



## Community Safety Committee

Date: Tuesday, May 13<sup>th</sup>, 2003  
Place: Anderson Room  
Richmond City Hall  
Present: Councillor Linda Barnes, Chair  
Councillor Derek Dang, Vice-Chair  
Councillor Sue Halsey-Brandt  
Mayor Malcolm D. Brodie  
Absent: Councillor Bill McNulty  
Councillor Evelina Halsey-Brandt  
Also Present: Councillor Rob Howard  
Call to Order: The Chair called the meeting to order at 4:00 p.m.

### MINUTES

1. It was moved and seconded  
*That the minutes of the meeting of the Community Safety Committee held on Tuesday, April 15<sup>th</sup>, 2003, be adopted as circulated.*

**CARRIED**

### NEXT COMMITTEE MEETING DATE

2. The next meeting of the Committee is scheduled to be held on Tuesday, June 10<sup>th</sup>, 2003, at 4:00 p.m. in the Anderson Room.

### COMMUNITY SAFETY COMMITTEE ADVISORY TASK FORCE

3. It was moved and seconded  
*That the minutes of the meeting of the Community Safety Committee Advisory Task Force held on April 8<sup>th</sup>, 2003, be received for information.*

**CARRIED**

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## COMMUNITY SAFETY DIVISION

### 4. **POLICE CHIEF BRIEFING**

(Oral Report) (30 Minutes in duration)

Constable Gary Law, Richmond Detachment of the RCMP, Auxiliary Constable Coordinator, gave a PowerPoint presentation on Auxiliary Constable Program. A copy of the presentation is attached as Schedule A and forms part of these minutes.

Following the conclusion of the presentation, discussion ensued among Committee members and Const. Law about the program. Congratulations were offered by the Chair and Mayor Brodie on the recent graduation ceremony. The Chair also offered her thanks to the new members of the Auxiliary Constable Program.

The Chair, in referring to the 9-1-1 Awards Night held recently, noted a number of police officers and fire fighters in the audience, and she congratulated all those persons who had been nominated and honoured at the event.

### 5. **RFP FOR SALE AND LEASEBACK AGREEMENT FOR FIRE VEHICLES**

(Report: Feb. 25/03, File No.: 0650-01) (REDMS No. 971952)

The Director, Finance, Andrew Nazareth, accompanied by Deputy Chief Dave Scorgie, reviewed the report with the Committee. Discussion then ensued among Committee members and staff on:

- whether a portion of the funds received from the sale/leaseback arrangement would be set aside each year for investment, and the timing of this investment
- the risk, if any, to the City in entering into such an arrangement and the impact of this arrangement, based on rising or falling interest rates
- the percentage of return to the City
- whether the percentage of return would be as high for this proposal as had been obtained by the City for the Public Works vehicle purchase scheme
- the impact, if any, on the City's operating budget if the proposed sale/leaseback arrangement was approved
- the responsibility of the City to undertake maintenance and repairs to the vehicles
- the rationale for recommending that the City lease vehicles rather than purchasing them outright at this time.

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(Councillor Howard left the meeting at 4:43 p.m., during the above discussion, and did not return.)

It was moved and seconded

*That the Purchasing Department exercise the option outlined in Section 11.4 of the current FRP submission by GE Fleet Services to add new Fire Rescue Vehicles/Equipment to the lease program.*

**CARRIED**

6. **MEMORANDUM OF UNDERSTANDING FOR THE SUPPLY AND DELIVERY OF FIRE APPARATUS**

(Report: Apr. 29/03, File No.: 0650-01) (REDMS No. 973348)

Deputy Fire Chief Scorgie, accompanied by Captain Barry Williams, a member of the Vehicle Replacement Committee, reviewed the report with the Committee.

Captain Williams, in speaking further to the proposal, advised that the fourth vehicle, if approved, would be the same in construction as the three trucks purchased in 2002, and would have the same chassis, drive line and cab as those vehicles. He added that a large supply of parts would not have to be maintained in order to fit a variety of vehicles; and that maintenance and driver training would not be required as the first three vehicles would be in operation by the time the Department took possession of the fourth vehicle.

Captain Williams added that with the rotation of personnel from fire hall to fire hall, it made sense to have the vehicles as similar as possible to ensure that during high stress situations, there would be no unexpected incidents occurring.

A brief discussion ensued, during which in response to questions, Deputy Chief Scorgie confirmed that the vehicle in question was not a 'Quint' and would compliment the existing vehicles.

It was moved and seconded

- (1) *That Richmond Fire-Rescue (RFR) exercise the option of obtaining the fourth fire apparatus as noted in Tender Contract T.5129.*
- (2) *That a Memorandum of Understanding (MOU) be used to ensure the supply and delivery of one fire apparatus by Federal Signal Corporation in an amount not to exceed \$759,984.00, inclusive of applicable taxes.*

**CARRIED**

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## URBAN DEVELOPMENT DIVISION

### 7. HAMILTON & SEA ISLAND COMMUNITY SAFETY BUILDINGS PUBLIC ART PROJECTS

(Report: Apr. 2/03, File No.: 7000-09-20-030; 7000-09-20-031) (REDMS No. 984185)

The Manager, Policy Planning, Terry Crowe, accompanied by Senior Planner Kari Huhtala, advised that they were available to respond to any questions which the Committee might have.

