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**To:** Richmond City Council  
**From:** Mayor Malcolm D. Brodie  
Chair, General Purposes Committee  
**Re:** 2003 City Grant Program

**Date:** February 4<sup>th</sup>, 2003  
**File:** 1085-01

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The General Purposes Committee, at its meeting held on February 3<sup>rd</sup>, 2003, considered the attached report, and recommends as follows:

**Committee Recommendation**

*That:*

- (1) *Social Planning staff (RCSAC staff liaison) to work with RCSAC to:  
provide an inventory of social services in Richmond and outline a strategy ensuring co-ordination among social service groups in the delivery of services and the procurement of funds prior to September 1<sup>st</sup>, 2003, and*
- (2) *approve the 2003 grant amounts (identified in Appendix 1 attached to the report dated January 27<sup>th</sup>, 2003, from the Manager, Customer Services) for Health, Social Services, Cultural and Community Promotions, with:*
  - (a) *an increase in the amount of the grant to the Hamilton Community Association from \$500 to \$700; and*
  - (b) *the awarding of a grant to "Caring About Kids" in the amount of \$1,000; and*
- (3) *the cheques be disbursed for a total of \$293,750.*

Mayor Malcolm D. Brodie, Chair  
General Purposes Committee

Attach.

VARIANCE

Please note that staff recommended the following:

That:

- (1) Social Planning staff (RCSAC staff liaison) to work with RCSAC to:  
provide an inventory of social services in Richmond and outline a strategy ensuring co-ordination among social service groups in the delivery of services and the procurement of funds, and
- (2) approve the 2003 grant amounts identified in this report for Health, Social Services, Cultural and Community Promotions, and the cheques disbursed for a total of \$292,550.

## Staff Report

### Origin

At the General Purposes Committee on Monday January 20 the 2003 Grants were presented to Council for their consideration. This item created discussion around the following referrals:

1. Recommendations on how a better level of coordination should be achieved between local organizations in such areas as volunteer training;
2. Require in grant application, confirmation that the previous year's grant monies was expended as requested;
3. Require the applicant to provide details to support their claim that the grant was required as a result of downloading from the Federal or Provincial governments;
4. Whether long term funding for the Richmond Committee on Disability and the Richmond Therapeutic Equestrian Society was to be included as part of the City's operating budget;
5. Caring for kids – whether there is a duplication resources within existing service groups with those provided by Caring for Kids;
6. Big Sisters, if a letter sent to this organization warning them about the consequences of submitting late grant applications;
7. Pathways - provide information on the mission and purpose of this organization; also the cost of providing lunches for the members;
8. Richmond Chinese Mental Health Support Group – provide information on their mission and purpose; also additional information on their application
9. Canada Chinese Opera Association and Peking opera Society of Richmond – provide additional information on the purpose of their applications
10. Provide comments on the funding surpluses which some organizations have and whether these surpluses should have an effect on their success in obtaining grants from the City and provide a rationale for the Gateway Theatre and the Richmond Nature Park submitting applications for and being recommended to receive grants, when these organizations already obtain funding through the City's operating budget

This report will deal with these referrals and the recommendations for the 2003 grants.

## Findings Of Fact

The City of Richmond Grants Policy (3075) (Attachment1) outlines the principles and processes by which the grants are to be allocated.

This year there were a total of 37 grant applications with a total requested amount of \$850,438. The summary sheets (appendix) for all applications reflect "Purpose of the Organizations" and the amount of unallocated funds for each agency.

This report will address the referrals one at a time.

1. Co-ordination of Services - The co-ordination of the various service agencies within Richmond is not only a concern of the City but also of the Health Board. The City of Richmond has an opportunity to utilize a well-established committee to deal with this request. The RCSAC has representation from the various agencies in Richmond who provide a variety of services. It is suggested that the Social Planning staff whom liase with the RCSAC, bring this item forward and that this request become a goal of this committee for 2003. An inventory of the services along with potential duplication can be identified. Once the services are identified a co-ordinated service delivery system for Richmond could be put in place.

Volunteer Training - The Volunteer Centre currently offers a number of services to various agencies in Richmond. The following outlines some of those services:

- Consultation services to community groups who require assistance in the development of their volunteer program. Specifically, they assist in designing job descriptions, in house training programs and recognition and evaluation programs. Presently they are working with the Cities emergency program to standardize a volunteer management model to ensure both organizations do not duplicate services, utilize the appropriate resources and engage more community volunteers.
- A training program for volunteers to develop their skills and knowledge of volunteering.

Many Richmond agencies currently take advantage of the services offered by the Volunteer Centre, either with recruitment or training. As always, though, some specific training would be required by each agency once the volunteer has successfully been recruited.

2. Within the grant application form there is an area, which asks for a detailed accounting of how the previous years monies was spent. Staff review this annually to ensure the money was spent accordingly. Other areas can be added to address some outstanding questions, if required.
3. In the 2004 application form a new request will be required of all agencies, requesting more detail on the downloading issue.

4. Therapeutic Riding and Committee on Disability - In 2003 the Richmond Committee on Disability received \$70,000 from the Casino fund and the Therapeutic Riding received \$17,000 from the grant fund.  
The Richmond Committee on Disability and the Therapeutic Riding, are not part of the 2004 operating budget but the Recreation Dept has suggested including these two groups under the additional level requests and a report to that effect will be coming to Council during the 2004 budget process. Should the additional level requests not be feasible, the grants process would be the appropriate venue as with other organizations in the City.
5. Caring for Kids is a program, which would provide additional services to youth within the City, but presently the City provides funding in a number of areas for youth. The youth coordinators in each of the Community Centres, School Liaison Officers, and youth workers in Richmond are directly funded by the City. Outside agencies such as Big Brothers and Big Sisters along with Youth Services, receive a grant from the City on an annual basis. The school board also has counsellors and peer counsellors in the system for youth.  
Caring about Kids is similar to Big Brother and Sisters yet does not require the same time commitment. As one volunteer stated, "this program goes in to the schools and takes the form of tutoring session" Caring about Kids is a worthwhile program but staff feel the City has provided sufficient services for youth in 2003.
6. Big Sisters - late application. A letter was sent to a couple of groups last year but unfortunately Big Sisters were missed.
7. Pathways – Of the \$17,500, which was given to Pathways \$5500, went to offset lunches for the members. The remaining money went to cover administrative costs.
8. Richmond Chinese Mental Health Group – this group provides information counselling, and resources for the Asian population requiring assistance. They also link closely with other mental health service providers in Richmond. This group's services are well used by the community.
9. Canadian Chinese Opera Society and Peking Opera Society – As they are doing a joint venture staff have recommended \$1000 for their performance.
10. Gateway and Nature Park – both these organizations receive funding from the City operating budget but their applications were considered on the merit of the program presented as a benefit to the City. Staff feel that if a policy were instated 'that any organization receiving operating funds through the City operating budget should not be considered for grant money' then all organizations should be treated the same.

Over all review

Total Applicants	37
Grants Denied	8
Grants Late	3
Maintained at 2002 levels	7
Reduced from 2002	11

Through this review there are 5 recommended adjustments to the 2003 grants as previously proposed to Committee:

- Hamilton Community Association adjustment from \$700 to \$500, which is the same level as 2002.
- Rmd Youth Concert Band was a Category 2 in 2001 and based on policy should wait for 2 consecutive years before receiving funding.
- Rmd Society for Community Living was reduced to from \$2500 to \$2000 due to the large surplus.
- Chinese Mental Health was increased from \$2000 to \$5000.
- Peking Opera and Canadian Opera now recommended for \$1000 for their joint performance.

The Grants policy does state that applicants who are late will not be considered but staff has made provisions for two of the three applicants (Richmond Singers (denied), Chinese Mental Health Support Group and Big Sisters, should Council wish to grant these funds.

The attached financial summary sheet (Appendix1) and the application summary sheets (Appendix 2) provide further details for Council review.

**Financial Impact**

Due to budget issues staff has reduced the proposed allocation from \$316,500 to \$292,550. This is comprised of \$222,750 for Health and Social Services; \$18,800 to Cultural and Community Promotions and \$51,000 to Richmond Summer Programs. This is an increase of \$2600 from the previous report presented to Committee.

**Conclusion**

In order to deal with the issue of overlap and shortage of dollars staff is recommending that the RCSAC provide an inventory of services, determine the overlaps and implement a strategy to ensure co-ordination with all groups when applying for Richmond funding.

January 27, 2003

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In 2004, staff will adjust the City grants application to address questions dealing with government shortfalls and collaboration.

Staff is recommending for Council consideration a distribution of \$292,550 for the 2003 year.

A handwritten signature in cursive script that reads "A Stevens".

