



General Purposes Committee

Date: Monday, April 4th, 2005
Place: Anderson Room
Richmond City Hall
Present: Mayor Malcolm D. Brodie, Chair
Councillor Linda Barnes
Councillor Derek Dang
Councillor Sue Halsey-Brandt
Councillor Rob Howard
Councillor Kiichi Kumagai
Councillor Bill McNulty
Absent: Councillor Evelina Halsey-Brandt
Councillor Harold Steves
Call to Order: The Chair called the meeting to order at 4:00 p.m.

MINUTES

1. It was moved and seconded
That the minutes of the meeting of the General Purposes Committee held on Monday, March 21st, 2005, be adopted as circulated.

CARRIED

DELEGATION

2. *Dr. Jeff Coleman, Chief Operating Officer, Vancouver Coastal Health Authority, to provide an update on health care issues.*
(File No.: 01-0151-01) (REDMS No. 1467273)

Dr. Jeff Coleman, accompanied by the Director, Primary Health Services and Mental Health & Addictions Jan Weaver, Employee and Customer Relations Leader Belinda Boyd, and Acting Director, Internal Communications Lesley Wood Bernbaum, reviewed the Authority's Operational Plan for 2005/2005 (a copy of which are on file in the City Clerk's Office).

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Following the presentation, discussion ensued among the Committee and the delegation on:

- the proposed replacement of Rosewood Manor and whether the facility would be replaced on-site
- the rationale for the decline in the number of home support hours from 2003/2004 to 2004/2005 for Community Care Network service levels
- cardiopulmonary care
- the provision of mental health and education services by Richmond Hospital and whether there were any programs on these subjects available to youth
- whether Richmond Hospital representatives and the Health Authority met with other health facility representatives to exchange ideas and share information
- the number of knee and hip replacement surgeries being performed at Richmond Hospital
- the need to provide increased complex care to the City's aging population
- whether there was sufficient nursing staff at Richmond Hospital; whether additional nursing staff would be found in the future and the steps which would be taken by the hospital to combat the nursing shortage
- the overall level of care provided at Richmond Hospital.

The Chair thanked the delegation for their presentation and they then left the meeting.

URBAN DEVELOPMENT DIVISION

17 3. **BILL C-65 – LOCAL GOVERNMENT BYLAW NOTICE ENFORCEMENT ACT**

(Report: Mar. 14/05, File No.: 12-8080-01; xr 01-0150-01) (REDMS No. 1453412)

It was moved and seconded

- (1) *That the City of Richmond enter into an agreement with the Province of British Columbia to establish a Bylaw Notice Dispute Adjudication system, as outlined in Part 3 of Bill C-65, the Local Government Bylaw Notice Enforcement Act.*
- (2) *That staff continue discussions with the Provincial Government to prepare the necessary bylaw, policies and operating procedures for Council consideration and to have the Bylaw Notice Dispute Adjudication system implemented in Richmond as soon as possible.*

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The question on the motion was not called, as the Manager, Community Bylaws, Don Pearson, advised that:

- City Council would be responsible for the establishment of the criteria to be used to determine if the ticket would stand or be cancelled
- the new procedures would be in place in approximately three to six months' time
- the information gathered as a result of the implementation of the adjudication process on the North Shore indicated that less than 1% of issued tickets were going to adjudication, and that of the 52 cases decided by adjudication to date, 44 of the tickets issued were upheld
- there would be no change in the City's collection procedures.

The question on the motion was then called, and it was **CARRIED**.

FINANCE & CORPORATE SERVICES DIVISION

4. **RCMP SERVICE FEES**

(Report: Mar. 15/05, File No.: 12-8060-20-7889/Vol 01) (REDMS No. 1432132, 1401708)

It was moved and seconded

That Fee Establishment Bylaw No. 7889, which would establish new RCMP Service fees, be introduced and given, first, second and third readings.

The question on the motion was not called, as the General Manager, Finance & Corporate Services, Rod Kray, advised that:

- the levels of the proposed fees were based on a comparison to other municipalities and the services provided by the RCMP
- annual increases would be implemented, and as well, a review would be undertaken to ensure that the fee being charged for the service provided was correct.

The question on the motion was then called, and it was **CARRIED**.

