



City of Richmond

Report to Committee

To: General Purposes Committee
From: Anne Stevens
Manager, Customer Services
Re: 2003 City of Richmond Grant Program

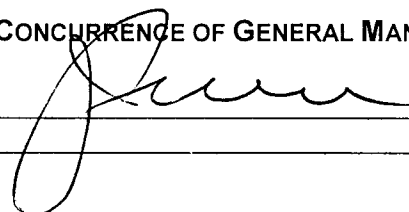
Date: December 9, 2002
File: 0168-01

Staff Recommendation

That the Grant amounts identified in this report for Health, Social Services, Cultural and Community Promotions be approved and the cheques disbursed for a total of \$289,950


Anne Stevens
Manager, Customer Services

Att.

FOR ORIGINATING DIVISION USE ONLY		
ROUTED TO:	CONCURRENCE	CONCURRENCE OF GENERAL MANAGER
Budgets	Y <input checked="" type="checkbox"/> N <input type="checkbox"/>	

Staff Report

Origin

City Council has the authority for providing financial assistance to community organizations under the local Government Act. The City of Richmond Grants Policy (Policy 3705) (Attachment 1) outlines the principles and processes by which the grants are to be allocated. The Grants have been reviewed with the staff recommendations before you.

Analysis

Advertisements were placed in the local newspapers advising the Richmond Community of the grant process. The closing date for all applications was Friday October 11, 2002

This year there were a total of thirty – seven (37) applicants with a total requested amount \$850,438.

Of the 37 applicants, three applicants came in after the October 11 deadline. The organizations that were late in applying were:

Richmond Singers

Richmond Chinese Mental Health Support Group

Big Sisters of BC (Second year they have been late)

The Grants policy does state that applicants who are late will not be considered but staff has made provisions for two of the groups should Council wish to grant some funds.

An overall review finds:

Total number of applications	37
Grants denied (including late and Cat 2)	11
Maintained at 2002 level	8
Reduced from 2002 level	13
Number of residents impacted by grants	Over 350,000

The attached financial summary sheets (Appendix 1 and 2) provide further details and rationale for Council consideration.

Every year the City receives new applications from groups who appear to be offering similar services to those long-standing organizations in Richmond. Staff liaisons should be made aware of these new organizations in order to encourage the cooperation and collaboration of services, of the 'old' and 'new' organizations. As the dollars become tighter, the groups need to work together to ensure the services to the resident are not being compromised.

Financial Impact

Due to budget issues staff has reduced the allocation of funds to the organizations from \$316,500 to \$289,950.

This is comprised of \$220,250 for Health, Social Services and Other and \$69,700 for Cultural and Community/Summer Programs. The 2003 operating budget, at the time of writing this report, has funding appropriated of \$316,500, which provides adequate funding to meet the staff recommendations.

Conclusion

The City Grant program is one way for the City to provide funding and assistance to organizations that provide required services to various residents of Richmond and who also meet the policy criteria.

In 2002 the City also provided funding from the Casino Account to a number of groups who also apply for funding through the grant process. The amount of funds recommended for Council consideration through the Grants process is \$289,950.

Should Council approve the recommended amount the total funding provided including Casino and Grant funds is \$489,950.



Anne Stevens
Manager, Customer Services

AS2:as2



City of Richmond CITY GRANT APPLICATION

INSTRUCTIONS:

1. City Grant Application forms are available from the **Information Counter at City Hall**.
2. Please read these instructions before completing the application form.
3. Complete the form and send the **original plus three copies** to the **Information Counter at City Hall** by the stated deadline.
4. The following documents are required:
 - (a) A list of the organization's Board of Directors, Officers and Executive Directors.
 - (b) The organization's audited financial statements for the most recent completed fiscal year. If audited financial statements are not available, submit the financial statements for the most recent completed fiscal year endorsed by two signing officers of the Board of Directors.
 - (c) Budgets for the current fiscal year and for the year for which the grant is requested. (*ie. the operational budget for the organization, **and**, the budget for specific projects, events, programs or services for which a grant is requested.*)

Submissions that do not contain complete financial and budgetary information will be considered incomplete and will not be accepted. Submissions should be on **letter-size paper**, and **single-sided**.

Note: Late submissions will not be considered.

5. Please keep promotional support documents to a minimum.
6. If you have specific questions regarding your application, please call the member of the City Staff Grants Review Committee responsible for the type of service applicable to your agency. For general information, contact the Chair, Anne Stevens at 276-4273.

Health and Social Services	Kari Huhtala	276-4188
Cultural Services/Community Promotion	Anne Stevens	276-4273

7. Return completed City Grant Application Form and enclosures by **Friday, October 12, 2001** to:

**Information Counter City Hall
(City Grant Applications)
Richmond City Hall
6911 No. 3 Road, Richmond, BC V6Y 2C1**

8. Upon receipt of your application, a member of the Staff Grants Review Committee may contact you to go over its details.
9. Decisions regarding funding allocations within the City Grants Budget rest with Richmond City Council.
10. Following Council approval of the Grants Budget, each applicant will receive notification of Council's decision pertaining to the application. The budgetary approval process may take three to five months.

RICHMOND GRANTS POLICY

GENERAL PRINCIPLES:

The City of Richmond supports the enhancement of a positive quality of life for all its residents, and the Council recognizes that one means of helping to achieve this goal is through an annual grants program.

Applications from non-profit or registered charitable organizations and/or groups are eligible for a City grant on the basis that they:

- Offer projects, programs, services or events that have a demonstrated need in the community;
- Provide the greatest benefits to the highest number of Richmond residents;
- Exercise co-ordination and co-operation with other groups to prevent duplication of projects, programs, services or events;
- Provide evidence of having sought funding from a variety of sources;
- Promote volunteer participation and citizen involvement;
- Apply a "user pay" philosophy, where applicable;
- Use innovative approaches and techniques in addressing community issues;
- Provide documentation supporting the financial need for funding, including, but not limited to, the current financial statements of the applicant;
- Show real and financial need and demonstrate the impact that would occur following non-funding from the City;

and on the understanding that:

- Not all organizations meeting these general principles will automatically receive a grant or grant increase;
- Approval of a grant by the City in any particular year should not be viewed as an automatic ongoing source of annual funding;
- Grant renewals are not automatic, nor is any increase in funds;
- Grant approvals in a particular year, do not guarantee that grant requests in subsequent years will be successful;
- Only one application per year will be accepted per organization.

DEFINITIONS OF ELIGIBLE GRANT CATEGORIES:

1. **Applicable category for any application to be determined by Council.**

Category 1 applicants must be deemed to be providing unique and essential services to the community of Richmond. Applicants must demonstrate how their services fit under this designation. Applicants who are deemed to be Category 1 applicants may apply for funding in subsequent years; and

Category 2 applicants who receive funding would not be eligible to apply or receive funding for two subsequent years.

