



To: General Purposes Committee
From: Anne Stevens
 Manager, Customer Services
Re: 2005 City Grant Program

Date: January 10, 2005

Staff Recommendation

That the 2005 City Grant Program support the following:

- (1) The organizations in the Health and Social Services and Others category be awarded the recommended grant amount and the cheques disbursed for a total of \$202,000; and
- (2) The organizations in the Cultural, Community Promotions and Summer Programs category be awarded the recommended grant amount and the cheques disbursed for a total of \$104,100.

Stevens
 Anne Stevens
 Manager, Customer Services
 (4273)

Att. 4

FOR ORIGINATING DIVISION USE ONLY					
ROUTED TO:		CONCURRENCE		CONCURRENCE OF GENERAL MANAGER	
Budgets		Y	<input checked="" type="checkbox"/>	N	<input type="checkbox"/>
REVIEWED BY TAG		YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
		YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

Staff Report

Origin

City Council has the authority to provide financial assistance to community organizations under the Local Government Act. The City of Richmond Grants Policy (Policy 3705) outlines the principles and processes by which the grants are to be allocated.

A Staff Grants Review Committee has reviewed the applications and recommends the allocations before you.

Analysis

Advertisements were placed in the local newspapers advising the community of the 2005 City Grant Program. Those who requested applications received them. The closing date for all applications was Friday, October 15, 2004.

This year there were a total of fifty two (52) applicants. Of the 52 applicants, two came in after the October 15, 2004 deadline. The organizations that were late in applying were *Richmond Intermediate Care Society – Rosewood Manor* and *Chinese Mental Wellness Association of Canada*. Although it states in the application form “Late applications will not be considered” staff have reviewed these applications and made their recommendations for Council consideration.

The Policy states Category 1 applicants as “providing unique and essential services to the community of Richmond”. Applicants who are deemed to be Category 1 may apply for funding in subsequent years. Category 2 applicants who received funding are not eligible to apply or receive funding for two subsequent years.

In 2005 the following applications (12) are new and have never applied to the City for a grant.

1. Black Theatre West
2. BC Ataxia Society
3. Friend 2 Friend
4. Richmond Intermediate Care Society- Rosewood Manor
5. Canadian Parents for French
6. Centre for Integration for African Immigrants
7. Chinese Federation of Commerce of Canada
8. Midsummer Magic Festival
9. Pacifica Piano Competition Society
10. Pangaea Arts Society
11. Richmond Artists Guild
12. Richmond Fire Department Pipe Band

The “Summary of Requests for 2005 Grants Program” (Attachment 1) summarizes requests and recommended amounts along with staff rationales. The individual summary sheets (Attachment 2) give an overview of each applications.

This year the budget for City Grants is \$316,500 and the recommended amount to allocate is \$306,100. The remaining \$10,400 which has been budgeted but not allocated, could be used at Council’s discretion.

Summary Review

	2005	2004	2003
Total number of Grants	52	34	50
Grants Denied	9	11	18
Maintained at 2004 year level	21	12	13
New Applicants	12	06	13
Number of individuals impacted	350,000	325,000	300,000
Total amount recommended	\$306,100	\$230,400	\$293,750

Financial Impact

Staff have recommended that the total grant funding for 2005 be \$306,100. Health, Social Services and Other at \$202,000 and Cultural, Community Promotions and Summer Programs at \$104,100.

The 2005 budget has the appropriate funding level to meet the 2005 Grant Program recommendations.

Conclusion

The City Grants Program is a way for the City to provide funding and assistance to organizations that meet the policy criteria by providing unique and essential services to the community of Richmond.

The staff review process has allowed for each application to be reviewed and an appropriate amount recommended for Council consideration.



Anne Stevens
Manager, Customer Services
(4273)

Summary of Requests for 2005 Grants Program

HEALTH, SOCIAL SERVICES & OTHERS		
APPLICANT NAME	2005 REQUEST	2005 RECOMMENDATION
BC Ataxia Society	\$4,000	\$1,000
Big Brothers of Greater Vancouver	\$5,000	\$3,000
Big Sisters of BC Lower Mainland	\$5,000	\$3,000
Canadian Mental Health Association (Richmond Branch)	\$25,000	\$14,000
CHIMO Crisis Services	\$42,000	\$40,000
Chinese Mental Wellness Association of Canada	\$25,000	\$6,000
Family Services of Greater Vancouver	\$60,000	\$38,000
Friend 2 Friend Social Learning Society	\$2,500	\$1,000
Heart of Richmond AIDS Society	\$6,000	\$2,000
Richmond Addiction Services	\$80,000	\$8,500
Richmond Carefree Society	\$4,000	\$1,500
Richmond Citizens Crime Watch Patrol	\$3,600	\$500
Richmond Family Place	\$30,000	\$16,000
Richmond Hospice Association	\$7,000	\$4,000
Richmond Intermediate Care Society – Rosewood Manor	\$481,000	\$0
Richmond Multicultural Concerns Society	\$13,500	\$7,500
Richmond Womens' Resources Centre Association	\$7,000	\$2,000
Richmond Youth Service Agency	\$35,000	\$17,000
SUCCESS	\$20,329	\$1,000
VIP Club of Richmond	\$2,000	\$1,000
Volunteer Richmond Information Services	\$62,000	\$35,000
TOTAL	\$919,929	\$202,000

Summary of Requests for 2005 Grants Program

CULTURAL & COMMUNITY PROMOTIONS			
APPLICANT NAME	2005 REQUEST	2005 RECOMMENDATION	RATIONALE
Black Theatre West	\$7,950	\$1,000	New applicant. The Black population in Richmond has been steadily increasing and an event such as Black History Month would focus on Canadian Black pioneers as well as the African and Caribbean contribution to the community.
Canada Chinese Opera Association	\$2,000	\$1,000	This proposal supports intercultural harmony.
Canadian Parents for French (Richmond Chapter)	\$5,000	\$0	New applicant. Richmond has the highest percentage of children in french immersion in BC. Although this is a worthwhile program it should be reviewed and supported by the Richmond School Board, as it deals with the public education system.
Centre of Integration for African Immigrants	\$2,750	\$1,000	New applicant. The grant money is to be used for advertising and promotion of the event and for technical and audio-visual rental.
Chinese Federation of Commerce of Canada	\$15,000	\$2,000	New applicant. In future, staff recommend that this organization liaise with other groups holding lunar new year events during the same period to avoid duplication.
City Centre Community Association	\$55,000	\$50,000	Same level as last year. The grant provides support for operation of public Summer Programs at various community facilities throughout Richmond.
Community Arts Council of Richmond	\$7,060	\$0	Based on the information provided by the applicant, it does not appear that this organization is in a stable financial situation.
Gateway Theatre	\$5,000	\$4,000	Same level as last year. The grant is to be used to support the production of two plays.
Gulf of Georgia Cannery Society	\$10,000	\$0	This organization has sufficient funding in their accumulated surplus to cover the exhibit expenses.
Hamilton Community Association	\$1,000	\$700	Same level as 2004.
Kehila Society	\$8,000	\$0	This grant request is denied because it does not meet criteria as it is a religious-based group and it appears not to be open to the general public.
Kinsmen Club of Richmond	\$10,000	\$0	It is understood that after the City originally purchased the lights, the Kinsmen Club was to maintain the lights. Also, in-kind City services are used to install and take down the lights.
Midsummer Magic Festival Society	\$40,000	\$10,000	New applicant. This organization needs to secure \$200,000 otherwise the event will not take place this year. Staff recommend the grant be disbursed on the condition that the event takes place this year.
Pacific Piano Competition Society	\$4,500	\$1,500	New applicant. The grant is to go towards advertising, promotional material, and technical crew fees for the event.
Pangaea Arts Society	\$25,000	\$2,000	New applicant. The grant is to go towards marketing and promotion of the project.
Richmond Agricultural and Industrial Society	\$25,000	\$0	Funding supplied to the Steveton Community Society for float and Salmon Festival.
Richmond Art Gallery	\$2,000	\$900	Same level as 2004. The grant is to be used to offset the cost of producing the Art Workbook.
Richmond Artists Guild	\$1,500	\$1,000	New applicant. The grant is to be disbursed on the condition that Art Festival 2005 takes place.
Richmond Chinese Community Society	\$9,000	\$1,500	Same level as. In future, staff recommend that this organization liaise with other groups holding lunar new year events during the same period to avoid duplication.
Richmond Community Orchestra and Chorus	\$3,000	\$700	Same level as last year to continue supporting cultural groups in the community.
Richmond Fire Department Pipe Band	\$2,730	\$1,000	New applicant.
Richmond Gymnastics Association	\$14,700	\$0	Applicant has not applied since 2001. This organization has sufficient funding in their accumulated surplus to cover the exhibit expenses.

Summary of Requests for 2005 Grants Program

Attachment 1

CULTURAL & COMMUNITY PROMOTIONS			
APPLICANT NAME	2005 REQUEST	2005 RECOMMENDATION	RATIONALE
Richmond Marine Rescue Society	\$10,000	\$2,000	Applicant has not applied since 2003. To offset operating expenses associated with increases in fuel and oil.
Richmond Nature Park Society	\$3,500	\$3,500	To purchase taxidermy specimens to enhance public education of urban wildlife.
Richmond Singers	\$1,000	\$0	Received grant in 2004 (Cat 2). Not eligible to apply until 2007.
Richmond Weavers and Spinners Guild	\$1,713	\$500	Applicant has not applied since 2002. To provide operating support.
Richmond Youth Concert Band	\$1,700	\$800	Applicant has not applied since 2001. To provide support for the Spring Concert.
Scouts Canada – 5 th Richmond Scouts	\$3,000	\$1,000	New applicant. The grant is to go towards the replacement of old camping equipment for Scout programs.
Scouts Canada – 18 th Richmond Scouts	\$1,000	\$1,000	Applicant has not applied since 2002. Award a grant to go towards Scout programs and services.
Steveston Community Society	\$30,000	\$10,000	Steveston Community Society has applied under the Society and under the Richmond Agricultural and Industrial Society. The recommended amount for both projects is \$10,000.
Steveston Historical Society	\$20,000	\$7,000	Applicant has not applied since 2002. Award a grant to go towards hiring a part-time business accountant and to purchase the required software.
TOTAL	\$328,103	\$104,100	



