



To: Community Safety Committee

Date: April 2, 2003

From: Terry Crowe
Manager, Policy Planning

File: 7000-09-20

Re: **HAMILTON & SEA ISLAND COMMUNITY SAFETY BUILDINGS PUBLIC ART PROJECTS**

Staff Recommendation

That Council endorse an allocation of \$51,000 from Public Art Project Account #40802, originally approved in the 2001 Capital Plan, for the development of public art projects as part of the new Hamilton and Sea Island Community Safety Buildings, as per the report from the Manager, Policy Planning dated April 2, 2003.

Terry Crowe
Manager, Policy Planning

TTC:keh

FOR ORIGINATING DIVISION USE ONLY		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Facility Management.....	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	
Parks Design, Construction & Programs..	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	
Finance.....	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	
Fire	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	

Staff Report

Origin

Two new City community safety buildings are being planned and constructed in the Hamilton and Sea Island communities by 2004. The inclusion of public art as part of these new two community safety buildings will add to their individuality, distinctiveness, identity, and friendliness within their respective communities.

This report presents for Council's consideration proposals to incorporate public art into the design of the two new community safety buildings.

Findings Of Fact

Community Safety Building Public Art Calls

Two public art calls would be executed simultaneously. The Public Art Calls would consist of the City, through a public art selection process, choosing an artist/artist team who would work with City staff (Facility Management, Parks, Community Safety, and Policy Planning) in designing an artwork that will be highly visible artistic pieces integrated into the new community safety building designs or surrounding landscape. The artwork will respond to the character and function of the building and/or neighbourhood (e.g. fire hall, RCMP, etc.).

The location of the artwork is flexible, and could include the community safety building's entryway, engine doorways, tower, building façade, or other. It can be functional, educational, building or landscape oriented, informative, community landmark and one which presents an artistic surprise to the entering and/or passing public. The artist will be required to work within the constraints of traffic safety, durability, and ease of maintenance.

The artist will be encouraged to involve the community in the design, development, and/or creation of the two public art projects.

Terms of Reference – Hamilton & Sea Island Community Safety Buildings

The public art terms of reference for both calls (**Attachment 1** and **Attachment 2**) describe the art opportunity, site description, scope of work, budget, selection process, and design schedule.

The selected artist, finalists and their proposed art work credentials will be presented for Council's consideration and endorsement.

Public Art Selection Process

The chart outlining the public art decision-making process for a City initiated public art project is presented as **Attachment 3**.

Public Art Budgets

An amount of 1% of the construction budgets for the fire hall projects (or \$18,000 per fire hall) has been included in the program capital plan. In addition, staff recommend that Council endorse the expenditure of public art and the allocation of \$51,000 for the project from the Public Art Project Account #40802, approved in 2001 Capital Plan for public art.

The total public art budgets for the two community safety building public art projects are as follows:

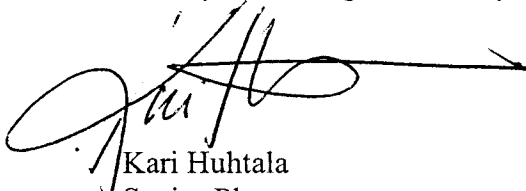
- Hamilton Community Safety Building public art budget is \$40,000 (\$18,000 from the community safety building construction budget plus \$22,000 from the Public Art Reserve), and
- Sea Island Community Safety Building public art budget is \$40,000 (\$18,000 from the community safety building construction budget plus \$22,000 from the Public Art Reserve).
- Total administration budget is \$7,000 to cover public art call costs (e.g., newspaper ads, artist design fees, mailings, etc.), which covers the two fire hall competition calls.

Financial Impact

- \$51,000 (\$44,000 for artist fees and \$7,000 for project administration) (e.g. newspaper advertisements, detailed sketch or maquette fees, postage, etc.) is recommended from the Project #40802, originally approved in the 2001 Capital Plan for expenditure on art work.
- \$36,000 is allocated in the Community Safety Buildings Replacement Capital Budget for 2003.

Conclusion

The two new community safety buildings represent an opportunity to provide public art and thereby enhancing the identity and vibrancy of the community safety buildings.



Kari Huhtala
Senior Planner
(4188)

KEH:cas

***Hamilton Community Safety Building
Public Art
Calls For Entry***

CALL FOR ARTIST SUBMISSIONS

Submission due June 9th , 2003

*For more information, please contact
Kari Huhtala at 604 276-4188 or
Email khuhkala@city.richmond.bc.ca*

RICHMOND PUBLIC ART PROGRAM

HAMILTON COMMUNITY SAFETY BUILDING PUBLIC ART CALL COMPETITION TERMS OF REFERENCE

Invitation for Artist/Artist Team Submission

Artists and artist teams are invited to participate in a two-stage competition to provide a public art project, which is to be integrated as part of the proposed new Hamilton Community Safety Building or the development's landscape design, under this terms of reference. Each artist/team is limited to one entry.

New Hamilton Community Safety Building

The new Hamilton Community safety building will be located on a one acre parcel at 22451 Westminster Highway in the Hamilton Community (East Richmond), just adjacent to McLean Park (see location map attached). The community safety building will be three storeys with a high training and hose drying tower structure, and include a community safety office for the RCMP. A general concept of the community safety building scheme is attached to this call.

The Hamilton community is located at the eastern end of Richmond and is defined by the Agricultural Land Reserve (west), the Fraser River (north and south), and Queensborough, New Westminster (east). The community with a population of 4,146 (2001 Census) is a family oriented neighbourhood, which has experienced rapid housing growth since 1991. 67% of the population has identified themselves as visible minorities (42% Chinese, 13% South Asian and 4% Filipino).

It is anticipated that the construction of the community safety building will be completed by 2004.

Artist Opportunity

The City of Richmond is seeking artwork that will be a highly visible art integrated into the design and development of the community safety building and/or associated landscape. The artwork will respond to the character and function of the building and/or neighbourhood (e.g. fire hall, RCMP, etc.).

The artist should be site oriented and be prepared to work in a collaborative fashion with the Project Committee, community private design consultants, and City staff. The artwork will become integral to the project so that the community safety building structure and/or associated landscape and the artwork will be mutually supportive. The artist will be required to work within the constraints of the community safety building project, pedestrian activity area(s), safety, durability, and ease of maintenance.

The concept of the artwork proposal is open to the artist's discretion. The location of the artwork is flexible, and could include the community safety building's entryway, fire truck doorways, tower, building façade, or other. It can be functional, educational, building or landscape oriented, informative, a community landmark and one which presents an artistic surprise to the entering and/or passing public. The design should be simplistic and complement the community safety building's purpose and its location within an established public park and residential area.

The artist is encouraged to involve the community in the design, development, and creation of the public art project.

The public art project at the Hamilton Fire Community Safety Building is constituted under the mandate set out by the City of Richmond Public Art Commission.

Budget

The total budget available to the artist(s) or artist team, inclusive of all expenses (including GST), will be \$40,000.

Eligibility

This invitation is open to professional artists. Ongoing communication between the selected artist is a requirement of this project. Artists who reside outside of Greater Vancouver should be within a reasonable commuting distance.

Selection Panel & Process

The process of selecting the final artist(s)/team for the project will occur in two stages by the selection panel. The 5 person selection panel will be comprised of two (2) members from the artistic community, one (1) local resident, one (1) member of professional design community, and/or one (1) fire department staff. A city staff team made up of staff from the Fire, Parks, Facility Management and Policy Planning will act as a resource to the panel as part the public art selection process.

A resource team of City staff and/or private design consultants will participate in the selection discussion of the artist as advisors and resource to the Panel, but not vote on artist selection.

The Panel will review the artist's credentials and a detailed description of their conceptual artwork approach, which is to include:

- The building and site, which expresses community identity, entry and place,
- Key materials key that will promote an identifiable artwork for the passing public,
- The kind of symbolism relevant to the location and community,
- Examples of previous relevant artistic work, and
- Other related information.

The short listed artist(s)/teams will be paid a fee of \$500 to prepare a conceptual artwork proposal for the new Hamilton Community Safety Building.

Following the short listed presentation, the panel will recommend the artist/team for the project.

Selection Process & Criteria

Artist(s)/Team Review

- Compliance with the competition requirements.
- Artist/team previous experience, including artistic achievements.
- Appropriateness of the proposed artistic approach to the site.
- Imagination and artistic merit.
- Feasibility in implementation.
- Artist Interview and discussion
- Examples of relevant artist work.
- The artist’s ability to work co-operatively with interdisciplinary City design team.

The Panel will select the artist/team, which in their judgement, best meets the above criteria. The recommended artist/team must be prepared to design an artwork in collaboration with the design team and see it completed and installed within the time as agreed with the project developer, or their representative.