2. **Operating Assistance**

Regular operating expenses or core budgets of established organizations, including supplies and equipment; heat; light; telephone; photocopying; rent; and administrative support salaries.

3. **Projects**

One-time-only projects which respond to health, social and cultural needs within Richmond, have a specific set of goals and objectives, and which have a defined start and finishing date.

4. **Programs and Services**

Ongoing programs and services which contribute to the health and social well being of Richmond residents, or which contribute to the general interest and advantage of the City.

5. **Events (Community Promotion)**

Events which enhance and contribute to the cultural life of Richmond, which promote community involvement and spirit, and which have a defined start and finishing date (but may also be held annually), and which promote Richmond outside the City.

6. **Council Discretion**

Council may, at its discretion, award grants to groups which offer a service deemed by Council to be of value to the City, or to community committees whose mandate is to function for the good of the City and its residents.

Cat. 2001	Cat. 2002	Cat. 2003	Applicant	2002 Granted	2003 Request	2003 Recom'd	Notes
HEALTH, SOCIAL SERVICES & OTHER							
1	1	1	Big Brothers of Greater Vancouver	3,600	5,000	3,000	
1	1	1	Big Sisters of BC Lower Mainland	3,600	5,000	3,000	LATE Application for 2003
1	1	1	Canadian Mental Health (Pathways)	17,500	24,000	15,000	Needs to work with the Chinese Support Group
n/a	n/a	1	Canadian Red Cross Prevention Serv.	n/a	5,003	3,000	
n/a	n/a	1	Caring About Kids	n/a	75,060	0	Many youth groups in the City
1	1	1	CHIMO	42,000	54,000	40,000	
1	1	1	Family Services of Greater Vancouver	65,000	65,000	60,000	
1	1	1	Heart of Richmond Aids Society	2,500	6,600	2,000	Rec'd \$10,000 grant from Casino fund
1	1	1	Rmd. Alcohol Drug Action Team (RADAT)	7,500	64,255	7,000	\$90,000 from Casino
1	1	1	Rmd. Carefree Society	750	2,000	750	
n/a	2	n/a	Rmd. Chinese Mental Health Support Group	n/a	23,000	2,000	LATE Application for 2003
1	1	1	Rmd. Family Place	16,500	20,000	16,000	
n/a	n/a	2	Rmd. Fruit Tree Sharing Project	n/a	2,500	0	
1	1	1	Rmd. Hospice Association	4,500	7,500	4,000	
1	1	1	Rmd. Multicultural Concerns Soc.	7,500	13,200	7,500	
n/a	n/a	1	Rmd. Poverty Response Committee	n/a	15,000	0	Not a Non-Profit Org.
n/a	n/a	1	Rmd. Soc. for Community Living	n/a	50,000	2,500	
1	1	1	Rmd. Therapeutic Equestrian Soc.	2,000	30,585	1,500	\$ 18,000 was given to this group from Casino
1	1	1	Rmd. Youth Service Agency	17,000	41,675	17,000	
2	2	2	Rmd. Women's Resource Centre	1,000	0	0	Made Request for Casino \$ 12,000/mo
n/a	1	1	S.U.C.C.E.S.S	1,000	14,660	1,000	
n/a	n/a	1	Volunteer Rmd Information (RMD Connections)	37,000	57,000	35,000	
			Total	228,950	581,038	220,250	
CULTURAL & COMMUNITY PROMOTIONS							
n/a	n/a	2	Canada Chinese Opera Association	n/a	1,000	0	
n/a	n/a	n/a	Canadian Vocal & Performing Arts Soc	n/a	0	0	
1	1	1	City Centre Community Association	51,000	60,000	51,000	
2	n/a	2	Community Arts Council of Richmond	n/a	30,000	0	A mandate needs to be established

1	1	1	East Richmond Community Assoc.		n/a	50,000	5,000	
2	2	2	The Fridge/Fraserview Mennonite Church		n/a	10,200	0	New - Contravenes Policy
n/a	n/a	2	Gateway Theatre		n/a	12,000	4,500	
1	1	1	Hamilton Community Association		1,000	1,000	700	
2	n/a	2	Peking Opera Society of Rmd		n/a	1,000	0	
1	1	1	Rmd. Art Gallery		900	4,500	900	
1	1	1	Rmd. Chinese Community Society		1,500	9,000	1,500	
1	1	1	Rmd. Community Orchestra & Chorus		700	1,500	700	
1	1	1	Rmd. Marine Rescue Society		n/a	12,000	1,200	
n/a	n/a	1	Rmd. Nature Park		n/a	10,000	3,500	
1	2	2	Rmd. Singers		700	14,000	0	Late Application for 2003
2	2	2	Rmd. Youth Concert Band		n/a	1,500	700	
1	1	1	Steveston Community Society		4,000	50,000	0	(\$13,000 was used from Special Events for this festival)
			Total		59,800	267,700	69,700	
			GRAND TOTALS		373,000	850,438	289,950	

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1	1	1	Big Sisters of BC Lower Mainland	3,600	5,000	3,000	LATE Application for 2003
1	1	1	Canadian Mental Health (Pathways)	17,500	24,000	15,000	Needs to work with the Chinese Support Group
n/a	n/a	1	Canadian Red Cross Prevention Serv.	n/a	5,003	3,000	
n/a	n/a	1	Caring About Kids	n/a	75,060	0	Many youth groups in the City
1	1	1	CHIMO	42,000	54,000	40,000	
1	1	1	Family Services of Greater Vancouver	65,000	65,000	60,000	
1	1	1	Heart of Richmond Aids Society	2,500	6,600	2,000	Rec'd \$10,000 grant from Casino fund
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1	1	1	Rmd. Family Place	16,500	20,000	16,000	
n/a	n/a	2	Rmd. Fruit Tree Sharing Project	n/a	2,500	0	
1	1	1	Rmd. Hospice Association	4,500	7,500	4,000	
1	1	1	Rmd. Multicultural Concerns Soc.	7,500	13,200	7,500	
n/a	n/a	1	Rmd. Poverty Response Committee	n/a	15,000	0	Not a Non-Profit Org.
n/a	n/a	1	Rmd. Soc. for Community Living	n/a	50,000	2,500	
1	1	1	Rmd. Therapeutic Equestrian Soc.	2,000	30,585	1,500	\$ 18,000 was given to this group from Casino
1	1	1	Rmd. Youth Service Agency	17,000	41,675	17,000	
2	2	2	Rmd. Women's Resource Centre	1,000	0	0	Made Request for Casino \$ 12,000/mo
n/a	1	1	S.U.C.C.E.S.S	1,000	14,660	1,000	
n/a	n/a	1	Volunteer Rmd Information (RMD Connections)	37,000	57,000	35,000	
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n/a	n/a	n/a	Canadian Vocal & Performing Arts Soc	n/a	0	0	
1	1	1	City Centre Community Association	51,000	60,000	51,000	
2	n/a	2	Community Arts Council of Richmond	n/a	30,000	0	A mandate needs to be established