Anne Stevens  
Manager, Customer Services

AS2:as2



## City of Richmond CITY GRANT APPLICATION

### INSTRUCTIONS:

1. City Grant Application forms are available from the **Information Counter at City Hall**.
2. Please read these instructions before completing the application form.
3. Complete the form and send the **original plus three copies** to the **Information Counter at City Hall** by the stated deadline.
4. The following documents are required:
  - (a) A list of the organization's Board of Directors, Officers and Executive Directors.
  - (b) The organization's audited financial statements for the most recent completed fiscal year. If audited financial statements are not available, submit the financial statements for the most recent completed fiscal year endorsed by two signing officers of the Board of Directors.
  - (c) Budgets for the current fiscal year and for the year for which the grant is requested. (*I.e. the operational budget for the organization, **and**, the budget for specific projects, events, programs or services for which a grant is requested.*)

Submissions that do not contain complete financial and budgetary information will be considered incomplete and will not be accepted. Submissions should be on **letter-size paper**, and **single-sided**.

**Note: Late submissions will not be considered.**

5. Please keep promotional support documents to a minimum.
6. If you have specific questions regarding your application, please call the member of the City Staff Grants Review Committee responsible for the type of service applicable to your agency. For general information, contact the Chair, Anne Stevens at 276-4273.

Health and Social Services	Kari Huhtala	276-4188
Cultural Services/Community Promotion	Anne Stevens	276-4273

7. Return completed City Grant Application Form and enclosures by **Friday, October 12, 2001** to:

**Information Counter City Hall  
(City Grant Applications)  
Richmond City Hall  
6911 No. 3 Road, Richmond, BC V6Y 2C1**

8. Upon receipt of your application, a member of the Staff Grants Review Committee may contact you to go over its details.
9. Decisions regarding funding allocations within the City Grants Budget rest with Richmond City Council.
10. Following Council approval of the Grants Budget, each applicant will receive notification of Council's decision pertaining to the application. The budgetary approval process may take three to five months.

## RICHMOND GRANTS POLICY

### GENERAL PRINCIPLES:

The City of Richmond supports the enhancement of a positive quality of life for all its residents, and the Council recognizes that one means of helping to achieve this goal is through an annual grants program.

Applications from non-profit or registered charitable organizations and/or groups are eligible for a City grant on the basis that they:

- Offer projects, programs, services or events that have a demonstrated need in the community;
- Provide the greatest benefits to the highest number of Richmond residents;
- Exercise co-ordination and co-operation with other groups to prevent duplication of projects, programs, services or events;
- Provide evidence of having sought funding from a variety of sources;
- Promote volunteer participation and citizen involvement;
- Apply a "user pay" philosophy, where applicable;
- Use innovative approaches and techniques in addressing community issues;
- Provide documentation supporting the financial need for funding, including, but not limited to, the current financial statements of the applicant;
- Show real and financial need and demonstrate the impact that would occur following non-funding from the City;

### **and on the understanding that:**

- Not all organizations meeting these general principles will automatically receive a grant or grant increase;
- Approval of a grant by the City in any particular year should not be viewed as an automatic ongoing source of annual funding;
- Grant renewals are not automatic, nor is any increase in funds;
- Grant approvals in a particular year, do not guarantee that grant requests in subsequent years will be successful;
- Only one application per year will be accepted per organization.



**EXCLUSIONS FROM ELIGIBILITY FOR CITY GRANT:**

- Applications from individuals;
- Activities which are restricted to people of specific religious or ethnic groups;
- Annual fund-raising campaigns, form letters requests or telephone campaigns;
- Building funds or capital construction campaigns;
- Debt retirement;
- Expenses related to attendance at seminars, workshops, symposiums, or conferences;
- Agencies which primarily fund other organizations.

**GRANT REVIEW CONSIDERATIONS**

Not all organizations meeting the criteria will automatically receive a grant. Grant allocations are dependent on the Grants budget established by City Council.

In reviewing grant applications and preparing recommendations for grant allocations, Council may give primary consideration to the following factors:

- Basic eligibility and demonstrated organizational efficiency, effectiveness and stability;
- Number of Richmond residents served;
- Quality of service;
- Financial need of the organization;
- Community interaction;
- Role and number of volunteers;
- Use of existing community services and facilities;
- Local input into governance.

**DEFINITIONS OF ELIGIBLE GRANT CATEGORIES:**

1. **Applicable category for any application to be determined by Council.**

**Category 1** applicants must be deemed to be providing unique and essential services to the community of Richmond. Applicants must demonstrate how their services fit under this designation. Applicants who are deemed to be Category 1 applicants may apply for funding in subsequent years; and

**Category 2** applicants who receive funding would not be eligible to apply or receive funding for two subsequent years.

2. **Operating Assistance**

Regular operating expenses or core budgets of established organizations, including supplies and equipment; heat; light; telephone; photocopying; rent; and administrative support salaries.

3. **Projects**

**One-time-only** projects which respond to health, social and cultural needs within Richmond, have a specific set of goals and objectives, and which have a defined start and finishing date.

4. **Programs and Services**

**Ongoing** programs and services which contribute to the health and social well being of Richmond residents, or which contribute to the general interest and advantage of the City.

5. **Events (Community Promotion)**

**Events** which enhance and contribute to the cultural life of Richmond, which promote community involvement and spirit, and which have a defined start and finishing date (but may also be held annually), and which promote Richmond outside the City.

6. **Council Discretion**

Council may, at its discretion, award grants to groups which offer a service deemed by Council to be of value to the City, or to community committees whose mandate is to function for the good of the City and its residents.



**City of Richmond**  
**CITY GRANT**  
**APPLICATION FORM**  
**Phone: 276-4000**

Complete and return the original plus three copies by **Friday, October 12, 2001** to the **Information Counter**, Richmond City Hall, 6911 No. 3 Road, Richmond, BC V6Y 2C1

**1. IDENTIFICATION OF APPLICANT**

<b>Organization Name:</b>	
<b>Mailing Address: (Street, City, Postal Code)</b>	<b>Phone:</b>
	<b>Fax:</b>
	<b>Contact Person:</b>
	<b>Contact Phone:</b>

**2. BOARD OF DIRECTORS**

Attach a sheet listing names, positions and addresses of all the board members, officers.

**3. GRANT INFORMATION**

A. Amount of grant request: \$ \_\_\_\_\_.

Grant request is for: (check applicable)

- Operating Assistance
- Project
- Programs and Services
- Events

B. Describe how the grant would be used.

**3. GRANT INFORMATION (Cont'd.)**

- C. Describe how the City funding to the organization benefits Richmond residents.

No. of Richmond residents served in current year:

If applicable, what percentage of the total caseload serves Richmond residents: \_\_\_\_\_%

Projected percentage growth or decline of Richmond residents who would be served in 2002 + \_\_\_\_\_% or \_\_\_\_\_%

- D. Describe the unique nature of your grant request in comparison to projects, programs (etc.) of a similar nature in the community. Name any Richmond organizations your organization collaborates with to ensure the success of your project. How did they assist?

- E. What criteria will the organization use to evaluate the success of its project, programs, etc? Describe in detail.

4. FINANCIAL OVERVIEW

ORGANIZATION NAME: \_\_\_\_\_ →

A. Please complete the following in addition to attaching the financial information requested in Note (a).

2002 Grant Request:

for Operations \$  
 Projects/Events \$  
 Programs/Services \$

GRANT BUDGET Name: _____ see Note (b)	Most Recent completed Fiscal Year	Budget for Current Fiscal Year
<b>Revenue</b> Earned Income (subscriptions, admissions, memberships, endorsement, bank interest etc.)		
Other Revenue Sources Fundraising		
Provincial Government and Agencies		
Federal Government and Agencies		
Other Municipalities		
City of Richmond Grant		
Other		
Sub Total		
<b>TOTAL – REVENUE</b>		
<b>TOTAL EXPENDITURES</b> (Administration, Promotion, Marketing etc.)		
<b>SURPLUS OR (DEFICIT)</b>		
<b>ACCUMULATED SURPLUS OR (DEFICIT)</b>		

Note (a):

Please attach the following financial information for the organization:

The audited financial statements for the most recently completed fiscal year and  
 The current fiscal year's budget and budget for the next fiscal year for operations

Note (b):

This financial information must be provided separately for each project, event, program or service for which funding is requested.

**FINANCIAL OVERVIEW (Cont'd.)**

B. Itemize any services that the organization receives from the City of Richmond (eg. use of City facility, subsidized rents, property tax relief, photocopying, staffing, etc.)

C. If the organization received a grant from Richmond last year, please detail specifically how the grant monies were spent.

D. Surplus           \$ \_\_\_\_\_

E. Justification for surplus:

F. Outline the impact of non-funding from the City.

**4. FINANCIAL OVERVIEW (Cont'd.)**

G. If the organization received grants from other sources last year, please list the sources and amounts received, together with the specific details of what was accomplished with each of the grants.

H. Is the organization applying for funding from other sources this year? List sources and amounts requested.

**5. If this is a first-time request, attach a history and objectives of the organization.**

**6. STAFF DURING PAST YEAR**

	Number	Avg. Hrs/Week
Full-time employees:		
Part-time employees:		
Volunteers (excluding board members):		

**7. CHECKLIST REMINDER**

Please ensure your application includes the following:

- List of Board of Directors.
- Previous year's financial statements – Audited Financial Statement
- Organization, and, if applicable, operating budget for current year.