2005 Grant Application Summary Sheet

1.	Applicant	BC Ataxia Society	
2.	Grant Request	\$4,000	For: Operating Assistance
3.	Summary of Request	<p>- to purchase a desktop computer - for promotions - for rent (sharing small space with another org. at present) - the Society's activities offer residents of Richmond, and the surrounding area, with ataxia and related disorders a support group and a meeting place (ataxia is: a slowly progressive disorder of the nervous system and muscles, caused by degeneration of nerve tissue in the spinal cord; ataxia affects upper and lower limbs, and the head and neck.)</p>	
4.	Category	1	
5.	No. of Richmond residents served by group	40	
6.	Services received from City	None	
7.	Amount of Previous Year Grant and Spending Details	\$ 0	
8.	Reason for any increased grant request		
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$9308.	\$6169.
	Total Expenses	\$8680.	\$5759.
	Surplus or (Deficit)	\$ 628.	\$ 410.
	Accumulated Surplus or (Deficit)	<u>\$2339.</u>	<u>\$2749.</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$	\$
	Other Grants (Federal, Provincial, Municipal)	\$	\$
	Total Grants	\$	\$
	Surplus:	\$	
	Justification for Surplus:		
10.	Grant Recommendation	\$1,000.00 (for promotion of Ataxia awareness/brochures)	
11.	Assessor	Anne Stevens/ Sheila Johnson Manager, Customer Services	



1.	Applicant	Big Brothers Of Greater Vancouver	
2.	Grant Request	\$5,000	For: Operating Assistance
3.	Summary of Request	<p>- grant will be used to offset the cost of providing services to children and families in Rmd.;</p> <p>- staff work in the Rmd. area to recruit volunteers & families, screen, train & monitor matches between caring adults and children from primarily single-parent families; and to ensure that our programs are relevant, effective and safe for the children and youth served.</p>	
4.	Category	1	
5.	No. of Richmond residents served by group	57	
6.	Services received from City	None	
7.	Amount of Previous Year Grant and Spending Details	\$ 0	
8.	Reason for any increased grant request		
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$1,172,539.	\$1,377,900.
	Total Expenses	\$1,252,932.	\$1,368,100.
	Surplus or (Deficit)	\$ (79,853.)	\$ 11,800.
	Accumulated Surplus or (Deficit)	<u>\$ (19,271.)</u>	<u>\$ (7,471.)</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 2000.	\$ 3000.
	Other Grants (Federal, Provincial, Municipal)	<u>\$40,727.</u>	<u>\$38,800.</u>
	Total Grants	<u>\$42,727.</u>	<u>\$41,800.</u>
	Surplus:	\$ _____	
	Justification for Surplus:		
10.	Grant Recommendation	\$3,000.00	
11.	Assessors	Anne Stevens/Sheila Johnson	



1.	Applicant	Big Sisters of BC	
2.	Grant Request	\$5,000	For: Programs and Services
3.	Summary of Request	<p>Grant will be used solely for the salary of the Richmond counsellor, Irene Leung, who handles all new matches between Richmond Big and Little Sisters; she is responsible for outreach to the Chinese-Cdn. community, and as a counsellor she works primarily with children from low-income, single-parent families.</p> <p>Program Objectives include: amelioration of child's behavioural problems; improvement of social functioning; increased self-confidence; easing of family tensions; addressing special needs of adolescents.</p>	
4.	Category	1	
5.	No. of Richmond residents served by group	92	
6.	Services received from City	None.	
7.	Amount of Previous Year Grant and Spending Details	<p>\$3000. grant was used to fund Little Sister Activities for Richmond residents (e.g. camp, snowshoeing, horseback riding, etc.) a newsletter (4/year); and training and orientation sessions for new Big Sisters from Rmd.</p>	
8.	Reason for any increased grant request	<p>- grants have declined considerably over the past few years - org. continues to have an increased need for its unique service in Richmond</p>	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$571,763.	\$572,594.
	Total Expenses	\$524,882	\$537,622.
	Surplus or (Deficit)	\$ 46,881.	\$ 34,972.
	Accumulated Surplus or (Deficit)	<u>\$104,405</u>	<u>\$139,377.</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$3000.	\$3000.
	Other Grants (Federal, Provincial, Municipal)	<u>\$127,033.</u>	<u>\$108,941.</u>
	Total Grants	<u>\$</u>	<u>\$</u>
	Surplus:	<u>\$</u>	
	Justification for Surplus:		
10.	Grant Recommendation	\$3,000.00 (Big Sisters' house is more than 100 years old. Non-operating capital expenses have to be paid out of surplus. Also, capital purchases of computer equipment for 11 staff is also paid out of surplus cash.)	
11.	Assessors	Anne Stevens/Sheila Johnson	



1.	Applicant	Canadian Mental Health Association	
2.	Grant Request	\$25,000	For: Operating Assistance
3.	Summary of Request	<p>- grant requested to properly support the Association's members with their educational goals and pursuits.</p> <p>- it is the Association's belief that through supporting members with completing their education, members may also achieve their career goals.</p> <p>- a grant would be used to deliver direct services to the members of Pathways Clubhouse (located on Elmbridge Way).</p>	
4.	Category	1	
5.	No. of Richmond residents served by group	280	
6.	Services received from City	none	
7.	Amount of Previous Year Grant and Spending Details	\$14,000	
8.	Reason for any increased grant request	- in order to properly support the members with their educational goals and pursuits.	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$1,430,440.	\$1,677,530.
	Total Expenses	\$1,433,790.	\$1,677,530.
	Surplus or (Deficit)	\$ (3,350.)	\$ 0
	Accumulated Surplus or (Deficit)	<u>\$ 0</u>	<u>\$</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 15,000.	\$ 14,000.
	Other Grants (Federal, Provincial, Municipal)	<u>\$1,234,336.</u>	<u>\$1,374,339.</u>
	Total Grants	<u>\$1,249,336</u>	<u>\$1,388,339.</u>
	Surplus:	<u>\$</u>	
	Justification for Surplus:		
10.	Grant Recommendation	\$14,000	
11.	Assessors	Anne Stevens/Sheila Johnson	



1.	Applicant	Chimo Crisis Centre	
2.	Grant Request	\$42,000	For: Programs and Services
3.	Summary of Request	<ul style="list-style-type: none"> - grant will support the deliver of crisis lines services, serving Rmd. 7 days a week/365 days/year; -and professional crisis and suicide intervention counselling for youth, adults and families in crisis; - assist with the delivery of suicide prevention workshops in Rmd. high schools and the Stepping Out program designed to help build emotional resiliency among 11 and 12-year-olds; - other school programs delivered by CHIMO. 	
4.	Category	1	
5.	No. of Richmond residents served by group	11,000	
6.	Services received from City	- city provides a 60-year lease at nominal rate for the land upon which the newly built transition house sits, and has waived the city portion of property taxes for this site	
7.	Amount of Previous Year Grant and Spending Details	\$40,000 - Crisis Lines, Program Operating Costs = \$14,275 - Crisis & suicide intervention counselling, program operating costs = \$12,800 - Community Educ. workshops, program operating costs = \$12,925	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$1,343,896.	\$1,269,959
	Total Expenses	\$1,336,428.	\$1,310,448.
	Surplus or (Deficit)	\$ 7,468.	\$ (40,858.)
	Accumulated Surplus or (Deficit)	<u>\$ 0</u>	<u>\$ 0</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 40,000.	\$ 40,000.
	Other Grants (Federal, Provincial, Municipal)	<u>\$1,029,419.</u>	<u>\$ 930,015.</u>
	Total Grants	<u>\$1,044,419.</u>	<u>\$ 970,015.</u>
	Surplus:	<u>\$</u>	
	Justification for Surplus: in March of '04 the Board conducted a comprehensive review of CHIMO's financial position. The board placed all non-restricted assets into an Innovation and Development Fund.		
10.	Grant Recommendation	\$40,000	
11.	Assessors	Anne Stevens/Sheila Johnson	



1.	Applicant	Chinese Mental Wellness Association	
2.	Grant Request	\$25,000	For: Programs & Services
3.	Summary of Request	<ul style="list-style-type: none"> - projects are unique and the first offered in BC and across Canada since 1995. - promote mental health wellness, peer support, health education, translation services, group recreations monthly (throughout past 6 yrs.). - to offer diverse groups of people who have concerns for health issues, programs that will contribute to their social and cultural needs in Rmd. - mandate: to bridge the gap between the multicultural groups and mainstream society. 	
4.	Category	1	
5.	No. of Richmond residents served by group	n/a	
6.	Services received from City	none	
7.	Amount of Previous Year Grant and Spending Details	\$5,000 - space (\$2,500) - counselling (\$1,500) - administration (\$1,000)	
8.	Reason for any increased grant request	professional counselling services = \$12,000 interpreter = \$ 6,400 administration = \$1,600 project events = \$3,000 programme services = \$2,000	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 44,000.	\$ 57,000.
	Total Expenses	\$ 39,810.	\$ 56,301.
	Surplus or (Deficit)	\$ 4,723.	\$ 699.
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	Grants Included in Total Revenue		
	Richmond Grant	\$ 5,000.	\$ 5,000.
	Other Grants (Federal, Provincial, Municipal)	\$25,000.	\$25,000.
	Total Grants	\$30,000.	\$30,000.
	Surplus:	\$ _____	
	Justification for Surplus:	n/a	
10.	Grant Recommendation	\$5,000	
11.	Assessor	Anne Stevens/Sheila Johnston	



1.	Applicant	Family Services of Greater Vancouver	
2.	Grant Request	\$60,000	For: Operating Assistance
3.	Summary of Request	City grant makes it possible to provide multicultural support, counselling and psycho-educational services to Rmd. residents through Family Services' Counselling Program. This program has a 24 year history. It provides counselling to both the English speaking, and Chinese citizens of Rmd. Also provided is group support to a large number of the Chinese community, with the assistance of a volunteer community advisory.	
4.	Category	1	
5.	No. of Richmond residents served by group	850	
6.	Services received from City	The Counselling Program is a tenant at the Caring Place.	
7.	Amount of Previous Year Grant and Spending Details	\$45,000 - spent in providing counselling services to families in developing group services to the Chinese community.	
8.	Reason for any increased grant request		
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$139,640.	\$106,275.
	Total Expenses	\$142,718.	\$106,729.
	Surplus or (Deficit)	\$ (3078.)	\$ (454.)
	Accumulated Surplus or (Deficit)	<u>\$ (1222.)</u>	<u>\$ (4300.)</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$56,250.	\$ 45,000.
	Other Grants (Federal, Provincial, Municipal)	<u>\$ 9928.</u>	<u>\$ 0</u>
	Total Grants	<u>\$66,128.</u>	<u>\$ 45,000.</u>
	Surplus:	<u>\$</u>	
	Justification for Surplus:		
10.	Grant Recommendation	\$38,000 (Counselling program is specific to Richmond residents.)	
11.	Assessors	Anne Stevens/Sheila Johnson	