1	1	1	1	East Richmond Community Assoc.		n/a	50,000	5,000		New - Contravenes Policy
2	2	2	2	The Fridge/Fraserview Mennonite Church		n/a	10,200	0		
n/a	n/a	2	2	Gateway Theatre		n/a	12,000	4,500		
1	1	1	1	Hamilton Community Association		1,000	1,000	700		
2	n/a	2	2	Peking Opera Society of Rmd		n/a	1,000	0		
1	1	1	1	Rmd. Art Gallery		900	4,500	900		
1	1	1	1	Rmd. Chinese Community Society		1,500	9,000	1,500		
1	1	1	1	Rmd. Community Orchestra & Chorus		700	1,500	700		
1	1	1	1	Rmd. Marine Rescue Society		n/a	12,000	1,200		
n/a	n/a	1	1	Rmd. Nature Park		n/a	10,000	3,500		
1	2	2	2	Rmd. Singers		700	14,000	0		Late Application for 2003
2	2	2	2	Rmd. Youth Concert Band		n/a	1,500	700		
1	1	1	1	Steveston Community Society		4,000	50,000	0		(\$13,000 was used from Special Events for this festival)
				Total		59,800	267,700	69,700		
				GRAND TOTALS		373,000	850,438	289,950		



1.	Applicant	Big Sisters of BC Lower Mainland	
2.	Grant Request	\$5,000	For: Programs and Services
3.	Summary of Request	Solely for the salary of Richmond counsellor (Irene Leung).	
4.	Category	1	
5.	No. of Richmond residents served by group	Approximately 98	
6.	Services received from City	n/a	
7.	Amount of Previous Year Grant and Spending Details	\$3,600 Grant used to fund Little Sister activities for Richmond Residents (camp, snowshoeing, horse riding). Also, used for newsletters, training, and orientation.	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified Total Revenue Total Expenses Surplus or (Deficit) Accumulated Surplus or (Deficit) Grants Included in Total Revenue Richmond Grant Other Grants (Federal, Provincial, Municipal) Total Grants Surplus: Justification for Surplus:	Most Recent Completed Fiscal Year \$ 552,348.00 \$ 533,781.00 \$ 21,966.00 \$ 0.00 \$ 3,600.00 \$ 183,000.00 \$ 186,600.00 \$ 91,000.00 Non-operating capital expenses such as major house repairs, new roof, wheel chair ramp maintenance, and mortgage payments paid out of surplus.	Budget for Current Fiscal Year \$ \$ \$ \$ \$ \$ \$ \$
10.	Grant Recommendation	\$3,000	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Pathways Club House (Canadian Mental Health Association)	
2.	Grant Request	\$24,000	For: Operating Assistance
3.	Summary of Request	Deliver direct services to members of the Pathways Club House, aid in day-to-day operation, and subsidize rent and cost of lunches for members.	
4.	Category	1	
5.	No. of Richmond residents served by group	Approximately 248	
6.	Services received from City	n/a	
7.	Amount of Previous Year Grant and Spending Details	\$17,500 Food, Phone, Rent, Utilities, Janitorial Supplies, Wages, Postage, Equipment Maintenance, Small Equipment, Advertising, Promotion, Dues, Subscriptions, and GST.	
8.	Reason for any increased grant request	Requested the same amount for 2002.	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified Total Revenue Total Expenses Surplus or (Deficit) Accumulated Surplus or (Deficit) Grants Included in Total Revenue Richmond Grant Other Grants (Federal, Provincial, Municipal) Total Grants Surplus: Justification for Surplus:	Most Recent Completed Fiscal Year \$ 367,858.00 \$ 368,932.00 \$ (1,074.00) \$ _____ \$ 17,500.00 \$ 1,570,000.00 \$ 1,587,500.00 \$ 87,127.00 n/a	Budget for Current Fiscal Year \$ 344,972.00 \$ 385,643.00 \$ (40,671.00) \$ _____ \$ _____ \$ _____
10.	Grant Recommendation	\$15000 This group needs to work closely with the Chinese Mental Health Support group as they refer some clients	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	The Canadian Red Cross Society – Lower Mainland Region	
2.	Grant Request	\$5,003	For: Programs and Services
3.	Summary of Request	Grant will be used towards a Violence and Abuse Prevention Program of abuse, neglect, and interpersonal violence. Also, to promote safe and supportive relationships. The grant will also be used towards numerous workshops and to continue to reach Richmond youth and increase the number of youth reached.	
4.	Category	1	
5.	No. of Richmond residents served by group	Approximately 20,000 youth	
6.	Services received from City	n/a	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 145,315.00	\$ 249,200.00
	Total Expenses	\$ 175,064.00	\$ 269,133.00
	Surplus or (Deficit)	\$ (29,749.00)	\$ (19,933.00)
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0	\$
	Other Grants (Federal, Provincial, Municipal)	\$ 10,054.00	\$ _____
	Total Grants	\$ 10,054.00	\$ _____
	Surplus:	\$ _____	
	Justification for Surplus:	n/a	
10.	Grant Recommendation	\$3,000	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Caring About Kids	
2.	Grant Request	\$75,000	For: Operating Assistance
3.	Summary of Request	To Reach two hundred youth in Richmond, build community support, training three hundred volunteer mentors. Grant will also provide a model that other community agencies can duplicate.	
4.	Category	1	
5.	No. of Richmond residents served by group	Approximately 50 youth	
6.	Services received from City	Training sessions at Thompson Community Centre.	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 31,800.00	\$
	Total Expenses	\$ 106,860.00	\$
	Surplus or (Deficit)	\$ (75,060.00)	\$
	Accumulated Surplus or (Deficit)	\$	\$
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0	\$
	Other Grants (Federal, Provincial, Municipal)	\$ 0	\$
	Total Grants	\$ 0	\$
	Surplus:	\$ n/a	
	Justification for Surplus:	n/a	
10.	Grant Recommendation	\$0 There seems to be a number of groups who work with Youth	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	CHIMO Crisis Services	
2.	Grant Request	\$54,000	For: Programs and Services
3.	Summary of Request	Grant will be used towards crisis line services, professional crisis and suicide intervention, counselling for individuals and families, delivery of suicide prevention workshops in Richmond High Schools. Also, towards a "Stepping Out" program.	
4.	Category	1	
5.	No. of Richmond residents served by group	15,000	
6.	Services received from City	Normal rent for the operation of NOVA Transition House. The City also provides a site for construction of a new purpose-built permanent facility for a transition house.	
7.	Amount of Previous Year Grant and Spending Details	\$42,000 16,800 towards a crisis line and program operating costs. 16,800 towards crisis and suicide intervention counselling. 8,400 towards a community education workshop.	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified Total Revenue Total Expenses Surplus or (Deficit) Accumulated Surplus or (Deficit) Grants Included in Total Revenue Richmond Grant Other Grants (Federal, Provincial, Municipal) Total Grants Surplus: Justification for Surplus:	Most Recent Completed Fiscal Year \$ 1,245,969.00 \$ 1,227,947.00 \$ 18,022.00 \$ <u>53,792.00</u> \$ 43,000.00 \$ 220,000.00 \$ 263,000.00 \$ 109,000.00 An unexpected one time cost savings. It is expected that this surplus will be eliminated in 2003 due to the anticipated deficit for 2002/2003.	Budget for Current Fiscal Year \$1,339,701.00 \$1,414,701.00 \$ 75,000.00 \$ <u>21,208.00</u> \$ 42,000.00 \$ \$ \$
10.	Grant Recommendation	\$40,000	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Family Services of Greater Vancouver	
2.	Grant Request	\$65,000	For: Operating Assistance
3.	Summary of Request	To make it possible to continue with the Richmond Family Therapy Program. The grant would also assist with rental payment for Richmond/Vancouver VISAC program for incest and sexual abuse victims. It will go towards counselling and support services for families, children, couples, and individuals.	
4.	Category	1	
5.	No. of Richmond residents served by group	356 clients in Richmond	
6.	Services received from City	Family Therapy Program located at the Caring Place.	
7.	Amount of Previous Year Grant and Spending Details	\$65,000 Directly applied to the cost of therapists salaries to provide counselling. Also used to maintain staff and provide culturally specific service, as well as rent subsidy.	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified Total Revenue Total Expenses Surplus or (Deficit) Accumulated Surplus or (Deficit) Grants Included in Total Revenue Richmond Grant Other Grants (Federal, Provincial, Municipal) Total Grants Surplus: Justification for Surplus:	Most Recent Completed Fiscal Year \$ 310,409.00 \$ 304,299.00 \$ 6,110.00 \$ (3,811.00) \$ 65,00.00 \$ 11,000.00 \$ 0.00 \$ 490,164.00 Surplus in the VISAC budget due to the provincial government wage and benefit lifts. In the current fiscal year, VISAC program projected to run a deficit of 69,000.	Budget for Current Fiscal Year \$ 303,095.00 \$ 305,461.00 \$ (2,366.00) \$ 2,299.00 \$ 3,956.00 \$ \$ \$
10.	Grant Recommendation	\$60,000	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	The Heart of Richmond AIDS Society	
2.	Grant Request	\$6,600	For: Operating Assistance
3.	Summary of Request	For payment and utilities for the office at South Arm United Church. 5,400 will be used towards rent, with the remaining 1,200 for utilities.	
