



## City of Richmond

## Report to Committee

**To:** General Purposes Committee

**Date:** April 25, 2002

**From:** J. Richard McKenna  
City Clerk

**File:** 0105-01

**Re:** Cancellation of August 12th, 2002 Regular Council Meeting

### Staff Recommendation

That the August 12<sup>th</sup>, Regular Council Meeting be cancelled, in accordance with the provisions of the Council Procedure Bylaw.

J. Richard McKenna  
City Clerk

FOR ORIGINATING DIVISION USE ONLY

SIGNATURE OF GENERAL MANAGER

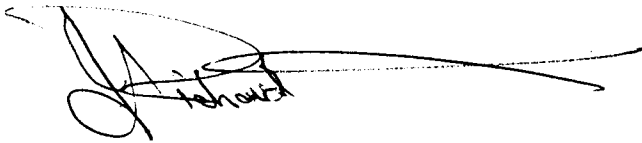
## Staff Report

### Origin

Since 1989, Council has supported the cancellation of one summer Council meeting and the preceding General Purposes Committee meeting.

### Conclusion

The cancellation of the first Council meeting in August has been our practice for many years and it has worked without any inconvenience to the public. Although cancelling the meeting on August 12<sup>th</sup> creates a four week interval between regular meetings, any pressing matters which arise could be dealt with when Council meets for the August 19<sup>th</sup> Public Hearing. In addition, it is understood that should any circumstances arise which require an immediate decision of Council, a special meeting can be called with 24 hours notice. This proposal has been discussed with the General Managers, none of whom have expressed any reservations. As in previous years, standing committee cancellations may also result, although these decisions will be made by the respective committee chairs.

A handwritten signature in black ink, appearing to read "J. Richard McKenna", with a long horizontal flourish extending to the right.

J. Richard McKenna  
City Clerk