



To: Richmond City Council
From: Mayor Malcolm D. Brodie
Chair, General Purposes Committee
Re: **RICHMOND COMMUNITY GRANTS 2006**

Date: March 8, 2006
File: 03-1085-01/2006-Vol
01

The General Purposes Committee, at its meeting held on Monday, March 6th, 2006, considered the attached report, and recommends as follows:

Committee Recommendation

- (1) *That the 2006 City Grant Program support the following:*
- (a) *That the organizations in the Health, Social and Safety Services category be awarded the recommended grant amount, on the understanding that the grants to the following organizations would be increased to the amounts shown:*
 - (1) *the Chinese Mental Wellness Association of Canada - \$12,000;*
 - (2) *the Richmond Safe Communities Alliance - \$ 9,000;*
 - (3) *the Richmond Poverty Response Committee - \$6,000;*
 - (4) *the Richmond Women's Resource Centre - \$12,000; and*
 - (5) *the Multicultural Helping House Society - \$10,000; and*
the cheques disbursed for a total of \$409,950; and
 - (b) *That the organizations in the Cultural Services and Community Events category be awarded the recommended grant amount and the cheques disbursed for a total of \$62,700.*
- (2) *That a Committee comprised of appropriate staff and City Councillor Evelina Halsey-Brandt, with Councillor Linda Barnes as the alternate, be established to review Policy 3705 to ensure it reflects the needs of the Community.*

Mayor Malcolm D. Brodie, Chair
General Purposes Committee

Attach.

VARIANCE

Please note that staff recommended the following for Part (1)(a):

- (1)(a) That the organizations in the Health, Social and Safety Services category be awarded the recommended grant amount and the cheques disbursed for a total of \$393,950; and,

Summary of Requests for 2006 Grants Program

HEALTH, SOCIAL & SAFETY SERVICES				
APPLICANT NAME	CATEGORY	2006 REQUEST	2006 RECOMMENDATION	RATIONALE/COMMENTS/CONDITIONS
Big Brothers of Greater Vancouver*	1	\$ 3,500.00	\$ 3,000.00	Late application.
Big Sisters of BC Lower Mainland	1	\$ 5,000.00	\$ 3,000.00	Same level as last year.
Canadian Mental Health Association	1	\$ 25,000.00	\$ 14,000.00	Same level as last year.
CARS BC	1	\$ 9,000.00	\$ 1,000.00	New. Grant to go towards the volunteer recognition event.
CHIMO Crisis Services	1	\$ 45,000.00	\$ 40,000.00	Same level as last year.
Chinese Mental Wellness Association of Canada **	1	\$ 30,000.00	\$ 12,000.00	Increase from last year. To continue offering this unique service that bridges the gaps between the multicultural groups and mainstream society.
Community Meal – St. Alban's Hall	1	\$ 1,500.00	\$ 1,500.00	New. This organization is the only place in Richmond offering regular hot meal service every week.
Family Services of Greater Vancouver	1	\$ 60,000.00	\$ 45,000.00	Same level as last year.
Heart of Richmond AIDS Society	1	\$ 15,000.00	\$ 4,000.00	Increased rent compared to last year.
Kehila Society*	1	\$ 5,000.00	\$ 1,000.00	The service provided by this group is open to the general public (e.g. Russian and Spanish speaking immigrants and elderly immigrants).
Multicultural Helping House Society **	2	\$ 25,000.00	\$ 10,000.00	New.
Richmond Addiction Services	1	\$ 172,000.00	\$ 171,950.00	Same level as last year.
Richmond Carefree Society	1	\$ 4,500.00	\$ 3,000.00	Increased bus rental and fuel costs compared to last year, and equipment replacement necessary.
Richmond Citizens Crime Watch Patrol	1	\$ 2,000.00	\$ 1,000.00	Grant to go towards the purchase of five portable radios for volunteers.
Richmond Family Place	1	\$ 21,000.00	\$ 16,000.00	Same level as last year.
Richmond Marine Rescue Society	1	\$ 10,000.00	\$ 2,000.00	Same level as last year.
Richmond Multicultural Concerns Society	1	\$ 15,000.00	\$ 7,500.00	Same level as last year. Grant to go towards operating expenses and program delivery. The Society's sole source of revenue is through grants, fundraising and donations. It is recommended that the Committee investigate alternative ways to generate revenue.

Summary of Requests for 2006 Grants Program

HEALTH, SOCIAL & SAFETY SERVICES			
APPLICANT NAME	CATEGORY	2006 REQUEST	2006 RECOMMENDATION
Richmond Poverty Response Committee **	1	\$ 8,000.00	\$ 6,000.00
Richmond Safe Communities Alliance **	1	\$ 12,000.00	\$ 9,000.00
Richmond Stroke Recovery Centre*	1	\$ 1,000.00	\$ 1,000.00
Richmond Youth Service Agency*	1	\$ 8,500.00	\$ 8,500.00
Richmond Womens' Resources Centre Association **	1	\$ 18,306.00	\$ 12,000.00
SUCCESS – Receptionist	1	\$ 20,329.00	\$ -
SUCCESS – Volunteer Appreciation Ceremony	1	\$ 1,500.00	\$ 1,000.00
VIP Club of Richmond	1	\$ 1,500.00	\$ 1,500.00
Volunteer Richmond Information Services	1	\$ 40,000.00	\$ 35,000.00
TOTAL		\$ 541,635.00	\$ 409,950.00

* Groups that missed the deadline.

** 2006 Recommendation revised at March 6th General Purposes Committee Meeting.

RATIONALE/COMMENTS/CONDITIONS
 Grant to go towards core operating costs, programs and services. The Committee's sole source of revenue is through grant funding. The Committee should investigate alternative ways to generate revenue.
 New. Grant to go towards Meth Watch prevention program. Crystal meth is an important community issue and this program is the only one of its kind in Richmond that is proposing a response.
 This organization has not applied for a grant since 1997.
 Same level as last year.
 Increase compared to last year. This group is depleting their cash every year to remain operating.
 Requested 2 grants. Only granted 1 request.
 Same level as last year.
 Increase from last year.
 Same level as last year.

Summary of Requests for 2006 Grants Program

CULTURAL SERVICES & COMMUNITY EVENTS				
APPLICANT NAME	CATEGORY	2006 REQUEST	2006 RECOMMENDATION	RATIONALE/COMMENTS/CONDITIONS
Goan Overseas Association	1	\$ 10,000.00	\$ 1,000.00	New. Grant to go towards the Richmond programs.
Gulf of Georgia Cannery Society	1	\$ 10,000.00	\$ -	The Society is funded by the federal government.
Hamilton Community Assoc – Admin Asst	1	\$ 11,000.00	\$ -	Requested 2 grants. It would be more suitable to work with Parks, Rec & Cultural Services dept to request Admin Asst.
Hamilton Community Assoc – Hamilton Festival	1	\$ 1,000.00	\$ 700.00	Same level as last year.
Jewish Community Centre of Greater Vancouver	1	\$ 10,500.00	\$ -	This grant request does not meet eligibility criteria: a) event is restricted to a religious group and participation is not open to the general public; b) request is to support athlete attendance at the event. City is already providing in-kind services for this event.
Pacific Piano Competition Society	1	\$ 4,500.00	\$ 1,500.00	Same level as last year.
Richmond Agricultural & Industrial Society	1	\$ 30,000.00	\$ -	Through discussion with members of the the Society, it was determined that they are not ready to proceed with purchasing the float.
Richmond Artists Guild	1	\$ 2,800.00	\$ 1,000.00	Same level as last year.
Richmond Chinese Community Society	1	\$ 8,500.00	\$ 1,500.00	Same level as last year.
Richmond Community Band Society (formerly Lulu Island Music Society)	2	\$ 1,000.00	\$ 1,000.00	This group has not received a grant since 2002. Same level as in previous years.
Richmond Community Orchestra and Chorus Association	1	\$ 4,000.00	\$ 1,000.00	To go towards the salary of the part-time General Manager (the only paid staff member). Non-funding would require the part-time hours to be further reduced.
Richmond Singers	2	\$ 1,000.00	\$ -	Received grant in 2004 (Category 2). Not eligible to receive a grant until 2007, in accordance with the Policy.
Scouts Canada – 18 th Richmond Scouts	2	\$ 1,000.00	\$ -	Received grant in 2005 (Category 2). Not eligible to receive a grant until 2008, in accordance with the Policy.
Steveston Community Society	1	\$ 25,000.00	\$ 5,000.00	Grant to go towards Salmon Festival operating expenses. A detailed accounting of how the grant was spent will be required by the City following the event.
Thompson Community Association	1	\$ 55,000.00	\$ 50,000.00	Same level as last year. The grant provides support for public Summer Programs at the community centres through Richmond.
West Richmond Community Association	1	\$ 5,000.00	\$ -	This grant request is for the Halloween fireworks event.
TOTAL		\$ 180,300.00	\$ 62,700.00	

Staff Report

Origin

City Council has the authority to provide financial assistance to community organizations under the Local Government Act. The City of Richmond Grants Policy (Policy 3705 – Attachment 1) outlines the principles and processes by which the grants are to be allocated.

A Staff Grants Review Committee (K. Huhtala, L. Sherlock, C. Russell, M. Small, C. Lussier, B. Lee, S. Issel and A. Stevens) has reviewed the applications for the 2006 program and the grant recommendations are provided in this report.

Analysis

Advertisements were placed in the local newspapers advising the community of the grants process. Those who requested applications received them. The closing date for all applications was Friday October 14, 2005.

This year there were a total of forty-two (42) applications. Of the 42 applications, four came in after the October 14, 2005 deadline. The organizations that were late in applying were:

- Big Brothers of Greater Vancouver
- Kehila Society
- Richmond Stroke Club
- Richmond Youth Service Agency.

Staff has not recommended grants to these organizations for this year as it states on the application form that “Late applications will be not be considered”. Staff has set aside some funds should Council wish to reconsider these applications, and these amounts are reflected in the Summary attached (Attachment 2). The amounts suggested are as follows:

- Big Brothers of Greater Vancouver - \$3,000,
- Kehila Society - \$1,000,
- Richmond Stroke Club - \$1,000,
- Richmond Youth Service Agency - \$8,500.

The City’s Grants Policy defines eligible categories for applicants. Category 1 applicants are those “providing unique and essential services to the community of Richmond”. Applicants who are deemed to be Category 1 may apply for funding in subsequent years whereas Category 2 applicants are not eligible to apply or receive funding for two subsequent years.

The Richmond Singers and Scouts Canada – 18th Richmond Scouts received funding in 2004 and 2005 respectively under Category 2. In accordance with the Policy, these applicants would not be eligible to apply or receive funding for two subsequent years and staff have not recommended funding for 2006.

For the 2006 Grants Program there are 6 new applicants. These applicants are:

1. CARS BC
2. Community Meal – St. Alban’s Hall
3. Goan Overseas Association
4. Jewish Community Centre of Greater Vancouver
5. Multicultural Helping House Society
6. Richmond Safe Communities Alliance

Summary of Grants Reviewed

The attached Grant Application Summary Sheets (Attachment 3) summarize the requests in each application, the services received from the City, how the funding from the previous year was spent, the financial status of the organization, and the staff rationale for the recommended grant.

A comparison of the Grants program over the past 3 years is provided in the table below.

	2006	2005	2004
Total number of Grant Applications	42	52	34
Grants Denied including late and Category 2	12	10	9
Maintained at previous year’s level	13	16	10
New Applicants	6	12	6
Total amount recommended	\$456,650	\$374,600	\$287,600

Review of Policy 3075

Another area for Council consideration is a review of the Grants Policy. Grants Program – Council adopted Policy 3075 in 2000. Over the past six years the demographics and needs of the Richmond community have changed a great deal. Staff feel there is an opportunity to revisit the Policy to ensure the differing needs of the community are taken into consideration within the Policy.