Submission Requirements

- A **typed statement**, which introduces ideas you would like to develop at the community safety building and how these ideas relate to your art practice (**2-page maximum, which can be easily photocopied**).
- A **conceptual artwork sketch or design proposal** that presents an easy to understand image of the proposed public artwork, which can be easily photocopied (**if presented in colour format, 10 copies should be submitted**).
- Curriculum vitae or **resume of past work**, including any public art commissions.
- A **sleeve of up to 10 labelled slides** showing previous artistic work experience, accompanied by a slide list.
- A 9” X 12” **self addressed stamped envelope**.

The submission deadline is **5:00 PM, June 9th, 2003.**

Schedule for Artist Selection & Project Development

- Terms of reference available April 28th, 2003
- *Artist/Staff Information meeting* *May 22nd, 2003, 7 PM, with design team,
Hamilton School, Community Room*
- **Deadline for submission of interest** **June 9rd, 2003, 5 PM**
- Panel Selection of short listed artist/team June 10th to June 20th, 2003
- Artist interview & selection of artist/team July 21st to August 1st, 2003
- Council approval August, 2003
- Artist/City Agreement signed Fall, 2003
- Artwork design & construction Summer, 2003 to Spring, 2004

Mail or Drop Submission to:

Kari Huhtala
City of Richmond
6911 No. 3 Road
Richmond, BC V6Y 2C1

Or, email submissions to:

khuhtala@city.richmond.bc.ca

Contract

A contract between the recommended artist or team and the city will be signed. The contract will include a schedule of payment and fabrication and installation. The budget for the contract is to include all costs including artist's fees, other fees, GST, insurance fabrication, delivery, installation, clean up, and any consultant's fees. The artist or team will also be expected to produce regular progress reports to the City.

The final work and requisite documentation will become the property of the City. At project completion, the artist will provide the City with a detailed art documentation report, as listed in the Richmond Public Art Program Report (copy available from the City of Richmond).

Confidentiality

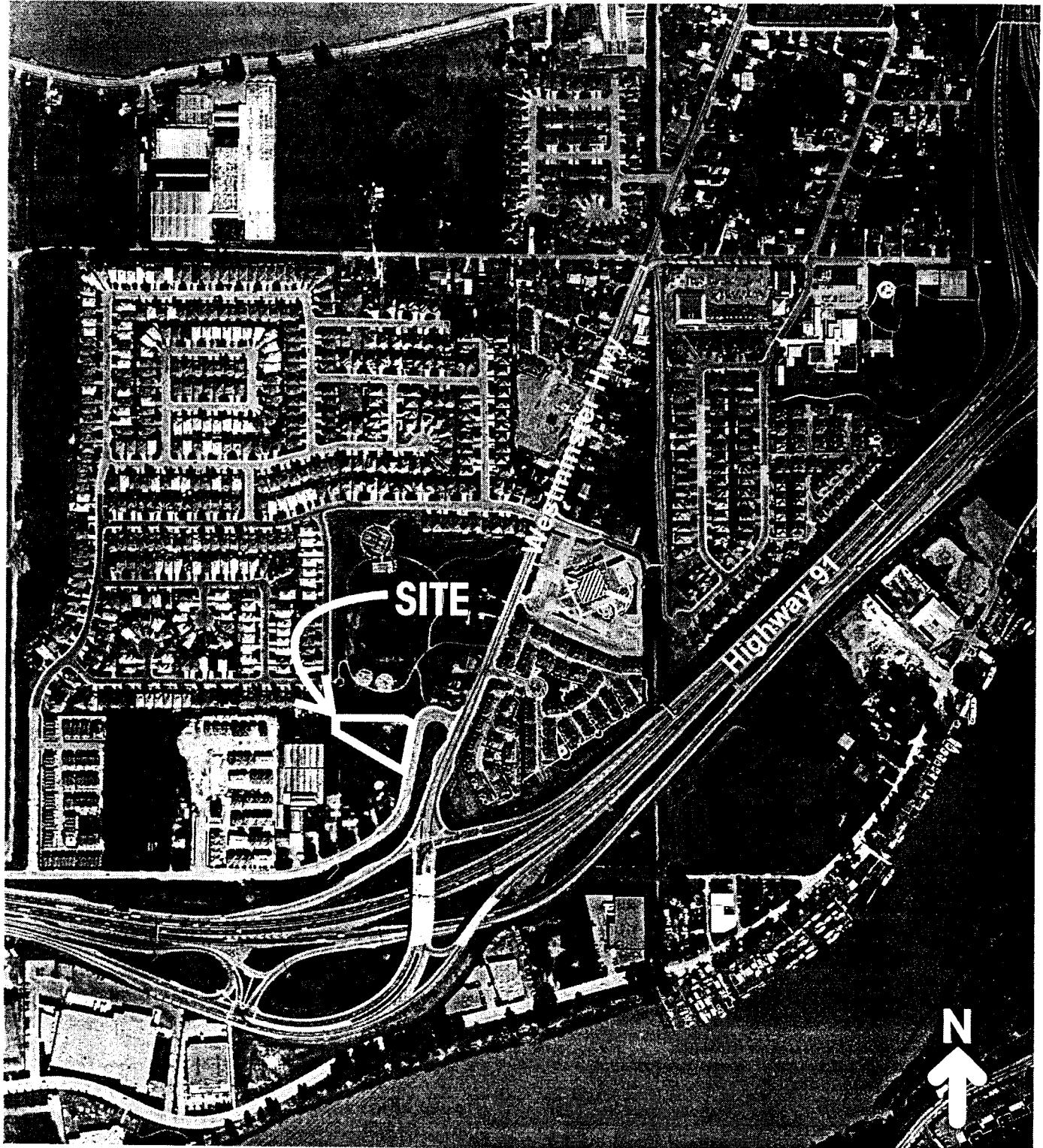
All information provided to, or created by the artist/team and selection panel shall be considered confidential until such time as it has been released or made public by the City of Richmond.

