



## City of Richmond

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6911 No. 3 Road, Richmond, BC V6Y 2C1  
Telephone (604) 276-4000  
[www.city.richmond.bc.ca](http://www.city.richmond.bc.ca)

February 5, 2004  
File: 0930-01

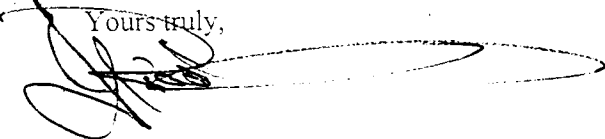
Kenneth B and Victoria A Pettifer  
3149 West 28<sup>th</sup> Avenue  
Vancouver, BC V6L 1X4

Dear Sir and Madam:

Re: Utility Tax for Property at 7311 No. 5 Road, Richmond

In response to your letter dated February 1<sup>st</sup>, 2004, this is to confirm that arrangements have been made for you to appear as a delegation regarding the above matter at the General Purposes Committee meeting scheduled for Monday, February 16<sup>th</sup>, 2004, at 4:00 p.m. in the Anderson Room, located on the 2<sup>nd</sup> floor, of Richmond City Hall.

Yours truly,



J. Richard McKenna  
*City Clerk*

fja

		INT.
✓	JRM	AS
✓	DW	DB
	KY	
	AS	
	DB	
	WB	
✓	FA	

**KENNETH B & VICTORIA A PETTIFER**

3149 West 28 th Ave  
 Vancouver, B.C.  
 V6L-1X4  
 Canada  
 604-738-6175  
 susanjp@telus.net

February 1, 2004

0930-01

Dear Mr. Richard McKenna,

I am writing you to request an appearance at your General Purposes Committee meeting on Monday February 16. This request concerns my utility tax at 7311 No. 5Rd Richmond, B.C. I have spoken to Mr. Jim Bruce regarding this matter and was told to write you this letter with an explanation.

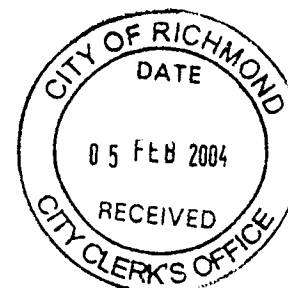
My wife has MS and is very disabled I am her sole caregiver. I suffered a heart attack which resulted in a triple bypass operation. When I got home from the hospital and was recuperating my daughter was out of town so I managed to get myself down to the mailbox with our bill and mailed it. I assumed every thing was fine until I received another bill in the mail for late charges of 48.00 dollars which did not come until the end of the year. I called your City Hall and was told to pay this bill or I would be charged interest. I came in right away and payed the bill. Now I wish to set up this meeting with the General Purpose Committee to see if this matter can be cleared up.

Mr. Bruce told me to explain the circumstances leading up to this and also what outcome I would like. I would very much like to have this late charge reversed due to very extenuating circumstances. If you go through my file on this property you will see that I have never failed to be on time and with the full amount.

My wife and I can be reached at the address and phone number above as well as at the email listed above. I look forward to hearing from you as soon as possible.

Sincerely , Kenneth B & Victoria Pettifer

*K. B. Pettifer*  
*V. A. Pettifer*



## Ashton, Fran

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**From:** McKenna, Richard  
**Sent:** January 29, 2004 4:36 PM  
**To:** Weber, David; Ashton, Fran  
**Subject:** FW: General Purposes Committee

-----Original Message-----

**From:** Bruce, Jim  
**Sent:** January 29, 2004 4:12 PM  
**To:** 'susanjp@telus.net'  
**Cc:** McKenna, Richard  
**Subject:** General Purposes Committee

It was a pleasure meeting you and your parents today. Unfortunately as I explained I do not have the authority to remove the late payment penalty that your father paid. As I explained to you the best approach to persue your concern is at the General Purposes Committee meeting on Monday February 16. To be on the agenda you should contact Mr. Richard McKenna the City Clerk. He will advise you of the confirmed time and date for your appearance. You should also forward a letter to him that details the circumstance that led to your concern relative to the imposition of the late payment penalty as well as what you would like as a resoultion to the problem. You should address the letter to the following.  
Mayor and Councillors.

cc.

Richard McKenna City Clerk  
Jim Bruce General Manager Finance and Corporate Services

The mailing address is  
City of Richmond  
6911 No. 3 Road  
Richmond, BC  
V6Y 2C1

Please insure that the letter is in the hands of the City Clerk no later than Feb. 11/04.

Hopefully this clarifies the action you can take and if you need any other clarification or have additional information requests please feel free to contact either myself or Mr. McKenna.

You can reach me at 604-276-4095 and Mr.McKenna at 604-276-4000 ext.3266.