**PLEASE DO NOT ATTACH BULKY PACKAGES**





CULTURAL AND COMMUNITY PROMOTIONS

Cat.	Cat. 2001	Cat. 2002	Cat.2 003	Applicant	2002 Granted	2003 Requested	2003 Requested	2003 Recom'd	Notes	
	2	n/a	2	Community Arts Council	0	0	30,000	0		
	2		1	Peking Opera Soc/Cdh Opera Assoc.	0	0	1,000	1,000		
	1	1	1	East Richmond Community Assoc.	0	0	50,000	5,000		
	2			Fraserview Mennonite Brethren Church	n/a	n/a	10,200	0	NEW - The Fridge	
			1	Gateway Theatre			12,000	4,500		
	2		2	Hamilton Community Association	0	0	1,000	700	(As per GP )	
	1	1	1	Rmd. Art Gallery	900		4,500	900		
	1	1	1	Richmond Chinese Community Society	1,500		9,000	1,500		
	1	1	1	Rmd. Community Orch & Chorus	700		1,500	700		
	1	1	1	Rmd. Marine Rescue Soc	0		12,000	1,200		
			1	Richmond Nature Park	0		10,000	3,500		
	1	2	2	Rmd. Singers	0		14,000	0	LATE/CAT2	
	2	2	2	Rmd. Youth Concert Band	-		1,500	0	CATEGORY 2	
	1	1	1	Steveston Community Society	4,000		50,000	0	SALMON FESTIVAL	
				<b>Total</b>	<b>7,100</b>		<b>206,700</b>	<b>19,000</b>		
1				Comm Assoc. Summer Programs	<b>51,000</b>		57,000	51,000	CITY CENTRE - Summer Progs	
				<b>GRAND TOTALS</b>	<b>286,050</b>		<b>844,738</b>	<b>293,750</b>		
				<b>Note: total for 2002 does not include some groups who have not applied in 2003</b>						



2003 Grant Application Summary Sheet

1.	Applicant	<b>Big Brothers of Greater Vancouver</b>	
2.	Grant Request	<b>\$5000</b>	For: Operating
3.	Purpose of the Organization	Mentoring programs for children and youth. Big brother program, in school mentoring and Let's be friends (boys and girls in the Asian Community)	
4.	Summary of Request	Mentoring program to recruit volunteers and families.	
5.	No. of Richmond residents served by group	62	
6.	Services received from City (cost)	None	
7.	Amount of Previous Year Grant and Spending Details	\$3,600	
8.	Category	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	
	<b>Total Revenue</b>	\$1,804,545.00	
	<b>Total Expenses</b>	\$2,008,736.00	
	<b>Surplus/(Deficit)</b>	\$	
	<b>Accumulated Surplus /Deficit)</b>	<u><u>\$(204,191)</u></u>	
	<b>Grants:</b>		
	Prov -55,713		
	Other Muni - 38,528		
	Rich - 3600		
	Other - 660,543		
	<b>Surplus: - \$16,565 is unrestricted</b>		
10.	Grant Recommendation	<b>\$3,000</b>	
11.	Assessor	A. Stevens	



1.	Applicant	Big Sisters of BC	
2.	Grant Request	\$5000	For: Program and Service
3.	Purpose of the Organization	Recruit and train volunteers to be matched in one on one supportive friendship with girls 7 – 17 yrs. Support guidance, role modelling etc.	
4.	Summary of Request	To offset the cost for a counsellor. This person does outreach in the Chinese – Canadian Community	
5.	No. of Richmond residents served by group	98	
6.	Services received from City (cost)	None	
7.	Amount of Previous Year Grant and Spending Details	\$3600	
8.	Category	1	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	<p><b>Most Recent Completed Fiscal Year</b></p> <p>Total Revenue \$563,060</p> <p>Total Expenses \$541,272</p> <p>Surplus/(Deficit) \$(21,788)</p> <p><b>Grants:</b></p> <p>Prov –52,124</p> <p>Other Muni –53,468</p> <p>Rich – 3600</p> <p>Other – 74,649 (U.W)</p> <p><b>Surplus: - \$91,020 is unrestricted</b></p>	
10.	Grant Recommendation	\$3000	
11.	Assessor	A. Stevens	



1.	<b>Applicant</b>	<b>Pathways Club House (Cdn Mental Health)</b>	
2.	<b>Grant Request</b>	<b>\$24,000</b>	For: Operating Assistance
3.	<b>Purpose of the Organization</b>	Pathways is a rehabilitation program for people with mental illness in Richmond. It allows people to gain work skills and confidence.	
4.	<b>Summary of Request</b>	Deliver direct service to members, aid in day-to-day operations and subsidize rent and the cost of lunches for members. The environment is set similar to restaurants, which allows the members to feel like they are eating out. The lunches range in price from .75- 2.50. The grant may subsidise a portion of the lunch this equates to approximately 5500	
5.	<b>No. of Richmond residents served by group</b>	248	
6.	<b>Services received from City (cost)</b>	None	
7.	<b>Amount of Previous Year Grant and Spending Details</b>	17,500	Offset costs of operations, maintenance ,janitorial wages, postage etc.
8.	<b>Category</b>	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<p><b>Most Recent Completed Fiscal Year</b></p> <p><b>Total Revenue</b> \$367,858  <b>Total Expenses</b> \$386,932  <b>Surplus/(Deficit)</b> \$(19,074)  <b>Accumulated Surplus /Deficit</b> \$ _____</p> <p><b>Grants:</b></p> <p>Prov -279,728  Other Muni -  Rich -17,500  Other -</p> <p><b>Surplus: - \$0 is unrestricted</b></p> <p><b>As this organization is part of Canadian Mental Health the budget reflects only their portion</b></p>	
10.	<b>Grant Recommendation</b>	<b>\$15,000</b>	
11.	<b>Assessor</b>	A. Stevens	



1.	Applicant	Canadian Red Cross	
2.	Grant Request	\$5003	For: Programs and Services
3.	Purpose of the Organization	The purpose of this program 'RespectED' to break down the cycle of abuse, neglect and interpersonal violence through preventions services	
4.	Summary of Request	Reach out to Youth to offer violence and abuse prevention workshops (13) to youth	
5.	No. of Richmond residents served by group	2000youth in Richmond	
6.	Services received from City (cost)	none	
7.	Amount of Previous Year Grant and Spending Details	none	
8.	Category	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	
	Total Revenue	\$9,811,457	825,364
	Total Expenses	\$18,060,028	2,744,239
	Surplus/(Deficit)	\$(8,248,571)	
	Accumulated Surplus /Deficit)	<u>\$374,500</u>	
	<b>Grants:</b>		
	Prov -\$59,752		
	Fed - 990		
	Other Muni - 4,258		
	Rich - 0		
	Other - 60,888		
	Surplus: - \$ 359,514 is unrestricted. These funds are held for capital projects in subsequent years		
10.	Grant Recommendation	\$3000	
11.	Assessor	A. Stevens	



1.	Applicant	<b>Caring About Kids</b>	
2.	Grant Request	<b>\$75,000</b>	For: Operating Assistance and programs and Services
3.	Purpose of the Organization	To establish, maintain and support community based mentoring program for youth in B.C.	
4.	Summary of Request	Grant will be used to reach and engage 200 isolated youth, training 300 volunteer mentors..	
5.	No. of Richmond residents served by group	25	
6.	Services received from City (cost)	none at this time	
7.	Amount of Previous Year Grant and Spending Details	0	
8.	Category	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	
	Total Revenue	\$31,800	
	Total Expenses	\$106860	
	Surplus/(Deficit)	\$(75,000)	
	Accumulated Surplus /Deficit)	<u>\$0</u>	
	<b>Grants:</b>		
	U.W. 9,000 –		
	Van. Fdn – 10,000 –		
	Rich Fdn – 9,000 –		
	Coast Capital – 3,000 –		
10.	Grant Recommendation	<b>\$0</b>	
11.	Assessor	A. Stevens	



1.	Applicant	<b>CHIMO Crisis Services</b>	
2.	Grant Request	<b>\$54,000</b>	For: Programs and Services
3.	Purpose of the Organization	Provides crisis line service to the community. Educate 2500 youth each year to prevent suicides, plus they run Stepping Out in elementary schools to build emotional resiliency	
4.	Summary of Request	Grants will be used towards crisis line services, professional crisis and suicide intervention, counselling for individuals and families, delivery of suicide prevention workshops in high schools. Also towards "Stepping out" Program	
5.	No. of Richmond residents served by group	15,000	
6.	Services received from City (cost)	Normal rent for the operation of NOVA transition House. The City also provides a site for construction of a new purpose built permanent facility for a transition house.	
7.	Amount of Previous Year Grant and Spending Details	42,000 - \$16,800 towards a crisis line and program operating costs; \$16,800 towards crisis and suicide intervention counselling., \$8400 towards a community education workshop	
8.	Category	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	
	<b>Total Revenue</b>	\$1,245,969	
	<b>Total Expenses</b>	\$1,227,947	
	<b>Surplus/(Deficit)</b>	\$18,022	
		<u>\$</u>	
	<b>Grants:</b>		
	Prov -990,110		
	Other Muni -		
	Rich - 43,00		
	Other - 64,509		
	<b>Surplus: - \$ 53,792 is unrestricted but they are anticipating a short fall in 2003</b>		
10.	Grant Recommendation	<b>\$40,000</b>	
11.	Assessor	A. Stevens	