1.	Applicant	Friend 2 Friend Learning Society	
2.	Grant Request	\$2,500	For: Programs and Services
3.	Summary of Request	<p>- Project = Autism Awareness Training for Children</p> <p>- Friend 2 Friend is a BC-based, not-for-profit organization, formed in 2002, for the purpose of enhancing the lives and education of children with autism by promoting understanding, empathy, acceptance and mutually rewarding friendships between these children & their peers & siblings.</p>	
4.	Category	2	
5.	No. of Richmond residents served by group	1075 children and 120 adults = 1195 people last year	
6.	Services received from City	none	
7.	Amount of Previous Year Grant and Spending Details	\$ 0	
8.	Reason for any increased grant request		
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$60,200.	\$91,500.
	Total Expenses	\$60,200.	\$91,500.
	Surplus or (Deficit)	\$-----	\$-----
	Accumulated Surplus or (Deficit)	\$-----	\$-----
	Grants Included in Total Revenue		
	Richmond Grant	\$0	\$ 0
	Other Grants (Federal, Provincial, Municipal)	\$22,000.	\$22,000.
	Total Grants	<u>\$22,000.</u>	<u>\$22,000.</u>
	Surplus:	\$	
	Justification for Surplus:		
10.	Grant Recommendation	\$1,000	
11.	Assessors	Anne Stevens/Sheila Johnson	



1.	Applicant	Heart of Richmond AIDS	
2.	Grant Request	\$6,000	For: Operating Assistance
3.	Summary of Request	- rent - telephone - insurance for the office The office serves as a meeting place for support groups and the Society Board, as well as being the administrative centre. The rent alone (paid to the City of Rmd.) is \$3,000 per year, and the cost of insurance is rising yearly.	
4.	Category	1	
5.	No. of Richmond residents served by group	80 (direct); 700 (indirect)	
6.	Services received from City	Society rents its office from the city at \$3000 yearly.	
7.	Amount of Previous Year Grant and Spending Details	\$2,000 - used to pay part of the rent to the city.	
8.	Reason for any increased grant request	- insurance costs are rising.	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$53,812.	\$58,100.
	Total Expenses	\$58,215.	\$58,000.
	Surplus or (Deficit)	\$ (4403.)	\$ 100.
	Accumulated Surplus or (Deficit)	<u>\$ (4321.)</u>	<u>\$ (4221.)</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 2000.	\$ 6000.
	Other Grants (Federal, Provincial, Municipal)	<u>\$13,090.</u>	<u>\$28,000.</u>
	Total Grants	<u>\$15,090.</u>	<u>\$34,000.</u>
	Surplus:	<u>\$</u>	
	Justification for Surplus:		
10.	Grant Recommendation	\$2,000	
11.	Assessors	Anne Stevens/Sheila Johnson	



1.	Applicant	Richmond Addiction Services (formerly RADAT)	
2.	Grant Request	\$80,000	For: Programs and Services
3.	Summary of Request	- used to provide multi-faceted alcohol and drug prevention and youth outreach counselling services to children, youth, parents, teachers, school counsellors and professionals in other community agencies in Rmd.	
4.	Category	1	
5.	No. of Richmond residents served by group	2,702	
6.	Services received from City	n/a	
7.	Amount of Previous Year Grant and Spending Details	\$8,500. - local transportation costs for program staff - books/videos for programs & presentations - postage (program expenses, such as materials, prizes, handouts) - promotion (youth prevention & outreach cell phones)	
8.	Reason for any increased grant request	Because the need for substance abuse and addictions-related services for children, youth & families in Richmond far exceeds what we are capable of delivering, given the funds provided by our major funding sources.	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ n/a	\$330,270.
	Total Expenses	\$	\$329,670.
	Surplus or (Deficit)	\$	\$
	Accumulated Surplus or (Deficit)	\$ _____	\$ 600. _____
	Grants Included in Total Revenue		
	Richmond Grant	\$	\$
	Other Grants (Federal, Provincial, Municipal)	\$ _____	\$ _____
	Total Grants	\$ _____	\$ _____
	Surplus:	\$ _____	
	Justification for Surplus:		
10.	Grant Recommendation	\$8,500 (same level as last year; consideration is being given to RAS for addiction services specific to gambling. This will come before Council in future.)	
11.	Assessors	Anne Stevens/Sheila Johnson	



1.	Applicant	Richmond Carefree Society	
2.	Grant Request	\$4,000	For: Operating Assistance
3.	Summary of Request	<ul style="list-style-type: none"> - to assist in covering current insurance costs. - to assist in covering transportation costs of bus service. - equipment acquisition and equipment replacement. - to assist in funding increase in music therapy program. <p>Society's Mission Statement: Richmond Carefree Society is a volunteer organization formed to provide parent relief to families who have special needs. (34-year history)</p>	
4.	Category	1	
5.	No. of Richmond residents served by group	29 families	
6.	Services received from City	- use of play group hall facility at East Richmond Community Centre.	
7.	Amount of Previous Year Grant and Spending Details	\$1000 full amount spent on insurance costs.	
8.	Reason for any increased grant request	<ul style="list-style-type: none"> - insurance costs are rising yearly. - bus rental and costs for gas are increasing yearly. - safety, deterioration and new technologies for therapies have required the development of an equipment replacement strategy. - to assist in fund increase in the music therapy program. 	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$3093.	\$ 9380.
	Total Expenses	\$5719.	\$12,625.
	Surplus or (Deficit)	\$(2626.)	\$ (3245.)
	Accumulated Surplus or (Deficit)	<u>\$3314.</u>	<u>\$ 69.07</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 750.	\$1000.
	Other Grants (Federal, Provincial, Municipal)	<u>\$ 0</u>	<u>\$5500.</u>
	Total Grants	<u>\$ 750.</u>	<u>\$6500.</u>
	Surplus:	\$ _____	
	Justification for Surplus:		
	N/A		
10.	Grant Recommendation	\$1,500	
11.	Assessors	Anne Stevens/Sheila Johnson	



1.	Applicant	Richmond Citizens Crime Watch Patrol	
2.	Grant Request	\$3,600	For: Operating Assistance
3.	Summary of Request	The grant will be used to upgrade 2 way radios, base operations and computer to keep pace with the increasing volunteer crime watch activities.	
4.	Category	1	
5.	No. of Richmond residents served by group	Residents of Richmond as a whole.	
6.	Services received from City	Use of Steveston Community Policy Station and two community policing City vans.	
7.	Amount of Previous Year Grant and Spending Details	N/A	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$2,600.00	\$4,700.00
	Total Expenses	\$2,392.48	\$4,700.00
	Surplus or (Deficit)	\$ (207.52)	\$ 0
	Accumulated Surplus or (Deficit)	<u>\$1,419.40</u>	<u>\$1,419.40</u>
	Grants Included in Total Revenue	\$ 0	\$3,600.00
	Richmond Grant		
	Other Grants (Federal, Provincial, Municipal)	<u>\$ 0</u>	<u>\$ 0</u>
	Total Grants	<u>\$ 0</u>	<u>\$3,600.00</u>
	Surplus:	<u>\$ 0</u>	
	Justification for Surplus:	N/A	
10.	Grant Recommendation	\$500 The grant will help the organization to maximize their use of volunteers.	
11.	Assessor	Lesley Sherlock/Kari Huhtala	



1.	Applicant	Richmond Family Place	
2.	Grant Request	\$30,000	For: Operating/Programs & Services
3.	Summary of Request	\$12,000 for operating expenses in East Richmond. \$12,000 for the Healthy Start Program. \$6,000 for Richmond Family Place operating funds.	
4.	Category	1	
5.	No. of Richmond residents served by group	17,500 visits to programs from 1,789 families (99.3% Richmond caseload)	
6.	Services received from City	Property lease for 6560 Gilbert Road, Richmond. Free parking. Lawn maintenance.	
7.	Amount of Previous Year Grant and Spending Details	\$16,000 The grant was used for Outreach Program in East Richmond, the Healthy Start Drop-In Program, and Richmond Family Place operations.	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$341,420	\$
	Total Expenses	\$341,420	\$
	Surplus or (Deficit)	\$ 2,646	\$
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	Grants Included in Total Revenue		
	Richmond Grant	\$ 16,000	\$
	Other Grants (Federal, Provincial, Municipal)	\$ 70,121	\$ _____
	Total Grants	\$ 86,121	\$ _____
	Surplus:	\$ _____	
	Justification for Surplus:		
10.	Grant Recommendation	\$16,000 The organization continues to provide low cost or free programs responding to diverse parent and children needs in the community.	
11.	Assessor	Kari Huhtala/Lesley Sherlock	



1.	Applicant	Richmond Hospice Association	
2.	Grant Request	\$7,000	For: Operating/Program & Services
3.	Summary of Request	<p>The grant will be used for:</p> <ol style="list-style-type: none"> 1. general operating assistance (i.e. rent, light, heat, telephone, and office supplies); 2. toward a part time administrative salary; and, 3. purchase supplies for ongoing support services for clients and training materials for hospice volunteers. 	
4.	Category	1	
5.	No. of Richmond residents served by group	310	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	\$0	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$74,056	\$77,099
	Total Expenses	\$74,585	\$77,099
	Surplus or (Deficit)	\$ (529)	\$ 0
	Accumulated Surplus or (Deficit)	<u>\$49,868</u>	<u>\$</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0	\$ 7,000
	Other Grants (Federal, Provincial, Municipal)	<u>\$30,000</u>	<u>\$30,000</u>
	Total Grants	<u>\$30,000</u>	<u>\$37,000</u>
	Surplus:	<u>\$ 0</u>	
	Justification for Surplus:		
10.	Grant Recommendation	\$4,000 This organization provides a unique service to Richmond residents.	
11.	Assessor	Kari Huhtala/Lesley Sherlock	



1.	Applicant	Richmond Intermediate Care - Rosewood Manor	
2.	Grant Request	\$481,000	For: Operating Assistance/Project
3.	Summary of Request	To support the Rosewood Campus of Care initiative, which encompasses 27 essential services. This program will reach out to seniors in the neighbourhood to provide a full range of care and support programs which will allow seniors to remain independent and in their homes longer.	
4.	Category		
5.	No. of Richmond residents served by group		
6.	Services received from City	Tax exemption	
7.	Amount of Previous Year Grant and Spending Details	\$0	
8.	Reason for any increased grant request		
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$6,808,856	\$
	Total Expenses	\$6,364,338	\$
	Surplus or (Deficit)	\$402,795	\$
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	Grants Included in Total Revenue		
	Richmond Grant	\$	\$
	Other Grants (Federal, Provincial, Municipal)	\$6.2 million	\$ _____
	Total Grants	\$ _____	\$ _____
	Surplus:	\$1.2 million	
	Justification for Surplus:	Equipment replacement	
10.	Grant Recommendation	\$0 The city provide a tax exemption of approximately \$27,000 annually.	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Multicultural Concerns Society	
2.	Grant Request	\$13,500	For: Operating Assistance
3.	Summary of Request	Salaries, benefits, facilities (rent), telephone, office expenses, gst and insurance.	
4.	Category	1	
5.	No. of Richmond residents served by group	20,000	
6.	Services received from City	We use the meeting rooms at the Brighthouse Park and the community centres, free of rental charges.	
7.	Amount of Previous Year Grant and Spending Details	\$7,500 Salaries, benefits, insurance.	
8.	Reason for any increased grant request		
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 412,754	\$ 412,725
	Total Expenses	\$ 442,286	\$ 418,562
	Surplus or (Deficit)	\$ (29,532)	\$ (5,837)
	Accumulated Surplus or (Deficit)	<u>\$ 58,519</u>	<u>\$ 53,682</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 7,500	\$ 7,500
	Other Grants (Federal, Provincial, Municipal)	<u>\$ 392,492</u>	<u>\$ 409,225</u>
	Total Grants	<u>\$ 399,992</u>	<u>\$ 416,725</u>
	Surplus:	<u>\$ 58,519</u>	
	Justification for Surplus:	To cover 3 months of operating expenses, due to funding cuts this surplus covers less than 2 months of operating costs.	
10.	Grant Recommendation	\$7,500	
11.	Assessor	Margot Small – Administration Fire-Rescue	