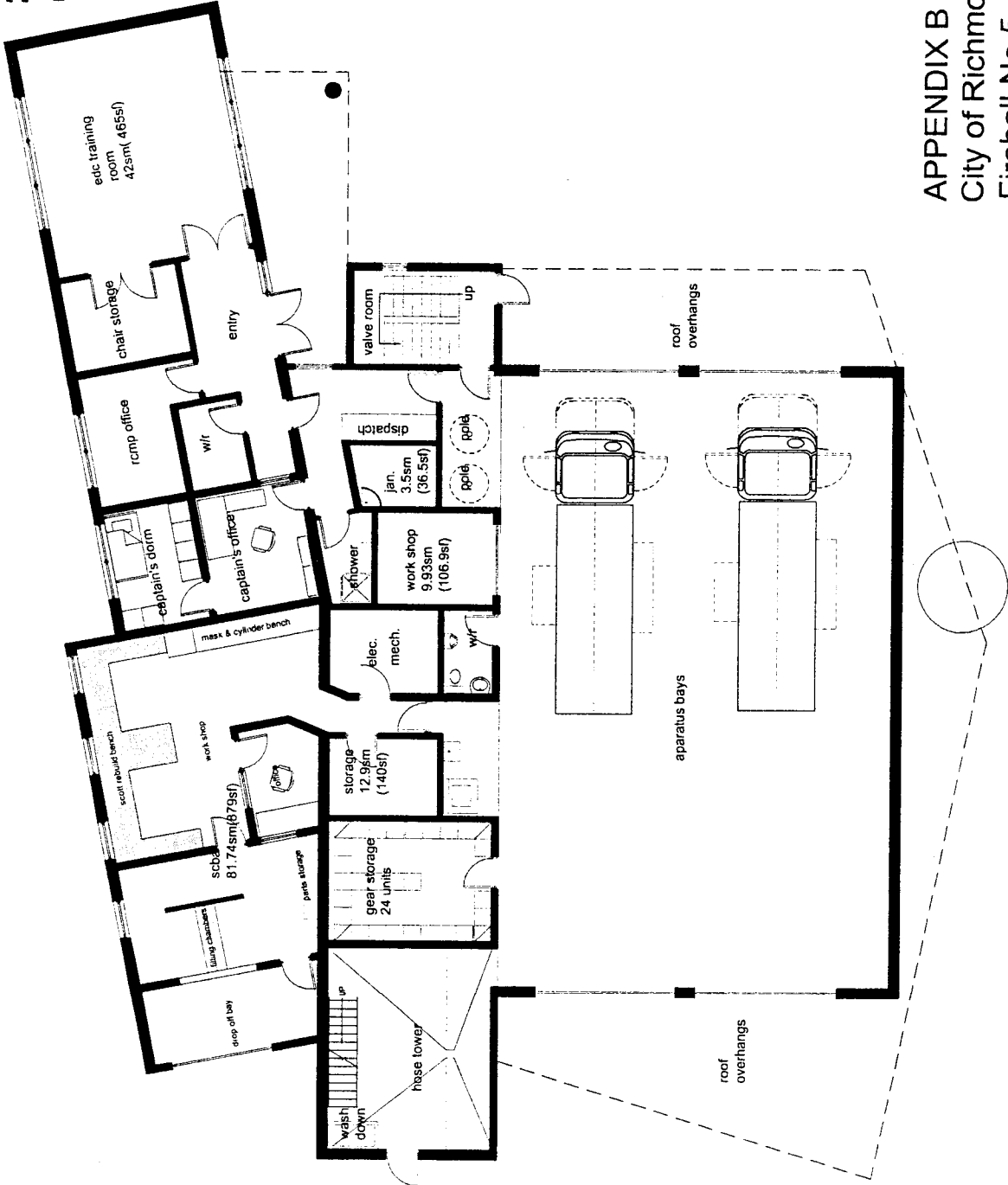
Project Information & Contacts

- David Naysmith, P. Eng Facility Planning & Construction (604-233-3312), dnaysmith@city.richmond.bc.ca
- Clarence Sihoe, Parks, (604 233-3311), csihoe@city.richmond.bc.ca
- Kari Huhtala, Planning, (604-276-4188), khuhtala@city.richmond.bc.ca