5. **VEHICLE USE AND ALLOWANCE POLICY**

(Report: March 30/05, File No.: 02-0780-00) (REDMS No. 1466454)

It was moved and seconded

That the amendment to Policy 2018 Vehicle Use and Allowances to delete reference to Section 7307(1) of the Income Tax Regulations (as outlined in the report dated March 30, 2005 from the Manager, Treasury and Business Advisory Services), be adopted.

CARRIED

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6. **EXPENSE REIMBURSEMENT PROCEDURE**

(Report: March 31/05, File No.: 1250-00) (REDMS No. 1365060)

It was moved and seconded

That:

- (1) *Policy 3703 –Expense Reimbursement and Policy 3704 – Council Expense Reimbursement (as outlined in the report dated March 31, 2005 from the Director, Finance), be rescinded.*
- (2) *the Expense Reimbursement Administrative Procedure (attached to the report dated March 31, 2005 from the Director, Finance) for authorized expenses incurred on behalf of the City, be implemented.*

The question on the motion was not called, as Mr. Nazareth, in response to questions, advised that:

- the proposed new procedures were based on Federal guidelines because these guidelines were the most relevant and were updated annually in conjunction with the CPI
- the City had a Corporate Purchase Card Policy which governed the use of the cards; card holders were not allowed to use the cards if they qualified for a per diem
- the Per Diem process was mandatory and would be applied to any individual taking a trip on behalf of the City regardless of the actual expenses incurred by that individual

During the discussion, staff were requested to provide Council with a copy of the Corporate Purchase Card Policy. Staff were also requested to provide information prior to the upcoming Council Meeting on the section of the procedure which stated that it was mandatory that individuals were required to use the per diem.

The question on the motion was then called, and it was **CARRIED**.

ENGINEERING & PUBLIC WORKS DIVISION

7. **6280 NO. 3 ROAD SEWER MAIN RELOCATION ADDITIONAL FUNDING**

(Report: Mar. 26/06, File No.: 03-0970-01; xr: 10-6000-01/2005-Vol 01) (REDMS No. 1464717)

It was moved and seconded

That additional funding of \$200,000 through the 2005 Sanitary Utility Reserve Account be approved as the funding source for the 6280 No. 3 Road Sewer Main Relocation project.

The question on the motion was not called, as the Director of Engineering, Robert Gonzalez, advised in response to questions, that:

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- the size of the proposed new sanitary sewer would accommodate any future development in the area
- the acquisition of project specific insurance would transfer any risk with the project to the contractor.

The question on the motion was then called, and it was **CARRIED**.

PARKS, RECREATION AND CULTURAL SERVICES DIVISION

8. **2005 PARKS MINOR CAPITAL & MINORU PARK FIELD HOUSE**
(Report: March 17, 2005, File No.: 03-0970-01; xr: 06-2345-01/2005-Vol 01) (REDMS No. 1459006)

The Director, Parks, Dave Semple, accompanied by the Manager, Parks – Programs, Planning & Design, advised in response to questions, that:

- the Parks Master Plan should be submitted to Committee by the end of May, 2005
- the South Arm field was currently being maintained for soccer use
- the proposed maintenance improvements to the five park facilities would be undertaken as part of the normal maintenance program, and would not have an impact on the City's other fields
- with reference to the Minoru Park Field House, staff would consider a number of issues, including siting of the building, in relation to the preparation of the Master Plan; as well, staff would also review any health and safety issues with the present facility and make immediate changes to address these specific matters.

During the discussion concern was expressed by several Committee members about proceeding with the improvements to the Minoru Park Field House prior to the submission of the Parks Master Plan. As a result, instructions were given to staff that the Minoru Park project was not to proceed, if approved, until the Parks Master Plan for the area had been submitted to Council.

It was moved and seconded

That the proposed 2005 Parks Minor Capital program (as outlined in the report dated March 17, 2005 from the Director of Parks Operations), be approved.

CARRIED

(Cllr. Sue Halsey-Brandt left the meeting – 5:23 p.m.)

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ADJOURNMENT

It was moved and seconded

That the meeting adjourn (5:23 p.m.).

CARRIED

Certified a true and correct copy of the Minutes of the meeting of the General Purposes Committee of the Council of the City of Richmond held on Monday, April 4th, 2005.

Mayor Malcolm D. Brodie
Chair

Fran J. Ashton
Executive Assistant, City Clerk's Office