1.	Applicant	Richmond Women's Resource Centre Association	
2.	Grant Request	\$7,000	For: Operating Assistance
3.	Summary of Request	The grant would be used towards operation expenses such as rent, so we can continue to provide our programs, services and a place where women get support and information. They also address critical issues such as poverty and violence against women.	
4.	Category	1	
5.	No. of Richmond residents served by group	6,320	
6.	Services received from City	none	
7.	Amount of Previous Year Grant and Spending Details	\$2,000 Salaries to keep staff on duty.	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 125,161	\$ 75,091
	Total Expenses	\$ 110,119	\$ 73,181
	Surplus or (Deficit)	\$ 15,042	\$ 1,910
	Accumulated Surplus or (Deficit)	<u>\$ 15,042</u>	<u>\$</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 12,000	\$ 2,000
	Other Grants (Federal, Provincial, Municipal)	<u>\$ 82,185</u>	<u>\$</u>
	Total Grants	<u>\$ 94,185</u>	<u>\$</u>
	Surplus:	<u>\$ 15,042</u>	
	Justification for Surplus:		
10.	Grant Recommendation	\$ 2,000	
11.	Assessor	Margot Small – Richmond Fire-Rescue Department	



1.	Applicant	Richmond Youth Service Agency Society	
2.	Grant Request	\$35,000	For: Operating/Programs & Services & Project
3.	Summary of Request	<p>The grant will be used for:</p> <ol style="list-style-type: none"> 1. Operating assistance (i.e. heat, light, security, equipment) and administrative support salaries, volunteer recruitment and training and recognition. 2. Programs and services (i.e. youth asset development). 3. Richmond Youth and Seniors Community Connection Project that is designed to encourage and support youth and seniors connections and relationships. 	
4.	Category	1	
5.	No. of Richmond residents served by group	350	
6.	Services received from City	Between September 2003 and August 2004, the City provided temporary use of a City owned vacant restaurant at 8111 Granville for use as a youth centre.	
7.	Amount of Previous Year Grant and Spending Details	<p>\$17,000, with \$8,500 held back until the Agency provided a progress report on its youth centre operations in 2004. To date, the held back funds have not been allocated.</p> <p>The 2004 Grant was used for program salaries and equipment supplies, and administration support.</p>	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 514,378	\$730,839
	Total Expenses	\$ 755,612	\$730,839
	Surplus or (Deficit)	\$(241,234)	\$ 0
	Accumulated Surplus or (Deficit)	<u>\$(170,178)</u>	<u>\$</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 8,500	\$ 43,500
	Other Grants (Federal, Provincial, Municipal)	<u>\$352,728</u>	<u>\$421,146</u>
	Total Grants	<u>\$361,228</u>	<u>\$464,646</u>
	Surplus:	<u>\$</u>	
	Justification for Surplus:		
10.	Grant Recommendation	<p>\$17,000 Since the loss of all of its funding from the Ministry of Children and Families, RYSA has had a difficult time in maintaining and providing programs and services for youth. However, the agency is showing signs of rejuvenation and is pursuing every means possible to regain and establish a full range of services to youth in Richmond.</p>	
11.	Assessor	Kari Huhtala/Lesley Sherlock	



1.	Applicant	S.U.C.C.E.S.S. Richmond Services	
2.	Grant Request	\$20,329	For: Operating Assistance
3.	Summary of Request	<p>The grant will be used to cover the salary of a full time clerk/receptionist in the SUCCESS Richmond Office, to include:</p> <ol style="list-style-type: none"> 1. providing information, resources referral, form-filling and interpretation services to non-English speaking Chinese Richmond residents, who are new immigrants, seniors, women and families, 2. provide clerical and general support to other staff members in the office in their projects and programs, and, 3. administrative support (photocopying, stationary, postage and volunteer transportation). 	
4.	Category	1	
5.	No. of Richmond residents served by group	12,882	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	<p>\$1,000 The grant was used to provide clerical support in the Richmond office.</p>	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$279,929	\$398,919
	Total Expenses	\$370,052	\$430,530
	Surplus or (Deficit)	\$ (90,123)	\$ (31,611)
	Accumulated Surplus or (Deficit)	<u>\$ N/A</u>	<u>\$ N/A</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 1,000	\$ 1,000
	Other Grants (Federal, Provincial, Municipal)	<u>\$108,441</u>	<u>\$126,355</u>
	Total Grants	<u>\$109,441</u>	<u>\$127,355</u>
	Surplus:	<u>\$ N/A</u>	
	Justification for Surplus:		
10.	Grant Recommendation	<p>\$1,000 SUCCESS does provide the City with interpretation and translation assistance from time to time.</p>	
11.	Assessor	Kari Huhtala/Lesley Sherlock	



1.	Applicant	VIP Club of Richmond	
2.	Grant Request	\$2,000	For: Operating Assistance
3.	Summary of Request	The grant will be used to pay for rent, telephone, and insurance costs associated with our tenancy at the Caring Place.	
4.	Category	1	
5.	No. of Richmond residents served by group	95	
6.	Services received from City	The use of a community bus 11 times a year for our monthly meetings and picnic in July. The organization also receives the use of the Cultural Centre Pottery Room for 2 ten week courses a year.	
7.	Amount of Previous Year Grant and Spending Details	\$1,000. The grant was used to pay rent at the Caring Place.	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$4,078.00	\$
	Total Expenses	\$5021.00	\$
	Surplus or (Deficit)	\$ (943)	\$
	Accumulated Surplus or (Deficit)	<u>\$1,005.00</u>	<u>\$</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$1,000.00	\$
	Other Grants (Federal, Provincial, Municipal)	<u>\$ 0</u>	<u>\$</u>
	Total Grants	<u>\$1,000.00</u>	<u>\$</u>
	Surplus:	<u>\$ N/A</u>	
	Justification for Surplus:		
10.	Grant Recommendation	\$1,000 This organization provides valued services to visually impaired persons in Richmond.	
11.	Assessor	Kari Huhtala/Lesley Sherlock	



1.	Applicant	Volunteer Richmond Information Services Society	
2.	Grant Request	\$62,000	For: Operating/Programs & Services
3.	Summary of Request	The grant will be used to support three key areas: (1) general operating expenses, (2) continued development and implementation of Volunteer Leadership Training and Management programs, and (3) the administration of the Richmond Senior Peer Counselling program.	
4.	Category	1	
5.	No. of Richmond residents served by group	15,000 inquiries; 700 visits; 35 community agencies served; 13,000 volunteer hours provided; 2,400+ people served by the Richmond Xmas Fund; 5,239 referrals to childcare facilities.	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	\$35,000 The grant will be used to support three key areas: (1) general operating expenses, (2) continued development and implementation of Volunteer Leadership Training and Management programs, and (3) the administration of the Richmond Senior Peer Counselling program.	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$578,606	\$638,361
	Total Expenses	\$584,658	\$638,361
	Surplus or (Deficit)	\$ (6,052)	\$ 0
	Accumulated Surplus or (Deficit)	<u>\$ N/A</u>	<u>\$ N/A</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 35,000	\$ 35,000
	Other Grants (Federal, Provincial, Municipal)	<u>\$227,229</u>	<u>\$204,336</u>
	Total Grants	<u>\$262,229</u>	<u>\$239,336</u>
	Surplus:	<u>\$ N/A</u>	
	Justification for Surplus:		
10.	Grant Recommendation	\$35,000 Volunteer Richmond Information Services remains the only agency in Richmond that provides information, referral and capacity building services.	
11.	Assessor	Kari Huhtala/Lesley Sherlock	



1.	Applicant	Black Theatre West	
2.	Grant Request	\$7,950	For: Project
3.	Summary of Request	The grant will assist in the project production expenses to promote "black History Month" in Richmond. The "Black History Month" is celebrated throughout North America during the month of February, 2005 for the purpose of recognizing and paying tribute to the contributions and achievements of Black people to society at large, thus increasing understanding and awareness.	
4.	Category	1	
5.	No. of Richmond residents served by group	150 to 250	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	\$0 N/A	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$9,450	\$
	Total Expenses	\$9,450	\$
	Surplus or (Deficit)	\$ 0	\$
	Accumulated Surplus or (Deficit)	<u>\$ 0</u>	<u>\$</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$7,950	\$
	Other Grants (Federal, Provincial, Municipal)	<u>\$ 0</u>	<u>\$</u>
	Total Grants	<u>\$7,950</u>	<u>\$</u>
	Surplus:	<u>\$ 0</u>	
	Justification for Surplus:		
10.	Grant Recommendation	\$1,000 The Black population in Richmond has been steadily increasing and an event such as Black History month would focus on Canadian Black pioneers as well as the African and Caribbean contribution to the community.	
11.	Assessor	Kari Huhtala/Lesley Sherlock	



1.	Applicant	The Canada Chinese Opera Association	
2.	Grant Request	\$2,000	For: Operating/Project/Programs
3.	Summary of Request	<p>The grant will help:</p> <p>1) maintain daily operation and to meet part of the cost of hiring a musical instructor, and,</p> <p>2) Meet part of the costs for a multi-cultural opera performance that is expected to be held in the fall of 2005 in Richmond. The programs will include dancing from Taiwan, China (Peking and Cantonese Opera), Germany, and the Philippines.</p>	
4.	Category	1	
5.	No. of Richmond residents served by group	320	
6.	Services received from City	Free use of community facilities for rehearsals at the West Richmond and Cambie Community Centres.	
7.	Amount of Previous Year Grant and Spending Details	\$0 N/A	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 5,500	\$
	Total Expenses	\$ 7,500	\$
	Surplus or (Deficit)	\$(2,000)	\$
	Accumulated Surplus or (Deficit)	\$ 0	\$
	Grants Included in Total Revenue		
	Richmond Grant	\$ 2,000	\$
	Other Grants (Federal, Provincial, Municipal)	\$ 0	\$
	Total Grants	\$ 2,000	\$
	Surplus:	\$ 0	
	Justification for Surplus:		
10.	Grant Recommendation	\$1,000 This proposal supports intercultural harmony.	
11.	Assessor	Kari Huhtala/Lesley Sherlock	