4.	Category	1	
5.	No. of Richmond residents served by group	75	
6.	Services received from City	Use of a room a Brighthouse for monthly board meetings.	
7.	Amount of Previous Year Grant and Spending Details	\$2,500 Used to cover rent and utilities of the office located at South Arm United Church. 2003 bridge financing of 10,000.	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year Total Revenue \$ 48,385.00 Total Expenses \$ 48,111.00 Surplus or (Deficit) \$ 274.00 Accumulated Surplus or (Deficit) \$ <u>1,069.00</u> Grants Included in Total Revenue Richmond Grant \$ 2,500.00 Other Grants (Federal, Provincial, Municipal) \$ <u>28,000.00</u> Total Grants \$ <u>30,500.00</u> Surplus: \$ <u>0.00</u> Justification for Surplus: n/a	Budget for Current Fiscal Year \$ 61,100.00 \$ 61,500.00 \$ 400.00 \$ <u>669.00</u> \$ \$ \$ \$
10.	Grant Recommendation	\$2000 This group received \$10,000 in 2002 casino funds to offset some of their expenses.	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Alcohol and Drug Action Team	
2.	Grant Request	\$64,255	For: Project
3.	Summary of Request	Employ Addictions Prevention Program specialist to work with RADAT staff. Also, to provide services to seniors, to identify and assess substance misuse among seniors living in Richmond.	
4.	Category	1	
5.	No. of Richmond residents served by group	3,299	
6.	Services received from City	180,000 for Outreach Workers for a 2 year program. House for use on River Road.	
7.	Amount of Previous Year Grant and Spending Details	\$7,500 Purchase videos, print materials for Youth Outreach program, manual development. Support staff participation in training.	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified Total Revenue Total Expenses Surplus or (Deficit) Accumulated Surplus or (Deficit) Grants Included in Total Revenue Richmond Grant Other Grants (Federal, Provincial, Municipal) Total Grants Surplus: Justification for Surplus:	Most Recent Completed Fiscal Year \$ 1,102,514.00 \$ 994,742.00 \$ 107,772.00 \$ _____ \$ 7,500.00 \$ 1,011,831.00 \$ 1,019,900.00 \$ 105,000.00 Note: Result of an unanticipated increase in base grant and staff vacancy that went unfilled for over eight months.	Budget for Current Fiscal Year \$1,119,578.00 \$1,094,833.00 \$ 24,745.00 \$ _____ \$ 97,500.00 \$ _____ \$ _____
10.	Grant Recommendation	\$7,000 Also received \$90,000 from Casino for outreach workers	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Carefree Society	
2.	Grant Request	\$2,000	For: Operating Assistance
3.	Summary of Request	600 towards transportation, 1000 towards insurance, and the remaining 400 to be used for special needs.	
4.	Category	1	
5.	No. of Richmond residents served by group	22	
6.	Services received from City	Use of East Richmond Community Centre.	
7.	Amount of Previous Year Grant and Spending Details	\$750 Used towards transportation (cost of a bus rental) and a portion used for music therapy.	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 2448.00	\$ 4100.00
	Total Expenses	\$ 4477.00	\$ 4800.00
	Surplus or (Deficit)	\$ (2029.00)	\$ (700.00)
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	Grants Included in Total Revenue		
	Richmond Grant	\$ 750.00	\$ _____
	Other Grants (Federal, Provincial, Municipal)	\$ _____ 0	\$ _____
	Total Grants	\$ 750.00	\$ _____
	Surplus:	\$ _____ 0	
	Justification for Surplus:	n/a	
10.	Grant Recommendation	\$750 assist special needs toddlers	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Chinese Mental Health Support Group	
2.	Grant Request	\$23,000	For: Programs and Services
3.	Summary of Request	To pay the salaries of trainers, office supplies and assist with rent.	
4.	Category	1	
5.	No. of Richmond residents served by group	100% Richmond Residents	
6.	Services received from City	None	
7.	Amount of Previous Year Grant and Spending Details	\$0	
8.	Reason for any increased grant request		
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$25,371.00	\$32,200
	Total Expenses	\$25,892.37	\$34,480
	Surplus or (Deficit)	\$	\$
	Accumulated Surplus or (Deficit)	\$(521.87)	\$(2280.00)
	Grants Included in Total Revenue		
	Richmond Grant	\$	\$
	Other Grants (Federal, Provincial, Municipal)	\$	\$
	Total Grants	\$25,000	\$
	Surplus:	\$	
	Justification for Surplus:		
10.	Grant Recommendation	\$2000. Activities need to be co-ordinated with Pathways	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Family Place	
2.	Grant Request	\$20,000	For: Operating Assistance
3.	Summary of Request	Operating Assistance (8,000). Healthy Start Drop - In Program (8,000). The remaining (4,000) towards Satellite Programs: (East Richmond Family Place, and Hamilton Family Place)	
4.	Category	1	
5.	No. of Richmond residents served by group	Approximately 16,100	
6.	Services received from City	Property lease, lawn maintenance, and free parking.	
7.	Amount of Previous Year Grant and Spending Details	\$16,500 (8,250) towards operating costs. (8,250) used for the Health Start Drop-In Program.	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 326,745.00	\$ 404,042.00
	Total Expenses	\$ 340,973.00	\$ 404,042.00
	Surplus or (Deficit)	\$ 14,228.00	\$ 0
	Accumulated Surplus or (Deficit)	\$ 51,043.00	\$
	Grants Included in Total Revenue		
	Richmond Grant	\$ 16,500.00	\$
	Other Grants (Federal, Provincial, Municipal)	\$ 49,771.00	\$
	Total Grants	\$ 66,271.00	\$
	Surplus:	\$ 110,000.00	
	Justification for Surplus:	Surplus due to capital fund for an upcoming new location.	
10.	Grant Recommendation	\$16,000	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Fruit Tree Sharing Project	
2.	Grant Request	\$2,500	For: Programs and Services
3.	Summary of Request	Used towards 2003 program, service expenditures. To provide opportunity to grow healthy, organic, locally grown vegetables. Also, to increase educational opportunities, and promotion and awareness of Richmond food rescue initiative.	
4.	Category	2	
5.	No. of Richmond residents served by group	Approximately 500	
6.	Services received from City	Parks Department – photocopying for brochures, and newsletters	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 2,936.00	\$ 22,818.00
	Total Expenses	\$ 605.00	\$ 22,818.00
	Surplus or (Deficit)	\$ (2,331.00)	\$ 0
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0	\$ _____
	Other Grants (Federal, Provincial, Municipal)	\$ 0	\$ _____
	Total Grants	\$ 0	\$ _____
	Surplus:	\$n/a	
	Justification for Surplus:	n/a	
10.	Grant Recommendation	0	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Hospice Association	
2.	Grant Request	\$7,500	For: Operating Assistance
3.	Summary of Request	Three part time salaries, telephone, office expenses. Program and services (30 hour initial training program for volunteers). Training, equipment, supplies, support material, brochures, educational and resources for public awareness.	
4.	Category	1	
5.	No. of Richmond residents served by group	375	
6.	Services received from City	n/a	
7.	Amount of Previous Year Grant and Spending Details	\$4,500 Richmond Hospice Association general operating expenses.	
8.	Reason for any increased grant request	Require expanded space for increased needs of support groups, counselling, one on one meetings, office space, library. To acquire larger facilities to operate a "Drop-In" environment.	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 47,000.00	\$ 76,200.00
	Total Expenses	\$ 45,600.00	\$ 76,200.00
	Surplus or (Deficit)	\$ 1,400.00	\$ 0
	Accumulated Surplus or (Deficit)	\$ 97,043.00	\$ 102,225.00
	Grants Included in Total Revenue		
	Richmond Grant	\$ 4,500.00	\$
	Other Grants (Federal, Provincial, Municipal)	\$ 0.00	\$
	Total Grants	\$ 4500.00	\$
	Surplus:	\$ 83,000.00	
	Justification for Surplus:	n/a	
10.	Grant Recommendation	\$4,000	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Multicultural Concerns Society																																		
2.	Grant Request	\$13,200	For: Operating Assistance																																	
3.	Summary of Request	Salaries, benefits, facilities, telephone, photocopying, supplies, utilities, GST, and insurance.																																		
4.	Category	1																																		
5.	No. of Richmond residents served by group	19,500																																		
6.	Services received from City	Meeting rooms at Brighthouse Park and Community Centres free of rental charges.																																		
7.	Amount of Previous Year Grant and Spending Details	\$8,000 Salaries, benefits, travel, supplies/materials, insurance, and dues/fees.																																		
8.	Reason for any increased grant request	Recent funding cuts by British Columbia government.																																		
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10.	Grant Recommendation	\$7,500																																		
11.	Assessor	Anne Stevens Manager, Customer Services																																		