Financial Impact

This year the breakdown is as follows:

February 1, 2006

- 4 -

Richmond Addiction Services	\$171,950	
Health, Social and Safety Services	<u>\$222,000</u>	\$393,950
Cultural Services and Community Events		<u>\$ 62,700</u>
Total		\$456,650

The attached Summary (Attachment 2) provides a listing of applicants, their category, the requested grant amount, and the recommended grant amount and rationale.

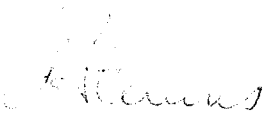
The 2006 grants program has a budget of \$500,000.

Conclusion

The City Grants program is a way for the City to provide funding and assistance to organizations that provide required services to various residents of Richmond and who also meet the Policy criteria.

The total grant amount recommended for 2006 is \$456,650. This is comprised of Health, Social and Safety Services at \$393,950 and Cultural Services and Community Events at \$62,700. The 2006 budget has the appropriate funding level to meet grant recommendations.

In order to ensure the City is meeting the needs of the community today, a review of the policy would be beneficial at this time.



Anne Stevens
Chair Community Grants
(4273)

AS2:as2



City of Richmond

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Adopted by Council: June 12, 2000

POLICY 3705

File Ref: 1085-00

GRANTS PROGRAM**POLICY 3705:**

It is Council policy that:

The principles on which grant funding will be approved are as follows:

A. GENERAL PRINCIPLES:

The City of Richmond supports the enhancement of a positive quality of life for all its residents, and the Council recognizes that one method of helping to achieve this goal is through an annual grants program.

Applications from non-profit or registered charitable organizations and/or groups are eligible for a City grant on the basis that they:

- offer projects, programs, services or events which have a demonstrated need in the community;
- provide the greatest benefits to the largest number of Richmond residents;
- exercise co-ordination and co-operation with other groups to prevent duplication of projects, programs, services or events;
- provide evidence of having sought funding from a variety of sources;
- promote volunteer participation and citizen involvement;
- apply a "user pay" philosophy, where applicable;
- use innovative approaches and techniques in addressing community issues;
- provide documentation supporting the financial need for funding, including, but not limited, to the current financial statements of the applicant;
- show real and financial need, and demonstrate the impact that would occur following non-funding from the City;

and on the understanding, that:

- Not all organizations meeting these general principles will automatically receive a grant or grant increase.
- Approval of a grant by the City in any particular year should not be viewed as an automatic ongoing source of annual funding. Grant renewals are not automatic,



City of Richmond

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Adopted by Council: June 12, 2000

POLICY 3705

File Ref: 1085-00

GRANTS PROGRAM

nor is any increase in funds. Grant approvals in a particular year, do not guarantee that grant requests in subsequent years will be successful.

- Only one application per year will be accepted per organization.

B. DEFINITIONS OF ELIGIBLE GRANT CATEGORIES:

1. **Category 1 and Category 2 Applicants – Applicable category for any application to be determined by Council.**

Applicants may apply for Category 1 or Category 2 designation as follows:

Category 1 applicants must be deemed to be providing unique and essential services to the community of Richmond. Applicants must demonstrate how their services fit under this designation. Applicants who are deemed to be Category 1 may apply for funding in subsequent years; and

Category 2 applicants who receive funding would not be eligible to apply or receive funding for two subsequent years.

2. **Operating Assistance**

Regular operating expenses or core budgets of established organizations, including supplies and equipment, heat, light, telephone, photocopying, rent, and administrative support salaries.

3. **Projects**

One-time-only projects which respond to health, social and cultural needs within Richmond, must have a specific set of goals and objectives, and have a defined start and finish date.

4. **Programs and Services**

Ongoing programs and services which contribute to the health and social well-being of Richmond residents, or which contribute to the general interest and advantage of the City.

5. **Events (Community Promotion)**

Events which enhance and contribute to the cultural life of Richmond, which promote community involvement and spirit, and which have a defined start and finishing date (but may also be held annually), and which promote Richmond outside the City.



City of Richmond

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Adopted by Council: June 12, 2000

POLICY 3705

File Ref: 1085-00

GRANTS PROGRAM

6. Council Discretion

Council may, at its discretion, award grants to groups which offer a service deemed by Council to be of value to the City, or to community committees whose mandate is to function for the good of the City and its residents.

C. EXCLUSIONS FROM ELIGIBILITY FOR CITY GRANT:

- Applications from individuals
- Activities which are restricted to people of specific religious or ethnic groups
- Annual fund-raising campaigns, form letter requests or telephone campaigns
- Building funds or capital construction campaigns
- Debt retirement
- Expenses related to attendance at seminars, workshops, symposiums, or conferences
- Agencies which primarily fund other organizations

D. GRANTS REVIEW CONSIDERATIONS

Not all organizations meeting the criteria will automatically receive a grant. Grant allocations are dependent on the Grants budget established by City Council.

In reviewing grant applications and preparing recommendations for grant allocations, Council may give primary consideration to the following factors:

- Basic eligibility and demonstrates organizational efficiency, effectiveness and stability.
- numbers of Richmond residents served
- quality of service
- financial need of the organization
- community interaction
- role and number of volunteers
- use of existing community services and facilities
- local input into governance

Summary of Requests for 2006 Grants Program

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SUCCESS – Receptionist	1	\$ 20,329.00	\$ -	Requested 2 grants. Only granted 1 request.
SUCCESS – Volunteer Appreciation Ceremony	1	\$ 1,500.00	\$ 1,000.00	Same level as last year.
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Volunteer Richmond Information Services	1	\$ 40,000.00	\$ 35,000.00	Same level as last year.
TOTAL		\$ 541,635.00	\$ 393,950.00	

* Groups that missed the deadline.

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Hamilton Community Assoc – Admin Asst	1	\$ 11,000.00	\$ -
Hamilton Community Assoc – Hamilton Festival	1	\$ 1,000.00	\$ 700.00
Jewish Community Centre of Greater Vancouver	1	\$ 10,500.00	\$ -
Pacific Piano Competition Society	1	\$ 4,500.00	\$ 1,500.00
Richmond Agricultural & Industrial Society	1	\$ 30,000.00	\$ -
Richmond Artists Guild	1	\$ 2,800.00	\$ 1,000.00
Richmond Chinese Community Society	1	\$ 8,500.00	\$ 1,500.00
Richmond Community Band Society (formerly Lulu Island Music Society)	2	\$ 1,000.00	\$ 1,000.00
Richmond Community Orchestra and Chorus Association	1	\$ 4,000.00	\$ 1,000.00
Richmond Singers	2	\$ 1,000.00	\$ -
Scouts Canada – 18 th Richmond Scouts	2	\$ 1,000.00	\$ -
Steveston Community Society	1	\$ 25,000.00	\$ 5,000.00
Thompson Community Association	1	\$ 55,000.00	\$ 50,000.00
West Richmond Community Association	1	\$ 5,000.00	\$ -
TOTAL		\$ 180,300.00	\$ 62,700.00

ATTACHMENT 3
Grant Application Summary Sheets



1.	Applicant	Big Brothers of Greater Vancouver	
2.	Grant Request	\$3,500	For: Operating Assistance
3.	Summary of Request	To offset the cost of providing services to children and families in Richmond, i.e. to recruit volunteers and families, screen, train and monitor matches between adults and children.	
4.	Category	1	
5.	No. of Richmond residents served by group	63	
6.	Services received from City	none	
7.	Amount of Previous Year Grant and Spending Details	\$3,000 increased mentoring coordinator from half a day to one full day a week.	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 1,305,190	\$ 1,507,100
	Total Expenses	\$ 1,272,001	\$ 1,506,700
	Surplus or (Deficit)	\$ 33,189	\$ 400
	Accumulated Surplus or (Deficit)	\$	\$
9.	Justification for Accumulated Surplus (Deficit)		
10.	Richmond Grant	\$ 3,000	\$ 3,500
	Other Grants (Federal, Provincial, Municipal)	\$ 47,650	\$ 55,400 City of Vancouver
	Total Grants	\$ 50,650	\$ 58,900
	Grant Surplus	\$	\$
11.	Budget for Grant Request	to recruit volunteers and families, screen, train and monitor matches between adults and children.	
12.	Grant Recommendation Comments/Conditions	\$3,000 Cutback in funding will affect the number of families this org. can serve. Late application.	
13.	Assessor	Barbara Lee, Executive Assistant, Finance & Corporate Services Anne Stevens, Manager, Customer Services	



1.	Applicant	Big Sisters of BC Lower Mainland	
2.	Grant Request	\$5,000	For: Programs and Services
3.	Summary of Request	Salary of Richmond counsellor – matching Big and Little Sisters, and community outreach.	
4.	Category	1	
5.	No. of Richmond residents served by group	92	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	\$3,000 Little Sister activities for Richmond residents (summer camp, snowshoeing, horseriding etc), 4 newsletters per year, training and orientation sessions for new Big Sisters from Richmond.	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 692,442	\$ 748,200
	Total Expenses	\$ 637,199	\$ 748,315
	Surplus or (Deficit)	\$ 55,243	\$ (115)
	Accumulated Surplus or (Deficit)	\$ 290,664	\$
9.	Justification for Accumulated Surplus (Deficit)	Funds in surplus are allocated to operating and capital expenditures as required, and for repairs to Big Sisters' house, which is more than 100 years old. Surplus funds have also been used to fund a new counselling position to reduce wait times for matching Big and Little Sisters.	
10.	Richmond Grant	\$ 3,000	\$ 5,000
	Other Grants (Federal, Provincial, Municipal)	\$ 172,189	\$ 188,550
	Total Grants	\$ 175,189	\$ 193,550
	Grant Surplus	\$ 0	\$ 0
11.	Budget for Grant Request	The grant will be spent on programs and services for Richmond Big and Little Sisters activities.	
12.	Grant Recommendation Comments/Conditions	\$3,000 Same level as last year.	
13.	Assessor	Shawn Isse! Manager, Policy Development & Corporate Programs	



1.	Applicant	Canadian Mental Health Association - Richmond Branch		
2.	Grant Request	\$25,000	For:	Operating Assistance Programs and Services
3.	Summary of Request	<p>The grant would be used to deliver direct services to the members of Pathways Clubhouse – a rehabilitation program for people recovering from mental illness in Richmond. It would aid in the day to day operation of the Clubhouse, subsidize the rent and meals for members and develop the supported education program.</p> <p>The increase for funding is due to the increase in food costs and to support members with the educational goals and pursuits.</p>		
4.	Category	1		
5.	No. of Richmond residents served by group	291 Richmond Residents		
6.	Services received from City	Property tax relief – 8911 Westminster Hwy.		
7.	Amount of Previous Year Grant and Spending Details	\$14,000	Food \$7600 Rent \$4000 Utilities \$1200	Phone \$800 GST \$400 Total \$14,000
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year		Budget for 2006 Year
		Mar 31/05 (e.g. Financial Statement)		
	Total Revenue	\$ 2,210,518		\$ 1,830,067
	Total Expenses	\$ 2,259,957		\$ 1,830,067
	Surplus or (Deficit)	\$ (49,429)		\$ 0
	Accumulated Surplus or (Deficit)	\$ 0		\$ 0
9.	Justification for Accumulated Surplus (Deficit)	N/A		
10.	Funding	2005 (Actual)		2006 (Requested)
	Richmond Grant	\$ 14,000		\$ 25,000
	Other Grants (Federal, Provincial, Municipal)	\$ 1,387,123		\$ 1,472,081
	Total Grants	\$ 1,401,123		\$ 1,497,081
	Grant Surplus	\$ 0		\$ 0
11.	Budget for Grant Request	\$ 25,000	Food \$10,000 Rent \$4000 Utilities \$1200 Phone \$800	Supported Education \$8400 GST \$600 Total \$25,000
12.	Grant Recommendation Comments/Conditions	\$14,000	Same level as last year to direct services and support members of Pathway Clubhouse with their educational goals and pursuits.	
13.	Assessor	Cathy Russell Executive Assistant - Parks, Recreation & Cultural Services		