New Hamilton Fire Hall

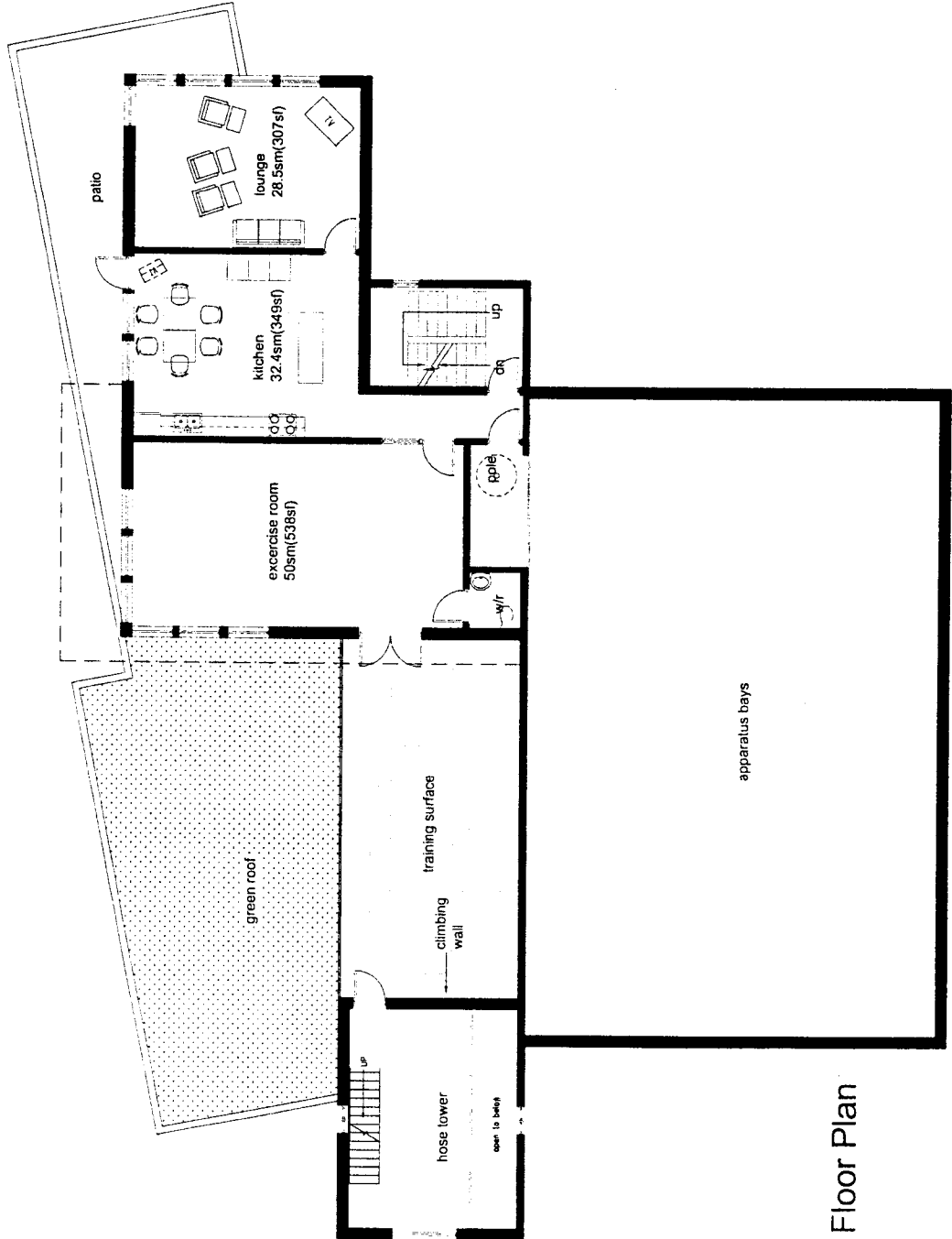
22451 Westminster Highway

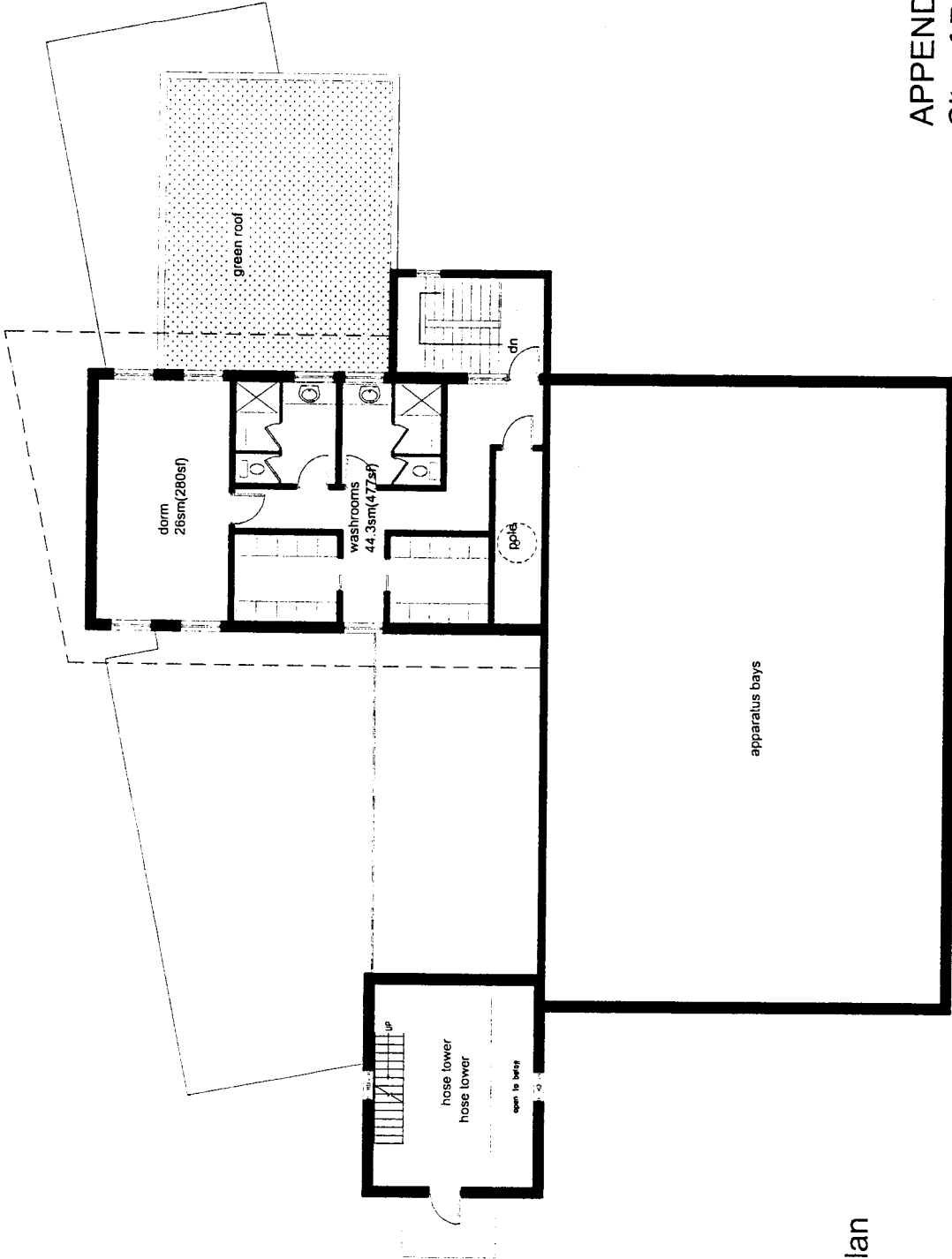




Main Floor Plan

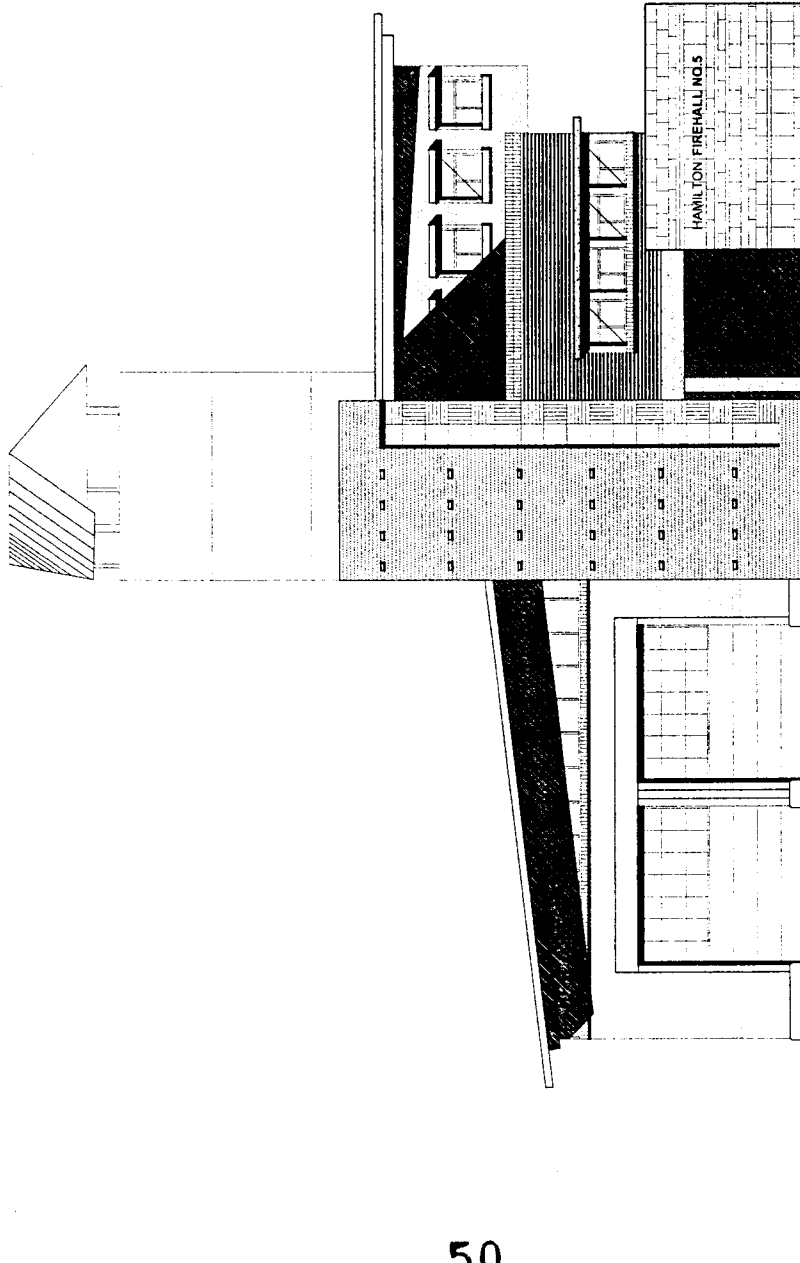
APPENDIX B
 City of Richmond
 Firehall No 5 - Hamilton
 Schematic Floor Plans
 03 / 02 / 05



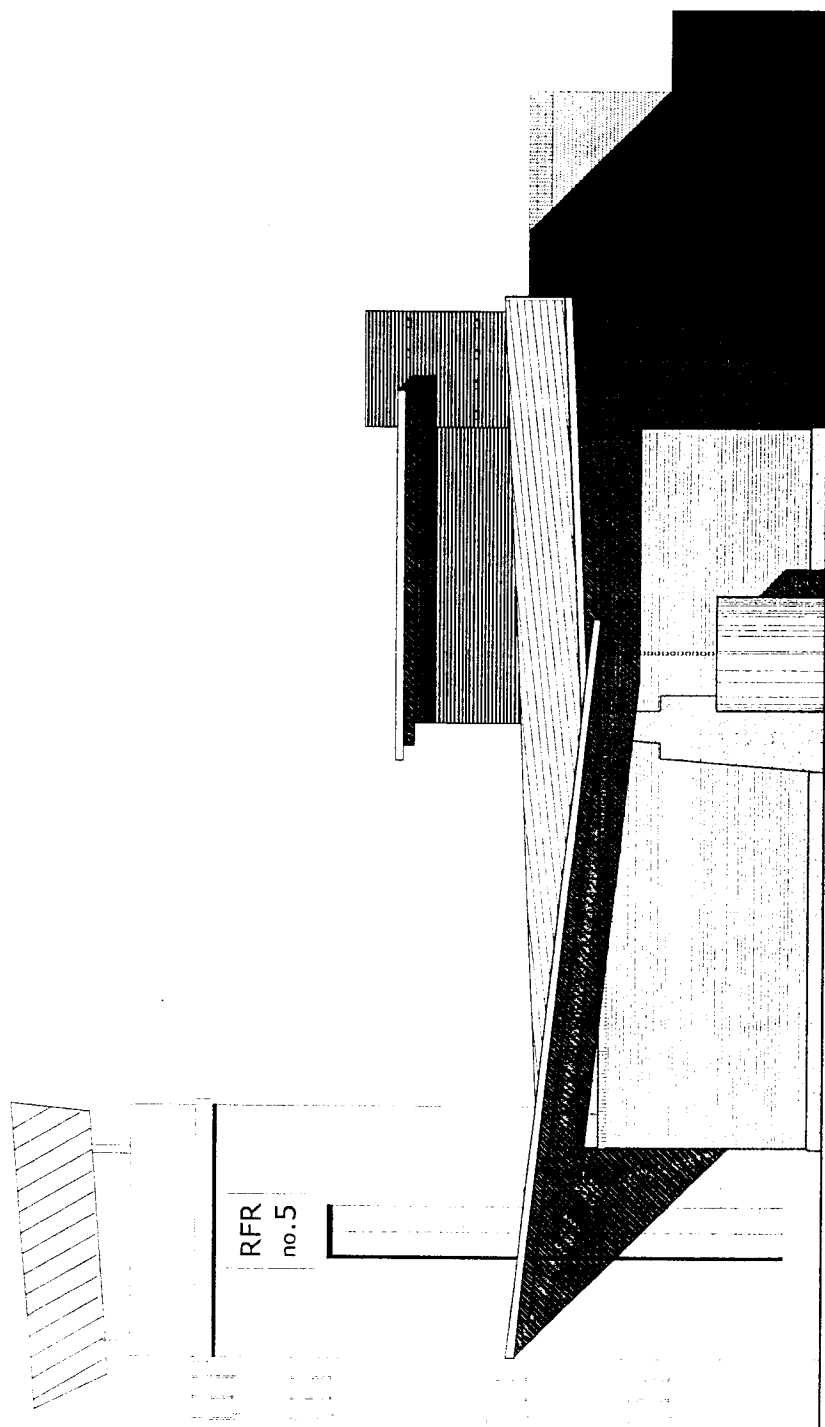


Third Floor Plan

APPENDIX B
 City of Richmond
 Firehall No 5 - Hamilton
Schematic Floor Plans
 03 / 02 / 05