1.	Applicant	Richmond Poverty Response Committee	
2.	Grant Request	\$15,000	For: Operating Assistance
3.	Summary of Request	Further the co-ordinates position (carry out developmental work based on identified issues). Also, to provide guidance and support to the Poverty Response Task Force.	
4.	Category	1	
5.	No. of Richmond residents served by group	Not Specified	
6.	Services received from City	Meeting space, photocopying, bulk mail outs.	
7.	Amount of Previous Year Grant and Spending Details	\$10,000 grant for 2001 from Casino Funds used to start up the Poverty Response Committee and develop an action plan.	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year Total Revenue \$ 10,014.00 Total Expenses \$ 7,969.00 Surplus or (Deficit) \$ 2,044.00 Accumulated Surplus or (Deficit) \$ <u>2,044.00</u> Grants Included in Total Revenue Richmond Grant \$ 10,000.00 Other Grants (Federal, Provincial, Municipal) \$ <u>0.00</u> Total Grants \$ <u>10,000.00</u> Surplus: \$ <u>2,000.00</u> Justification for Surplus: More donations in kind were received than originally projected Note: Committee of Council (RCSAC)	Budget for Current Fiscal Year \$ 17,044.00 \$ 16,896.00 \$ 147.00 \$ <u>147.00</u> \$ \$ \$ \$
10.	Grant Recommendation	\$0	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Society for Community Living																																		
2.	Grant Request	\$50,000	For: Operating Assistance																																	
3.	Summary of Request	Space rental, equipment, marketing, office supplies.																																		
4.	Category	1																																		
5.	No. of Richmond residents served by group	90																																		
6.	Services received from City	Meeting rooms at City Hall for special events, and tax exemption for two group homes.																																		
7.	Amount of Previous Year Grant and Spending Details	\$n/a																																		
8.	Reason for any increased grant request	n/a																																		
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Justification for Surplus:	n/a																																			
10.	Grant Recommendation	\$2,500																																		
11.	Assessor	Anne Stevens Manager, Customer Services																																		