1.	Applicant	Youth Counter Attack/Road Sense Society of BC (CARS BC)	
2.	Grant Request	\$9,000	For: Event
3.	Summary of Request	<p>2006 CARS BC Provincial Conference for over 400 young people from high schools across BC and Canada. The conference will focus on three key learning streams: Road Safety; Decision Making; Peer-to-peer learning.</p> <p>The youth will attend workshops and key-note speakers plus engage in hands-on activities that are easily replicated in their school and communities.</p>	
4.	Category	1	
5.	No. of Richmond residents served by group	11 volunteers; 25 young people – 36 Richmond residents	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	\$N/A – First Time Request	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year Dec 31/04 (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 253,580	\$ 456,239
	Total Expenses	\$ 220,826	\$ 455,491
	Surplus or (Deficit)	\$ 32,754	\$ 748
	Accumulated Surplus or (Deficit)	\$ 98,196	\$
9.	Justification for Accumulated Surplus (Deficit)	The non-profit sector has undergone many funding cuts and in order to survive these we need to ensure an operating reserve that will allow us to continue to pay our lease agreements and restructure should we ever face a cut in funding.	
10.	Richmond Grant	\$ 0	\$ 9,000
	Corporate Sponsorship	\$ 244,158	\$ 323,739
	Other Grants (Federal, Provincial, Municipal)		\$ 57,500
	Total	\$ 244,158	\$ 390,239
	Grant Surplus	\$ 0	\$ 0
11.	Budget for Grant Request	\$9,000	
		Training for volunteers \$1,000	Materials \$1,000
		Criminal Record Checks \$2,000	Transport costs \$200
		Clothing – Volunteers \$800	\$9,000
		Food – Volunteers \$2,500	
		Volunteer Pgs \$500	
		Recog for Volunteers \$1,000	
12.	Grant Recommendation Comments/Conditions	\$1,000 New. Grant to go towards the volunteer recognition event.	
13.	Assessor	Cathy Russell Executive Assistant - Parks, Recreation & Cultural Services	



1.	Applicant	CHIMO Crisis Services	
2.	Grant Request	\$45,000	For: Programs and Services
3.	Summary of Request	75% of the grant request will go towards the growing volunteer-based crisis support and prevention program (crisis lines, outreach and advocacy, and school-based prevention). 25% of the grant request will go towards staff-based counselling services for youth and adults.	
4.	Category	1	
5.	No. of Richmond residents served by group	8,000	
6.	Services received from City	60 yr lease at a nominal rate for Nova Transition House, City property taxes waived for the site.	
7.	Amount of Previous Year Grant and Spending Details	\$40,000 Crisis lines, community education workshops, counselling services.	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 1,265,560	\$ 1,452,142
	Total Expenses	\$ 1,234,965	\$ 1,452,142
	Surplus or (Deficit)	\$ 30,595	\$ 0
	Accumulated Surplus or (Deficit)	\$ 436,672	
9.	Justification for Accumulated Surplus (Deficit)	Surplus is made up of contingency reserve (to protect against future risk, to cover operating expenses, and for capital reserve fund), and innovation and development fund – to create, pilot, and develop new resources and to continue to build a vibrant organization. Much of the fund is restricted by donor requests.	
10.	Richmond Grant	\$ 40,000	\$ 45,000
	Other Grants (Federal, Provincial, Municipal)	\$ 442,630	\$ 448,630
	Total Grants	\$ 482,630	\$ 493,630
	Grant Surplus	\$ 0	\$
11.	Budget for Grant Request	Volunteer-based crisis support services \$26,250 Volunteer-based crisis prevention services \$7,500 Staff-based crisis counselling services <u>\$11,250</u> Total <u>\$45,000</u>	
12.	Grant Recommendation Comments/Conditions	\$40,000 Same level as last year.	
13.	Assessor	Shawn Issel Manager, Policy Development & Corporate Programs	



1.	Applicant	The Chinese Mental Wellness Association of Canada	
2.	Grant Request	\$30,000	For: Operating Assistance Programs and Services
3.	Summary of Request	<p>The organization's mandate is to bridge the gaps between the multicultural groups and mainstream society, to promote and play a lead role in building a unified and healthy community.</p> <p>The funding will go towards programs that will contribute to those groups of people with mental health issues: Peer counselling; group therapy; mental health awareness workshops; translation and interpretation services; English classes; peer support resources centre; warm wellness phone line.</p>	
4.	Category	1	
5.	No. of Richmond residents served by group	Approx 335 Richmond residents	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	\$6000	Space \$1,605 Counselling \$1,200 Admin \$3,150 Office Supplies \$45
	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year	Budget for 2006 Year
		March 31, 2005 (e.g. Financial Statement)	
	Total Revenue	\$ 99,403	\$ 97,975
	Total Expenses	\$ 74,682	\$ 96,300
	Surplus or (Deficit)	\$ 24,721	\$ 1,675
	Accumulated Surplus or (Deficit)	\$ 34,167	\$
9.	Justification for Accumulated Surplus (Deficit)	Surplus is due to timing received from the Vancouver Coastal Health Authority, the City of Richmond Grant and the BC Gaming Commission Grant. This is a deferred earning – the money will be used for the project.	
10.	Richmond Grant	\$ 6,000	\$ 30,000
	Other Grants (Federal, Provincial, Municipal)	\$ 45,828	\$ 40,000
	Gaming Funds	\$ 12,000	\$ 45,975
	Total	\$ 63,828	\$ 115,975
11.	Budget for Grant Request	Rent \$4,000 Admin Salary \$8,000 Counselling Program Expenses \$5,000 English Class Expenses \$5,000 Warm Line Expenses \$5,000 Peer Support Resource Centre Expenses \$5,000	
12.	Grant Recommendation Comments/Conditions	\$10,000 To continue offering this unique service that bridges the gaps between the multicultural groups and mainstream society	
13.	Assessor	Cathy Russell Executive Assistant - Parks, Recreation & Cultural Services	



1.	Applicant	Community Meal – St. Albans Hall	
2.	Grant Request	\$1,500	For: Operating Assistance/Prog & Services
3.	Summary of Request	<p>In response to a growing need in Richmond, in 1998 St. Alban's Hall began a full hot meal service offered every Tuesday evening. Currently, 100 - 115 people utilize the service at an average cost of \$2.30 per person. The \$1,500 will cover one month of our cost for food and supplies (i.e. dishwasher soap, rubber gloves and sanitary materials).</p> <p>The organization is in the only place in Richmond offering regular hot meal service every week.</p>	
4.	Category	1	
5.	No. of Richmond residents served by group	Since 1998, 30,000 people have been served, with approximately 85% from Richmond.	
6.	Services received from City	0	
7.	Amount of Previous Year Grant and Spending Details	\$0	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ \$24,000	
	Total Expenses	\$ \$24,000	
	Surplus or (Deficit)	\$ \$0	
	Accumulated Surplus or (Deficit)	\$ \$0	
9.	Justification for Accumulated Surplus (Deficit)	N/A	
10.	Richmond Grant	\$ 0	\$ 1,500
	Other Grants (Federal, Provincial, Municipal)	\$ 7,736	\$ 4,500
	Total Grants	\$ 7,736	\$ 6,000
	Grant Surplus	\$ 0	
11.	Budget for Grant Request	The \$1,500 will cover one month of our cost for food and supplies (i.e. dishwasher soap, rubber gloves and sanitary materials).	
12.	Grant Recommendation Comments/Conditions	\$1,500 New. The organization is in the only place in Richmond offering regular hot meal service every week.	
13.	Assessor	Kari Huhtala, Senior Planner/Lesley Sherlock, Social Planner Senior Planner	



1.	Applicant	Family Services of Greater Vancouver	
2.	Grant Request	\$60,000	For: Programs and Services
3.	Summary of Request	This grant funds the Richmond Counselling Program - individual or family counselling to help people manage their acute distress and improve their coping skills. The program has been an integral part of the Richmond community for 25 years.	
4.	Category	1	
5.	No. of Richmond residents served by group	31,000, of which 69% are subsidized clients, and 88% are full fee clients were Richmond residents. The clients who are not Richmond residents work in Richmond.	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	\$45,000 Last year's grant funds were spent in providing counselling services for families in Richmond families and in building capacity for a self-help group for Chinese women in Richmond.	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement) Family Services of Greater Vancouver	Budget for 2006 Year Richmond Counselling Program
	Total Revenue	\$ 21,194,654	\$ 118,275
	Total Expenses	\$ 21,219,169	\$ 118,284
	Surplus or (Deficit)	\$ (24,515)	\$ (9.39)
	Accumulated Surplus or (Deficit)	\$ 0	\$ 0
9.	Justification for Accumulated Surplus (Deficit)	N/A	
10.	Richmond Grant	\$ 45,000	\$ 60,000
	Other Grants (Federal, Provincial, Municipal)	\$ 16,276,739	\$ 0
	Total Grants	\$ 16,321,739	\$ 60,000
	Grant Surplus	\$ (24,515)	\$ 0
11.	Budget for Grant Request	The funds will go towards wages and benefits, rent, operating expenses and administration fees for the Richmond Counselling Program.	
12.	Grant Recommendation Comments/Conditions	\$45,000	
13.	Assessor	Kari Huhtala, Senior Planner/Lesley Sherlock, Social Planner	



1.	Applicant	Heart of Richmond AIDS Society	
2.	Grant Request	\$15,000	For: Operating Assistance/Prog & Services
3.	Summary of Request	The funds are to be used for increased rent and outreach services to HIV positive persons, particularly those who have limited life skills.	
4.	Category	1	
5.	No. of Richmond residents served by group	60,950 residents	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	\$2,000 Last year, the grant funds were used to pay approximately three months rent.	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 65,651	\$ 92,500
	Total Expenses	\$ 67,997	\$ 92,500
	Surplus or (Deficit)	\$ (2,345)	\$ 0
	Accumulated Surplus or (Deficit)	\$ 0	\$ 0
9.	Justification for Accumulated Surplus (Deficit)	N/A	
10.	Richmond Grant	\$ 2,000	\$ 15,000
	Other Grants (Federal, Provincial, Municipal)	\$ 47,210	\$ 69,500
	Total Grants	\$ 49,210	\$ 84,500
	Grant Surplus	\$ 0	\$ 0
11.	Budget for Grant Request	Rent \$8,000	Outreach Services \$7,000
12.	Grant Recommendation Comments/Conditions	\$4,000 HIV is on the increase, and additional funding support is warranted.	
13.	Assessor	Kari Huhtala, Senior Planner/Lesley Sherlock, Social Planner	