1.	Applicant	Family Services of Greater Vancouver	
2.	Grant Request	\$65,000	For: Operating and Programs
3.	Purpose of the Organization	Family therapy Program for multicultural, family counselling service. This is provided on a low-end sliding scale.	
4.	Summary of Request	The funding will be used for the Richmond VISAC and Family Therapy program Services which are offered in a variety of languages.	
5.	No. of Richmond residents served by group	Family Therapy – 2125; VISAC - 356	
6.	Services received from City (cost)	Located in Caring Place	
7.	Amount of Previous Year Grant and Spending Details	65,000 for the 2 programs Therapy and VISAC	
8.	Category	1	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	<p><b>Most Recent Completed Fiscal Year</b></p> <p>Total Revenue \$513,258</p> <p>Total Expenses \$507,157</p> <p>Surplus/(Deficit) \$6110</p> <p>Accumulated Surplus /Deficit) <u>\$(7025)</u></p> <p><b>Grants:</b></p> <p>Prov –119,733</p> <p>Fed – 107,241</p> <p>Other Muni –</p> <p>Rich – 16,500</p> <p>Other – 64,365</p> <p><b>Surplus: - \$ 0 is unrestricted</b> <b>Running a deficit</b></p>	
10.	Grant Recommendation	\$60,000	
11.	Assessor	A. Stevens	





1.	Applicant	Heart of Richmond AIDS Society	
2.	Grant Request	\$6600	For: Operating Assistance
3.	Purpose of the Organization	Provide counselling and support for clients with HIV and their families	
4.	Summary of Request	Will require funding to lease commercial space as their present space is no longer available	
5.	No. of Richmond residents served by group	75	
6.	Services received from City (cost)	Use of Brighthouse for meetings \$10,000 was given to offset their shortfall/BC Gaming One time only	
7.	Amount of Previous Year Grant and Spending Details	2500. Use to cover rent and utilities located at South Arm United Church. This group has had to find a new location.	
8.	Category	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	
	Total Revenue	\$48,385	
	Total Expenses	\$48,111	
	Surplus/(Deficit)	\$274	
	Accumulated Surplus /Deficit)	<u>\$1,069</u>	
	<b>Grants:</b>		
	Prov Gaming -20,000		
	Other Muni -		
	Rich - 2500		
	Other - 13,000		
	MAC AIDS - \$5000		
	 <b>Surplus: - \$1,069is unrestricted</b>		
10.	Grant Recommendation	\$2000.	
11.	Assessor	A. Stevens	



1.	<b>Applicant</b>	<b>RADAT</b>	
2.	<b>Grant Request</b>	<b>\$64,255</b>	For: Project
3.	<b>Purpose of the Organization</b>	Provide alcohol and drug rehab, and problem gambling counselling and related services funded under government contracts	
4.	<b>Summary of Request</b>	The grant will be used to employ an Addictions Prevention specialist to work with RADAT staff and the staff of Richmond Community agencies providing services to seniors	
5.	<b>No. of Richmond residents served by group</b>	3299	
6.	<b>Services received from City (cost)</b>		
7.	<b>Amount of Previous Year Grant and Spending Details</b>	7500	Purchase videos, print material for Youth Outreach program, manual development
8.	<b>Category</b>	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<p><b>Most Recent Completed Fiscal Year</b></p> <p><b>Total Revenue</b> \$1,102,514</p> <p><b>Total Expenses</b> \$994,742</p> <p><b>Surplus/(Deficit)</b> \$107,772</p> <p><b>Accumulated Surplus /Deficit</b> \$ _____</p> <p><b>Grants:</b>  Prov -1,011,831.00  Other Muni -  Rich - 7500 plus 90,000  Other -</p> <p><b>Surplus: - \$107,772</b></p>	
10.	<b>Grant Recommendation</b>	<b>\$7,000</b>	
11.	<b>Assessor</b>	A. Stevens	



1.	Applicant	Richmond Carefree	
2.	Grant Request	\$2,000	For: Operating Assistance
3.	Purpose of the Organization	Program which specializes in the 6months to 3 yrs range with children with special needs	
4.	Summary of Request	Grant would be used for transportation, and insurance.	
5.	No. of Richmond residents served by group	22	
6.	Services received from City (cost)	Use of East Richmond facility	
7.	Amount of Previous Year Grant and Spending Details	750 Used for transportation and a portion used for music therapy	
8.	Category	1	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	<p><b>Most Recent Completed Fiscal Year</b></p> <p>Total Revenue \$2448.20</p> <p>Total Expenses \$4477.20</p> <p>Surplus/(Deficit) \$(2029)</p> <p>Accumulated Surplus /Deficit) \$ _____</p> <p>Grants:</p> <p>Prov –</p> <p>Other Muni –</p> <p>Rich – 750</p> <p>Other –</p> <p>Surplus: - \$ 0</p>	
10.	Grant Recommendation	\$750	
11.	Assessor	A. Stevens	



1.	Applicant	<b>Richmond Chinese Mental Health Support Group</b>	
2.	Grant Request	<b>\$23,000</b>	For: Programs and Services
3.	Purpose of Organization	To provide the consumer/survivor and family member education, resources, information, counselling, advocacy and support. Provide peer support and link with other mental health service providers within Richmond. Program is offered in Mandarin and Cantonese	
4.	Summary of Request	To pay the salaries of a supervisor and 2 trainers, Plus office supplies and assist with rent.	
5.	No. of Richmond residents served by group	100% Richmond Residents	
6.	Services received from City	None	
7.	Amount of Previous Year Grant and Spending Details	\$0	
8.	Category	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	
	Total Revenue	\$25,371.00	
	Total Expenses	\$25,892.37	
	Surplus or (Deficit)	\$	
	Accumulated Surplus or (Deficit)	<u>\$(521.87)</u>	
	Grants –		
	Sharon Martin Fund – 25,000		
	Surplus: 0		
10.	Grant Recommendation	<b>\$5000</b>	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	<b>Richmond Family Place</b>	
2.	Grant Request	<b>\$20000</b>	For:
3.	Purpose of the Organization	Family place offers the only drop –in program within the City for families with children up to 6 yrs	
4.	Summary of Request	Operating assistance, Healthy Start drop in	
5.	No. of Richmond residents served by group	1100 families in a year	
6.	Services received from City (cost)	Property lease, lawn maintenance,	
7.	Amount of Previous Year Grant and Spending Details	16,500	
8.	Category	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	
	<b>Total Revenue</b>	\$326,745	
	<b>Total Expenses</b>	\$340,973	
	<b>Surplus/(Deficit)</b>	\$(14,228)	
	<b>Accumulated Surplus /Deficit)</b>	<u>\$51,043</u>	
	<b>Grants:</b>		
	Prov –70,121		
	Other Muni –		
	Rich –		
	Other – 2000 (Rch Fdn)		
	Career Placement- -5671		
	United Way – 35,029		
	Coastal Authority 70,080		
	<b>Surplus: - \$ 51,043 allocated for capital relocation</b>		
10.	Grant Recommendation	<b>\$16,000</b>	
11.	Assessor	A. Stevens	



1.	<b>Applicant</b>	<b>Richmond Fruit Tree Sharing Project</b>	
2.	<b>Grant Request</b>	<b>\$2500</b>	For: Programs and Services
3.	<b>Purpose of the Organization</b>	A Project which grows fruit and vegetables for distribution to the richmond Food bank	
4.	<b>Summary of Request</b>	Promotion and awareness of a Richmond food rescue initiative, to co-ordinate the volunteers for harvesting, increase educational opportunities	
5.	<b>No. of Richmond residents served by group</b>	Unclear as this is a new initiative	
6.	<b>Services received from City (cost)</b>	Photocopying from Parks	
7.	<b>Amount of Previous Year Grant and Spending Details</b>	0	
8.	<b>Category</b>	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b> <b>Total Revenue</b> \$2936.69 <b>Total Expenses</b> \$604.72 <b>Surplus/(Deficit)</b> \$2331.97 <b>Accumulated Surplus /Deficit</b> \$ _____  <b>Grants:</b>  Other – YVR –600 Cdn Tire – 500 Vancity –1800 Rich Fdn – 1000 Rotary – 1000 Coast Capital - 1000  <b>Surplus: - 2331.97</b>	
10.	<b>Grant Recommendation</b>	<b>\$0</b>	
11.	<b>Assessor</b>	A. Stevens	



