



City of Richmond

6911 No.3 Road, Richmond, BC V6Y 2C1  
Telephone (604) 276-4000  
www.city.richmond.bc.ca

FAXED  
May 20/03  
jfa

May 20<sup>th</sup>, 2003  
File: 0150-20-HEAL1-01

City Clerk's Office  
Telephone: (604) 276-4007  
Fax: (604) 278-5139

VIA FAX 604-279-7134

Diane Gillis, Area Manager  
Richmond/Delta/New Westminster  
Heart & Stroke Foundation of BC and Yukon  
#280 – 7000 Minoru Boulevard  
Richmond, BC V6Y 3Z5

Dear Ms. Gillis:

**Re: Stroke Month**

In response to your request dated May 15<sup>th</sup>, 2003, this is to confirm that arrangements have been made for you to appear as a delegation on the above matter, at the Council Meeting scheduled for Monday, May 26<sup>th</sup>, 2003, at 7:00 p.m. in the Council Chambers, Richmond City Hall. Because this item is not on the agenda you will be heard at or near the end of the Council meeting.

If possible, please provide me with either a copy of your submission, or a written summary thereof, prior to the Council meeting.

Council procedures allow five minutes for you to make your presentation, not including any questions which Council members may ask. This five-minute limit is strictly enforced to ensure that all business for the meeting is dealt with.

Please conclude your presentation with a specific request on what you are seeking by appearing before Council as a delegation.

Yours truly,

J. Richard McKenna  
City Clerk

fja

pc Mayor Malcolm Brodie

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RICHMOND  
Island City, by Nature

From the desk of Diane Gillis  
 Area Manager  
 Richmond/Delta/New Westminster  
 #260 - 7000 Minoru Blvd.  
 Richmond, BC V6Y 3Z5  
 Tel: 604. 279. 7130 Fax: 604. 279. 7134  
 Email: dgillis@hsf.bc.ca



fax

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✓	FA	

0150-20-HEAL1-01

To: Richard McKenna  
 City Clerk's Office Office

Company: City of Richmond

Fax: 604.278.5139

Date: May 15, 2003 No. of pages: 1 (including cover)

Dear Richard,

I would like to request the opportunity to briefly speak at the upcoming (May 26) council meeting in regard to Stroke Month which is internationally recognized each June.

I sincerely appreciate working together toward our Vision, "Towards generations free of heart disease and stroke".

I look forward to speaking you soon.

With heartfelt thanks,

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