1.	Applicant	The Kehila Society of Richmond – Late Submission Dec. 1/05	
2.	Grant Request	\$5,000	For: Programs and Services
3.	Summary of Request	To provide an ESL/cultural adaptation/assimilation program to isolated senior immigrants to increase participants' confidence with their English and assist them in seeking out a more formal ESL program.	
4.	Category	1	
5.	No. of Richmond residents served by group	2500	
6.	Services received from City	None	
7.	Amount of Previous Year Grant and Spending Details	\$0	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 53,994	\$ 56,100
	Total Expenses	\$ 54,878	\$ 66,850
	Surplus or (Deficit)	\$ (884)	\$ (10,750)
	Accumulated Surplus or (Deficit)	\$	\$
9.	Justification for Accumulated Surplus (Deficit)	Surplus is money in an operating fund	
10.	Richmond Grant	\$ 0	\$ 5,000
	Other Grants (Federal, Provincial, Municipal)	\$ 37,000	\$ 75,000
	Total Grants	\$ 37,000	\$ 80,000
	Grant Surplus	\$	\$
11.	Budget for Grant Request	Grant funds will be used to purchase written materials, activities materials, cover costs of the program, transportation costs to resource centres e.g. library, speaker fees, and possible child minding costs.	
12.	Grant Recommendation Comments/Conditions	\$1,000 The service provided by this group is open to the general public (e.g. Russian and Spanish speaking immigrants and elderly immigrants).	
13.	Assessor	Barbara Lee, Executive Assistant, Finance & Corporate Services Anne Stevens, Manager, Customer Services	



1.	Applicant	Multicultural Helping House Society	
2.	Grant Request	\$25,000	For: Operating Assistance
3.	Summary of Request	The grant will be used to cover: a) wages for a part time Richmond based staff to coordinate programs and services to immigrants and low-income families (i.e. settlement counselling, employment assistance, support for individuals and families in crisis, free legal clinic and information and referral), and b) rent and utilities for office space that provides privacy and confidential access to MHHS programs and services.	
4.	Category	2	
5.	No. of Richmond residents served by group	125 one to one counselling; 351 calls/visits; 45 new immigrant residents and 30 seniors on a daily basis.	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	\$0	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 229,912	\$ 476,000
	Total Expenses	\$ 187,375	\$ 462,052
	Surplus or (Deficit)	\$ 42,537	\$ 13,948
	Accumulated Surplus or (Deficit)	\$ (26,695)	
9.	Justification for Accumulated Surplus (Deficit)	N/A	
10.	Richmond Grant	\$ 0	\$ 25,000
	Other Grants (Federal, Provincial, Municipal)	\$ 134,268	\$ 375,000
	Total Grants	\$ 134,268	\$ 400,000
	Grant Surplus	\$ 0	
11.	Budget for Grant Request	Wages for 1 part-time Richmond-based staff	\$18,529
		Rental and utilities	\$6,471
12.	Grant Recommendation Comments/Conditions	\$2,000	
13.	Assessor	Kari Huhtala, Senior Planner/Lesley Sherlock, Social Planner	



1.	Applicant	Richmond Addiction Services Society	
2.	Grant Request	\$172,000	For: Programs and Services
3.	Summary of Request	The grant will be used to employ a Substance Abuse Prevention Outreach Specialist and Problem Gambling Prevention Specialist/Counsellor to work with children, youth, teachers, parents and seniors in providing knowledge about substance use/misuse; contribute to asset building among children and youth; problem behaviours regarding substance use and gambling.	
4.	Category	1	
5.	No. of Richmond residents served by group	3,296 persons in 2004-05 (100% Richmond residents).	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	\$171,950 Similar as described above.	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement) Richmond Addiction Services	Budget for 2006 Year
	Total Revenue	\$ 1,688,731	\$ 1,948,302
	Total Expenses	\$ 1,688,412	\$ 1,957,341
	Surplus or (Deficit)	\$ 319	\$ (9,039)
	Accumulated Surplus or (Deficit)	\$ 0	\$ 0
9.	Justification for Accumulated Surplus (Deficit)	N/A	
10.	Richmond Grant	\$ 171,950	\$ 172,000
	Other Grants (Federal, Provincial, Municipal)	\$ 0	\$ 35,000
	Total Grants	\$ 171,950	\$ 207,000
	Grant Surplus	\$ 0	\$ 0
11.	Budget for Grant Request	Substance Abuse Prevention program \$80,000 Problem Gambling Prevention/Counselling program \$92,000 (wages, benefits, operating expenses, promotion and administration)	
12.	Grant Recommendation Comments/Conditions	\$171,950 Same level as last year.	
13.	Assessor	Kari Huhtala, Senior Planner/Lesley Sherlock, Social Planner	



1.	Applicant	Richmond Carefree Society	
2.	Grant Request	\$4,500	For: Operating Assistance/Programs
3.	Summary of Request	These funds would be used for insurance costs and to assist with the costs of bus service for children to attend; bus rental and fuel costs have increased enormously; to assist in replacement of equipment that is no longer effective and to fund a music therapy program to encourage speech and language development of special children	
4.	Category	1	
5.	No. of Richmond residents served by group	100%	
6.	Services received from City	Use of the playgroup facility – East Richmond Community Centre	
7.	Amount of Previous Year Grant and Spending Details	\$1,500 \$1,243 – Insurance \$ 257 – Transportation	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (December 31, 2004)	Budget for 2006 Year
	Total Revenue	\$ 6,924.16	\$ 16,300
	Total Expenses	\$ 6,152.48	\$ 16,300
	Surplus or (Deficit)	\$ 771.68	\$ 0
	Accumulated Surplus or (Deficit)	\$	\$ 0
9.	Justification for Accumulated Surplus (Deficit)		
10.	Funding	2005 (Actual)	2006 (Requested)
	Richmond Grant	\$ 1,000	\$ 4,500
	Other Grants (Federal, Provincial, Municipal)	\$	\$ 10,000
	Total Grants	\$ 1,000	\$ 14,500
	Grant Surplus	\$	\$
11.	Budget for Grant Request	Insurance (Due April 2006) \$1,400 Transportation \$ 400 Music Therapist \$1,900 Playgroup Equipment \$ 800 <u>\$4,500</u>	
12.	Grant Recommendation Comments/Conditions	\$3,000 Increased bus rental and fuel costs compared to last year, and equipment replacement necessary.	
13.	Assessor	Margot Small Fire Administration	



1.	Applicant	Richmond Citizen's Crime Watch Patrol	
2.	Grant Request	\$2,000	For: Operating Assistance
3.	Summary of Request	This grant would be used to purchase 5 portable radios for volunteer patrols.	
4.	Category	1	
5.	No. of Richmond residents served by group	100%	
6.	Services received from City	1) Limited use of RCMP vehicle 1133 during patrols 2) Assistance of City staff for communications assistance and troubleshooting	
7.	Amount of Previous Year Grant and Spending Details	\$500 This grant money was used to assist with the purchase of a bank charger to enable the radios they currently have to be charged more efficiently and quickly.	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 1,065.44	\$ 4,000
	Total Expenses	\$ 1,365.76	\$ 4,840
	Surplus or (Deficit)	\$ (300.32)	\$ 279.08
	Accumulated Surplus or (Deficit)	\$ 1,119.08	\$ 279.08
9.	Justification for Accumulated Surplus (Deficit)	Any surplus will be allocated in the new budget to cover the cost of new/replacement equipment. This money will be used along with grant money the program receives to cover the total cost of items listed on the financial overview.	
10.	Funding	2005 (Actual)	2006 (Requested)
	Richmond Grant	\$ 500	\$ 2,000
	Other Grants (Federal, Provincial, Municipal)	\$ 565.44	\$ 2,000
	Total Grants	\$ 1065.44	\$ 4,000
	Grant Surplus	\$	\$
11.	Budget for Grant Request	\$ 2,000 If money is allocated they will be able to purchase 5 portable radios with batteries.	
12.	Grant Recommendation Comments/Conditions	\$1,000 Grant to go towards the purchase of five portable radios for volunteers.	
13.	Assessor	Margot Small Fire Administration	



1.	Applicant	Richmond Family Place	
2.	Grant Request	\$21,000	For: Operating Assistance / Project / Programs and Services
3.	Summary of Request	The majority of the grant funds would be used to pay salaries for administrative support, program staff salaries and heat and light bills	
4.	Category	1	
5.	No. of Richmond residents served by group	99%	
6.	Services received from City	Use of our facility in Minoru Park and the yard services.	
7.	Amount of Previous Year Grant and Spending Details	\$16,000 Administrative Salary: \$7,000 "Healthy Start" Drop in Salary \$8,000 Heat and light \$1,000	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 354,637	\$ 403,800
	Total Expenses	\$ 346,641	\$ 403,800
	Surplus or (Deficit)	\$ 7,996	\$
	Accumulated Surplus or (Deficit)	\$ 54,213	\$
9.	Justification for Accumulated Surplus (Deficit)	The surplus is to cover a possible deficit budget in 2006 and is also earmarked for capital expenditures necessitated by a planned move to a new location.	
10.	Funding	2005 (Actual)	2006 (Requested)
	Richmond Grant	\$ 16,000	\$ 21,000
	Other Grants (Federal, Provincial, Municipal)	\$ 98,556	\$ 296,000
	Total Grants	\$ 98,556	\$ 317,000
	Grant Surplus	\$	\$
11.	Budget for Grant Request	\$7,000	Operating Costs – (heat & light, admin salary)
		\$7,000	East Richmond Outreach Project (program staff salaries)
		\$7,000	"Healthy Start" Drop-In (main site program staff salaries)
12.	Grant Recommendation Comments/Conditions	\$16,000 Same level as last year.	
13.	Assessor	Margot Small Fire Administration	



1.	Applicant	Richmond Marine Rescue Society	
2.	Grant Request	\$10,000	For: Operating Assistance
3.	Summary of Request	The funds would be used to purchase survival suits and dry suits for crew. A portion of the grant would also be used to fund a boat trailer.	
4.	Category	1	
5.	No. of Richmond residents served by group	80%	
6.	Services received from City	Use of Steveston Community Centre Moorage at Scotch Pond	
7.	Amount of Previous Year Grant and Spending Details	\$2,000 Crew equipment vests (mandatory gear) Replacement radios Offset increase in fuel and oil	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement) 2004	Budget for 2006 Year
	Total Revenue	\$ 42,846	\$ 43,300
	Total Expenses	\$ 27,150	\$ 51,440
	Surplus or (Deficit)	\$ 15,696	\$ (8,140)
	Accumulated Surplus or (Deficit)	\$	\$
9.	Justification for Accumulated Surplus (Deficit)	Surplus from 2004 was earmarked for the purchase of a new vessel in March 2005.	
10.	Funding	2005 (Actual)	2006 (Requested)
	Richmond Grant	\$ 2,000	\$ 10,000
	Other Grants (Federal, Provincial, Municipal)	\$ 1,959	\$ 2,000
	Total Grants	\$ 3,959	\$ 12,000
	Grant Surplus	\$	\$
11.	Budget for Grant Request	\$ 1. vessel and equipment operating costs 2. equipment / gear for search and rescue crew 3. trailer for new vessel 4. offset increases in fuel	
12.	Grant Recommendation Comments/Conditions	\$2,000 Same level as last year.	
13.	Assessor	Margot Small Fire Administration	