Discussion then ensued among Committee members and staff on the feasibility of consolidating the funds for art projects at each building into one fund for a more substantial piece of art at one building. Advice was given during the discussion that there would be sufficient funds available to place art at all three buildings, and questions were then raised about the feasibility of creating art for the three buildings which had a common theme, and which for the Community Safety building, would be on a grander scale than the art pieces proposed for the fire halls. At this point, staff circulated photographs of public art introduced at three fire stations in Seattle, Washington. (A copy of these photographs are on file in the City Clerk's Office.)

Discussion continued among Committee and staff members on how a common theme to the art work could be introduced, while at the same time, recognizing the uniqueness of each neighbourhood. During the discussion information was provided by staff on (i) the history of the establishment of the public art fund, and (ii) the process which would be followed to obtain art proposals for the facilities in question.

As a result of the discussion, the following **referral** motion was introduced:

It was moved and seconded

*That the report (dated April 2<sup>nd</sup>, 2003, from the Manager, Policy Planning), regarding the Hamilton and Sea Island Community Safety Buildings Public Art Projects, be referred to staff to:*

- (1) *further examine the feasibility of installing fewer art pieces at certain fire stations and larger pieces at others;*
- (2) *identify how staff could incorporate a common approach to art pieces for those public safety buildings which were coming on-stream, while incorporating community identities and input, as well as the creativity of the individual artists.*

**CARRIED**

OPPOSED: Cllr. Barnes

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## 8. MANAGER'S REPORT

- (a) The General Manager, Community Safety, Chuck Gale, reported that five Richmond firefighters would be climbing Mt. McKinley in Alaska in May, 2004, to raise funds for the "Make A Wish Foundation". He stated that their objective was to raise \$203,000 through corporate and private sponsorships. Mr. Gale also advised that the team required a vehicle to transport them and their equipment to various BC training sites once every six weeks approximately, and suggested that if the Committee supported the idea of allowing the team to use an appropriate City vehicle for this purpose, that staff could make this happen.

Mr. Gale then introduced Jim Wishlove and Kelly Moss, spokesman and team member respectively, and discussion then ensued among Committee members and the delegation on the type of vehicle required, and their efforts to raise funds and public awareness about the event.

As a result of the discussion, Mr. Gale was directed to prepare a report to the next meeting of the General Purposes Committee to provide more detailed information on the event and on the proposal to use a City vehicle to provide transportation to the team.

- (b) The Chair referred to the final report of the Fireworks/Cracker Advisory Task Force received by all members of Council in the form of a memorandum, which among other things, indicated that the Task Force was being disbanded as their work was now complete. Cllr. Barnes, on behalf of the Committee, acknowledged and thanked the Task Force for their efforts.
- (c) The Chair referred to a recent news release regarding the ending of the "Block Parent Program" in Richmond, and advice was given by Mr. Gale that he had requested information on this matter which he would provide to the Committee.
- (d) The Chair referred to the "Giving Kids What They Need To Succeed" workshop held at City Hall during the morning of May 13<sup>th</sup>, 2003, and acknowledged the participation of the Richmond Detachment of the RCMP at this event.

## ADJOURNMENT

It was moved and seconded  
*That the meeting adjourn (5:25 p.m.).*

**CARRIED**

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Certified a true and correct copy of the Minutes of the meeting of the Community Safety Committee of the Council of the City of Richmond held on Tuesday, May 13<sup>th</sup>, 2003.

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Councillor Linda Barnes  
Chair

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Fran J. Ashton  
Executive Assistant, City Clerk's Office



## **Richmond RCMP**

### **RICHMOND RCMP AUXILIARY CONSTABLE PROGRAM**

#### **Richmond Community Safety Committee Meeting**

**Constable Gary Law  
Richmond RCMP  
Auxiliary Constable Coordinator**

**Tuesday, May 13<sup>th</sup> 2003**

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## **Guiding Policy**

- **Purpose of the A/R Program**
  - Purpose of the A/R program is to strengthen community and police partnerships by providing an opportunity for citizen volunteers to perform authorized activities in support of strategies to address the causes of, or reduce fear of, crime and disorder.

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## Use Limitations

- **Limitations on Use of A/Rs**
  - A/R activities must not replace police officers
  - Police deployment shall not consider the availability of A/Rs as part of authorized strength
  - A/R “ride-a-longs” shall not be considered a two-police officer detail

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## Employment Status

- **Employment Status of A/Rs**
  - A/Rs are citizen volunteers and are NOT employees of the RCMP or the Ministry of the Attorney General. A/Rs are “deemed employees” of the province only for the purpose of insurance and WCB and NOT for any other purpose.
  - Individual A/Rs are NOT employees and may be suspended or released from the program at any time for any reason, by the Commanding Officer RCMP “E” Division, Chief Constable, or delegate.

