



City of Richmond

6911 No.3 Road, Richmond, BC V6Y 2C1
Telephone (604) 276-4000
www.city.richmond.bc.ca

February 12th, 2004
File: 0140-20-FRHA1

Fraser River Port Authority
#500 – 713 Columbia Street
New Westminster, BC V3M 1B2

Attention: Ms. Carmen Germain
Executive Assistant to the President and CEO

Dear Ms. Germain:

Re: *"Water Route for Cargo"* Presentation

In response to your letter dated February 6th, 2004, this is to confirm that arrangements have been made for Allen Domaas, President and CEO to appear as a delegation regarding the above matter at the General Purposes Committee meeting scheduled for Monday, April 19th, 2004, at 4:00 p.m. in the Anderson Room, located on the 2nd floor, of Richmond City Hall. Please note that any materials which you wish to have distributed as part of the agenda package for that meeting should be in the City Clerk's Office no later than 5:00 p.m., Wednesday, April 14th, 2004.

Yours truly,

J. Richard McKenna
City Clerk

tja



FRASER RIVER PORT AUTHORITY
 500 - 713 Columbia Street
 New Westminster, B.C. V3M 1B2 Canada
 Tel: 604.524.6655 - Fax: 604.524.1127
 email: fraserport@frpa.com
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0140-20-FR/121

Our File: A35

February 6, 2004

Mr. Richard McKenna
 Municipal Clerk
 City of Richmond
 6911 No. 3 Road
 Richmond, BC V6Y 2C1

Dear Mr. McKenna:

Re: Water Route for Cargo - Fraser River Port Authority – Scheduling

As per our telephone conversation of February 6, 2004, this letter is to request a time to make our “*Water Route for Cargo*” presentation to Mayor and Council at their April 19 General Purpose Committee meeting.

I look forward to your confirmation of an appropriate time.

Thank you for your assistance.

Yours truly,

FRASER RIVER PORT AUTHORITY

Carmen Germain
 Executive Assistant
 to the President and CEO





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0140-20-FRPA1

Our File: A35

February 3, 2004

Mr. Richard McKenna
 Municipal Clerk
 City of Richmond
 6911 No. 3 Road
 Richmond, BC V6Y 2C1

Dear Mr. McKenna:

Re: Water Route for Cargo - Fraser River Port Authority – Scheduling

As per our telephone conversation of January 23, 2004, this letter is to request a time to make an in-camera presentation to Mayor and Council. The topic of the presentation is “*Water Route for Cargo*”. Allen Domaas, President and CEO, and possibly one of our Board members, will make the presentation.

The presentation, which has already been made and well received by other municipalities, is of approximately 15 minutes in length and is followed by questions and answers. With the well documented and growing traffic congestion in the Greater Vancouver Gateway, I am confident your Council will find this presentation stimulating.

Please contact me at your convenience to confirm a date and time. I can be reached directly at (604) 523-4801, or via e-mail at carmeng@frpa.com

Thank you for your assistance.

Yours truly,

FRASER RIVER PORT AUTHORITY

Carmen Germain
 Executive Assistant
 to the President and CEO