1.	Applicant	Richmond Multicultural Concerns Society	
2.	Grant Request	\$15,000	For: Operating Assistance
3.	Summary of Request	The grant would contribute to the core operation of the society, including: salaries, benefits, rent, telephone, internet, photocopying, supplies, utilities, GST, insurance. The programs and services of the Society help new immigrants to settle in Richmond, understand the local culture, and becoming contributing members of the community.	
4.	Category	1	
5.	No. of Richmond residents served by group	4000	
6.	Services received from City	Use of meeting rooms at Brighthouse Park and East Richmond Community Hall.	
7.	Amount of Previous Year Grant and Spending Details	\$7,500 Salaries \$5,465.47 Benefits \$1,342.53 Insurance \$692.00	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (Aug 31, 2005) <small>(e.g. Financial Statement)</small>	Budget for 2006 Year
	Total Revenue	\$ 365,247	\$ 318,800
	Total Expenses	\$ 349,451	\$ 318,800
	Surplus or (Deficit)	\$ 15,796	\$
	Cash on hand	\$ 115,206	
9.	Justification for Accumulated Surplus Cash	<p>The surplus will be used to run programs or for employee salaries in the event that the society does not continue to receive government funding, or to cover monthly expenses of \$30,000 (incl. rent) while waiting for delayed or new funding.</p> <p>The Society's sole source of revenue is through grants, fundraising and donations.</p> <p>The Society's surplus cash dropped by \$57,575 last year.</p>	
10.	Funding	2005 (Actual)	2006 (Requested)
	Richmond Grant	\$ 7,500	\$ 15,000
	Other Grants (Federal, Provincial, Municipal)	\$ 336,308	\$ 291,000
	Total Grants	\$ 343,808	\$ 306,000
	Grant Surplus	\$ 0	
11.	Budget for Grant Request	Salaries & Benefits \$8,000 Facilities (rent) \$3,000 Telephone, Internet \$2,000 Photocopying \$400 Materials, Supplies \$600 Utilities \$300 GST \$200 Insurance \$500 Total \$15,000	
12.	Grant Recommendation Comments/Conditions	\$7,500 to assist with operating expenses and program delivery. The Society's sole source of revenue is through grants, fundraising and donations. It is recommended that the Committee investigate alternative ways to generate revenue to complement grant funding.	
13.	Assessor	Cynthia Lussier Customer Service Clerk	



1.	Applicant	Richmond Poverty Response Committee	
2.	Grant Request	\$8,000	For: Operating Assistance, and Programs & Services
3.	Summary of Request	<p>The grant would be used to support the following planned activities:</p> <ul style="list-style-type: none"> to build community awareness of the implications of poverty in Richmond; for projects to benefit low-income residents in Richmond. developing a newsletter; advocacy programs on food security and housing. 	
4.	Category	1	
5.	No. of Richmond residents served by group	40,000	
6.	Services received from City	Use of meeting rooms up to 6 times per year at Richmond City Hall.	
7.	Amount of Previous Year Grant and Spending Details	\$0 (the Committee received \$15,000 from the City of Richmond through Gaming funds in 2003).	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (Dec 31, 2004) (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 3,000	\$ 29,700 (incl. estimated \$1,000 surplus 2005)
	Total Expenses	\$ 13,226	\$ 29,700
	Surplus or (Deficit)	\$ (10,226)	\$ 0
	Accumulated Surplus or (Deficit)	\$ 14,884	
9.	Justification for Accumulated Surplus (Deficit)	Surplus exists from deferred grant revenue received in previous years, used for operations. Estimated balance for December 31, 2005 is \$1,000.	
10.	Funding	2005 (Actual)	2006 (Requested)
	Richmond Grant	\$ 0	\$ 8,000
	Other Grants (Federal, Provincial, Municipal)	\$ 3,000	\$ 19,000
	Total Grants	\$ 3,000	\$ 27,000
	Grant Surplus	\$ 0	
11.	Budget for Grant Request	<p>Project coordination contracts \$4,000</p> <p>Website hosting and maintenance</p> <p>Low income directory printing and maintenance</p> <p>Newsletters</p> <p>Affordable housing materials</p> <p>Community economic development program</p> <p>Poverty forum for faith communities \$4,000</p> <p>Total \$8,000</p>	
12.	Grant Recommendation Comments/Conditions	\$4,000 towards core operating costs, programs and services. The Committee's sole source of revenue is through grant funding. It is recommended that the Committee investigate alternative ways to generate revenue to complement grant funding.	
13.	Assessor	Cynthia Lussier Customer Service Clerk	



1.	Applicant	Richmond Safe Communities Alliance	
2.	Grant Request	\$12,000	For: Project
3.	Summary of Request	This grant would be used to fund a Meth Watch prevention program that is designed to raise awareness, train, and support retailers in identifying suspicious transactions of precursor products used to manufacture methamphetamine, more commonly known as "crystal meth".	
4.	Category	1	
5.	No. of Richmond residents served by group	Potentially all residents of Richmond.	
6.	Services received from City	Meeting room space at City Hall for monthly Board meetings as well as quarterly meetings of the Richmond Safe Communities Alliance members.	
7.	Amount of Previous Year Grant and Spending Details	\$0	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 19,608	\$ 18,400
	Total Expenses	\$ 19,608	\$ 18,400
	Surplus or (Deficit)	\$ 0	\$ 0
	Accumulated Surplus or (Deficit)	\$ 0	\$ 0
9.	Justification for Accumulated Surplus (Deficit)	N/A	
10.	Richmond Grant	\$ 0	\$ 12,000
	Other Grants (Federal, Provincial, Municipal)	\$ 19,600	\$ 0
	Total Grants	\$ 19,600	\$ 12,000
	Grant Surplus	\$ 0	\$ 0
11.	Budget for Grant Request	promotional materials, establishing and maintaining a database to manage the program, and operating expenses.	
12.	Grant Recommendation Comments/Conditions	\$7,000 Crystal meth is an important community issue, and this program is the only one of its kind in Richmond that is proposing a response.	
13.	Assessor	Kari Huhtala, Senior Planner/Lesley Sherlock, Social Planner	



1.	Applicant	Richmond Stroke Recovery Centre	
2.	Grant Request	\$1,000	For: Operating Assistance
3.	Summary of Request	The grant would be put together with the other gifts and donations to run weekly sessions on speech and physical therapy for Richmond residents who have recovered from a stroke in hospital and are now either living alone, in a care home, or in their own home with their spouse acting as caregivers.	
4.	Category	1	
5.	No. of Richmond residents served by group	60	
6.	Services received from City	Use of South Arm Community Centre for a nominal fee.	
7.	Amount of Previous Year Grant and Spending Details	This organization has not applied for or received a grant since 1997.	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 14,100	\$
	Total Expenses	\$ 14,100	\$
	Surplus or (Deficit)	\$ 0	\$
	Accumulated Surplus or (Deficit)	\$ 9,000	\$
9.	Justification for Accumulated Surplus (Deficit)	Surplus is in a GIC that is used to cover operating expenses if required.	
10.	Richmond Grant	\$	\$ 1,000
	Other Grants (Federal, Provincial, Municipal)	\$ 14,100	\$
	Total Grants	\$ 14,100	\$ 1,000
	Grant Surplus	\$ 0	\$
11.	Budget for Grant Request	Grant will be used towards weekly sessions on speech and physical therapy.	
12.	Grant Recommendation Comments/Conditions	\$1,000	This is a worthy organization that have been holding group sessions for 20 years on a non-profit basis to assist those recovering from a stroke to fit back into the community.
13.	Assessor	Cynthia Lussier Customer Service Clerk	



1.	Applicant	Richmond Youth Service Agency	
2.	Grant Request	\$8,500	For: Programs and Services
3.	Summary of Request	This grant would be used to fund a part-time position to operate the youth centre and coordinate activities both in the centre and in the community.	
4.	Category	1	
5.	No. of Richmond residents served by group	2,000+	
6.	Services received from City	In the past the City has provided assistance through the use of space to start the youth centre. There is no support planned for this year other than this grant request.	
7.	Amount of Previous Year Grant and Spending Details	<p>\$17,000</p> <p>The grant funds were used to fund a part-time position for the youth centre. this coordinator position organized the activities for the centre, developed community partnerships and researched additional funding sources to meet identified needs.</p>	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 529,365	\$ 846,305
	Total Expenses	\$ 644,500	\$ 846,305
	Surplus or (Deficit)	\$ (115,135)	\$ 0
	Accumulated Surplus or (Deficit)	\$ 54,357	\$
9.	Justification for Accumulated Surplus (Deficit)	Surplus consists of unrestricted cash used to cover operating activities, as well as restricted cash received from funding organizations that must be used for specific projects.	
10.	Richmond Grant	\$ 17,000	\$ 8,500
	Other Grants (Federal, Provincial, Municipal)	\$ 496,948	\$ 141,900
	Total Grants	\$ 513,948	\$ 150,400
	Grant Surplus	\$ 0	\$
11.	Budget for Grant Request	The funds will be used exclusively for staffing the part-time youth centre coordinator position for 2 half-days per week.	
12.	Grant Recommendation Comments/Conditions	\$8,500	
13.	Assessor	Cynthia Lussier Customer Service Clerk	



1.	Applicant	Richmond Women's Resource Centre Association Linda McNab – 604-277-7450	
2.	Grant Request	\$18,306.00	For: Operating Assistance
3.	Summary of Request	For operating expenses i.e. staff salaries, rent, telephone, office supplies, etc. They would also like to hire a 2 nd staff member – p/t volunteer coordinator.	
4.	Category	1	
5.	No. of Richmond residents served by group	3,700 visits last year	
6.	Services received from City	none	
7.	Amount of Previous Year Grant and Spending Details	\$2,000 - went into general operating budget and was used to pay staff salaries, rent, telephone, office supplies, etc.	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 82,936	\$ 34,650 (does not include possible grant funding)
	Total Expenses	\$ 89,246	\$ 118,856
	Surplus or (Deficit)	\$ (6,310)	\$ (84,206)
	Accumulated Surplus or (Deficit)	\$ 65,445	\$
9.	Justification for Accumulated Surplus (Deficit)	N/a	
10.	Funding	2005 (Actual)	2006 (Requested)
	Richmond Grant	\$ 2,000	\$ 18,306
	Other Grants (Federal, Provincial, Municipal)	\$ 27,151 BC Gaming	\$ 59,898 BC Gaming
			\$ 18,000 Horizons Grant - Fed
	Total Grants	\$ 29,151	\$ 96,204
	Grant Surplus	\$ none	\$ 12,000 if all successful
11.	Grant Recommendation Comments/Conditions	\$10,000 Increase compared to last year. This group is depleting their cash every year to remain operating.	
12.	Assessor	Barbara Lee, Executive Assistant, Finance & Corporate Services Anne Stevens, Chief Licensing Inspector	



1.	Applicant	SUCCESS Richmond Services Francis Li – 604-279-7184	
2.	Grant Request	\$20,329.00	For: Operating Assistance
3.	Summary of Request	To cover salary for f/t clerk/receptionist in the SUCCESS Richmond Services office. Main duties: man office reception desk, provide info & referral services, filling forms, interpretation services, provide clerical and general office support to other program staff members. Part of grant to cover administration costs i.e. photocopying, stationery, postage and volunteer transportation.	
4.	Category	1	
5.	No. of Richmond residents served by group	10,000	
6.	Services received from City	None	
7.	Amount of Previous Year Grant and Spending Details	\$1,000 - spent on operating cost of the centre	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 10,410,221	\$ 11,234,875
	Total Expenses	\$ 10,323,866	\$ 11,233,334
	Surplus or (Deficit)	\$ 86,355	\$ 1,541
	Accumulated Surplus or (Deficit)	\$ (228,048) after amortization	\$
9.	Justification for Accumulated Surplus (Deficit)	N/a	
10.	Funding Sources	2005 (Actual)	2006 (Requested)
	Richmond Grant	\$ 1,000	\$ 20,329
	Other Grants (Federal, Provincial, Municipal)	\$ 81,193 settlement & adaptation prog	\$ 73,533 settlement & adaptation prog
		\$ 47,409 Host prog	\$ 32,667 Host prog
		\$ 10,664 ELSA prog	\$ 85,000 ELSA prog
		\$ 4,650 Summer Career Placement	\$ 7,592 Summer Career Placement
	Total Grants	\$ 143,916	\$ 219,121
	Grant Surplus	\$	\$
11.	Grant Recommendation Comments/Conditions	\$0 Requested 2 grants. Only granted 1 request.	
12.	Assessor	Barbara Lee, Executive Assistant, Finance & Corporate Services Anne Stevens, Chief Licensing Inspector	