East Elevation

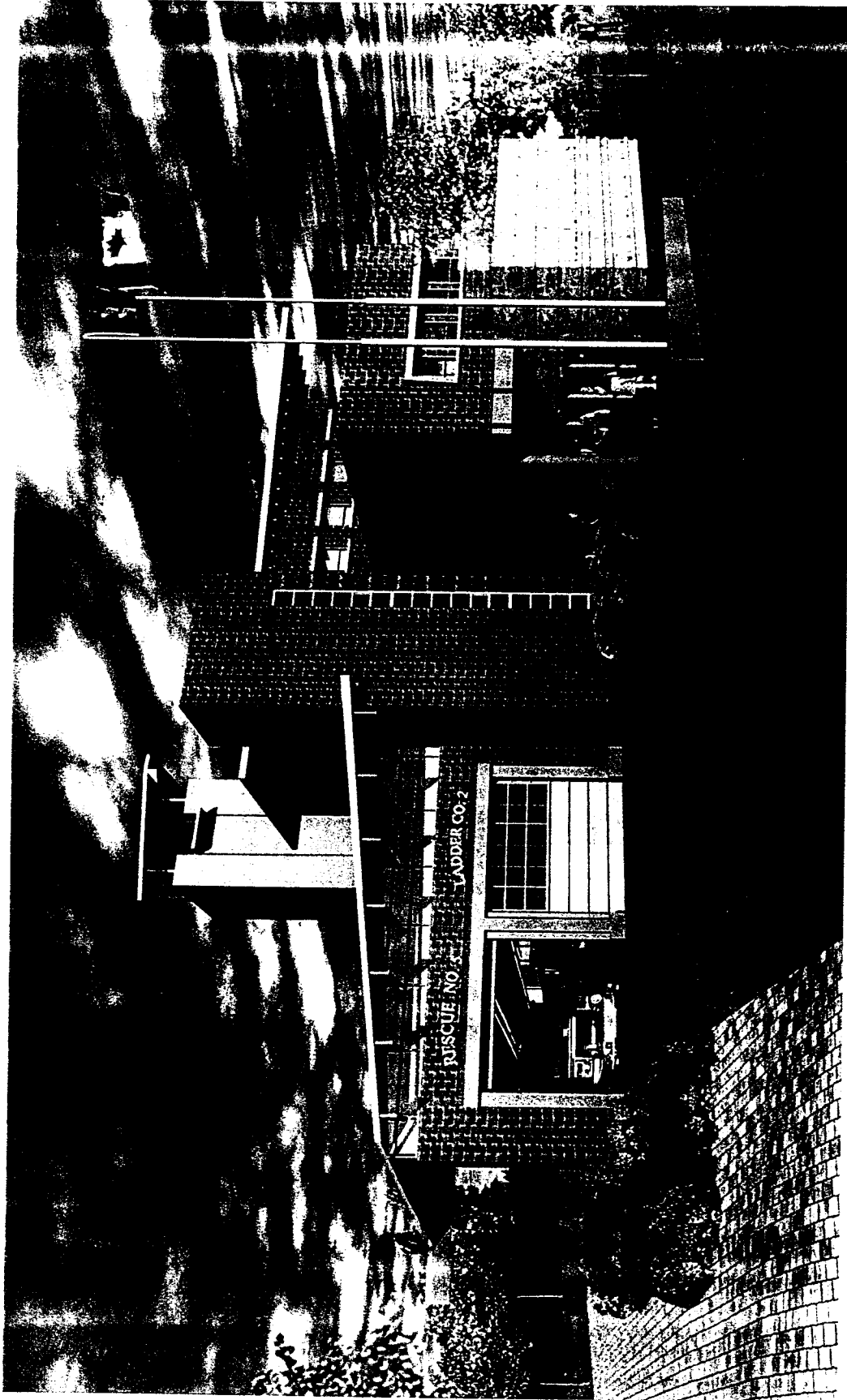


51

South Elevation

APPENDIX B
City of Richmond
Firehall No 5 - Hamilton

Elevations
03 / 02 / 05



City of Richmond
Firehall No. 5- Hamilton
VIEW FROM WESTMINSTER HIGHWAY
01/27/03

***Sea Island Community Safety Building
Public Art Call***

CALL FOR ARTIST SUBMISSIONS

Submission due June 9th , 2003

f

*For more information, please contact
Kari Huhtala at 604 276-4188 or
Email khuhkala@city.richmond.bc.ca*

RICHMOND PUBLIC ART PROGRAM

SEA ISLAND COMMUNITY SAFETY BUILDING PUBLIC ART CALL COMPETITION TERMS OF REFERENCE

Invitation for Artist/Artist Team Submission

Artists and artist teams are invited to participate in a two-stage competition to provide a public art project, which is to be integrated as part of the proposed new Sea Island Community safety building or the development's landscape design, under this terms of reference. Each artist/team is limited to one entry.

New Sea Island Community Safety Building

The new Sea Island Community safety building will be located on a one acre plus sized parcel at 3911 Russ Baker Way (Sea Island), on the eastern edge of the Burkeville Community (see location map attached). The community safety building will be two storeys with a training and hose drying tower structure, and include community safety office for the RCMP. A general concept of the community safety building scheme is attached to this call. A future trail will connect the community safety building site from Russ Baker Way through to Lancaster Crescent in Burkeville.

The Burkeville community is located on Sea Island, next to the Vancouver International Airport. The community is small, but has a strong sense of community. It contains small parks and cottage housing, and significant trees distinguish this heritage community. The community with a population of 736 (2001 Census) is a family oriented neighbourhood, which has remained relatively unchanged over the last several decades. Approximately 2% of the population identify themselves as visible minorities with 1% speaking Chinese at home.

It is anticipated that the construction of the community safety building will be completed by 2004.

Artist Opportunity

The City of Richmond is seeking artwork that will be a highly visible art integrated into the design and development of the community safety building and/or associated landscape. The artwork will respond to the character and function of the building, the site, and/or neighbourhood (e.g. fire hall, RCMP, etc.).

The artist should be site oriented and be prepared to work in a collaborative fashion with the Project Committee, community, private design consultants, and City staff. The artwork will become integral to the project so that the community safety building structure and/or associated landscape and the artwork will be mutually supportive. The artist will be required to work within the constraints of the community safety building project, pedestrian activity area(s), safety, durability, and ease of maintenance.

The concept of the artwork proposal is open to the artist's discretion. The location of the artwork is flexible, and could include the community safety building's entryway, fire truck doorways, tower, building façade, or other. It can be functional, educational, building or landscape oriented, informative, a community landmark and one which presents an artistic surprise to the entering and/or passing public. The design should be simplistic and complement the community safety building's purpose and its location within an established residential area.

The artist is encouraged to involve the community in the design, development, and creation of the public art project.

The public art project at the Hamilton Community Safety Building is constituted under the mandate set out by the City of Richmond Public Art Commission.

Budget

The total budget available to the artist(s) or artist team, inclusive of all expenses (including GST), will be \$40,000.

Eligibility

This invitation is open to professional artists. Ongoing communication between the selected artist is a requirement of this project. Artists who reside outside of Greater Vancouver should be within a reasonable commuting distance.

Selection Panel & Process

The process of selecting the final artist(s)/team for the project will occur in two stages by the selection panel. The 5 person selection panel will be comprised of two (2) members from the artistic community, one (1) local resident, one (1) member of professional design community, and/or one (1) fire department staff. A city staff team made up of staff from the Fire, Parks, Facility Management and Policy Planning will act as a resource to the panel as part the public art selection process.

A resource team of City staff and/or private design consultants will participate in the selection discussion of the artist as advisors and resource to the Panel, but not vote on artist selection.

The Panel will review the artist's credentials and a detailed description of their conceptual artwork approach, to include:

- The building and site, which expresses community identity, entry and place,
- Key materials key that will promote an identifiable artwork for the passing public,
- Kind of symbolism relevant to the location and community,
- Examples of previous relevant artistic work, and
- Other related information.

The short listed artist(s)/teams will be paid a fee of \$500 to prepare a conceptual artwork proposal for the new Sea Island Community safety building.

Following the short listed presentation, the panel will recommend the artist/team for the project.

Selection Process & Criteria

Artist(s)/Team Review

- Compliance with the competition requirements.
- Artist/team previous experience, including artistic achievements.
- Appropriateness of the proposed artistic approach to the site.
- Imagination and artistic merit.
- Feasibility in implementation.
- Artist Interview and discussion
- Examples of relevant artist work.
- The artist’s ability to work co-operatively with interdisciplinary City design team.

The Panel will select the artist/team, which in their judgement, best meets the above criteria. The recommended artist/team must be prepared to design an artwork in collaboration with the design team and see it completed and installed within the time as agreed with the project developer, or their representative.

Submission Requirements

- A **typed statement**, which introduces ideas you would like to develop at the community safety building and how these ideas relate to your art practice (**2-page maximum, which can be easily photocopied**).
- A **conceptual artwork sketch or design proposal** that presents an easy to understand image of the proposed public artwork, which can be easily photocopied (**if presented in colour format, 10 copies should be submitted**).
- Curriculum vitae or **resume of past work**, including any public art commissions.
- A **sleeve of up to 10 labelled slides** showing previous artistic work experience, accompanied by a slide list.
- A 9” X 12” **self addressed stamped** envelope.

