



**City of Richmond**

**Report to Committee**


**To:** Community Safety Committee  
**From:** Suzanne Bycraft  
Manager, Emergency & Environmental  
Programs

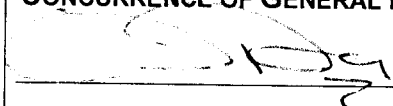
*To Community Safety - Apr. 11, 2006.*  
**Date:** March 27, 2006  
**File:** 09-5125-01/Vol 01

**Re:** 2006 UBCM Emergency Planning Grant

**Staff Recommendation**

- a) That the application to the provincial government, via the Union of British Columbia Municipalities, for funding under the 2006 Emergency Planning program, be approved as outlined in the staff report dated March 27, 2006.
- b) That a letter be sent to the Union of British Columbia Municipalities conveying Council's approval of the funding application.

  
Suzanne Bycraft  
Manager, Emergency & Environmental Programs  
(3338)

<b>FOR ORIGINATING DIVISION USE ONLY</b>		
<b>CONCURRENCE OF GENERAL MANAGER</b> 		
<b>REVIEWED BY TAG</b>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>
<b>REVIEWED BY CAO</b>	YES <input checked="" type="checkbox"/>	NO <input type="checkbox"/>

## Staff Report

### Origin

The Union of British Columbia Municipalities (UBCM) administer a provincial government funding assistance program for local governments wishing to enhance emergency preparedness activities as mandated in the *Emergency Program Act*. Under the program guidelines, Richmond is eligible for a grant of \$5,000 for emergency plan updating; plan exercising and/or training; or hazard, risk and vulnerability assessments.

Staff wish to request funding through this grant program to implement the Incident Command Structure at multi-agency events. The grant application guidelines require a resolution from Council approving the grant application. This report seeks the required approval.

### Analysis

The objective of the proposed project is to pursue the implementation of the Incident Command Structure (ICS) on an inter-agency basis at the operational response level. Currently, emergency responders use ICS at events within their own agency structure. This project is designed to have ICS applied on an integrated basis, as it relates to all the agencies involved in the response, i.e. one overall command structure, one overall operational plan, etc. This ties to our larger objective of being well positioned to implement ICS and the Unified Command structure in the event of a larger emergency or disaster. The overall goal is to maximize response effectiveness and minimize the impact to the community.

This work would involve retaining a temporary staff resource to facilitate discussions with emergency response agencies and outline training needs, exercises, and implementation steps including completion of forms, event briefings and application of lessons learned.

This proposed project would ensure our operational response protocols are BCERMS compliant.

### Financial Impact

The City of Richmond is eligible for a grant in the amount of \$5,000. These funds would be applied directly to the project.

### Conclusion

There is an opportunity to obtain funding, in the amount of \$5,000, to assist in providing a structure for inter-agency management at the operational response level. Staff recommend application for this grant to enhance our emergency response program.



Suzanne Bycraft

Manager, Emergency & Environmental Programs  
(3338)