1.	Applicant	SUCCESS Richmond Services Francis Li – 604-279-7184	
2.	Grant Request	\$1,500.00	For: Event
3.	Summary of Request	For the Volunteer Appreciation Ceremony on Nov. 10, 2006. Ceremony is to recognize the great contribution of their volunteers to the community as well as to the agency. Expenses include printing of appreciation certificates, refreshments, photo-finishing, decoration and stationery.	
4.	Category	1	
5.	No. of Richmond residents served by group	10,000	
6.	Services received from City	None	
7.	Amount of Previous Year Grant and Spending Details	None for this event but \$1,000 was given to SUCCESS for operating costs last year.	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 10,410,221	\$ 11,234,875
	Total Expenses	\$ 10,323,866	\$ 11,233,334
	Surplus or (Deficit)	\$ 86,355	\$ 1,541
	Accumulated Surplus or (Deficit)	\$ (228,048) after amortization	\$
9.	Justification for Accumulated Surplus (Deficit)	N/a	
10.	Funding Sources	2005 (Actual)	2006 (Requested)
	Richmond Grant	\$ 0	\$ 1,500
	Other Grants (Federal, Provincial, Municipal)	\$ 81,193 settlement & adaptation prog	\$ 73,533 settlement & adaptation prog
		\$ 47,409 Host prog	\$ 32,667 Host prog
		\$ 10,664 ELSA prog	\$ 85,000 ELSA prog
		\$ 4,650 Summer Career Placement	\$ 7,592 Summer Career Placement
	Total Grants	\$ 143,916	\$
	Grant Surplus	\$	\$
11.	Grant Recommendation Comments/Conditions	\$1,000 Same level as last year provided for operations assistance.	
12.	Assessor	Barbara Lee, Executive Assistant, Finance & Corporate Services Anne Stevens, Chief Licensing Inspector	



1.	Applicant	Visually Impaired People's Club of Richmond – VIP R.A. Jones – 604-274-5183	
2.	Grant Request	\$1,500.00	For: Operating Assistance
3.	Summary of Request	To help cover office expenses and rent	
4.	Category	1	
5.	No. of Richmond residents served by group	45	
6.	Services received from City	Community bus is used 12 times/yr for transportation to monthly meetings. Use a room in the Cultural Centre for pottery classes.	
7.	Amount of Previous Year Grant and Spending Details	\$1,000 - using to offset total operating expenses	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 4,637	\$ 2,050
	Total Expenses	\$ 4,483	\$ 4,225
	Surplus or (Deficit)	\$ 154	\$ 2,175
	Accumulated Surplus or (Deficit)	\$	\$
9.	Justification for Accumulated Surplus (Deficit)		
10.	Richmond Grant	\$ 1,000	\$ 1,500
	Other Grants (Federal, Provincial, Municipal)	\$ 0	\$ 0
	Total Grants	\$ 1,000	\$ 1,500
	Grant Surplus	\$	\$
11.	Grant Recommendation Comments/Conditions	\$1,500	
12.	Assessor	Barbara Lee, Executive Assistant, Finance & Corporate Services Anne Stevens, Chief Licensing Inspector	



1.	Applicant	Volunteer Richmond Information Services Society Elizabeth Specht – 604-788-8636/604-379-7020	
2.	Grant Request	\$40,000	For: Operating Assistance
3.	Summary of Request	Support core operating expenses as well as running the Volunteer Centre and Info services i.e. supplies, workshop materials, promotions, telephones, rent, photocopying, postage and program/admin. support salaries.	
4.	Category	1	
5.	No. of Richmond residents served by group	12,000 enquiries for information, see application for additional details.	
6.	Services received from City	Free use of Brighthouse Park Pavilion changing rooms, free use of 3 two-way radios and safety vests, free parking, free use of Debeck House and graphic design and printing support at specific times for specific events.	
7.	Amount of Previous Year Grant and Spending Details	\$35,000 - to carry out core services in the volunteer and info centre.	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 609,977	\$ 920,003
	Total Expenses	\$ 609,613	\$ 920,003
	Surplus or (Deficit)	\$ 364	\$ 0
	Accumulated Surplus or (Deficit)	\$ 136,615	\$
9.	Justification for Accumulated Surplus (Deficit)		
10.	Richmond Grant	\$ 35,000	\$ 40,000
	Other Grants (Federal, Provincial, Municipal)	\$ 56,811 United Way of Lower Mainland	\$ 40,000 BC Gaming Commission
		\$ 201,195 Ministry of Children and Family Development	\$ 27,500 Corporate sponsors
		\$ 3,756 HRDC	\$ unspecified from Heritage Canada
		\$ 54,000 Richmond Health Serv	
		\$ 14,500 Corporate Sponsors	
	Total Grants	\$ 265,262	\$ 107,500 ++
	Grant Surplus	\$	\$
11.	Grant Recommendation Comments/Conditions	\$35,000 Same level as last year.	
12.	Assessors	Barbara Lee, Executive Assistant, Finance & Corporate Services Anne Stevens, Manager, Customer Services	



1.	Applicant	Goan Overseas Association	
2.	Grant Request	\$10,000	For: Operating Assistance
3.	Summary of Request	<p>The grant would be used to expand ongoing programs and new activities such as:</p> <ul style="list-style-type: none"> o Cultural events promoting Goan culture in our community; o Goan cooking, language and dance programs; o Youth sports; o Senior programs; o Cultural exchange with other community organizations; o Helping needy communities/people. 	
4.	Category	1	
5.	No. of Richmond residents served by group	Over 300	
6.	Services received from City	This group currently uses the Cultural Centre for their programs at a very reduced rate	
7.	Amount of Previous Year Grant and Spending Details	\$N/A – First Time Request	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year	Budget for 2005 Year
		December 31/04	
		(e.g. Financial Statement)	
	Total Revenue	\$ 33,217	\$ 36,550
	Total Expenses	\$ 25,128	\$ 36,550
	Surplus or (Deficit)	\$ 8,089	\$ 0
	Accumulated Surplus or (Deficit)	\$ 23,508	\$ 0
9.	Justification for Accumulated Surplus (Deficit)		
10.	Richmond Grant	\$ N/A	\$ 10,000
	Other Grants (Federal, Provincial, Municipal)	\$	\$ 25,000
	Total Grants	\$	\$ 35,000
	Grant Surplus	\$	\$
11.	Budget for Grant Request	\$ 10,000 Rent and operating expenses	
12.	Grant Recommendation Comments/Conditions	\$1000 To expand ongoing programs. This group currently uses the Cultural Centre for their programs at a very reduced rate.	
13.	Assessor	Cathy Russell Executive Assistant - Parks, Recreation & Cultural Services	



1.	Applicant	Gulf of Georgia Cannery Society	
2.	Grant Request	\$10,000	For: Project Programs & Services
3.	Summary of Request	The GOG and artist will create an art outreach program for secondary students about cannery machines. Richmond School Board is partnering with GOG and contributing \$1000.	
4.	Category	1	
5.	No. of Richmond residents served by group	Approx 2000 plus school field trips	
6.	Services received from City	No services provided by City of Richmond	
7.	Amount of Previous Year Grant and Spending Details	\$0 Grant Denied for 2005	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year Dec 31/04 e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 772,084	\$ 649,000
	Total Expenses	\$ 805,900	\$ 651,600
	Surplus or (Deficit)	\$ (33,816)	\$ (2,600)
	Accumulated Surplus or (Deficit)	\$ 213,905	\$
9.	Justification for Accumulated Surplus (Deficit)	The Society expects that much of the surplus funds will be required in the coming years to fund the annual shortfalls in operating budget. The 2005 budget projects a shortfall of approx \$66,500 and the 2006 budget is hoped to be close to balanced.	
10.	Richmond Grant	\$ 0	\$ 10,000
	Other Grants (Federal, Provincial, Municipal)	\$ 113,388	\$ 21,050
	Total Grants & Sponsorships	\$ 113,388	\$ 31,050
	Grant Surplus	\$ 0	\$
11.	Budget for Grant Request	\$ 10,000	
		Artist Fee	\$2000
		Production & Installation	\$4000
		Communications, graphic work design, marketing, etc	<u>\$4000</u>
		Total	\$10,000
12.	Grant Recommendation Comments/Conditions	\$0 Denied. The Society has sufficient funding in the accumulated surplus to fund this project. The Society is funded by the federal government.	
13.	Assessor	Cathy Russell Executive Assistant - Parks, Recreation & Cultural Services	



1.	Applicant	Hamilton Community Association – Admin Asst	
2.	Grant Request	\$11,000	For: Operating Assistance
3.	Summary of Request	To fund Admin Asst position.	
4.	Category	1	
5.	No. of Richmond residents served by group	5000	
6.	Services received from City	City-owned facility, City-staffed programmer, rec attendant, janitorial services.	
7.	Amount of Previous Year Grant and Spending Details	N/A	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 353,425	\$ 350,453
	Total Expenses	\$ 284,978	\$ 350,453
	Surplus or (Deficit)	\$ 68,446	\$ 0
	Accumulated Surplus or (Deficit)	\$ 208,952	\$
9.	Justification for Accumulated Surplus (Deficit)	Surplus is intended for a major capital project to be planned in conjunction with the City of Richmond.	
10.	Richmond Grant	\$ 0	\$ 11,000
	Other Grants (Federal, Provincial, Municipal)	\$ 33,514	\$ 6,360
	Total Grants	\$ 33,514	\$ 17,360
	Grant Surplus	\$ 0	\$ 0
11.	Budget for Grant Request	The grant funds will be used for an admin support salary. This support staff will implement community outreach activities, special events, community newsletters, and community development projects.	
12.	Grant Recommendation Comments/Conditions	\$0 Requested 2 grants. It would be more suitable to work with Parks, Rec & Cultural Services dept to request Admin Asst.	
13.	Assessor	Shawn Issel Manager, Policy Development & Corporate Programs	



1.	Applicant	Hamilton Community Association – Hamilton Festival	
2.	Grant Request	\$1,000	For: Event
3.	Summary of Request	Grant will be used to support the annual Hamilton Festival which many families look forward to as a means for the members of the community to come together.	
4.	Category	1	
5.	No. of Richmond residents served by group	5,000	
6.	Services received from City	City-owned facility, City-staffed programmer, rec attendant, janitorial services.	
7.	Amount of Previous Year Grant and Spending Details	\$700 Rental of stage and audio equipment, cost of rides, watermelon-eating contest.	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 353,425	\$ 350,453
	Total Expenses	\$ 284,978	\$ 350,453
	Surplus or (Deficit)	\$ 68,446	\$ 0
	Accumulated Surplus or (Deficit)	\$ 208,952	\$
9.	Justification for Accumulated Surplus (Deficit)	Surplus is intended for a major capital project to be planned in conjunction with the City of Richmond.	
10.	Richmond Grant	\$ 700	\$ 1,000
	Other Grants (Federal, Provincial, Municipal)	\$ 32,814	\$ 6,360
	Total Grants	\$ 33,514	\$ 7,360
	Grant Surplus	\$ 0	\$
11.	Budget for Grant Request	The funds will be used to provide entertainment for the festival. Same as last year.	
12.	Grant Recommendation Comments/Conditions	\$700 Same level as last year.	
13.	Assessor	Shawn Issel Manager, Policy Development & Corporate Programs	