The submission deadline is **5:00 PM, June 9th, 2003.**

Schedule for Artist Selection & Project Development

- Terms of reference available April 28th, 2003
- *Artist/Staff Information meeting* May 21st, 2003, 7 PM, with design team, Sea Island Community Centre
- Deadline for submission of interest June 9th, 2003, 5 PM
- Panel Selection of short listed artist/team June 10th to June 20th, 2003
- Artist interview & selection of artist/team July 21st to August 1st, 2003
- Council approval August, 2003
- Artist/City Agreement signed Fall, 2003
- Artwork design Summer, 2003 to Spring, 2004

Mail or Drop Submission to:

Kari Huhtala
City of Richmond
6911 No. 3 Road
Richmond, BC V6Y 2C1

Or, email submissions to:

khuhtala@city.richmond.bc.ca

Contract

A contract between the recommended artist or team and the city will be signed. The contract will include a schedule of payment and fabrication and installation. The budget for the contract is to include all costs including artist's fees, other fees, GST, insurance fabrication, delivery, installation, clean up, and any consultant's fees. The artist or team will also be expected to produce regular progress reports to the City.

The final work and requisite documentation will become the property of the City. At project completion, the artist will provide the City with a detailed art documentation report, as listed in the Richmond Public Art Program Report (copy available from the City of Richmond).

Confidentiality

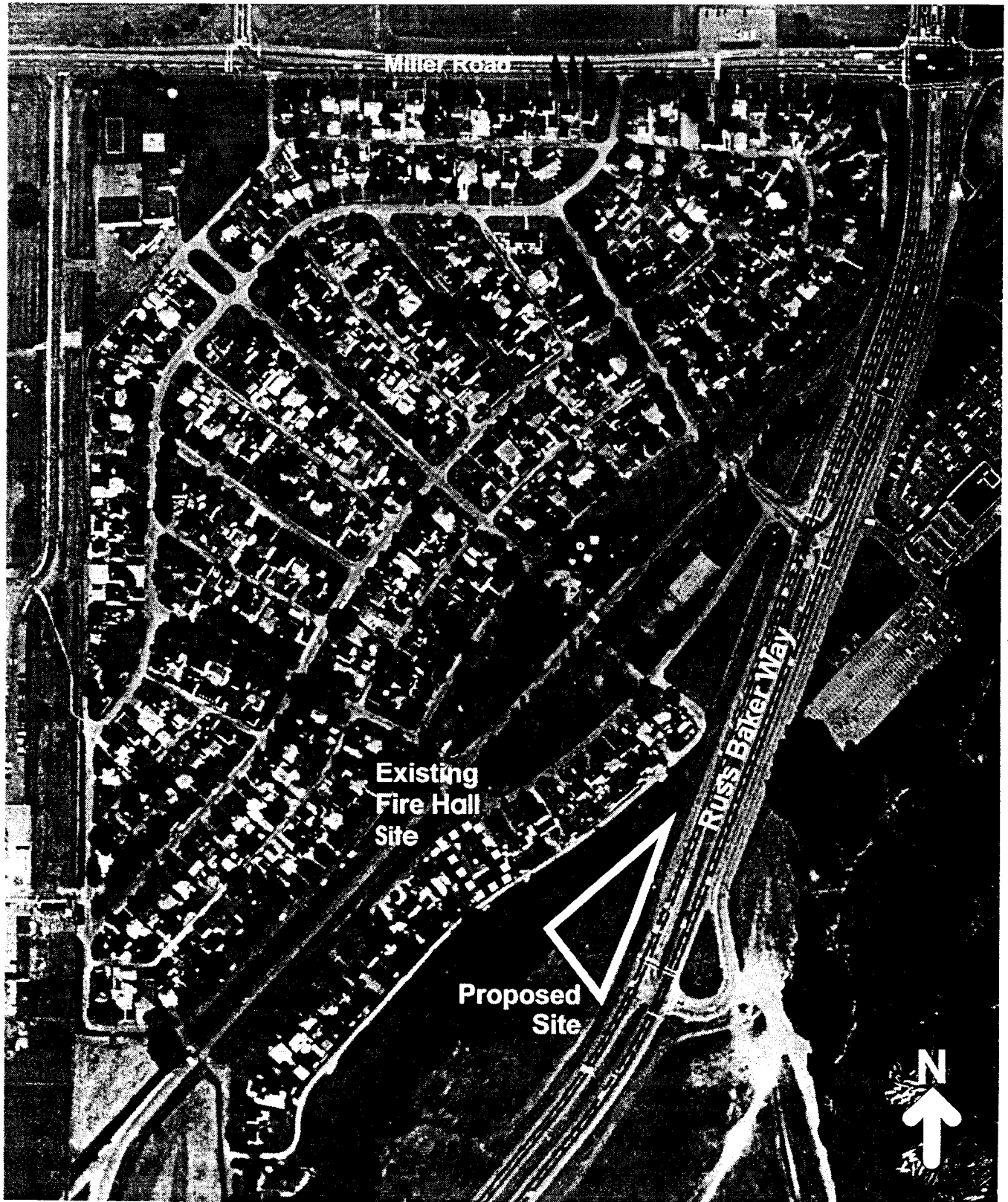
All information provided to, or created by the artist/team and selection panel shall be considered confidential until such time as it has been released or made public by the City of Richmond.