1.	Applicant	<b>Richmond Hospice</b>	
2.	Grant Request	<b>\$7500</b>	For: Operating Assistance
3.	Purpose of the Organization	Provides support services for Richmond residents with a life threatening illness or who are bereaved on an ongoing basis.	
4.	Summary of Request	Three part time salaries, telephone, office expenses, training, equipment, supplies, material brochures, educational and resources for public awareness	
5.	No. of Richmond residents served by group	375	
6.	Services received from City (cost)	none	
7.	Amount of Previous Year Grant and Spending Details		
8.	Category	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	
	<b>Total Revenue</b>	\$33844.62	
	<b>Total Expenses</b>	\$28662.25	
	<b>Surplus/(Deficit)</b>	\$5182.37	
	<b>Accumulated Surplus /Deficit)</b>	<u>\$97,043.42</u>	
	<b>Grants:</b>		
	Prov -15,000		
	Other Muni -		
	Rich -		
	Other -		
	 <b>Surplus: - \$97,043.42 for a larger facility to operate a drop in supportive environment.</b>		
10.	Grant Recommendation	<b>\$4000</b>	
11.	Assessor	A. Stevens	



1.	<b>Applicant</b>	<b>Richmond Multicultural Concerns Society</b>									
2.	<b>Grant Request</b>	<b>\$13,200</b>	For: <b>Operating Assistance</b>								
3.	<b>Purpose of Organization</b>	Provides settlement and adaptations services to new immigrants and refugees who come from diverse backgrounds and chose Richmond as their home. Interpretation and translations services to clients and Richmond based service agencies									
4.	<b>Summary of Request</b>	Salaries, benefits, facilities, telephone, photocopying, supplies, utilities, GST, and insurance.									
5.	<b>No. of Richmond residents served by group</b>	19,500									
6.	<b>Services received from City</b>	Meeting rooms at Brighthouse Park and Community Centres free of rental charges.									
7.	<b>Amount of Previous Year Grant and Spending Details</b>	\$8,000 Salaries, benefits, travel, supplies/materials, insurance, and dues/fees.									
8.	<b>Category</b>	1									
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<p><b>Most Recent Completed Fiscal Year</b></p> <table border="0"> <tr> <td><b>Total Revenue</b></td> <td>\$ 502,688.00</td> </tr> <tr> <td><b>Total Expenses</b></td> <td>\$ 503,770.00</td> </tr> <tr> <td><b>Surplus or (Deficit)</b></td> <td>\$ (1,082.00)</td> </tr> <tr> <td><b>Accumulated Surplus or (Deficit)</b></td> <td><u>\$ 96,722.00</u></td> </tr> </table> <p><b>Grants –</b>  Heritage – 17,490  BC Settlement – 88,000  Charity Access – 18,667  Gaming – 49,517  BC Core Grant -, 37,500  United Way – 33,017  ELSA – 214,325</p> <p><b>Surplus:</b> <u>\$ 96,722.00</u></p> <p><b>Justification for Surplus:</b> Note: Current monthly operational expenses are 35,000 and due to recent funding cuts by the British Columbia government, it would be difficult to cover operational expenses.</p>		<b>Total Revenue</b>	\$ 502,688.00	<b>Total Expenses</b>	\$ 503,770.00	<b>Surplus or (Deficit)</b>	\$ (1,082.00)	<b>Accumulated Surplus or (Deficit)</b>	<u>\$ 96,722.00</u>
<b>Total Revenue</b>	\$ 502,688.00										
<b>Total Expenses</b>	\$ 503,770.00										
<b>Surplus or (Deficit)</b>	\$ (1,082.00)										
<b>Accumulated Surplus or (Deficit)</b>	<u>\$ 96,722.00</u>										
10.	<b>Grant Recommendation</b>	<b>\$7,500</b>									
11.	<b>Assessor</b>	Anne Stevens Manager, Customer Services									





1.	Applicant	<b>Richmond Poverty Response Committee ( RCSAC)</b>	
2.	Grant Request	<b>\$15,000</b>	For: Operating Assistance
3.	Purpose of Organization	This committee of the RCSAC is an advisory committee of Council. the representation is form a number of social service agencies in Richmond	
4.	Summary of Request	Further the co-ordinates position (carry out developmental work based on identified issues). Also, to provide guidance and support to the Poverty Response Task Force.	
5.	No. of Richmond residents served by group	Not Specified	
6.	Services received from City	Meeting space, photocopying, bulk mail outs.	
7.	Amount of Previous Year Grant and Spending Details	\$10,000 grant for 2001 from Casino Funds used to start up the Poverty Response Committee and develop an action plan. This came to Council through a staff report.	
8.	Category	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	
	Total Revenue ( Casino)	\$	10,014.00
	Total Expenses	\$	7,969.00
	Surplus or (Deficit)	\$	2,044.00
	Accumulated Surplus or (Deficit)	\$	<u>2,044.00</u>
	<b>Grants</b>		
	Richmond Grant	\$	10,000.00
	Other Grants (Federal, Provincial, Municipal)	\$	<u>0.00</u>
	Total Grants	\$	<u>10,000.00</u>
	Surplus:	\$	<u>2,000.00</u>
	Justification for Surplus:	More donations in kind were received than originally projected	
10.	Grant Recommendation	<b>\$0 Note: Committee of Council (RCSAC)</b>	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	<b>Richmond Society for Community Living</b>	
2.	Grant Request	<b>\$50,000</b>	For: Operating Assistance
3.	Purpose of Organization	The Society is committed to offering clients and others in the community meaningful job experiences for development disabilities for all ages.	
	Summary of Request	Start up costs for store space in which clients will work in the recycling store. Space rental, equipment, and marketing, office supplies.	
5.	No. of Richmond residents served by group	90	
6.	Services received from City	Meeting rooms at City Hall for special events, and tax exemption for two group homes.	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Category	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<p><b>Most Recent Completed Fiscal Year</b></p> <p><b>Total Revenue</b> \$ 4,378,229.00  <b>Total Expenses</b> \$ 4,192,198.00  <b>Surplus or (Deficit)</b> \$ 544,663.00  <b>Accumulated Surplus or (Deficit)</b> \$ _____</p> <p><b>Total Grants –</b>  Child Care Development - 4219  Children's Hospital 2,000</p> <p><b>Surplus:</b> \$ 675,250.00 This does not appear to be allocated to any projects.</p>	
10.	Grant Recommendation	<b>2000 This agency has a large sum of cash in unallocated accounts.</b>	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	<b>Richmond Therapeutic Equestrian Society</b>	
2.	Grant Request	<b>\$30,585</b>	For: Programs and Services
3.	Purpose of Organization	Therapeutic horseback riding program which benefits people with disabilities	
4.	Summary of Request	Overhead costs, expand recreational therapeutic horseback riding program. Potentially include more children with disabilities in the program, as well as volunteer training.	
5.	No. of Richmond residents served by group	Approximately 135	
6.	Services received from City	n/a	
7.	Amount of Previous Year Grant and Spending Details	\$20,000 plus 2,000 from grants Used for operating costs.	
8.	Category	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	
	Total Revenue	\$ 84890.00	
	Total Expenses	\$ 101111.26	
	Surplus or (Deficit)	\$ (16221.17)	
	<b>Grants –</b>		
	Richmond City – 20,000		
	BC Gaming 29,100		
	Vancouver Sun – 5,000		
	Real Estate Board – 800		
	Steveston Lions – 500		
	Steveston Harbour – 2500		
	Rch Chinatown Lion – 1000		
	Fire rescue Assoc- 1500		
	United Com travellers - 500		
	<b>Total Grants – 14,730</b>		
	plus 66,000 for building		
	<b>Surplus:</b>		
	Justification for Surplus:	n/a	
10.	Grant Recommendation	<b>2000</b>	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Youth Service Agency Society	
2.	Grant Request	\$41,675	For: Programs and Services
3.	Purpose of Organization	RYS advocates for young people to encourage and contribute to planning, development and coordination of social services and activities to be readily available for youth and establish priorities for the development of new services required by young people	
4.	Summary of Request	Increase or maintain current staffing levels. The grant would also be used to towards hiring a half time staff person to provide community education and coordination functions.	
5.	No. of Richmond residents served by group	220 total clients	
6.	Services received from City	n/a	
7.	Amount of Previous Year Grant and Spending Details	\$17,000 Outreach staff, and community resources (food banks, drug and alcohol counselling, employment programs).	
8.	Category	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	
	Total Revenue	\$ 1,396,736	
	Total Expenses	\$ 1,567,702	
	Surplus or (Deficit)	\$ (170,966)	
	Accumulated Surplus or (Deficit)	\$ <u>801,386.00</u>	
	<b>Grants</b>		
	Prov 1,571,813		
	Fed – 6,628		
	Rch – 17,750		
	Royal Bank – 10,000		
	United Way – 52,000		
	<b>Surplus:</b>		
	801,386, of this over half is allocated to their new building. As they ran a deficit last 2 years surplus will also go to offset deficit.		
10.	Grant Recommendation	\$17,000	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	<b>S.U.C.C.E.S.S</b>	
2.	Grant Request	<b>\$14,660</b>	For: Operating Assistance
3.	Purpose of Organization	To assist Chinese Canadians in overcoming language and cultural barriers, achieving self reliance and contributing fully to Canadian society	
4.	Summary of Request	Grant will be used towards a full time receptionist salary, administrative cost of the office (postage, photocopying, stationary, volunteer transportation). Will also be used for clerical and general support to staff members in the project	
5.	No. of Richmond residents served by group	10,000	
6.	Services received from City	n/a	
7.	Amount of Previous Year Grant and Spending Details	\$1,000 Clerical support, and operating assistance.	
8.	Reason for any increased grant request	n/a	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	
	Total Revenue	\$ 317,694.00	
	Total Expenses	\$ 383,330.00	
	Surplus or (Deficit)	\$ (65,636.00)	
	Accumulated Surplus or (Deficit)		
	<b>Grants</b>		
	Prov – 113,3313		
	Fed – 26,583		
	City – 1,000		
	Other 10,650		
	<b>Deficit:</b>	\$ (65,636)	
10.	Grant Recommendation	<b>\$1000 same as last year</b>	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	<b>Volunteer Richmond Information Services Society</b>										
2.	Grant Request	<b>\$57,000</b>	For: Operating Assistance									
3.	Purpose of Organization	To bring people and services together through community information and volunteerism. To promote volunteer programs in the community, recruit and refer volunteers and facilitate effective volunteer management, to provide information and referral services to connect people with resources										
4.	Summary of Request	Promotion (volunteers, raising awareness, recruit volunteers, referral services). Grant will also be used towards capacity building and ensuring that volunteer programs are well developed. Operational costs, and programs and services such as volunteer training										
5.	No. of Richmond residents served by group	52,500										
6.	Services received from City	Free use of the Brighthouse Park Pavilion and space at City Hall for volunteer training day.										
7.	Amount of Previous Year Grant and Spending Details	\$37,000 Salaries of the executive director, manager of volunteer services, info centres co-ordinator, and a program administrative assistant. Also assisted in rent, telephone, office supplies, computer support, and photocopying.										
8.	Category	1										
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b> <table border="0"> <tr> <td><b>Total Revenue</b></td> <td>\$</td> <td>718,105.00</td> </tr> <tr> <td><b>Total Expenses</b></td> <td>\$</td> <td>686,691.00</td> </tr> <tr> <td><b>Surplus or (Deficit)</b></td> <td>\$</td> <td>31,414.00</td> </tr> </table> <b>Grants</b> City – 37,000 United Way – 55,983 Richmond Health – 154,000 Corporate sponsors – 10,000 Child care resource – 248,000 Van Fdn - 5000  <b>Unrestricted surplus 79,050</b>		<b>Total Revenue</b>	\$	718,105.00	<b>Total Expenses</b>	\$	686,691.00	<b>Surplus or (Deficit)</b>	\$	31,414.00
<b>Total Revenue</b>	\$	718,105.00										
<b>Total Expenses</b>	\$	686,691.00										
<b>Surplus or (Deficit)</b>	\$	31,414.00										
10.	Grant Recommendation	<b>\$35,000</b>										
11.	Assessor	Anne Stevens Manager, Customer Services										