1.	Applicant	Jewish Community Centre of Greater Vancouver	
2.	Grant Request	\$10,500	For: Event
3.	Summary of Request	Provide assistance to financially-challenged athletes to participate in the JCC Maccabi Games 2006.	
4.	Category	1	
5.	No. of Richmond residents served by group	10,000	
6.	Services received from City	The City is providing in-kind services for this year's event.	
7.	Amount of Previous Year Grant and Spending Details	N/A	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 3,081,155	\$ 3,284,200
	Total Expenses	\$ 3,090,383	\$ 3,832,740
	Surplus or (Deficit)	\$ (9,228)	\$ (548,540)
	Accumulated Surplus or (Deficit)	\$ 16,143,730	\$
9.	Justification for Accumulated Surplus (Deficit)	Surplus represents funds in the society's operating fund, capital fund, and endowment fund, which are intended for operational, administrative activities, capital expenditures, and endowment purposes.	
10.	Richmond Grant	\$ 0	\$ 10,500
	Other Grants (Federal, Provincial, Municipal)	\$ 797,017	\$ 4,955,000
	Total Grants	\$ 797,017	\$ 4,965,5000
	Grant Surplus	\$ 0	\$
11.	Budget for Grant Request	Scholarships to local athletes	\$7,000
		Coaching workshops	\$2,500
		Staff and administration of events	<u>\$1,000</u>
		Total	\$10,500
12.	Grant Recommendation Comments/Conditions	\$0 This grant request does not meet eligibility criteria: a) event is restricted to a religious group and participation is not open to the general public; b) request is to support athlete attendance at the event. City is already providing in-kind services for this event.	
13.	Assessor	Shawn Issel Manager, Policy Development & Corporate Programs	



1.	Applicant	Pacific Piano Competition Society	
2.	Grant Request	\$4,500	For: Events
3.	Summary of Request	The grant would be used to support the 11 th Pacific Piano Competition occurring February 22-25, 2006.	
4.	Category	1	
5.	No. of Richmond residents served by group	1,200	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	Technical crew fees \$500 Printed promotional material \$400 Advertising \$600 Total \$1,500	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	2004 was the first year the Society	\$ 58,000
	Total Expenses	was formed to manage the	\$ 58,000
	Surplus or (Deficit)	Competition. Financial statements will	\$ 0
	Accumulated Surplus or (Deficit)	not be available until 2006.	\$ 0
9.	Justification for Accumulated Surplus (Deficit)	N/A	
10.	Richmond Grant	\$ 1,500	\$ 4,500
	Other Grants (Federal, Provincial, Municipal)	\$ 0	\$ 0
	Total Grants	\$ 1,500	\$ 4,500
	Grant Surplus	\$ 0	\$ 0
11.	Budget for Grant Request	Technical crew fees \$1,000 Printed promotional material \$1,500 Advertising \$2,000 Total \$4,500	
12.	Grant Recommendation Comments/Conditions	\$1,500 Same level as last year.	
13.	Assessor	Kari Huhtala, Senior Planner/Lesley Sherlock, Social Planner	



1.	Applicant	Richmond Agricultural and Industrial Society	
2.	Grant Request	\$30,000	For: Project
3.	Summary of Request	(Same as last year). The funds would be used towards the purchase of a float that would promote Richmond by participating in parades throughout BC. The funds would be used to: 1) purchase a vehicle, 2) decorate the float 9annually or bi-annually), and 3) cover the expenses of getting the float to the parades.	
4.	Category	1	
5.	No. of Richmond residents served by group	150,000	
6.	Services received from City	None directly related to the float. In 2004 the City committed to providing advice from Fleet Operations department to assist with determining vehicle needs for the float.	
7.	Amount of Previous Year Grant and Spending Details	\$10,000 to cover two requests for float and Salmon Festival. The Society is accumulating the funds until there are sufficient dollars to proceed.	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (Aug. 31, 2004) (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 77,270	\$
	Total Expenses	\$ 68,309	\$
	Surplus or (Deficit)	\$ 8,961	\$
	Accumulated Surplus or (Deficit)	\$ 29,372 Operating Fund	\$
9.	Justification for Accumulated Surplus (Deficit)	Funds present in the Society's operating fund have already been earmarked for the water park in the children's play area of the Steveston Community Centre park.	
10.	Funding	2005 (Actual)	2006 (Requested)
	Richmond Grant	\$ 10,000	\$ 30,000
	Other Grants (Federal, Provincial, Municipal)	\$ 0	\$
	Total Grants	\$ 10,000	\$ 30,000
	Grant Surplus	\$ 10,000 (the society is accumulating the funds until there are sufficient dollars to proceed)	
11.	Budget for Grant Request	Dependant on the amount of funds granted, the Society hopes to proceed to the next phase of the project and draw together a committee of interested parties to determine the next steps.	
12.	Grant Recommendation Comments/Conditions	\$0 Through discussion with members of the Society, it was determined that they are not ready to proceed with purchasing the float.	
13.	Assessor	Cynthia Lussier Customer Service Clerk	



1.	Applicant	Richmond Artist Guild	
2.	Grant Request	\$2,800	For: Project
3.	Summary of Request	The grant will be used to promote and operate the 3 rd Annual Fraser River Festival directed by volunteers of the Richmond Artists Guild.	
4.	Category	1	
5.	No. of Richmond residents served by group	55	
6.	Services received from City	The Richmond Artist Guild meets regularly at the Cultural Centre at a minimal rental charge.	
7.	Amount of Previous Year Grant and Spending Details	\$1,000 This grant was used to promote and operate the 2 nd Annual Fraser River Arts Festival, London Farms, July 17/05 (art supplies, advertisements, promotional material, guest performers).	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 1,000	\$ 3,250
	Total Expenses	\$ 1,273.19	\$ 3,242.31
	Surplus or (Deficit)	\$ (273.19)	\$ 7.69
	Accumulated Surplus or (Deficit)	\$ 0	\$ 0
9.	Justification for Accumulated Surplus (Deficit)	N/A	
10.	Richmond Grant	\$ 1,000	\$ 2,800
	Other Grants (Federal, Provincial, Municipal)	\$ 0	\$ 0
	Total Grants	\$ 1,000	\$ 2,800
	Grant Surplus	\$ 0	\$ 0
11.	Budget for Grant Request	To go towards: Art supplies Advertisements Design and printing Guest performers Transportation	
12.	Grant Recommendation Comments/Conditions	\$1,000 Same level as last year.	
13.	Assessor	Kari Huhtala, Senior Planner/Lesley Sherlock, Social Planner	



1.	Applicant	Richmond Chinese Community Society	
2.	Grant Request	\$8,500	For: Event
3.	Summary of Request	The grant would be used in organizing the Lunar New Year Celebration on February 2006 and Mid-Autumn Festival Celebration on September 2 nd , 2006 at the Richmond Centre and Lansdowne Centre.	
4.	Category	1	
5.	No. of Richmond residents served by group	8,000	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	\$1,500 The grant was used in organizing the Lunar New Year Celebration on February 2005 and Mid-Autumn Festival on September 2005 at the Richmond Centre and the Lansdowne Centre.	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 333,091	\$ 318,050
	Total Expenses	\$ 341,865	\$ 328,000
	Surplus or (Deficit)	\$ (8,774)	\$ (9,950)
	Accumulated Surplus or (Deficit)	\$ 48,789	
9.	Justification for Accumulated Surplus (Deficit)	Surplus funds are earmarked for the general operating fund, service/charity fund, and capital asset fund.	
10.	Richmond Grant	\$ 1,500	\$ 8,500
	Other Grants (Federal, Provincial, Municipal)	\$ 38,718	\$ 35,500
	Total Grants	\$ 40,218	\$ 44,000
	Grant Surplus	\$ 0	\$ 0
11.	Budget for Grant Request	The grant will go towards the Lunar New Year Celebration and Mid-Autumn Festival Celebration where there will be performances and community booth exhibitions.	
12.	Grant Recommendation Comments/Conditions	\$1,500 Same level as last year.	
13.	Assessor	Kari Huhtala, Senior Planner/Lesley Sherlock, Social Planner	



1.	Applicant	Richmond Community Band Society	
2.	Grant Request	\$1,000	For: Operating Assistance/Prog & Services
3.	Summary of Request	The grant will be used to help defray the operating costs of running the Society's concert band, now known as the Richmond Legion Community Band, enabling the band to pursue its annual program of public performances.	
4.	Category	2	
5.	No. of Richmond residents served by group	15,000	
6.	Services received from City	Use of the City's mobile stage in some of the band's outdoor performances.	
7.	Amount of Previous Year Grant and Spending Details	\$0 This group has not received a grant since 2002.	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 12,204.18	\$ 18,000
	Total Expenses	\$ 12,247.62	\$ 18,000
	Surplus or (Deficit)	\$ (43.44)	\$ 0
	Accumulated Surplus or (Deficit)	\$ 7,227.18	\$ 0
9.	Justification for Accumulated Surplus (Deficit)	Surplus funds to go towards the operating fund and for new uniforms, music, and equipment.	
10.	Richmond Grant	\$ 0	\$ 1,000
	Other Grants (Federal, Provincial, Municipal)	\$ 5,000	\$ 11,000
	Total Grants	\$ 5,000	\$ 12,000
	Grant Surplus	\$ 0	\$ 0
11.	Budget for Grant Request	The funds will be used towards operating expenses, such as band conductors' fees, rehearsal costs, storage space, purchasing a public address system.	
12.	Grant Recommendation Comments/Conditions	\$1,000 Same level as in previous years.	
13.	Assessor	Kari Huhtala, Senior Planner/Lesley Sherlock, Social Planner	



1.	Applicant	Richmond Community Orchestra & Chorus Association	
2.	Grant Request	\$4,000	For: Operating Assistance
3.	Summary of Request	Funds from this grant will be used to pay a monthly salary for a part-time General Manager to promote and market this organization. This person is the only paid administrative staff member, and is responsible for the day-to-day operations of the office.	
4.	Category	1	
5.	No. of Richmond residents served by group	3200	
6.	Services received from City	Concerts and executive meetings are held at the Cultural Centre. Other concerts are held at City functions.	
7.	Amount of Previous Year Grant and Spending Details	\$700 Assisted with the salary of their part-time General Manager.	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement) (2004)	Budget for 2006 Year
	Total Revenue	\$ 76,741	\$ 96,200
	Total Expenses	\$ 64,942	\$ 96,200
	Surplus or (Deficit)	\$ 11,799	\$
	Accumulated Surplus or (Deficit)	\$	\$
9.	Justification for Accumulated Surplus (Deficit)		
10.	Funding	2005 (Actual)	2006 (Requested)
	Richmond Grant	\$ 700	\$ 4,000
	Other Grants (Federal, Provincial, Municipal)	\$ 22,000	\$ 40,000
	Total Grants	\$ 22,700	\$ 44,000
	Grant Surplus	\$	\$
11.	Budget for Grant Request	Grant funds would be used for the salary of the part-time General Manager. This person works 18 hours per week, 11 months of the year.	
12.	Grant Recommendation Comments/Conditions	\$1,000 to go towards the salary of the part-time General Manager. Non-funding would require the part-time hours to be further reduced.	
13.	Assessor	Margot Small Fire Administration	



