



City of Richmond

Report to Committee

To: Parks, Recreation & Cultural Services
Committee

Date: March 15, 2002

From: Mike Redpath
Manager, Parks Administration and Programs

File: 2052-01

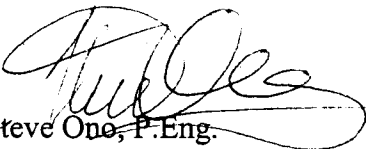
Steve Ono, P.Eng.
Director, Engineering

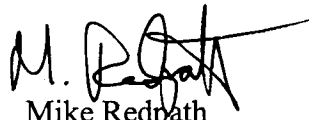
Re: London/Steveston Park & Palmer/Garden City Park Field House Facility –
Transfer of Funds for Project Closure

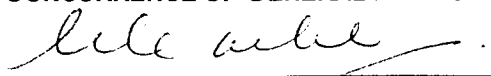

Staff Recommendation

That the following funds be transferred to the London/Steveston Park & Palmer/Garden City Park Field House project:

- Sports Field Drainage Project No. 40702 \$100,000
- Capital Reserve Expenditure Bylaw No. 6991 (1999) \$ 75,556


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Manager, Parks Administration and Programs

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Staff Report

Origin

City of Richmond Budget Amendment Policy 3001 adopted October 10, 1989 requires a Council resolution where the project cost exceeds the project budget by more than 5% or \$25,000, whichever is greater.

Background

The construction contract for the London/Steveston, and Palmer/Garden City Fieldhouse project was awarded by Council in December of 2000. Construction of the two field houses was completed in August of 2001. The approved construction budget for the field house buildings was:

Source of Funding	
London/Steveston Fieldhouse - City/Capital Reserve Bylaws #6609(1996), #6859(1998), #6991(1999)	\$497,200
Palmer/Garden City Fieldhouse - City/Capital Reserve Bylaws #6721(1997), #6859(1998), #6991(1999)	\$348,500
Community Group Contributions	\$23,000
Funding Total	\$868,700.00

An additional \$100,000 of drainage and site servicing work was to be completed and funded from Sports Field Drainage project no. 40702 in order to prepare the sites for field house building construction. Accordingly, the total project budget for the two field houses was \$968,700.

In completing the final project review following construction, it was discovered that:

- Staff had inadvertently failed to formalise the transfer of \$100,000 from Sports Field Drainage project no. 40702 to the London/Steveston and Palmer Garden City Field house project.
- The final construction cost of \$1,044,255 has exceeded the project budget by \$75,556 or 7%.

This report requests Council’s approval for transfer of funds pursuant to Policy 3001.

Analysis

Several factors influenced the outcome of this project. Most significantly:

- A requirement for additional asphalt paving of the service driveway to facilitate wheelchair access was required for building permit approval. This added approximately \$28,000 in costs including overhead.
- The final site servicing and drainage improvement costs were approximately \$30,000 (including overhead) greater than anticipated by the \$100,000 contribution from the Sports Field Drainage project.

- Unanticipated site conditions such as poor soils, and utility relocations added approximately \$18,000 in costs.

Unfortunately, contingency funds of \$35,000 (5%) budgeted for such items were insufficient.

Financial Impact

Additional funding in the amount of \$75,556 is required for the London/Steveston and Palmer/Garden City Field house project and is available from Capital Reserve Expenditure Bylaw No. 6991 (1999).

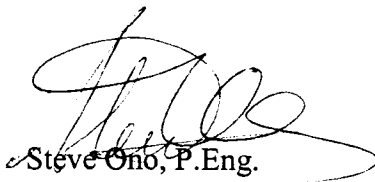
Funds totalling \$100,000 for site preparation and site servicing is available from Sports Field Drainage project No. 40702 for formal transfer to this project.

It should be noted that additional funds in the amount of \$8,492 has been requested from the Richmond Boys Fastball Association and the Richmond Girls Softball Association to pay for additional items requested by them during construction. Successful recovery of these funds will reduce the overall \$75,556 transfer.

Conclusion

In order to reconcile the budget for the London/Steveston and Palmer/Garden City Field house project, staff recommends transfer of \$75,556 from Capital Reserve Expenditure Bylaw No. 6991 (1999) to the project.

Staff also recommends transfer of \$100,000 from Sports Field Drainage project no. 40702 to the project to formalise the budget for site preparation and site servicing as planned at the project outset.



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