1.	Applicant	Canadian Parents for French (C.P.F.) Richmond Chapter	
2.	Grant Request	\$5,000	For: Project
3.	Summary of Request	This grant will be used to purchase computer, organization website development and a printer to help provide all parents up-to-date information on offerings and changes in the public education system in the French Immersion programs.	
4.	Category	1	
5.	No. of Richmond residents served by group	280	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	\$0 N/A	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$	\$17,810
	Total Expenses	\$	\$17,810
	Surplus or (Deficit)	\$	\$ 0
	Accumulated Surplus or (Deficit)	\$ _____	\$ 0
	Grants Included in Total Revenue		
	Richmond Grant	\$	\$ 5,000
	Other Grants (Federal, Provincial, Municipal)	\$ _____	\$ 0
	Total Grants	\$ _____	\$5,000
	Surplus:	\$ _____	
	Justification for Surplus:		
10.	Grant Recommendation	\$0 Although this is a worthwhile program it is felt it should be reviewed and supported by the Richmond School Board as it deals with the public education system.	
11.	Assessor	Kari Huhtala/Lesley Sherlock	



1.	Applicant	Centre of Integration for African Immigrants	
2.	Grant Request	\$2,750	For: Event
3.	Summary of Request	During Black History Month (February 2005), the grant will contribute to honorariums for entertainers, advertising and promotion of the event, technical and audio-visual rental, and administration expenses.	
4.	Category	1	
5.	No. of Richmond residents served by group	200 (based on last year's attendance)	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	\$N/A	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 16,977	\$ 3,000
	Total Expenses	\$ 18,667	\$ 3,000
	Surplus or (Deficit)	\$ (1690)	\$
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0	\$ 2750
	Other Grants (Federal, Provincial, Municipal)	\$ 10,000	\$ 0
	Total Grants	\$ 10,000	\$ 2750
	Surplus:	\$ _____	
	Justification for Surplus:	Note: Budget information is for the event only.	
10.	Grant Recommendation	\$1,000	The grant money is to be used for advertising and promotion of the event and for technical and audio-visual rental.
11.	Assessor	Terra Dickson - Records and Information Management Analyst Suzanne Scully - Clerk, Accounts Payable	



1.	Applicant	Chinese Federation of Commerce of Canada	
2.	Grant Request	\$15,000	For: Event
3.	Summary of Request	The grant would be used for operations and event costs (such as site equipment rental, entertainment performances) and advertising for the Lunar New Year Festival in Richmond at Lansdowne Mall.	
4.	Category	2	
5.	No. of Richmond residents served by group	Projected event attendance is 120,000.	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	\$0	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 416,264	\$ 175,000
	Total Expenses	\$ 363,203	\$ 173,000
	Surplus or (Deficit)	\$ 53,061	\$ 3,000
	Accumulated Surplus or (Deficit)	<u>\$ 14,736</u>	<u>\$ 0</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0	\$ 15,000
	Other Grants (Federal, Provincial, Municipal)	<u>\$ 0</u>	<u>\$ 13,000</u>
	Total Grants	<u>\$ 0</u>	<u>\$ 28,000</u>
	Surplus:	\$ 14,736	
	Justification for Surplus:	No stated justification for surplus. The completed fiscal information is for the festival at the PNE. The budget information is for the Richmond festival.	
10.	Grant Recommendation	\$2,000 In future, staff recommend that this organization liaise with other groups holding lunar new year events during the same period to avoid duplication (The Richmond Chinese Community Society is organizing a Lunar New Year Festival to be held for one day inside Lansdowne Mall during the same period. They have also applied for a grant).	
11.	Assessor	Terra Dickson - Records and Information Management Analyst Suzanne Scully - Clerk, Accounts Payable	



1.	Applicant	City Centre Community Association	
2.	Grant Request	\$55,000	For: Project
3.	Summary of Request	The grant will contribute to the salaries, training expenses, and general expenses for Parks, Recreation and Cultural Summer Programs and Services offered at various community facilities throughout Richmond. City Centre Community Association is submitting the grant application for summer 2005 on behalf of the following associations, societies and other city facilities and services: Cambie, City Centre, Sea Island, South Arm, Hamilton, Thompson, Nature Park, Museum, Art Gallery, West Richmond, Arena Services, Diversity Services, Art Centre, Steveston, and Outreach.	
4.	Category	1	
5.	No. of Richmond residents served by group	50,000	
6.	Services received from City	Associations/societies receive support from Parks, Recreation and Cultural Services. Each operates within a city facility and utilizes city staff to supervise facility operations, including summer programs and services.	
7.	Amount of Previous Year Grant and Spending Details	\$50,000 The grant contributed to the wages of summer student employees working at fifteen different facilities in Richmond. This funding also covered general operating expenses, including volunteer/staff training, and supplies (photo ID, etc).	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 175,784	\$
	Total Expenses	\$ 174,292	\$
	Surplus or (Deficit)	\$ 1,491	\$
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	Grants Included in Total Revenue		
	Richmond Grant	\$	\$
	Other Grants (Federal, Provincial, Municipal)	\$ _____	\$ _____
	Total Grants	\$ _____	\$ _____
	Surplus:	\$ _____	
	Justification for Surplus:	Note: Aside from what has been added, no other financial information has been provided with regards to a financial summary.	
10.	Grant Recommendation	\$50,000	
11.	Assessor	Terra Dickson - Records and Information Management Analyst Suzanne Scully - Clerk, Accounts Payable	



1.	Applicant	Community Arts Council of Richmond	
2.	Grant Request	\$7,060	For: Programs and Services
3.	Summary of Request	The grant will be used to provide a fine arts program for physically and mentally challenged adults, which will provide them with the opportunity to express themselves through the mediums of painting, music, dramatic arts and dance.	
4.	Category	2	
5.	No. of Richmond residents served by group	40 (based on their anticipated attendance for this program of 10/class)	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	N/A	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 50,467	\$ 9,300
	Total Expenses	\$ 127,835	\$ 7,060
	Surplus or (Deficit)	\$ (77,368)	\$ 2240
	Accumulated Surplus or (Deficit)	\$ _____	\$ N/A
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0	\$ 6,900
	Other Grants (Federal, Provincial, Municipal)	\$ 14,969	\$ 0
	Total Grants	\$ 14,969	\$ 6,900
	Surplus:	\$ 0	
	Justification for Surplus:	Note: Budget information is for physically and mentally challenged adults art program only.	
10.	Grant Recommendation	\$0 Based on the application information, it does not appear that the Council is in a stable financial situation.	
11.	Assessor	Terra Dickson - Records and Information Management Analyst Suzanne Scully - Clerk, Accounts Payable	



1.	Applicant	Richmond Gateway Theatre Society	
2.	Grant Request	\$5,000	For: Programs and Services
3.	Summary of Request	The grant will be used to support a portion of the workshop component for "Tiger of Malaya" and also used to support the set, costumes and mask construction for the production "Quicken."	
4.	Category	1	
5.	No. of Richmond residents served by group	40,000	
6.	Services received from City	The City pays for the maintenance and utilities at the Theatre. The Society also receives a contribution from the City that totalled \$792,000 in 2004 to cover administration costs.	
7.	Amount of Previous Year Grant and Spending Details	\$4,000 Grant money was allocated in the following manner: \$2,000 for 3 international level adjudicator fees and \$2,000 for technical crew fees for 2 recitals.	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 445,083	\$ 73,000
	Total Expenses	\$ 386,307	\$ 73,000
	Surplus or (Deficit)	\$ 58,776	\$ 0
	Accumulated Surplus or (Deficit)	\$ _____	\$ 0
	Grants Included in Total Revenue		
	Richmond Grant	\$ 4,000	\$ 5,000
	Other Grants (Federal, Provincial, Municipal)	\$ 9,000	\$ 34,000
	Total Grants	\$ 13,000	\$ 39,000
	Surplus:	\$ _____	
	Justification for Surplus:	Note: The budget for current fiscal year is for the two plays.	
10.	Grant Recommendation	\$4,000	
11.	Assessor	Terra Dickson - Records and Information Management Analyst Suzanne Scully - Clerk, Accounts Payable	



1.	Applicant	Gulf of Georgia Cannery	
2.	Grant Request	\$10,000	For: Project
3.	Summary of Request	The grant funds will be used in the planning, development and installation of the 2005 temporary exhibit at the Gulf of Georgia Cannery National Historic Site, titled "The Rising Tide of War – Japanese-Canadian Fishing Families and World War II."	
4.	Category	1	
5.	No. of Richmond residents served by group	1,800	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	\$0	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 738,334	\$ 787,500
	Total Expenses	\$ 752,974	\$ 866,100
	Surplus or (Deficit)	\$ (14,640)	\$ (78,600)
	Accumulated Surplus or (Deficit)	<u>\$ 247,721</u>	<u>\$ 169,100</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0	\$ 10,000
	Other Grants (Federal, Provincial, Municipal)	<u>\$ 507,000</u>	<u>\$ 520,000</u>
	Total Grants	<u>\$ 507,000</u>	<u>\$ 530,000</u>
	Surplus:	\$ _____	
	Justification for Surplus:	Note: Budget and completed fiscal year information is for the entire facility and not just the exhibit.	
10.	Grant Recommendation	\$0 The Society has sufficient funding in their accumulated surplus to cover the exhibit expenses.	
11.	Assessor	Terra Dickson - Records and Information Management Analyst Suzanne Scully - Clerk, Accounts Payable	



1.	Applicant	Hamilton Community Association	
2.	Grant Request	\$1,000	For: Event
3.	Summary of Request	The grant will be used to support the annual Hamilton Festival	
4.	Category	1	
5.	No. of Richmond residents served by group	500	
6.	Services received from City	The City provides Hamilton Community Association with office space, equipment and staffing.	
7.	Amount of Previous Year Grant and Spending Details	\$0	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 5,887	\$ 5,000
	Total Expenses	\$ 7,201	\$ 5,000
	Surplus or (Deficit)	\$ (1313)	\$ 0
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0	\$ 1,000
	Other Grants (Federal, Provincial, Municipal)	\$ 0	\$ 0
	Total Grants	\$ 0	\$ 1,000
	Surplus:	\$ _____	
	Justification for Surplus:	Note: The Association was changed from a category 2 to a category 1 last year but received no money. The financial and budget information is for the festival only.	
10.	Grant Recommendation	\$700	
11.	Assessor	Terra Dickson - Records and Information Management Analyst Suzanne Scully - Clerk, Accounts Payable	



