



City of RICHMOND

7577 ELMBRIDGE WAY, RICHMOND, B.C. V6X 2Z8
(604) 276-4000

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3725-01

Tuesday, May 2, 2000

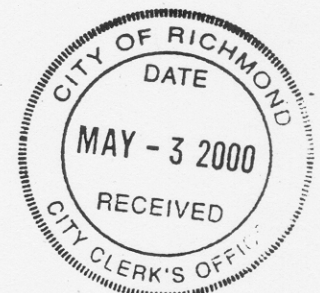
Attention Mayor and City Council,

Re: Delegation for Youth Week 2000 at the City Council Meeting May 8th

Richmond's Youth Week 2000 will be occurring from Friday May 5th until Saturday May 13th. This year's Youth Week is slated to be Richmond's biggest ever, with aims to: celebrate the positive aspects of Youth, give Youth a positive outlet for their energy through positive social settings, discuss and create awareness of Youth issues, and recognize the services that Youth have done within the community. The Youth Week Planning Crew would like to have a representative speak at the City Council meeting on Mon. May 8th as a delegation to promote Youth Week, and thank the City for their support. Please respond to Jon Lee-Son by phone at 275-4032 or by e-mail at jlee_son@hotmail.com. Thank you for your time.

Sincerely,

Jon Lee-Son





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7577 ELMBRIDGE WAY, RICHMOND, B.C. V6X 2Z8
(604) 276-4000

CITY CLERK'S OFFICE 276-4007
FAX 278-5139

May 3, 2000

File: 3425-01

Jon Lee-Son
Phone # 275-4032

Dear Mr. Son:

Re: Youth Week 2000

In response to your request dated May 2, 2000, this is to confirm that arrangements have been made for you to appear as a delegation on the above matter, at the Council meeting scheduled for Monday, May 8th, 2000, at 7:00 p.m. in the Council Chambers, Richmond City Hall.

Your item will be placed at the end of the agenda as it does not relate to an item of Council business for that agenda.

Council procedures allow five minutes for you to make your presentation, not including any questions which Council members may ask. This five-minute limit is strictly enforced to ensure that all business for the meeting is dealt with.

Please conclude your presentation with a specific request on what you are seeking by appearing before Council as a delegation.

Yours truly,

J. Richard McKenna
City Clerk

JRM:acs

pc: Fran Ashton, Executive Assistant to City Clerk