1.	Applicant	<b>The Community Arts Council of Richmond</b>	
2.	Grant Request	<b>\$30,000</b>	For: Operating Assistance
3.	Purpose of Organization	The 'Council' is an organization whose purpose is to increase and broaden the opportunities of Richmond citizens to enjoy, practice and participate in the creative arts.	
4.	Summary of Request	To help with current operating expenses, continue promoting and sponsoring Richmond's local artists (helping to sell and promote their creations). Also to fund the "Data Bank Artists Registry" which catalogues artists, their specialties, and availability.	
5.	No. of Richmond residents served by group	30,000	
6.	Services received from City	CACR office located at Richmond Cultural Centre, presents from the Parks gift shop, photocopying, faxing, utilities, and phone room.	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Category	2	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	<b>Budget for Current Fiscal Year</b>
	<b>Total Revenue</b>	\$ 82,999.00	\$ 93,111.00
	<b>Total Expenses</b>	\$ 19,574.00	\$ 115,500.00
	<b>Surplus or (Deficit)</b>	\$ 63,425.00	\$ (22,389.00)
	<b>Accumulated Surplus or (Deficit)</b>	<u>\$ 459,744.00</u>	<u>\$ 437,355.00</u>
	<b>Grants Included in Total Revenue</b>		
	<b>Richmond Grant</b>	\$ 0	\$ 30,000.00
	<b>Other Grants (Federal, Provincial, Municipal)</b>	<u>\$ 0</u>	<u>\$ 0</u>
	<b>Total Grants</b>	<u>\$ 0</u>	<u>\$ 30,000.00</u>
	<b>Surplus:</b>	<u>\$ 277,749.00</u>	
	<b>Justification for Surplus:</b>	Note: surplus includes 277, 243 which is the Maria Greczmiel Fund restricted to the Community Arts.	
10.	Grant Recommendation	<b>\$0 This group is going through a session with staff on their purpose.</b>	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	<b>The Peking Opera Society of Richmond</b>	
2.	Grant Request	<b>\$1,000</b>	For: Operating Assistance
3.	Purpose of Organization	To undertake, research, promote, develop and popularize the traditional arts of Peking Opera, encourage the younger generation by means of education and training as successors to our course and to actively participate in any multicultural activities as called for from time to time by governments of all levels and local communities.	
4.	Summary of Request	Help maintain daily operation, meet partial cost for a multi-cultural performance to be held jointly with The Canada Chinese Opera Association	
5.	No. of Richmond residents served by group	Note: performance last year did not occur (lack of funding).	
6.	Services received from City	n/a	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Category	2	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	<b>Budget for Current Fiscal Year</b>
	Total Revenue	\$ 9,265.00	\$
	Total Expenses	\$ 8,745.00	\$
	Surplus or (Deficit)	\$ 519.00	\$
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	<b>Grants Included in Total Revenue</b>		
	Richmond Grant	\$ 0	\$
	Other Grants (Federal, Provincial, Municipal)	\$ 3,198.00	\$ _____
	<b>Total Grants</b>	<b>\$ 3,198.00</b>	<b>\$ _____</b>
	Surplus:	\$ _____	
	Justification for Surplus:	Note: only a project budget was provided with application.	
10.	Grant Recommendation	<b>\$0 Funding was provided to the Cdn Chinese Opera – joint venture</b>	
11.	Assessor	Anne Stevens Manager, Customer Services	





