



City of Richmond

Report to Committee

To: Planning Committee
From: Terry Crowe
Manager, Policy Planning
Re: **CHILD CARE DEVELOPMENT BOARD 2003 ANNUAL REPORT AND 2004
WORK PROGRAM**

To Planning - March 02, 2004
Date: November 18, 2003
File: 0100-20-CCDE1-01

Staff Recommendation

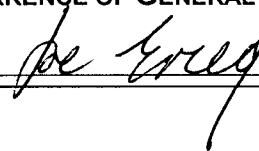
That the Child Care Development Board proposed 2004 Work Program be approved.


Terry Crowe
Manager, Policy Planning

Att. 2

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CONCURRENCE OF GENERAL MANAGER



Staff Report

Origin

The mission of the Child Care Development Board (CCDB) is to plan, implement and support the development of quality, affordable and accessible child care in the City of Richmond.

The CCDB is presenting its:

- 2003 Annual Report and Financial Statement (**Attachment 1**) and
- 2004 Proposed Work Program and Budget (**Attachment 2**).

Findings Of Fact

1. CCDB 2003 Activities

The highlights of the CCDB's activities for the year 2003 are listed in **Attachment 1**.

2. CCDB 2004 Work Program and Budget

The CCDB 2004 Work Program and Budget are also presented in **Attachment 1**.

Analysis

1. Proposed 2004 CCDB Work Program

In 2004, the CCDB is proposing to:

- further the work identified in the 2001 – 2006 Richmond Child Care Needs Assessment and
- continue the important role they play in supporting child care providers and families in Richmond through forums, events, etc.

2. Proposed 2004 Budget

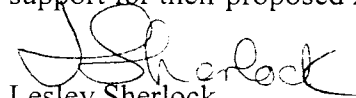
The amount requested for the 2004 operating grant equals the amount already allocated for the CCDB in the City's annual operating base budget.

Financial Impact

- None. The Child Care Development Board receives an operating budget of \$2,000 as part of the City's annual operating base budget.

Conclusion

The Child Care Development Board continues to work for the benefit of Richmond families by facilitating the provision and accessibility of quality, affordable child care. Staff recommend support for their proposed 2004 Work Program and Budget.



Lesley Sherlock
Social Planner (4220)
LS:cas

City of Richmond
Child Care Development Board
Annual Report for the 2003 Year

Introduction

It is my pleasure to present to you the 2003 Annual Report on the activities of the Child Care Development Board. It is also my pleasure to introduce to you the hard working and committed volunteers who made this year of accomplishments possible. It is often customary to thank volunteers at the end of a report but I would like to put them first as without their dedication, time and energy, none of the following accomplishments would have been possible.

Agnes Thompson
Karen Iddins
Susan Graf
Lesley Richardson
Colleen
Annette Delaplace
Sreedevi Varium
Roop Nagra
Penny West

I particularly want to thank Agnes Thompson for her vision, commitment, energy and wisdom over the many years she has served the City on this Board. She will be greatly missed.

Also our great thanks to Lesley Sherlock who assisted the Board as staff liaison.

The work

The Child Care Development Board met eleven times last year. In addition the Grants committee met several times on their specific topic.

A member of the Board was selected to sit on the Community Working Group on the renewal of Parks, Recreation and Cultural Services in Richmond. We are grateful for the opportunity to bring our perspective to this important process. 29% of all the care for school age children in Richmond is provided by community associations who are involved in this renewal process. A written submission was provided to the Community Working Group by the Child Care Development Board.

We were also able to grant \$13,769.63 from the Child Care Statutory Reserve. This money was to be granted to non-profit operators for one-time capital requests. The contributions which are starting to be made by developers to the

Statutory Child Care Reserve Fund have been very welcome. This new possible source of income has led the Board to begin discussion regarding how much to reserve for the grants process and how much to set aside for possible capital funding for a new centre or centres. The Board has not yet completed this discussion.

This year the Board co-hosted the Annual Child Care Professionals Dinner in May – May is Child Care Month and a time when the child care community focuses on educating and advocating. This year the dinner was held at the City Hall and the work of some outstanding caregivers was recognized including Agnes Thompson who is on our Board.

Also in May the Child Care Development Board hosted a reception following the Annual Child Care Centre Tours. The reception was at West Richmond Community Centre. This continues to be a good event which allows early childhood educators to visit one other child care programs and get some new ideas.

A representative of the Board was also asked to join the Steering Committee of the Children First Initiative funded by the Ministry for Children and Family Development in order to represent the child care sector.

In November the Board hosted a delegation of Early Childhood Educators and University Faculty from China. We toured them to some local centres and hosted a reception at City Hall. The Soong Ching Ling Children's Foundation was a co-sponsor of this event.

The Board continues to make important links in the community and is increasingly taking a leadership role in child care matters in the City as the child care community looks to the Board for information and direction. We feel this role is consistent with our goals and objectives and enables us to keep Council well informed on matters regarding children and their families in Richmond.

External Context

While the Board is proud of the accomplishments of the last year and extremely grateful for the support from Council and the commitment of this City to standing up for children and families, this report would be incomplete without a comment on the external context child care finds itself in.

Many of us on the Child Care Development Board continue to hear tough stories from both parents and providers who are frustrated with the lack of progress on child care provincially.

We were hopeful that the Federal Budget of February 2003 would include a significant budget amount and a new policy directive to move forward with a

National Child Care Plan but the announcement fell well short of our expectations.

Conclusion

On behalf of the Board, I thank you for allowing us the privilege of serving our community and for the support financially and otherwise that you give us. We have worked hard and we look forward to being active participants in the years ahead as we work with you to make the City of Richmond a livable place for the children and families of our community.

I have stepped down from the Board but will continue to be a committed community advocate for quality child care services in our City.

Thank you.

Nicky Byres
Chair, Child Care Development Board
November 26, 2003

Child Care Development Board

2004 Work Program and Budget

2004 Work Program

1. Participate in the Richmond Children First Initiative sponsored by the Ministry for Children and Family Development
2. Work with City Staff and Elected Officials to move forward on the recommendations of the 2001 – 2006 Richmond Child Care Needs Assessment:
 - facilitate roundtable of stakeholders to discuss current issues surrounding childcare
 - further request that grant monies be placed in the Child Care Development Statutory Reserve Fund (\$50,000.00)
 - discuss developer contributions to the Child Care Development Statutory Reserve with City officials
 - advocate for the hiring of a City Child Care Coordinator (\$40,000.00)
 - revisit Child Care Development Statutory Reserve Fund grant qualifier guidelines
 - review and initiate actions on the 2001 – 2006 Richmond Child Care Needs Assessment recommendations for the Board
3. Seek out and work with community partners in the City whose focus is children and families
4. Work with the Child Care Resource and Referral Program to seek ways to ensure their services are ongoing
5. Hold a leadership forum for care providers who deal with school age children
6. Host the reception for “May is Child Care Month” Child Care Open House Event as a way to raise the profile of the Board and network in the community, and partner with others to host the Child Care Month Dinner.

2004 Budget

Proposed Committee Budget: \$2000.00

Known Expenses for 2004:

| | |
|---------------------------------------|-----------|
| 1. Child Care Month Celebrations | \$700.00 |
| 2. Forums | \$500.00 |
| 3. Meeting and Miscellaneous expenses | \$800.00 |
| Total | \$2000.00 |

Submitted by:
 Susan Graf & Lesley Richardson
 Co-Chairs, Child Care Development Board
 February 2004