1.	Applicant	Richmond Therapeutic Equestrian Society	
2.	Grant Request	\$30,585	For: Programs and Services
3.	Summary of Request	Overhead costs, expand recreational therapeutic horseback riding program. Potentially include more children with disabilities in the program, as well as volunteer training.	
4.	Category	1	
5.	No. of Richmond residents served by group	Approximately 135	
6.	Services received from City	n/a	
7.	Amount of Previous Year Grant and Spending Details	\$20,000 Used for operating costs.	
8.	Reason for any increased grant request	Deficit for 2002 resulting in a need to borrow money in order to cover costs until new funds could be assessed.	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 1,984.00	\$
	Total Expenses	\$ 6,500.00	\$
	Surplus or (Deficit)	\$ (4516.00)	\$
	Accumulated Surplus or (Deficit)	\$	\$
	Grants Included in Total Revenue		
	Richmond Grant	\$ 20,000.00	\$
	Other Grants (Federal, Provincial, Municipal)	\$ 0	\$
	Total Grants	\$ 20,000.00	\$
	Surplus:	\$ 0	
	Justification for Surplus:	n/a	
10.	Grant Recommendation	0 \$18,000 was given to this group from 2002 Casino money	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Youth Service Agency Society	
2.	Grant Request	\$41,675	For: Programs and Services
3.	Summary of Request	Increase or maintain current staffing levels. The grant would also be used to towards hiring a half time staff person to provide community education and coordination functions.	
4.	Category	1	
5.	No. of Richmond residents served by group	220 total clients	
6.	Services received from City	n/a	
7.	Amount of Previous Year Grant and Spending Details	\$17,000 Outreach staff, and community resources (food banks, drug and alcohol counselling, employment programs).	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 1,945,323.00	\$1,480,078.00
	Total Expenses	\$ 1,716,725.00	\$1,542,887.00
	Surplus or (Deficit)	\$ 228,598.00	\$ 62,809.00
	Accumulated Surplus or (Deficit)	<u>\$ 801,386.00</u>	<u>\$ 738,577.00</u>
	Grants Included in Total Revenue		
	Richmond Grant	\$ 17,000.00	\$
	Other Grants (Federal, Provincial, Municipal)	\$ 0	\$
	Total Grants	<u>\$ 17,000.00</u>	<u>\$</u>
	Surplus:	\$	
	Justification for Surplus:	n/a	
10.	Grant Recommendation	\$17,000	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	S.U.C.C.E.S.S																																		
2.	Grant Request	\$14,660	For: Operating Assistance																																	
3.	Summary of Request	Grant will be used towards a full time receptionist salary, administrative cost of the office (postage, photocopying, stationary, volunteer transportation). Will also be used for clerical and general support to staff members in the project.																																		
4.	Category	1																																		
5.	No. of Richmond residents served by group	10,000																																		
6.	Services received from City	n/a																																		
7.	Amount of Previous Year Grant and Spending Details	\$1,000 Clerical support, and operating assistance.																																		
8.	Reason for any increased grant request	n/a																																		
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Justification for Surplus:																																				
10.	Grant Recommendation	\$1000																																		
11.	Assessor	Anne Stevens Manager, Customer Services																																		



1.	Applicant	Volunteer Richmond Information Services Society																																		
2.	Grant Request	\$57,000	For: Operating Assistance																																	
3.	Summary of Request	Promotion (volunteers, raising awareness, recruit volunteers, referral services). Grant will also be used towards capacity building and ensuring that volunteer programs are well developed. Operational costs, and programs and services such as volunteer training.																																		
4.	Category	1																																		
5.	No. of Richmond residents served by group	52,500																																		
6.	Services received from City	Free use of the Brighthouse Park Pavilion and space at City Hall for volunteer training day.																																		
7.	Amount of Previous Year Grant and Spending Details	\$37,000 Salaries of the executive director, manager of volunteer services, info centre co-ordinator, and a program administrative assistant. Also assisted in rent, telephone, office supplies, computer support, and photocopying.																																		
8.	Reason for any increased grant request	n/a																																		
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Justification for Surplus:																																				
10.	Grant Recommendation	\$35,000																																		
11.	Assessor	Anne Stevens Manager, Customer Services																																		