1.	Applicant	The Kehila Society of Richmond	
2.	Grant Request	\$8,000	For: Programs and Services
3.	Summary of Request	The grant will provide ESL classes to isolated senior immigrant women (55+) in an environment that will be social, affordable and non-threatening while also providing quality childcare for their grandchildren. The program is open to all seniors of all backgrounds who are citizens, landed immigrants and refugees.	
4.	Category	1	
5.	No. of Richmond residents served by group	N/A - new project	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	N/A	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 39,450	\$ 8,000
	Total Expenses	\$ 40,400	\$ 9,800
	Surplus or (Deficit)	\$ (950)	\$ (1,800)
	Accumulated Surplus or (Deficit)	<u>\$ 0</u>	<u>\$ 0</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0	\$ 8,000
	Other Grants (Federal, Provincial, Municipal)	<u>\$ 0</u>	<u>\$ 0</u>
	Total Grants	<u>\$ 0</u>	<u>\$ 8,000</u>
	Surplus:	<u>\$ 0</u>	
	Justification for Surplus:	Note: Budget for current fiscal year is for the program only.	
10.	Grant Recommendation	\$0 Based on the City's policy, this grant request is denied because the request is associated with a religious/ethnic group and it appears that the program would not likely serve the general public.	
11.	Assessor	Terra Dickson - Records and Information Management Analyst Suzanne Scully - Clerk, Accounts Payable	



1.	Applicant	Kinsmen Club of Richmond	
2.	Grant Request	\$10,000	For: Event
3.	Summary of Request	The grant would be used for maintaining and upgrading the Christmas light display at the Nature Park for December 2005.	
4.	Category	2	
5.	No. of Richmond residents served by group	14,000 +	
6.	Services received from City	All lights are powered by a City-provided generator. Additionally, the lights are owned by the City.	
7.	Amount of Previous Year Grant and Spending Details	N/A	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 21,605	\$ 37,000
	Total Expenses	\$ 21,481	\$ 20,000
	Surplus or (Deficit)	\$ 124	\$ 17,000
	Accumulated Surplus or (Deficit)	\$ <u>0</u>	\$ <u>5,000</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0	\$ 10,000
	Other Grants (Federal, Provincial, Municipal)	\$ <u>0</u>	\$ <u>0</u>
	Total Grants	\$ <u>0</u>	\$ <u>10,000</u>
	Surplus:	\$ <u>0</u>	
	Justification for Surplus:		
10.	Grant Recommendation	\$0 It is understood that after the City originally purchased the lights, the Kinsmen Club was to maintain the lights. Also, in-kind City services are used to install and take down the lights.	
11.	Assessor	Terra Dickson - Records and Information Management Analyst Suzanne Scully - Clerk, Accounts Payable	



1.	Applicant	Midsummer Magic Festival Society	
2.	Grant Request	\$40,000	For: Event
3.	Summary of Request	The grant will be used to rent the Gateway Theatre and facilities for the 29 main stage performances taking place from July 4-31, 2005.	
4.	Category	1	
5.	No. of Richmond residents served by group	Anticipated that 20% of Richmond residents will attend. It is open to everyone. (Staff feel the 20% is unrealistic and that 3% is more achievable).	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	N/A	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$	\$ 350,000
	Total Expenses	\$	\$ 350,000
	Surplus or (Deficit)	\$	\$ 0
	Accumulated Surplus or (Deficit)	\$	\$ 0
	Grants Included in Total Revenue		
	Richmond Grant	\$	\$ 40,000
	Other Grants (Federal, Provincial, Municipal)	\$	\$ 0
	Total Grants	\$	\$ 40,000
	Surplus:	\$	
	Justification for Surplus:	Note: This is a new cultural initiative, so they do not have any completed fiscal year information.	
10.	Grant Recommendation	\$10,000 This organization needs to secure \$200,000 in funds by mid-January otherwise the event will not take place this year. Staff recommend the grant be disbursed on the condition that the event takes place this year.	
11.	Assessor	Terra Dickson - Records and Information Management Analyst Suzanne Scully - Clerk, Accounts Payable	



1.	Applicant	Pacific Piano Competition	
2.	Grant Request	\$4,500	For: Event
3.	Summary of Request	Piano concert on February 26, 2005 with local award winning pianist Wayne Weng and 4 guest artist. Society formed Summer, 2004. For the past ten years competition and winners concerts were presented by Gateway Theatre. This year a Society was formed in order to take the competition to the next level with an emphasis on classical music. Purpose of the grant request is advertising, printed promotional material and technical crew fees.	
4.	Category	1	
5.	No. of Richmond residents served by group	1,000	
6.	Services received from City	None	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ n/a	\$ 12,000
	Total Expenses	\$	\$ 12,000
	Surplus or (Deficit)	\$	\$ 0
	Accumulated Surplus or (Deficit)	\$	\$ 0
	Grants Included in Total Revenue		
	Richmond Grant	\$	\$ 4,500
	Other Grants (Federal, Provincial, Municipal)	\$	\$ 1,500 (Tom Lee Music)
	Total Grants	\$	\$ 6,000
	Surplus:	\$	
	Justification for Surplus:		
10.	Grant Recommendation	\$1,500	
11.	Assessor	Shawn Issel Manager, Policy Development & Corporate Programs	



1.	Applicant	Pangaea Arts Society	
2.	Grant Request	\$25,000	For: "The Gull – The Steveston Noh Project"
3.	Summary of Request	<p>The grant will be used for artist salaries and production costs for "The Gull – The Steveston Noh Project."</p> <ul style="list-style-type: none"> • Pangaea Arts Society is a Vancouver company – not able to get funding from City of Vancouver • Richmond Gateway Theatre – associate partner in this project • Gulf of Georgia Cannery Museum – other partner • First professional cultural collaboration between Sister cities Richmond and Wakayama 	
4.	Category	2	
5.	No. of Richmond residents served by group	Not applicable	
6.	Services received from City	Gateway Theatre is offering in-kind resources.	
7.	Amount of Previous Year Grant and Spending Details	First time request	
8.	Reason for any increased grant request	Not applicable	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year 2003	Budget for Current Fiscal Year 2004
	Total Revenue	\$25,274	\$ 78,820
	Total Expenses	\$19,795	\$ 78,820
	Surplus or (Deficit)	\$ 5,479	\$
	Accumulated Surplus or (Deficit)	<u>\$ 5,564</u>	<u>\$</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$	\$
	Other Grants (Federal, Provincial, Municipal)	<u>\$32,167</u>	<u>\$ 63,773</u>
	Total Grants	<u>\$32,167</u>	<u>\$</u>
	Surplus:	<u>\$</u>	
	Justification for Surplus:		
10.	Grant Recommendation	\$2000 for marketing and promotion.	
11.	Assessor	Cathy Russell Executive Assistant - Parks, Recreation & Cultural Services	



1.	Applicant	Richmond Agricultural & Industrial Society	
2.	Grant Request	\$25,000	For: Steveston Salmon Festival Event
3.	Summary of Request	To support the following expenses: Canada Day Parade; Flower and Garden Show; Entertainment; Japanese Cultural Display and Demonstrations; Teen Festival; Administration; Insurance; Advertising and promotion.	
4.	Category	1	
5.	No. of Richmond residents served by group	75,000	
6.	Services received from City	The City is recognized as a major sponsor of event and donates significant in-kind services, primarily from Parks & Rec. In-kind services have remained the same but costs have increased. In-kind services provided to Steveston in 2002/2003 were approx \$45,000; in 2004 were approx \$38,000 (Insurance and float not included in 2004).	
7.	Amount of Previous Year Grant and Spending Details	\$3,000 Improvements were done to outdoor electrical services, \$3000 helped offset the \$9000 cost.	
8.	Reason for any increased grant request		
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year 2004	Budget for Current Fiscal Year
	Total Revenue	\$70,755	\$66,500
	Total Expenses	\$60,926	\$65,176
	Surplus or (Deficit)	\$ 9,829	\$ 1,324
	Accumulated Surplus or (Deficit)	<u>\$ 9,829</u>	<u>\$</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 3,000	\$ 0
	Other Grants (Federal, Provincial, Municipal)	<u>\$ 3,000</u>	<u>\$</u>
	Total Grants	<u>\$</u>	<u>\$</u>
	Surplus:	<u>\$</u>	
	Justification for Surplus:	Any surplus funds generated by the Salmon Festival are put back into the Steveston Community Centre. All funds are currently earmarked for Phase II of the park plan that includes a water park in the children's play area.	
10.	Grant Recommendation	\$0 Grouped with the Steveston Community Society	
11.	Assessor	Cathy Russell Executive Assistant - Parks, Recreation & Cultural Services	



1.	Applicant	Richmond Art Gallery Association	
2.	Grant Request	\$2,000	For: Art Workbook Project
3.	Summary of Request	<p>The funding will be used to produce the <i>Art Workbook</i>. Support will help pay for printing costs of 6000 workbooks. The Gallery will charge \$1 per workbook to children visiting the Gallery. Each year the Gallery provides a tour and hands on workshop for up to 4000 children visiting with their class.</p> <p>This is a unique project the Gallery is developing with a very strong and diverse group of artists committed to children learning.</p>	
4.	Category	1	
5.	No. of Richmond residents served by group	38,704	
6.	Services received from City	<p><u>City Facility:</u> building, maintenance, phone, photocopy, computers and technical support for City staff.</p> <p><u>Staff:</u> Director/Curator; Cultural Programmer; Gallery Assistant</p> <p><u>Budget:</u> office supplies, arts contracts, mileage, publications, memberships, miscellaneous.</p>	
7.	Amount of Previous Year Grant and Spending Details	\$900 – received in 2003	
8.	Reason for any increased grant request	Not applicable	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year 2003	Budget for Current Fiscal Year 2004
	Total Revenue	\$195,651	\$254,521
	Total Expenses	\$201,130	\$253,727
	Surplus or (Deficit)	\$ (5,479)	\$ 794
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	Grants Included in Total Revenue		
	Richmond Grant	\$ 900	\$
	Other Grants (Federal, Provincial, Municipal)	\$ 34,451*	\$ 60,000 *
		\$ 67,248**	\$ 71,483 **
	Total Grants	\$101,699	\$131,483
	* Gaming Included		
	** BC Arts Council, Canada Council, Other Grants		
	Surplus:	\$ _____	
	Justification for Surplus:		
10.	Grant Recommendation	\$900 To offset the cost of producing the Art Workbook.	
11.	Assessor	Cathy Russell Executive Assistant - Parks, Recreation & Cultural Services	



1.	Applicant	Richmond Artists Guild	
2.	Grant Request	\$1500	For: Fraser River Art's Festival Event
3.	Summary of Request	To finance the services required to organise "Art Festival 2005", tentatively set for July 17/05 located at London Farm. Note: Estimated cost for Fraser Art Festival 2005 \$1510	
4.	Category	1	
5.	No. of Richmond residents served by group	500 people attended festival in 2004	
6.	Services received from City	Pay for rental of Cultural Centre Painting Studio - \$211	
7.	Amount of Previous Year Grant and Spending Details	First time request	
8.	Reason for any increased grant request	Not applicable	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year 2004
	Total Revenue	\$	\$ 1840
	Total Expenses	\$	\$ 2010
	Surplus or (Deficit)	\$	\$ (170)
	Accumulated Surplus or (Deficit)	\$ _____	\$ (170) _____
	Grants Included in Total Revenue		
	Richmond Grant	\$	\$
	Other Grants (Federal, Provincial, Municipal)	\$ _____	\$ 700 *
	Total Grants	\$ _____	\$ 700 _____
	Surplus:	\$ _____	* Grezmiel Grant
	Justification for Surplus:		
10.	Grant Recommendation	\$1000 On the condition that Art Festival 2005 takes place.	
11.	Assessor	Cathy Russell Executive Assistant - Parks, Recreation & Cultural Services	



