
City Clerk
Date: June 1, 2004
File: 0105-01
Re: Cancellation/Rescheduling of August Council Meetings

Staff Recommendation

- (1) That the August 9, 2004 Regular Council Meetings be cancelled, in accordance with the provisions of the Council Procedure Bylaw, together with the meetings of the General Purposes Committee and Planning Committee scheduled for Tuesday, August 3, and Wednesday, August 4, respectively.
- (2) That the August 23, 2004 Regular Council Meetings be rescheduled to Monday, August 30, 2004, and that the meetings of the General Purposes Committee, Planning Committee and Public Works Committee scheduled for August 16, 17, and 18 respectively, be rescheduled one week later to August 23, 24, and 25 respectively to accommodate this change.

J. Richard McKenna
City Clerk
(4007)

FOR ORIGINATING DIVISION USE ONLY		
CONCURRENCE OF GENERAL MANAGER		
REVIEWED BY TAG	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
REVIEWED BY CAO	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

Staff Report

Origin

Since 1989, Council has supported the cancellation of one summer Council meeting and the preceding General Purposes Committee meeting. This practice has been in place for many years and it has worked without any inconvenience to the public.

Analysis

This year, however, because there are five Mondays in August, we have the option for a further minor change to the council meeting schedule which would serve the purpose of balancing out the three week interval between the remaining meeting in August and the first meeting in September, and of providing an additional contiguous week of summer vacation opportunity. Thus, aside from the August 16 Public Hearing (which would be determined by the number of development applications processed through Planning committee in July) there would be no regular council meetings between July 26 and August 30.

If approved, the revised meeting schedule for August would be as follows:

MON AUG 1 STAT HOLIDAY BC DAY	TUES AUG 2	WED AUG 3	THURS AUG 4	FRI AUG 5
MON AUG 9	TUES AUG 10	WED AUG 11	WED AUG 12	WED AUG 13
MON AUG 16 7:00 P.M. PUBLIC HEARING	TUES AUG 17	WED AUG 18	THURS AUG 19	FRI AUG 20
MON AUG 23 4:00 P.M. GENERAL PURPOSES COMMITTEE	TUES AUG 24 4:00 P.M. PLANNING COMMITTEE	WED AUG 25 4:00 P.M. PUBLIC WORKS & TRANSPORTATION COMMITTEE	THURS AUG 26	FRI AUG 27
MON AUG 30 4:00 P.M. CLOSED COUNCIL MEETING 7:00 P.M. REGULAR COUNCIL MEETING	TUES AUG 31 4:00 P.M. PARKS, RECREATION & CULTURAL SERVICES COMMITTEE	WED SEPT 1	THURS SEPT 2	FRI SEPT 3

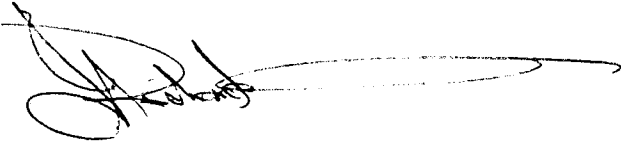
June 1st, 2004

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With regard to providing a context for these proposed meeting arrangements I can advise that Vancouver does not anticipate holding any council meetings between July 21 and Sept 13, and in Surrey no meetings are scheduled between July 27 and September 7.

Conclusion

Obviously, should any circumstances arise which require an immediate decision of Council, a special meeting can be called with 24 hours notice.

A handwritten signature in black ink, appearing to read 'J. Richard McKenna', with a long horizontal flourish extending to the right.

J. Richard McKenna
City Clerk