1.	Applicant	The Canada Chinese Opera Association	
2.	Grant Request	\$1,000	For: Operating Assistance
3.	Summary of Request	To help maintain daily operation and meet partial cost for a multi-cultural performance to be held jointly with the Peking Opera Society of Richmond Canada.	
4.	Category	2	
5.	No. of Richmond residents served by group	Approximately 2000 to 3000 individuals.	
6.	Services received from City	Free use of the Cambie Community Centre for rehearsals.	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified Total Revenue Total Expenses Surplus or (Deficit) Accumulated Surplus or (Deficit) Grants Included in Total Revenue Richmond Grant Other Grants (Federal, Provincial, Municipal) Total Grants Surplus: Justification for Surplus:	Most Recent Completed Fiscal Year \$ \$ \$ \$ \$ \$ \$ \$ \$ Note: No financial summary. Joint budget including expenses for a multi-cultural project to be held jointly wit the Peking Opera Society of Richmond.	Budget for Current Fiscal Year \$ \$ \$ \$ \$ \$ \$ \$ \$
10.	Grant Recommendation	\$0 Two groups applied for the same event	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	City Centre Community Association	
2.	Grant Request	\$60,000	For: Project
3.	Summary of Request	Grant will contribute to salaries and general expenses for 2003. It will also aid in summer programs a various community facilities.	
4.	Category	1	
5.	No. of Richmond residents served by group	60,000	
6.	Services received from City	Support services from recreation and cultural services. Support from the Parks department in terms of equipment and staffing expertise. Fire department provides staff to help run the Junior Fire Fighters program.	
7.	Amount of Previous Year Grant and Spending Details	\$51,000 Contributed to wages of summer student employees. Assisted in general operating expenses incurred by different associations and societies. Summer training, and mid-summer social volunteer appreciation.	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified Total Revenue Total Expenses Surplus or (Deficit) Accumulated Surplus or (Deficit) Grants Included in Total Revenue Richmond Grant Other Grants (Federal, Provincial, Municipal) Total Grants Surplus: Justification for Surplus:	Most Recent Completed Fiscal Year \$ 103,572.00 \$ 103,745.00 \$ (173.00) \$ _____ \$ 51,000.00 \$ 55,367.00 \$ 106,367.00 \$ _____ 0 n/a	Budget for Current Fiscal Year \$ \$ \$ \$ _____ \$ \$ \$ \$ _____
10.	Grant Recommendation	\$51,000	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	The Community Arts Council of Richmond	
2.	Grant Request	\$30,000	For: Operating Assistance
3.	Summary of Request	To help with current operating expenses, continue promoting and sponsoring Richmond's local artists (helping to sell and promote their creations). Also to fund the "Data Bank Artists Registry" which catalogues artists, their specialties, and availability.	
4.	Category	2	
5.	No. of Richmond residents served by group	30,000	
6.	Services received from City	CACR office located at Richmond Cultural Centre, presents from the Parks gift shop, photocopying, faxing, utilities, and phone room.	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year Total Revenue \$ 82,999.00 Total Expenses \$ 19,574.00 Surplus or (Deficit) \$ 63,425.00 Accumulated Surplus or (Deficit) \$ <u>459,744.00</u> Grants Included in Total Revenue Richmond Grant \$ 0 Other Grants (Federal, Provincial, Municipal) \$ <u>0</u> Total Grants \$ <u>0</u> Surplus: \$ <u>277,749.00</u> Justification for Surplus: Note: surplus includes 277, 243 which is the Maria Greczmiel Fund restricted to the Community Arts.	Budget for Current Fiscal Year \$ 93,111.00 \$ 115,500.00 \$ (22,389.00) \$ <u>437,355.00</u> \$ 30,000.00 \$ <u>0</u> \$ <u>30,000.00</u>
10.	Grant Recommendation	\$0 This group needs to define their purpose and provide the City with a business plan prior to funds being granted. This group also is a category 2 and must wait 2years.	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	East Richmond Community Association	
2.	Grant Request	\$50,000	For: Project
3.	Summary of Request	For the provision of community services in East Richmond. The purpose of the project is to promote neighbourhood leadership and community services that reflect the desire of East Richmond residents in a safe and healthy community.	
4.	Category	1	
5.	No. of Richmond residents served by group	Not specified	
6.	Services received from City	Cambie Community Centre and support staff.	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 710,226.00	\$
	Total Expenses	\$ 678,481.00	\$
	Surplus or (Deficit)	\$ 31,745.00	\$
	Accumulated Surplus or (Deficit)	\$	\$
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0	\$
	Other Grants (Federal, Provincial, Municipal)	\$ 45,574.00	\$
	Total Grants	\$ 45,574.00	\$
	Surplus:	\$ 513,840.00	\$
	Justification for Surplus:	n/a	
10.	Grant Recommendation	\$5,000	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	The Fridge	
2.	Grant Request	\$10,200	For: Operating Assistance
3.	Summary of Request	Grant will go towards regular operating expenses for administrative support services for the Illapse In-Door Skate Facility. Also, towards hiring one university student for a part time position that will provide leadership to at-risk teenagers in need of a positive place to spend time with positive adult role models.	
4.	Category	2	
5.	No. of Richmond residents served by group	600	
6.	Services received from City	Permissive exemption of property tax.	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 31,038.00	\$ 37,550.00
	Total Expenses	\$ 38,525.00	\$ 40,300.00
	Surplus or (Deficit)	\$ (7,487.00)	\$ (2,750.00)
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0	\$ _____
	Other Grants (Federal, Provincial, Municipal)	\$ _____	\$ _____
	Total Grants	\$ _____	\$ _____
	Surplus:	\$ _____	
	Justification for Surplus:	n/a	
10.	Grant Recommendation	\$0 This group is affiliated with the Mennonite church	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Gateway Theatre	
2.	Grant Request	\$12,000	For: Event
3.	Summary of Request	Technical crew, prize awards, advertising and promotion, accommodations, technical crew fees, and management fee.	
4.	Category	2	
5.	No. of Richmond residents served by group	1,200	
6.	Services received from City	Richmond Gateway Theatre has an operating agreement with the City. Also receives an annual grant for administration purposes only.	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 20,973.00	\$ 32,280.00
	Total Expenses	\$ 26,240.00	\$ 37,200.00
	Surplus or (Deficit)	\$ 5,447.00	\$ 1,080.00
	Accumulated Surplus or (Deficit)	\$ 5,447.00	\$ 4,367.00
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0	\$ 12,000.00
	Other Grants (Federal, Provincial, Municipal)	\$ 0	\$
	Total Grants	\$ 0	\$ 12,000.00
	Surplus:	\$ 5,447.00	
	Justification for Surplus:		
10.	Grant Recommendation	\$4,500	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Hamilton Community Association	
2.	Grant Request	\$1,000	For: Event
3.	Summary of Request	Grant will be used to support the annual Hamilton Community Family Picnic.	
4.	Category	2	
5.	No. of Richmond residents served by group	900	
6.	Services received from City	Association with office space, equipment, and staffing.	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 184939.00	\$
	Total Expenses	\$ 171864.00	\$
	Surplus or (Deficit)	\$ 13,075.00	\$
	Accumulated Surplus or (Deficit)	\$	\$
	Grants Included in Total Revenue		
	Richmond Grant	\$ 1,000.00	\$
	Other Grants (Federal, Provincial, Municipal)	\$ 0	\$
	Total Grants	\$ 1,000.00	\$
	Surplus:	\$ 79,045.00	
	Justification for Surplus:		
10.	Grant Recommendation	\$700	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	The Peking Opera Society of Richmond	
2.	Grant Request	\$1,000	For: Operating Assistance
3.	Summary of Request	Help maintain daily operation, meet partial cost for a multi-cultural performance to be held jointly with The Canada Chinese Opera Association.	
4.	Category	2	
5.	No. of Richmond residents served by group	Note: numbers not available due to no performance last year (lack of funding).	
6.	Services received from City	n/a	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 9,265.00	\$
	Total Expenses	\$ 8,745.00	\$
	Surplus or (Deficit)	\$ 519.00	\$
	Accumulated Surplus or (Deficit)	\$	\$
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0	\$
	Other Grants (Federal, Provincial, Municipal)	\$ 3,198.00	\$
	Total Grants	\$ 3,198.00	\$
	Surplus:	\$	
	Justification for Surplus:	Note: only a project budget was provided with application.	
10.	Grant Recommendation	\$0	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Art Gallery Association	
2.	Grant Request	\$4,500	For: Event
3.	Summary of Request	Annual Richmond Asian Heritage Film Festival at Richmond Cultural Centre. Grant will also be used towards film rental, projection facilities, promotion, additional staff, and equipment.	
4.	Category	1	
5.	No. of Richmond residents served by group	45,000	
6.	Services received from City	Staff (director/curator, cultural programmer, gallery assistant, preparatory). Office supplies, artist contracts, mileage, publications, and memberships.	
7.	Amount of Previous Year Grant and Spending Details	\$900 Used to support the development of the education art program for families, as well as promotion, equipment, and supplies.	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year Total Revenue \$ 158,708.00 Total Expenses \$ 151,838.00 Surplus or (Deficit) \$ 6,903.00 Accumulated Surplus or (Deficit) \$ <u>55,499.00</u> Grants Included in Total Revenue Richmond Grant \$ 4,188.00 Other Grants (Federal, Provincial, Municipal) \$ _____ Total Grants \$ <u>4,188.00</u> Surplus: \$ _____ Justification for Surplus: ☺	Budget for Current Fiscal Year \$ 189,650.00 \$ 188,729.00 \$ 921.00 \$ <u>26,370.00</u> \$ 900.00 \$ _____ \$ _____
10.	Grant Recommendation	\$1000	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Community Orchestra and Chorus Association	
2.	Grant Request	\$1,500	For: Operating Assistance
3.	Summary of Request	To assist with the salary of the part time manager.	
4.	Category	2	
5.	No. of Richmond residents served by group	3,000	
6.	Services received from City	n/a	
7.	Amount of Previous Year Grant and Spending Details	\$700 Used towards a concert at Fraserview Mennonite Church and participation with children at West Wynd Elementary School.	
8.	Reason for any increased grant request	It would enable the association to continue operations and purchase required equipment.	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified Total Revenue Total Expenses Surplus or (Deficit) Accumulated Surplus or (Deficit) Grants Included in Total Revenue Richmond Grant Other Grants (Federal, Provincial, Municipal) Total Grants Surplus: Justification for Surplus:	Most Recent Completed Fiscal Year \$ 61,254.00 \$ 52,060.00 \$ 9,194.00 \$ 29,170.00 \$ 700.00 \$ 1,500.00 \$ 2,200.00 \$ 15,000.00	Budget for Current Fiscal Year \$ 78,400.0 \$ 78,400.00 \$ 0 \$ 29,17.00 \$ \$ \$ Note: In the event of diminished revenue or gambling funds, this amount would enable the association to continue operations and purchase required equipment.
10.	Grant Recommendation	\$700	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Marine Rescue Society	
2.	Grant Request	\$12,000	For: Operating Assistance
3.	Summary of Request	Operating expenses (insurance, vessel equipment, maintenance). Grant will also be used to purchase a trailer, upgrade foul weather gear for enhanced crew safety, offset continuing increases in fuel and oil prices, and to purchase crew first aid kits.	
4.	Category	1	
5.	No. of Richmond residents served by group	50 plus call outs	
6.	Services received from City	Use of Steveston Community Centre for training, as well as Moorage at Scotch Pond.	
7.	Amount of Previous Year Grant and Spending Details	\$1,000 Used for operation expenses (insurance).	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 10,924.00	\$ 9,000.00
	Total Expenses	\$ 26,823.00	\$ 9,000.00
	Surplus or (Deficit)	\$ 15,898.00	\$ 0
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	Grants Included in Total Revenue		
	Richmond Grant	\$ 1,000.00	\$ 2,000.00
	Other Grants (Federal, Provincial, Municipal)	\$ 0	\$ _____
	Total Grants	\$ 1,000.00	\$ 2,000.00
	Surplus:	\$ _____	
	Justification for Surplus:		
10.	Grant Recommendation	\$1,200	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Nature Park Society	
2.	Grant Request	\$10,000	For: Programs and Services
3.	Summary of Request	Enhance visitor services at the park, print interpretive guides to Nature Park. Provide detailed maps of the trails and highlight the significant ecology of the park including plants and animals found along the trails. Grant will also be used towards purchasing stacking chairs for public programs, school programs, and volunteer functions.	
4.	Category	1	
5.	No. of Richmond residents served by group	196,500	
6.	Services received from City	Use of space at Nature House, clerical support, photocopying, fax, phone, and programming support.	
7.	Amount of Previous Year Grant and Spending Details	\$3,295 Employment and work experience.	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year Total Revenue \$ 86600.00 Total Expenses \$ 86425.00 Surplus or (Deficit) \$ 175.00 Accumulated Surplus or (Deficit) \$ _____ Grants Included in Total Revenue Richmond Grant \$ 3,295.00 Other Grants (Federal, Provincial, Municipal) \$ _____ Total Grants \$ 3,295.00 Surplus: \$ _____ Justification for Surplus: n/a	Budget for Current Fiscal Year \$ 90350.00 \$ 89200.00 \$ 1150.00 \$ _____ \$ 3,295.00
10.	Grant Recommendation	\$3,500	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Singers	
2.	Grant Request	\$14,000	For: Event
3.	Summary of Request	Have been invited to UNISONG 2003 in Ottawa to sing in the Canada Day Celebrations.	
4.	Category	2	
5.	No. of Richmond residents served by group		
6.	Services received from City	Grant every 2 years	
7.	Amount of Previous Year Grant and Spending Details	\$700 on operating expenses	
8.	Reason for any increased grant request	Trip to Ottawa	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$49,900.00	\$ 20000
	Total Expenses	\$49,900.00	\$ 20000
	Surplus or (Deficit)	\$	\$
	Accumulated Surplus or (Deficit)	\$ 0	\$ 0
	Grants Included in Total Revenue		
	Richmond Grant	\$	\$
	Other Grants (Federal, Provincial, Municipal)	\$	\$
	Total Grants	\$	\$
	Surplus:	\$	
	Justification for Surplus:		
10.	Grant Recommendation	\$0 this group was a category 2	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Richmond Youth Concert Band	
2.	Grant Request	\$1,500	For: Project
3.	Summary of Request	One-day clinic and public concert held at Richmond Gateway Theatre, rental of theatre.	
4.	Category	2	
5.	No. of Richmond residents served by group	2,500	
6.	Services received from City	Use of boardroom at Richmond Palmer Secondary and the choral music room.	
7.	Amount of Previous Year Grant and Spending Details	\$n/a	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year	Budget for Current Fiscal Year
	Total Revenue	\$ 22,289.00	\$ 16,520.00
	Total Expenses	\$ 22,850.00	\$ 31,948.00
	Surplus or (Deficit)	\$ (561.00)	\$ 15,428.00
	Accumulated Surplus or (Deficit)	\$ _____	\$ _____
	Grants Included in Total Revenue		
	Richmond Grant	\$ 0	\$ 1,000.00
	Other Grants (Federal, Provincial, Municipal)	\$ 1,000.00	\$ _____
	Total Grants	\$ 1,000.00	\$ _____
	Surplus:	\$ 20,000.00	
	Justification for Surplus:		
10.	Grant Recommendation	\$700	
11.	Assessor	Anne Stevens Manager, Customer Services	