1.	Applicant	Richmond Chinese Community Society	
2.	Grant Request	\$9,000	For: Event
3.	Summary of Request	To assist with the organization of two events to be held at Lansdowne and Richmond Centre Malls: <ul style="list-style-type: none"> ▪ Lunar New Year's Celebration – February, 2005 ▪ Mid-Autumn Festival – September, 2005 	
4.	Category	1	
5.	No. of Richmond residents served by group	7,000	
6.	Services received from City	n/a	
7.	Amount of Previous Year Grant and Spending Details	n/a	
8.	Reason for any increased grant request		
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 319,029	\$ 321,250
	Total Expenses	\$ 323,519	\$ 333,000
	Surplus or (Deficit)	\$ (4,310)	\$ (11,750)
	Accumulated Surplus or (Deficit)	\$ (4,310)	\$ (16,060)
	Grants Included in Total Revenue		
	Richmond Grant	\$ 1,500	\$ 0
	Other Grants (Federal, Provincial, Municipal)	\$ _____	\$ _____
	Total Grants	\$ 1,500	\$ _____
	Surplus:	\$ (4,310)	
	Justification for Surplus:		
10.	Grant Recommendation	\$1,500 In future, staff recommend that this organization liaise with other groups holding lunar new year events during the same period to avoid duplication. (The Canadian Federation of Commerce of Canada is organizing a Lunar New Year Festival to be held for five days outside Lansdowne Mall during the same period. They have also applied for a grant).	
11.	Assessor	Shawn Issel Manager, Policy Development & Corporate Programs	



1.	Applicant	Richmond Community Orchestra and Chorus	
2.	Grant Request	\$3000	For: Operating Assistance
3.	Summary of Request	This grant would be used towards the monthly salary of the General Manager. This person is the only paid administrative staff for this organization and is responsible for the day-to-day running of the office. The duties of the GM include promoting and marketing of the Richmond Community Orchestra and Chorus Assoc into the community.	
4.	Category	1	
5.	No. of Richmond residents served by group	3200	
6.	Services received from City	None	
7.	Amount of Previous Year Grant and Spending Details	\$700 To assist the salary payment of the part time General Manager	
8.	Reason for any increased grant request		
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year 2003	Budget for Current Fiscal Year 2004/2005
	Total Revenue	\$67,322	\$90,750
	Total Expenses	\$65,867	\$90,750
	Surplus or (Deficit)	\$ 1,455	\$ 0
	Accumulated Surplus or (Deficit)	<u>\$23,840</u>	<u>\$23,840</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 700	\$
	Other Grants (Federal, Provincial, Municipal)	\$10,000*	\$15,000*
		<u>\$ 3,000</u>	<u>\$ 6,000</u>
	Total Grants	<u>\$ 13,700</u>	<u>\$21,000</u>
	* Gaming funds		
	Surplus:	<u>\$23,840</u>	
	Justification for Surplus:	In the event of diminished revenue this fund would enable the Association to continue operations and purchase required equipment.	
10.	Grant Recommendation	\$700 To continue supporting cultural groups in the community.	
11.	Assessor	Cathy Russell Executive Assistant - Parks, Recreation & Cultural Services	



1.	Applicant	Richmond Fire Department Pipe Band	
2.	Grant Request	\$2,730	For: Programs and Services
3.	Summary of Request	<ul style="list-style-type: none"> ▪ Uniform accessories – sporrans, belts, buckles ▪ 2 snare drums ▪ 3 tenor drums 	
4.	Category	1	
5.	No. of Richmond residents served by group	yet to be determined	
6.	Services received from City	practice area, uniform shirts and badges, bass drum	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Reason for any increased grant request		
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$	\$ 4,615
	Total Expenses	\$	\$ 4,262
	Surplus or (Deficit)	\$	\$ (353)
	Accumulated Surplus or (Deficit)	\$	\$ 0
	Grants Included in Total Revenue		
	Richmond Grant	\$	\$ 0
	Other Grants (Federal, Provincial, Municipal)	\$	\$
	Total Grants	\$	\$
	Surplus:	\$	
	Justification for Surplus:		
10.	Grant Recommendation	\$1,000	
11.	Assessor	Shawn Issel Manager, Policy Development & Corporate Programs	



1.	Applicant	Richmond Gymnastics Association	
2.	Grant Request	\$14,700	For: Programs and Services
3.	Summary of Request	Purchase of equipment: <ul style="list-style-type: none"> ▪ tumble strip - \$9,500 ▪ double mini trampoline - \$5,200 	
4.	Category	2	
5.	No. of Richmond residents served by group	300	
6.	Services received from City	subsidized rent for facility	
7.	Amount of Previous Year Grant and Spending Details	\$n/a (no grant since 2001)	
8.	Reason for any increased grant request		
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 161,132	\$ 177,245
	Total Expenses	\$ 160,933	\$ 163,591
	Surplus or (Deficit)	\$ 199	\$
	Accumulated Surplus or (Deficit)	\$ 40,905	\$ 13,654
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0	\$ 0
	Other Grants (Federal, Provincial, Municipal)	\$ 80	\$
	Total Grants	\$ 80	\$
	Surplus:	\$ 40,905	
	Justification for Surplus:		
10.	Grant Recommendation	\$0 This organization has sufficient funding in their accumulated surplus to cover the exhibit expenses.	
11.	Assessor	Shawn Issel Manager, Policy Development & Corporate Programs	



1.	Applicant	Richmond Marine Rescue Society	
2.	Grant Request	\$10,000	For: Operating Assistance
3.	Summary of Request	<ul style="list-style-type: none"> ▪ to offset operating expenses associated with increases in fuel and oil ▪ trailer for vessel 	
4.	Category	1	
5.	No. of Richmond residents served by group	over 60 calls for assistance	
6.	Services received from City	use of Steveston Community Centre, moorage at Scotch Pond	
7.	Amount of Previous Year Grant and Spending Details	\$N/A N/A	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 24,162	\$ 17,000
	Total Expenses	\$ 25,104	\$ 17,000
	Surplus or (Deficit)	\$ (942)	\$ (8,104)
	Accumulated Surplus or (Deficit)	\$ _____	\$ (9,046)
	Grants Included in Total Revenue		
	Richmond Grant	\$ 1,200	\$ _____
	Other Grants (Federal, Provincial, Municipal)	\$ _____	\$ _____
	Total Grants	\$ 1,200	\$ 0
	Surplus:	\$ _____	
	Justification for Surplus:		
10.	Grant Recommendation	\$2,000	
11.	Assessor	Shawn Issel Manager, Policy Development & Corporate Programs	



1.	Applicant	Richmond Nature Park Society	
2.	Grant Request	\$3,500	For: Project
3.	Summary of Request	To purchase taxidermy specimens to enhance public education about urban wildlife. To help dispel common misconceptions about urban wildlife and assist the City of Richmond in efforts to teach residents how to live in harmony with island animals.	
4.	Category	1	
5.	No. of Richmond residents served by group	approximately 60% of 170,000	
6.	Services received from City	receives support from the City of Richmond through the use of space in the Nature House, clerical and office support and some programming support.	
7.	Amount of Previous Year Grant and Spending Details	\$ 10,000 + 6,000 in-kind the 6000 was used for the design of interpretive signage	
8.	Reason for any increased grant request		
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 55,290	\$ 85,025
	Total Expenses	\$ 73,072	\$ 85,025
	Surplus or (Deficit)	\$ (17,782)	\$
	Accumulated Surplus or (Deficit)	\$ (17,782)	\$
	Grants Included in Total Revenue		
	Richmond Grant	\$ 3,500	\$ 10,000
	Other Grants (Federal, Provincial, Municipal)	\$	\$ 6,000
	Total Grants	\$ 3,500	\$ 16,000
	Surplus:	\$	
	Justification for Surplus:		
10.	Grant Recommendation	\$3,500	
11.	Assessor	Margot Small - Richmond Fire-Rescue Department	



1.	Applicant	Richmond Singers	
2.	Grant Request	\$1,000	For: Operating Assistance
3.	Summary of Request	To offset increasing professional fees, facility rentals for practices and concerts. We must rely on donations and grants to meet our program needs.	
4.	Category	2	
5.	No. of Richmond residents served by group	60+	
6.	Services received from City	group rental rate at Richmond Cultural Centre and Gateway Theatre offers a token credit of technician time because they are affiliated with Leisure Services.	
7.	Amount of Previous Year Grant and Spending Details	\$500 Spent to assist with professional fees and rehearsal expenses. Lost free rehearsal space with school board due to budget cuts, so this is now an added expense.	
8.	Reason for any increased grant request		
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 69,964.18	\$ 54,774.22
	Total Expenses	\$ 62,334.13	\$ 71,524.22
	Surplus or (Deficit)	\$ 2,630.05	\$ (16,750.00)
	Accumulated Surplus or (Deficit)	<u>\$ 23,536.85</u>	<u>\$ 6,786.85</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 500	\$ 1,000
	Other Grants (Federal, Provincial, Municipal)	<u>\$ 10,125</u>	<u>\$ 1,800</u>
	Total Grants	<u>\$ 10,625</u>	<u>\$ 2,800</u>
	Surplus:	<u>\$ 23,536.85</u>	
	Justification for Surplus:	To set up a contingency fund for purchases of sound equipment and costumes which will be purchases this year.	
10.	Grant Recommendation	\$0 Category 2 not eligible until 2007	
11.	Assessor	Margot Small – Richmond Fire-Rescue Administrator	



1.	Applicant	Richmond Weavers and Spinner	
2.	Grant Request	\$1,713	For: Operating Assistance
3.	Summary of Request	Advertising, promo materials, offset operational expenses for: purchase of flying shuttle to utilize full width of loom updating of library reference material loom fund to replace 45' harness within next few years	
4.	Category	2	
5.	No. of Richmond residents served by group	classes for 80 people, open house for 1000	
6.	Services received from City	The guild has regular use of the fabric arts studio at the Cultural Centre for \$330 annually now raised to \$510, courses are offered through the cultural centre	
7.	Amount of Previous Year Grant and Spending Details	\$0	
8.	Reason for any increased grant request		
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 3,361	\$ 2,913
	Total Expenses	\$ 3,137	\$ 2,752
	Surplus or (Deficit)	\$ 224	\$ 161
	Accumulated Surplus or (Deficit)	<u>\$ 4,881</u>	<u>\$ 5,042</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0	\$
	Other Grants (Federal, Provincial, Municipal)	<u>\$ 1,065</u>	<u>\$ 1,050</u>
	Total Grants	<u>\$ 1,065</u>	<u>\$ 1,050</u>
	Surplus:	<u>\$ 224</u>	
	Justification for Surplus:	smaller library expenditure several speakers donated the honoraria	
10.	Grant Recommendation	\$500	
11.	Assessor	Margot Small – Administration Fire-Rescue	