1.	Applicant	<b>The Canada Chinese Opera Assoc/Peking Opera – Joint Venture</b>	
2.	Grant Request	<b>\$1,000</b>	For: Operating Assistance
3.	Purpose of Organization	To provide various events (dance/opera) form east countries.	
4.	Summary of Requests	To help maintain daily operation and meet partial cost for a multi-cultural performance to be held jointly with the Peking Opera Society of Richmond Canada	
5.	No. of Richmond residents served by group	Approximately 2000 to 3000 individuals.	
6.	Services received from City	Free use of the Cambie Community Centre for rehearsals.	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Category	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	
	<b>Total Revenue</b>	\$	
	<b>Total Expenses</b>	\$	
	<b>Surplus or (Deficit)</b>	\$	
	<b>Accumulated Surplus or</b>		
	<b>Justification for Surplus:</b>	Note: No financial summary. Joint budget including expenses for a multi-cultural project to be held jointly with the Peking Opera Society of Richmond.	
10.	Grant Recommendation	<b>\$1000 This is the same request for the Peking Opera Society</b>	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	<b>East Richmond Community Association</b>	
2.	Grant Request	<b>\$50,000</b>	For: Project
3.	Purpose of Organization	The East Richmond Community Association is committed to providing cultural, social, recreational and educational programs for the citizens of Richmond	
4.	Summary of Requests	For the provision of community services in East Richmond. The purpose of the project is to promote neighbourhood leadership and community services that reflect the desire of East Richmond residents in a safe and healthy community	
5.	No. of Richmond residents served by group	Not specified	
6.	Services received from City	Cambie Community Centre and support staff, plus city operating budget.	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Category	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	<b>Budget for Current Fiscal Year</b>
	Total Revenue	\$ 710,226.00	\$
	Total Expenses	\$ 678,481.00	\$
	Surplus or (Deficit)	\$ 31,745.00	\$
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	<b>Grants Included in Total Revenue</b>		
	Richmond Grant	\$ 0	\$
	Other Grants (Federal, Provincial, Municipal)	\$ 45,574.00	\$ _____
	<b>Total Grants</b>	\$ 45,574.00	\$ _____
	<b>Surplus:</b>	\$ 513,840.00	
	Justification for Surplus:	These funds have not been allocated for any projects or capital expense. Some money will go to the project outlined	
10.	Grant Recommendation	<b>\$5,000</b>	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	<b>The Fridge</b>	
2.	Grant Request	<b>\$10,200</b>	For: Operating Assistance
3.	Purpose of Organization	Its mission is to serve the community of Richmond by focusing on the needs of the youth culture. The Fridge is a youth-driven organization that cares about and believes in the potential of young people	
4.	Summary of Request	Grant will go towards regular operating expenses for administrative support services for the Illapse In-Door Skate Facility. Also, towards hiring one university student for a part time position that will provide leadership to at-risk teenagers in need of a positive place to spend time with positive adult role models.	
5.	No. of Richmond residents served by group	600	
6.	Services received from City	Permissive exemption of property tax.	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Category	2	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	<b>Budget for Current Fiscal Year</b>
	Total Revenue	\$ 31,038.00	\$ 37,550.00
	Total Expenses	\$ 38,525.00	\$ 40,300.00
	Surplus or (Deficit)	\$ (7,487.00)	\$ (2,750.00)
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	<b>Grants Included in Total Revenue</b>		
	Richmond Grant	\$ 0	\$
	Other Grants (Federal, Provincial, Municipal)	\$ 0	\$
	<b>Total Grants</b>	\$ 0	\$
	<b>Surplus:</b>	\$	
	Justification for Surplus:	n/a	
10.	Grant Recommendation	<b>\$0</b>	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	<b>Gateway Theatre</b>	
2.	Grant Request	<b>\$12,000</b>	For: Event
3.	Purpose of Organization	The theatre is dedicated to providing the community with opportunities to participate in the performing arts through excellence in programs and services.	
4.	Summary of Requests	Technical crew, prize awards, advertising and promotion, accommodations, technical crew fees, and management fee.2	
5.	No. of Richmond residents served by group	1,200	
6.	Services received from City	Richmond Gateway Theatre has an operating agreement with the City. Also receives an annual grant for administration purposes only.	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Category	2	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	<b>Budget for Current Fiscal Year</b>
	Total Revenue	\$ 816635	\$ 32,280.00
	Total Expenses	\$ 892229	\$ 37,200.00
	Surplus or (Deficit)	\$ ( 75594)	\$ 1,080.00
	Accumulated Surplus or (Deficit)	<u>\$ 5,447.00</u>	<u>\$ 4,367.00</u>
	<b>Grants Included in Total Revenue</b>		
	Richmond Grant	\$ 0	\$ 12,000.00
	Other Grants (Federal, Provincial, Municipal)	<u>\$ 0</u>	<u>\$</u>
	Total Grants	<u>\$ 0</u>	<u>\$ 12,000.00</u>
	Surplus:	<u>(178,201)</u>	
	Justification for Surplus:		
10.	Grant Recommendation	<b>\$4,000</b>	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	<b>Hamilton Community Association</b>	
2.	Grant Request	<b>\$1,000</b>	For: Event
3.	Purpose of Organization	The organization is responsible for organizing community events in the Hamilton area.	
4.	Summary of Request	Grant will be used to support the annual Hamilton Community Family Picnic.	
5.	No. of Richmond residents served by group	900	
6.	Services received from City	Association with office space, equipment, and staffing.	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Category	2	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	<b>Most Recent Completed Fiscal Year</b>	<b>Budget for Current Fiscal Year</b>
	Total Revenue	\$ 184939.00	\$
	Total Expenses	\$ 171864.00	\$
	Surplus or (Deficit)	\$ 13,075.00	\$
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	<b>Grants Included in Total Revenue</b>		
	Richmond Grant	\$ 1,000.00	\$
	Other Grants (Federal, Provincial, Municipal)	\$ 0	\$ _____
	<b>Total Grants</b>	<b>\$ 1,000.00</b>	<b>\$ _____</b>
	<b>Surplus:</b>	<b>\$ 79,045.00</b>	
	Justification for Surplus: This surplus is unallocated		
10.	Grant Recommendation	<b>\$500</b>	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	<b>Richmond Art Gallery Association</b>	
2.	Grant Request	<b>\$4,500</b>	For: Event
3.	Purpose of Organization	RAG is to promote the arts in Richmond, Their vision is to be the most contemporary gallery in Canada	
4.	Summary of Request	Annual Richmond Asian Heritage Film Festival at Richmond Cultural Centre. Grant will also be used towards film rental, projection facilities, promotion, additional staff, and equipment.	
5.	No. of Richmond residents served by group	45,000	
6.	Services received from City	Staff (director/curator, cultural programmer, gallery assistant, preparatory). Office supplies, artist contracts, mileage, publications, and memberships.	
7.	Amount of Previous Year Grant and Spending Details	\$900 Used to support the development of the education art program for families, as well as promotion, equipment, and supplies.	
8.	Category	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	<b>Budget for Current Fiscal Year</b>
	Total Revenue	\$ 158,708.00	\$ 189,650.00
	Total Expenses	\$ 151,838.00	\$ 188,729.00
	Surplus or (Deficit)	\$ 6,903.00	\$ 921.00
	Accumulated Surplus or (Deficit)	<u>\$ 55,499.00</u>	<u>\$ 26,370.00</u>
	Richmond Grant - 4188		\$ 900.00
	Federal - 29,000		
	Provincial - 59,600		
	Other - 5000 ( Fdn)		
	<b>Total Grants</b>		
	<b>Surplus:</b>		
	Justification for Surplus:	46,214.00 This is unallocated surplus for the gallery	
10.	Grant Recommendation	<b>\$900</b>	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Chinese Community Society	
2.	Grant Request	\$9,000	For: Event
3.	Purpose of Organization	To promote a better understanding btw the Chinese Canadian community in Richmond and the Canadian Society, For Chinese Canadian to encourage participation, provide information and to introduce them to various community activities. To introduce Chinese culture to Richmond.	
4.	Summary of Request	Lunar New Years Celebration on Feb of 2003, and also the Mid-Autumn Festival Celebration on Sept of 2003 at Richmond Centre and Lansdowne mall.	
5.	No. of Richmond residents served by group	6,000	
6.	Services received from City	n/a	
7.	Amount of Previous Year Grant and Spending Details	\$1,500 Funds were used to organize the Lunar New Years Celebration and the Mid-Autumn Festival.	
8.	Category	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	<b>Budget for Current Fiscal Year</b>
	Total Revenue	\$ 217,056.00	\$ 192,860.00
	Total Expenses	\$ 194,689.00	\$ 218,700.00
	Surplus or (Deficit)	\$ 22,367.00	\$ 25,840.00
	Accumulated Surplus or (Deficit)	<u>\$ 22,367.00</u>	<u>\$ 3,473.00</u>
	<b>Grants Included in Total Revenue</b>		
	Richmond Grant	\$ 1,500.00	\$
	Other Grants (Federal, Provincial, Municipal)	\$ 0	\$
	<b>Total Grants</b>	<u>\$ 1,500.00</u>	<u>\$</u>
	<b>Surplus:</b>	<u>\$ 86,000.00</u>	
	Justification for Surplus:	n/a	
10.	Grant Recommendation	\$1500 –Same as last year	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	<b>Richmond Community Orchestra and Chorus Association</b>	
2.	Grant Request	<b>\$1,500</b>	For: Operating Assistance
3.	Purpose of Organization	To provide an opportunity in the community for amateur musicians to share the joy of music in practice and performance	
4.	Summary of Requests	To assist with the salary of the part time manager	
5.	No. of Richmond residents served by group	3,000	
6.	Services received from City	n/a	
7.	Amount of Previous Year Grant and Spending Details	\$700 Used towards a concert at Frasersview Mennonite Church and participation with children at West Wynd Elementary School.	
8.	Category	2	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	<b>Budget for Current Fiscal Year</b>
	Total Revenue	\$ 61,254.00	\$ 78,400.0
	Total Expenses	\$ 52,060.00	\$ 78,400.00
	Surplus or (Deficit)	\$ 9,194.00	\$ 0
	Accumulated Surplus or (Deficit)	<u>\$ 29,170.00</u>	<u>\$ 29,17.00</u>
	<b>Grants Included in Total Revenue</b>		
	Richmond Grant	\$ 700.00	
	Richmond fdn	<u>\$ 2,000</u>	
		\$	
	<b>Total Grants</b>	<u>\$ 2,700.00</u>	
	<b>Surplus:</b>	<u>\$ 29,170.00</u>	
	Justification for Surplus:	Note: In the event of diminished revenue or gambling funds, this amount would enable the association to continue operations and purchase required equipment.	
10.	Grant Recommendation	<b>\$700 – same as last year</b>	
11.	Assessor	Anne Stevens Manager, Customer Services	