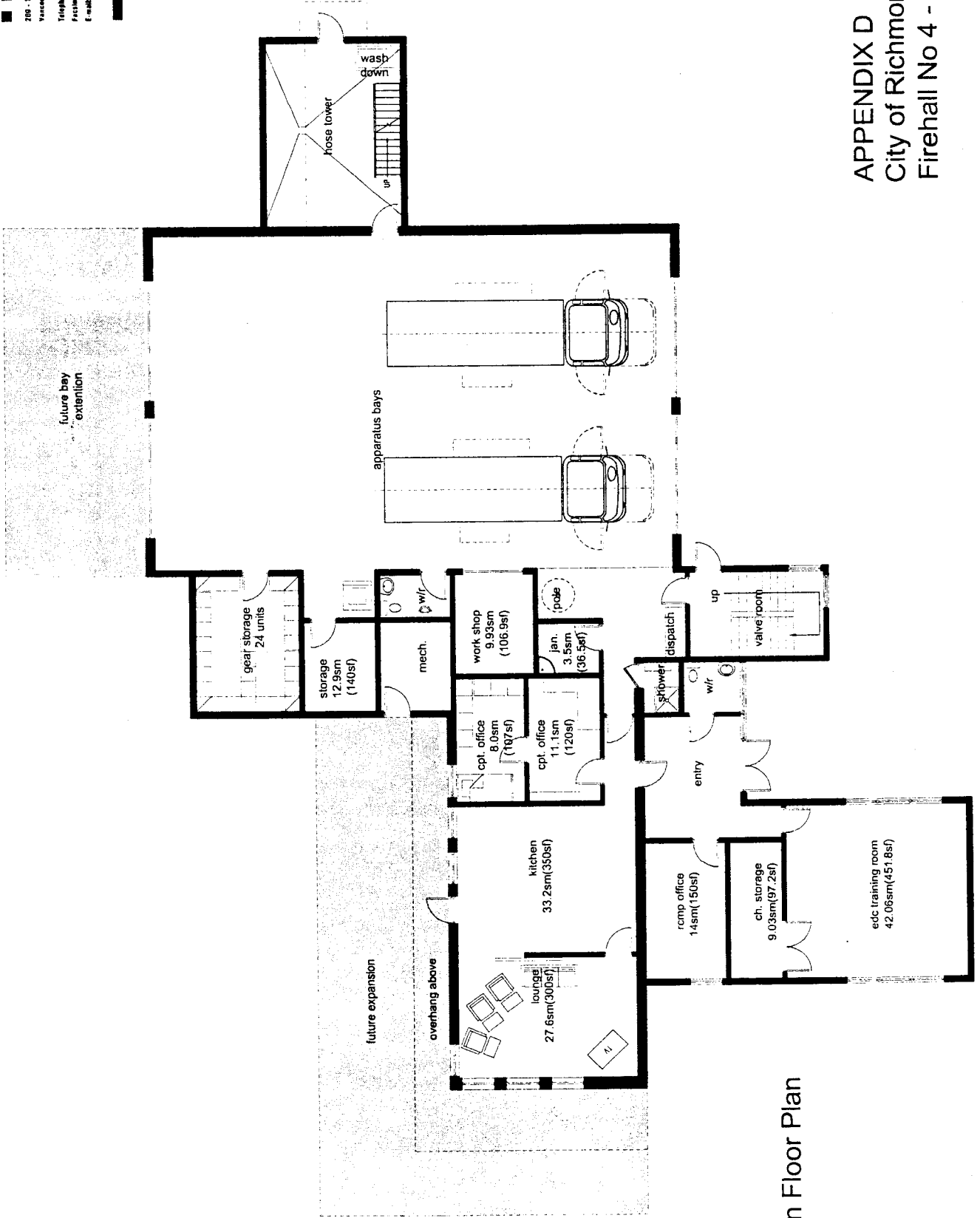
Project Information & Contacts

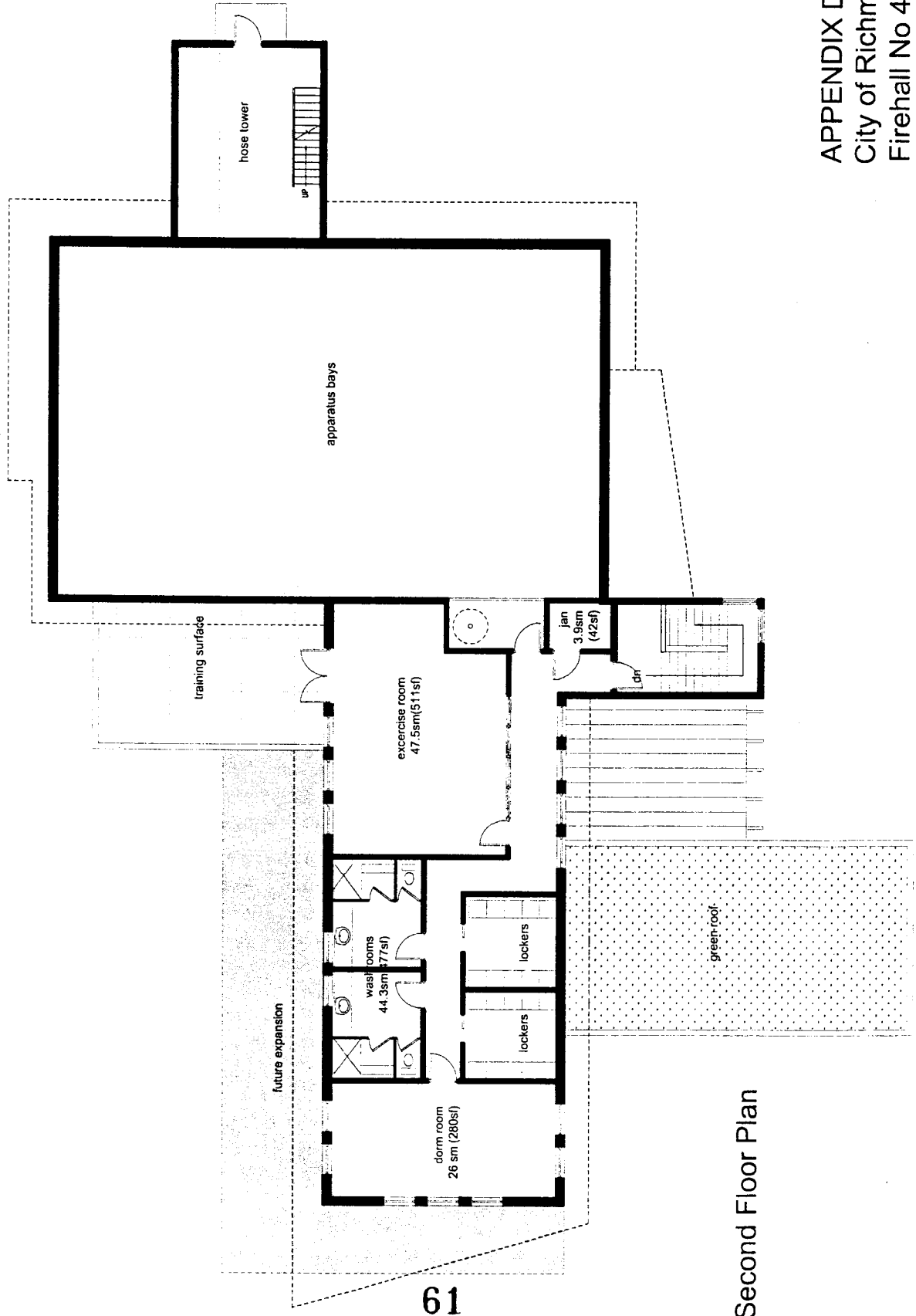
- David Naysmith, P. Eng. Facility Planning & Construction (604-233-3312), dnaysmith@city.richmond.bc.ca
- Clarence Sihoe, Parks, (604 233-3311), csihoe@city.richmond.bc.ca
- Kari Huhtala, Planning, (604-276-4188), khuhtala@city.richmond.bc.ca