1.	Applicant	Richmond Youth Concert Band	
2.	Grant Request	\$1,700	For: Project
3.	Summary of Request	The grant would be used for an evening concert to be held on February 25, 2005 at the Gateway Theatre, to include guest Delta Youth Orchestra.	
4.	Category	2	
5.	No. of Richmond residents served by group	2500	
6.	Services received from City	Free use of rooms at RC Palmer Secondary School for meetings (booked by the City of Richmond).	
7.	Amount of Previous Year Grant and Spending Details	N/A	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year (Sep'03-Aug'04)	Budget for Current Fiscal Year (Sep'04-Aug'05)
	Total Revenue	\$ 34,006.30	\$ 23,850.00
	Total Expenses	\$ 32,179.79	\$ 27,643.79
	Surplus or (Deficit)	\$ 1,826.51	\$ (3,793.79)
	Accumulated Surplus or (Deficit)	<u>\$ 12,017.04</u>	<u>\$ 8,223.25</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$	\$
	Other Grants (Federal, Provincial, Municipal)	<u>\$ 10,600.00</u>	<u>\$ 600.00</u>
	Total Grants	<u>\$ 10,600.00</u>	<u>\$ 600.00</u>
	Surplus:	<u>\$ 12,017.04</u>	
	Justification for Surplus:	The accumulated surplus for Aug '04 originated from a term deposit which accumulated over a period of time approximately more than 5 years ago. It also includes the remainder of funds from a provincial Direct Access Grant received in 2003 (which was to be spent by October 2004). Rising costs for the Whistler Retreat over the past 5 years have caused the RYCB to spend a good portion of the surplus. The Whistler Retreat is not an eligible expense for the Direct Access Grant, so the RYCB has been depleting the surplus.	
10.	Grant Recommendation	\$800.00 To go towards the Spring Concert.	
11.	Assessor	Cynthia Lussier Customer Service Clerk	



1.	Applicant	Scouts Canada – 5th Richmond Scouts	
2.	Grant Request	\$3,000	For: Programs and Services
3.	Summary of Request	The grant would be used to replace old camping equipment and supplies, purchase additional field trip equipment, subsidize various group outings, and subsidize members to participate in program and special events due to financial need.	
4.	Category	2	
5.	No. of Richmond residents served by group	37	
6.	Services received from City	None	
7.	Amount of Previous Year Grant and Spending Details	\$0.00	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year (Sep'03-Aug'04)	Budget for Current Fiscal Year (Sep'04-Aug'05)
	Total Revenue	\$ 6387.36	\$ 10140.00
	Total Expenses	\$ 8864.26	\$ 10160.00
	Surplus or (Deficit)	\$ (2476.90)	\$ (20.00)
	Accumulated Surplus or (Deficit)	\$ <u>5842.44</u>	\$ <u>5822.44</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0.00	\$ 3000.00
	Other Grants (Federal, Provincial, Municipal)	\$ <u>383.00</u>	\$ <u>350.00</u>
	Total Grants	\$ <u>383.00</u>	\$ <u>3350.00</u>
	Surplus:	\$ <u>5842.44</u>	
	Justification for Surplus:	The dwindling of the group's surplus is a major concern for them and is one of the reasons they are applying for a grant. The bulk of the accumulated surplus was generated through the annual Christmas Tree Sale fundraiser. The group states that the profit from this fundraiser has declined steadily because of increasing competitions. The group has been depleting its accumulated surplus to maintain on-going programs. The group ran a deficit of approx. \$2500 last year. If the group continues this practice it will run out of funds to operate on in two years, or it will have to curtail some of its programs.	
10.	Grant Recommendation	\$1000 To go towards the replacement of old camping equipment for programs.	
11.	Assessor	Cynthia Lussier Customer Service Clerk	



1.	Applicant	Scouts Canada – 18th Richmond Scouts	
2.	Grant Request	\$1000	For: Programs and Services
3.	Summary of Request	To fund youth-related activities in the community that promote self-confidence, respect for others, leadership, community service, and physical fitness for boys and girls aged 5-10 years old.	
4.	Category	2	
5.	No. of Richmond residents served by group	34	
6.	Services received from City	N/A	
7.	Amount of Previous Year Grant and Spending Details	N/A	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year (Sep'03-Aug '04)	Budget for Current Fiscal Year (Sep'04-Aug'05)
	Total Revenue	\$ 3,334.89	\$ 8,911.00
	Total Expenses	\$ 6,651.96	\$ 8,934.00
	Surplus or (Deficit)	\$ (3,317.07)	\$ (23.00)
	Accumulated Surplus or (Deficit)	<u>\$ 1,562.54</u>	<u>\$ 0.00</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0.00	\$ 1,000.00
	Other Grants (Federal, Provincial, Municipal)	<u>\$ 1,167.61</u>	<u>\$ 3,400.00</u>
	Total Grants	<u>\$ 1,167.61</u>	<u>\$ 4,400.00</u>
	Surplus:	<u>\$ 1,562.54</u>	
	Justification for Surplus:	The surplus is the balance of gaming revenue received in previous years. This amount will be spent by the end of 2004.	
10.	Grant Recommendation	\$1,000 To go towards programs and services.	
11.	Assessor	Cynthia Lussier Customer Service Clerk	



1.	Applicant	Steveston Community Society	
2.	Grant Request	\$30,000.00	For: Events
3.	Summary of Request	The funds would be used to purchase a float to be used at the Steveston Salmon Festival parade and that would promote Richmond by participating in parades throughout BC. Funding the float requires 3 components: 1) to purchase a vehicle, 2) to decorate the float (annually or biannually) and 3) to cover the expenses of getting the float to the parades.	
4.	Category	1	
5.	No. of Richmond residents served by group	75,000	
6.	Services received from City	The City is recognized as a major sponsor of the Steveston Salmon Festival. In-kind services provided for the event in 2002/2003 was approx \$45,000; and in 2004 was approx \$38,000.	
7.	Amount of Previous Year Grant and Spending Details	\$10,000 was set aside by the City for the Steveston Float, to be disbursed after a full review of needs was completed. The funds have not been disbursed to-date, nor has a full review of needs been completed. It is understood that the Society wished to carry over the funds until the following year as they received confirmation of the funds too late in the year to use the funds for the 2004 festival.	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year (Sep'02-Aug'03)	Budget for Current Fiscal Year (Sep'03-Aug'04)
	Total Revenue	\$ 849,051.00	\$ 786,115.00
	Total Expenses	\$ 844,372.00	\$ 776,848.00
	Surplus or (Deficit)	\$ 4,679.00	\$ 9,267.00
	Accumulated Surplus or (Deficit)	\$ <u>N/A</u>	\$ <u>N/A</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$	\$0
	Other Grants (Federal, Provincial, Municipal)	\$ <u>N/A</u>	\$0
	Total Grants	\$ <u> </u>	\$0
	Surplus:	\$ <u>N/A</u>	
	Justification for Surplus:	N/A	
10.	Grant Recommendation	\$10,000. As Steveston applied for 2 grants under two associations, staff amalgamated the grants and recommend \$10,000 for both requests.	
11.	Assessor	Cynthia Lussier Customer Service Clerk	



1.	Applicant	Steveston Community Society	
2.	Grant Request	\$30,000.00	For: Events
3.	Summary of Request	The funds would be used to purchase a float to be used at the Steveston Salmon Festival parade and that would promote Richmond by participating in parades throughout BC. Funding the float requires 3 components: 1) to purchase a vehicle, 2) to decorate the float (annually or biannually) and 3) to cover the expenses of getting the float to the parades.	
4.	Category	1	
5.	No. of Richmond residents served by group	75,000	
6.	Services received from City	The City is recognized as a major sponsor of the Steveston Salmon Festival. In-kind services provided for the event in 2002/2003 was approx \$45,000; and in 2004 was approx \$38,000.	
7.	Amount of Previous Year Grant and Spending Details	\$10,000 was set aside by the City for the Steveston Float, to be disbursed after a full review of needs was completed. The funds have not been disbursed to-date, nor has a full review of needs been completed. It is understood that the Society wished to carry over the funds until the following year as they received confirmation of the funds too late in the year to use the funds for the 2004 festival.	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year (Sep'02-Aug'03)	Budget for Current Fiscal Year (Sep'03-Aug'04)
	Total Revenue	\$ 849,051.00	\$ 786,115.00
	Total Expenses	\$ 844,372.00	\$ 776,848.00
	Surplus or (Deficit)	\$ 4,679.00	\$ 9,267.00
	Accumulated Surplus or (Deficit)	\$ <u>N/A</u>	\$ <u>N/A</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$	\$0
	Other Grants (Federal, Provincial, Municipal)	\$ <u>N/A</u>	\$0
	Total Grants	\$ <u> </u>	\$0
	Surplus:	\$ <u>N/A</u>	
	Justification for Surplus:	N/A	
10	Grant Recommendation	\$10,000. As Steveston applied for 2 grants under two associations, staff amalgamated the grants and recommend a total of \$10,000 to cover both requests.	
11	Assessor	Cynthia Lussier Customer Service Clerk	



1.	Applicant	Steveston Historical Society – Post Office	
2.	Grant Request	\$20,000	For: Operating Assistance
3.	Summary of Request	The grant would be used to engage a part-time business accountant to establish a computerized bookkeeping system retroactive to August 2003, as well as to purchase software that would allow for the transfer of daily post office account information to this new system, as required by Canada Post and Canada Revenue Agency.	
4.	Category	1	
5.	No. of Richmond residents served by group	Open to the general public, school programs, tours etc.	
6.	Services received from City	<p>Utilities, plumbing, exterior building maintenance, security system, and use of photocopier at Britannia Heritage Shipyards.</p> <p>The City also signed an agreement with the Society in April 2004 to provide an interest-free loan to assist the Society's cash flow challenges in responding to required technological upgrades by Canada Post and Canada Revenue Agency.</p>	
7.	Amount of Previous Year Grant and Spending Details	\$0.00 N/A	
8.	Reason for any increased grant request	N/A	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year (ended Dec'03)	Budget for Current Fiscal Year
	Total Revenue	\$ 186,881.14	\$
	Total Expenses	\$ 195,368.96	\$
	Surplus or (Deficit)	\$ (8487.82)	\$
	Accumulated Surplus or (Deficit)	\$ (7,463.00)	\$
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0.00	\$
	Other Grants (Federal, Provincial, Municipal)	\$ 4,500.00	\$
	Total Grants	\$ 4,500.00	\$
	Surplus:	\$ N/A	
	Justification for Surplus:	N/A	
10.	Grant Recommendation	\$7,000 to go towards hiring a part-time business accountant and to purchase the required software.	
11.	Assessor	Cynthia Lussier Customer Service Clerk	