1.	Applicant	Richmond Singers	
2.	Grant Request	\$1000	For: Event
3.	Summary of Request	To provide operating assistance for the 35 th Anniversary Concert, including the venue rental, technician expenses, instrumentalists, and performers. These costs are increasing and the group prefers to keep the tickets for the event at an affordable price to raise audience attendance.	
4.	Category	2	
5.	No. of Richmond residents served by group	+1000	
6.	Services received from City	Subsidized rental fee for use of the Cultural Centre.	
7.	Amount of Previous Year Grant and Spending Details	\$N/A N/A	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (June 30, 2005) <small>(e.g. Financial Statement)</small>	Budget for 2006 Year (Sept 2005-June 2006)
	Total Revenue	\$ 56,872.23	\$ 66,137.57
	Total Expenses	\$ 64,108.67	\$ 70,415.00
	Surplus or (Deficit)	\$ (7,236.44)	\$ (4,277.43)
	Accumulated Surplus or (Deficit)	\$ 27,038.54 Contingency Fund	
9.	Justification for Accumulated Surplus (Deficit)	The funds present in the contingency fund are to go towards costumes, music, CD expenses, equipment, professional fees, special events, and contract obligations in upcoming years.	
10.	Funding	2005 (Actual)	2006 (Requested)
	Richmond Grant	\$ 0	\$ 1,000.00
	Other Grants (Federal, Provincial, Municipal)	\$ 600.00	\$ 1,000.00
	Total Grants	\$ 600.00	\$ 2,000.00
	Grant Surplus	\$ 0	
11.	Budget for Grant Request	The cost of concerts continues to increase. The grant would go toward venue expenses, technician expenses, and special guest performers and instrumentalists. The cost for this year's concert is estimated at \$3,925.	
12.	Grant Recommendation Comments/Conditions	\$0 This organization received a grant in 2004 (Category 2). Not eligible to receive a grant until 2007, in accordance with the Policy.	
13.	Assessor	Cynthia Lussier Customer Service Clerk	



1.	Applicant	Scouts Canada – 18th Richmond Scouts	
2.	Grant Request	\$1000	For: Programs and Services
3.	Summary of Request	To fund youth-related activities in the community that promote self-confidence, respect for others, leadership, community service, and physical fitness for boys and girls aged 5 to 10 years old, e.g. camping, hiking, swimming, snowshoeing, safety training.	
4.	Category	2	
5.	No. of Richmond residents served by group	32	
6.	Services received from City	Rent a bus for field trips and free use of public parks.	
7.	Amount of Previous Year Grant and Spending Details	\$1000 Camp fees for regional Cuboree May 2005 \$300 Cuboree costs incl. camping activities and crafts \$261.88 Wildlife demonstration for Cubs/Beavers, badges, crafts, and other troop activities \$438.12	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (Aug 31, 2005) (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 8,916.20	\$ 8,935.00
	Total Expenses	\$ 10,120.24	\$ 8,935.00
	Surplus or (Deficit)	\$ (1,204.04)	\$ 0
	Accumulated Surplus or (Deficit)	\$ 1,711.03	
9.	Justification for Accumulated Surplus (Deficit)	A loss in the current year decreased the group's surplus from prior years.	
10.	Funding	2005 (Actual)	2006 (Requested)
	Richmond Grant	\$ 1,000.00	\$ 1,000.00
	Other Grants (Federal, Provincial, Municipal)	\$ 3,400.00	\$ 3,200.00
	Total Grants	\$ 4,400.00	\$ 4,200.00
	Grant Surplus	\$ 349.46 (carried over from Gaming Account from 2004 year)	\$ 0
11.	Budget for Grant Request	Any grant monies would be used to provide further activity programming such as camping, hiking, swimming, snowshoeing, safety training.	
12.	Grant Recommendation Comments/Conditions	\$0 This organization received a grant in 2005 (Category 2). Not eligible to receive a grant until 2008, in accordance with the Policy.	
13.	Assessor	Cynthia Lussier Customer Service Clerk	



1.	Applicant	Steveston Community Society																																																									
2.	Grant Request	\$25,000	For: Event																																																								
3.	Summary of Request	The grant would be used to support the Steveston Salmon Festival, which recognizes the fishing industry from which our community was built and gives local residents an opportunity to celebrate Canada Day.																																																									
4.	Category	1																																																									
5.	No. of Richmond residents served by group	150,000																																																									
6.	Services received from City	The City is recognized as a major sponsor of Salmon Festival. In-kind services provided for the event in 2005 totalled approx \$20,000 (\$13,000 Parks dept, \$4,000 Sign shop, \$3,000 RCMP). The value of in-kind support has not significantly increased in the past few years while costs to run the event have increased due to increased attendance and insurance premiums.																																																									
7.	Amount of Previous Year Grant and Spending Details	\$10,000 to cover two requests for Salmon Festival and the float. The Society is accumulating the funds for the float until there are sufficient dollars to proceed.																																																									
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (Aug 31, 2005) (e.g. Financial Statement)	Budget for 2006 Year																																																								
	Total Revenue	\$ 997,790.61	\$ 867,052.00																																																								
	Total Expenses	\$ 997,790.61	\$ 843,964.10																																																								
	Surplus or (Deficit)	\$ 0	\$ 23,087.90																																																								
	Accumulated Surplus or (Deficit)	\$ 39,837.00																																																									
9.	Justification for Accumulated Surplus (Deficit)	Any surplus is earmarked for planned operations e.g. waterpark.																																																									
10.	Funding	2005 (Actual)	2006 (Requested)																																																								
	Richmond Grant	\$ 0 (\$10,000 went towards float fund)	\$ 25,000																																																								
	Other Grants (Federal, Provincial, Municipal)	\$ 4,000	\$ 15,500																																																								
	Total Grants	\$ 4,000	\$ 40,000																																																								
	Grant Surplus	\$ 0																																																									
11.	Budget for 2006 Salmon Festival	<table border="0"> <tr><td>Administration Wages</td><td>\$13,988.70</td></tr> <tr><td>Bank Charges</td><td>\$-39.49</td></tr> <tr><td>Bookkeeping Expense</td><td>\$3300.00</td></tr> <tr><td>Children's Festival Expense</td><td>\$3845.70</td></tr> <tr><td>Children's Food Booth</td><td>\$471.80</td></tr> <tr><td>Chow Mein Booth Expense</td><td>\$477.50</td></tr> <tr><td>Craft Fair Expense</td><td>\$494.57</td></tr> <tr><td>Donation Expense</td><td>\$4,326.30</td></tr> <tr><td>Environmental Group Expense</td><td>\$71.50</td></tr> <tr><td>Food Booth Expense</td><td>\$25.89</td></tr> <tr><td>Grounds/Gates Expense</td><td>\$7,548.50</td></tr> <tr><td>Horticultural Expense</td><td>\$790.53</td></tr> <tr><td>Hospitality Expense</td><td>\$87.32</td></tr> <tr><td>Insurance Expense</td><td>\$5,571.50</td></tr> <tr><td>Japanese Cultural Show Expense</td><td>\$730.03</td></tr> <tr><td>King of the Fraser Expense</td><td>\$110.00</td></tr> <tr><td>Parade Expense</td><td>\$589.57</td></tr> <tr><td>Promotion</td><td>\$1,080.75</td></tr> <tr><td>Raffle Expense</td><td>\$1,554.34</td></tr> <tr><td>Salmon Bake Expense</td><td>\$12,368.77</td></tr> <tr><td>Souvenir Expenses</td><td>\$1,339.27</td></tr> <tr><td>Sponsorship Expenses</td><td>\$330.70</td></tr> <tr><td>Youth Festival Expense</td><td>\$1,362.16</td></tr> <tr><td>Trade Show Expense</td><td>\$6,035.78</td></tr> <tr><td>Volunteer Expenses</td><td>\$939.33</td></tr> <tr><td>Volunteer Appreciation Expense</td><td>\$893.38</td></tr> <tr><td>Admin & Office Supplies Expense</td><td>\$1,602.21</td></tr> <tr><td>Total</td><td>\$69,898.61</td></tr> </table>		Administration Wages	\$13,988.70	Bank Charges	\$-39.49	Bookkeeping Expense	\$3300.00	Children's Festival Expense	\$3845.70	Children's Food Booth	\$471.80	Chow Mein Booth Expense	\$477.50	Craft Fair Expense	\$494.57	Donation Expense	\$4,326.30	Environmental Group Expense	\$71.50	Food Booth Expense	\$25.89	Grounds/Gates Expense	\$7,548.50	Horticultural Expense	\$790.53	Hospitality Expense	\$87.32	Insurance Expense	\$5,571.50	Japanese Cultural Show Expense	\$730.03	King of the Fraser Expense	\$110.00	Parade Expense	\$589.57	Promotion	\$1,080.75	Raffle Expense	\$1,554.34	Salmon Bake Expense	\$12,368.77	Souvenir Expenses	\$1,339.27	Sponsorship Expenses	\$330.70	Youth Festival Expense	\$1,362.16	Trade Show Expense	\$6,035.78	Volunteer Expenses	\$939.33	Volunteer Appreciation Expense	\$893.38	Admin & Office Supplies Expense	\$1,602.21	Total	\$69,898.61
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12.	Grant Recommendation Comments/Conditions	\$5,000 to go towards Salmon Festival operating expenses. A detailed accounting of how the grant was spent will be required by the City following the event.																																																									
13.	Assessor	Cynthia Lussier Customer Service Clerk																																																									



1.	Applicant	Thompson Community Association on behalf of various comm. Orgs. Cindy Eward – 604-718-8430 or Heather Muter – 604-718-8407	
2.	Grant Request	\$55,000.00	For: Programs and Services
3.	Summary of Request	Summer project 2006 – distributed to 16 facilities city-wide for offsetting programs costs, low cost/no cost services, staff salaries, general expenses and training expenses for staff and volunteers. (Ave. = \$3100/centre)	
4.	Category	1	
5.	No. of Richmond residents served by group	48,000	
6.	Services received from City	Each facility received support from the City in way of facility use and staffing.	
7.	Amount of Previous Year Grant and Spending Details	\$50,000 Contributed to student wages, volunteer and staff training, supplies, photo id, outreach and other programming.	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 175,655.04	\$ 160,700
	Total Expenses	\$ 173,978.73	\$ 161,300
	Surplus or (Deficit)	\$ 1,676.31	\$ (600)
	Accumulated Surplus or (Deficit)	\$	\$
9.	Justification for Accumulated Surplus (Deficit)		
10.	Richmond Grant	\$ 50,000	\$ 55,000
	Other Grants (Federal, Provincial, Municipal)	\$ 108,000 HRDC	\$ 100,000
	Total Grants	\$ 158,000	\$ 155,000
	Grant Surplus	\$	\$
11.	Grant Recommendation Comments/Conditions	\$50,000 Same level as last year. The grant provides support for public Summer Programs at the community centres through Richmond.	
12.	Assessor	Barbara Lee, Executive Assistant, Finance & Corporate Services Anne Stevens, Manager, Customer Services	



1.	Applicant	West Richmond Community Association Margot Smith – 604-718-8415	
2.	Grant Request	\$5,000.00	For: Event
3.	Summary of Request	For a large scale family fireworks display event. To hire a certified pyrotechnique company to do a community display, hire entertainers and supply refreshments.	
4.	Category	1	
5.	No. of Richmond residents served by group	Not provided	
6.	Services received from City	Use of City facility, subsidized rent, property tax relief, staffing, supplies.	
7.	Amount of Previous Year Grant and Spending Details	\$0	
8.	FINANCIAL SUMMARY & BUDGET	Most Recent Completed Year (e.g. Financial Statement)	Budget for 2006 Year
	Total Revenue	\$ 1,004,694	\$ 1,002,329
	Total Expenses	\$ 1,003,794	\$ 995,144
	Surplus or (Deficit)	\$ 900	\$ 7,185
	Accumulated Surplus or (Deficit)	\$ (2,880)	\$
9.	Justification for Accumulated Surplus (Deficit)		
10.	Funding Sources	2005 (Actual)	2006 (Requested)
	Richmond Grant	\$	\$ 5,000
	Other Grants (Federal, Provincial, Municipal)	\$	\$
	Total Grants	\$	\$
	Grant Surplus	\$	\$
11.	Grant Recommendation Comments/Conditions	\$0 This grant request is for the Halloween fireworks event.	
12.	Assessor	Barbara Lee, Executive Assistant, Finance & Corporate Services Anne Stevens, Manager, Customer Services	