



**City of Richmond**

**Report to Council**

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**To:** Richmond City Council  
**From:** David Weber  
Manager, Legislative Services  
**Date:** March 12, 2004  
**File:** 03-0925-09-02  
**Re:** **2004 Parcel Tax Roll Review Panel for Local Improvement Areas**

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**Staff Recommendation**

That the meeting of the 2004 Parcel Tax Roll Review Panel be scheduled for Wednesday, April 21<sup>st</sup>, 2004, at 3:50 p.m., in the Anderson Room at Richmond City Hall.

David Weber  
Manager, Legislative Services  
(4098)

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**CONCURRENCE OF GENERAL MANAGER**

### Origin

The Community Charter requires that the Parcel Tax Roll Review Panel (formerly known as the Local Court of Revision under the Local Government Act) meet in order to:

1. hear complaints regarding the amount of frontage on which new assessments are based; and
2. certify the taxable frontage as correct.

The Local Improvement Bylaw which will be on the agenda is:

1. Local Improvement Construction Bylaw No. 7503 (Regina Avenue and Kilby Street)

### Analysis

At the Council Meeting of December 8, 2003, the members of the Public Works and Transportation Committee – Councillors Rob Howard (Chair), Kiichi Kumagai, Linda Barnes, Derek Dang, and Mayor Malcolm Brodie - were appointed as the Court of Revision for Local Improvement Areas. In the transition from the Local Government Act to the Community Charter on January 1, 2004, a couple of minor administrative changes were made to this function, including a change in name from the *Local Court of Revision* to the *Parcel Tax Roll Review Panel*.

Council must establish the date, time and place for the sitting of the Parcel Tax Roll Review Panel early enough to allow for the statutory advertising and public notification that is required under the Community Charter.

### Conclusion

It is recommended that the 2004 Parcel Tax Roll Review Panel be scheduled for Wednesday, April 21, 2004 at 3:50 p.m. in the Anderson Room at Richmond City Hall, immediately preceding the regularly scheduled Public Works and Transportation Committee meeting.



David Weber  
Manager, Legislative Services  
(4098)