New Sea Island Fire Hall

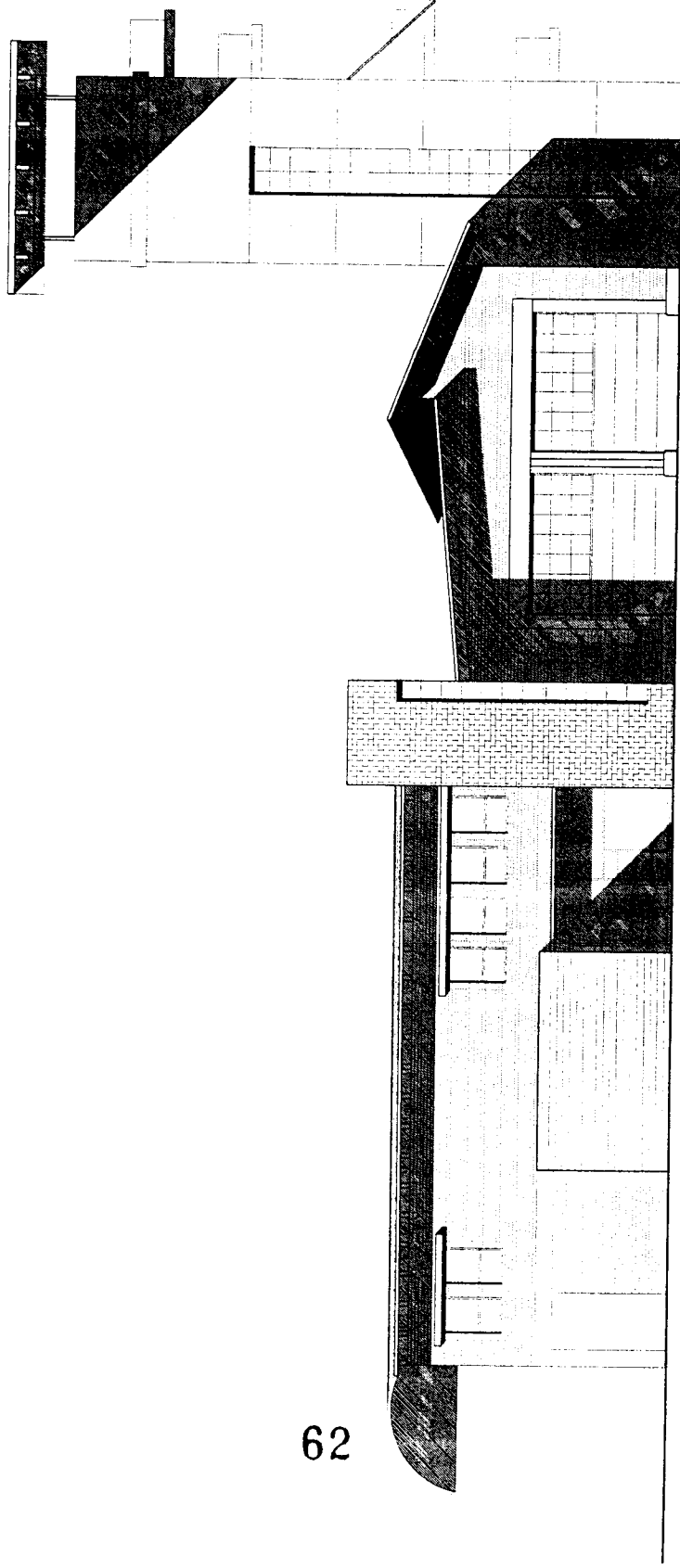
3911 Russ Baker Way





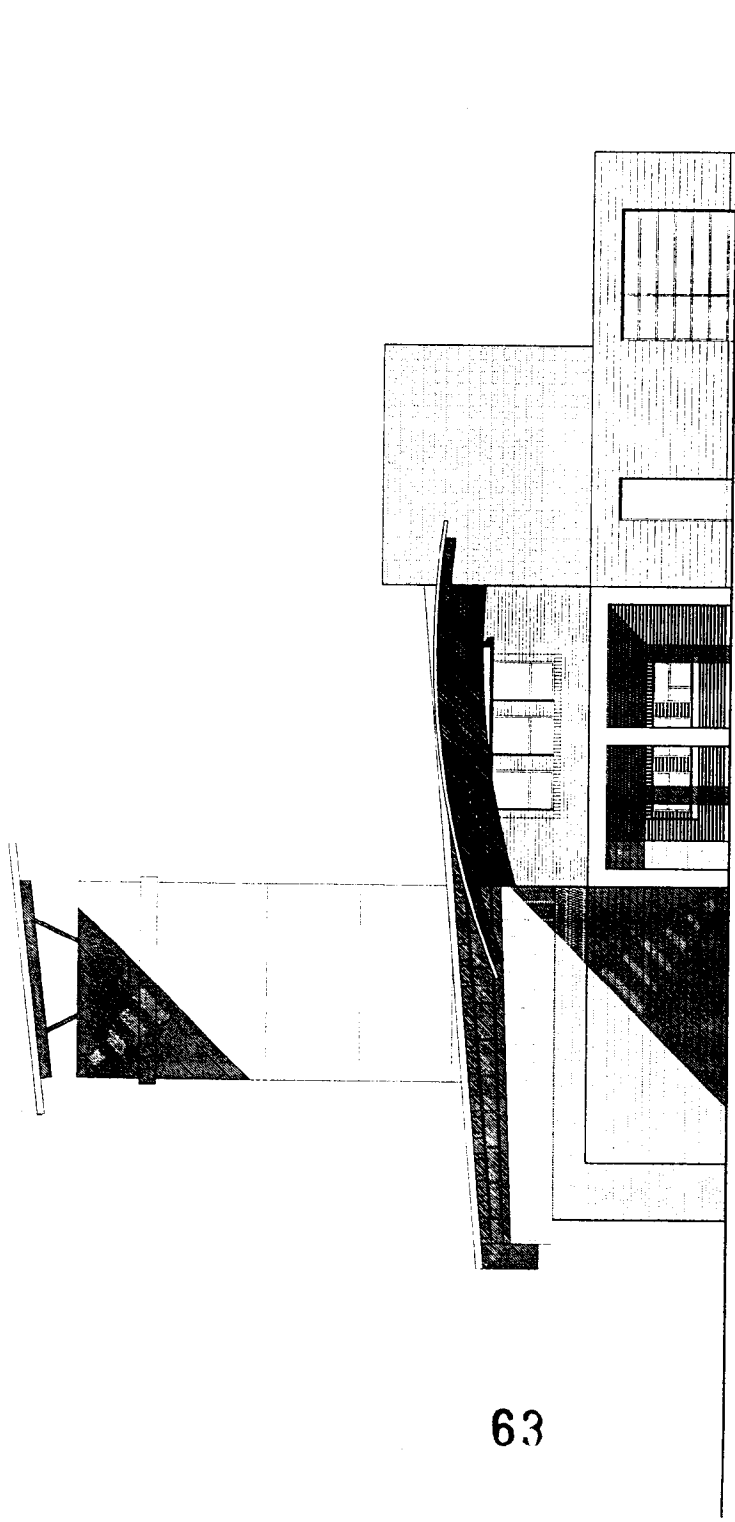


Second Floor Plan



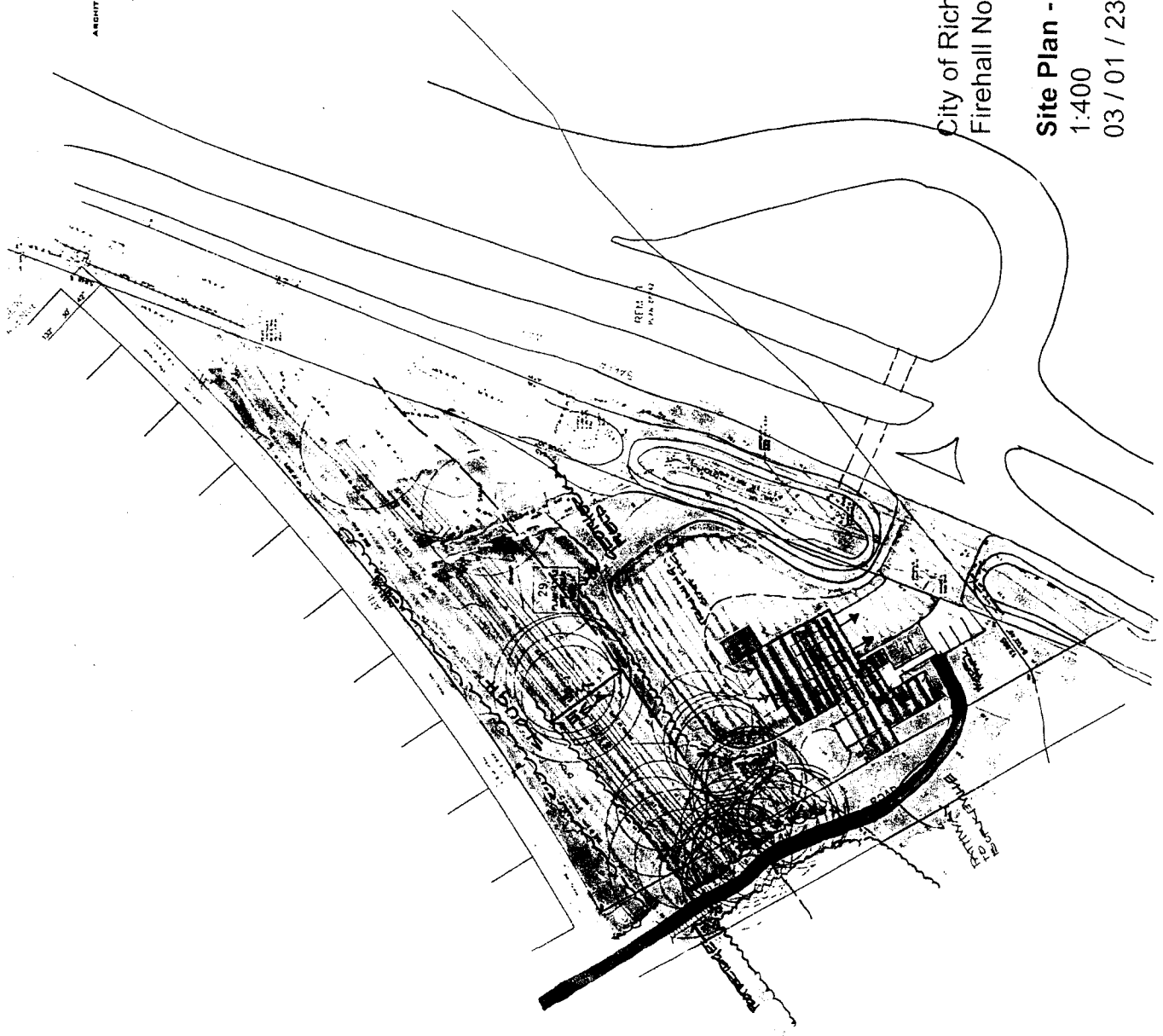
62

south elevation



63

west elevation



City of Richmond
Firehall No 4 - Sea Island

Site Plan - A
1:400
03 / 01 / 23

APPENDIX D



City of Richmond
Firehall No. 4- Sea Island
VIEW FROM SOUTH EAST
03/03/03

Richmond Public Art Program Management City Owned Projects

Purpose: To incorporate public art into the development / renovation of City streets, buildings and parks.

This chart outlines the decision-making process for a City initiated public art projects.

1	<p>City Staff + Public Art Commission</p> <ul style="list-style-type: none"> • Identify public art project(s) (eg. site, theme & process)
2	<p>Public Art Commission</p> <ul style="list-style-type: none"> • Reviews & Endorse Project(s) • Recommends to Council
3	<p>Staff Prepare Report to Council</p> <ul style="list-style-type: none"> • Proposed Project & Expenditure
4	<p>City Council</p> <ul style="list-style-type: none"> • Review & Approve Proposed Project
5	<p>Staff/Public Art Commission</p> <ul style="list-style-type: none"> • Implement Council Approved Public Art Project Call
6	<p>Independent Panel (established by Commission)</p> <ul style="list-style-type: none"> • Review Artist Submissions • Short listed Artist prepare detailed design • Select Artist & Artwork
7	<p>City Council</p> <ul style="list-style-type: none"> • Staff Present Short Listed, Selected Artist & Artwork • City Council Reviews & Approves • Council involvement completed
8	<p>Staff Implement Project</p> <ul style="list-style-type: none"> • Advise Artist of Selection • Prepare City-Artist Legal Agreement • Manage & Monitor Project Development & Completion • Inform Council & Public on Project Completion • Opening Celebration