1.	Applicant	Steveston Community Society	
2.	Grant Request	\$50,000	For: Event
3.	Summary of Request	Parades (Canada Day, flowers, Garden Show, Advertising, Bullhead Derby – Garry Point, Fireworks, Richmond float, Entertainment, Children's festival area, Safety fair, and the Youth Festival.	
4.	Category	1	
5.	No. of Richmond residents served by group	70,000	
6.	Services received from City	Partnership of the Steveston Community Centre and Parks.	
7.	Amount of Previous Year Grant and Spending Details	\$4,000 Salmon Festival, youth services, employment for youth, and children services.	
8.	Reason for any increased grant request	n/a	
9.	BUDGET AND FINANCIAL SUMMARIES by Area Specified	Most Recent Completed Fiscal Year Total Revenue \$ 52,688.00 Total Expenses \$ 41,514.00 Surplus or (Deficit) \$ 7,174.00 Accumulated Surplus or (Deficit) \$ _____ Grants Included in Total Revenue Richmond Grant \$ 4,000.00 Other Grants (Federal, Provincial, Municipal) \$ _____ 0 Total Grants \$ 4,000.00 Surplus: \$ _____ Justification for Surplus: n/a	Budget for Current Fiscal Year \$ 114,500.00 \$ _____ \$ _____ \$ _____ \$ 50,000.00 \$ _____ \$ 50,000.00
10.	Grant Recommendation	\$0 The City presently spends \$13,000 from Special events for this festival	
11.	Assessor	Anne Stevens Manager, Customer Services	