1.	Applicant	<b>Richmond Marine Rescue Society</b>	
2.	Grant Request	<b>\$12,000</b>	For: Operating Assistance
3.	Purpose of Organization	To support the coast guard auxiliary by operating and maintaining a rescue boat in the Richmond area	
4.	Summary of Request	Operating expenses (insurance, vessel equipment, maintenance). Grant will also be used to purchase a trailer, upgrade foul weather gear for enhanced crew safety, offset continuing increases in fuel and oil prices, and to purchase crew first aid kits.	
5.	No. of Richmond residents served by group	50 plus call outs	
6.	Services received from City	Use of Steveston Community Centre for training, as well as Moorage at Scotch Pond.	
7.	Amount of Previous Year Grant and Spending Details	\$1,000 Used for operation expenses (insurance).	
8.	Category	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	<b>Budget for Current Fiscal Year</b>
	Total Revenue	\$ 18,761.00	\$ 9,000.00
	Total Expenses	\$ 26,823.00	\$ 9,000.00
	Surplus or (Deficit)	\$ (8,062)	\$ 0
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	Grants Included in Total Revenue		
	Richmond Grant	\$ 1,000.00	\$ 2,000.00
		\$ _____ 0	\$ _____
	Total Grants	\$ <u>1,000.00</u>	\$ <u>2,000.00</u>
	Surplus:	16,000	
10.	Grant Recommendation	<b>\$1,200</b>	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	<b>Richmond Nature Park Society</b>	
2.	Grant Request	<b>\$10,000</b>	For: Programs and Services
3.	<b>Purpose of Organization</b>	Nature Park provides environmental education and interpretative programming. It is a community resource that provides information about nature and the environment both locally and globally	
4.	<b>Summary of Request</b>	Enhance visitor services at the park, print interpretive guides to Nature Park. Provide detailed maps of the trails and highlight the significant ecology of the park including plants and animals found along the trails. Grant will also be used towards purchasing stacking chairs for public programs, school programs, and volunteer functions.	
5.	<b>No. of Richmond residents served by group</b>	196,500	
6.	<b>Services received from City</b>	Use of space at Nature House, clerical support, photocopying, fax, phone, and programming support.	
7.	<b>Amount of Previous Year Grant and Spending Details</b>	\$3,295 Employment and work experience.	
8.	<b>Category</b>	1	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	<b>Budget for Current Fiscal Year</b>
	<b>Total Revenue</b>	\$ 79,163	\$ 90350.00
	<b>Total Expenses</b>	\$ 84073.00	\$ 89200.00
	<b>Surplus or (Deficit)</b>	\$ (4,910)	\$ 1150.00
	<b>Accumulated Surplus or (Deficit)</b>	\$ _____	\$ _____
	<b>Grants Included in Total Revenue</b>		
	<b>Richmond Grant</b>	\$	\$ 3,295.00
	<b>Other Grants</b>	\$24,800	\$ _____
	<b>Total Grants</b>	\$ _____	\$ 3,295.00
	<b>Surplus:</b>	90,000	
	<b>Justification for Surplus:</b>	To offset losses	
10.	<b>Grant Recommendation</b>	<b>\$3,500</b>	
11.	<b>Assessor</b>	Anne Stevens Manager, Customer Services	



1.	Applicant	<b>Richmond Singers</b>	
2.	Grant Request	<b>\$14,000</b>	For: Event
3.	Purpose of Organization	55 women's choir with a rich history of choral performance in Richmond and surrounding areas since 1971	
4.	Summary of Request	Have been invited to UNISONG 2003 in Ottawa to sing in the Canada Day Celebrations.	
5.	No. of Richmond residents served by group		
6.	Services received from City	Grant every 2 years	
7.	Amount of Previous Year Grant and Spending Details	\$700 on operating expenses	
8.	Category	2 This group received funding in 2001 and was a Cat 2 at the time of funding	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	<b>Budget for Current Fiscal Year</b>
	Total Revenue	\$49,900.00	\$ 20000
	Total Expenses	\$49,900.00	\$ 20000
	Surplus or (Deficit)	\$	\$
	Accumulated Surplus or (Deficit)	\$ <u>0</u>	\$ <u>0</u>
	<b>Total Grants</b>		
	<b>Surplus:</b>		
	Justification for Surplus:		
10.	Grant Recommendation	<b>\$0 this group was a category 2 in 2002</b>	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Youth Concert Band	
2.	Grant Request	\$1,500	For: Project
3.	Purpose of the Organization	To give students intensive instruction in a small group setting.	
4.	Summary of Request	One-day clinic and public concert held at Richmond Gateway Theatre, rental of theatre.	
5.	No. of Richmond residents served by group	2,500	
6.	Services received from City	Use of boardroom at Richmond Palmer Secondary and the choral music room.	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Category	This group received funding in 2001 as a Cat 2 and is required to wait 2 consecutive years for consideration for funding.	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	<b>Budget for Current Fiscal Year</b>
	Total Revenue	\$ 22,289.00	\$ 16,520.00
	Total Expenses	\$ 22,850.00	\$ 31,948.00
	Surplus or (Deficit)	\$ (561.00)	\$ 15,428.00
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	<b>Grants Included in Total Revenue</b>		
	Richmond Grant	\$ 0	\$ 1,000.00
	Other Grants (Federal, Provincial, Municipal)	\$ 1,000.00	\$ _____
	<b>Total Grants</b>	\$ 1,000.00	\$ _____
	<b>Surplus:</b>	\$ 20,000.00	
	Justification for Surplus:		
10.	Grant Recommendation	\$0	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	<b>Steveston Community Society</b>	
2.	Grant Request	<b>\$50,000</b>	For: Event
3.	Purpose of the Organization	To provide recreational programs and services for the community of Steveston and the Richmond	
4.	Summary of Request	Parades (Canada Day, flowers, Garden Show, Advertising, Bullhead Derby – Garry Point, Fireworks, Richmond float, Entertainment, Children’s festival area, Safety fair, and the Youth Festival.	
5.	No. of Richmond residents served by group	70,000	
6.	Services received from City	Partnership of the Steveston Community Centre and Parks.	
7.	Amount of Previous Year Grant and Spending Details	\$4,000 Salmon Festival, youth services, employment for youth, and children services.	
8.	Reason for any increased grant request	n/a	
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b>	
	Total Revenue	\$	735,484
	Total Expenses	\$	682,552
	Surplus or (Deficit)	\$	52,932
	Accumulated Surplus or (Deficit)	\$	_____
	<b>Grants Included in Total Revenue</b>		
	Richmond Grant	\$	4,000.00
	Other Grants)	\$	3,500.00
	<b>Total Grants</b>	\$	<u>7,500.00</u>
	<b>Surplus:</b>		
	Justification for Surplus:	131,317	This is unallocated surplus
10.	Grant Recommendation	<b>\$0 The City presently spends \$13,000 from Special events for this festival</b>	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	<b>City Centre Community Association</b>																					
2.	Grant Request	<b>\$60,000</b>	For: Project																				
3.	Purpose of Organization	City Centre is representing all the community facilities in Richmond for summer programs.																					
4.	Summary of Request	Grant will contribute to salaries and general expenses for 2003. It will also aid in summer programs a various community facilities.																					
5.	No. of Richmond residents served by group	60,000																					
6.	Services received from City	Support services from recreation and cultural services. Support from the Parks department in terms of equipment and staffing expertise. Fire department provides staff to help rum the Junior Fire Fighters program.																					
7.	Amount of Previous Year Grant and Spending Details	<b>\$51,000</b> Contributed to wages of summer student employees. Assisted in general operating expenses incurred by different associations and societies. Summer training, and mid-summer social volunteer appreciation.																					
8.	Category	1																					
9.	<b>BUDGET AND FINANCIAL SUMMARIES by Area Specified</b>	<b>Most Recent Completed Fiscal Year</b> <table border="0"> <tr> <td>Total Revenue</td> <td>\$ 103,572.00</td> </tr> <tr> <td>Total Expenses</td> <td>\$ 103,745.00</td> </tr> <tr> <td>Surplus or (Deficit)</td> <td>\$ (173.00)</td> </tr> <tr> <td>Accumulated Surplus or (Deficit)</td> <td>\$ _____</td> </tr> </table> <table border="0"> <tr> <td><b>Grants Included in Total Revenue</b></td> <td></td> </tr> <tr> <td>Richmond Grant</td> <td>\$ 51,000.00</td> </tr> <tr> <td>Other Grants (Federal, Provincial, Municipal)</td> <td>\$ 55,367.00</td> </tr> <tr> <td><b>Total Grants</b></td> <td><b>\$ 106,367.00</b></td> </tr> <tr> <td>Surplus:</td> <td>\$ 0</td> </tr> <tr> <td>Justification for Surplus:</td> <td>n/a</td> </tr> </table>		Total Revenue	\$ 103,572.00	Total Expenses	\$ 103,745.00	Surplus or (Deficit)	\$ (173.00)	Accumulated Surplus or (Deficit)	\$ _____	<b>Grants Included in Total Revenue</b>		Richmond Grant	\$ 51,000.00	Other Grants (Federal, Provincial, Municipal)	\$ 55,367.00	<b>Total Grants</b>	<b>\$ 106,367.00</b>	Surplus:	\$ 0	Justification for Surplus:	n/a
Total Revenue	\$ 103,572.00																						
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Accumulated Surplus or (Deficit)	\$ _____																						
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Surplus:	\$ 0																						
Justification for Surplus:	n/a																						
10.	Grant Recommendation	<b>\$51,000</b>																					
11.	Assessor	Anne Stevens Manager, Customer Services																					