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## Peace Officer Status

- **Peace Officer Status of A/Rs**
  - An A/R performing authorized community policing and crime prevention activities under the general supervision of the police agency is restricted to the authority required to perform the specific activity unless called upon to render assistance to a police officer.
  - When not performing authorized activities in accordance with the mandate, an A/R does NOT have the authority of a peace officer unless called upon by a police officer who assumes direct supervision
  - While not in the performance of authorized activities, an A/R must NOT identify him/herself and an A/R or as having any authority greater than a citizen.

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## Peace Officer Status

- **Peace Officer status (continued)**
  - A/Rs are NOT police officers and at no time may an A/R identify him/herself as a police officer.
  - An A/R who wishes to identify him/herself as a peace officer, or an an A/R, in open communications with the public and correspondence, must obtain the approval and signature of the Commanding Officer RCMP "E" Division, Chief Constable, or delegate, prior to issuing such correspondence or communication, including but not limited to letters, printed material for public distribution and the Internet.

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## Authorized Activities

- **Authorized Non-Enforcement Activity**
  - Non-enforcement community policing and crime prevention activities are designated to be performed under the general supervision of the police agency, or under direct supervision of a police officer. Police agency policy may require an A/R to be in the company of a police officer when performing specific activities.

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## Authorized Activities

- A/Rs may play an invaluable role in the following non-enforcement activities under the general supervision of the police agency, or under direct supervision by a police officer, as authorized by the CO RCMP "E" Division, Chief Constable, or delegate. Such activities may include but are not limited to:

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## Authorized Activities

- Assist in crime prevention through environmental design
- Home and business safety checks
- Community Policing/Crime Prevention Displays
- Post Incident crime prevention information
- Community presence – on bikes or foot
- Personal safety lectures and demonstrations
- Community/Special event involvement
- Traffic control – unpaid, non enforcement oriented
- Non enforcement traffic activities such as speed boards
- A/R Program administration
- Operate police transport in an non-operational role

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## Authorized Activities

- “Ride-a-long” Program
  - “Ride-a-long” programs are not restricted to accompanying a police officer in a police vehicle. Examples of other non-enforcement activities that may be authorized as “ride-a-long” programs include bike patrol & foot patrol. Police agencies may identify other forms of “ride-a-long” activities.

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## Authorized Activities

- **During a ride-a-long an A/R may as directed by a police officer:**
  - Operate police radio
  - Use vehicle computer
  - Assist in the use of emergency equip.
  - Gather information
  - Assist with minor reports

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## Unauthorized Duties

- **Activities an A/R must NOT perform:**
  - Issue, serve, or execute documents relating to Court Processes such as VTs, Appearance Notices, Summonses, Subpoenas or Warrants
  - Operate technical devices for enforcement purposes such as radar sets or breath testing devices
  - Operate police vehicles in an operational capacity
  - Sign and document in the capacity of a peace officer or a Commissioner for Taking Oaths

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## Unauthorized Duties

- **Unauthorized activities (continued):**
  - Initiate an enforcement activity or investigation unless directed to do so by a police officer who assumes direct supervision and liability
  - While not in the performance of regularly authorized activities an A/R must not identify him/herself as an A/R or as having any powers greater than a citizen
  - Engage in any duty of covert surveillance, agent, decoy, or any other specialized duty or similar non-uniform duty
  - Guard crime scenes
  - Guard prisoners

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## Recruiting Standards

- **Tier 1 Program minimum standards:**
  - Minimum 19 years of Age
  - After age 60 subject to review and restriction and may NOT participate in "ride-a-long" component
  - Must be a Canadian Citizen or Landed Immigrant
  - High School Graduation
  - Valid drivers license with a clean driving record
  - Applicants must be interviewed in accordance with the police agency policy for interviewing police officer applicants
  - Applicants must be screened via background checks to assess integrity and personal suitability to the same standard as police officers

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## Uniforms/Evaluations

- **Uniforms & Equipment / Evaluations**
  - The provincial government or local government (as appropriate) is responsible to provide basic funding for A/R uniforms and equipment
  - Individual A/Rs must be subject to an evaluation conducted by a police officer

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## Release/Suspension

- **Release from the program:**
  - An A/R may voluntarily resign from the program at any time by submitting a letter of resignation to the CO RCMP "E" Division, Chief Constable, or delegate.
  - An A/R who is suspended or released from the program must be given written documentation outlining the reason for the suspension or release.
  - Reasons for suspending/releasing an A/R include but are not limited to: breach of the A/R Code of Conduct, criminal investigation, failure to comply with program requirements, failure to successfully complete training, or attain the minimum training standards, personal unsuitability.
  - The decision of the CO RCMP "E" Division, Chief Constable or delegate to suspend or release and A/R is final.

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## Communications

- An A/R must not use police letterhead or insignia in any communication unless authorized by CO RCMP "E" Division, Chief Constable or delegate.
- An A/R must not use the term "police" in communications unless authorized to do so by the CO RCMP "E" Division, Chief Constable or delegate.
- Failure to comply with the policy regarding communications may result in suspension or release from the A/R program.

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## Questions?

# Q & A

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